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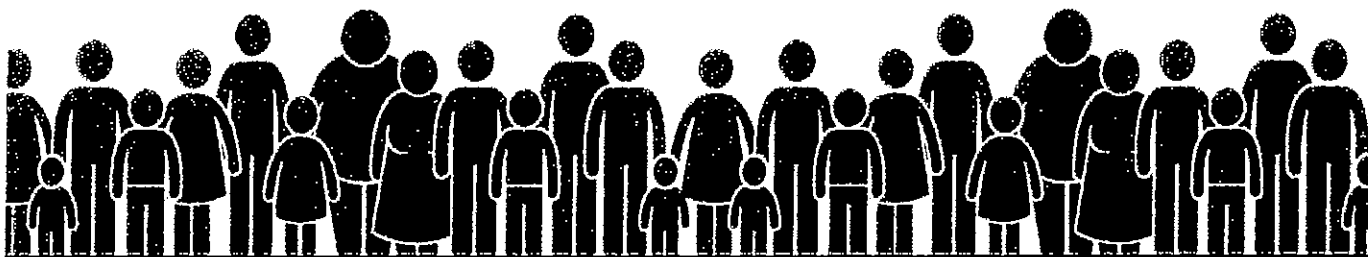
Opening hours  
Monday - Thursday  
9:00am - 3:45pm

***Your Local Community Charity***

*0115 8470551 • 07305 109358*

*www.calvertoncore.org.uk • info@calvertoncore.org.uk*

**CORE Centre, based at Calverton Working Men's Club  
Collyer Rd, Calverton, Nottingham NG14 6JX**

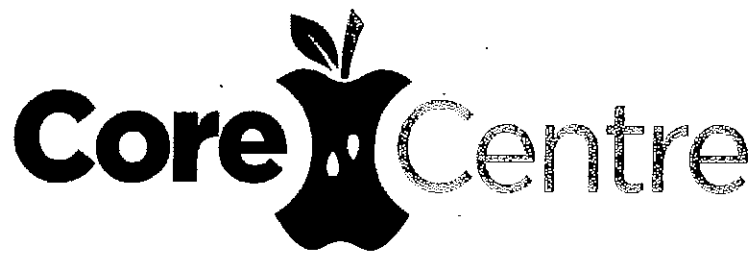


*Registered Charity No.1079864*

# ANNUAL REPORT

## 2021/2022

Registered Charity No. 1079864



***Your local community hub***

Wed 20<sup>th</sup> July 2022

### Annual General Meeting

- Chair's Welcome and opening remarks
- Apologies for absence
- Approval of minutes from last AGM
- Matters arising from those minutes not appearing elsewhere on Agenda
- Chairman's Report
- Trustees' Annual Report
- End of year Financial Report
- Election of Executive Committee 2022/23
- Questions and comments from the floor
- AOB
- Dates of Next Meeting



***Your local community hub***

07<sup>th</sup> July 2021 3pm

**DRAFT MINUTES of Annual General Meeting**

The CORE Centre, 17 St Wilfrid's Square, Calverton, NG14 6FP

	<b>Present:</b> Norman Lord (Chairman), Eva Atkin, Pat Bosworth, Chris Peck, Sam Round (Project Manager), Becky Lord (Assistant project manager and Minute Secretary)	
		<b>Action</b>
1	<b>Welcome:</b> Norman greeted everyone and thanked them for attending the meeting. He explained that we have been waiting for the end of financial year accounts to be returned.	
2	<b>Apologies:</b> Val Robinson, Stuart Draycott, Linda Watson,	
3	<b>Declaration of Interest:</b>	
4	<b>Minutes of the last meeting:</b> Chris voted for approval, Eva seconded.	
5	<b>Matters arising:</b> None	
6	<b>Chair report:</b> Norman read his report to the trustees. Trustees thanked Norm for his detailed report. No questions.	
7	<b>Trustees Annual Report:</b> Norman read the report with the trustees. Norman asked about the success of the laptops to which Sam explained that we had several re configured free of charge and that CORE will be finding them a good home. Pat asked about the family solicitor which Becky explained had restarted recently. Pat asked Eva about the patchwork group and Eva explained it had only temporarily run for three weeks and would restart again very soon. Chris suggested that the report is so comprehensive, would there be a chance to advertise in the local news letter/editorials etc.	SR
	<b>Financial Report:</b> Chris commented that a deficit of £3000 given the current circumstances is actually very good. Also, CORE are down in income simply due to the lottery. Expenditure payment is also down by £8000. He puts this down to less computer/machine maintenance expenditure. He said thank you to the committee and Sam and Becky for managing this well. Norman said the wages this year will be less. Chris presented the accounts for approval. All trustees approved.	
	<b>Election of Executive Committee:</b> Stuart Draycott has resigned from his position of trustee. Val Robinson wanted to resign from position of Vice.Chair but remain a trustee. All other trustees stayed the same.	
	<b>Question and comments:</b> None	
	<b>AOB:</b> None	
	<b>Dates of next Meeting</b>	TBC



