

Company registration number: 03867757

Charity registration number: 1079880

# Rushcliffe Community and Voluntary Service

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2024

Community Accounting Plus  
Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

# **Rushcliffe Community and Voluntary Service**

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## **Rushcliffe Community and Voluntary Service**

### **Reference and Administrative Details**

<b>Trustees</b>	Philip Gronow Jane Hawthorn John Gray Alexander Julian Beverley Wormald Gillian Stevenson Michael Rose
<b>Secretary</b>	Carolyn Perry
<b>Senior Management Team</b>	Chief Executive Officer, Carolyn Perry
<b>Charity Registration Number</b>	1079880
<b>Company Registration Number</b>	03867757
<b>Registered Office</b>	Cotgrave Hub Rivermead Cotgrave Nottingham NG12 3UQ
<b>Independent Examiner</b>	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

# **Rushcliffe Community and Voluntary Service**

## **Trustees' Report**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2024.

### **Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Philip Gronow
	Jane Hawthorn
	Richard McCallum (resigned 17 October 2023)
	John Gray
	Alexander Julian
	Beverley Wormald
	Gillian Stevenson
	Michael Rose (appointed 2 November 2023)

Secretary:	Carolyn Perry
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### **Structure, governance and management**

#### ***Nature of governing document***

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association adopted 28 October 1999 and most recently amended 22 October 2009. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

#### ***Recruitment and appointment of trustees***

The procedures to be observed are contained in the RCVS Memorandum and Articles of Association adopted on 22nd October 2009.

At each AGM one-third of trustees retire from office. The trustees retiring are decided according to length of service. The AGM elects trustees and honorary officers by vote through a show of hands or by proxy vote. Each member has one vote.

Trustees may be elected at the AGM:

- If recommended for re-election by the trustees;
- If nominated by a member of RCVS not less than 14 nor more than 35 clear days before the date of the meeting.

Trustees may appoint a person who is willing to act as a trustee but they must retire at the next AGM. The number of trustees will be not less than 6 and not more than 15.

# **Rushcliffe Community and Voluntary Service**

## **Trustees' Report**

### **Objectives and activities**

#### ***Objects and aims***

The objects of the company shall be to promote any charitable purpose for the benefit of the community principally, but not exclusively for the local government district of Rushcliffe and in particular, the advancement of education, the protection of health and the relief of poverty, distress and sickness: and in the furtherance of said purpose, but not otherwise to promote and organise co-operation in the achievement of same and to that end to bring together representatives of the voluntary organisations and statutory authorities within the area of benefit.

Rushcliffe Community and Voluntary Service provides advice, information and support to voluntary and community organisations across the Borough of Rushcliffe and delivers a range of health and social welfare services. We work closely with partner organisations across all sectors.

### **Achievements and performance, including public benefit**

RCVS's activities benefit voluntary sector organisations, individuals and the interaction between the statutory sector and the voluntary and community sector in the South of Nottinghamshire.

The Board of Trustees have considered public benefit and concluded that:

1. The aims of the organisation continue to be charitable;
2. The aims and the services delivered give identifiable benefits to the charitable sector and both indirectly and directly to individuals in need;
3. The benefits are for the public, are not unreasonably restricted in any way and not by ability to pay;
4. There is no detriment or harm arising from the aims or activities.

As a local development and support organisation Rushcliffe Community & Voluntary Service (RCVS) provides services to local voluntary organisations, community groups, charities, faith groups, and others who wish to promote, support or engage in local voluntary action. These services enable organisations and individuals to deliver better services to members of the public who live or work in Rushcliffe and Broxtowe.

We achieve this by:

- Providing information and advice to voluntary and community groups on all issues relating to good practice in volunteer management, including recruitment, training and supporting volunteers, advise on policy when involving volunteers;
- Helping people find voluntary work to suit their interests and skills, acting as a broker between those that want to volunteer and organisations that need them;
- Providing support to voluntary organisations with funding advice, training, advice and information on legal structures and governance and most other issues relating to the community and voluntary sector;
- Supporting older people to access services and support through our older people's projects.

During the year RCVS has remained committed to delivering a wide range of high quality support services to local voluntary and community groups and organisations across Broxtowe and Rushcliffe, adapting our approach to meet the changing needs of the diverse communities we serve.

We continued to provide a much needed and valued services to meet the needs of older and vulnerable people through our Community Transport, Befriending, Handy Housekeeper services, and continued to provide shopping and prescription collection to those that needed it.

