

Company registration number: 03867757

Charity registration number: 1079880

Rushcliffe Community and Voluntary Service

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2023

Community Accounting Plus
Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Rushcliffe Community and Voluntary Service

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Rushcliffe Community and Voluntary Service

Reference and Administrative Details

Trustees	Philip Gronow
	Jane Hawthorn
	Richard McCallum
	John Gray
	Alexander Julian
	Beverley Wormald
	Gillian Stevenson
Secretary	Carolyn Perry
Senior Management Team	Chief Executive Officer, Carolyn Perry
Charity Registration Number	1079880
Company Registration Number	03867757
Registered Office	Cotgrave Hub Rivermead Cotgrave Nottingham NG12 3UQ
Independent Examiner	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

Rushcliffe Community and Voluntary Service

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2023.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Garry Bryant (resigned 15 March 2023)
	Philip Gronow
	Jane Hawthorn
	Richard McCallum (resigned 17 October 2023)
	John Gray
	Alexander Julian
	Kay England (resigned 15 March 2023)
	Beverley Wormald
	Gillian Stevenson

Secretary:	Carolyn Perry
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Structure, governance and management

Nature of governing document

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association adopted 28 October 1999 and most recently amended 22 October 2009. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

Recruitment and appointment of trustees

The procedures to be observed are contained in the RCVS Memorandum and Articles of Association adopted on 22nd October 2009.

At each AGM one-third of trustees retire from office. The trustees retiring are decided according to length of service. The AGM elects trustees and honorary officers by vote through a show of hands or by proxy vote. Each member has one vote.

Trustees may be elected at the AGM:

- If recommended for re-election by the trustees;
- If nominated by a member of RCVS not less than 14 nor more than 35 clear days before the date of the meeting.

Trustees may appoint a person who is willing to act as a trustee but they must retire at the next AGM. The number of trustees will be not less than 6 and not more than 15.

Rushcliffe Community and Voluntary Service

Trustees' Report

Objectives and activities

Objects and aims

The objects of the company shall be to promote any charitable purpose for the benefit of the community principally, but not exclusively for the local government district of Rushcliffe and in particular, the advancement of education, the protection of health and the relief of poverty, distress and sickness: and in the furtherance of said purpose, but not otherwise to promote and organise co-operation in the achievement of same and to that end to bring together representatives of the voluntary organisations and statutory authorities within the area of benefit.

Rushcliffe Community and Voluntary Service provides advice, information and support to voluntary and community organisations across the Borough of Rushcliffe and delivers a range of health and social welfare services. We work closely with partner organisations across all sectors.

Achievements and performance, including public benefit

RCVS's activities benefit voluntary sector organisations, individuals and the interaction between the statutory sector and the voluntary and community sector in the South of Nottinghamshire.

The Board of Trustees have considered public benefit and concluded that:

1. The aims of the organisation continue to be charitable;
2. The aims and the services delivered give identifiable benefits to the charitable sector and both indirectly and directly to individuals in need;
3. The benefits are for the public, are not unreasonably restricted in any way and not by ability to pay;
4. There is no detriment or harm arising from the aims or activities.

As a local development and support organisation Rushcliffe Community & Voluntary Service (RCVS) provides services to local voluntary organisations, community groups, charities, faith groups, and others who wish to promote, support or engage in local voluntary action. These services enable organisations and individuals to deliver better services to members of the public who live or work in Rushcliffe and Broxtowe.

We achieve this by:

- Providing information and advice to voluntary and community groups on all issues relating to good practice in volunteer management, including recruitment, training and supporting volunteers, advise on policy when involving volunteers;
- Helping people find voluntary work to suit their interests and skills, acting as a broker between those that want to volunteer and organisations that need them;
- Providing support to voluntary organisations with funding advice, training, advice and information on legal structures and governance and most other issues relating to the community and voluntary sector;
- Supporting older people to access services and support through our older people's projects.

During the year RCVS has remained committed to delivering a wide range of high quality support services to local voluntary and community groups and organisations across Broxtowe and Rushcliffe, adapting our approach to meet the changing needs of the diverse communities we serve.