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## The Core Centre Chairman's Report 2021/2022

I must begin my yearly Chairman's report with a big thankyou to all our wonderful volunteers, trustees and staff for their total commitment to The Core Centre. Through them, Core is an extremely kind and positive place and whenever anyone comes in, they are instantly made to feel welcomed and cared about.

Since April 2021 we have had to find a new home for Core which proved very difficult but thanks to the Calverton Working Men's Club, that worry has now ceased. I cannot thank the committee enough, especially Geoff the chairman, for all they have done for us in making the move into their premises so easy.

In November 2021 our lease expired with LCP and after a lot of legal discussions, a dilapidation amount was agreed and reduced to £15,000 after their initial demand of £58,000. It was a big ordeal to overcome and to move premises after 20 years plus but we managed it.

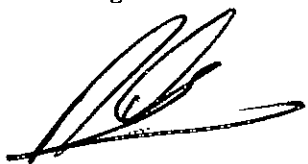
By the end of 2021, Sam and Becky were extremely successful in securing a one-year lottery bid – something we have been told to be very difficult to come by. We commend them for this as it has enabled the charity to survive for another year and also give us time to find more ways to become sustainable beyond April 23. They have also been successful with other bids which in themselves have amounted to approx. £24,000. The funding challenge is always ongoing and along with the need for completing another bid to the Big Lottery next year, we have now formed closer ties with Gedling Borough Council and the Calverton Parish Council which may lead to further funding and support.

The future outlook for Core is in my opinion looking a lot brighter than twelve months ago. There have been many more activities and the weekly footfall has increased. We contribute greatly to reducing isolation and loneliness in the area and can talk of many case studies where Core has directly impacted on people's lives in a positive way. The aftermath of covid has shown increased anxiety and low-level mental health problems and we know that the community access Core for wellbeing activities or clinics, advise and support. Information about all our activities is fully available on our new revamped web site and ongoing Facebook pages.

With all this extra activity and aided by an extra Lottery professional development grant, we decided to employ a full-time receptionist and we welcomed Jane to perform front of house and administrative duties. This role has been vital in freeing up time for the managers Sam and Becky to focus heavily on networking and chasing funding opportunities. Indeed, Sam and Becky came runners up in the Pride of Gedling Awards and were recently invited to the Lord Lieutenant's party to recognize and thanks them for the contribution Core is making.

I invite people to read our customer comments book to understand how much value the Core Centre brings to the community and I hope that we can build on this as we adapt and meet the challenges that the impending cost of living crisis will inevitably present going forward. I'm sure that with all the

support of our volunteers, trustees, partners and friends of Core, we will continue to go from strength to strength.

A handwritten signature in black ink, appearing to be 'N. Lord', with a long horizontal stroke extending to the right.

Norman Lord

Chairman



*Your local community hub*

**CORE - Calverton, Oasis, Resources, Education**

(Registered charity, number 1079864)

**Financial statements  
for the year ended 31 March 2022**

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7	Independent examiner's report
8	Receipts & payments account
9	Statement of assets & liabilities
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## **CORE - Calverton, Oasis, Resources, Education**

### **Public benefit statement**

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

### **Summary of the main achievements during the period**

Provision of services and activities in the community were severely hampered at the beginning of the financial year. However, since the lifting of restrictions in May 21, Core has gradually rebuilt its services and re-emerged stronger and more optimistic than pre-pandemic. Many new and exciting services have started and are seeing record levels of attendees.

