

**NORTHAMPTON ASSOCIATION FOR
ACCOMMODATION FOR SINGLE HOMELESS**

**ACCOUNTS FOR THE YEAR ENDED
31 MARCH 2021**

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESSINDEX

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NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS
TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. Reference and Administrative Information

Full name of the Charity: Northampton Association for Accommodation for Single Homeless.

Incorporation: The company was incorporated on 22 February 2000 and is a company Limited by Guarantee not having a share capital.

Nature of governing document: Constitution of Northampton Association for Accommodation for Single Homeless being the memorandum and articles of association.

Company number: 03930855

Charity Registration number: 1080260

Charity Directors/Trustees:

The directors who served during the year were as follows:-

Mr T W J Adams (Chairman)	Mrs P Dickerson (Resigned 26 May 2020)
Mr P V Phillips (Treasurer)	Ms J A Devers (Resigned 4 March 2021)
Mr A H Woods (Resigned 2 July 2020)	Mr D A Billson (Appointed 17 August 2020)
Mr M A Cox	Miss A R Teahan (Appointed 17 October 2020)

Service Director: T Kelly

Registered Office:

52 Sheep Street
 Northampton
 NN1 2LZ

Principal address of the Charity: 3 St Giles Terrace
 Northampton
 NN1 2BN

Bankers: Lloyds Bank plc
 Abington
 Northampton
 NN1 4EW

Auditors: J R Watson & Co
 Chartered Accountants and Registered Auditors
 Chancery House
 52 Sheep Street
 Northampton
 NN1 2LZ

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

The Trustees, who are also the directors of the Charity for the purposes of the Companies Act 2006, submit their annual report together with the audited financial statements for the year ended 31 March 2021.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Northampton Association for Accommodation for Single Homeless is a company limited by guarantee governed by its Memorandum and Articles of Association dated 22 February 2000. It is registered as a charity with the Charity Commission. The Directors/Trustees are the only members and each has agreed to contribute up to £10 in the event of the Charity winding up.

Appointment of Trustees

We are always seeking to strengthen our Board of Trustees and to recruit people with a variety of backgrounds. We look for members with past or present involvement in finance, fundraising, local government, police, the probation service, the Church, the legal profession, and anyone else who can bring their knowledge and experience to help in the administration of the Charity.

It goes without saying that they should have a concern for the welfare of the homeless and be prepared to give some of their time.

The Trustees retire by rotation every three years. All members are circulated with invitations to nominate Trustees prior to the AGM, advising them of the retiring Trustees.

Trustee induction and training

As will be seen from the remarks above, our Trustees will naturally bring with them a wealth of experience in many areas and will be concerned with improving conditions for the homeless people of the locality.

Apart from attendance at Board Meetings, they are expected to pay regular inspection visits to our units at various times, to see for themselves how the places are run and to talk to staff and residents and to identify any problems that they consider of importance. They also attend staff meetings. In due course, they may be asked to carry out various offices such as Treasurer, Company Secretary or Chairman, or to head specialist sub committees.

Organisation

The Board of Trustees, which can have an unlimited number of members, administers the Charity. The Board meets formally four times a year to review the quarterly financial results and performance of all aspects of the Charity. The Trustees meet at other times during the year when necessary to discuss and decide on any specific subject or issue that may arise. A Manager is appointed by the Trustees to manage the day-to-day operations. The Manager has delegated authority, within terms of delegation approved by the Trustees, for operational matters including finance, employment and activity relating to the Charity's objects.

Related parties

The Charity has a close working relationship with an increasing number of landlords and with the departments of the Local Authorities who are concerned with the homeless and with the local police force.

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

Risk Management

The Trustees are aware of their responsibility to assess and manage the risks that inevitably arise in an undertaking such as ours. An extensive and comprehensive risk assessment checklist is in force and continuously reviewed by both the Manager and Trustees.

The main risks that are identified and reviewed are in matters concerned with:

- Management and governance, loss of key staff and staff performance;
- Financial control, budgetary control, support funding and resources;
- Rent levels, standards of accommodation and destruction of property;
- Change in local authority policy concerning homelessness;
- Impact of Covid-19 on staff and customers and;
- Health and safety protocols.

