

SIGHT AIREDALE

England & Wales · Charity number 1080245

Details

Other names	KEIGHLEY AND DISTRICT ASSOCIATION FOR THE BLIND
Status	Registered
Legal form	Charitable company
Company number	03762507
Registered	2000-04-07
Register	View on the Charity Commission register

Contact

Address	sight airedale 31 Scott Street Keighley BD21 2JH
Phone	01535602354
Email	enquiries@sightairedale.org.uk
Website	www.sightairedale.org.uk

Activities

Objects: TO ADVOCATE, DEVELOP AND PROVIDE SERVICES AND FACILITIES WHETHER PRACTICAL, FINANCIAL OR OTHERWISE TO SUPPORT PEOPLE WHO ARE REGISTERED BLIND OR PARTIALLY SIGHTED IN THE AREA OF BENEFIT TO HELP THEM ACHIEVE INDEPENDENCE WITH DIGNITY IN ALL ASPECTS OF LIFE AND SOCIETY

Activities: NewsletterDaily Living ShopMagnifier AssessmentsAudiobook LibraryComputer InformationSocial CentresMeeting Room HireRented AccommodationHome VisitsTranscription ServiceBraille LearningMobile Technology Demonstration Service

Classification

- **How:** Makes Grants To Individuals, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, Disability, Accommodation/housing
- **Who:** Children/young People, Elderly/old People, People With Disabilities

Geography

- **Area of benefit:** KEIGHLEY AND DISTRICT
- Bradford City
- Lancashire
- North Yorkshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£47,427	£78,770	-	-
2024-03-31	£51,375	£71,713	-	-
2023-03-31	£63,047	£72,632	-	-
2022-03-31	£42,597	£65,331	-	-
2021-03-31	£60,115	£56,956	-	-

Trustees

Name	Role	Appointed
MR D L OGDEN	Chair	
ANNE BROUGHTON		2017-10-09
EMMERSON WAYNE WALGROVE		2023-12-04
MR M S BOOTHROYD		2013-12-09
MRS J HUTCHINSON		

SIGHT AIREDALE

England & Wales - Charity number 1080245

Accounts

Registered Charity No. 1080245

Company No. 3762507 (England & Wales)

**Report of the Trustees and
Unaudited Financial Statements for the
Year Ended 31 March 2025
For
Sight Airedale**

Stirk Lambert & Co.
Chartered Accountants
Russell Chambers
61a North Street
Keighley
West Yorkshire
BD21 3DS

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**Annual General Meeting
for the Year Ended 31 March 2025**

Annual General Meeting for the Year Ended 31 March 2025

The 21 Annual General Meeting of the Charitable Company Limited by Guarantee will be held at 12 noon in The Lena Anderton Meeting Room, 31 Scott Street, Keighley BD21 2JH on (date to be confirmed) for the following purposes:-

Opening of the Annual General Meeting and the welcome by the Chairman.

Agenda

1. Roll Call
2. Apologies for absence
3. Minutes of the 2024 Annual General Meeting to approve
4. Matters arising from the minutes of the 2024 Annual General Meeting
5. The present Town Mayor of Keighley address given by Town Mayor
6. Trustees report to 31 March 2025:-
 - 6.1 Matters arising from the Trustees Report
 - 6.2 Adoption of The Trustees report to the 31 March 2025.
7. The Financial Statement to the 31 March 2025:-
 - 7.1 Matters arising from The Financial Statement
 - 7.2 Adoption of Financial Statement to 31 March 2025
8. Election of the Board of Trustees and General Committee Members
 - 8.1 Resignations from the Board of Trustees
 - 8.2 Nominations to the Board of Trustees
 - 8.3 Election of the Board of Trustees
 - 8.4 Resignations from the General Committee
 - 8.5 Nominations to the General Committee
 - 8.6 Election of the General Committee
9. Appointment of Independent Examiner and Accountant
10. Any other relevant business appertaining to the year ended 31 March 2025
11. Close of the meeting

Copies of the annual report and accounts are also available in Braille and Large Print on request from the Registered Office.

Chairman

**Company Information
for the Year Ended 31 March 2025**

Registered Office:	1, Albert Street Keighley West Yorkshire BD21 2AT
Company Limited by Guarantee Number:	03762507
Registered as a Charity Number:	1080245
Chartered Accountants:	Stirk Lambert & Co Russell Chambers 61a North Street Keighley West Yorkshire BD21 3DS
Bankers:	National Westminster Bank 63 North Street Keighley West Yorkshire BD21 3SN
Solicitors:	AWB Charlesworth Aireside House Royd Ings Avenue Keighley West Yorkshire BD21 4BZ
Investment Manager:	Parkway Chartered Financial Planners 76 Town Street Horsforth Leeds LS18 4AP

**Company Information
for the Year Ended 31 March 2025**

Directors and Trustees

David L Ogden	Chairman, Director	(2, 3)
Anne Broughton	Vice Chairwoman, Director	(2, 1, 3)
Michael S Boothroyd	Treasurer, Director	
Joyce Hutchinson	Director (resigned January 2025)	
Emmerson Walgrove	Director	

Other Trustees

Val Bainbridge	
Andrew Broughton	(1)

Secretary –Vacant

Key to Trustees

1. Severely Sight Impaired or Sight Impaired Friends of Sight Airedale
2. Member of Finance Sub Committee
3. Member of Appeals Sub Committee

Approved by order of the board of trustees on 12 December 2025 and signed on its behalf by:

Mike Boothroyd - Treasurer

**1 Albert Street
Keighley
Report of the Trustees
for the Year ended 31 March 2025**

The trustees who are also directors for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Area	Severely Sight Impaired/Blind	Sight Impaired/ Partially Sighted	Total
Barnoldswick & District	1	14	15
Bingley & District	22	32	54
Cross Hills & District	5	11	16
Ilkley and District	12	16	28
Keighley, Silsden, & District	83	127	210
Settle & District	0	3	3
Skipton & District	7	12	19
Total	130	215	345

345 does not include a further 60 people who are eligible to be registered but are not registered.

Number of Registered Friends previously at 31 March 2024 354

Objects of the Charity:

To advocate, develop and provide services and facilities, whether practical, financial or otherwise, to support people who are Registered as Severely Sight Impaired or Sight Impaired in the Airedale area to help them achieve independence with dignity in all aspects of life and society.

Chairman's Statement

The Charity has again suffered several problems which have made it impossible to run without dipping into our investments. We have had to refurbish one of our flats because the tenant left it in a poor condition, which has cost the Charity around £10,000 in refurbishment costs and loss of income from the flat. Thankfully, we have a new tenant in place.

A further problem has occurred with the roof in our building which is in need of repair.

The good news is that we still can give support to sight-impaired individuals in our area, Antony and Annette continue to run the office well and offer services to our sight impaired beneficiaries.

They have applied to various Charities on **sight** airedale's behalf and managed to acquire funding to cover the refurbishment of the meeting room and also funding from the Lottery to enable the Charity to employ another part-time employee to run workshops for the sight impaired. I would like to welcome Warris to our team and wish him well for the future.

**1 Albert Street
Keighley
Report of the Trustees
for the Year ended 31 March 2025**

The charity has also been given a £3,500 grant by Sovereign Health towards the cost of replacing the tables in the meeting room and a new audio system. We'd also like to thank the customers and staff of Skipton Building Society who voted for sight Airedale to receive a donation of £1,000 for which we are very grateful.

If anyone would like to join our small team of Directors, please contact the office for further information.

**David Ogden
Chairman**

**1 Albert Street
Keighley
Report of the Trustees
for the Year ended 31 March 2025**

Treasurers Statement

The year saw a deficit of £31,343 compared to a deficit of £20,338 in the previous year.

Incoming resources showed a decline of £3,948 against the previous year, partly due to a reduction in overall rents received and also because there were no legacies received in the year.

Total resources expended increased by just under 10%, primarily due to additional legal fees and daily living shop centre costs.

The value of fixed asset investments fell from £227,356 to £182,959 as funds were released to meet some of the day-to-day running costs. Our investment manager's representative meets with Trustees on a six-monthly basis to report and advise on investment issues.

**Mike Boothroyd
Honorary Treasurer**

**1 Albert Street
Keighley
Report of the Trustees
for the Year ended 31 March 2025**

Report of the Trustees

For the year ended 31 March 2025, the trustees who are also directors of the charity for the purpose of the Companies Act 2006, have pleasure in submitting its report and the independently examined financial statements for the year ended 31 March 2025.

Structure, Governance and Management.

The organisation is a charitable company limited by guarantee. The organisation was established on 9 May 1907, registered in accordance with the National Assistance Act 1948 on 7 December 1948, registered under the Charities Act 1985 on 29 April 1999 number 3762507 and registered under the charities Act 1993 on 7 April 2000 number 1080245. The charitable company governing document was adopted on 31 March 2000 and amended on 5 October 2005 to include beneficiaries' resident in Ilkley and District and established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association. The Charity Commission approved the change of title of the Charity from Keighley and District Association for the Blind to Sight Airedale on 20 May 2011. In the event of the company being wound up Trustees are required to contribute an amount not exceeding £10.00. The Charity has Trustee liability insurance.

The organisation is governed by a Board of Trustees. The Board usually meets monthly. The Board reports to the General Committee three times a year. The Trustees are elected by the members of the General Committee, who are Trustees of the Charity, at the Annual General Meeting. At the Annual General Meeting, all the Trustees retire from office and elections are held to fill these vacancies. Retiring Trustees are eligible to stand for re-election. The names of the trustees are shown in this report. Trustees do not receive any remuneration for their services to the Charity.

Trustee Recruitment and Appointment

Trustees are generally recruited through word of mouth.

Trustee Induction and Training

Prior to appointment, new Trustees receive an induction pack. The induction pack includes the memorandum of association, the latest financial statements, copies of previous minutes and ~~see~~fact Magazine. On appointment, new Trustees have a personalised induction programme, where they attend one to one introductory sessions with the Chairman.

These meetings are designed to cover the main operational framework of the Charity, the current financial position and future plans and objectives.

**1 Albert Street
Keighley
Report of the Trustees
for the Year ended 31 March 2025**

Statement of Responsibility of the Trustees

Company Law requires the Board to prepare financial statements for each financial year, which give a true and fair view of the organisation's state of affairs at the end of the year and of its financial activities for that period. In preparing these financial statements, the Board are required to:-

- Select suitable accounting policies and apply them consistently
- Make adjustments and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the association will continue in business in the foreseeable future.

The Board are responsible for maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the association and enable them to ensure that the financial statements comply with The Companies Act 2006. They are responsible for safeguarding the assets of the organisation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Board has overall responsibility for the activities of the organisation.

There are currently two Sub Committees, Finance and Appeals. The Board set clear terms of reference for the Committees and receives regular reports on their activities.

Management

The two office-based staff are responsible for the day to day management of the organisation, acting under delegated authority given by the Board of Trustees.

Associated Relationships

Sight Airedale works with other National, Regional and Local Charities that focus on the needs of sight impaired people. We also have a close contact with two of the three local authority Health and Adult Services Sensory Needs teams.

**1 Albert Street
Keighley
Report of the Trustees
for the Year ended 31 March 2025**

Risk Management and Internal Controls

The Board continually reviews the major risk a small local charity faces. It is satisfied that the arrangements for managing these risks within the limited staff resources available will ensure that sufficient funds are available to maintain services for the foreseeable future. The Charity does not have the resources for an internal audit programme. The Charity uses specialist consultants where appropriate. However, the systems are designed to safeguard the Charity's assets, ensure that proper accounting records are maintained and provide reliable information. The Board believes that these systems will provide reasonable but not absolute assurances against errors or fraud. The major risks identified by the Board were a failure to secure adequate revenue finance and a difficulty in recruiting Trustees particularly those with a Sight Impairment.

Key Elements of the organisation Control System Includes the Following:

- The Board meets monthly. There is a clear organisational structure with appropriate levels of accountability and reporting lines. The Board has established two Sub Committees with clear terms of reference.
- The Board approves the delegation of financial authority through the two office-based staff.
- Any capital commitment in excess of £500 requires approval by the Trustees
- The organisation's investment portfolio is managed by an independent investment manager who operates within the specific guidelines and restrictions set and reviewed twice a year by the Board. The Finance Sub Committee meets on an annual basis and comprises of The Honorary Treasurer, Chairman and Vice-Chairman.
- The Appeals Sub Committee usually meets monthly.

Fundraising

The members of our Appeals sub-committee undertake all fundraising; we do not use professional fundraisers. We have received no complaints in regards to our fundraising activity. We will be formulating a policy for vulnerable donors. However, we do not undertake unsolicited fundraising such as door-to-door, telephone or text messages. Our only mailing containing fundraising information is our newsletter, which is sent out three times a year. Recipients are advised that they can opt-out of receiving our newsletter through a statement in our newsletter and our privacy policy, which is published on our website and available from our registered office. We use Give as You Live as our online fundraising platform.

Aims, Objectives and Activities

The organisation, like all charities is restricted to undertaking only activities that are in accordance with its aims, objects and associated powers.

The aims are "to advocate, to develop and provide services whether, practical, financial or otherwise to support people who are registered severely sight impaired and sight-impaired in the Airedale District to help them achieve independence with dignity in all aspects of life and society"

**1 Albert Street
Keighley
Report of the Trustees
for the Year ended 31 March 2025**

The main objectives and activities for the year continue to focus on information and support for Severely Sight Impaired and Sight Impaired people. The strategies employed to assist the Charity in meeting these objectives include the following:

- Providing a range of services which address some of the problems of sight loss
- Supporting, not only the individual but also their family and friends and the wider community of the Airedale, Wharfedale, Craven and West Craven District.
- Working in partnership with other agencies to secure the widest range of services.

Public Benefit Statement

The Trustees have complied with their duty to have due regard to the guidance on public benefit in exercising their powers or duties.

Achievement and Performance

The main areas of charitable activity are information, support services and benefit and grant enquiries.

Information

Information is requested through the helpline and visitors to the office on the services of **sight** airedale and enquiries about other sight impairment providers. The main outlet for information is the Charity's **seefact** Magazine sent out three times a year in seven different formats; Large Print (16pt), CD, Tape, Braille, Email, MP3 Memory Stick and eBook to 511 Friends of **sight** airedale and volunteers, supporters and Health Professionals. Archives of newsletter articles are also published on our website, covering topics such as Winter Fuel Allowances, TV Licensing and Travel Concessions.

People requesting information on Daily Living Aids and Magnifiers continues to be the most popular type of enquiry, followed by help and information on technology such as tablets and mobile phones.

Our award winning partnership with 5 other local blind societies to provide virtual living well with sight loss and technology sessions via Zoom also continues to be successful, and gives people the opportunity to hear from guest speakers that we would not have access to on our own. In order to further increase the accessibility of this facility we have launched an audio podcast of the living well sessions.

In order to promote the charity we have undertaken several talks to church groups and residents of care homes. Our social media platforms also provide an additional source of information for our beneficiaries and their families.

In July we will be holding a combined sight information day along with our annual coffee morning. We hope that this will bring in a wider range of people.

**1 Albert Street
Keighley
Report of the Trustees
for the Year ended 31 March 2025**

Work is underway to produce a welcome pack for newly registered friends of **sight** airedale, this will provide information on the services provided by the Charity.

Volunteers

The work of Sight Airedale owes much to the support the charity receives from its 20 volunteers. The majority of voluntary work is carried out in our Social Centres, however contributions are made on the Board of Trustees, General Committee, Sub Committees, Appeals events, Audio Book Library and the production of the Magazine.

In January, Joyce Hutchinson, our longest-serving director, retired. Joyce first became involved with the then Keighley and District Association for the Blind in 1971. Joyce was presented with the charity's Mary Arnold Award, which recognises the work done by volunteers. On behalf of everyone at sight Airedale, we wish Joyce a happy and well-deserved retirement.

Support Services

Our volunteer organisers and voluntary helpers deliver the Social Centres service. Without their commitment, this service could not be provided, addressing the social isolation often experienced by people who are Severely Sight Impaired and those who are Sight Impaired. Our volunteer-run Keighley social centre, which meets twice a month, offers a vital source of peer support for people with sight impairments.

Delivered by our team, the Daily Living Shop has had 47 contacts compared with 48 in 2023/2024. This service offers demonstrations of specialised equipment designed to help sight-impaired people maintain their independence, as well as providing practical information such as improving lighting or positioning of a TV. Our magnifier assessment service continues to be in demand with us being able to offer a range of optical and electronic magnifiers.

Our six rented properties were fully occupied until December 2024, when one property became vacant. This year, we have faced unusually high expenditures on properties, including an upgrade to the fire alarm system and other essential repairs, as well as a loss of rent for the vacant property. One tenant is a Friend of **sight** airedale. The funds from this service continue to be a valuable source of unrestricted income. The office at 1 Albert Street has also been rented out to a local charity, providing another source of income.

We have seen an increased demand for hire of the Lena Anderton Meeting room with several new regular bookings. Rates for room hire are free for VI organisations, £25 for community and non profits and £30 for commercial and public sector for a 3 hour session. In March 2025 the board took the decision to increase hire charges by £5 for all hirers, with the exception of VI groups who will always remain free.

Grant Requests

There have been no grant applications during the year.

**1 Albert Street
Keighley
Report of the Trustees
for the Year ended 31 March 2025**

Technology Support Service

Choosing a new mobile phone, tablet or computer is confusing for most people. For Sight Impaired people, the problem is made worse by having to consider the accessibility features of the product. Salespeople in high street stores often have little or no experience in the needs of customers with Sight Impairment. We identified the need to establish a service where Sight Impaired people could gain access to information on the range of technologies available and provide an opportunity to try out different products in a non-sales environment, guided by a member of the team with expertise in technology for Sight Impaired people. In addition to providing pre-purchase support, we also offer ongoing technical support and training.

We continue to see a steady flow of people asking for technology-related support. A significant part of our work now involves empowering people to use the technology they already own, such as configuring smartphones and tablets with accessibility features and introducing powerful free apps like Seeing AI. Our YouTube channel also provides technology tutorials aimed at visually impaired users along with product reviews. We hope in the long term this will provide an additional source of income.

Braille Learning

We had no students attend Braille learning during 2024/25.

Transcription Service

The service aims to provide local sight-impaired people, voluntary and commercial organisations with a resource for providing accessible versions of documents. We are now able to convert documents into Braille, Audio CD, Text and eBook Formats and Large Print.

We have seen a reduction in demand for Braille. In part, this is due to recent advances in mobile technology that give sight-impaired people wider access to reading materials.

From 1 April 2024 to 31 March 2025 we had one external transcription jobs bringing in an income of £10. Compared with £29 the previous year for one external transcription jobs.

The **seefact** Magazine accounts for the majority of internal transcription work. We provide **seefact** in nine different formats, Large Print, Braille, MP3 Memory Stick, Audio CD, Audio Cassette, Email (PDF, HTML, MP3 Download, eBook formats for both the Kindle and iPad).

