

Charity registration number 1080260

Company registration number 03930855 (England and Wales)

**NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE
HOMELESS**

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	T W J Adams D A Billson W L Boorman	(Appointed 15 October 2021)
	M A Cox P V Phillips P J Vigurs	(Appointed 4 October 2021)
Charity number	1080260	
Company number	03930855	
Registered office	3 St. Giles Terrace Northampton NN1 2BN	
Auditor	Cottons Accountants LLP 1 Billing Road Northampton United Kingdom NN1 5AL	
Bankers	Lloyds Bank plc Abington Northampton NN1 4EW	

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

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NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The objectives and activities of the Charity concern the provision to those who are homeless with good quality shared accommodation with our own professional support staff provided by our nine Key Workers. At March 2022 we were providing 195 rooms for customers over a total of 49 properties. The Trustees view these achievements as a significant Public Benefit.

Specifically our objective and activities concern :

Prevention and relief from hardship for those who are homeless by the provision of a safe home with support from our employed staff who also ensure that the customers obtain the benefits that they are entitled to. We work with other agencies in providing help for customers to develop their confidence and make changes to their lives and to obtain specialist support for mental health, drug and alcohol addiction as well as debt counselling.

We actively support customers in moving-on to appropriate independent housing.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charitable company should undertake.

In determining these objectives and activities, the trustees have regard for the Charity Commission's guidance on public benefit.

Achievements and performance

During the year to 31st March 2022 the demand for accommodation for those who are homeless has continued to increase and we have been fortunate to add to our portfolio of properties leased from our Landlords.

On 1st April 2021 the new unitary authority West Northamptonshire Council came into force and we have developed excellent working arrangements with them regarding support and accommodation for the homeless.

We are working with the new authority in developing their strategy for Homelessness and our knowledge and experience is invaluable as we have worked with those who are homeless over the last 38 years.

Financial review

We achieved a satisfactory increase in our Income to £1,430,568 (2021 - £1,226,114) and an increase in our net income to £67,850 for the year to 31st March 2022 (2021 - £57,844).

With our continuing positive cash flow the Trustees are actively looking to purchase additional properties suitable for multi-occupancy within the expanded area covered by West Northamptonshire Council.

We have a strong financial position with our total funds standing at £630,323 at 31st March 2022 (2021 - £547,264).

Under the Memorandum of Articles of Association, the Charity has the power to invest in any way the Trustees wish. We have a strong liquidity position and, as stated in the Financial Review, it is the Trustees intention to invest in suitable housing during the next year to accommodate the homeless in our care.

Neither the charity, nor any person on behalf of the charity, carried out any fundraising from the public during the year.

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Structure, governance and management

Northampton Association for Accommodation for Single Homeless is a company limited by guarantee governed by its Memorandum and Articles of Association dated 22 February 2000. It is registered as a charity with the Charity Commission. The Directors/Trustees are the only members and each has agreed to contribute up to £10 in the event of the Charity winding up.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

T W J Adams

D A Billson

W L Boorman

(Appointed 15 October 2021)

M A Cox

P V Phillips

Miss A R Teahan

(Resigned 22 September 2021)

P J Vigurs

(Appointed 4 October 2021)

We are always seeking to strengthen our Board of Trustees and to recruit people with a variety of backgrounds. We look for members with past or present involvement in finance, fundraising, local government, police, the probation service, the Church, the legal profession, and anyone else who can bring their knowledge and experience to help in the administration of the Charity.

It goes without saying that they should have a concern for the welfare of the homeless and be prepared to give some of their time.

The Trustees retire by rotation every three years. All members are circulated with invitations to nominate Trustees prior to the AGM, advising them of the retiring Trustees.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £10 in the event of a winding up.

The Board of Trustees, which can have an unlimited number of members, administers the Charity. The Board meets formally four times a year to review the quarterly financial results and performance of all aspects of the Charity. The Trustees meet at other times during the year when necessary to discuss and decide on any specific subject or issue that may arise. A Manager is appointed by the Trustees to manage the day-to-day operations. The Manager has delegated authority, within terms of delegation approved by the Trustees, for operational matters including finance, employment and activity relating to the Charity's objects.