OBJECTIVES AND ACTIVITIES

The objectives of the Charity are to:

- Prevent and relieve hardship, need and distress amongst those who are homeless
- To provide a safe and temporary home to relieve homelessness
- To ensure customers receive the benefits they are entitled to
- To help customers develop the confidence to make the changes in their lives that they wish to make
- To support and enable customers to receive specialist support such as mental health, drugs and/or alcohol addiction and/or debt counselling
- To help customers move on to appropriate housing

ACHIEVEMENTS AND PERFORMANCE

During the year to 31 March 2021 there has been a 35 per cent increase in the number of homeless people that we accommodate in properties rented from landlords or in our own property. The demand for our services to provide accommodation continues to increase and we will maintain our search for new private landlords.

We maintain good working relationships with the staff at Northampton Borough Council and are grateful for their support and encouragement. We look forward to working closely with the new unitary authority, West Northamptonshire Council, from 1 April 2021 onwards.

Our contract with Commsortia Ltd to provide staff to support vulnerable people who are homeless was renewed for the year but with a 23% reduction in funding. We were advised during the year that, as Public Health funding had been withdrawn, this contract would not be renewed after 31 March 2021. We have had to make some staff redundant and the cost of that is included in this year's accounts. Other staff have been retained to other divisions of our operations.

As a consequence of Covid-19 we had to cease the use of shared rooms; the financial impact of this was a loss of rental income of approximately £35,000 during the year. We were successful in obtaining a grant of £39,000 from the Covid-19 Response Fund.

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

FINANCIAL REVIEW

We achieved a satisfactory increase in our income to £1,226,114 (2020 - £944,225) and an increase in our net income to £57,844 for the year to 31 March 2021 (2020 - £25,593).

The positive cash flow from our operating activities during the year of £116,826 enabled the Trustees to purchase a freehold property for use as a permanent base for our offices. The lease of our offices was due to expire on 31 March 2021 and then redeveloped for residential use. It is essential for us to have an office base in the centre of Northampton for contact with customers and the local authority offices. A suitable property was found and the Trustees agreed to purchase the freehold for £300,000. A mortgage of £170,000 was obtained from our bankers, Lloyds Bank plc, repayable over a 10 year period. As additional security Lloyds Bank plc required a debenture as a floating charge over all our assets.

We have a strong financial position with our total funds standing at £547,264 at 31 March 2021 (2020 - £489,420).

Investment powers and policy

Under the Memorandum of Articles of Association, the Charity has the power to invest in any way the Trustees wish. We have a strong liquidity position and, as stated in the Financial Review, it is the Trustees intention to invest in suitable housing during the next year to accommodate the homeless in our care.

Reserves policy

The Charity aims to retain free reserves (excluding those tied up in fixed assets and those appropriated as designated) equivalent to approximately six months forward expenditure.

Our continued funding from our official supporting bodies depends on us continuing to meet stringent requirements in respect of performance and results; failure to meet these requirements could result in us losing their funding – another possible (but we hope unlikely) event for which we have to be prepared.

FUND-RAISING STANDARDS INFORMATION

Neither the charity, nor any person on behalf of the charity, carried out any fundraising from the public during the year.

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

Trustees' responsibilities statement

The Trustees (who are also directors of NAASH for the purposes of company law) are responsible for the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

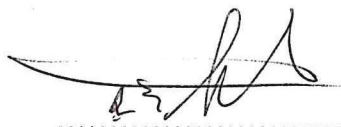
- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The report of the Trustees has been prepared taking advantage of the small companies exemption of Section 415A of the Companies Act 2006.

Legal and administrative information set out on page 2 forms part of this report. The financial statements comply with current UK statutory requirements, the Memorandum and Articles of Association, the Companies Act 2006 and the Statement of Recommended Practice in Accounting and Reporting by Charities SORP FRS 102.

