



## **Northamptonshire ACRE**

### **Trustee Annual Report and Accounts 2021 – 2022**

## Mission Statement

Northamptonshire ACRE, an independent charitable organisation, works with rural communities to improve their quality of life, especially for the disadvantaged. We help rural communities to help themselves, to value diversity and to work to create a vibrant, sustainable future.

## Strategic Aims

- To encourage and support community-led planning such as neighbourhood plans and rural community action.
- To facilitate the identification of rural needs, particularly for the disadvantaged through community consultation and engagement
- To raise awareness of rural issues, lobby and influence policy
- To support the provision of affordable, accessible rural services
- To work in partnership with others, encouraging co-operation and influencing the allocation of resources
- To monitor our performance and provide value for money to our funders
- To encourage the development of staff and those working on behalf of the organisation

Board of Directors  
Northamptonshire ACRE  
(Action with Communities in Rural England)

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## **THE OFFICIALS OF NORTHAMPTONSHIRE ACRE**

Northamptonshire ACRE (Action with Communities in Rural England) is an independent voluntary organisation, registered charity (**no. 1080038**) and company limited by guarantee (**no. 3937576**) working to support rural communities and community groups throughout the County.

### **President**

James Saunders Watson, Lord Lieutenant for Northamptonshire

### **Vice-Presidents**

The Right Reverend Donald Allister Bishop of Peterborough

Lord Boswell of Aynho

Mr Gordon Shorley

Mr Jeffrey Greenwell

Mr David Laing

Mrs Catherine Lomax

### **Independent Examiners**

Messrs Jervis & Partners

### **Board of Directors**

#### **Chair**

Mr Gareth Lugar-Mawson

#### **Vice-Chair**

Mr Ken Christy

### **Members**

Mr Bernard Lock (stood down at 2021 AGM)

Mr David Scudamore

Mr Richard Hollingum

Mr Cameron Waldron

Mrs Miranda Prentice

### **Observers**

From West and North Northamptonshire Local Authorities  
and Voluntary Sector Agencies

### **Bankers**

Yorkshire Bank plc

**Principal Address**

The Hunsbury Hill Centre  
Harksome Hill  
Northampton  
NN4 9QX

Telephone (01604) 765888

Email: [acre@northantsacre.org.uk](mailto:acre@northantsacre.org.uk)

Website: [www.northantsacre.org.uk](http://www.northantsacre.org.uk)

Facebook: <https://www.facebook.com/northantsacre/>

Twitter: <https://twitter.com/NorthantsACRE>

## THE STAFF OF NORTHAMPTONSHIRE ACRE

### Chief Executive

Elaine O'Leary

### Village Halls Adviser

Frances Harris

### Rural Officer

Jennifer Hedges (Maternity Leave from 6<sup>th</sup> September 2021)

### Project Administrator

Natasha Jimenez Sanchez

### Communications Administrator

Charlene Browne

### Administration Officer NACRE

Sarah Clarke

### Good Neighbour Fieldworkers

Joanna Browning (started 7<sup>th</sup> June 2021)

Claire Yow (started 14<sup>th</sup> June 2021)

### Rural Support Officer

Alex Wildman (started 5<sup>th</sup> September 2021)

### The Hunsbury Hill Centre Ltd.

#### Events Team Manager

Elaine O'Leary

#### Events Co-Ordinator

Sarah Clarke

## VOLUNTEERS WITH NORTHAMPTONSHIRE ACRE

### Northamptonshire Village Awards Volunteers

Village of the Year Judges

### Other volunteers

Good Neighbour Volunteers

Moulton College Horticultural students

## REVIEW OF TRANSACTIONS AND FINANCIAL POSITION

### Background

Northamptonshire ACRE has been delivering services and working with rural communities in Northamptonshire for over 75 years. We were originally known as Northamptonshire Rural Community Council and celebrated our 75<sup>th</sup> anniversary on 26<sup>th</sup> July 2021. In recognition of such a milestone, a celebration evening was held on the anniversary for present and past staff, trustees, rural members and councillors, complete with cake and our own bottled beer, The Hunsbury Hill Ale, provided by Phipps Brewery. A series of online free sessions were also held over the week beginning 26<sup>th</sup> July for anyone with an interest in rural affairs. More details of the celebration evening and the online sessions can be found on our website at: <https://www.northantsacre.org.uk/nacres-75th-anniversary>. We changed our name to Northamptonshire ACRE in 2000.