As will be seen from the remarks above, our Trustees will naturally bring with them a wealth of experience in many areas and will be concerned with improving conditions for the homeless people of the locality.

Apart from attendance at Board Meetings, they are expected to pay regular inspection visits to our units at various times, to see for themselves how the places are run and to talk to staff and residents and to identify any problems that they consider of importance. They also attend staff meetings. In due course, they may be asked to carry out various offices such as Treasurer, Company Secretary or Chairman, or to head specialist sub committees.

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

The Trustees are aware of their responsibility to assess and manage the risks that inevitably arise in an undertaking such as ours. An extensive and comprehensive risk assessment checklist is in force and continuously reviewed by both the Manager and Trustees.

The main risks that are identified and reviewed are in matters concerned with:

- Management and governance, loss of key staff and staff performance;
- Financial control, budgetary control, support funding and resources;
- Rent levels, standards of accommodation and destruction of property;
- Change in local authority policy concerning homelessness;
- Impact of Covid-19 on staff and customers and;
- Health and safety protocols.

The Charity has a close working relationship with an increasing number of landlords and with the departments of the Local Authorities who are concerned with the homeless and with the local police force.

Statement of trustees' responsibilities

The trustees, who are also the directors of Northampton Association for Accommodation for Single Homeless for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

In accordance with the company's articles, a resolution proposing that Cottons Accountants LLP be reappointed as auditor of the company will be put at a General Meeting.

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

The trustees' report was approved by the Board of Trustees.



M A Cox
Trustee

17 February 2023

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

Opinion

We have audited the financial statements of Northampton Association for Accommodation for Single Homeless (the 'charitable company') for the year ended 31 March 2022 which comprise the statement of financial activities, the summary income and expenditure account, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charitable company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- the engagement partner ensured that the engagement team collectively had the appropriate experience, competence, capabilities and skills to identify or recognise non-compliance with laws and regulations;
- through discussions with the trustees and other management, and from our commercial knowledge of the charity's activities and objectives, we identified the laws and regulations applicable to the charity and focused on specific laws and regulations which we considered may have a direct material effect on the financial statements and operations of the charity. These included charity foundation constitutions, governance and policy matters, data protection, anti-bribery, employment, environmental and health & safety legislation; and
- we remained alert to instances of non-compliance throughout the audit and assessed the extent of compliance through discussions with management and examination of documentation.
- We assessed the susceptibility of the charity's financial statements to material misstatement and obtained an understanding of how fraud might occur by:
 - making enquiries of management as to where they considered there was a susceptibility to fraud and their knowledge of any actual, suspected or alleged fraud; and
 - considering the internal controls in place to mitigate the risk of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify unusual or unexpected relationships;
- reviewed the nominal ledger and, specifically, journal entries to identify large or unusual transactions and investigated them; and
- we assessed the extent to which accounting entries relied on a high degree of judgement and/or estimation.

In response to the risk of irregularities and non-compliance with laws and regulations we designed procedures which included:

- agreeing financial statement disclosures to supporting documentation;
- reading minutes of trustee / management meetings, relevant regulators and the charity's professional advisers; and
- enquiring of management as to actual and potential litigation and claims.

There are inherent limitations in our audit procedures outlined above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment and/or collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

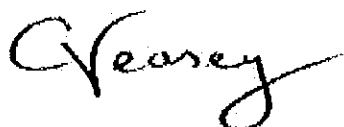
NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Callum Veasey ACA MAAT (Senior Statutory Auditor)
for and on behalf of Cottons Accountants LLP

1 March 2023

Chartered Accountants
Statutory Auditor

1 Billing Road
Northampton
United Kingdom
NN1 5AL

Cottons Accountants LLP is eligible for appointment as auditor of the charitable company by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Income from:					
Donations and legacies	3	5,777	12,937	-	12,937
Charitable activities	4	1,424,791	1,174,177	39,000	1,213,177
Investments	5	44	55	-	55
Total Income		1,430,612	1,187,169	39,000	1,226,169
Expenditure on:					
Charitable activities	6	1,356,759	1,168,325	-	1,168,325
Other	10	6,003	-	-	-
Total expenditure		1,362,762	1,168,325	-	1,168,325
Gross transfers between funds		-	39,000	(39,000)	-
Net incoming resources		67,850	57,844	-	57,844
Other recognised gains and losses					
Revaluation of tangible fixed assets		15,208	-	-	-
Net movement in funds		83,058	57,844	-	57,844
Fund balances at 1 April 2021		547,265	489,420	-	489,420
Fund balances at 31 March 2022		630,323	547,264	-	547,264