By order of the Board

Registered Office:
Chancery House
52 Sheep Street
Northampton
NN1 2LZ



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T W J ADAMS
CHAIRMAN

18 August 2021

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

We have audited the financial statements of Northampton Association for Accommodation for Single Homeless for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice and;
- have been prepared in accordance with the requirements of the Companies Act 2006.

BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

CONCLUSIONS RELATING TO GOING CONCERN

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

OTHER INFORMATION

The other information comprises the information included in the trustees annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

RESPONSIBILITIES OF TRUSTEES

As explained more fully in the trustees' responsibilities statement (set out on page 6), the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

We gained an understanding of the legal and regulatory framework applicable to the company and the industry in which it operates, and considered the risk of acts by the company that were contrary to applicable laws and regulations, including fraud. We designed audit procedures to respond to the risk, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

We focussed on laws and regulations which could give rise to a material misstatement in the financial statements, including, but not limited to, the Companies Act 2006 and UK tax legislation. Our tests included agreeing the financial statement disclosures to underlying supporting documentation, enquires with management and enquires of legal counsel. There are inherent limitations in the audit procedures described above and, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. We did not identify any key audit matters relating to irregularities, including fraud. As in all our audits, we also addressed the risk of management override of internal controls, including testing journals and evaluating whether there was evidence of bias by the directors that represented a risk of material misstatement due to fraud.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. The risk increases the more that compliance with a law or regulations is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud or error, as fraud involves intentional concealment, forgery, collusion, omission or representation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



SUSAN ELIZABETH LEATHEM (Senior Statutory Auditor)
For and on behalf of J R Watson & Co
Chartered Accountants and Statutory Auditors

Chancery House
52 Sheep Street
Northampton
NN1 2LZ

J R Watson & Co is eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006.

18 August 2021

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	Note	2021		
		Unrestricted	Restricted	Total
				2020
Income from Donations		12,937	-	12,937
Charitable activities				
Management fees		164,958	-	164,958
Rent & service charge		979,157	-	979,157
Grants	4	30,062	39,000	69,062
Investment Income - Interest		<u>55</u>	<u>-</u>	<u>55</u>
TOTAL		<u>1,187,169</u>	<u>39,000</u>	<u>1,226,169</u>
Expenditure on Raising funds		-	-	-
Charitable activities - services to those who are homeless	5	<u>1,168,325</u>	<u>-</u>	<u>1,168,325</u>
TOTAL		<u>1,168,325</u>	<u>-</u>	<u>1,168,325</u>
Net income		18,844	39,000	57,844
Total funds brought forward		489,420	-	489,420
Transfers		<u>39,000</u>	<u>(39,000)</u>	<u>-</u>
Total funds carried forward		<u>547,264</u>	<u>-</u>	<u>547,264</u>

In 2020 all income and expenditure was unrestricted.

The notes on pages 15 to 23 form part of these accounts.

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

SUMMARY INCOME AND EXPENDITURE ACCOUNTS FOR THE YEAR ENDED
31 MARCH 2021

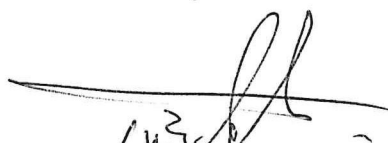
	2021 £	2020 £
Income	1,226,114	944,225
Interest and investment income	<u>55</u>	<u>933</u>
Gross income	<u>1,226,169</u>	<u>945,158</u>
Expenditure	1,161,168	914,906
Depreciation of fixed assets	<u>7,157</u>	<u>4,659</u>
Total expenditure	<u>1,168,325</u>	<u>919,565</u>
Net income	<u><u>57,844</u></u>	<u><u>25,593</u></u>

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

BALANCE SHEET AS AT 31 MARCH 2021

	Notes	£	2021 £	£	2020 £
FIXED ASSETS					
Tangible assets	6		551,491		248,726
CURRENT ASSETS					
Debtors	7	61,172		35,556	
Cash at bank and in hand		<u>228,945</u>		<u>253,357</u>	
		290,117		288,912	
CREDITORS: Amounts falling due within one year	8	<u>138,676</u>	<u>151,441</u>	<u>48,218</u>	<u>240,694</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			702,932		489,420
CREDITORS: Amounts falling due after one year	9		<u>155,668</u>		-
TOTAL FUNDS			£ <u>547,264</u>		£ <u>489,420</u>
UNRESTRICTED FUNDS					
General	10		547,264		389,420
Designated capital	10		-		<u>100,000</u>
TOTAL FUNDS			£ <u>547,264</u>		£ <u>489,420</u>

