



|  |                   |             |              |    |                 |             |              |
|--|-------------------|-------------|--------------|----|-----------------|-------------|--------------|
| Trustees' Annual Report for the period |                   |             |              |    |                 |             |              |
| From                                   | Period start date |             |              | To | Period end date |             |              |
|  | Day<br>01         | Month<br>04 | Year<br>2023 |    | Day<br>31       | Month<br>03 | Year<br>2024 |

Section A Reference and administration details

Charity name Elizabeth House Social Centre

Other names charity is known by

Registered charity number (if any) 1079881

Charity's principal address

1A Nelson Road

Salisbury

Wiltshire

Postcode SP1 3LT

Names of the charity trustees who manage the charity

|    | Trustee name   | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------|-----------------|-----------------------------------|---|
| 1  | Michael Blandy | Chair           |                                   |   |
| 2  | Ian Tomes      | Deputy Chair    |                                   |   |
| 3  | Terry Hillman  | Treasurer       |                                   |   |
| 4  | Jo Broad       |                 |                                   |   |
| 5  |                |                 |                                   |   |
| 6  |                |                 |                                   |   |
| 7  |                |                 |                                   |   |
| 8  |                |                 |                                   |   |
| 9  |                |                 |                                   |   |
| 10 |                |                 |                                   |   |
| 11 |                |                 |                                   |   |
| 12 |                |                 |                                   |   |
| 13 |                |                 |                                   |   |
| 14 |                |                 |                                   |   |
| 15 |                |                 |                                   |   |
| 16 |                |                 |                                   |   |
| 17 |                |                 |                                   |   |
| 18 |                |                 |                                   |   |
| 19 |                |                 |                                   |   |
| 20 |                |                 |                                   |   |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name              | Address   |
|-----------------|-------------------|---|
| Accountant      | Clifford Fry & Co | St Marys House, Netherhampton, Salisbury SP2 8PU              |
| Bank            | CAF Bank Ltd      | 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ |
|                 |                   |   |
|                 |                   |   |

**Name of chief executive or names of senior staff members (Optional information)**

Patricia Podger

**Section B Structure, governance and management****Description of the charity's trusts**

|   |                                      |
|---|--------------------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution                         |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Appointed by members                 |

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

**Section C Objectives and activities****Summary of the objects of the charity set out in its governing document**

The object of the charity is to bring about improvements in the quality of life of persons in and around Salisbury recovering from, or in treatment for, mental illness, or physical disabilities or learning disabilities and any other person with special needs of this nature.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The charity offers activities that encourage and build a range of opportunities for individuals with disabilities. We offer a relaxed and safe environment for people of all ages to gain confidence and independence providing the opportunity for choice, creativity and responsibility. We offer basic skills and promote healthy living and enable people to overcome social isolation and exclusion. In undertaking this work the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

- Promote social, leisure and learning opportunities, in a relaxed and friendly environment.
- Encourage people to pursue the social and leisure interests not only within the Day Centre but within the wider community; this is done by collaborating with services within the community, such as Arts organisations, local Theatre, library and museums, as well as others.
- Enable people to take responsibility both within the Centre and wider community if they so desire and as is appropriate, offering the right environment needed in order to lead a more independent life.
- Provide such support and counselling as is necessary to enable people to overcome social exclusion. Staff work at all times in a person-centred way to ensure all clients needs are met and allowing them a voice.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We have had 30 volunteers over the year, which is an increase from the last year. We have excellent links with the local schools and colleges who send volunteers to us, often young people doing their DOE or those looking for voluntary work to enhance their applications to university.

All the volunteers bring unique skills with them, as well as energy and enthusiasm. They are a valued part of our team. Volunteers support our clients to pursue their chosen activities, encouraging them to engage. All our volunteers are supported by the staff so they can get the most from their experience.

Section D Achievements and performance

| Section D   | Achievements and performance   |
|---|--|
| <p><b>Summary of the main achievements of the charity during the year</b></p> | <p>We have provided 208 Day Service sessions throughout the year. These are called our Blue Skies sessions. We have helped our clients gain new skills and helped to maintain the skills already present. This has helped our clients with their self-esteem and independence.</p> <p>We have provided 104 evening sessions, providing the opportunity to develop social skills and friendships. In addition to these we have also had 12 satellite sessions at places such as the Theatre and day Trips. Some of our highlights have been 'Tea with a Pony' and taking part in the Diwali celebrations where a stained-glass window that our clients made was displayed in one of the shops in the community.</p> <p>We worked in partnership with Barnardo's to deliver our short breaks for children aged between 6-18 years old with additional needs. There were 40 sessions throughout the year, either Saturdays during term time or during school holidays. We were able to provide valuable respite for 18 families. We shared training with Barnardo's staff and valuable resources.</p> <p>We moved into our new premises, after completing renovations, which included an excellent Kitchen where we are now able to have cookery lessons for our clients. We were especially pleased with the preparation we did with the clients to ensure a least stressful transition from our old premises to the new. The clients and staff are now happily settled and enjoying the new premises, the location provides us with excellent connections to local amenities and open spaces.</p> |