We continued to provide a much needed and valued services to meet the needs of older and vulnerable people through our Community Transport, Befriending, Handy Housekeeper services, and continued to provide shopping and prescription collection to those that needed it.

Rushcliffe Community and Voluntary Service

Trustees' Report

During the year, an increase in uptake of our independent living services was evident, with demand for our services continuing to grow - over a 200% increase in new members (347) and increase in activity/interventions by over 85% (15,459)

"I'm able to get out so much with people I trust and get to know, thank you so much" Passenger who is blind and currently without a guide dog.

"the service is like therapy, you're so patient on the phone, real kind people not robots. I've formed a real bond with your drivers"- Mr P recently had to give his car up.

The Befriending service benefited 100 patients and 70 people in the community, with 178 volunteers supporting the service.

We were delighted to secure further funding for the project until June 2024.

Our Volunteer Centre saw a slight decrease in activity during the latter part of the year, to pre-pandemic activity:

We had contact with 430 potential volunteers, all of whom were offered appropriate opportunities to suit their skills and interests. 219 are known to be placed. We have undertaken direct work with 23 volunteer involving organisations to help them implement good practice, and assisted with the development of 84 new volunteering opportunities.

RCVS is active on social media posting articles on Facebook, Twitter and LinkedIn. We currently have 1381 followers on Twitter and 640 followers on Facebook with numbers and our reach growing daily. Social media is an important channel to ensure that our information reaches the people who need it or who could benefit from it.

For more information see our Annual Report.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Financial review

We ended the year with a surplus of £100,585 which was better than anticipated.

Policy on reserves

The Trustees have agreed that adequate reserves should be maintained to cover potential closure (redundancy) costs, project contingencies, general variations in income generation and cash flow; this amounts to £108,000. The remaining unrestricted reserves will be used to extend the charity's reach, expand existing services and develop new services to meet community needs. Total unrestricted free reserves are about £326,000.

Major risks and management of those risks

Financial risks

Our balance sheet is strong and we have significant unrestricted reserves. A modest surplus is expected in the current financial year. In the short term it is more important to build capacity to grow charitable benefit.

Rushcliffe Community and Voluntary Service

Trustees' Report

Statement of Responsibilities

The trustees (who are also the directors of Rushcliffe Community and Voluntary Service for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

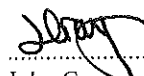
The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 10 November 2023 and signed on its behalf by:


.....
John Gray
Trustee

Rushcliffe Community and Voluntary Service

Independent Examiner's Report to the trustees of Rushcliffe Community and Voluntary Service ('the Company')

Independent examiner's report to the trustees of Rushcliffe Community and Voluntary Service ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

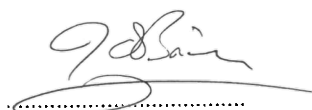
Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member and Fellow of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John O'Brien MSc, FAIA, FCCA, FCIE, employee of Community Accounting Plus
Fellow of the Association of Charity Independent Examiners

Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Date: 04/12/2023

Rushcliffe Community and Voluntary Service

Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2023 £	Total 2022 £
Income and Endowments from:					
Donations and legacies	2	120,876	-	120,876	102,539
Charitable activities	3	81,415	172,137	253,552	146,962
Investment income	5	<u>2,865</u>	<u>-</u>	<u>2,865</u>	<u>2,028</u>
Total Income		<u>205,156</u>	<u>172,137</u>	<u>377,293</u>	<u>251,529</u>
Expenditure on:					
Charitable activities	7	<u>(144,830)</u>	<u>(131,878)</u>	<u>(276,708)</u>	<u>(218,343)</u>
Total Expenditure		<u>(144,830)</u>	<u>(131,878)</u>	<u>(276,708)</u>	<u>(218,343)</u>
Net income		<u>60,326</u>	<u>40,259</u>	<u>100,585</u>	<u>33,186</u>
Net movement in funds		60,326	40,259	100,585	33,186
Reconciliation of funds					
Total funds brought forward		<u>268,453</u>	<u>3,663</u>	<u>272,116</u>	<u>238,930</u>
Total funds carried forward	16	<u><u>328,779</u></u>	<u><u>43,922</u></u>	<u><u>372,701</u></u>	<u><u>272,116</u></u>

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for the period is shown in note 16.