The financial statements were approved by the Trustees on 18 August 2021 and signed on their behalf by:-



 T W J ADAMS



 P V PHILLIPS

The notes on pages 15 to 23 form part of these accounts.

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS
STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
Cash flow from operating activities (Page 14)	<u>116,826</u>	<u>30,519</u>
Net cash flow from operating activities	<u>116,826</u>	<u>30,519</u>
Cash flow from investing activities		
Payments to acquire tangible fixed assets	(311,293)	(242,911)
Interest received	<u>55</u>	<u>933</u>
Net cash flow from investing activities	<u>(311,238)</u>	<u>(241,978)</u>
Cash flow from financing activities		
Receipts from long term loan	<u>170,000</u>	<u>-</u>
Net cash flow from financing activities	<u>170,000</u>	<u>-</u>
Net increase/(decrease) in cash and cash equivalents	<u>(24,412)</u>	<u>(211,459)</u>
Cash and cash equivalents at 1 April 2020	<u>253,357</u>	<u>464,816</u>
Cash and cash equivalents at 31 March 2021	<u>228,945</u>	<u>253,357</u>
Cash and cash equivalents consists of:		
Cash at bank and in hand	<u>228,945</u>	<u>253,357</u>
Cash and cash equivalents at 31 March 2021	<u>228,945</u>	<u>253,357</u>

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS
RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASHFLOW FROM
OPERATING ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
Net income for reporting period (as per the statement of financial activities)	57,844	25,593
Adjustments for:		
Interest received	(55)	(933)
Loss on disposal of fixed assets	1,373	475
Depreciation charges	7,157	4,659
Increase in debtors	(25,619)	(2,361)
Increase in creditors	<u>76,126</u>	<u>3,086</u>
Net cash provided by operating activities	<u>116,826</u>	<u>30,519</u>

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) General information and basis of preparation

The Northampton Association For Accommodation For Single Homeless is an incorporated charity governed by a constitution in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity. The address of the registered address is given in the charity information on page 2 of these financial statements. The nature of the Charity's operations and principal activities are as detailed on pages 3 to 6 of these financial statements.

The Charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the Charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the Charity will have been notified of the amounts and the settlement date. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the Charity and it is probable that they will be fulfilled.

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

(c) Income recognition - continued

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the Charity has control over the item. Fair value is determined on the basis of the value of the gift to the Charity. For example, the amount the Charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

No amount is included in the financial statements for volunteer time in line with the SORP. Further detail is given in the Trustees' Annual Report.

Where practicable, gifts in kind donated for distribution to the beneficiaries of the Charity are included in donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits, then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

Fixed asset gifts in kind are recognised when receivable and are included at fair value. They are not deferred over the life of the asset.

Income from government and other grants are recognised at fair value when the Charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Expenditure on charitable activities includes the costs of staff and associated services undertaken to further the purposes of the Charity
- Other expenditure represents those items not falling into the categories above.

Irrecoverable VAT is charged as cost against the activity for which expenditure was incurred.

(e) Support costs allocation

Support costs are those that assist the work of the Charity but do not directly represent charitable activities and include back office costs, finance, personnel, payroll and governance costs. They are incurred directly in support of expenditure on the objects of the Charity. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

No costs have been identified as relating to the costs of raising funds or other expenditure so all support costs are viewed as relating to charitable activities.

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

(f) Tangible fixed assets

Freehold property is composed of property being used in the furtherance of the Charity's objectives and work. The Trustees have a maintenance programme to keep it in a high standard of repair, internally and externally, and view it as a flagship property.