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

SUMMARY INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

	All income funds 2022 £	2021 £
Income	1,430,568	1,226,114
Interest and investment income	44	55
Gross Income	1,430,612	1,226,169
Expenditure	1,351,700	1,161,168
Depreciation of fixed assets	5,059	7,157
Financing costs	6,003	-
Total expenditure from income funds	1,362,762	1,168,325
Net Income for the year	67,850	57,844

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	11		561,805		551,491
Current assets					
Debtors	12	89,778		61,172	
Cash at bank and in hand		311,277		228,945	
		401,055		290,117	
Creditors: amounts falling due within one year	14	(191,720)		(138,676)	
Net current assets			209,335		151,441
Total assets less current liabilities			771,140		702,932
Creditors: amounts falling due after more than one year	15		(140,817)		(155,668)
Net assets			630,323		547,264
Income funds					
<u>Unrestricted funds</u>					
General unrestricted funds		615,115		547,264	
Revaluation reserve		15,208		-	
			630,323		547,264
			630,323		547,264

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

BALANCE SHEET (CONTINUED)

AS AT 31 MARCH 2022


The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022, although an audit has been carried out under section 144 of the Charities Act 2011.

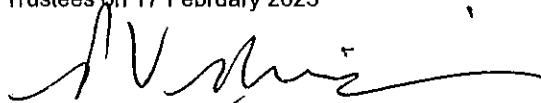
The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 17 February 2023


M A Obo
Trustee


P V Phillips
Trustee

Company registration number 03930855

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Cash flows from operating activities					
Cash generated from operations	18		98,348		116,826
Investing activities					
Purchase of tangible fixed assets		(2,173)		(311,293)	
Proceeds from disposal of tangible fixed assets		453		-	
Investment income received		44		55	
Net cash used in investing activities			(1,676)		(311,238)
Financing activities					
Repayment of bank loans		(14,340)		170,000	
Net cash (used in)/generated from financing activities			(14,340)		170,000
Net increase/(decrease) in cash and cash equivalents			82,332		(24,412)
Cash and cash equivalents at beginning of year			228,945		253,357
Cash and cash equivalents at end of year			311,277		228,945

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Northampton Association for Accommodation for Single Homeless is a private company limited by guarantee incorporated in England and Wales. The registered office is 3 St. Giles Terrace, Northampton, NN1 2BN. In the event of the charitable company being wound up, the liability is limited to £10 per member of the charity. The nature of the charitable company's operations and principal activities are detailed on pages 1 to 2 of these financial statements.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charitable company's constitution, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charitable company is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charitable company to be able to continue as a going concern. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charitable company.

1.4 Income

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

For donations to be recognised the charitable company will have been notified of the amounts and the settlement date. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charitable company and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charitable company has control over the item. Fair value is determined on the basis of the value of the gift to the charitable company. For example, the amount the charitable company would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

No amount is included in the financial statements for volunteer time in line with the SORP.

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charitable company are included in donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits, then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

Fixed asset gifts in kind are recognised when receivable and are included at fair value. These are not deferred over the life of the asset.

Legacies are recognised on receipt or otherwise if the charitable company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Income from government and other grants are recognised at fair value when the charitable company has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

None of the charitable company's support and governance costs have been identified as relating to the costs of raising funds or other expenditure so all support costs are viewed as relating to charitable activities.

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	30% Reducing balance
Motor vehicles	30% Reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

Freehold property, which is property held for use to enable the charitable company to carry out its charitable objectives, are initially recognised at cost, which includes the purchase cost and any directly attributable expenditure. Subsequently they are measured at fair value at the reporting end date. The surplus or deficit on revaluation is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

1.10 Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the test set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.13 Leases

Rentals payable and receivable under operating leases are charged to the SoFA on a straight line basis over the period of the lease.