- **Citizen's Advice** – we are the first organisation in the country to trial the "Attend Anywhere" scheme giving appointment access to help for the community. These regular remote online sessions are permanently fully booked and we have requested an increase in slots.
- **Universal Credit Support** – we offer "Help to Claim" remote appointments for expert advice around any issues to do with UC.
- **Bereavement Group** – in conjunction with the national program "The Bereavement Journey" Core offers a free repeating 6-week courses. The first course was fully attended and the feedback was excellent.
- **Falls Prevention Clinic** – facilitated by a local Occupational Therapist, this ongoing course has been fully attended and attendees have expressed a wish to continue indefinitely with the sessions. We have bid for a grant to cover this.
- **Gedling Borough Council Outreach Clinic** – monthly drop in, face to face session provided by GBC advisor at Core.
- **Form Filling Help Service; blue badge application, attendance allowance, Carers allowance, Discretionary Housing Payments Fund, Council Tax Rebate, Housing Benefit** – Core have the facility to offer free help with completing these types of forms. Certain trustees and volunteers alike have experience in these fields and offer their time for free at Core to help.
- **You're Important Too (YIT) course** – delivered for free by a local volunteer, this course is very well attended and looking to repeat.
- **Your Health, Your Way** – held in conjunction with Gedling Borough Council (GBC) – this scheme is growing in popularity.
- **Blood Pressure check** – in conjunction with the local GP surgery, local retired health care practitioners volunteer to take people's blood pressure.
- **Chair based exercise and yoga sessions** – delivered by local tutors and extremely well attended twice weekly.
- **Green Energy Doctor** – in conjunction with Groundwork Great Nottingham, Core offers free appointments with Mike to discuss and receive advice on energy efficiency in the home.
- **Financial Guidance** – in line with Core's aims, we work closely with a local trusted IFA who can provide free initial guidance regarding financial issues.
- **Family Legal Advice** – we continue to use Lauren from Nelson's Solicitor who offers a free half an hour advice phone call.
- **Hearing Clinic** – in partnership with the charity Hear Together, Core continued to offer free help for those with NHS hearing aids. This clinic is always fully booked.

## **CORE - Calverton, Oasis, Resources, Education**

- **Ear Wax Removal** – in conjunction with Clear Ear Wax Solutions, Core provides access to lower cost appointments with fully qualified NHS audiologists.
- **Job Club** – in partnership with Futures, a government backed scheme, Core offer free job seeking advice, support with CVs, interview techniques etc. This service is free to Core.
- **One to one computer help** – delivered for free by a local lady, we offer 30 min one to one sessions for people to gain help on their own devices.
- **Mobile Phone Clinic** – delivered for free by a local mobile phone tech Mark, Core can offer 30 min session for people to receive advice on how to use their mobile phone more effectively.
- **Computers for beginners** – delivered by Inspire and oversubscribed.
- **Card Class for beginners** – delivered for free by a local volunteer weekly.
- **Card Class Intermediate** – delivered free by a local volunteer.
- **Knit and Natter** – local volunteers meet at Core and run their own supportive group.
- **Drop in Art** – local ladies meet at Core and run their own supportive group.
- **Patchwork** – local ladies meet at Core and run their own supportive group.
- **Bobbin Lace Class** – delivered free by a Core trustee and is very well attended.
- **Paper Flower Making** – delivered for free by a local volunteer.
- **Flower Arranging** – one off sessions delivered by the local florist.
- **Art Class** – delivered by a professional local artist.
- **Sign Language** – delivered free by a local volunteer.
- **Pool and Darts** – local people meet at Core and run their own sessions.
- **Core Allotment** – we now hold two spaces to be led by a local gardener for anyone interested.

In addition, we have ongoing services including...

- Foodbank referral point;
- Neutral meeting point for agencies e.g. Framework, Age UK;
- Local information and advice sign posting;
- Office Services/photocopying/IT Support/printing/scanning/emailing;
- Free access to computers and free Wi-Fi;
- Hearing aid battery collection point;
- Coffee Mornings;
- Volunteering opportunities;
- General community point for craft sales, eggs, newspapers, recipes cards etc.

### **Volunteers**

We have worked hard to build a new group of volunteers this year, having lost so many who felt that they could not continue after the pandemic.

We now have over 30 dedicated volunteers, some who carry out specific tasks such as; specialist form filling, taking blood pressures, delivering bereavement clinics, helping with IT problems, teaching craft skills etc, befriending or making drinks and washing up. We highly value the contributions made by our volunteers which amount to over 60 hours unpaid a week and are invaluable to the overall project we offer.

Furthermore, the personal impact that volunteering can bring to individuals cannot be



## **CORE - Calverton, Oasis, Resources, Education**

underestimated and a volunteer recently told us that she "Loves coming to Core to help" and that it has "Changed my life".