Accordingly the Trustees do not consider that any provision for depreciation is required and that the accounts show a true and fair view without any provision. This does not comply with the Companies Act 2006.

Other individual fixed assets costing £250 or more are capitalised at cost and are depreciated over their estimated useful economic lives using the reducing balance method and an annual rate of 30%.

At each year end the Charity reviews its fixed assets and if it is thought that the value of the asset is not recoverable by its future use, provision is made for the impairments.

(g) Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

(h) Loans and borrowings

Loans and borrowings are initially recognised at the transaction price including transaction costs. Subsequently, they are measured at amortised cost using the effective interest rate method, less impairment. If an arrangement constitutes a finance transaction it is measured at present value.

(i) Provisions

Provisions are recognised when the Charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

(j) Leases

Rentals payable and receivable under operating leases are charged to the SoFA on a straight line basis over the period of the lease.

(k) Employee benefits

When employees have rendered service to the Charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

(l) Tax

The Charity is an exempt Charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

(m) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the Charity to be able to continue as a going concern.

(n) Employee benefits

When employees have rendered service to the Charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

2. JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

In the application of the Charities accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3. INCOME FROM DONATIONS

	2021 £	2020 £
Donations	10,537	11,719
Donated goods and services	<u>2,400</u>	<u>2,800</u>
	£ <u>12,937</u>	£ <u>14,519</u>

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

4. INCOME FROM CHARITABLE ACTIVITIES

	2021 £	2020 £
Unrestricted		
Management fees	164,958	213,174
Rent and service charges	979,157	704,228
Grant income - West Northamptonshire Council	<u>30,062</u>	<u>12,304</u>
	£ <u>1,174,177</u>	£ <u>929,706</u>
Restricted		
Grant income		
Homeless Link – Covid-19 Response Fund	<u>39,000</u>	<u>-</u>
	<u>39,000</u>	<u>-</u>

The grant from the Covid-19 Response Fund was a contribution to the income of the Charitable company. Rooms previously occupied by two people became single occupancy with a consequential loss of income.

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

5. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

	2021 £	2020 £
Staff costs		
Wages and salaries	307,617	296,855
Social security costs	21,343	20,731
Defined benefit pension costs	<u>17,824</u>	<u>15,583</u>
Total payroll costs	346,784	333,169
Redundancy payments	21,520	-
Temporary agency staff	3,920	28,668
Staff advertising and training	<u>1,035</u>	<u>1,335</u>
Total staffing costs	373,259	363,172
Direct charitable expenditure		
Rent	662,267	470,780
Light and heat	12,299	9,377
Council tax and water rates	9,100	7,256
Insurance	7,896	6,815
Cleaning	2,550	1,744
Resident support vouchers	4,443	2,642
Motor and travel	7,454	7,528
Support costs		
Office and garage rent	8,923	-
Office light and heat	811	-
Telephone and office	3,595	3,824
Audit and accountancy	1,418	1,742
Legal and professional	15,241	8,932
Repairs and renewals	23,665	5,825
Advertising	159	8,526
Computer expenses	7,115	9,825
Sundry expenses	4,803	6,443
Depreciation of fixed assets	7,157	4,659
Loss on scrapping of tangible asset	1,373	475
Consultancy fees	<u>14,797</u>	<u>-</u>
	£ <u>1,168,325</u>	£ <u>919,565</u>

The average number of employees was 16 (2020 - 16).

The Trustees were neither paid for their services nor reimbursed for expenses during the year.

No employee was paid more than £60,000 in either year.

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

6. TANGIBLE FIXED ASSETS

	Freehold property	Motor vehicles	Fixtures and fittings and equipment	Total
	£	£	£	£
Cost				
At 31 March 2020	234,792	15,056	39,422	289,270
Additions	300,000	-	11,293	311,293
Disposals	<u>-</u>	<u>-</u>	<u>(14,068)</u>	<u>(14,068)</u>
At 31 March 2021	<u>534,792</u>	<u>15,056</u>	<u>36,647</u>	<u>586,495</u>
Depreciation				
At 31 March 2020	-	13,649	26,895	40,544
Charge for the year	-	422	6,735	7,157
Eliminated on disposals	<u>-</u>	<u>-</u>	<u>(12,697)</u>	<u>(12,697)</u>
At 31 March 2021	<u>-</u>	<u>14,071</u>	<u>20,933</u>	<u>35,004</u>
Net book value				
At 31 March 2021	£ <u>534,792</u>	£ <u>985</u>	£ <u>15,714</u>	£ <u>551,491</u>
At 31 March 2020	£ <u>234,792</u>	£ <u>1,407</u>	£ <u>12,527</u>	£ <u>248,726</u>