The notes on pages 10 to 19 form an integral part of these financial statements.

Rushcliffe Community and Voluntary Service

Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the **previous accounting period** and are included for comparative purposes

	Note	Unrestricted £	Restricted £	Total 2022 £
Income and Endowments from:				
Donations and legacies	2	102,539	-	102,539
Charitable activities	3	58,696	88,266	146,962
Investment income	5	2,028	-	2,028
Total Income		<u>163,263</u>	<u>88,266</u>	<u>251,529</u>
Expenditure on:				
Charitable activities	7	<u>(126,170)</u>	<u>(92,173)</u>	<u>(218,343)</u>
Total Expenditure		<u>(126,170)</u>	<u>(92,173)</u>	<u>(218,343)</u>
Net income/(expenditure)		37,093	(3,907)	33,186
Transfers between funds		<u>1,333</u>	<u>(1,333)</u>	<u>-</u>
Net movement in funds		38,426	(5,240)	33,186
Reconciliation of funds				
Total funds brought forward		<u>230,027</u>	<u>8,903</u>	<u>238,930</u>
Total funds carried forward	16	<u><u>268,453</u></u>	<u><u>3,663</u></u>	<u><u>272,116</u></u>

The notes on pages 10 to 19 form an integral part of these financial statements.

Rushcliffe Community and Voluntary Service

(Registration number: 03867757)
Balance Sheet as at 31 March 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	12	2,344	4,900
Current assets			
Debtors	13	16,722	10,158
Cash at bank and in hand		<u>381,672</u>	<u>334,109</u>
		398,394	344,267
Creditors: Amounts falling due within one year	14	<u>(28,037)</u>	<u>(77,051)</u>
Net current assets		<u>370,357</u>	<u>267,216</u>
Net assets		<u>372,701</u>	<u>272,116</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		43,922	3,663
Unrestricted income funds			
Unrestricted funds		<u>328,779</u>	<u>268,453</u>
Total funds	16	<u>372,701</u>	<u>272,116</u>

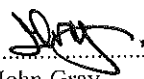
For the financial year ending 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 7 to 19 were approved by the trustees, and authorised for issue on 10 November 2023 and signed on their behalf by:


.....
John Gray
Trustee

The notes on pages 10 to 19 form an integral part of these financial statements.

Rushcliffe Community and Voluntary Service

Notes to the Financial Statements for the Year Ended 31 March 2023

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Rushcliffe Community and Voluntary Service meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Rushcliffe Community and Voluntary Service

Notes to the Financial Statements for the Year Ended 31 March 2023

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
General equipment	25.0% straight line
IT equipment	33.3% straight line

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Rushcliffe Community and Voluntary Service

Notes to the Financial Statements for the Year Ended 31 March 2023

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. Pension costs charges in the Statement of Financial Activities represent the contributions payable by the charity during the year.

2 Income from donations and legacies

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Donations and legacies;			
Donations from individuals	256	256	1,444
Gift aid reclaimed	-	-	151
Grants, including capital grants;			
Government grants	22,000	22,000	39,435
Grants from companies	98,620	98,620	61,509
	<u>120,876</u>	<u>120,876</u>	<u>102,539</u>

3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Grants	-	172,137	172,137	85,954
Sales & fees	73,495	-	73,495	48,357
Sundry receipts	723	-	723	8
Shopping reimbursements	7,197	-	7,197	12,643
	<u>81,415</u>	<u>172,137</u>	<u>253,552</u>	<u>146,962</u>

Rushcliffe Community and Voluntary Service

Notes to the Financial Statements for the Year Ended 31 March 2023

4 Grants & donations

	General funds £	Restricted funds £	Total £
Notts County Council	-	24,405	24,405
Ashfield Voluntary Action	25,800	-	25,800
NHS Charities	-	74,113	74,113
Prison Advice and Care Trust	36,514	-	36,514
Rushcliffe Borough Council	15,000	2,500	17,500
Broxtowe Borough Council	7,000	-	7,000
Mansfield CVS	12,000	23,570	35,570
Nottingham CVS	23,000	-	23,000
Gedling Borough Council	-	17,750	17,750
The National Lottery (via Newark & Sherwood CVS)	-	15,627	15,627
Community Champions	1,306	-	1,306
Co-operative Community Fund	-	2,490	2,490
Sundry grants & donations	256	11,682	11,938
	<u>120,876</u>	<u>172,137</u>	<u>293,013</u>