This year we are grateful that Keighley Playhouse has supported us by printing our newsletter for us at a greatly reduced cost.

Digital Audio Library

Between 1 April 2024 to 31 March 2025, 125 books were loaned to 13 people compared with the previous year when 3 people borrowed 29 books.

**1 Albert Street
Keighley
Report of the Trustees
for the Year ended 31 March 2025**

There are currently 2,138 titles available for loan, books are dependent on people donating titles.

Future Plans:-

For the next twelve months we plan to:-

- Raise funds to refurbish the Lena Anderton Meeting room in preparation for our 120-year anniversary in May 2027.
- Carry out essential work to the roof of our Scott Street properties
- Increase the number of Activities that we offer by employing an Activities Co-Ordinator

**Antony Horner
ICT Manager**

**1 Albert Street
Keighley
Report of the Trustees
for the Year ended 31 March 2025**

Financial Review**Free Reserves Policy**

The Charity receives its funds through voluntary income as opposed to earned income. The organisation holds free reserves for the following purposes:

- To provide continuity of activities in the event of a large variety of voluntary income
- To deal with emergencies
- To deal with short term fluctuation in cash flow
- To be able to develop and grasp new opportunities as they arise

During the year free reserves (fixed asset investments) were £182,959 (2024 £227,356)

The level of free reserves is equivalent to 13 months running costs plus an allocated fund of £100,000 as a building contingency. The free reserves policy is to achieve sufficient free reserves to allow the organisation to find new sources of funding for key work or the restructure in order to maintain continuity and to continue key work in the event of a sudden major loss of funding. In addition, reserves may be used to fund a budgeting deficit. The Finance Sub Committee reviews the free reserves policy once a year

Overview

The Charity had an overall deficit for the year of £41,610 (2024 deficit of £17,761).

**Mike Boothroyd
Treasurer
12 December 2025**

SIGHT AIREDALE
Independent Examiner's Report to the Trustees

Company No. 3762507

I report to the trustees on the accounts for the year ended 31 March 2025 set out on pages 17 to 30.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its Trustees for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charities accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

R J Hudson FCA
Institute of Chartered Accountants in England & Wales
Stirk Lambert & Co
Chartered Accountants
Russell Chambers
61a North Street
Keighley BD21 3DS

Dated 12 December 2025

**Statement of Financial Activities including Income and Expenditure Account
for the Year to 31 March 2025**

		Unrestricted	Restricted	2025	2024
	Note	Funds	Funds	Total	Total
		£	£	Funds	Funds
				£	£
INCOME AND EXPENDITURE					
Incoming Resources					
Incoming resources from generated funds:					
<i>Voluntary income:</i>					
Donations		4,359	-	4,359	3,815
Legacies		-	-	-	2,000
Activities for generating funds	2	36,516	-	36,516	38,567
Investment income	3	6,552	-	6,552	6,993
Total Incoming Resources		47,427	-	47,427	51,375
Resources Expended					
Charitable activities		47,025	-	47,025	39,597
Cost of generating funds		28,402	-	28,402	28,937
Governance costs		3,343	-	3,343	3,179
Grant expenditure		-	-	-	-
Total resources Expended	4	78,770	-	78,770	71,731
Net income/(expenditure) before transfers		(31,343)	-	(31,343)	(20,338)
Transfer between funds		-	-	-	-
Net income/(expenditure) before other recognised gains and losses (carried forward)		(31,343)	-	(31,343)	(20,338)

**Statement of Financial Activities including Income and Expenditure
for the Year to 31 March 2025**

	Note	Unrestricted Funds £	Restricted Funds £	2025 Total Funds £	2024 Total Funds £
Net income/(expenditure) before other recognised gains and losses brought forward		(31,343)	-	(31,343)	(20,338)
Other recognised gains and (losses)					
Unrealised profit/ (losses) on investment assets	8	(10,267)	-	(10,267)	2,577
Net movement in funds		(41,610)	-	(41,610)	(17,761)
Reconciliation of funds					
Balances brought forward at 1 April 2024		700,251	51,744	751,995	769,756
Balances carried forward at 31 March 2025		<u>658,641</u>	<u>51,744</u>	<u>710,385</u>	<u>751,995</u>

Balance Sheet
as at 31 March 2025

	Note	2025 £	2024 £
Fixed Assets			
Tangible Assets	7	521,698	512,945
Investments	8	182,959	227,356
		<u>704,657</u>	<u>740,304</u>
Current Assets			
Debtors and prepayments	9	1,650	5,198
Cash at Bank and in hand	10	8,676	12,535
		<u>10,326</u>	<u>17,733</u>
Creditors			
Amounts falling due within one year	11	(4,598)	(6,039)
		<u>5,728</u>	<u>11,694</u>
Net Current Assets			
		<u>710,385</u>	<u>751,995</u>
Funds			
Restricted funds	12	51,744	51,744
Unrestricted funds		658,641	700,251
		<u>710,385</u>	<u>751,995</u>
Total Funds			
		<u>710,385</u>	<u>751,995</u>

The charitable company is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the charitable company to obtain an audit of its financial statements for the year to 31 March 2025 in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:-

- a) ensuring that the charitable company keeps accounting records which comply with section 386 and 387 of the Companies Act 2006 and;
- b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements which have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Trustees on 12 December 2025 and signed on their behalf by:

.....
Mike Boothroyd - Treasurer

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2025**

1. Accounting Policies

a. Basis of preparation

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

b. Company status

Sight Airedale is a private company limited by guarantee and a charity incorporated in England and Wales. The members elect trustees of the company who are also directors for the purposes of the Companies Act. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity. The charity's registered office address can be found on the company information page.

c. Donations, legacies and voluntary income

Income is recorded when receivable whenever the amount is known otherwise it is accounted for on a cash received basis. Legacies are recorded on a cash received basis due to the uncertainty of the value of estates until received.

The value of services provided by volunteers has not been included.

d. Depreciation of tangible fixed assets

Depreciation is provided at the following annual rates in order to reduce the net book value of those assets to their estimated residual value at the end of their expected useful lives at the following rates:

Fixtures and Fittings	- 25% reducing balance
Computer Equipment	- 20% reducing balance
Property improvements	- 2% on cost

No depreciation is provided on freehold properties since the company maintains the properties to such a high standard that their value is in excess of their cost, improvements however are depreciated over their estimated lives of 50 years.

e. Investments

In accordance with recommended practice listed investments are stated at market value. Changes in market value are included in the Statement of Financial Activities as unrealised gains and losses.

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2025**

f. Pension costs

The company operates a defined contribution pension scheme. Contributions payable for the year are charged in the Statement of Financial Activities.

g. Grants

Grants payable are recorded as direct charitable expenditure when paid.

Grants receivable are recognised when the charity has an entitlement to the funds and any condition linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

h. Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under the headings that aggregate all costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

i. Fund Accounting

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that use or purpose.

j. Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to insignificant risk of change in value.

k. Financial instruments

The charity has elected to apply the provisions of section 11 "Basic Financial Instruments" and section 142 "Other Financial Instruments Issues" of FRS 102 to all of its financial instruments.

Financial Instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2025**

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic Financial Liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of Financial Liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1. Taxation

Sight Airedale is a registered charity and as such is a charity within the meaning of schedule 6 of the Finance Act 2010. Accordingly, it is potentially entitled to tax exemption under part 11 of the Corporation Tax Act 2010 or section 256 of the Taxation of Chargeable Gains Act 1992 in respect of income and gains arising.

2. Activities for Generating Funds

	2025	2024
	£	£
Rents - 3 Sunhurst Close	7,385	6,120
- Flats	20,383	27,310
- Albert Street	3,600	-
Contributions from users of Lena Anderton meeting room	3,492	3,237
Funds from Bingley Social Centre	-	-
Daily Living Shop	1,484	1,742
Audio transcription	-	10
Other revenue – Transport fee	172	148
	<u>36,516</u>	<u>38,567</u>

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2025**

3. Investment Income

	2025 £	2024 £
Comprises interest from:		
Charities Property Fund	683	929
Old Mutual Wealth	5,871	6,064
	<u>6,554</u>	<u>6,993</u>

4. Total Resources Expended

	Charitable activities £	Costs of generating funds £	Governance costs £	Total 2025 £	Total 2024 £	Basis of Allocation
Costs directly allocated to activities						
Daily Living Shop centre goods	-	3,127	-	3,127	1,663	Direct
Social centre costs - Keighley	390	-	-	390	418	Direct
Sight centre and ICT establishment costs etc. See note 5	34,610	-	-	34,610	33,044	Direct
Depreciation	7,857	-	-	7,857	4,737	Direct
Independent examiners fee -	-	-	3,343	3,343	3,179	Direct
Sundries	1,940	-	-	1,940	881	Direct
Printing, postage and stationery	338	-	-	338	337	Direct
Adverts and publicity	-	180	-	180	180	Direct
Legal & professional Fees	1,890	3,391	-	5,281	4,576	Direct
Bad debts	-	167	-	167	-	Direct
Support costs allocated to activities						
Premises costs and associated services	-	21,537	-	21,537	22,698	Floor Area
	<u>47,025</u>	<u>28,402</u>	<u>3,343</u>	<u>78,770</u>	<u>71,713</u>	

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2025**

5. Staff Costs

Staff costs for all employees were:

	Total 2025 £	Total 2024 £
Emoluments for employees		
Gross pay	33,462	31,942
Social security costs	-	-
Other pension costs	1,148	1,102
	<u>34,610</u>	<u>33,044</u>

The average number of persons employed during the year was 2 (2024: 3).

There were no high paid staff employed during the year (2024: nil).

No emoluments were paid to members (2024: nil).

Included in other management expenses are chairman's expenses of £nil (2024: nil).

6. Pension Costs

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund.

Contributions to the scheme are charged to the Statement of Financial Activities as they are incurred.

The amount charged to the Statement of Financial Activities during the year was £1,148 (2024: £1,102).

There were no outstanding or prepaid contributions at either the beginning or end of the financial year.

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2025**

7. Tangible Fixed Assets

	Freehold land & buildings	Improvements to property	Fixtures & Fittings	Computer equipment	Totals
	£	£	£	£	£
Cost					
1 April 2024	390,266	186,177	108,307	24,770	709,520
Additions	-	-	16,610	-	16,610
31 March 2025	390,266	186,177	124,917	24,770	726,130
Depreciation					
1 April 2024	-	67,554	105,701	23,320	196,575
Charge for year	-	3,724	3,843	290	7,857
31 March 2025	-	71,278	109,544	23,610	204,432
Net Book Value					
31 March 2025	390,266	114,899	15,373	1,160	521,698
31 March 2024	390,266	118,623	2,606	1,450	512,945

All fixed assets are held for the charity's own use on direct charitable activities.

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2025**

7. Tangible Fixed Assets (continued)

Freehold properties which are stated at cost comprise:-

	2025	2024
	£	£
Three flats (formerly 3 Albert Street and 33 Scott Street, Keighley)	25,391	25,391
Meeting Room, Sight Centre, and I.C.T. Suite, Scott Street, Keighley	253,728	253,728
1 Albert Street, Keighley (Headquarters and two flats)	69,147	69,147
Bungalow, 3 Sunhurst Close, Oakworth	42,000	42,000
	390,266	390,266

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2025**

8. Fixed Asset Investments

	2025 £	2024 £
Quoted		
Market value 1 April 2024	227,356	228,715
Additions in the year	-	-
Disposals in year	(40,000)	(10,000)
Unrealised investment gains/ (losses)	(10,267)	2,577
Investment income generated	5,870	6,064
	<u>182,959</u>	<u>227,356</u>
Total	<u><u>182,959</u></u>	<u><u>227,356</u></u>

Analysis of Quoted Investments

	Charities Property Fund 11,999 Units £	Old Mutual Wealth Account £
Market value at 1 April 2024	14,144	227,356
Additions	-	-
Disposals (cost)	-	(40,000)
Net realised and unrealised gains/(losses)	<u>311</u>	<u>(4,708)</u>
Market Value at 31 March 2025	<u><u>14,455</u></u>	<u><u>182,648</u></u>

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2025**

9. Debtors and Prepayments

	2025	2024
	£	£
Income Tax repayments due	349	1,381
Interest receivable debtor	175	-
Prepayments	262	259
iZettle balance	100	100
Trade Debtors	765	3,458
	1,651	5,198

10. Cash at Bank and in Hand

	2025	2024
	£	£
Current accounts	8,123	11,031
Deposit accounts	91	87
Cash in hand	462	1,417
	8,676	12,535

11. Creditors: amounts falling due within one year

	2025	2024
	£	£
Trade creditors	980	1,870
Taxation and social security	207	223
Accruals	3,601	3,946
	4,788	6,039

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2025**

12. Restricted Funds

Restricted funds hold donations and other income given for specific purposes.
The analysis of net assets between funds is set out in note 13.

	Movement in Funds			
	Balance 01.04.2024	Incoming Resources	Expenditure and transfers	Balance 31.03.2025
	£	£	£	£
Bungalow, 3 Sunhurst Close	42,000	-	-	42,000
Contribution towards refurbishment of flats	7,000	-	-	7,000
Santander Grant	2,744	-	-	2,744
	51,744	-	-	51,744

The bungalow at 3 Sunhurst Close is stated at its estimated value when vested in the company. It was bequeathed to the company to be retained and used by a severely sight impaired or sight impaired persons or anyone connected with the company.

The Santander grant was to set up a mobile phone and tablet devices demonstration service to show sight impaired people the accessibility features and then to allow them to make their own purchases directly with the suppliers. Not all the funds have been used as Sight Airedale are holding some back for future upgrades over the next few years.

13. Analysis of Net Assets between Funds

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Fund balances at 31 March 2025			
Are represented by:			
Tangible Assets	472,698	49,000	521,698
Investments	182,959	-	182,959
Current assets	7,582	2,744	10,326
Current liabilities	(4,598)	-	(4,598)
	658,641	51,744	710,385

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2025**

14. Control relationships

No individual party has control of the company, which is governed by the Trustees appointed by the members

SIGHT AIREDALE

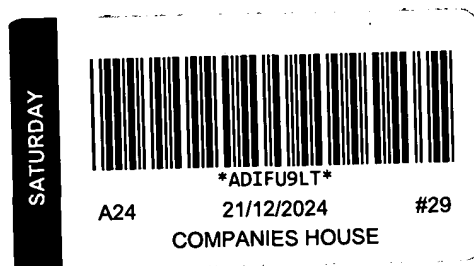
England & Wales - Charity number 1080245

Accounts

Co House
2019/20
Registered Charity No. 1080245

Company No. 3762507 (England & Wales)

**Report of the Trustees and
Unaudited Financial Statements for the
Year Ended 31 March 2024
For
Sight Airedale**



Stirk Lambert & Co.
Chartered Accountants
Russell Chambers
61a North Street
Keighley
West Yorkshire
BD21 3DS

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**Annual General Meeting
for the Year Ended 31 March 2024**

Annual General Meeting for the Year Ended 31 March 2024

The 21 Annual General Meeting of the Charitable Company Limited by Guarantee will be held at 12 noon in The Lena Anderton Meeting Room, 31 Scott Street, Keighley BD21 2JH on (date to be confirmed) for the following purposes:-

Opening of the Annual General Meeting and the welcome by the Chairman.

Agenda

1. Roll Call
2. Apologies for absence
3. Minutes of the 2023 Annual General Meeting to approve
4. Matters arising from the minutes of the 2023 Annual General Meeting
5. The present Town Mayor of Keighley address given by Town Mayor
6. Trustees report to 31 March 2024:-
 - 6.1 Matters arising from the Trustees Report
 - 6.2 Adoption of The Trustees report to the 31 March 2024.
7. The Financial Statement to the 31 March 2024:-
 - 7.1 Matters arising from The Financial Statement
 - 7.2 Adoption of Financial Statement to 31 March 2024
8. Election of the Board of Directors and General Committee Members
 - 8.1 Resignations from the Board of Directors
 - 8.2 Nominations to the Board of Directors
 - 8.3 Election of the Board of Directors
 - 8.4 Resignations from the General Committee
 - 8.5 Nominations to the General Committee
 - 8.6 Election of the General Committee
9. Appointment of Independent Examiner and Accountant
10. Any other relevant business appertaining to the year ended 31 March 2024
11. Close of the meeting

Copies of the annual report and accounts are also available in Braille and Large Print on request from the Registered Office.

Chairman

**Company Information
for the Year Ended 31 March 2024**

Registered Office:	1, Albert Street Keighley West Yorkshire BD21 2AT
Company Limited by Guarantee Number:	03762507
Registered as a Charity Number:	1080245
Chartered Accountants:	Stirk Lambert & Co Russell Chambers 61a North Street Keighley West Yorkshire BD21 3DS
Bankers:	National Westminster Bank 63 North Street Keighley West Yorkshire BD21 3SN
Solicitors:	AWB Charlesworth Aireside House Royd Ings Avenue Keighley West Yorkshire BD21 4BZ
Investment Manager:	Parkway Chartered Financial Planners 76 Town Street Horsforth Leeds LS18 4AP

**Company Information
for the Year Ended 31 March 2024**

Directors and Trustees

David L Ogden	Chairman, Director	(2, 3)
Anne Broughton	Vice Chairwoman, Director	(2, 1, 3)
Michael S Boothroyd	Treasurer, Director	
Joyce Hutchinson	Director	
Emmerson Walgrove	Director	

Other Trustees

Peter Robinson	(1)
Val Bainbridge	
Andrew Broughton	(1)

Secretary – Vacant

Key to Trustees

1. Severely Sight Impaired or Sight Impaired Friends of Sight Airedale
2. Member of Finance Sub Committee
3. Member of Appeals Sub Committee

Approved by order of the board of trustees on 18 December 2024 and signed on its behalf by:



David Ogden - Chairman

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2024**

The Trustees present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Area	Severely Sight Impaired/Blind	Sight Impaired/Partially Sighted	Total
Barnoldswick & District	1	14	15
Bingley & District	22	32	54
Cross Hills & District	5	13	18
Ilkley and District	13	17	30
Keighley, Silsden, & District	83	129	212
Settle & District	0	3	3
Skipton & District	9	13	22
Total	133	221	354

354 does not include a further 61 people who eligible to be registered but are not registered.

Number of Registered Friends previously at 31 March 2023 384

Objects of the Charity:

To advocate, develop and provide services and facilities, whether practical, financial or otherwise, to support people who are Registered as Severely Sight Impaired or Sight Impaired in the **sight** airedale area to help them achieve independence with dignity in all aspects of life and society.

Chairman's Statement

It is with great regret that I have to inform our members of the resignation from the Board of Mrs. Joyce Hutchinson.

Mrs. Hutchinson has been a supporter of sight airedale for over 60 years and I would like to extend my personal thanks to Joyce for her support, she will be sadly missed.