2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Donations and gifts	5,777	12,937

4 Charitable activities

	Charitable Income	Charitable Income
	2022	2021
	£	£
Management fees	13,500	164,958
Rent and service charges	1,373,299	979,157
Grant income - West Northamptonshire Council	37,992	30,062
Grant income - Homeless Link - Covid-19 Response Fund	-	39,000
	1,424,791	1,213,177
Analysis by fund		
Unrestricted funds	1,424,791	1,174,177
Restricted funds	-	39,000

Charitable trading income

The grant from the Covid-19 Response Fund was a contribution to the income of the charitable company. Rooms previously occupied by two people became single occupancy with a consequential loss of income.

5 Investments

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Interest receivable	44	55

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

6 Charitable activities

	Charitable Expenditure 2022 £	Charitable Expenditure 2021 £
Staff costs (see note 9)	303,401	373,260
Rent	873,863	662,267
Light and heat	11,860	12,299
Council tax and water rates	9,579	9,100
Insurance	12,209	7,896
Property repairs and cleaning	28,183	2,550
Resident support costs	5,489	4,443
Motor and travel	9,661	7,454
	<u>1,254,245</u>	<u>1,079,269</u>
Share of support costs (see note 7)	86,807	72,398
Share of governance costs (see note 7)	15,707	16,658
	<u>1,356,759</u>	<u>1,168,325</u>

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

7 Support costs

	Support costs £	Governance costs £	2022 £	Support costs £	Governance costs £	2021 £
Office and garage rent	2,211	-	2,211	8,923	-	8,923
Office light and heat	1,308	-	1,308	811	-	811
Telephone and office	3,720	-	3,720	3,595	-	3,595
Repairs and renewals	34,401	-	34,401	23,665	-	23,665
Advertising	4,000	-	4,000	159	-	159
Computer expenses	24,449	-	24,449	7,115	-	7,115
Sundry expenses	10,105	-	10,105	4,803	-	4,803
Depreciation of fixed assets	5,059	-	5,059	7,157	-	7,157
Loss on scrapping of tangible assets	1,554	-	1,554	1,373	-	1,373
Consultancy fees	-	-	-	14,797	-	14,797
Audit and accountancy fees	-	10,404	10,404	-	1,417	1,417
Legal and professional	-	5,303	5,303	-	15,241	15,241
	<u>86,807</u>	<u>15,707</u>	<u>102,514</u>	<u>72,398</u>	<u>16,658</u>	<u>89,056</u>
Analysed between Charitable activities	<u>86,807</u>	<u>15,707</u>	<u>102,514</u>	<u>72,398</u>	<u>16,658</u>	<u>89,056</u>

Governance costs includes payments to the auditors of £10,004 (2021- £1,518) for audit fees.

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charitable company during the year.

9 Employees

The average monthly number of employees during the year was:

2022 Number	2021 Number
<u>13</u>	<u>16</u>

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

9 Employees (Continued)

Employment costs	2022 £	2021 £
Wages and salaries	273,943	307,617
Social security costs	18,783	21,343
Other pension costs	13,939	17,825
Redundancy costs	(8,090)	21,520
Temporary agency staff	-	3,920
Staff advertising and training	4,826	1,035
	<u>303,401</u>	<u>373,260</u>

There were no employees whose annual remuneration was more than £60,000.

10 Other

	Unrestricted funds	Total £
	2022	2021
Financing costs	<u>6,003</u>	<u>-</u>

11 Tangible fixed assets

	Freehold land and buildings £	Fixtures and fittings £	Motor vehicles £	Total £
Cost or valuation				
At 1 April 2021	534,792	36,647	15,056	586,495
Additions	-	2,173	-	2,173
Disposals	-	(8,056)	-	(8,056)
Revaluation	15,208	-	-	15,208
At 31 March 2022	<u>550,000</u>	<u>30,764</u>	<u>15,056</u>	<u>595,820</u>
Depreciation and impairment				
At 1 April 2021	-	20,933	14,071	35,004
Depreciation charged in the year	-	4,764	296	5,060
Eliminated in respect of disposals	-	(6,049)	-	(6,049)
At 31 March 2022	<u>-</u>	<u>19,648</u>	<u>14,367</u>	<u>34,015</u>
Carrying amount				
At 31 March 2022	<u>550,000</u>	<u>11,116</u>	<u>689</u>	<u>561,805</u>
At 31 March 2021	<u>534,792</u>	<u>15,714</u>	<u>985</u>	<u>551,491</u>