Rural Community Councils were set up by the Government, one in each county, with the aim of ensuring the needs of rural communities were known about and supported. There are 38 RCCs across England and with our national body, ACRE, we make up the ACRE Network.

Northamptonshire ACRE purchased The Hunsbury Hill Centre from Northampton Development Corporation in 1977 and has owned the property since then.

### Strategic Aims

Northamptonshire ACRE is a company limited by guarantee (company number 3937576) and registered charity (charity number 1080038).

Northamptonshire ACRE's aims are:

- To encourage and support community-led planning such as neighbourhood plans and rural community action.
- To facilitate the identification of rural needs, particularly for the disadvantaged through community consultation and engagement
- To raise awareness of rural issues, lobby and influence policy
- To support the provision of affordable, accessible rural services
- To work in partnership with others, encouraging co-operation and influencing the allocation of resources
- To monitor our performance and provide value for money to our funders
- To encourage the development of staff and those working on behalf of the organisation

Northamptonshire ACRE has a strategic business and implementation plan, which is reviewed and revised regularly.

The reviews look at the success of each key activity carried out by the charity and the benefits they have brought to the groups of people with whom we work. These reviews also help us ensure that our aims, objectives and activities remain focused on our stated purposes. We have referred to the

guidance contained in the Charity Commissions General Guidance on Public Benefit when carrying out our review and in planning our future activities.

The main activities and achievements of the charity from April 2021 to March 2022 are detailed in this 2021 – 2022 Trustees Annual Report, which is also available to download from our website: <http://northantsacre.org.uk/> and the Charity Commission.

### **Application and source of Funds**

The core rural work undertaken by Northamptonshire ACRE is funded by funding from DEFRA, consultancy and membership work, from project income (management/overheads/support fees) and rent, staff-cost contributions, and any donations from The Hunsbury Hill Centre Ltd, the charity's trading arm, also known as The Barns at Hunsbury Hill. These funds are used to raise awareness of issues affecting people living in rural communities throughout the county and supporting community groups, including village hall committees and parish councils, on issues relating to sustainable development, transport, fund-raising and rural service provision.

Under restricted funds are the income and expenditure relating to a number of specific projects including the Northamptonshire Village Awards, the National Lottery Community Fund Good Neighbour Schemes project, the Postcode Places Trust orchard fund and the West Northants grassroots project.

The breakdown of unrestricted expenditure between cost of generating funds, charitable activities and governance costs is based initially on the nature of the expense and whether it falls directly in to one of these categories. Should it fall across several categories it is allocated based on either an individual staff member's percentage allocation or the overall staff percentage allocation.

### **Assets**

Northamptonshire ACRE's key asset is the Hunsbury Hill Centre. The Centre provides office accommodation for Northamptonshire ACRE's staff. It provides the community and us with an affordable and unique setting in which to host events. The Centre was professionally revalued in 2018 at £1,262,000. Further details of the revaluation are covered in Note 6 Fixed Assets.

### **Reserves Policy**

The Board established a policy where the unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by the charity should ideally be equivalent to approximately three months of the resources expended. In addition, the Board established a Dilapidation (Reserves) Fund in the 2017-18 financial year, which would be used to build up reserves to cover future major repair and maintenance costs of the Hunsbury Hill Centre buildings.



The charity agreed that funds would be added to the Dilapidation Fund as applicable, depending upon the current economic situation. The Dilapidation Fund stood at £25,000 as at 31<sup>st</sup> March 2022.

The charity intends to continue building up the Dilapidation Fund each year as the economic situation permits until the Fund reaches a limit of £50,000.

### **Risk Management**

Northamptonshire ACRE has conducted its own review of the major risks to which the charity is exposed and has put in place a Risk Management Policy and systems devised to mitigate those risks. External risks to funding have been mitigated by diversification of funding and activities including a robust approach to discussions with funders with the aim of covering infrastructure costs i.e. full cost recovery. Internal risks are minimised by the devising and implementing of procedures for authorisation of all transactions and projects. These procedures ensure consistent quality of delivery for all operational aspects of the charitable company as well as the refinement and improvement of Human Resources and Health and Safety policies. The procedures and policies are periodically reviewed to ensure that they still meet the needs of the charity.