My thanks to the other Members of the Board for their past and future support of the Charity

We are still experiencing rising costs especially with bringing our flats up to the standard required by Local Government, this includes updating fire alarms, heating etc. We have also incurred more expense in replacing the double glazed windows in the Oakworth bungalow.

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2024**

Thanks to our two employees Ms Annette Gregory and Mr. Antony Horner. At present, they are trying to find funds to re-furbish our meeting room. We have offered our Talking Books service Nationally and are seeing an increase in membership. No charge is made but we ask for an initial donation to cover the cost of the Memory sticks.

If any of our members would consider joining the Board, please contact the office; we would love to hear from you. The meetings are normally once a month on the second Monday and normally last for approximately one hour.

**David Ogden
Chairman**

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2024**

Treasurers Statement

The year saw a deficit of £20,338 compared to a deficit of £9,585 in the previous year.

Incoming resources showed a decline of £11,762 against the previous year, wholly attributable, for the second successive year, to a significant reduction in legacy funds. Rental income from owned properties and room hire increased by 14%.

The value of fixed asset investments fell marginally from £228,715 to £227,356 as funds were released to meet day-to-day running costs. Our investment manager's representative meets with directors on a six-monthly basis to report and advise on investment issues.

Total resources expended increased by 10%, primarily due to additional legal fees and premises costs.

**Mike Boothroyd
Honorary Treasurer**

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2024**

Report of the Directors

For the year ended 31 March 2024, the Directors of sight airedale have pleasure in submitting its report and the independently examined financial statements for the year ended 31 March 2024.

The accounts comply with current statutory requirements, the Charity's governing documents and SORP (revised 2005).

Structure, Governance and Management.

The organisation is a charitable company limited by guarantee. The organisation was established on 9 May 1907, registered in accordance with the National Assistance Act 1948 on 7 December 1948, registered under the Charities Act 1985 on 29 April 1999 number 3762507 and registered under the charities Act 1993 on 7 April 2000 number 1080245. The charitable company governing document was adopted on 31 March 2000 and amended on 5 October 2005 to include beneficiaries' resident in Ilkley and District and established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association. The Charity Commission approved the change of title of the Charity from Keighley and District Association for the Blind to **sight** airedale on 20 May 2011. In the event of the company being wound up Trustees are required to contribute an amount not exceeding £10.00. The Charity has Trustee liability insurance.

The organisation is governed by a Board of Directors. The Board usually meets monthly. The Board reports to the General Committee three times a year. The Directors are elected by the members of the General Committee, who are Trustees of the Charity, at the Annual General Meeting. At the Annual General Meeting, all the Directors retire from office and elections are held to fill these vacancies. Retiring directors are eligible to stand for re-election. The names of the Directors and Trustees of the Charity are shown in this report. Trustees do not receive any remuneration for their services to the Charity.

Trustee Recruitment and Appointment

Trustees are generally recruited through word of mouth.

Trustee Induction and Training

Prior to appointment, new Trustees receive an induction pack. The induction pack includes the memorandum of association, the latest financial statements, copies of previous minutes and seefact Magazine. On appointment, new Trustees have a personalised induction programme, where they attend one to one introductory sessions with the Chairman.

These meetings are designed to cover the main operational framework of the Charity, the current financial position and future plans and objectives.

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2024**

Statement of Responsibility of the Directors

Company Law requires the Board to prepare financial statements for each financial year, which give a true and fair view of the organisation's state of affairs at the end of the year and of its financial activities for that period. In preparing these financial statements, the Board are required to:-

- Select suitable accounting policies and apply them consistently
- Make adjustments and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the association will continue in business in the foreseeable future.

The Board are responsible for maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the association and enable them to ensure that the financial statements comply with The Companies Act 2006. They are responsible for safeguarding the assets of the organisation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Board has overall responsibility for the activities of the organisation.

There are currently two Sub Committees, Finance and Appeals. The Board set clear terms of reference for the Committees and receives regular reports on their activities.

Management

The two office-based staff are responsible for the day to day management of the organisation, acting under delegated authority given by the Board of Directors.

Associated Relationships

Sight Airedale works with other National, Regional and Local Charities that focus on the needs of sight impaired people. We also have a close contact with two of the three local authority Health and Adult Services Sensory Needs teams.

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2024**

Risk Management and Internal Controls

The Board continually reviews the major risk a small local charity faces. It is satisfied that the arrangements for managing these risks within the limited staff resources available will ensure that sufficient funds are available to maintain services for the foreseeable future. The Charity does not have the resources for an internal audit programme. The Charity uses specialist consultants where appropriate. However, the systems are designed to safeguard the Charity's assets, ensure that proper accounting records are maintained and provide reliable information. The Board believes that these systems will provide reasonable but not absolute assurances against errors or fraud. The major risks identified by the Board were a failure to secure adequate revenue finance and a difficulty in recruiting Trustees particularly those with a Sight Impairment.

Key Elements of the organisation Control System Includes the Following:

- The Board meets monthly. There is a clear organisational structure with appropriate levels of accountability and reporting lines. The Board has established two Sub Committees with clear terms of reference.
- The Board approves the delegation of financial authority through the two office-based staff.
- Any capital commitment in excess of £500 requires approval by the Directors
- The organisation's investment portfolio is managed by an independent investment manager who operates within the specific guidelines and restrictions set and reviewed twice a year by the Board. The Finance Sub Committee meets on an annual basis and comprises of The Honorary Treasurer, Chairman and Vice-Chairman.
- The Appeals Sub Committee usually meets monthly.

Fundraising

The members of our Appeals sub-committee undertake all fundraising; we do not use professional fundraisers. We have received no complaints in regards to our fundraising activity. We will be formulating a policy for vulnerable donors. However, we do not undertake unsolicited fundraising such as door-to-door, telephone or text messages. Our only mailing containing fundraising information is our newsletter, which is sent out three times a year. Recipients are advised that they can opt-out of receiving our newsletter through a statement in our newsletter and our privacy policy, which is published on our website and available from our registered office. We use Give as You Live as our online fundraising platform.

Aims, Objectives and Activities

The organisation, like all charities is restricted to undertaking only activities that are in accordance with its aims, objects and associated powers.

The aims are "to advocate, to develop and provide services whether, practical, financial or otherwise to support people who are registered severely sight impaired and sight-impaired in the Airedale District to help them achieve independence with dignity in all aspects of life and society"

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2024**

The main objectives and activities for the year continue to focus on information and support for Severely Sight Impaired and Sight Impaired people. The strategies employed to assist the Charity in meeting these objectives include the following:

- Providing a range of services which address some of the problems of sight loss
- Supporting, not only the individual but also their family and friends and the wider community of the Airedale, Wharfedale, Craven and West Craven District.
- Working in partnership with other agencies to secure the widest range of services.

Public Benefit Statement

The Trustees have complied with their duty to have due regard to the guidance on public benefit in exercising their powers or duties.

Achievement and Performance

The main areas of charitable activity are information, support services and benefit and grant enquiries.

Information

Information is requested through the helpline and visitors to the office on the services of **sight** airedale and enquiries about other sight impairment providers. The main outlet for information is the Charity's **seefact** Magazine sent out three times a year in seven different formats; Large Print (16pt), CD, Tape, Braille, Email, MP3 Memory Stick and eBook to 511 Friends of **sight** airedale and volunteers, supporters and Health Professionals.

People requesting information on Daily Living Aids and Magnifiers continues to be the most popular type of enquiry, followed by help and information on technology such as tablets and mobile phones.

To improve accessibility, we have now moved the registered office into our Scott Street premises. This move makes it easier for people visiting us for shop and other appointments. In the past, they would have to visit reception on one side of the building before being taken to the other side for their appointment. This naturally caused confusion, now, people only have to deal with one entrance. Scott Street is also fully accessible with a ramped entrance and lift.

The freeing of Office space in 1 Albert Street means that we are now able to let this out to a local non-profit organisation providing us with another source of income.

Work is underway to produce a welcome pack for newly registered friends of **sight** airedale, this will provide information on the services provided by the Charity.

Volunteers

The work of Sight airedale owes much to the support the charity receives from its 20 volunteers. The majority of voluntary work is carried out in our Social Centres, however contributions are made

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2024**

on the Board of Directors, General Committee, Sub Committees, Appeals events, Audio Book Library and the production of the Magazine.

Support Services

Our volunteer organisers and voluntary helpers deliver the Social Centres service. Without their commitment, this service could not be provided and addresses the social isolation often experienced by Severely Sight Impaired and Sight Impaired people. Our Keighley social centre re-opened in October 2021 following the pandemic, we have seen a slow increase in new members. We hope that we will also be able to resume our Bingley social centre.

Following our previous success with living with sight loss courses, the planned course for August 2020 was cancelled due to the Pandemic. However, we hope to run face-to-face Living with Sight Loss courses again in the future.

Sight impaired people were hit particularly hard during the lockdowns, with many facing even further isolation than usual. In May 2021, in an attempt to help alleviate the isolation faced by many people we started collaborating with five other local sight loss charities to deliver virtual technology and live well with sight loss events. Two sessions each month are delivered by the Zoom video conferencing platform. Sessions last one hour with a guest speaker followed by questions and answers. Past topics have included Charles Bonnett Syndrome, Getting the most out of your mobile phone, Advances in Gene Therapy, Good lighting for people with sight loss. The collaboration gives us access to guest speakers we would not have access to working alone.

The Daily Living Shop has had 48 contacts compared with 30 in 2023/2024. This service offers demonstrations of specialised equipment designed for Sight Impaired people, carried out by members of the team. The greatest demand continues to be for Low Vision Assessments.

Our six rented properties have been fully occupied. One tenant is a Friend of **sight** airedale. The funds from this service continue to be a valuable source of unrestricted income. With the increased running costs faced by the charity and maintenance costs of the rented properties a rent review was carried out February 2023. The board, mindful that our tenants were also facing increased costs, took the decision to bring the properties rentals more in line with market conditions but remaining within housing benefit limits, the last rent increase was over five years ago. The office at 1 Albert Street has also been rented out to a local charity providing another source of income.

Grant Requests

There have been no grant applications during the year.

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2024**

Technology Support Service

Choosing a new mobile phone, tablet or computer is confusing for most people. For Sight Impaired people, the problem is made worse by having to consider the accessibility features of the product. Salespeople in high street stores often have little or no experience in the needs of customers with Sight Impairment. We identified the need to establish a service where Sight Impaired people could gain access to information on the range of technologies available and provide an opportunity to try out different products in a non-sales environment, guided by a member of the team with expertise in technology for Sight Impaired people. In addition to providing pre-purchase support, we also offer ongoing technical support and training.

We continue to see a steady flow of people asking for technology-related support. Enquiries this year have included Help with setting up and upgrading mobile phones, accessing magazines on an iPad, accessible smart meter displays, navigation apps, and reading machines.

In July we ran a sight information day in conjunction with Optelec, a manufacturer of low-vision aids. The day was so successful that we will be repeating it again in 2024 though we hope to extend the scope to include more organisations.

Braille Learning

We had no students attend Braille learning during 2023/2024.

Transcription Service

The service aims to provide local sight-impaired people, voluntary and commercial organisations with a resource for providing accessible versions of documents. We are now able to convert documents into Braille, Audio CD, Text and eBook Formats and Large Print.

We have seen a reduction in demand for Braille. In part, this is due to recent advances in mobile technology that give sight-impaired people wider access to reading materials.

From 1 April 2023 to 31 March 2024 we had one external transcription jobs bringing in an income of £10. Compared with £29 the previous year for one external transcription jobs.

The seefact Magazine accounts for the majority of internal transcription work. We provide seefact in nine different formats, Large Print, Braille, MP3 Memory Stick, Audio CD, Audio Cassette, Email (PDF, HTML, MP3 Download, eBook formats for both the Kindle and iPad).

This year we are grateful that Keighley Playhouse has supported us by printing our newsletter for us at a greatly reduced cost.

Digital Audio Library

Between 1 April 2022 to 31 March 2023, 29 books were loaned to 3 people compared with the previous year when 4 people borrowed 30 books.

SIGHT AIREDALE

Company No. 3762507

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2024**

There are currently 2,138 titles available for loan, books are dependent on people donating titles.

**Antony Horner
ICT Manager**

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2024**

Financial Review**Free Reserves Policy**

The Charity receives its funds through voluntary income as opposed to earned income. The organisation holds free reserves for the following purposes:

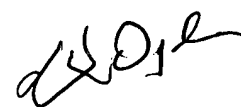
- To provide continuity of activities in the event of a large variety of voluntary income
- To deal with emergencies
- To deal with short term fluctuation in cash flow
- To be able to develop and grasp new opportunities as they arise

During the year free reserves (fixed asset investment) were £227,356 (2023 £228,715)

The level of reserves is equivalent to 21 months running costs plus a designated fund of £100,000 as a building contingency. The free reserves policy is to achieve sufficient free reserves to allow the organisation to find new sources of funding for key work or the restructure in order to maintain continuity and to continue key work in the event of a sudden major loss of funding. In addition, reserves may be used to fund a budgeting deficit. The Finance Sub Committee reviews the free reserves policy once a year

Overview

The Charity had an overall deficit for the year of £37,761 (2023 deficit of £27,534).



**David Ogden
Chairman
18 December 2024**

SIGHT AIREDALE
Independent Examiner's Report to the Trustees

Company No. 3762507

I report to the trustees on the accounts for the year ended 31 March 2024 set out on pages 15 to 28.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

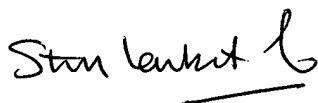
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charities accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



R J Hudson FCA
Institute of Chartered Accountants in England & Wales
Stirk Lambert & Co
Chartered Accountants
Russell Chambers
61a North Street
Keighley BD21 3DS

Dated 18 December 2024

**Statement of Financial Activities
for the Year to 31 March 2024**

	Note	Unrestricted Funds £	Restricted Funds £	2024 Total Funds £	2023 Total Funds £
INCOME AND EXPENDITURE					
Incoming Resources					
Incoming resources from generated funds:					
<i>Voluntary income:</i>					
Donations		3,815	-	3,815	3,108
Legacies		2,000	-	2,000	19,095
Activities for generating funds	2	38,567	-	38,567	34,262
Investment income	3	6,993	-	6,993	6,582
Grant income		-	-	-	-
Total Incoming Resources		51,375	-	51,375	63,047
Resources Expended					
Charitable activities		39,597	-	39,597	46,990
Cost of generating funds		28,937	-	28,937	22,972
Governance costs		3,179	-	3,197	2,670
Grant expenditure		-	-	-	-
Total resources Expended	4	71,713	-	71,713	72,632
Net incoming/ (outgoing)					
Resources before transfers		(20,338)	-	(20,338)	(9,585)
Transfer between funds		-	-	-	-
Net incoming/ (outgoing) resources before other recognised gains and losses		(20,338)	-	(20,338)	(9,585)

**Statement of Financial Activities
for the Year to 31 March 2024**

	Note	Unrestricted Funds £	Restricted Funds £	2024 Total Funds £	2023 Total Funds £
Net incoming/ (outgoing) resources before other recognised gains and losses brought forward		(20,338)	-	(20,338)	(9,585)
Other recognised gains and (losses)					
Unrealised profit/ (losses) on investment assets	8	2,577	-	2,577	(17,949)
Net movement in funds		(17,761)	-	(17,761)	(27,534)
Reconciliation of funds					
Balances brought forward at 1 April 2023		718,012	51,744	731,994	769,756
Balances carried forward at 31 March 2024		<u>700,251</u>	<u>51,744</u>	<u>751,995</u>	<u>769,756</u>

Balance Sheet
as at 31 March 2024

	Note	2024 £	2023 £
FIXED ASSETS			
Tangible Assets	7	512,945	517,681
Investments	8	227,356	228,715
		<u>740,301</u>	<u>746,396</u>
Current Assets			
Debtors and prepayments	9	5,198	2,613
Cash at Bank and in hand	10	12,535	23,913
		<u>17,733</u>	<u>26,526</u>
Creditors amounts falling due within one year	11	(6,039)	(3,165)
Net Current Assets		<u>11,694</u>	<u>23,361</u>
Total Net Assets		<u>751,995</u>	<u>769,757</u>
Funds			
Restricted funds	12	51,744	51,744
Unrestricted funds		700,251	718,013
Total Funds		<u>751,995</u>	<u>769,757</u>

The charitable company is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the charitable company to obtain an audit of its financial statements for the year to 31 March 2023 in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:-

- a) ensuring that the charitable company keeps accounting records which comply with section 386 and 387 of the Companies Act 2006 and;
- b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements which have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the directors on 18 December 2024 and signed on their behalf by:



David Ogden – Chairman

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2024**

1. Accounting Policies

a. Basis of preparation

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

b. Company status

The charity is a company limited by guarantee. The members elect directors of the company for the purposes of the Companies Act. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

c. Donations, legacies and voluntary income

Income is recorded when receivable whenever the amount is known otherwise it is accounted for on a cash received basis. Legacies are recorded on a cash received basis due to the uncertainty of the value of estates until received.

The value of services provided by volunteers has not been included.

d. Depreciation of tangible fixed assets

Depreciation is provided at the following annual rates in order to reduce the net book value of those assets to their estimated residual value at the end of their expected useful lives at the following rates:

Fixtures and Fittings	- 25% reducing balance
Computer Equipment	- 20% reducing balance
Property improvements	- 2% on cost

No depreciation is provided on freehold properties since the company maintains the properties to such a high standard that their value is in excess of their cost, improvements however are depreciated over their estimated lives of 50 years.

e. Investments

In accordance with recommended practice listed investments are stated at market value. Changes in market value are included in the Statement of Financial Activities as unrealised gains and losses.

f. Pension costs

The company operates a defined contribution pension scheme. Contributions payable for the year are charged in the Statement of Financial Activities.

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2024**

e. Grants

Grants payable are recorded as direct charitable expenditure when paid.

Grants receivable are recorded under incoming resources wherever the amount is known, otherwise they are accounted for on a cash received basis.

f. Expenditure

Directly attributable expenditure on staff and other costs are charged to direct charitable expenditure, fund raising or general administration as appropriate.