**Section E** **Financial review**

|  |  |
|--|--|
| <b>Brief statement of the charity's policy on reserves</b> | The reserves are to fund running costs in the event of loss of income, and to fund any new services should there be an evident need. |
| <b>Details of any funds materially in deficit</b>          | None   |

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

|  |   |
|--|---|
|  | The charity's principle source of funding is from Direct Payments, Barnardo's subcontract, and private funding. |
|--|---|

**Section F** **Other optional information**

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**Section G** **Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|  |                 |                         |
|--|-----------------|-------------------------|
| <b>Signature(s)</b>                        | <i>M Blandy</i> | <i>P Podger</i>         |
| <b>Full name(s)</b>                        | Michael Blandy  | Patricia Podger         |
| <b>Position (eg Secretary, Chair, etc)</b> | Chair           | Chief Executive Officer |

**Date**

|          |
|----------|
| 23/10/24 |
|----------|

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|                                |            |    |                        |            |  |
|--------------------------------|------------|----|------------------------|------------|--|
| Elizabeth House Social Centre  |            |    | Charity No<br>(if any) | 1079881    |  |
| Annual accounts for the period |            |    |                        |            |  |
| Period start date              | 01/04/2023 | To | Period end<br>date     | 31/03/2024 |  |

## Section A Statement of financial activities

| Recommended categories by activity  | Guidance Notes | Restricted         |              |                 |             | Prior year funds |
|---|----------------|--------------------|--------------|-----------------|-------------|------------------|
|   |                | Unrestricted funds | income funds | Endowment funds | Total funds |                  |
|   |                | £                  | £            | £               | £           | £                |
|   |                | F01                | F02          | F03             | F04         | F05              |
| <b>Incoming resources (Note 3)</b>  |                |                    |              |                 |             |                  |
| <b>Income and endowments from:</b>  |                |                    |              |                 |             |                  |
| Donations and legacies  | S01            | 35,121             | -            | -               | 35,121      | 52,120           |
| Charitable activities   | S02            | 134,569            | -            | -               | 134,569     | 156,322          |
| Other trading activities  | S03            | 14,369             | -            | -               | 14,369      | 16,117           |
| Investments   | S04            | 4,689              | -            | -               | 4,689       | 1,669            |
| Separate material item of income  | S05            | -                  | -            | -               | -           | -                |
| Other   | S06            | -                  | -            | -               | -           | -                |
| <b>Total</b>  | S07            | 188,748            | -            | -               | 188,748     | 226,228          |
| <b>Resources expended (Note 6)</b>  |                |                    |              |                 |             |                  |
| <b>Expenditure on:</b>  |                |                    |              |                 |             |                  |
| Raising funds   | S08            | -                  | -            | -               | -           | 3                |
| Charitable activities   | S09            | 199,789            | -            | -               | 199,789     | 200,099          |
| Separate material item of expense   | S10            | -                  | -            | -               | -           | -                |
| Other   | S11            | -                  | -            | -               | -           | -                |
| <b>Total</b>  | S12            | 199,789            | -            | -               | 199,789     | 200,102          |
| <b>Net income/(expenditure) before investment gains/(losses)</b>          |                |                    |              |                 |             |                  |
| Net gains/(losses) on investments   | S13            | - 11,041           | -            | -               | - 11,041    | 26,126           |
|   | S14            | -                  | -            | -               | -           | -                |
| <b>Net income/(expenditure)</b>   | S15            | - 11,041           | -            | -               | - 11,041    | 26,126           |
| <b>Extraordinary items</b>  | S16            | -                  | -            | -               | -           | -                |
| <b>Transfers between funds</b>  | S17            | -                  | -            | -               | -           | -                |
| <b>Other recognised gains/(losses):</b>                                   |                |                    |              |                 |             |                  |
| Gains and losses on revaluation of fixed assets for the charity's own use | S18            | -                  | -            | -               | -           | -                |
| Other gains/(losses)  | S19            | -                  | -            | -               | -           | -                |
| <b>Net movement in funds</b>  | S20            | - 11,041           | -            | -               | - 11,041    | 26,126           |
| <b>Reconciliation of funds:</b>   |                |                    |              |                 |             |                  |
| Total funds brought forward   | S21            | 329,302            | -            | -               | 329,302     | 303,176          |
| <b>Total funds carried forward</b>  | S22            | 318,261            | -            | -               | 318,261     | 329,302          |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

#### Independent Examiner's Report

Report to the trustees Elizabeth House Social Centre

On accounts for the year ended 31<sup>st</sup> March 2024 Charity no (if any) 1079881

Set out on pages 1-2

#### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 15/10/24

Name: Erica Parker

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address: Clifford Fry & Co LLP

St Mary's House, Netherhampton

Salisbury, SP2 8PU