### **Financial Dependence**

The key funders of Northamptonshire ACRE's core unrestricted activities are DEFRA, Parish and Community Facilities members, donations from the Hunsbury Hill Centre Ltd and Bulk Oil members.

### **Independent Examination**

A resolution proposing that Jervis & Partners be re-appointed to conduct an independent examination of the Charity was passed at the 2021 Annual General Meeting.

### **Approval**

This report was approved by the Board of Directors on 24<sup>th</sup> December 2022 and signed on their behalf:



Gareth Lugar-Mawson  
Chair

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF NORTHAMPTONSHIRE ACRE**

We report on the accounts of Northamptonshire ACRE for the year ended 31<sup>st</sup> March 2022, which are set out on pages 11 to 24.

### **Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied ourselves that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, we report in respect of our examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out our examination we have followed the Directions given by the Charities Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

We have completed our examination. We confirm that no matters have come to our attention in connection with the examination giving us cause to believe that in any material respect:

- accounting records were not kept as required by section 486 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jervis & Partners  
Chartered Accountants  
30 Harborough Road  
Kingsthorpe  
Northamptonshire  
NN2 7AZ

Date: 24<sup>th</sup> December 2022

## STATEMENT OF THE BOARD OF DIRECTORS RESPONSIBILITIES

Company Law and Charity Law requires the trustees/directors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees/directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the Board of Directors



Gareth Lugar-Mawson  
Chair

## STATEMENT OF FINANCIAL ACTIVITIES 2021 - 2022

(Incorporating an Income & Expenditure Account)

				2021/22			2020/21
		Note	Unrestricted Funds	Restricted Funds	Total	Total	
			£	£	£	£	
Income							
	From Generated Sources						
	Hunsbury Hill Centre		41,774	0	41,774	78,763	
	Generated income		46,893	0	46,893	0	
	Office Accommodation		2,300	0	2,300	2,300	
	Donations		680	0	680	35	
	Covid Gov grant		0	0	0	10,000	
			91,647	0	91,647	91,098	
	From Charitable Activities	3	40,280	105,980	146,260	157,450	
Total Income							
			131,927	105,980	237,907	248,548	
Expenditure							
	Cost of Raising Funds						
	Hunsbury Hill Centre		31,419		31,419	£18,246	
	Fundraising & Publicity		62,838		62,838	£36,493	
			94,257	0	94,257	£54,739	
	Charitable Activities		7,365	86,892	94,257	£54,739	
	Other Costs		62,838		62,838	£36,493	
Total Expenditure							
		4	164,461	86,892	251,353	£145,970	
Net Income							
			(32,534)	19,088	(13,446)	102,578	
Transfers between Funds							
			31,780	(31,780)	0	0	
Net Income after transfers							
			(754)	(12,692)	(13,446)	102,578	
Other Recognised Gains / (Losses)							
	Unrealised gain on property valuation		0		0	0	
Net Movement in Funds							
			(754)	(12,692)	(13,446)	102,578	
	Revaluation in year	9	0		0		
	Total Funds Brought forward prior year	9	1,325,249	75,850	1,401,099	1,298,521	
Total Funds carried forward at year-end							
			1,324,495	63,158	1,387,653	1,401,099	

### Continuing Operations

All income and expenditure has arisen from continuing activities. The Statement of Financial Activities includes all gains and losses recognised in the year.