2. Activities for Generating Funds

	2024 £	2023 £
Rents - 3 Sunhurst Close	6,120	4,080
- Flats	27,310	22,793
Contributions from users of Lena Anderton meeting room	3,237	5,344
Funds from Bingley Social Centre	-	-
Daily Living Shop	1,742	1,769
Student fee	-	30
Audio transcription	10	28
Braille learning	-	-
Other revenue – Transport fee	148	218
	<u>38,567</u>	<u>34,262</u>

3. Investment Income

	2024 £	2023 £
Comprises interest from:		
Charities Property Fund	929	627
Old Mutual Wealth	6,064	5,955
	<u>6,993</u>	<u>6,582</u>

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2024**

4. Total Resources Expended

	Charitable activities	Costs of generating funds	Governance costs	Total 2024	Total 2023	Basis of Allocation
	£	£	£	£	£	
Costs directly allocated to activities						
Appeals costs	-		-		-	Direct
Daily Living Shop centre goods	-	1,663	-	1,663	1,354	Direct
Social centre costs						
- Keighley	418	-	-	418	370	Direct
- Bingley	-	-	-	-	-	Direct
- Skipton	-	-	-	-	-	Direct
- Silsden	-	-	-	-	-	Direct
- Ilkley	-	-	-	-	-	Direct
Sight centre and ICT establishment costs etc. See note 5	33,044	-	-	33,044	40,631	Direct
Depreciation	4,737	-	-	4,737	4,991	Direct
Audit fee and Accountancy	-	-	3,179	3,179	2,670	Direct
Motor and travel	-	-	-	-	-	Direct
Sundries	881	-	-	881	370	Direct
Printing, postage and stationery	337	-	-	337	448	Direct
Adverts and publicity	180	-	-	180	180	Direct
Legal & professional Fees	-	4,576	-	4,576	2,577	Direct
Support costs allocated to activities						
Premises costs and associated services	-	22,698	-	22,698	19,041	Floor Area
	<u>39,597</u>	<u>28,937</u>	<u>3,179</u>	<u>71,713</u>	<u>65,331</u>	

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2024**

5. Staff Costs

Staff costs for all employees were:

	Total 2024 £	Total 2023 £
Emoluments for employees		
Gross pay	31,942	33,522
Social security costs	-	6,000
Other pension costs	1,102	1,109
	<u>33,044</u>	<u>40,631</u>

The average number of persons employed during the year was 3 (2023: 3).

There were no high paid staff employed during the year (2023: nil).

No emoluments were paid to members (2023: nil).

Included in other management expenses are chairman's expenses of £nil (2023: nil).

6. Pension Costs

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund.

Contributions to the scheme are charged to the Statement of Financial Activities as they are incurred.

The amount charged to the Statement of Financial Activities during the year was £1,102 (2023: £1,109).

There were no outstanding or prepaid contributions at either the beginning or end of the financial year.

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2024**

7. Tangible Fixed Assets

	Freehold land & buildings	Improvements to property	Fixtures & Fittings	Computer equipment	Totals
	£	£	£	£	£
Cost					
1 April 2023	390,266	186,177	108,307	24,770	709,520
Additions	-	-	-	-	-
31 March 2024	390,266	186,177	108,307	24,770	709,520
Depreciation					
1 April 2023	-	63,831	105,050	22,958	191,839
Charge for year	-	3,723	651	362	4,736
31 March 2024	-	67,554	105,701	23,320	196,575
Net Book Value					
31 March 2024	390,266	118,623	2,606	1,450	512,945
31 March 2023	<u>390,266</u>	<u>122,346</u>	<u>3,257</u>	<u>1,812</u>	<u>517,681</u>

All fixed assets are held for the charity's own use on direct charitable activities.

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2024**

7. Tangible Fixed Assets (continued)

Freehold properties which are stated at cost comprise:-

	2024 £	2023 £
Three flats (formerly 3 Albert Street and 33 Scott Street, Keighley)	25,391	25,391
Meeting Room, Sight Centre, and I.C.T. Suite, Scott Street, Keighley	253,728	253,728
1 Albert Street, Keighley (Headquarters and two flats)	69,147	69,147
Bungalow, 3 Sunhurst Close, Oakworth	42,000	42,000
	<u>390,266</u>	<u>390,266</u>

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2024**

8. Fixed Asset Investments

	2024 £	2023 £
Quoted		
Market value 1 April 2023	228,715	262,007
Additions in the year	-	-
Disposals in year	(10,000)	(22,000)
Unrealised investment gains/ (losses)	2,577	(17,949)
Investment income generated	6,064	5,955
	<u>227,356</u>	<u>228,715</u>
 Total	 <u><u>227,356</u></u>	 <u><u>228,715</u></u>

Analysis of Quoted Investments

	Charities Property Fund 11,999 Units £	Old Mutual Wealth Account £
Market value at 1 April 2023	14,983	213,733
Additions	-	-
Disposals (cost)	-	(10,000)
Net realised and unrealised gains/(losses)	<u>(839)</u>	<u>9,480</u>
 Market Value at 31 March 2024	 <u><u>14,144</u></u>	 <u><u>213,212</u></u>

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2024**

9. Debtors and Prepayments

	2024	2023
	£	£
Income Tax repayments due	1,381	1,339
Prepayments	259	287
National Insurance refund due	-	0
iZettle balance	100	100
Trade Debtors	3,458	888
	<u>5,198</u>	<u>2,614</u>

10. Cash at Bank and in Hand

	2024	2023
	£	£
Current accounts	11,031	19,908
Deposit accounts	87	81
Cash in hand	1,417	3,924
	<u>12,535</u>	<u>23,913</u>

11. Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors	1,870	421
Taxation and social security	223	306
Accruals	3,946	2,084
	<u>6,039</u>	<u>3,564</u>

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2024**

12. Restricted Funds

Restricted funds hold donations and other income given for specific purposes. The analysis of net assets between funds is set out in note 13.

	Movement in Funds			
	Balance	Incoming	Expenditure	Balance
	01.04.2023	Resources	and transfers	31.03.2024
	£	£	£	£
Bungalow, 3 Sunhurst Close	42,000	-	-	42,000
Contribution towards refurbishment of flats	7,000	-	-	7,000
Santander Grant	2,744	-	-	2,744
	51,744	-	-	51,744

The bungalow at 3 Sunhurst Close is stated at its estimated value when vested in the company. It was bequeathed to the company to be retained and used by a severely sight impaired or sight impaired persons or anyone connected with the company.

The Santander grant was to set up a mobile phone and tablet devices demonstration service to show sight impaired people the accessibility features and then to allow them to make their own purchases directly with the suppliers. Not all the funds have been used as Sight Airedale are holding some back for future upgrades over the next few years.

13. Analysis of Net Assets between Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Fund balances at 31 March 2024			
Are represented by:			
Tangible Assets	463,945	49,000	512,945
Investments	227,356	-	227,356
Current assets	14,989	2,744	17,733
Current liabilities	(6,039)	-	(6,039)
	700,251	51,744	751,995

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2024**

14. Control relationships

No individual party has control of the company, which is governed by the directors appointed by the members

SIGHT AIREDALE

England & Wales - Charity number 1080245

Accounts

Registered Charity No. 1080245

Company No. 3762507 (England & Wales)

**Report of the Trustees and
Unaudited Financial Statements for the
Year Ended 31 March 2023
For
Sight Airedale**

Stirk Lambert & Co.
Chartered Accountants
Russell Chambers
61a North Street
Keighley
West Yorkshire
BD21 3DS

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**Annual General Meeting
for the Year Ended 31 March 2023**

Annual General Meeting for the Year Ended 31 March 2023

The 21 Annual General Meeting of the Charitable Company Limited by Guarantee will be held at 12 noon in The Lena Anderton Meeting Room, 31 Scott Street, Keighley BD21 2JH on (date to be confirmed) for the following purposes:-

Opening of the Annual General Meeting and the welcome by the Chairman.

Agenda

1. Roll Call
2. Apologies for absence
3. Minutes of the 2022 Annual General Meeting to approve
4. Matters arising from the minutes of the 2022 Annual General Meeting
5. The present Town Mayor of Keighley address given by Town Mayor
6. Trustees report to 31 March 2023:-
 - 6.1 Matters arising from the Trustees Report
 - 6.2 Adoption of The Trustees report to the 31 March 2023.
7. The Financial Statement to the 31 March 2023:-
 - 7.1 Matters arising from The Financial Statement
 - 7.2 Adoption of Financial Statement to 31 March 2023
8. Election of the Board of Directors and General Committee Members
 - 8.1 Resignations from the Board of Directors
 - 8.2 Nominations to the Board of Directors
 - 8.3 Election of the Board of Directors
 - 8.4 Resignations from the General Committee
 - 8.5 Nominations to the General Committee
 - 8.6 Election of the General Committee
9. Appointment of Independent Examiner and Accountant
10. Any other relevant business appertaining to the year ended 31 March 2023
11. Close of the meeting

Copies of the annual report and accounts are also available in Braille and Large Print on request from the Registered Office.

Chairman

**Company Information
for the Year Ended 31 March 2023**

Registered Office:	1, Albert Street Keighley West Yorkshire BD21 2AT
Company Limited by Guarantee Number:	03762507
Registered as a Charity Number:	1080245
Chartered Accountants:	Stirk Lambert & Co Russell Chambers 61a North Street Keighley West Yorkshire BD21 3DS
Bankers:	National Westminster Bank 63 North Street Keighley West Yorkshire BD21 3SN
Solicitors:	AWB Charlesworth 12-16 North Street Keighley West Yorkshire BD21 3SE
Investment Manager:	Parkway Chartered Financial Planners 76 Town Street Horsforth Leeds LS18 4AP

**Company Information
for the Year Ended 31 March 2023**

Directors and Trustees

David L Ogden	Chairman, Director	(2, 3)
Anne Broughton	Vice Chairwoman, Director	(2, 1, 3)
Michael S Boothroyd	Treasurer, Director	
David Hardman	(Resigned August 2022)	(2, 3)
Joyce Hutchinson	Director	(2, 3)

Other Trustees

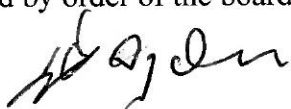
Peter Robinson	(1)
Val Bainbridge	
Andrew Broughton	(1)

Secretary –Vacant

Key to Trustees

1. Severely Sight Impaired or Sight Impaired Friends of Sight Airedale
2. Member of Finance Sub Committee
3. Member of Appeals Sub Committee

Approved by order of the board of trustees on 14 December 2023 and signed on its behalf by:



David Ogden - Chairman

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2023**

The Trustees present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Number of Registered Friends previously at 31 March 2022: 393

Area	Severely Sight Impaired/Blind	Sight Impaired/Partially Sighted	Total
Barnoldswick & District	3	16	19
Bingley & District	21	37	58
Cross Hills & District	5	14	19
Ilkley and District	16	20	36
Keighley, Silsden, & District	84	138	222
Settle & District	3	1	4
Skipton & District	11	15	26
Total	143	241	384

384 does not include a further 61 people who eligible to be registered but are not registered.

Objects of the Charity:

To advocate, develop and provide services and facilities, whether practical, financial or otherwise, to support people who are Registered as Severely Sight Impaired or Sight Impaired in the **sight** airedale area to help them achieve independence with dignity in all aspects of life and society.

Chairman's Statement

I would like to take this opportunity to thank my fellow Directors for their continued support of sight Airedale. Mrs A Broughton has agreed to take over the position of Vice Chairman, and Mr M Boothroyd has returned to the position of Treasurer of the Charity.

I would also like to welcome Mr. E Walgrove, who has agreed to join the Board as a Director.

Like all other Charities, we have experienced ever-increasing costs during the past year but continue to serve the sight-impaired in our community. Our two staff members, Mr.A Horner and Miss A Gregory, have even extended our talking books service nationally and we are seeing a gradual increase in the books issued.

After many years of service to the Charity, the Board have agreed to appoint Miss Gregory to the position of Office Manager, and I wish her all the best in her new position.

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2023**

Keighley Lions, together with sight airedale enjoyed a Cream Tea afternoon organised by Lion President Carole Ogden and Miss Gregory, which raised almost £350 also Miss Gregory arranged the annual November Christmas Fair

Mr Horner has organised two open days for our Members to introduce technology for the sight impaired, which were successful

sight airedale , as a Charity, does not receive any help from the Government but depends on Charitable donations for our survival, if any of our readers would take a Humpty Charity box or Home Box, these are two of the ways to help us survive in this difficult time.

The society is always looking for volunteers to join our Board of Directors. We meet monthly, and I would welcome anyone who is interested to contact the Charity for further information.

**David Ogden
Chairman**

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2023**

Treasurers Statement

The year saw a deficit of £9,585 compared to a deficit of £22,734 in the previous year.

Incoming resources showed an increase of £20,450 against the previous year. Rental income from the flats, bungalow and meeting room hire increased by 27%. The value of fixed asset investments reduced to a little over £228,000.

Our investment manager representative meets with directors on a 6 monthly basis to report and advise on investment issues.

Total resources expanded increased by 11%, primarily due to increased expenditure on charitable activities.

**Michael S Boothroyd
Treasurer**

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2023**

Report of the Directors

For the year ended 31 March 2023, the Directors of **sight** airedale have pleasure in submitting its report and the independently examined financial statements for the year ended 31 March 2023.

The accounts comply with current statutory requirements, the charity's governing documents and SORP (revised 2005).

Structure, Governance and Management.

The organisation is a charitable company limited by guarantee. The organisation was established on 9 May 1907, registered in accordance with the National Assistance Act 1948 on 7 December 1948, registered under the Charities Act 1985 on 29 April 1999 number 3762507 and registered under the charities Act 1993 on 7 April 2000 number 1080245. The charitable company governing document was adopted on 31 March 2000 and amended on 5 October 2005 to include beneficiaries' resident in Ilkley and District and established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association. The Charity Commission approved the change of title of the Charity from Keighley and District Association for the Blind to **sight** airedale on 20 May 2011. In the event of the company being wound up Trustees are required to contribute an amount not exceeding £10.00. The Charity has Trustee liability insurance.

The organisation is governed by a Board of Directors. The Board usually meets monthly. The Board reports to the General Committee three times a year. The Directors are elected by the members of the General Committee, who are Trustees of the Charity, at the Annual General Meeting. At the Annual General Meeting, all the Directors retire from office and elections are held to fill these vacancies. Retiring directors are eligible to stand for re-election. The names of the Directors and Trustees of the Charity are shown in this report. Trustees do not receive any remuneration for their services to the Charity.

Trustee Recruitment and Appointment

Trustees are generally recruited through word of mouth.

Trustee Induction and Training

Prior to appointment, new Trustees receive an induction pack. The induction pack includes the memorandum of association, the latest financial statements, copies of previous minutes and **seefact** magazine. On appointment, new Trustees have a personalised induction programme, where they attend one to one introductory sessions with the Chairman.

These meetings are designed to cover the main operational framework of the charity, the current financial position and future plans and objectives

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2023**

Statement of Responsibility of the Directors

Company Law requires the Board to prepare financial statements for each financial year, which give a true and fair view of the organisation's state of affairs at the end of the year and of its financial activities for that period. In preparing these financial statements, the Board are required to:-

- Select suitable accounting policies and apply them consistently
- Make adjustments and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the association will continue in business in the foreseeable future.

The Board are responsible for maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the association and enable them to ensure that the financial statements comply with The Companies Act 2006. They are responsible for safeguarding the assets of the organisation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Board has overall responsibility for the activities of the organisation.

There are currently two Sub Committees, Finance and Appeals. The Board set clear terms of reference for the Committees and receive regular reports on their activities.

Management

The two office-based staff are responsible for the day to day management of the organisation, acting under delegated authority given by the Board of Directors.

Associated Relationships

Sight airedale works with other National, Regional and Local Charities that focus on the needs of sight impaired people. We also have a close contact with two of the three local authority Health and Adult Services Sensory Needs teams.

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Risk Management and Internal Controls

The Board continually reviews the major risk a small local charity faces. It is satisfied that the arrangements for managing these risks within the limited staff resources available will ensure that sufficient funds are available to maintain services for the foreseeable future. The Charity does not have the resources for an internal audit programme. The Charity uses specialist consultants where appropriate. However, the systems are designed to safeguard the Charity's assets, ensure that proper accounting records are maintained and provide reliable information. The Board believes that these systems will provide reasonable but not absolute assurances against errors or fraud. The major risks identified by the Board were a failure to secure adequate revenue finance and a difficulty in recruiting Trustees particularly those with a Sight Impairment.

Key Elements of the organisation Control System Includes the Following:

- The Board meets monthly. There is a clear organisational structure with appropriate levels of accountability and reporting lines. The Board has established two Sub Committees with clear terms of reference.
- The Board approves the delegation of financial authority through the two office-based staff.
- Any capital commitment in excess of £500 requires approval by the Directors
- The organisation's investment portfolio is managed by an independent investment manager who operates within the specific guidelines and restrictions set and reviewed twice a year by the Board. The Finance Sub Committee meets on an annual basis and comprises of The Honorary Treasurer, Chairman and Vice-Chairman.
- The Appeals Sub Committee usually meets monthly.

Fundraising

The members of our Appeals sub-committee undertake all fundraising; we do not use professional fundraisers. We have received no complaints in regards to our fundraising activity. We will be formulating a policy for vulnerable donors. However, we do not undertake unsolicited fundraising such as door-to-door, telephone or text messages. Our only mailing containing fundraising information is our newsletter, which is sent out three times a year. Recipients are advised that they can opt-out of receiving our newsletter through a statement in our newsletter and our privacy policy, which is published on our website and available from our registered office. We use Give as You Live as our online fundraising platform.

Aims, Objectives and Activities

The organisation, like all charities is restricted to undertaking only activities that are in accordance with its aims, objects and associated powers.

The aims are "to advocate, to develop and provide services whether, practical, financial or otherwise to support people who are registered severely sight impaired and sight-impaired in the Airedale District to help them achieve independence with dignity in all aspects of life and society"

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The main objectives and activities for the year continue to focus on information and support for Severely Sight Impaired and Sight Impaired people. The strategies employed to assist the Charity in meeting these objectives include the following:

- Providing a range of services which address some of the problems of sight loss
- Supporting, not only the individual but also their family and friends and the wider community of the Airedale, Wharfedale, Craven and West Craven District.
- Working in partnership with other agencies to secure the widest range of services.

Public Benefit Statement

The Trustees have complied with their duty to have due regard to the guidance on public benefit in exercising their powers or duties.

Achievement and Performance

The main areas of charitable activity are information, support services and benefit and grant enquiries.

Information

Information is requested through the helpline and visitors to the office on the services of **sight** airedale and enquiries about other sight impairment providers. The main outlet for information is the Charity's **seefact** Magazine sent out three times a year in seven different formats; Large Print (16pt), CD, Tape, Braille, Email, MP3 Memory Stick and eBook to 511 Friends of **sight** airedale and volunteers, supporters and Health Professionals.

People requesting information on Daily Living Aids and Magnifiers continues to be the most popular type of enquiry, followed by help and information on technology such as tablets and mobile phones.

To improve accessibility, we have now moved the registered office into our Scott Street premises. This move makes it easier for people visiting us for shop and other appointments. In the past, they would have to visit reception on one side of the building before being taken to the other side for their appointment. This naturally caused confusion, now, people only have to deal with one entrance. Scott Street is also fully accessible with a ramped entrance and lift.

The freeing of Office space in 1 Albert Street means that we are now able to let this out to a local non-profit organisation providing us with another source of income.

