

**Little Otters
Children's Centre**

Marshgate Camelford Cornwall PL329YN

Tel: 01840 261593 e-mail: littleotterschildrenscentre@btinternet.com

Committee Annual report 2023

Little Otters Children's Centre has had another successful year, remaining busy throughout the year.

We have continued to have a small staff team with a reduction in places available. This approach has worked really well for the setting holistically as the children have more space to explore, learn and thrive. The adults know their key children really well, have more time to spend with them and the children have consistency in their care and education. The staff team work closely together between the two rooms with excellent lines of communication and provide smooth transitions between Pups Room and Otters Room.

I would like to take this opportunity to thank the staff team for their hard work and flexibility over the last 12 months.

I would also like to thank the committee for their support over the last 12 months. We would not be able to operate without the commitment from our parent/carers volunteers.

Staffing

The staffing remains a team of 6 qualified practitioners.

Vikki Thomas – Manager - holds a BA Hons in Early Childhood Studies and Early Years Professional Status. Level 3 Forest School Leader.

Billy Couch - Deputy Manager (Job share) returned from maternity leave in February 2024. Billy holds a Level 3 in Childcare and Education and a level 3 in Leadership and Management.

Nikki Furse - Deputy Manager (Job share) - holds a Level 3 in Childcare and Education.

Alisha Holmes – Relief Deputy Manager - holds a level 3 in childcare and education.

Holly Lashbrook – Pups Room assistant – holds a level 2 in childcare and education and is completing a level 3 apprenticeship.

Charlotte Waters – Otters Room assistant – holds a level 3 in Pre-school practice.

Little Otters
Children's Centre

Marshgate Camelford Cornwall PL329YN

Tel: 01840 261593 e-mail: littleotterschildrenscentre@btinternet.com

Children and funding

We currently have 32 children on role.

We have 6 children with 2 year funding.

We have 18 children with 3/4 year funding, 13 of which have 30 hour funding.

We currently have 2 children with Special Educational Needs and Disability. 1 of these children has an Education, Health and Care Plan (EHCP).

1 child is awaiting the outcome of an EHCP.

Fundraising report

An Easter raffle raised £140.00.

A bags to schools event raised £92.00

A sponsored sports day event which raised £732.10.

A Christmas raffle raised £203.00.

A bags to schools event raised £135.00.

St Juliot Parish Council donated £5000.00 towards new flooring and repairs to the building.

The community Chest donated £250.00 towards new flooring and repairs to the building.

The flooring and building repairs are currently underway.

The flooring is due to be completed on the 28th July 2024. Altro (non slip) flooring is being fitted to both playrooms, the kitchen and bathroom. The cost of the flooring is £3505.00.

The new signage on the fence and building have been completed. Both signs cost £530.00.

The building repairs consist of roof ridge tiles replaced, rendering on the building to be repaired and the building to be completely painted. All the fascia's cleaned and repaired.

A new canopy will be fitted over the door to replace the current one. Drainage stones around the building to be replaced. The building repairs have not yet been completed, partly because of the delay due to extremely wet weather.

Little Otters
Children's Centre

Marshgate Camelford Cornwall PL329YN

Tel: 01840 261593 e-mail: littleotterschildrenscentre@btinternet.com

Plans for the future

We are awaiting the outcome of the Tesco blue token fund raiser, which ended in June 24.

This will add more money to our fundraising balance.

The next project will be raising money towards replacing the soft tarmac to the front of the building. The tarmac is cracking in many places so has been placed as a priority. This project will be high in cost so we will be looking at any available grants which may fund the work as well as fundraising.

Little Otters
Children's Centre

Marshgate Camelford Cornwall PL329YN

Tel: 01840 261593 e-mail: littleotterschildrenscentre@btinternet.com

Income	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	total
Fees	7709.98	4104.51	4988.99	4548.97	4702.70	6680.60	3678.60	4651.65	5346.50	6310.46	6795.90	4127.70	63646.56
C.C.C	9412.24	12855.06		11342.44	22976.52				10772.41	14611.78		881.00	82851.45
Donations							500.00					10.00	510.00
Fundraise	131.50	95.00		900.00			732.10			135.00		203.00	2196.60
Grants				330.00									330.00
Milk NMRU					34.43	48.40	48.70		79.07			116.73	327.33
Misc					300.00								300.00
Total	17253.72	17054.57	4988.99	17121.41	28013.65	6729.00	4959.40	4651.65	16197.98	21057.24	6795.90	5338.43	150161.94
Expenses													
Payroll	43.20	43.20	43.20	165.60	45.60	45.60	45.60	45.60		91.12	45.60	45.60	659.92
Pension	321.56	304.12	288.10	359.34	387.14	330.41	329.09	249.97	251.77	250.76	272.62	268.35	3613.23
Wages	7498.77	7339.81	7371.99	8025.36	8216.79	7702.02	8216.33	7014.32	7266.76	7598.04	7840.79	7738.80	91829.78
PAYE	774.70	875.91	1082.67	1551.09	1137.95	351.32	260.50	113.57	0.00	50.27	176.31	0.00	6374.29
Groceries	153.40	32.35	68.90	165.00	136.02	207.46	180.05	96.52	167.29	87.52	81.66	175.43	1551.60
Hygiene		104.37		194.48	71.64			164.32		112.93	140.00	0.00	787.74
Resources	90.77		34.28	91.75	185.63	214.91	550.95	307.35	128.46	170.90	404.77	138.50	2318.27
Buildings	196.60	280.00	140.00	1589.68	223.00	864.39	158.00	188.00	625.00	185.02		140.00	4589.69
Insurance					1411.84								1411.84
Stationary		164.45				195.37		61.57			135.89	123.10	680.38
Phone/Int	49.72	40.20	45.85	62.18	69.25	83.50	67.04	57.98	50.39	51.75	60.02	54.85	692.73
Training									108.00				108.00
Electric	112.04	112.04	152.15	102.23	151.69	88.85	67.67	86.34	86.79	92.12	140.85	229.81	1422.58
Water		103.12								176.23		0.00	279.35
Reg Fees	170.40								220.00			115.91	506.31
Counc Tax				51.31	52.00	52.00	52.00					0.00	207.31
Staff Exp						24.00	8.10		368.42	62.00		191.68	654.20
Other													0.00
Total	9411.16	9399.57	9227.14	12358.02	12088.55	10159.83	9935.33	8385.54	9272.88	8928.66	9298.51	9222.03	117687.22
Profit/loss	7842.56	7655.00	-4238.15	4763.39	15925.10	-3430.83	-4975.93	-3733.89	6925.10	12128.58	-2502.61	-3883.60	32474.72



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
LITTLE OTTERS CHILDREN'S CENTRE

On accounts for the year
ended

31/12/2023

Charity no
(if any)

1079898

Set out on pages

1 - 1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

12/07/2024

Name:

GWYN REES

Relevant professional
qualification(s) or body

DIRECTOR (GWYN REES LIMITED)

(if any):

Address:

THE COOMBE BARTON INN
CRACKINGTON HAVEN
EX23 0J61

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A