# **Rushcliffe Community and Voluntary Service**

## **Trustees' Report**

During the year, an increase in uptake of our independent living services was evident, with demand for our services continuing to grow. Over the year, our transport scheme supported 422 passengers to get out and about to shops, social and recreational activities, and primary care appointments, with support from 115 volunteers.

The Befriending service benefited 186 people in the community, with 95 volunteers supporting the service.

Our Volunteer Centre saw a slight increase in activity during the year:

We had contact with 448 potential volunteers, all of whom were offered appropriate opportunities to suit their skills and interests. 186 are known to be placed. We have undertaken direct work with 19 volunteer involving organisations to help them implement good practice, and assisted with the development of 86 new volunteering opportunities.

RCVS is active on social media posting articles on Facebook, Twitter and LinkedIn. We currently have 1,400 followers on Twitter and 700 followers on Facebook with numbers and our reach growing daily. Social media is an important channel to ensure that our information reaches the people who need it or who could benefit from it.

For more information, see our Annual Impact Report.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

### **Financial review**

We ended the year with a surplus of about £39,000 which was better than anticipated.

### ***Policy on reserves***

The Trustees have agreed that adequate reserves should be maintained to cover potential closure (redundancy) costs, project contingencies, general variations in income generation and cash flow; this amounts to £130,000. The remaining unrestricted reserves will be used to extend the charity's reach, expand existing services and develop new services to meet community needs. Total unrestricted free reserves are about £370,000.

### ***Major risks and management of those risks***

#### ***Financial risks***

Our balance sheet is strong and we have significant unrestricted reserves. A modest surplus is expected in the current financial year. In the short term it is more important to build capacity to grow charitable benefit.

# **Rushcliffe Community and Voluntary Service**

## **Trustees' Report**

### **Statement of Responsibilities**

The trustees (who are also the directors of Rushcliffe Community and Voluntary Service for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

### **Small companies provision statement**

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 24 October 2024 and signed on its behalf by:

.....  
John Gray  
Trustee

## **Rushcliffe Community and Voluntary Service**

### **Independent Examiner's Report to the trustees of Rushcliffe Community and Voluntary Service ('the Company')**

#### **Independent examiner's report to the trustees of Rushcliffe Community and Voluntary Service ('the Company')**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2024.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member and Fellow of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
John O'Brien MSc, FAIA, FCCA, FCIE, employee of Community Accounting Plus  
Fellow of the Association of Charity Independent Examiners

Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

Date:.....



## Rushcliffe Community and Voluntary Service

### Statement of Financial Activities for the Year Ended 31 March 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2024 £	Total 2023 £
<b>Income and Endowments from:</b>					
Donations and legacies	2	89,425	-	89,425	120,876
Charitable activities	3	106,628	172,321	278,949	253,552
Investment income	5	6,661	-	6,661	2,865
Total Income		<u>202,714</u>	<u>172,321</u>	<u>375,035</u>	<u>377,293</u>
<b>Expenditure on:</b>					
Charitable activities	7	<u>(160,888)</u>	<u>(174,975)</u>	<u>(335,863)</u>	<u>(276,708)</u>
Total Expenditure		<u>(160,888)</u>	<u>(174,975)</u>	<u>(335,863)</u>	<u>(276,708)</u>
Net income/(expenditure)		<u>41,826</u>	<u>(2,654)</u>	<u>39,172</u>	<u>100,585</u>
Net movement in funds		41,826	(2,654)	39,172	100,585
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>328,779</u>	<u>43,922</u>	<u>372,701</u>	<u>272,116</u>
Total funds carried forward	16	<u><u>370,605</u></u>	<u><u>41,268</u></u>	<u><u>411,873</u></u>	<u><u>372,701</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 16.

The notes on pages 10 to 19 form an integral part of these financial statements.

## Rushcliffe Community and Voluntary Service

### Statement of Financial Activities for the Year Ended 31 March 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the **previous accounting period** and are included for comparative purposes

	Note	Unrestricted £	Restricted £	Total 2023 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	120,876	-	120,876
Charitable activities	3	81,415	172,137	253,552
Investment income	5	2,865	-	2,865
Total Income		<u>205,156</u>	<u>172,137</u>	<u>377,293</u>
<b>Expenditure on:</b>				
Charitable activities	7	<u>(144,830)</u>	<u>(131,878)</u>	<u>(276,708)</u>
Total Expenditure		<u>(144,830)</u>	<u>(131,878)</u>	<u>(276,708)</u>
Net income		<u>60,326</u>	<u>40,259</u>	<u>100,585</u>
Net movement in funds		60,326	40,259	100,585
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>268,453</u>	<u>3,663</u>	<u>272,116</u>
Total funds carried forward	16	<u><u>328,779</u></u>	<u><u>43,922</u></u>	<u><u>372,701</u></u>

The notes on pages 10 to 19 form an integral part of these financial statements.