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

11 Tangible fixed assets

(Continued)

Land and buildings with a carrying amount of £550,000 were revalued at 31 March 2022 by the board of trustees' on the basis of market value. The valuation conforms to International Valuation Standards and was based on recent market transactions on arm's length terms for similar properties.

The revaluation surplus is disclosed in the statement of financial position.

12 Debtors

	2022	2021
	£	£
Amounts falling due within one year:		
Trade debtors	76,152	50,641
Other debtors	1,332	1,350
Prepayments and accrued income	12,294	9,181
	<u>89,778</u>	<u>61,172</u>

13 Loans and overdrafts

	2022	2021
	£	£
Bank loans	<u>155,661</u>	<u>170,000</u>
Payable within one year	14,844	14,332
Payable after one year	<u>140,817</u>	<u>155,668</u>

The long-term loan is a mortgage which was used to partially fund the purchase of 3 St. Giles Terrace, this is secured by fixed and floating charges over the property and the undertaking of the charitable company.

14 Creditors: amounts falling due within one year

		2022	2021
	Notes	£	£
Bank loans	13	14,844	14,332
Other taxation and social security		6,452	6,266
Trade creditors		47,905	36,963
Other creditors		1,759	-
Accruals and deferred income		<u>120,760</u>	<u>81,115</u>
		<u>191,720</u>	<u>138,676</u>

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

15 Creditors: amounts falling due after more than one year

	Notes	2022 £	2021 £
Bank loans	13	140,817	155,668

16 Operating lease commitments

At the reporting end date the charitable company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022 £	2021 £
Within one year	31,193	-
Between two and five years	66,459	-
	97,652	-

The operating lease commitment represents amounts payable for the lease of a property from Northampton Partnership Homes, which is used to house a number of the the charitable company's customers. This lease runs to 21 May 2025, charges are subject to change in line with the Local Housing Allowance for shared accommodation.

17 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

18 Cash generated from operations

	2022 £	2021 £
Surplus for the year	67,850	57,844
Adjustments for:		
Investment income recognised in statement of financial activities	(44)	(55)
Loss on disposal of tangible fixed assets	1,554	1,373
Depreciation and impairment of tangible fixed assets	5,060	7,157
Movements in working capital:		
(Increase) in debtors	(28,605)	(25,616)
Increase in creditors	52,533	76,123
Cash generated from operations	98,348	116,826

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

19 Analysis of changes in net funds

	At 1 April 2021 £	Cash flows £	At 31 March 2022 £
Cash at bank and in hand	228,945	82,332	311,277
Loans falling due within one year	(14,333)	(511)	(14,844)
Loans falling due after more than one year	(155,668)	14,851	(140,817)
	<u>58,944</u>	<u>96,672</u>	<u>155,616</u>

20 Auditor's liability limitation agreement

Upon appointment of Cottons Accountants LLP as auditors, the charitable company entered into a liability limitation agreement with the auditors and this was approved by resolution on 18 January 2023. Liability is limited to £130,000. In accordance with section 537 of CA06, if the effect of the liability limitation agreement is to limit the auditor's liability to less than such a amount as is fair and reasonable, as determined by that section, the agreement shall have effect as if it limited the liability to such amount as is fair and reasonable, as so determined.

The agreement limits the liability owed to the company by the auditors in respect of any negligence, default or breach of duty, or breach of trust, occurring in the course of the audit of the accounts for the year ended 31 March 2022.

The agreement does not limit liability for any instance of fraud or dishonesty on behalf of the auditor or any other liability that cannot be excluded or restricted by applicable laws or regulations.