5 Investment income

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Interest receivable and similar income;			
Interest receivable on bank deposits	<u>2,865</u>	<u>2,865</u>	<u>2,028</u>

6 Net incoming/outgoing resources

Net incoming resources for the year include:

	2023 £	2022 £
Depreciation of fixed assets	<u>2,556</u>	<u>4,330</u>

Rushcliffe Community and Voluntary Service

Notes to the Financial Statements for the Year Ended 31 March 2023

7 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Equipment, repairs & renewals	118	-	118	3,827
Insurance	1,620	-	1,620	2,034
Marketing & promotions	1,290	420	1,710	890
Postage	1,437	5	1,442	1,013
Printing & photocopying	61	2	63	714
Professional fees	2,080	1,317	3,397	4,431
Publications & subscriptions	274	110	384	176
Recruitment	542	-	542	377
Rent & premises maintenance	9,663	-	9,663	8,833
Room hire & events	343	32	375	86
Salaries, NIC & pensions	140,150	88,665	228,815	166,996
Staff expenses	297	230	527	214
Staff training	438	686	1,124	85
Stationery & office supplies	1,624	-	1,624	1,468
Tea bar supplies	-	-	-	12
Telephone & IT	12,119	825	12,944	9,497
Volunteer expenses	647	593	1,240	313
Management & office costs	(38,967)	38,967	-	-
Depreciation	2,556	-	2,556	4,330
Sundry expenditure	6	14	20	-
Bank charges	939	12	951	852
Bad debts	184	-	184	-
Shopping expenses	7,409	-	7,409	12,195
	<u>144,830</u>	<u>131,878</u>	<u>276,708</u>	<u>218,343</u>

8 Trustees remuneration and expenses

During the period, two Trustees were volunteer drivers who, in common with all volunteer drivers, receive mileage expenses at 45p per mile.

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

Rushcliffe Community and Voluntary Service

Notes to the Financial Statements for the Year Ended 31 March 2023

9 Staff costs

The aggregate payroll costs were as follows:

	2023 £	2022 £
Staff costs during the year were:		
Wages and salaries	215,019	158,550
Social security costs	5,559	3,142
Pension costs	8,237	5,304
	<u>228,815</u>	<u>166,996</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2023 No	2022 No
Average number of employees	<u>24</u>	<u>17</u>

10 (2022 - 6) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £8,237 (2022 - £5,304).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £31,580 (2022 - £29,631).

10 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	2023 £	2022 £
Independent examination	875	830
	<u>875</u>	<u>830</u>

11 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each member is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

Rushcliffe Community and Voluntary Service

Notes to the Financial Statements for the Year Ended 31 March 2023

12 Tangible fixed assets

	General equipment £	IT equipment £	Total £
Cost			
At 1 April 2022	2,675	14,372	17,047
At 31 March 2023	2,675	14,372	17,047
Depreciation			
At 1 April 2022	2,675	9,472	12,147
Charge for the year	-	2,556	2,556
At 31 March 2023	2,675	12,028	14,703
Net book value			
At 31 March 2023	-	2,344	2,344
At 31 March 2022	-	4,900	4,900

13 Debtors

	2023 £	2022 £
Trade debtors	13,191	7,593
Prepayments	3,531	2,565
	<u>16,722</u>	<u>10,158</u>

14 Creditors: amounts falling due within one year

	2023 £	2022 £
Other creditors	5,037	50,035
Deferred income	23,000	27,016
	<u>28,037</u>	<u>77,051</u>

15 Commitments

Capital commitments

The premises lease for Cotgrave Hub started on 30th November 2018 and is for 5 years at £6,000 per annum. There is a 3 month break clause within the lease. The renewal of the lease from November 2023 onwards is currently under negotiation with Rushcliffe Borough Council.

The total amount contracted for but not provided in the financial statements was £Nil (2022 - £Nil).