## Rushcliffe Community and Voluntary Service

### (Registration number: 03867757) Balance Sheet as at 31 March 2024

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	12	860	2,344
<b>Current assets</b>			
Debtors	13	12,789	16,722
Cash at bank and in hand		<u>409,238</u>	<u>381,672</u>
		422,027	398,394
<b>Creditors: Amounts falling due within one year</b>	14	<u>(11,014)</u>	<u>(28,037)</u>
<b>Net current assets</b>		<u>411,013</u>	<u>370,357</u>
<b>Net assets</b>		<u><u>411,873</u></u>	<u><u>372,701</u></u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds		41,268	43,922
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>370,605</u>	<u>328,779</u>
<b>Total funds</b>	16	<u><u>411,873</u></u>	<u><u>372,701</u></u>

For the financial year ending 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

#### Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 7 to 19 were approved by the trustees, and authorised for issue on 24 October 2024 and signed on their behalf by:

.....  
John Gray  
Trustee

The notes on pages 10 to 19 form an integral part of these financial statements.

# **Rushcliffe Community and Voluntary Service**

## **Notes to the Financial Statements for the Year Ended 31 March 2024**

### **1 Accounting policies**

#### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

#### **Basis of preparation**

Rushcliffe Community and Voluntary Service meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### **Going concern**

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

#### **Exemption from preparing a cash flow statement**

Under the exemption available to smaller charities the Board of Trustees has chosen not to include a Statement of Cash Flows within the financial statements.

#### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

#### ***Donations and legacies***

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

#### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

## **Rushcliffe Community and Voluntary Service**

### **Notes to the Financial Statements for the Year Ended 31 March 2024**

#### ***Deferred income***

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
General equipment	25.0% straight line
IT equipment	33.3% straight line

#### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

## Rushcliffe Community and Voluntary Service

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. Pension costs charges in the Statement of Financial Activities represent the contributions payable by the charity during the year.

### 2 Income from donations and legacies

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Donations and legacies;			
Donations from individuals	44	44	256
Gift aid reclaimed	130	130	-
Grants, including capital grants;			
Government grants	27,000	27,000	22,000
Grants from companies	62,251	62,251	98,620
	<u>89,425</u>	<u>89,425</u>	<u>120,876</u>

### 3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Grants	-	172,321	172,321	172,137
Sales & fees	98,797	-	98,797	73,495
Sundry receipts	-	-	-	723
Shopping reimbursements	7,809	-	7,809	7,197
Fundraising	22	-	22	-
	<u>106,628</u>	<u>172,321</u>	<u>278,949</u>	<u>253,552</u>

## Rushcliffe Community and Voluntary Service

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 4 Grants & donations

	General funds £	Restricted funds £	Total £
Notts County Council	-	30,257	30,257
Ashfield Voluntary Action	23,452	-	23,452
NHS Charities	-	44,526	44,526
Prison Advice and Care Trust	15,699	-	15,699
Rushcliffe Borough Council	15,000	-	15,000
Mansfield CVS	12,000	23,560	35,560
Nottingham CVS	23,000	-	23,000
Gedling Borough Council	-	21,750	21,750
NHS Nottm & Notts ICB	-	29,500	29,500
The National Lottery Community Fund	-	9,332	9,332
Co-operative Community Fund	-	1,721	1,721
ABL Health	-	6,268	6,268
Rural Communities Action Notts (RCAN)	-	3,400	3,400
Gift Aid	130	-	130
Sundry grants & donations	144	2,007	2,151
	<u>89,425</u>	<u>172,321</u>	<u>261,746</u>

#### 5 Investment income

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Interest receivable and similar income;			
Interest receivable on bank deposits	6,661	6,661	2,865
	<u>6,661</u>	<u>6,661</u>	<u>2,865</u>

#### 6 Net incoming/outgoing resources

Net incoming resources for the year include:

	2024 £	2023 £
Depreciation of fixed assets	<u>2,774</u>	<u>2,556</u>

## Rushcliffe Community and Voluntary Service

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 7 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Equipment, repairs & renewals	201	222	423	118
Insurance	1,800	-	1,800	1,620
Marketing & promotions	933	81	1,014	1,710
Postage	1,197	-	1,197	1,442
Printing & photocopying	996	946	1,942	63
Professional fees	2,365	-	2,365	3,397
Publications & subscriptions	329	164	493	384
Recruitment	94	-	94	542
Rent & premises maintenance	11,006	-	11,006	9,663
Room hire & events	334	345	679	375
Salaries, NIC & pensions	157,003	115,397	272,400	228,815
Staff expenses	1,463	350	1,813	527
Staff training	-	-	-	1,124
Stationery & office supplies	1,527	65	1,592	1,624
Telephone & IT	7,685	1,567	9,252	12,944
Volunteer expenses	334	1,345	1,679	1,240
Management & office costs	(37,962)	37,962	-	-
Depreciation	2,774	-	2,774	2,556
Sundry expenditure	-	-	-	20
Bank charges	1,187	-	1,187	951
Bad debts	163	-	163	184
Shopping expenses	7,451	20	7,471	7,409
Hospitality & refreshments	8	3	11	-
Grants awarded	-	16,508	16,508	-
	160,888	174,975	335,863	276,708

#### 8 Trustees remuneration and expenses

During the period, two Trustees were volunteer drivers who, in common with all volunteer drivers, receive mileage expenses at 45p per mile.

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.



## **Rushcliffe Community and Voluntary Service**

### **Notes to the Financial Statements for the Year Ended 31 March 2024**

#### **9 Staff costs**

The aggregate payroll costs were as follows:

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Staff costs during the year were:</b>		
Wages and salaries	252,696	215,019
Social security costs	8,974	5,559
Pension costs	10,730	8,237
	<u>272,400</u>	<u>228,815</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	<b>2024</b>	<b>2023</b>
	<b>No</b>	<b>No</b>
Average number of employees	<u>27</u>	<u>24</u>

12 (2023 - 10) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £10,730 (2023 - £8,237).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £38,179 (2023 - £31,580).

#### **10 Fees payable to independent examiner**

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Independent examination	965	875
	<u>965</u>	<u>875</u>

#### **11 Charity status**

The charity is a company limited by guarantee and consequently does not have share capital. Each member is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

## Rushcliffe Community and Voluntary Service

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 12 Tangible fixed assets

	General equipment £	IT equipment £	Total £
<b>Cost</b>			
At 1 April 2023	2,675	14,372	17,047
Additions	-	1,290	1,290
At 31 March 2024	<u>2,675</u>	<u>15,662</u>	<u>18,337</u>
<b>Depreciation</b>			
At 1 April 2023	2,675	12,028	14,703
Charge for the year	-	2,774	2,774
At 31 March 2024	<u>2,675</u>	<u>14,802</u>	<u>17,477</u>
<b>Net book value</b>			
At 31 March 2024	<u>-</u>	<u>860</u>	<u>860</u>
At 31 March 2023	<u>-</u>	<u>2,344</u>	<u>2,344</u>

#### 13 Debtors

	2024 £	2023 £
Trade debtors	8,794	13,191
Prepayments	<u>3,995</u>	<u>3,531</u>
	<u>12,789</u>	<u>16,722</u>

#### 14 Creditors: amounts falling due within one year

	2024 £	2023 £
Other creditors	4,014	5,037
Deferred income	<u>7,000</u>	<u>23,000</u>
	<u>11,014</u>	<u>28,037</u>

#### 15 Commitments

##### Capital commitments

The premises lease for Cotgrave Hub started on 30th November 2018 and is for 5 years at £6,000 per annum. There is a 3 month break clause within the lease. The renewal of the lease from November 2023 onwards is currently under negotiation with Rushcliffe Borough Council.

The total amount contracted for but not provided in the financial statements was £Nil (2023 - £Nil).