Work is underway to produce a welcome pack for newly registered friends of **sight** airedale, this will provide information on the services provided by the Charity.

Volunteers

The work of Sight airedale owes much to the support the charity receives from its 20 volunteers. The majority of voluntary work is carried out in our Social Centres, however contributions are made

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on the Board of Directors, General Committee, Sub Committees, Appeals events, Audio Book Library and the production of the Magazine.

In November 2022, we were able to run our first open day since November 2019, and the start of the Pandemic. This was made possible thanks to the work of our volunteers.

Support Services

Our volunteer organisers and voluntary helpers deliver the Social Centres service. Without their commitment, this service could not be provided and addresses the social isolation often experienced by Severely Sight Impaired and Sight Impaired people. Our Keighley social centre re-opened in October 2021 following the pandemic, we have seen a slow increase in new members. We hope that we will also be able to resume our Bingley social centre.

Following our previous success with living with sight loss courses, the planned course for August 2020 was cancelled due to the Pandemic. However, we hope to run face-to-face Living with Sight Loss courses again in 2023-2024.

Sight impaired people were hit particularly hard during the lockdowns, with many facing even further isolation than usual. In May 2021, in an attempt to help alleviate the isolation faced by many people we started collaborating with five other local sight loss charities to deliver virtual technology and live well with sight loss events. Two sessions each month are delivered by the Zoom video conferencing platform. Sessions last one hour with a guest speaker followed by questions and answers. Past topics have included Charles Bonnett Syndrome, Getting the most out of your mobile phone, Advances in Gene Therapy, Good lighting for people with sight loss. The collaboration gives us access to guest speakers we would not have access to working alone.

The Daily Living Shop has had 30 contacts compared with 27 in 2022/2023. This service offers demonstrations of specialised equipment designed for Sight Impaired people, carried out by members of the team. The greatest demand continues to be for Low Vision Assessments.

Our six rented properties have been fully occupied. One tenant is a Friend of **sight** airedale. The funds from this service continue to be a valuable source of unrestricted income.

Grant Requests

There have been no grant applications during the year.

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Technology Support Service

Choosing a new mobile phone, tablet or computer is confusing for most people. For Sight Impaired people, the problem is made worse by having to consider the accessibility features of the product. Salespeople in high street stores often have little or no experience in the needs of customers with Sight Impairment. We identified the need to establish a service where Sight Impaired people could gain access to information on the range of technologies available and provide an opportunity to try out different products in a non-sales environment, guided by a member of the team with expertise in technology for Sight Impaired people. In addition to providing pre-purchase support, we also offer ongoing technical support and training.

We continue to see a steady flow of people asking for technology-related support. Enquiries this year have included Help with setting up and upgrading mobile phones, accessing magazines on an iPad, accessible smart meter displays, navigation apps, and reading machines.

In July we ran a sight information day in conjunction with Optelec, a manufacturer of low-vision aids. The day was so successful that we will be repeating it again in 2023.

Braille Learning

We had no students attend Braille learning during 2022/2023.

Transcription Service

The service aims to provide local sight-impaired people, voluntary and commercial organisations with a resource for providing accessible versions of documents. We are now able to convert documents into Braille, Audio CD, Text and eBook Formats and Large Print.

We have seen a reduction in demand for Braille. In part, this is due to recent advances in mobile technology that give sight-impaired people wider access to reading materials.

From 1 April 2022 to 31 March 2023 we had one external transcription jobs bringing in an income of £29. Compared with £30 the previous year for two external transcription jobs.

The **seefact** Magazine accounts for the majority of internal transcription work. We provide **seefact** in nine different formats, Large Print, Braille, MP3 Memory Stick, Audio CD, Audio Cassette, Email (PDF, HTML, MP3 Download, eBook formats for both the Kindle and iPad).

This year we are grateful that Keighley Playhouse has supported us by printing our newsletter for us at a greatly reduced cost.

Digital Audio Library

Between 1 April 2022 to 31 March 2023, 29 books were loaned to 3 people compared with the previous year when 4 people borrowed 30 books.

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There are currently 2,138 titles available for loan, books are dependent on people donating titles. Thanks have to go to the continuing hard work of the volunteers, Jack and Joan Coan and Elsie Altass.

**Antony Horner
ICT Manager**

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for the Year ended 31 March 2023**

Financial Review**Free Reserves Policy**

The Charity receives its funds through voluntary income as opposed to earned income. The organisation holds free reserves for the following purposes:

- To provide continuity of activities in the event of a large variety of voluntary income
- To deal with emergencies
- To deal with short term fluctuation in cash flow
- To be able to develop and grasp new opportunities as they arise

During the year free reserves (fixed asset investment) were £228,715 (2022 £262,709)

The level of reserves is equivalent to 21 months running costs plus a designated fund of £100,000 as a building contingency. The free reserves policy is to achieve sufficient free reserves to allow the organisation to find new sources of funding for key work or the restructure in order to maintain continuity and to continue key work in the event of a sudden major loss of funding. In addition, reserves may be used to fund a budgeting deficit. The Finance Sub Committee reviews the free reserves policy once a year

Overview

The Charity had an overall deficit for the year of £27,534 (2022 deficit of £27,325).



**David Ogden
Chairman
14 December 2023**

SIGHT AIREDALE
Independent Examiner's Report to the Trustees

Company No. 3762507

I report to the trustees on the accounts for the year ended 31 March 2023 set out on pages 15 to 28.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

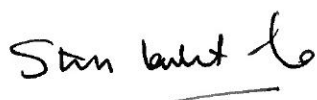
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charities accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



R J Hudson FCA
Institute of Chartered Accountants in England & Wales
Stirk Lambert & Co
Chartered Accountants
Russell Chambers
61a North Street
Keighley BD21 3DS

Dated 14 December 2023

**Statement of Financial Activities
for the Year to 31 March 2023**

		Unrestricted	Restricted	2023	2022
	Note	Funds	Funds	Total	Total
		£	£	Funds	Funds
				£	£
INCOME AND EXPENDITURE					
Incoming Resources					
Incoming resources from generated funds:					
<i>Voluntary income:</i>					
Donations		3,108	-	3,108	4,343
Legacies		19,095	-	19,095	5,000
Activities for generating funds	2	34,262	-	34,262	27,302
Investment income	3	6,582	-	6,582	5,592
Grant income		-	-	-	-
Total Incoming Resources		63,047	-	63,047	42,597
Resources Expended					
Charitable activities		46,990	-	46,990	41,044
Cost of generating funds		22,972	-	22,972	21,537
Governance costs		2,670	-	2,670	2,750
Grant expenditure		-	-	-	-
Total resources Expended	4	72,632	-	72,632	65,331
Net incoming/ (outgoing)					
Resources before transfers		(9,585)	-	(9,585)	(22,734)
Transfer between funds		-	-	-	-
Net incoming/ (outgoing) resources before other recognised gains and losses		(9,585)	-	(9,585)	(22,734)

**Statement of Financial Activities
for the Year to 31 March 2023**

	Note	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
Net incoming/ (outgoing) resources before other recognised gains and losses brought forward		(9,585)	-	(9,585)	(22,734)
Other recognised gains and (losses)					
Unrealised profit/ (losses) on investment assets	8	(17,949)	-	(17,949)	(4,592)
Net movement in funds		(27,534)	-	(27,534)	(27,326)
Reconciliation of funds					
Balances brought forward at 1 April 2022		745,546	51,744	797,290	824,616
Balances carried forward at 31 March 2023		<u>718,012</u>	<u>51,744</u>	<u>769,756</u>	<u>797,290</u>

Balance Sheet
as at 31 March 2023

	Note	2023 £	2022 £
FIXED ASSETS			
Tangible Assets	7	517,681	521,656
Investments	8	228,715	262,709
		<u>746,396</u>	<u>784,365</u>
Current Assets			
Debtors and prepayments	9	2,613	10,551
Cash at Bank and in hand	10	23,913	5,938
		<u>26,526</u>	<u>16,489</u>
Creditors amounts falling due within one year	11	(3,165)	(3,564)
Net Current Assets		<u>23,361</u>	<u>12,925</u>
Total Net Assets		<u><u>769,757</u></u>	<u><u>797,290</u></u>
Funds			
Restricted funds	12	51,744	51,744
Unrestricted funds		718,013	745,546
Total Funds		<u><u>769,757</u></u>	<u><u>797,290</u></u>

The charitable company is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ended 31 March 2023.

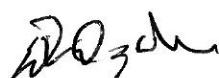
The members have not required the charitable company to obtain an audit of its financial statements for the year to 31 March 2023 in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:-

- a) ensuring that the charitable company keeps accounting records which comply with section 386 and 387 of the Companies Act 2006 and;
- b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements which have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the directors on 14 December 2023 and signed on their behalf by:



.....
David Ogden - Chairman

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2023**

1. Accounting Policies

a. Basis of preparation

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

b. Company status

The charity is a company limited by guarantee. The members elect directors of the company for the purposes of the Companies Act. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

c. Donations, legacies and voluntary income

Income is recorded when receivable whenever the amount is known otherwise it is accounted for on a cash received basis. Legacies are recorded on a cash received basis due to the uncertainty of the value of estates until received.

The value of services provided by volunteers has not been included.

d. Depreciation of tangible fixed assets

Depreciation is provided at the following annual rates in order to reduce the net book value of those assets to their estimated residual value at the end of their expected useful lives at the following rates:

Fixtures and Fittings	- 25% reducing balance
Computer Equipment	- 20% reducing balance
Property improvements	- 2% on cost

No depreciation is provided on freehold properties since the company maintains the properties to such a high standard that their value is in excess of their cost, improvements however are depreciated over their estimated lives of 50 years.

e. Investments

In accordance with recommended practice listed investments are stated at market value. Changes in market value are included in the Statement of Financial Activities as unrealised gains and losses.

f. Pension costs

The company operates a defined contribution pension scheme. Contributions payable for the year are charged in the Statement of Financial Activities.

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2023**

e. Grants

Grants payable are recorded as direct charitable expenditure when paid.

Grants receivable are recorded under incoming resources wherever the amount is known, otherwise they are accounted for on a cash received basis.

f. Expenditure

Directly attributable expenditure on staff and other costs are charged to direct charitable expenditure, fund raising or general administration as appropriate.

2. Activities for Generating Funds

	2023	2022
	£	£
Rents - 3 Sunhurst Close	4,080	6,830
- Flats	22,793	16,960
Contributions from users of Lena Anderton meeting room	5,344	1,612
Funds from Bingley Social Centre	-	-
Daily Living Shop	1,769	1,789
Student fee	30	6
Audio transcription	28	29
Braille learning	-	-
Other revenue – Transport fee	218	76
	<u>34,262</u>	<u>27,302</u>

3. Investment Income

	2023	2022
	£	£
Comprises interest from:		
Charities Property Fund	627	658
Old Mutual Wealth	5,955	5,294
	<u>6,582</u>	<u>5,952</u>

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2023**

4. Total Resources Expended

	Charitable activities	Costs of generating funds	Governance costs	Total 2023	Total 2022	Basis of Allocation
	£	£	£	£	£	
Costs directly allocated to activities						
Appeals costs	-		-		-	Direct
Daily Living Shop centre goods	-	1,354	-	1,354	912	Direct
Social centre costs						
- Keighley	370	-	-	370	212	Direct
- Bingley	-	-	-	-	-	Direct
- Skipton	-	-	-	-	-	Direct
- Silsden	-	-	-	-	-	Direct
- Ilkley	-	-	-	-	-	Direct
Sight centre and ICT establishment costs etc. See note 5	40,631	-	-	40,631	35,285	Direct
Depreciation	4,991	-	-	4,991	5,053	Direct
Audit fee and Accountancy	-	-	2,670	2,670	2,750	Direct
Motor and travel	-	-	-	-	-	Direct
Sundries	370	-	-	370	105	Direct
Printing, postage and stationery	448	-	-	448	224	Direct
Adverts and publicity	180	-	-	180	165	Direct
Legal Fees	-	2,577	-	2,577	2,773	Direct
Support costs allocated to activities						
Premises costs and associated services	-	19,041	-	19,041	17,852	Floor Area
	<u>46,990</u>	<u>22,972</u>	<u>2,670</u>	<u>72,632</u>	<u>65,331</u>	

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2023**

5. Staff Costs

Staff costs for all employees were:

	Total 2023 £	Total 2022 £
Emoluments for employees		
Gross pay	33,522	34,098
Social security costs	6,000	-
Other pension costs	1,109	1,187
	<u>40,631</u>	<u>35,285</u>

The average number of persons employed during the year was 3 (2022: 3).

There were no high paid staff employed during the year (2022: nil).

No emoluments were paid to members (2022: nil).

Included in other management expenses are chairman's expenses of £nil (2022: nil).

6. Pension Costs

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund.

Contributions to the scheme are charged to the Statement of Financial Activities as they are incurred.

The amount charged to the Statement of Financial Activities during the year was £1,109 (2022: £1,187).

There were no outstanding or prepaid contributions at either the beginning or end of the financial year.

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2023**

7. Tangible Fixed Assets

	Freehold land & buildings	Improvements to property	Fixtures & Fittings	Computer equipment	Totals
	£	£	£	£	£
Cost					
1 April 2022	390,266	186,177	108,307	23,753	708,503
Additions	-	-	-	1,016	-
31 March 2023	390,266	186,177	108,307	24,769	709,519
Depreciation					
1 April 2022	-	60,107	104,235	22,505	186,847
Charge for year	-	3,724	814	453	4,991
31 March 2023	-	63,831	105,049	22,958	191,838
Net Book Value					
31 March 2023	390,266	122,346	3,257	1,812	517,681
31 March 2022	<u>390,266</u>	<u>126,070</u>	<u>4,072</u>	<u>1,248</u>	<u>521,656</u>

All fixed assets are held for the charity's own use on direct charitable activities.

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2023**

7. Tangible Fixed Assets (continued)

Freehold properties which are stated at cost comprise:-

	2023	2022
	£	£
Three flats (formerly 3 Albert Street and 33 Scott Street, Keighley)	25,391	25,391
Meeting Room, Sight Centre, and I.C.T. Suite, Scott Street, Keighley	253,728	253,728
1 Albert Street, Keighley (Headquarters and two flats)	69,147	69,147
Bungalow, 3 Sunhurst Close, Oakworth	42,000	42,000
	<u>390,266</u>	<u>390,266</u>

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2023**

8. Fixed Asset Investments

	2023 £	2022 £
Quoted		
Market value 1 April 2021	262,709	262,007
Additions in the year	-	-
Disposals in year	(22,000)	-
Unrealised investment gains/ (losses)	(17,949)	(4,592)
Investment income generated	5,955	5,294
	<u>228,715</u>	<u>262,709</u>
Total	<u><u>228,715</u></u>	<u><u>262,709</u></u>

Analysis of Quoted Investments

	Charities Property Fund 11,999 Units	Old Mutual Wealth Account
	£	£
Market value at 1 April 2022	17,332	245,377
Additions	-	-
Disposals (cost)	-	(22,000)
Net realised and unrealised gains/(losses)	<u>(2,349)</u>	<u>(9,644)</u>
Market Value at 31 March 2023	<u><u>14,983</u></u>	<u><u>213,733</u></u>

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2023**

9. Debtors and Prepayments

	2023	2022
	£	£
Income Tax repayments due	1,339	1,296
Prepayments	287	317
National Insurance refund due	-	6,000
iZettle balance	100	-
Trade Debtors	888	2,938
	<u>2,614</u>	<u>10,551</u>

10. Cash at Bank and in Hand

	2023	2022
	£	£
Current accounts	19,908	4,625
Deposit accounts	81	81
Cash in hand	3,924	1,232
	<u>23,913</u>	<u>5,938</u>

11. Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	421	1,113
Taxation and social security	306	367
Accruals	2,439	2,084
	<u>3,166</u>	<u>3,564</u>

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2023**

12. Restricted Funds

Restricted funds hold donations and other income given for specific purposes. The analysis of net assets between funds is set out in note 13.

	Movement in Funds			
	Balance	Incoming	Expenditure	Balance
	01.04.2022	Resources	and transfers	31.03.2023
	£	£	£	£
Bungalow, 3 Sunhurst Close	42,000	-	-	42,000
Contribution towards refurbishment of flats	7,000	-	-	7,000
Santander Grant	2,744	-	-	2,744
	51,744	-	-	51,744

The bungalow at 3 Sunhurst Close is stated at its estimated value when vested in the company. It was bequeathed to the company to be retained and used by a severely sight impaired or sight impaired persons or anyone connected with the company.

The Santander grant was to set up a mobile phone and tablet devices demonstration service to show sight impaired people the accessibility features and then to allow them to make their own purchases directly with the suppliers. Not all the funds have been used as Sight Airedale are holding some back for future upgrades over the next few years.

13. Analysis of Net Assets between Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Fund balances at 31 March 2023 Are represented by:			
Tangible Assets	468,681	49,000	517,681
Investments	228,715	-	228,715
Current assets	23,782	2,744	26,526
Current liabilities	(3,166)	-	(3,166)
	718,012	51,744	769,756

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2023**

14. Control relationships

No individual party has control of the company, which is governed by the directors appointed by the members

SIGHT AIREDALE

England & Wales - Charity number 1080245

Accounts

Registered Charity No. 1080245

Company No. 3762507 (England & Wales)

**Report of the Trustees and
Unaudited Financial Statements for the
Year Ended 31 March 2022
For
Sight Airedale**

Stirk Lambert & Co.
Chartered Accountants
Russell Chambers
61a North Street
Keighley
West Yorkshire
BD21 3DS

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**Annual General Meeting
for the Year Ended 31 March 2022**

The 21st Annual General Meeting of the Charitable Company Limited by Guarantee will be held at 12 noon in The Lena Anderton Meeting Room, 31 Scott Street, Keighley BD21 2JH on a date to be confirmed for the following purposes:-

Opening of the Annual General Meeting and the welcome by the Chairman.

Agenda

1. Roll Call
2. Apologies for absence
3. Minutes of the 2020 Annual General Meeting to approve
4. Matters arising from the minutes of the 2020 Annual General Meeting
5. The present Town Mayor of Keighley address given by Town Mayor
6. Trustees report to 31 March 2022:-
 - 6.1 Matters arising from the Trustees Report
 - 6.2 Adoption of The Trustees report to the 31 March 2022.
7. The Financial Statement to the 31 March 2022:-
 - 7.1 Matters arising from The Financial Statement
 - 7.2 Adoption of Financial Statement to 31 March 2022
8. Election of the Board of Directors and General Committee Members
 - 8.1 Resignations from the Board of Directors
 - 8.2 Nominations to the Board of Directors
 - 8.3 Election of the Board of Directors
 - 8.4 Resignations from the General Committee
 - 8.5 Nominations to the General Committee
 - 8.6 Election of the General Committee
9. Appointment of Independent Examiner and Accountant
10. Any other relevant business appertaining to the year ended 31 March 2022
11. Close of the meeting

Copies of the annual report and accounts are also available in Braille and Large Print on request from the Registered Office.