## BALANCE SHEET

As at 31st March 2022

	Note	As at 31/3/22 £	As at 31/3/21
<b>Fixed Assets</b>			
Tangible Fixed Assets	6	1,262,000	1,262,000
Investment in Subsidiary	6	1	1
		<u>1,262,001</u>	<u>1,262,001</u>
<b>Current Assets</b>			
Debtors	7	66,891	50,326
Short Term Deposits		21,280	20,991
Cash at Bank & in Hand		92,095	158,838
		<u>180,266</u>	<u>230,155</u>
Liabilities: amounts falling due within one year	8	54,614	91,057
Net Current Assets / (Liabilities)		<u>125,652</u>	<u>139,098</u>
<b>Assets Less Current liabilities</b>		<u>1,387,653</u>	<u>1,401,099</u>
Liabilities: amounts falling due after one year	8	0	0
<b>Total Net Assets</b>		<u>1,387,653</u>	<u>1,401,099</u>
<b>Funds</b>			
Unrestricted - General/dilapidation	9	132,674	133,428
Unrestricted - Capital	9	1,191,820	1,191,820
Total Unrestricted		<u>1,324,494</u>	<u>1,325,248</u>
Restricted	9	63,159	75,851
<b>Total Funds</b>		<u>1,387,653</u>	<u>1,401,099</u>

## BALANCE SHEET (CONTINUED)

The directors' statements required by Section 475(2) and (3) are shown below, which form part of this balance sheet.

In approving these financial statements as directors of the charitable company we hereby confirm:

- (a) That for the year stated above the charitable company was entitled to the exemption conferred by Section 477 of the Companies Act 2006;
- (b) That no notice has been deposited at the registered office of the charitable company pursuant to Section 476 requesting that an audit be conducted for the year ended 31<sup>st</sup> March 2022; and
- (c) That we acknowledge our responsibilities for:
  - a. Ensuring that the charitable company keeps accounting records which comply with Section 386 and 387 of the Companies Act 2006; and
  - b. Preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its result for the year then ended in accordance with the requirements of Section 394 and 395 and which otherwise comply with the provisions of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 24<sup>th</sup> December 2022 and signed on its behalf by:



Gareth Lugar-Mawson  
Chair

## NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>st</sup> March 2022

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **a) General information and basis of preparation**

Northamptonshire ACRE is a registered charity and a company limited by guarantee registered in England. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per trustee of the Charity. The address of the registered office is given in the charity information on page 5 of these financial statements. The nature of the charity's operations and principal activities are given in the report of the Directors/Trustees on pages 7 – 10.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling, which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

#### **b) Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**c) Income**

All incoming resources are included in the statement of financial affairs (SOFA) when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. For legacies, entitlement is the earlier of the Charity being notified of an impending distribution or the legacy being received.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the Charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

**d) Expenditure**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of the resources.

Fundraising costs includes the expenditure costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the Charity and include project management carried out at Headquarters. Management and administration costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements.

**e) Tangible fixed assets and depreciation**

Tangible fixed assets are capitalised at cost including any incidental expenses of acquisition

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows: -

Description	Depreciation Period
Hunsbury Hill Centre (freehold)	Nil
Office equipment	Over 2 to 10 years
Trophies	Nil
IT equipment	100% in year of purchase
Fixtures & fittings	Over 5 to 10 years

As detailed in note 6, certain fixed assets have been re-valued in previous years. These valuations have been adopted as the historical costs.

Depreciation is not charged on the buildings at the Hunsbury Hill Centre, as the residual value is considered to be not less than the carrying value.



**f) Investment**

The Charity owns The Hunsbury Hill Centre Limited, which was incorporated on 26th March 2013. The investment represents the entire share capital of that company.

**g) Going Concern**

The financial statements have been prepared on a going concern basis, which assumes that the Charity will have sufficient resources to continue its charitable activities for the foreseeable future.

**NOTE 2: ACTIVITIES**

The activities of this organisation, which is a registered Charity (registered no. 1080038), continue to be the support of the rural communities of Northamptonshire through the provision of advice and support on issues affecting them.

**NOTE 3: INCOME FROM CHARITABLE ACTIVITIES**

	Unrestricted Funds	Restricted Funds	Total 2021/22	Total 2020/21
	£	£		
DEFRA - ACRE	40,280		40,280	40,280
NLCF GNS project		87,928	87,928	89,234
SNC GNS project		0	0	3,000
Defra LA food fund		8,606	8,606	24,936
NBC grass roots grant		3,000	3,000	
Peoples Trust - orchard		6,446	6,446	
	40,280	105,980	146,260	157,450

The Department of the Environment, Food and Rural Affairs (DEFRA) funds each Rural Community Council through the ACRE network to deliver projects and outcomes against 8 priority areas:

1. Digital infrastructure: helping communities to identify their connectivity challenges and establish community broadband and other solutions.
2. Digital skills and inclusion: helping to actively tackle digital exclusion and support superfast take up by citizens, including through the promotion of local demand stimulation, digital skills and digital inclusion initiatives.
3. Rural life opportunities (childcare, education, health, skills, loneliness, poverty and wellbeing): ensuring rural communities are thriving, sustainable places where people want to live and work together because they provide the support, services and opportunities they require to lead full and contented lives.
4. Social infrastructure: ensuring that community assets incorporating social and economic infrastructure, pubs, shops and Post Offices continue to be hubs of rural communities, and opportunities to increase

- their utilisation are explored and actioned, with best practice being communicated and developed across the network.
5. Rural transport: providing innovative solutions to availability of transport in rural areas, to improve accessibility to services and skills.
  6. Net Zero and affordable energy: helping rural communities to contribute to the UK Government's target of reaching Net Zero by 2050 and providing support and advice on reducing energy costs.
  7. Housing and planning: helping rural communities to grow by identifying suitable sites to meet local housing needs and plan for the future through neighbourhood planning.
  8. Business support and social enterprise development.

Each RCC, such as Northamptonshire ACRE, uses the DEFRA funding to provide support to rural communities in as many of the above areas as possible. Information on our work against the priorities is provided to DEFRA by each RCC in quarterly reports, collated by national ACRE. DEFRA (and other departments) is able to use this rural evidence in developing future government policies. Please contact Northamptonshire ACRE for more details.

The National Lottery Community Fund Good Neighbours project is a 3-year programme, which began on 1<sup>st</sup> April 2020. The funding from The National Lottery Community Fund distributes money raised by National Lottery players for good causes - it is the largest community funder in the UK.

This funding allowed for two fieldworkers to be employed by the charity and these were recruited to the project in June 2021. The fieldworkers, Jo and Claire, are responsible for helping to set up 30 Good Neighbour schemes in North Northamptonshire over a 3 year period. These schemes are run by local volunteers providing day to day low level support to fellow residents in their community to meet individual local needs. GNS support may involve informal general help, befriending or activities, either on an occasional or regular basis. In addition the fieldworkers continue to provide our Rural Wellbeing Service across the whole of the county, offering advice, information and resources as well as signposting people to other organisations and services in order to access the support they need.

The DEFRA Local Authority food fund was to provide food parcels and support to residents in North Northamptonshire. Funding of £24,936 was allocated in March 2021 with work commencing on the project in April 2021. Northamptonshire ACRE purchased food parcels through the Daylight Centre in Wellingborough and distributed the parcels to local community groups in the north, who then allocated to any resident in their community who had a need. Over the 7 weeks the project ran, 501 food boxes were distributed. Approximately 97 families and 4 couples were provided with a food box for at least one or more weeks.

A further amount of £8,606 was allocated to Northamptonshire ACRE in April 2021 to provide meal bags containing food items including fresh meat and veg that could be used to make nutritious meals as shown in the recipe cards that

also went out with the bags. The aim was to help the families learn how to make nutritious meals and become more self-sufficient. 42 families were helped with the meal bags over 6 weeks.

The Grassroots grant was funded through the Northamptonshire Community Foundation and allowed our Rural Support Office to deliver forest schools and outdoor holiday activities to local families with young children, which have been extremely popular and usually oversubscribed. Part of the funding was also used to run outdoor horticultural sessions with students from Moulton Agricultural College, which helped develop their land management skills.

Postcode Places Trust is a grant-giving charity, funded entirely by players of the People's Postcode Lottery. We were successful in obtaining £6,446 from the Trust to develop a heritage orchard and community allotments at the Hunsbury Hill Centre. 8 children and 2 teachers from the local primary school, Moulton College students, councillors from West Hunsbury Council, local residents and staff all met at the Hunsbury Centre at the end of November 2021 to plant 30 heritage fruit trees in an area of scrubland that had been cleared by the Moulton College students. Further work is taking place to develop the allotments.