The freehold property addition in the year was the purchase of 3 St Giles Terrace. Legal fees relating to the purchase totalled £9,816. The trustees have decided it is prudent not to capitalise these.

7. DEBTORS

	2021 £	2020 £
Trade debtors	45,874	26,770
Other debtors	4,767	2,651
Prepayments and accrued income	<u>10,531</u>	<u>6,135</u>
	<u>61,172</u>	<u>35,556</u>

8. CREDITORS: DUE WITHIN ONE YEAR

	2021 £	2020 £
Bank loan - current portion	14,332	-
Trade creditors	14,596	22,439
Tax and social security	6,376	7,132
Other creditors	22,369	6,532
Accruals and deferred income	<u>81,003</u>	<u>12,115</u>
	<u>138,676</u>	<u>48,218</u>

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESS

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

9. CREDITORS: AMOUNTS FALLING DUE
AFTER MORE THAN ONE YEAR

	2021 £
Amount due in 2 - 5 years	61,485
Amount due after 5 years	<u>94,183</u>
	<u>155,668</u>

During the year the Charity purchased a freehold property at 3 St Giles Terrace, Northampton.

This was partially funded by a mortgage. This is secured by fixed and floating charges over the property and undertaking of the company.

10. ANALYSIS OF CHARITABLE FUNDS

	At 1 April 2020 £	Income £	Expenditure £	Transfer £	At 31 March 2021 £
General funds	389,420	1,187,169	(1,168,325)	139,000	547,264
Designated capital fund	100,000	-	-	(100,000)	-
Restricted fund	<u>-</u>	<u>39,000</u>	<u>-</u>	<u>(39,000)</u>	<u>-</u>
Total funds	£ <u>489,420</u>	£ <u>1,226,169</u>	£ <u>(1,168,325)</u>	£ <u>-</u>	£ <u>547,264</u>

11. ANALYSIS OF NET ASSETS WITHIN FUNDS

	General fund £	Designated capital £	Restricted fund £	Total £
At 1 April 2020	389,420	100,000	-	489,420
Transfer	139,000	(100,000)	(39,000)	-
Surplus for the year	<u>18,844</u>	<u>-</u>	<u>39,000</u>	<u>57,844</u>
At 31 March 2021	<u>547,264</u>	<u>-</u>	<u>-</u>	<u>547,264</u>
Represented by				
Tangible fixed assets	551,491	-	-	551,491
Current assets	290,117	-	-	290,117
Current liabilities	(138,676)	-	-	(138,676)
Non current liabilities	<u>(155,668)</u>	<u>-</u>	<u>-</u>	<u>(155,668)</u>
	£ <u>547,264</u>	£ <u>-</u>	£ <u>-</u>	£ <u>547,264</u>

NORTHAMPTON ASSOCIATION FOR ACCOMMODATION FOR SINGLE HOMELESSNOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

12. TAXATION

The Charity is registered with the Charity Commissioners under the provisions of the Charities Act 1960. In accordance with the provisions of S505 of the Income and Corporation Taxes Act 1988, no taxation is payable on the surplus of income over expenditure to the extent that these are applied to its charitable objects.

13. PROVISION OF NON-AUDIT SERVICES

In common with many other companies of this size and nature the Trustees have requested that the auditors provide non-audit services as follows:-

- Accounts preparation and typing of statutory accounts.
- Tax advice.
- Other advice or work as may be necessary.

14. APPROVAL OF ACCOUNTS

The accounts were approved by the Trustees on 18 August 2021.