Rushcliffe Community and Voluntary Service

Notes to the Financial Statements for the Year Ended 31 March 2023

16 Funds

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Balance at 31 March 2023 £
Unrestricted funds				
<i>General</i>				
General	268,453	205,156	(144,830)	328,779
Restricted funds				
Voluntary Transport scheme (VTS)	671	38,577	(39,248)	-
One step at a time	1,623	14,623	(16,246)	-
South Notts Befriending	1,369	59,490	(44,053)	16,806
Lottery Partnership	-	15,627	(10,515)	5,112
Infrastructure Support	-	26,070	(5,609)	20,461
South Notts Community Development	-	17,750	(16,207)	1,543
Total restricted funds	3,663	172,137	(131,878)	43,922
Total funds	272,116	377,293	(276,708)	372,701

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2022 £
Unrestricted funds					
<i>General</i>					
General	230,027	163,263	(126,170)	1,333	268,453
Restricted					
Voluntary Transport scheme (VTS)	10,305	40,216	(48,517)	(1,333)	671
Access to Volunteering	(1,402)	10,500	(9,098)	-	-
One step at a time	-	11,964	(10,341)	-	1,623
South Notts Befriending	-	25,586	(24,217)	-	1,369
Total restricted funds	8,903	88,266	(92,173)	(1,333)	3,663
Total funds	238,930	251,529	(218,343)	-	272,116

Rushcliffe Community and Voluntary Service

Notes to the Financial Statements for the Year Ended 31 March 2023

The specific purposes for which the funds are to be applied are as follows:

The Voluntary Transport Scheme provides a responsive, accessible and flexible service to enable people to live independently, participate in their community and to access social activities, health appointments, shopping, education and other services.

The Lottery Partnership (with Newark and Sherwood CVS): this project aims to build, strengthen and develop the partnership between Newark and Sherwood CVS and Rushcliffe CVS. The core principal to provide the best quality services to the sector in the South of the County and Newark and Sherwood, by developing sustainable infrastructure support, particularly where little or none exists.

The Infrastructure support project: This was funded by Mansfield CVS and Rushcliffe Borough Council and was to provide infrastructure and volunteer brokerage support to the voluntary and community sector across Broxtowe and Rushcliffe.

The South Notts Community Development project: This was funded by Gedling Borough Council and was to provide community development support to voluntary and community groups in Broxtowe and Rushcliffe, enabling the successful implantation of social prescribing in local communities: a community-centred approach to health and wellbeing by developing a strong and resilient network of the VCS, and where people experience improved health & wellbeing.

South Notts Befriending: Funded through NHS Charities Trust supports those who are lonely and isolated. It is a personalised, holistic befriending service tailored to individual needs which includes face to face and telephone befriending, as well as supporting people to take part in local community activities.

One Step at a Time: Funded by NHS Charities Trust, this project focuses on the initial first step of getting people back out of their houses in a way that keeps them safe and ensures that they also feel confident to leave the house after months of staying home. This is identified as a need to help address a lack of physical activity and the negative impacts of social isolation and loneliness.

Last year there was also the Access to Volunteering project: Connected Communities, supports volunteers with learning disabilities and autism to access suitable volunteer opportunities.

17 Analysis of net assets between funds

	Unrestricted		2023
	General	Restricted	Total funds
	£	£	£
Tangible fixed assets	2,344	-	2,344
Current assets	354,472	43,922	398,394
Current liabilities	(28,037)	-	(28,037)
Total net assets	<u>328,779</u>	<u>43,922</u>	<u>372,701</u>

Rushcliffe Community and Voluntary Service

Notes to the Financial Statements for the Year Ended 31 March 2023

	Unrestricted		2022
	General	Restricted	Total funds
	£	£	£
Tangible fixed assets	4,900	-	4,900
Current assets	316,104	28,163	344,267
Current liabilities	<u>(52,551)</u>	<u>(24,500)</u>	<u>(77,051)</u>
Total net assets	<u>268,453</u>	<u>3,663</u>	<u>272,116</u>

18 Related party transactions

There were no related party transactions in the year.

19 Taxation

The charity is a registered charity and is therefore exempt from taxation.