#### NOTE 4: TOTAL EXPENDITURE

	Fund raising	Charitable Activities	Governan. other costs	HHC	Total 2021/22	Total 2020/21
	£	£	£		£	£
Staff Costs	35,059	52,588	35,059	17,529	140,234	101,490
Premises	4,027	6,040	4,027	2,013	16,106	4,720
Insurance	3,625	5,438	3,625	1,813	14,501	13,252
Professional Services	828	1,242	828	414	3,312	8,292
Telephones	681	1,022	681	341	2,725	3,181
Postage, Printing & Stationery	286	429	286	143	1,143	159
Equipment & Materials	1,517	2,275	1,517	758	6,066	2,512
Advertising	319	478	319	159	1,274	2,801
Catering	0	0	0	0	0	0
Other Expenses	14,671	22,006	14,671	7,335	58,683	3,604
Subscriptions inc. ACRE	1,827	2,741	1,827	914	7,309	5,959
	62,838	94,257	62,838	31,419	251,353	145,970

Total expenditure on Charitable Activities includes expenditure from restricted funds. Refer to Note 9 for breakdown of expenditure from restricted funds.

Staff costs include the costs spent on core NACRE staff as well as the expenditure on salaries for restricted projects (i.e. National Lottery Good

Neighbour scheme project, Northants Village Awards, Postcode Places Trust and Grassroots project).

**NOTE 5: RESOURCES EXPENDED INCLUDES:-**

No employee had emoluments in excess of £60,000 in the year or preceding year.

	2021/22	2020/21
The average number of employees calculated on a full time equivalent basis was:-	5	4

NACRE Staff Costs	2020/21	2020
	£	£
Salaries	112,959	95,667
Employers National Insurance	2,308	2,751
Payroll provision costs	444	144
Pension Contribution	1,749	1,830
Training	540	372
Travel mileage allowance	39	0
Travel - other costs (train, parking)	39	0
Recruitment costs	0	0
	118,078	94,934

Other Expenses	2021/22	2020/21
	£	£
The director/trustees receive no emoluments but were paid expenses	911	728
Independent Examiners Fee	1,530	3,060

## NOTE 6: FIXED ASSETS

		HHC	F&F	Office Equip	Trophies	Total 2021/22	Total 2020/21
		£	£	£	£	£	£
<b>Cost/Valuation</b>	As at 1 April 2021	1,262,000	3,072	11,639	4,531	1,281,242	1,281,242
	Additions	0	0	0	0	0	0
	Disposals	0	0	0	0	0	0
	Revaluation in the year	0	0	0	0	0	0
	As at 31 March 2022	1,262,000	3,072	11,639	4,531	1,281,242	1,281,242
<b>Depreciation</b>	As at 1 April 2021	0	3,072	11,639	4,531	19,242	19,242
	Provided in Year	0	0	0	0	0	0
	Disposals					0	0
	As at 31 March 2022	0	3,072	11,639	4,531	19,242	19,242
<b>Net Book Value</b>	As at 1 April 2021	1,262,000	0	0	0	1,262,000	1,262,000
	As at 31 March 2022	1,262,000	0	0	0	1,262,000	1,262,000

- 1) All the above assets are used for direct charitable purposes
- 2) The historical cost of the fixed assets is £89,422.
- 3) The Hunsbury Hill Centre and its surrounding site is professionally revalued every five years. The site was valued in November 2018 by Godfrey Payton Chartered Surveyors, with the valuation as at the 1<sup>st</sup> April 2018. The Centre and site was valued at £1,262,000 at the 1<sup>st</sup> April 2018. The property is due to be revalued in 2023.
- 4) The trustees consider that the current values are not less than the value as stated in the accounts.

<b>Investments</b>			
		As at 31/03/22	As at 31/03/21
		£	£
Investment in the wholly owned subsidiary company		1	1

Northamptonshire ACRE owns the whole of the issued share capital of the Hunsbury Hill Centre Limited, a company incorporated in England. The company's principal activity is the provision of event facilities.

In the financial year to 31<sup>st</sup> March 2022 the Hunsbury Hill Centre Ltd made a profit of £12,184 but as it was carrying a deficit of £64,714 from the previous financial year of 2020/21, the total equity was a deficit of £52,167. During 2020 the trading arm was unable to hold any Weddings due to a nationwide

Covid-19 Pandemic. The deficit was a result of this pandemic and the cancellation of all weddings and events in 2020-21.