## Rushcliffe Community and Voluntary Service

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 16 Funds

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Balance at 31 March 2024 £
<b>Unrestricted funds</b>				
<i>General</i>				
General	328,779	202,714	(160,888)	370,605
<b>Restricted funds</b>				
Voluntary Transport scheme (VTS)	-	23,478	(23,478)	-
Health Inequality Events	-	12,000	(238)	11,762
South Notts Befriending	16,806	44,525	(58,867)	2,464
South Notts Community Development	1,543	39,250	(28,072)	12,721
Lottery Partnership	5,112	9,332	(13,266)	1,178
Infrastructure Support	20,461	26,960	(32,887)	14,534
ABL Community Development	-	6,268	(7,659)	(1,391)
PH Investing in Communities	-	10,508	(10,508)	-
<b>Total restricted funds</b>	<u>43,922</u>	<u>172,321</u>	<u>(174,975)</u>	<u>41,268</u>
<b>Total funds</b>	<u>372,701</u>	<u>375,035</u>	<u>(335,863)</u>	<u>411,873</u>
	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Balance at 31 March 2023 £
<b>Unrestricted funds</b>				
<i>General</i>				
General	268,453	205,156	(144,830)	328,779
<b>Restricted</b>				
Voluntary Transport scheme (VTS)	671	38,577	(39,248)	-
One step at a time	1,623	14,623	(16,246)	-
South Notts Befriending	1,369	59,490	(44,053)	16,806
South Notts Community Development	-	17,750	(16,207)	1,543
Lottery Partnership	-	15,627	(10,515)	5,112
Infrastructure Support	-	26,070	(5,609)	20,461
<b>Total restricted funds</b>	<u>3,663</u>	<u>172,137</u>	<u>(131,878)</u>	<u>43,922</u>
<b>Total funds</b>	<u>272,116</u>	<u>377,293</u>	<u>(276,708)</u>	<u>372,701</u>

## Rushcliffe Community and Voluntary Service

### Notes to the Financial Statements for the Year Ended 31 March 2024

The specific purposes for which the funds are to be applied are as follows:

The Voluntary Transport Scheme provides a responsive, accessible and flexible service to enable people to live independently, participate in their community and to access social activities, health appointments, shopping, education and other services.

Health Inequalities project: South Notts Place Based Partnership, the objects of the fund is to facilitate community engagement activities linking with health inequalities, innovation and investment in four neighbourhoods with the highest inequalities.

South Notts Befriending: Funded through NHS Charities Trust supports those who are lonely and isolated. It is a personalised, holistic befriending service tailored to individual needs which includes face to face and telephone befriending, as well as supporting people to take part in local community activities.

The South Notts Community Development project: The project develops, supports and promotes voluntary and community action in Rushcliffe and Broxtowe, and supports Integrated Working in Cotgrave and Eastwood.

The Lottery Partnership: Funded through The National Lottery Community Fund is a project taking place in Mid and South Nottinghamshire. Working in partnership with Newark and Sherwood CVS the core principle of this project is to provide the best quality services to our communities and beneficiaries; we believe this will be achieved by working together to explore ways of sharing resources and developing services.

The Infrastructure support project: Provides infrastructure and volunteer brokerage support to the voluntary and community sector across Broxtowe and Rushcliffe.

ABL Community Development: The project works in communities across South Nottinghamshire, to enable and empower people and communities to lead healthier and happier lives and supports the transformation of services for local people. The funding is paid one month in arrears, so further funding was due and received in the 2024-25 financial year.

PH Investing in Communities project: Supports community development approaches in Gedling and Hucknall. In addition, it supports a small grants 'Growth Fund' for small grassroots community groups across the South Notts Place Based Partnership.

Last year there was also the One Step at a Time: Funded by NHS Charities Trust, this project focuses on the initial first step of getting people back out of their houses in a way that keeps them safe and ensures that they also feel confident to leave the house after months of staying home. This is identified as a need to help address a lack of physical activity and the negative impacts of social isolation and loneliness.

#### 17 Analysis of net assets between funds

	Unrestricted		2024
	General	Restricted	Total funds
	£	£	£
Tangible fixed assets	860	-	860
Current assets	380,759	41,268	422,027
Current liabilities	(11,014)	-	(11,014)
Total net assets	<u>370,605</u>	<u>41,268</u>	<u>411,873</u>

## **Rushcliffe Community and Voluntary Service**

### **Notes to the Financial Statements for the Year Ended 31 March 2024**

	<b>Unrestricted</b>		<b>2023</b>
	<b>General</b>	<b>Restricted</b>	<b>Total funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Tangible fixed assets	2,344	-	2,344
Current assets	354,472	43,922	398,394
Current liabilities	(28,037)	-	(28,037)
Total net assets	<u>328,779</u>	<u>43,922</u>	<u>372,701</u>

#### **18 Related party transactions**

There were no related party transactions in the year.

#### **19 Taxation**

The charity is a registered charity and is therefore exempt from taxation.