Chairman

**Company Information
for the Year Ended 31 March 2022**

Registered Office:	1, Albert Street Keighley West Yorkshire BD21 2AT
Company Limited by Guarantee Number:	03762507
Registered as a Charity Number:	1080245
Chartered Accountants:	Stirk Lambert & Co Russell Chambers 61a North Street Keighley West Yorkshire BD21 3DS
Bankers:	National Westminster Bank 63 North Street Keighley West Yorkshire BD21 3SN
Solicitors:	AWB Charlesworth 12-16 North Street Keighley West Yorkshire BD21 3SE
Investment Manager:	Parkway Chartered Financial Planners 76 Town Street Horsforth Leeds LS18 4AP

**Company Information
for the Year Ended 31 March 2022**

Directors and Trustees**Directors and Trustees**

David L Ogden	Chairman, Director	(2, 3)
Michael S Boothroyd	Vice Chairman, Director	
David Hardman	Honorary Treasurer, Director	(2, 3)
Joyce Hutchinson	Director	
Anne Broughton	Director	(1, 3)

Other Trustees

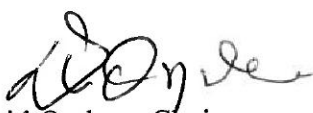
Peter Robinson	(1)
Val Bainbridge	
Andrew Broughton	(1)

Secretary – Vacant

Key to Trustees

1. Severely Sight Impaired or Sight Impaired Friends of Sight Airedale
2. Member of Finance Sub Committee
3. Member of Appeals Sub Committee

Approved by order of the board of trustees on 15 December 2022 and signed on its behalf by:


David Ogden - Chairman

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2022**

The Trustees present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Number of Registered Friends previously at 31 March 2021: 404

Area	Severely Sight Impaired/Blind	Sight Impaired/ Partially Sighted	Total
Barnoldswick & District	3	16	19
Bingley & District	20	37	57
Cross Hills & District	5	14	19
Ilkley and District	17	21	38
Keighley, Silsden, & District	85	145	230
Settle & District	3	2	5
Skipton & District	11	14	25
Total	144	249	393

393 does not include a further 59 people who eligible to be registered but are not registered.

Objects of the Charity:

To advocate, develop and provide services and facilities whether practical, financial or otherwise to support people who are Registered as Severely Sight Impaired or Sight Impaired in the sight airedale area to help them achieve independence with dignity in all aspects of life and society.

Chairman's Statement

The Charity has again had a difficult year but our staff continue to serve the sight-impaired clients we have as best they can.

The Keighley Group meetings have started again and we continue to look for new sight-impaired clients

My thanks for their continued support goes to my fellow Directors but we have been unable to recruit any new Directors

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2022**

Thanks to Annette Gregory for organising the Autumn Fair and also for arranging the re-decoration of the first floor rooms.

During the year we have increased the number of demonstration articles available for display and have held vision-impaired days

**David Ogden
Chairman**

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2022**

Treasurers Statement

The year saw a deficit of £22,734 compared to a surplus of £3,159 in the previous year.

Incoming resources showed a decline of £17,518 against the previous year, wholly attributable to a significant reduction in legacy funds. Rental income from the flats, bungalow and meeting room hire increased by 11%. The value of fixed asset investments remained static at a little over £260,000.

Our investment manager representative meets with directors on a 6 monthly basis to report and advise on investment issues.

Total resources expanded increased by 15%, primarily due to increased expenditure on premises.

**David Hardman
Honorary Treasurer**

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2022**

Report of the Directors

For the year ended 31 March 2022, the Directors of **sight** airedale have pleasure in submitting its report and the independently examined financial statements for the year ended 31 March 2022.

The accounts comply with current statutory requirements, the charity's governing documents and SORP (revised 2005).

Structure, Governance and Management.

The organisation is a charitable company limited by guarantee. The organisation was established on 9 May 1907, registered in accordance with the National Assistance Act 1948 on 7 December 1948, registered under the Charities Act 1985 on 29 April 1999 number 3762507 and registered under the charities Act 1993 on 7 April 2000 number 1080245. The charitable company governing document was adopted on 31 March 2000 and amended on 5 October 2005 to include beneficiaries' resident in Ilkley and District and established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association. The Charity Commission approved the change of title of the Charity from Keighley and District Association for the Blind to **sight** airedale on 20 May 2011. In the event of the company being wound up Trustees are required to contribute an amount not exceeding £10.00. The Charity has Trustee liability insurance.

The organisation is governed by a Board of Directors. The Board usually meets monthly. The Board reports to the General Committee three times a year. The Directors are elected by the members of the General Committee, who are Trustees of the Charity, at the Annual General Meeting. At the Annual General Meeting, all the Directors retire from office and elections are held to fill these vacancies. Retiring directors are eligible to stand for re-election. The names of the Directors and Trustees of the Charity are shown in this report. Trustees do not receive any remuneration for their services to the Charity.

Trustee Recruitment and Appointment

Trustees are generally recruited through word of mouth.

Trustee Induction and Training

Prior to appointment, new Trustees receive an induction pack. The induction pack includes the memorandum of association, the latest financial statements, copies of previous minutes and **seefact** magazine. On appointment, new Trustees have a personalised induction programme, where they attend one to one introductory sessions with the Chairman.

These meetings are designed to cover the main operational framework of the charity, the current financial position and future plans and objectives

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2022**

Statement of Responsibility of the Directors

Company Law requires the Board to prepare financial statements for each financial year, which give a true and fair view of the organisation's state of affairs at the end of the year and of its financial activities for that period. In preparing these financial statements, the Board are required to:-

- Select suitable accounting policies and apply them consistently
- Make adjustments and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the association will continue in business in the foreseeable future.

The Board are responsible for maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the association and enable them to ensure that the financial statements comply with The Companies Act 2006. They are responsible for safeguarding the assets of the organisation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Board has overall responsibility for the activities of the organisation.

There are currently two Sub Committees, Finance and Appeals. The Board set clear terms of reference for the Committees and receive regular reports on their activities.

Management

The two office-based staff are responsible for the day to day management of the organisation, acting under delegated authority given by the Board of Directors.

Associated Relationships

Sight airedale works with other National, Regional and Local Charities that focus on the needs of sight impaired people. We also have a close contact with two of the three local authority Health and Adult Services Sensory Needs teams.

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2022**

Risk Management and Internal Controls

The Board continually reviews the major risk a small local charity faces. It is satisfied that the arrangements for managing these risks within the limited staff resources available will ensure that sufficient funds are available to maintain services for the foreseeable future. The charity does not have the resources for an internal audit programme. The charity uses specialist consultants where appropriate. However, the systems are designed to safeguard the charity's assets, ensure that proper accounting records are maintained and provide reliable information. The Board believes that these systems will provide reasonable but not absolute assurances against errors or fraud. The major risks identified by the Board were a failure to secure adequate revenue finance and a difficulty in recruiting Trustees particularly those with a Sight Impairment.

Key Elements of the organisation Control System Includes the Following:

- The Board meets monthly. There is a clear organisational structure with appropriate levels of accountability and reporting lines. The Board has established two Sub Committees with clear terms of reference.
- The Board approves the delegation of financial authority through the two office based staff.
- Any capital commitment in excess of £500 requires approval by the Directors
- The organisation investment portfolio is managed by an independent investment manager who operates within the specific guidelines and restrictions set and reviewed twice a year by the Board. The Finance Sub Committee meets on an annual basis and comprises of The Honorary Treasurer, Chairman and Vice-Chairman.
- The Appeals Sub Committee usually meets monthly.

Fundraising

The members of our Appeals sub-committee undertake all fundraising; we do not use professional fundraisers. We have received no complaints in regards to our fundraising activity. We will be formulating a policy for vulnerable donors. However, we do not undertake unsolicited fundraising such as door-to-door, telephone or text messages. Our only mailing containing fundraising information is our newsletter, which is sent out three times a year. Recipients are advised that they can opt-out of receiving our newsletter through a statement in our newsletter and our privacy policy, which is published on our website and available from our registered office. In August 2021, Virgin money giving, our fundraising platform since 2019 announced that it would be closing in November 2021. We have since switched to Give as you Live as our fundraising platform.

Aims, Objectives and Activities

The organisation, like all charities is restricted to undertaking only activities that are in accordance with its aims, objects and associated powers.

The aims are "to advocate, to develop and provide services whether, practical, financial or otherwise to support people who are registered severely sight impaired and sight-impaired in the Airedale District to help them achieve independence with dignity in all aspects of life and society"

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2022**

The main objectives and activities for the year continue to focus on information and support for Severely Sight Impaired and Sight Impaired people. The strategies employed to assist the Charity meet these objectives include the following:

- Providing a range of services which address some of the problems of sight loss
- Supporting, not only the individual but also their family and friends and the wider community of the Airedale, Wharfedale, Craven and West Craven District.
- Working in partnership with other agencies to secure the widest range of services.

Public Benefit Statement

The Trustees have complied with their duty to have due regard to the guidance on public benefit in exercising their powers or duties.

Achievement and Performance

The main areas of charitable activity are information, support services and benefit and grant enquiries.

Information

Information is requested through the helpline and visitors to the office on the services of **sight** airedale and enquiries about other sight impairment providers. The main outlet for information is the charity's **seefact** magazine sent out three times a year in seven different formats: Large Print (16pt), CD, Tape, Braille, Email, MP3 Memory Stick and eBook to 511 Friends of **sight** airedale and volunteers, supporters and Health Professionals.

People requesting information on Daily Living Aids and Magnifiers continues to be the most popular type of enquiry followed by help and information on technology such as tablets and mobile phones.

To both comply with social distancing requirements and to improve accessibility we have now moved the registered office into our Scott Street premises. This move makes it easier for people visiting us for shop and other appointments. In the past, they would have to visit reception in one side of the building before being taken to the other side for their appointment. This naturally caused confusion, now people only have to deal with one entrance. Scott Street is also fully accessible with a ramped entrance and lift.

Work is underway to produce a welcome pack for newly registered friends of **sight** airedale, this will provide information on the services provided by the charity

Volunteers

The work of Sight airedale owes much to the support the charity receives from its 20 volunteers. The majority of voluntary work is carried out in our Social Centres, however contributions are made on the Board of Directors, General Committee, Sub Committees, Appeals events, Audio Book Library and the production of the Magazine.

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2022**

Support Services

Our volunteer organisers and voluntary helpers deliver the Social Centres service. Without their commitment, this service could not be provided and addresses the social isolation often experienced by Severely Sight Impaired and Sight Impaired people. Unfortunately, our social centres closed down in March 2020 due to the Pandemic, but we are pleased to report that the Keighley social centre re-opened in October 2021. We hope that the Bingley social centre will re-open in 2022.

Following our previous success with living with sight loss courses, the planned course for August 2020 was cancelled due to the Pandemic. However, we hope to run face-to-face Living with Sight Loss courses again in 2022-2023.

Sight impaired people were hit particularly hard during the lockdowns, with many facing even further isolation than usual. In May 2021, in an attempt to help alleviate the isolation faced by many people we started collaborating with five other local sight loss charities to deliver virtual technology and live well with sight loss events. Two sessions each month are delivered by the Zoom video conferencing platform. Sessions last one hour with a guest speaker followed by questions and answers. Past topics have included Charles Bonnett Syndrome, Getting the most out of your mobile phone, Advances in Gene Therapy, Good lighting for people with sight loss. The collaboration gives us access to guest speakers we would not have access to working alone.

In November 2021 we were joint winners of the Rainbow Award, a national award by Visionary, a national organisation that represents local sight loss charities. The award recognises organisations working together during the Pandemic to deliver innovative services. Even though the worse of the Pandemic now appears to be over, the virtual sessions will continue.

The Daily Living Shop has had 27 contacts compared with 10 in 2021/2022. This service offers demonstrations of specialised equipment designed for Sight Impaired people, carried out by members of the team. The greatest demand continues to be for Low Vision Assessments. This increase has been thanks to the Daily Living Shop re-opening for face-to-face appointments in October 2021.

Our six rented properties have been fully occupied. One tenant is a Friend of **sight** airedale. The funds from this service continue to be a valuable source of unrestricted income

Grant Requests

There have been no grant applications during the year

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2022**

Technology Support Service

Choosing a new mobile phone, tablet or computer is confusing for most people. For Sight Impaired people, the problem is made worse by having to take into account the accessibility features of the product. Salespeople in high street stores often have little or no experience in the needs of customers with Sight Impairment. We identified the need to establish a service where Sight Impaired people could gain access to information on the range of technologies available and provide an opportunity to try out different products in a non-sales environment, guided by a member of the team with expertise in technology for Sight Impaired people. In addition to providing pre-purchase support, we also offer ongoing technical support and training.

Face-to-face sessions resumed in October 2021. Enquiries have included setting up new phones, using artificial intelligence and voice assistants, photography and upgrading software.

Braille Learning

We had no students attend Braille learning during 2021/2022, due to the Pandemic

Transcription Service

The service aims to provide local sight-impaired people, voluntary and commercial organisations with a resource for providing accessible versions of documents. We are now able to convert documents into Braille, Audio CD, Text and eBook Formats and Large Print.

We have seen a reduction in demand for Braille. In part, this is due to recent advances in mobile technology that give sight-impaired people wider access to reading materials.

From 1 April 2021 to 31 March 2022 we had two external transcription jobs bringing in an income of £29. Compared with £30 the previous year and two external transcription jobs.

The seefact Magazine accounts for the majority of internal transcription work. We provide seefact in nine different formats, Large Print, Braille, MP3 Memory Stick, Audio CD, Audio Cassette, Email (PDF, HTML, MP3 Download, eBook formats for both the Kindle and iPad).

Digital Audio Library

Between 1 April 2021 to 31 March 2022, 29 books were loaned to 3 people compared with the previous year when 4 people borrowed 30 books.

There are currently 2,138 titles available for loan, books are dependent on people donating titles. Thanks have to go to the continuing hard work of the volunteers, Jack and Joan Coan and Elsie Altass.

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2022**

Plans for the future

Our main focus this year will be restarting services that were suspended due to the Coronavirus Pandemic. We have already restarted our Keighley social centre, and hope to restart our Bingley social centre.

Like many charities, our fundraising activities have been on hold due to the Pandemic, we hope to be able to restart store collections. We hope that we will also be able to run our annual open day in November, which last ran in November 2019.

With the move into 31 Scott street now nearing completion, our 1 Albert Street office is now vacant. We hope to turn this into another source of income by letting it out.

**Antony Horner
ICT Manager**

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2022**

Financial Review**Free Reserves Policy**

The Charity receives its funds through voluntary income as opposed to earned income. The organisation holds free reserves for the following purposes:

- To provide continuity of activities in the event of a large variety of voluntary income
- To deal with emergencies
- To deal with short term fluctuation in cash flow
- To be able to develop and grasp new opportunities as they arise

During the year free reserves (fixed asset investment) were £262,709 (2021 £262,007)

The level of reserves is equivalent to 29 months running costs plus a designated fund of £100,000 as a building contingency. The free reserves policy is to achieve sufficient free reserves to allow the organisation to find new sources of funding for key work or the restructure in order to maintain continuity and to continue key work in the event of a sudden major loss of funding. In addition, reserves may be used to fund a budgeting deficit. The Finance Sub Committee reviews the free reserves policy once a year

Overview

The Charity had an overall deficit for the year of £27,325 (2021 surplus of £35,589).

Voluntary Income

The organisation is dependent on voluntary income and no earned income is received from or statutory sources. This year the organisation's voluntary income does not meet its expenditure. It is the view of the directors that all possible areas of income should be considered without compromising the values of the charity and its duty to deal with the issues identified by local severely sight impaired and sight impaired.



**David Ogden
Chairman
15 December 2022**

SIGHT AIREDALE
Independent Examiner's Report to the Trustees

Company No. 3762507

I report to the trustees on the accounts for the year ended 31 March 2022 set out on pages 16 to 28.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charities accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Stan Lambert

R J Hudson FCA
Institute of Chartered Accountants in England & Wales
Stirk Lambert & Co
Chartered Accountants
Russell Chambers
61a North Street
Keighley BD21 3DS

Dated 15 December 2022

**Statement of Financial Activities
for the Year to 31 March 2022**

	Note	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
INCOME AND EXPENDITURE					
Incoming Resources					
Incoming resources from generated funds:					
<i>Voluntary income:</i>					
Donations		4,343	-	4,343	3,319
Legacies		5,000	-	5,000	27,897
Activities for generating funds	2	27,302	-	27,302	23,565
Investment income	3	5,952	-	5,952	5,334
Grant income		-	-	-	-
Total Incoming Resources		42,597	-	42,597	60,115
Resources Expended					
Charitable activities		41,044	-	41,044	41,148
Cost of generating funds		21,537	-	21,537	13,472
Governance costs		2,750	-	2,750	2,336
Grant expenditure		-	-	-	-
Total resources Expended	4	65,331	-	65,331	56,956
Net incoming/ (outgoing)					
Resources before transfers		(22,734)	-	(22,734)	3,159
Transfer between funds		-	-	-	-
Net incoming/ (outgoing) resources before other recognised gains and losses		(22,734)	-	(22,734)	3,159

**Statement of Financial Activities
for the Year to 31 March 2022**

	Note	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
Net incoming/ (outgoing) resources before other recognised gains and losses brought forward		(22,734)	-	(22,734)	3,159
Other recognised gains and (losses)					
Unrealised profit/ (losses) on investment assets	8	(4,592)	-	(4,592)	32,430
Net movement in funds		(27,326)	-	(27,326)	35,589
Reconciliation of funds					
Balances brought forward at 1 April 2021		772,872	51,744	824,616	789,027
Balances carried forward at 31 March 2022		<u>745,546</u>	<u>51,744</u>	<u>797,290</u>	<u>824,616</u>

Balance Sheet
as at 31 March 2022

	Note	2022 £	2021 £
FIXED ASSETS			
Tangible Assets	7	521,656	526,709
Investments	8	262,709	262,007
		<u>784,365</u>	<u>788,716</u>
Current Assets			
Debtors and prepayments	9	10,551	8,299
Cash at Bank and in hand	10	5,938	30,378
		<u>16,489</u>	<u>38,677</u>
Creditors amounts falling due within one year	11	(3,564)	(2,777)
Net Current Assets		<u>12,925</u>	<u>35,900</u>
Total Net Assets		<u><u>797,290</u></u>	<u><u>824,616</u></u>
Funds			
Restricted funds	12	51,744	51,744
Unrestricted funds		745,546	772,872
Total Funds		<u><u>797,290</u></u>	<u><u>824,616</u></u>

The charitable company is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the charitable company to obtain an audit of its financial statements for the year to 31 March 2022 in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:-

- a) ensuring that the charitable company keeps accounting records which comply with section 386 and 387 of the Companies Act 2006 and;
- b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements which have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the directors on 15 December 2022 and signed on their behalf by:



.....
David Ogden - Chairman

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2022**

1. Accounting Policies

a. Basis of preparation

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

b. Company status

The charity is a company limited by guarantee. The members elect directors of the company for the purposes of the Companies Act. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

c. Donations, legacies and voluntary income

Income is recorded when receivable whenever the amount is known otherwise it is accounted for on a cash received basis. Legacies are recorded on a cash received basis due to the uncertainty of the value of estates until received.