#### NOTE 7: DEBTORS

	2021/22	2020/21
	£	£
Control account	20,507	326
Amounts due from subsidiary	0	0
HHC Loan account	46,384	50,000
	<u>66,891</u>	<u>50,326</u>

£46,384 is the amount owed by the trading arm, Hunsbury Hill Centre Ltd for the Bounce Back Loan to Northamptonshire ACRE. This was originally £50,000 and is paid back each year.

#### NOTE 8: CREDITORS

	2021/22	2020/21
	£	£
Creditors control account	972	340
RIA - PCI subs 2022/2023	1,400	10,180
RIA - VH subs 2022/2023	2,570	
RIA - Donations 2022/2023	110	
RIA - NVA 2021/22	730	
RIA - Other	20	
Accruals	1,850	1,850
PAYE creditors	0	0
Pension creditors	578	357
Amounts due to Subsidiary	0	28,330
Yorks. Bank Bounce Back Loan	46,384	50,000
	<u>54,614</u>	<u>91,057</u>

**NOTE 9: FUND ANALYSIS**

	b/forward 1 April 2021	Incoming Resources	Outgoing Resources	Revaluation	Incoming Transfers	Outgoing Transfers	Net Transfers	Balances c/forward 31 March 2022
	£	£	£	£	£	£	£	£
Unrestricted Funds								
General fund	108,428	131,927	164,461		31,780	0	31,780	107,674
Capital Fund	1,191,820			0	0		0	1,191,820
Dilapidation/Reserves Fund	25,000				0		0	25,000
Total Unrestricted	1,325,248	131,927	164,461	0	31,780	0	31,780	1,324,494
Restricted Funds								
Best Village Competition	2,328	0	684	0	0	2,383	(2,383)	-£739
Nat Lottery GNS project	48,587	87,928	49,727		0	25,281	(25,281)	£61,508
DEFRA food fund	24,936	8,606	32,780		0	362	(362)	£400
Grass roots grant	0	3,000	484	0	0	1,000	(1,000)	£1,516
Peoples Postcode Lottery	0	6,446	3,217		0	2,755	(2,755)	£474
Total Restricted	75,851	105,980	86,892	0	0	31,780	(31,780)	£63,159
Total Funds	1,401,099	237,907	251,353	0	31,780	31,780	0	1,387,653

**Fund Analysis Explanation*****Unrestricted Funds***

The General Fund represents the free funds of the charity, which are not designated for particular purposes. The General Fund is used to cover the charity's core costs.

The General Fund is made up from several sources including membership fees from our Parish Council and Community Facility members, a yearly grant from DEFRA (made through the national ACRE network), the donation from the trading arm, office rentals and the bulk oil membership scheme that Northamptonshire ACRE runs for off gas rural communities.

The Hunsbury Hill Centre is an established event venue and was incorporated as a trading arm, The Hunsbury Hill Centre Limited, to take over the non-primary activities of the charity. The trading arm is marketed as The Barns at Hunsbury Hill. During 2020 the trading arm was unable to hold any weddings and this impacted on the income of the income of the Hunsbury Hill Centre Ltd and meant that it made a deficit for the 2020/21 financial year. However, the trading arm was able to hold over 50 weddings in 2021/22 and therefore was able to resume making a donation to the charity during the year.

The Capital Fund represents the fixed asset revaluation fund for tangible fixed assets that were re-valued as required by the Companies Act of 2006. The reserve reflects the amount by which the fixed assets exceed their historical cost.

As at 31st March 2022 the Dilapidation (Reserves) Fund was in surplus by £25,000. The reserve will be capped at £50,000.

As at 31st March 2022, the General Fund was in surplus by £107,674. In total, the unrestricted funds carried forward at 31<sup>st</sup> March 2022 is a significant increase on previous years and is testament to all the hard work and effort all the staff put in during the pandemic with the support of the Trustees of Northamptonshire ACRE.

***Restricted Funds***

These are funds received by the charity to deliver a specific project. Refer to Note 3 for details about the restricted funds the charity received and the projects delivered during 2021 and 2022.

**NOTE 10: CONTROL RELATIONSHIPS**

The charitable company is controlled by the Board of Directors/Trustees.