### ***Moving Home***

In November 2021 Core's current lease ended. Given that the landlord had set to significantly increase our rent and that the charity did not have the funds to support another 5-year term, the trustees decided not to renew the lease. Further to this and on notice of intention to leave, we were issued with a gigantic dilapidation order from LCP, a legacy inherited due to the lease type originally undertaken by the charity in 2016. We recently settled with them after taking professional advice at £15,000, much reduced from the initial amount.

However, Core now found itself in a situation where from the coming November 2021, it would not have a home. We as managers, started to investigate different options for Core to find an appropriate space to work from. The aftermath of the pandemic had made people more aware about being in smaller, confined spaces and the hunt was on for somewhere that could house Core's activities, with plenty of space for social distancing.

Finally, we agreed a short-term rental agreement with the Working Men's Club to use their large function room as a base. This really was great news for Core as the building is central, well known and loved by the community and has plenty of parking. The public reaction to the new move has been overwhelmingly positive and we have recently signed a new one-year rental agreement which will take us to March 2023. We cannot express our thanks and appreciation to the committee at the WMC enough.

### ***Trustees***

Sadly, we lost a much loved and respected trustee Val Robinson this year. Over the last 20 years Val, had played a massive role in supporting Core; teaching card making skills, general volunteering, trustee and was even Chairperson at one point. We want to acknowledge and pay respect to all she did.

We are now down to five trustees at Core and we recognise that one of the major priorities for the coming year will be to appoint additional trustees. We are particularly looking for people with specific skills who can bring something new and relevant to the charity.

### ***Partnerships***

This year, Core's managers have prioritised focusing on building new partnerships and relationships with people across the community. One of the most significant relationships has been with the local GP surgery who now regularly refer patients as part of the social prescribing agenda. Core has a unique role to play and can offer many activities and resource to help with mental and general health problems. Core regularly features in practice newsletters and are highly thought of. We also regularly attend network meetings with Gedling Borough Council community forums and these links are widening our net of associates.

## **CORE - Calverton, Oasis, Resources, Education**

### **Summary**

This has been a very successful year for Core despite ongoing Covid restrictions. The two new managers are now well established in their roles and the charity is going from strength to strength in terms of numbers of visitors, activities, services and impact.

Core has overcome the problems with increased rent and the aftermath of leaving a difficult lease and consequent dilapidation order. Furthermore, we have moved to a new home, albeit temporary, and the community has embraced our new agenda. We have managed to secure funding up to April 2023 and have options for future sustainability which will be explored.

We would like to thank all our trustees, volunteers, tutors, staff, partners and visitors to Core for helping us regrow the charity and continue to make it a supportive place for the whole of the local community.

### **Financial review**

General reserves have taken a significant hit this year as we lost our core funding and had the dilapidations to pay. We were fortunate to have reserves built up from previous periods to support the charity for the year. Going forward we have secured funding from Big Lottery to cover core costs again and we'll aim to rebuild our reserves.

Signed on behalf of the charity's trustees:

Signed \_\_\_\_\_  
Norman Lord, Trustee

Date

18/7/22

**Independent examiner's report to the trustees of  
CORE - Calverton, Oasis, Resources, Education  
for the year ended 31 March 2022**

I report to the trustees on my examination of the accounts of CORE - Calverton, Oasis, Resources, Education (the charity) for the year ended 31 March 2022.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

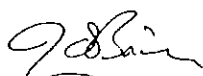
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed  Date 19/07/2022  
John O'Brien MSc, FCCA, FCIE  
Employee of Community Accounting Plus


**CORE - Calverton, Oasis, Resources, Education**  
**Receipts & payments account**  
**for the year ended 31 March 2022**

2021			2022
Total		Unrestricted	Total
Funds	Note	Funds	Funds
£		£	£
	<b>Receipts</b>		
45	Activities contributions	4334	4334
1964	Bank interest	521	521
88476	Grants & donations	19202	24202
220	Sales & fees	623	623
<u>90705</u>	<b>Total receipts</b>	<u>24680</u>	<u>29680</u>
	<b>Payments</b>		
667	Advertising & promotions	1026	1116
1457	Cleaning	604	604
15388	CORE Run Course costs	-	5332
2780	Equipment, repairs & renewals	4049	4369
900	Independent examination	900	900
2271	Insurance	1989	1989
-	Payroll service	394	394
4902	Premises maintenance	16635	17185
539	Printing & stationery	1052	1052
458	Professional fees	2389	2389
12940	Rent & room hire	6503	9163
693	Sundry expenditure	337	337
1304	Telephone, internet & postage	1241	1241
610	Training & conference	-	673
144	Travel & subsistence	359	359
1308	Utilities	1054	1054
47533	Wages, NI & pension	42617	42617
<u>93894</u>	<b>Total payments</b>	<u>81149</u>	<u>90774</u>
(3189)	<b>Net receipts/(payments)</b>	(56469)	(61094)
124748	Cash funds at start of this period	112910	121559
-	Transfers between funds	2320	-
<u>121559</u>	<b>Cash funds at end of this period</b>	<u>58761</u>	<u>60465</u>