The value of services provided by volunteers has not been included.

d. Depreciation of tangible fixed assets

Depreciation is provided at the following annual rates in order to reduce the net book value of those assets to their estimated residual value at the end of their expected useful lives at the following rates:

Fixtures and Fittings	- 25% reducing balance
Computer Equipment	- 20% reducing balance
Property improvements	- 2% on cost

No depreciation is provided on freehold properties since the company maintains the properties to such a high standard that their value is in excess of their cost, improvements however are depreciated over their estimated lives of 50 years.

e. Investments

In accordance with recommended practice listed investments are stated at market value. Changes in market value are included in the Statement of Financial Activities as unrealised gains and losses.

f. Pension costs

The company operates a defined contribution pension scheme. Contributions payable for the year are charged in the Statement of Financial Activities.

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2022**

e. Grants

Grants payable are recorded as direct charitable expenditure when paid.

Grants receivable are recorded under incoming resources wherever the amount is known, otherwise they are accounted for on a cash received basis.

f. Expenditure

Directly attributable expenditure on staff and other costs are charged to direct charitable expenditure, fund raising or general administration as appropriate.

2. Activities for Generating Funds

	2022	2021
	£	£
Rents - 3 Sunhurst Close	6,830	5,410
- Flats	16,960	17,144
Contributions from users of Lena Anderton meeting room	1,612	100
Funds from Bingley Social Centre	-	-
Daily Living Shop	1,789	881
Student fee	6	-
Audio transcription	29	30
Braille learning	-	-
Other revenue – Transport fee	76	-
	<u>27,302</u>	<u>23,565</u>

3. Investment Income

	2021	2021
	£	£
Comprises interest from:		
National Savings Bond	-	-
Charities Property Fund	658	548
Old Mutual Wealth	5,294	4,786
Old Mutual Wealth Income Tax	-	-
	<u>5,952</u>	<u>5,334</u>

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2022**

4. Total Resources Expended

	Charitable activities	Costs of generating funds	Governance costs	Total 2022	Total 2021	Basis of Allocation
	£	£	£	£	£	
Costs directly allocated to activities						
Appeals costs	-		-		(20)	Direct
Daily Living Shop centre goods	-	912	-	912	173	Direct
Social centre costs						
- Keighley	212	-	-	212	-	Direct
- Bingley	-	-	-	-	(160)	Direct
- Skipton	-	-	-	-	-	Direct
- Silsden	-	-	-	-	-	Direct
- Ilkley	-	-	-	-	-	Direct
Sight centre and ICT establishment costs etc. See note 5	35,285	-	-	35,285	35,176	Direct
Depreciation	5,053	-	-	5,053	5,385	Direct
Audit fee and Accountancy	-	-	2,750	2,750	2,336	Direct
Motor and travel	-	-	-	-	-	Direct
Sundries	105	-	-	105	70	Direct
Printing, postage and stationery	224	-	-	224	497	Direct
Adverts and publicity	165	-	-	165	180	Direct
Legal Fees	-	2,773	-	2,773	2,598	Direct
Support costs allocated to activities						
Premises costs and associated services	-	17,852	-	17,852	10,721	Floor Area
	<u>41,044</u>	<u>21,537</u>	<u>2,750</u>	<u>65,331</u>	<u>56,956</u>	

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2022**

5. Staff Costs

Staff costs for all employees were:

	Total 2022 £	Total 2021 £
Emoluments for employees		
Gross pay	34,098	34,080
Social security costs	-	-
Other pension costs	1,187	1,096
	<u>35,285</u>	<u>35,176</u>

The average number of persons employed during the year was 3 (2021: 3).

There were no high paid staff employed during the year (2021: nil).

No emoluments were paid to members (2021: nil).

Included in other management expenses are chairman's expenses of £nil (2021: nil).

6. Pension Costs

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund.

Contributions to the scheme are charged to the Statement of Financial Activities as they are incurred.

The amount charged to the Statement of Financial Activities during the year was £1,187 (2021: £1,096).

There were no outstanding or prepaid contributions at either the beginning or end of the financial year.

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2022**

7. Tangible Fixed Assets

	Freehold land & buildings	Improvements to property	Fixtures & Fittings	Computer equipment	Totals
	£	£	£	£	£
Cost					
1 April 2021	390,266	186,177	108,307	23,753	708,503
Additions	-	-	-	-	-
31 March 2022	390,266	186,177	108,307	23,753	708,503
Depreciation					
1 April 2021	-	56,383	103,218	22,193	181,794
Charge for year	-	3,724	1,017	312	5,053
31 March 2022	-	60,107	104,235	22,505	186,847
Net Book Value					
31 March 2022	390,266	126,070	4,072	1,248	521,656
31 March 2021	<u>390,266</u>	<u>129,794</u>	<u>5,089</u>	<u>1,560</u>	<u>526,709</u>

All fixed assets are held for the charity's own use on direct charitable activities.

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2022**

7. Tangible Fixed Assets (continued)

Freehold properties which are stated at cost comprise:-

	2022 £	2021 £
Three flats (formerly 3 Albert Street and 33 Scott Street, Keighley)	25,391	25,391
Meeting Room, Sight Centre, and I.C.T. Suite, Scott Street, Keighley	253,728	253,728
1 Albert Street, Keighley (Headquarters and two flats)	69,147	69,147
Bungalow, 3 Sunhurst Close, Oakworth	42,000	42,000
	<u>390,266</u>	<u>390,266</u>

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2022**

8. Fixed Asset Investments

	2022	2021
	£	£
Quoted		
Market value 1 April 2021	262,007	224,791
Additions in the year	-	-
Disposals in year	-	-
Unrealised investment gains/ (losses)	(4,592)	32,430
Investment income generated	5,294	4,786
	<u>262,709</u>	<u>262,007</u>
 Total	 <u><u>262,709</u></u>	 <u><u>262,007</u></u>

Analysis of Quoted Investments

	Charities Property Fund 11,999 Units	Old Mutual Wealth Account
	£	£
Market value at 1 April 2021	14,925	247,082
Additions	-	-
Disposals (cost)	-	-
Net realised and unrealised gains/(losses)	2,407	(1,705)
	<u> </u>	<u> </u>
 Market Value at 31 March 2022	 <u><u>17,332</u></u>	 <u><u>245,377</u></u>

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2022**

9. Debtors and Prepayments

	2022	2021
	£	£
Income Tax repayments due	1,296	1,268
Prepayments	317	456
National Insurance refund due	6,000	6,000
Trade Debtors	2,938	575
	10,551	8,299

10. Cash at Bank and in Hand

	2022	2021
	£	£
Current accounts	4,625	28,695
Deposit accounts	81	81
Cash in hand	1,232	1,602
	5,938	30,378

11. Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	1,113	349
Taxation and social security	367	368
Accruals	2,084	2,060
	3,564	2,777

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2022**

12. Restricted Funds

Restricted funds hold donations and other income given for specific purposes. The analysis of net assets between funds is set out in note 13.

	Movement in Funds			
	Balance 01.04.2021	Incoming Resources	Expenditure and transfers	Balance 31.03.2022
	£	£	£	£
Bungalow, 3 Sunhurst Close	42,000	-	-	42,000
Contribution towards refurbishment of flats	7,000	-	-	7,000
Santander Grant	2,744	-	-	2,744
	51,744	-	-	51,744

The bungalow at 3 Sunhurst Close is stated at its estimated value when vested in the company. It was bequeathed to the company to be retained and used by a severely sight impaired or sight impaired persons or anyone connected with the company.

The Santander grant was to set up a mobile phone and tablet devices demonstration service to show sight impaired people the accessibility features and then to allow them to make their own purchases directly with the suppliers. Not all the funds have been used as Sight Airedale are holding some back for future upgrades over the next few years.

13. Analysis of Net Assets between Funds

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Fund balances at 31 March 2022 Are represented by:			
Tangible Assets	472,656	49,000	521,656
Investments	262,709	-	262,709
Current assets	13,745	2,744	16,489
Current liabilities	(3,564)	-	(3,564)
	745,546	51,744	797,290

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2022**

14. Control relationships

No individual party has control of the company, which is governed by the directors appointed by the members

Accounts

Registered Charity No. 1080245

Company No. 3762507 (England & Wales)

**Report of the Trustees and
Unaudited Financial Statements for the
Year Ended 31 March 2021
For
Sight Airedale**

Stirk Lambert & Co.
Chartered Accountants
Russell Chambers
61a North Street
Keighley
West Yorkshire
BD21 3DS

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**Annual General Meeting
for the Year Ended 31 March 2021**

The 21st Annual General Meeting of the Charitable Company Limited by Guarantee will be held at 12 noon in The Lena Anderton Meeting Room, 31 Scott Street, Keighley BD21 2JH on a date to be confirmed for the following purposes:-

Opening of the Annual General Meeting and the welcome by the Chairman.

Agenda

1. Roll Call
2. Apologies for absence
3. Minutes of the 2020 Annual General Meeting to approve
4. Matters arising from the minutes of the 2020 Annual General Meeting
5. The present Town Mayor of Keighley address given by Town Mayor
6. Trustees report to 31 March 2021:-
 - 6.1 Matters arising from the Trustees Report
 - 6.2 Adoption of The Trustees report to the 31 March 2021.
7. The Financial Statement to the 31 March 2021:-
 - 7.1 Matters arising from The Financial Statement
 - 7.2 Adoption of Financial Statement to 31 March 2021
8. Election of the Board of Directors and General Committee Members
 - 8.1 Resignations from the Board of Directors
 - 8.2 Nominations to the Board of Directors
 - 8.3 Election of the Board of Directors
 - 8.4 Resignations from the General Committee
 - 8.5 Nominations to the General Committee
 - 8.6 Election of the General Committee
9. Appointment of Independent Examiner and Accountant
10. Any other relevant business appertaining to the year ended 31 March 2021
11. Close of the meeting

Copies of the annual report and accounts are also available in Braille and Large Print on request from the Registered Office.

Chairman

**Company Information
for the Year Ended 31 March 2021**

Registered Office:	1, Albert Street Keighley West Yorkshire BD21 2AT
Company Limited by Guarantee Number:	03762507
Registered as a Charity Number:	1080245
Patron:	
Chartered Accountants:	Stirk Lambert & Co Russell Chambers 61a North Street Keighley West Yorkshire BD21 3DS
Bankers:	National Westminster Bank 63 North Street Keighley West Yorkshire BD21 3SN
Solicitors:	AWB Charlesworth 12-16 North Street Keighley West Yorkshire BD21 3SE
Investment Manager:	Parkway Chartered Financial Planners 76 Town Street Horsforth Leeds LS18 4AP

**Company Information
for the Year Ended 31 March 2021**

Directors and Trustees**Directors and Trustees**

David L Ogden	Chairman, Director	(2, 3)
Michael S Boothroyd	Vice Chairman, Director	
David Hardman	Honorary Treasurer, Director	(2, 3)
Joyce Hutchinson	Director	
Avril L Emmerson	Resigned October 2020	
Anne Broughton	Director	(1, 3)

Other Trustees

Peter Robinson	(1)
Val Bainbridge	
Andrew Broughton	(1)

Secretary – Vacant

Key to Trustees

1. Severely Sight Impaired or Sight Impaired Friends of Sight Airedale
2. Member of Finance Sub Committee
3. Member of Appeals Sub Committee

Approved by order of the board of trustees on 10 January 2022 and signed on its behalf by:

David Ogden - Chairman

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2021**

The Trustees present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Number of Registered Friends previously at 31 March 2020: 423

Area	Severely Sight Impaired/Blind	Sight Impaired/Partially Sighted	Total
Barnoldswick & District	4	17	21
Bingley & District	20	41	61
Cross Hills & District	5	14	19
Ilkley and District	18	22	40
Keighley, Silsden, & District	86	146	232
Settle & District	3	2	5
Skipton & District	11	15	26
Total	147	257	404

404 does not include a further 59 people who eligible to be registered but are not registered.

Objects of the Charity:

To advocate, develop and provide services and facilities whether practical, financial or otherwise to support people who are Registered Severely Sight Impaired or Sight Impaired in the **sight** airedale area to help them achieve independence with dignity in all aspects of life and society.

Chairman's Statement

During a very difficult year we at "sight airedale" have tried to give some service to or sight impaired clients, this has been curtailed by Covid and the continued health problems with one of our staff.

I personally would like to offer my thanks to my fellow Directors and staff for their continued support, with our Zoom meetings etc.

It is with pleasure that I am able to announce that the society has won a National Award for Antony's work on a sight project. This award was given by Visionary, a national organisation representing local sight loss charities for his work organising Technology Workshops via Zoom together with six other sight impaired charities. Well done Antony!

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2021**

It has been very difficult to fundraise during the year but we continue with a reasonably healthy financial situation but I have to say thank you to all who continue to support our work with Legacies. Donations etc.

I hope that I am able to give a much better report in 2022

**David Ogden
Chairman
10 January 2022**

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2021**

Treasurers Statement

The year showed a surplus of £3,159 compared with a deficit of £3,796 for the previous year, before the unrealised gains on our investment portfolio are taken into account. This was an improvement of £6,955.

Income was down from £65,393 in 2020 to £60,115 in 2021, a decrease of £5,278 or 8%. Donations have decreased from 2020 to £3,319, meeting room hire, and shop sales are also down by £3,713 and £2,034 respectively. Legacies, however, have increased to £27,897.

Total resources expended have shown a decrease of £12,233 or 18%.

This trend was mainly due to a reduction in premises costs and daily living shop costs.

**David Hardman
Honorary Treasurer**

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2021**

Report of the Directors

For the year ended 31 March 2021, the Directors of **sight** airedale have pleasure in submitting its report and the independently examined financial statements for the year ended 31 March 2021.

The accounts comply with current statutory requirements, the charity's governing documents and SORP (revised 2005).

Structure, Governance and Management.

The organisation is a charitable company limited by guarantee. The organisation was established on the 9 May 1907, registered in accordance with the National Assistance Act 1948 on the 7 December 1948, registered under the Charities Act 1985 on the 29 April 1999 number 3762507 and registered under the charities Act 1993 on the 7 April 2000 number 1080245. The charitable company governing document was adopted on the 31 March 2000 and amended on the 5 October 2005 to include beneficiaries' resident in Ilkley and District and established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association. The Charity Commission approved the change of title of the charity from Keighley and District Association for the Blind to **sight** airedale on the 20 May 2011. In the event of the company being wound up Trustees are required to contribute an amount not exceeding £10.00. The Charity has Trustee liability insurance.

The organisation is governed by a Board of Directors. The Board usually meets monthly. The Board reports to the General Committee three times a year. The Directors are elected by the members of the General Committee, who are Trustees of the charity, at the Annual General Meeting. At the Annual General Meeting, all the Directors retire from office and elections are held to fill these vacancies. Retiring directors are eligible to stand for re-election. The names of the Directors and Trustees of the charity are shown in this report. Trustees do not receive any remuneration for their services to the charity.

Trustee Recruitment and Appointment

Trustees are generally recruited through word of mouth.

Trustee Induction and Training

Prior to appointment, new Trustees receive an induction pack. The induction pack includes the memorandum of association, the latest financial statements, copies of previous minutes and **seefact** magazine. On appointment, new Trustees have a personalised induction programme, where they attend one to one introductory sessions with the Chairman.

These meetings are designed to cover the main operational framework of the charity, the current financial position and future plans and objectives

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2021**

Statement of Responsibility of the Directors

Company Law requires the Board to prepare financial statements for each financial year, which give a true and fair view of the organisation's state of affairs at the end of the year and of its financial activities for that period. In preparing these financial statements, the Board are required to:-

- Select suitable accounting policies and apply them consistently
- Make adjustments and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the association will continue in business in the foreseeable future.

The Board are responsible for maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the association and enable them to ensure that the financial statements comply with The Companies Act 2006. They are responsible for safeguarding the assets of the organisation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Board has overall responsibility for the activities of the organisation.

There are currently two Sub Committees, Finance and Appeals. The Board set clear terms of reference for the Committees and receive regular reports on their activities.

Management

The two office-based staff are responsible for the day to day management of the organisation, acting under delegated authority given by the Board of Directors.

Associated Relationships

Sight airedale works with other National, Regional and Local Charities that focus on the needs of sight impaired people. We also have a close contact with two of the three local authority Health and Adult Services Sensory Needs teams.

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2021**

Risk Management and Internal Controls

The Board continually reviews the major risk a small local charity faces. It is satisfied that the arrangements for managing these risks within the limited staff resources available will ensure that sufficient funds are available to maintain services for the foreseeable future. The charity does not have the resources for an internal audit programme. The charity uses specialist consultants where appropriate. However, the systems are designed to safeguard the charity's assets, ensure that proper accounting records are maintained and provide reliable information. The Board believes that these systems will provide reasonable but not absolute assurances against errors or fraud. The major risks identified by the Board were a failure to secure adequate revenue finance and a difficulty in recruiting Trustees particularly those with a Sight Impairment.

Key Elements of the organisation Control System Includes the Following:

- The Board meets monthly. There is a clear organisational structure with appropriate levels of accountability and reporting lines. The Board has established two Sub Committees with clear terms of reference.
- The Board approves the delegation of financial authority through the two office based staff.
- Any capital commitment in excess of £500 requires approval by the Directors
- The organisation investment portfolio is managed by an independent investment manager who operates within the specific guidelines and restrictions set and reviewed twice a year by the Board. The Finance Sub Committee meets on an annual basis and comprises of The Honorary Treasurer, Chairman and Vice Chairman.
- The Appeals Sub Committee usually meets monthly.

Aims, Objectives and Activities

The organisation, like all charities is restricted to undertaking only activities that are in accordance with its aims, objects and associated powers.

The aims are “to advocate, to develop and provide services whether, practical, financial or otherwise to support people who are registered severely sight impaired and sight impaired in the Airedale District to help them achieve independence with dignity in all aspects of life and society”

The main objectives and activities for the year continue to focus on information and support for Severely Sight Impaired and Sight Impaired people. The strategies employed to assist the charity meet these objectives include the following:

- Providing a range of services which address some of the problems of sight loss
- Supporting, not only the individual but also their family and friends and the wider community of the Airedale, Wharfedale, Craven and West Craven District.
- Working in partnership with other agencies to secure the widest range of services.

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2021**

Public Benefit Statement

The Trustees have complied with their duty to have due regard to the guidance on public benefit in exercising their powers or duties.

Achievement and Performance

The main areas of charitable activity are information, support services and benefit and grant enquiries.

Information

Information is requested through the helpline and visitors to the office on the services of **sight** airedale and enquiries about other sight impairment providers. The main outlet for information is the charity's **seefact** magazine sent out three times a year in seven different formats: Large Print (16pt), CD, Tape, Braille, Email, MP3 Memory Stick and eBook to 511 Friends of **sight** airedale and volunteers, supporters and Health Professionals.

People requesting information on Daily Living Aids and Magnifiers continues to be the most popular type of enquiry followed by help and information on technology such as tablets and mobile phones.

Work is underway to produce a welcome pack for newly registered friends of **sight** airedale, this will provide information on the services provided by the charity

Volunteers

The work of Sight airedale owes much to the support the charity receives from its 20 volunteers. The majority of voluntary work is carried out in our Social Centres, however contributions are made on the Board of Directors, General Committee, Sub Committees, Appeals events, Audio Book Library and the production of the Magazine.

Support Services

Our volunteer organisers and voluntary helpers deliver the Social Centres service. Without their commitment, this service could not be delivered and addresses the social isolation often experienced by Severely Sight Impaired and Sight Impaired people. Our social centres closed down in March 2020 due to the Pandemic. We had hoped to run virtual social centres which have been successful in other societies but there was insufficient interest from our social centre members.

We hope to resume physical social centres, once it is safe to do so.

Following on from our previous success with living with sight loss courses, we hope to run Living with Sight Loss courses again once it is safe to do so, we'd also like to investigate running virtual information days using remote technology.

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2021**

The Daily Living Shop has had 10 contacts compared with 71 in 2020/2021. This service offers demonstrations of specialised equipment designed for Sight Impaired people, carried out by members of the team. The greatest demand continues to be for Low Vision Assessments. This reduction has been due to the Daily Living Shop been closed due to the pandemic. We did offer a virtual service, which other societies have had success with, but did not have any takers.

Our six rented properties have been fully occupied. One tenant is a Friend of **sight** airedale. The funds from this service continue to be a valuable source of unrestricted income.

Fundraising

The members of our Appeals sub-committee undertake all fundraising; we do not use professional fundraisers. We have received no complaints in regards to our fundraising activity. We will be formulating a policy for venerable donors, however we do not undertake unsolicited fundraising such door-to-door, telephone or text message. Our only mailing, which contains fundraising information, is our newsletter, which is sent out three times a year. Recipients are advised that they can opt out of receiving our newsletter through a statement in our newsletter and our privacy policy, which is published on our website and available from our registered office. With BT announcing in January 2019 that they would be closing their BTMyDonate online fundraising platform in June 2019, we switched to Virgin Money Giving. We chose Virgin Money Giving as after BTMyDonate they give the best value for money for both charity and donor.

Grant Requests

There have been no grant applications during the year

Technology Support Service

Choosing a new mobile phone, tablet or computer is confusing for most people. For Sight Impaired people, the problem is made worse by having to take into account the accessibility features of the product. Sales people in high street stores often have little or no experience in the needs of customers with Sight Impairment. We identified the need to establish a service where Sight Impaired people could gain access to information on the range of technologies available and provide an opportunity to try out different products in a non-sales environment, guided by a member of the team with expertise in technology for Sight Impaired people. In addition to providing pre-purchase support, we also provide ongoing technical support and training. Face to face sessions have been suspended due to the pandemic, however we have been able to provide some remote training sessions and information over the phone.

By working in collaboration with other local sight loss organisations around the country we hope to offer virtual technology works shops once a month on a variety of different topics related to technology for people living with sight loss. This collaborative project will give us access to guest speakers and technologies that would not be available to us working alone.

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2021**

Braille Learning

We had no students attend Braille learning during 2020/2021, due to the Pandemic

Transcription Service

The aim of the service is to provide local sight impaired people, voluntary and commercial organisations with a resource for providing accessible versions of documents. We are now able to convert documents into Braille, Audio CD, Text and eBook Formats and Large Print.

We have seen a reduction in demand for Braille. In part, this is due to recent advances in mobile technology that give sight impaired people wider access to reading materials.

From the 1 April 2020 to the 31 March 2021 we had two external transcription jobs bringing in an income of £30. Compared with £38 the previous year and two external transcription jobs.

The **seefact** magazine accounts for the majority of internal transcription work. We provide **seefact** in nine different formats, Large Print, Braille, MP3 Memory Stick, Audio CD, Audio Cassette, Email (PDF, HTML, MP3 Download, eBook formats for both the Kindle and iPad).

Digital Audio Library

Between the 1 April 2020 to the 31 March 2021, 30 books were loaned to 4 people compared with the previous year when 8 people borrowed 107 books.

There are currently 2,138 titles available for loan, books are dependent of people donating titles. Thanks have to go to the continuing hard work of the volunteers, Jack and Joan Coan and Elsie Altass.

Plans for the future

The Coronavirus Pandemic continues to be our main challenge for the year ahead. Though hopefully now with a vaccine there will be some light at the end of the tunnel. Our main challenge will be to re-establish face-to-face services and our social centres in the safest way as possible. We will be moving our main office into our 31 Scott Street premises as 1 Albert Street does not allow for social distancing.

SIGHT AIREDALE

Company No. 3762507

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2021**

31 Scott street also offers improved accessibility with its level access and lift and it is less confusing for friends of sight Airedale who in the past had to come to one side of the building for their appointment and another side of the building for all other enquiries.

**Antony Horner
ICT Manager**

**1 Albert Street
Keighley
Report of the Directors
for the Year ended 31 March 2021**

Financial Review**Free Reserves Policy**

The Charity receives its funds through voluntary income as opposed to earned income. The organisation holds free reserves for the following purposes:

- To provide continuity of activities in the event of a large variety of voluntary income
- To deal with emergencies
- To deal with short term fluctuation in cash flow
- To be able to develop and grasp new opportunities as they arise

During the year free reserves (fixed asset investment) were £262,007 (2020 £224,791)

The level of reserves is equivalent to 16 months running costs plus a designated fund of £100,000 as a building contingency. The free reserves policy is to achieve sufficient free reserves to allow the organisation to find new sources of funding for key work or the restructure in order to maintain continuity and to continue key work in the event of a sudden major loss of funding. In addition, reserves may be used to fund a budgeting deficit. The Finance Sub Committee reviews the free reserves policy once a year

Overview

The Charity had an overall surplus for the year of £35,589 (2020 deficit of £24,629).

Voluntary Income

The organisation is dependent on voluntary income and no earned income is received from or statutory sources. This year the organisation's voluntary income does not meet its expenditure. It is the view of the directors that all possible areas of income should be considered without compromising the values of the charity and its duty to deal with the issues identified by local severely sight impaired and sight impaired.

**Mike Boothroyd
Vice Chairman**

SIGHT AIREDALE
Independent Examiner's Report to the Trustees

Company No. 3762507

I report to the trustees on the accounts for the year ended 31 March 2021 set out on pages 16 to 28.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charities accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

R J Hudson FCA
Institute of Chartered Accountants in England & Wales
Stirk Lambert & Co
Chartered Accountants
Russell Chambers
61a North Street
Keighley BD21 3DS

Dated: 10 January 2022

**Statement of Financial Activities
for the Year to 31 March 2021**

	Note	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
INCOME AND EXPENDITURE					
Incoming Resources					
Incoming resources from generated funds:					
<i>Voluntary income:</i>					
Donations		3,319	-	3,319	7,635
Legacies		27,897	-	27,897	18,757
Activities for generating funds	2	23,565	-	23,565	31,892
Investment income	3	5,334	-	5,334	7,109
Grant income		-	-	-	-
Total Incoming Resources		60,115	-	60,115	65,393
Resources Expended					
Charitable activities		41,148	-	41,148	46,025
Cost of generating funds		13,472	-	13,472	21,724
Governance costs		2,336	-	2,336	1,440
Grant expenditure		-	-	-	-
Total resources Expended	4	56,956	-	56,956	69,189
Net incoming/ (outgoing)					
Resources before transfers		3,159	-	3,159	(3,796)
Transfer between funds		-	-	-	-
Net incoming/ (outgoing) resources before other recognised gains and losses		3,159	-	3,159	(3,796)

**Statement of Financial Activities
for the Year to 31 March 2021**

	Note	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
Net incoming/ (outgoing) resources before other recognised gains and losses brought forward		3,159	-	3,159	(3,796)
Other recognised gains and (losses)					
Unrealised profit/ (losses) on investment assets	8	32,430	-	32,430	(20,833)
Net movement in funds		35,589	-	35,589	(24,629)
Reconciliation of funds					
Balances brought forward at 1 April 2020		737,283	51,744	789,027	813,656
Balances carried forward at 31 March 2021		<u>772,872</u>	<u>51,744</u>	<u>824,616</u>	<u>789,027</u>

**Balance Sheet
as at 31 March 2021**

	Note	2021 £	2020 £
FIXED ASSETS			
Tangible Assets	7	526,709	532,094
Investments	8	262,007	224,791
		<u>788,716</u>	<u>756,885</u>
Current Assets			
Debtors and prepayments	9	8,299	7,122
Cash at Bank and in hand	10	30,378	28,281
		<u>38,677</u>	<u>35,403</u>
Creditors amounts falling due within one year	11	(2,777)	(3,261)
Net Current Assets		<u>35,900</u>	<u>32,142</u>
Total Net Assets		<u><u>824,616</u></u>	<u><u>789,027</u></u>
Funds			
Restricted funds	12	51,744	51,744
Unrestricted funds		772,872	737,283
Total Funds		<u><u>824,616</u></u>	<u><u>789,027</u></u>

The charitable company is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the charitable company to obtain an audit of its financial statements for the year to 31 March 2021 in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:-

- a) ensuring that the charitable company keeps accounting records which comply with section 386 and 387 of the Companies Act 2006 and;
- b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements which have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the directors on 10 January 2022 and signed on their behalf by:

.....
David Ogden - Chairman

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2021**

1. Accounting Policies

a. Basis of preparation

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

b. Company status

The charity is a company limited by guarantee. The members elect directors of the company for the purposes of the Companies Act. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

c. Donations, legacies and voluntary income

Income is recorded when receivable whenever the amount is known otherwise it is accounted for on a cash received basis. Legacies are recorded on a cash received basis due to the uncertainty of the value of estates until received.

The value of services provided by volunteers has not been included.

d. Depreciation of tangible fixed assets

Depreciation is provided at the following annual rates in order to reduce the net book value of those assets to their estimated residual value at the end of their expected useful lives at the following rates:

Fixtures and Fittings	- 25% reducing balance
Computer Equipment	- 20% reducing balance
Property improvements	- 2% on cost

No depreciation is provided on freehold properties since the company maintains the properties to such a high standard that their value is in excess of their cost, improvements however are depreciated over their estimated lives of 50 years.

e. Investments

In accordance with recommended practice listed investments are stated at market value. Changes in market value are included in the Statement of Financial Activities as unrealised gains and losses.

f. Pension costs

The company operates a defined contribution pension scheme. Contributions payable for the year are charged in the Statement of Financial Activities.

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2021**

e. Grants

Grants payable are recorded as direct charitable expenditure when paid.

Grants receivable are recorded under incoming resources wherever the amount is known, otherwise they are accounted for on a cash received basis.

f. Expenditure

Directly attributable expenditure on staff and other costs are charged to direct charitable expenditure, fund raising or general administration as appropriate.

2. Activities for Generating Funds

	2021	2020
	£	£
Rents - 3 Sunhurst Close	5,410	6,280
- Flats	17,144	18,629
Contributions from users of Lena Anderton Meeting Room	100	3,813
Funds from Bingley Social Centre	-	-
Daily Living Shop	881	2,915
Student fee	-	18
Audio Transcription	30	37
Braille learning	-	-
Other revenue – Hector Moore Scrap metal	-	200
	<u>23,565</u>	<u>31,892</u>

3. Investment Income

	2021	2020
	£	£
Comprises interest from:		
National Savings Bond	-	-
Charities Property Fund	548	641
Old Mutual Wealth	4,786	6,468
Old Mutual Wealth Income Tax	-	-
COIF Charities Deposit fund	-	-
Virgin Money Deposit	-	-
Close Bros Treasury Deposit	-	-
	<u>5,334</u>	<u>7,109</u>

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2021**

4. Total Resources Expended

	Charitable activities	Costs of generating funds	Governance costs	Total 2021	Total 2020	Basis of Allocation
	£	£	£	£	£	
Costs directly allocated to activities						
Appeals costs	-	(20)	-	(20)	216	Direct
Daily Living Shop centre goods	-	173	-	173	3,150	Direct
Social centre costs						
- Keighley	-	-	-	-	798	Direct
- Bingley	(160)	-	-	(160)	1,093	Direct
- Skipton	-	-	-	-	-	Direct
- Silsden	-	-	-	-	-	Direct
- Ilkley	-	-	-	-	175	Direct
Sight centre and ICT establishment costs etc. See note 5	35,176	-	-	35,176	35,621	Direct
Depreciation	5,385	-	-	5,385	5,801	Direct
Audit fee and Accountancy	-	-	2,336	2,336	1,440	Direct
Motor and travel	-	-	-	-	189	Direct
Sundries	70	-	-	70	670	Direct
Printing, postage and stationery	497	-	-	497	926	Direct
Adverts and publicity	180	-	-	180	752	Direct
Legal Fees	-	2,598	-	2,598	2,710	Direct
Support costs allocated to activities						
Premises costs and associated services	-	10,721	-	10,721	15,648	Floor Area
	<u>41,148</u>	<u>13,472</u>	<u>2,336</u>	<u>56,956</u>	<u>69,189</u>	

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2021**

5. Staff Costs

Staff costs for all employees were:

	Total 2021 £	Total 2020 £
Emoluments for employees		
Gross pay	34,080	38,454
Social security costs	-	2,065
Less refund of national insurance for previous years	-	(6,000)
Other pension costs	1,096	1,102
	<u>35,176</u>	<u>35,621</u>

The average number of persons employed during the year was 3 (2020: 3).

There were no high paid staff employed during the year (2020: nil).

No emoluments were paid to members (2020: nil).

Included in other management expenses are chairman's expenses of £nil (2020: nil).

6. Pension Costs

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund.

Contributions to the scheme are charged to the Statement of Financial Activities as they are incurred.

The amount charged to the Statement of Financial Activities during the year was £1,096 (2020: £1,102).

There were no outstanding or prepaid contributions at either the beginning or end of the financial year.

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2021**

7. Tangible Fixed Assets

	Freehold land & buildings	Improvements to property	Fixtures & Fittings	Computer equipment	Totals
	£	£	£	£	£
Cost					
1 April 2020	390,266	186,177	108,307	23,753	708,503
Additions	-	-	-	-	-
31 March 2021	390,266	186,177	108,307	23,753	708,503
Depreciation					
1 April 2020	-	52,660	101,946	21,803	176,409
Charge for year	-	3,723	1,272	390	5,385
31 March 2021	-	56,383	103,218	22,193	181,794
Net Book Value					
31 March 2021	390,266	129,794	5,089	1,560	526,709
31 March 2020	<u>390,266</u>	<u>133,517</u>	<u>6,361</u>	<u>1,950</u>	<u>532,094</u>

All fixed assets are held for the charity's own use on direct charitable activities.

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2021**

7. Tangible Fixed Assets (continued)

Freehold properties which are stated at cost comprise:-

	2021	2020
	£	£
Three flats (formerly 3 Albert Street and 33 Scott Street, Keighley)	25,391	25,391
Meeting Room, Sight Centre, and I.C.T. Suite, Scott Street, Keighley	253,728	253,728
1 Albert Street, Keighley (Headquarters and two flats)	69,147	69,147
Bungalow, 3 Sunhurst Close, Oakworth	42,000	42,000
	<u>390,266</u>	<u>390,266</u>

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2021**

8. Fixed Asset Investments

	2021 £	2020 £
Quoted		
Market value 1 April 2020	224,791	234,454
Additions in the year	-	20,000
Disposals in year	-	(15,000)
Unrealised investment gains/ (losses)	32,430	(20,830)
Investment income generated	4,786	6,167
	<u>262,007</u>	<u>224,791</u>
Total	<u><u>262,007</u></u>	<u><u>224,791</u></u>

Analysis of Quoted Investments

	Charities Property Fund 11,999 Units	Old Mutual Wealth Account
	£	£
Market value at 1 April 2020	15,177	209,614
Additions	-	-
Disposals (cost)	-	-
Net realised and unrealised gains/(losses)	(252)	37,468
	<u> </u>	<u> </u>
Market Value at 31 March 2021	<u><u>14,925</u></u>	<u><u>247,082</u></u>

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2021**

9. Debtors and Prepayments

	2021	2020
	£	£
Income Tax repayments due	1,268	670
Prepayments	456	432
National Insurance refund due	6,000	6,000
Trade Debtors	575	20
	<u>8,299</u>	<u>7,122</u>

10. Cash at Bank and in Hand

	2021	2020
	£	£
Current accounts	28,695	27,827
Deposit accounts	81	81
Cash in hand	1,602	373
	<u>30,378</u>	<u>28,281</u>

11. Creditors: amounts falling due within one year

	2021	2020
	£	£
Trade creditors	349	666
Taxation and social security	368	525
Accruals	2,060	2,070
	<u>2,777</u>	<u>3,262</u>

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2021**

12. Restricted Funds

Restricted funds hold donations and other income given for specific purposes. The analysis of net assets between funds is set out in note 13.

	Movement in Funds			
	Balance	Incoming	Expenditure	Balance
	01.04.2020	Resources	and transfers	31.03.2021
	£	£	£	£
Bungalow, 3 Sunhurst Close	42,000	-	-	42,000
Contribution towards refurbishment of flats	7,000	-	-	7,000
Santander Grant	2,744	-	-	2,744
	51,744	-	-	51,744

The bungalow at 3 Sunhurst Close is stated at its estimated value when vested in the company. It was bequeathed to the company to be retained and used by a severely sight impaired or sight impaired persons or anyone connected with the company.

The Santander grant was to set up a mobile phone and tablet devices demonstration service to show sight impaired people the accessibility features and then to allow them to make their own purchases directly with the suppliers. Not all the funds have been used as Sight Airedale are holding some back for future upgrades over the next few years.

13. Analysis of Net Assets between Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Fund balances at 31 March 2021 Are represented by:			
Tangible Assets	477,709	49,000	526,709
Investments	262,007	-	262,007
Current assets	35,933	2,744	38,677
Current liabilities	(2,777)	-	(2,777)
	772,872	51,744	824,616

**Notes Forming Part of the Financial Statements
for the Year to 31 March 2021**

14. Control relationships

No individual party has control of the company, which is governed by the directors appointed by the members