**CORE - Calverton, Oasis, Resources, Education**  
**Statement of assets and liabilities**  
**at 31 March 2022**

2021			2022
£	<b>Cash assets</b>	Note	£
121349	Bank accounts		60045
210	Cash in hand		420
<u>121559</u>			<u>60465</u>
	<b>Other monetary assets</b>		
5043	Prepayments	4	706
<u>5043</u>			<u>706</u>
	<b>Assets retained for the charity's own use</b>		
	General equipment.		
	Photocopier, purchased May 2018 cost £1,554.		
	<b>Liabilities</b>		
(1171)	Creditors	5	(1565)
<u>(1171)</u>			<u>(1565)</u>

These financial statements are accepted on behalf of the charity by:

Signed   
Christopher Peck, Trustee

Dated 18/7/22

**CORE - Calverton, Oasis, Resources, Education**  
**Notes to the accounts**  
**for the year ended 31 March 2022**

**1. Receipts & payments accounts**

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

**2. Grants & donations**

	Unrestricted £	Restricted £	Total £
Versus Arthritis	-	5000	5000
Gedling Borough Council	8250	-	8250
Nottinghamshire County Council	3100	-	3100
Charles Hayward Foundation	3000	-	3000
Sundry grants & donations	1852	-	1852
Catch 22	1500	-	1500
Jessie Spencer Trust	1000	-	1000
Friends of British Legion	500	-	500
	<u>19202</u>	<u>5000</u>	<u>24202</u>

**3. Funds analysis**

	Opening balance £	Receipts (Payments) £		Transfers £	Closing balance £
<b>Restricted funds</b>					
Job Club	2688	-	(2685)	(3)	-
Community activities	3569	-	(1252)	(2317)	-
Hearing Together	400	-	(400)	-	-
Covid 19 Return to Play	1560	-	(1560)	-	-
Training	432	-	(288)	-	144
Tackling Inequalities	-	5000	(3440)	-	1560
	<u>8649</u>	<u>5000</u>	<u>(9625)</u>	<u>(2320)</u>	<u>1704</u>
<b>Unrestricted funds</b>					
General	112910	24680	(81149)	2320	58761
	<u>112910</u>	<u>24680</u>	<u>(81149)</u>	<u>2320</u>	<u>58761</u>

The transfer from the Job Club fund to the General fund relates to activities which have ceased, and the release of any restrictions on the use of these funds.

The transfer from the Community activities fund to the General fund relates to activities which have ceased and costs from previous years not being allocated to this fund.

## CORE - Calverton, Oasis, Resources, Education

The specific purposes for which the funds are to be applied are as follows:

Job Club – grants from Futures and The Coalfields Regeneration Trust for the provision of a Job Club, encouraging and assisting people into employment, volunteering, training and apprenticeships.

Community activities – grant from Co-op Local Community Fund for costs associated with running activities / courses at the CORE centre.

Hearing Together – funding from Gedling Borough Council towards the provision of the Hearing Service at the centre.

Covid19 Return to Play – funding from Sport England to enable us to hire large rooms and cover sessional staff costs to encourage sessions to resume following Covid restrictions easing.

Training – funding from Gedling Borough Council for staff training costs.

Tackling Inequalities – funding from Versus Arthritis to provide seated exercise and seated yoga classes.

### 4. Prepayments

	£
Advertising & promotions	90
Insurance	616
	<u>706</u>

### 5. Creditors

	£
Independent examination fee	720
Payroll service	94
Wages, NI & pension - HMRC	751
	<u>1565</u>

### 6. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

### 7. Glossary of terms

**Creditors:** These are amounts owed by the charity, but not paid during the accounting period.

**Prepayments:** These are services that the charity has paid for in advance, but not used during the accounting period.

**Restricted funds:** These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.