

**Accounts Report for**  
**Phase 5 Pre - School Playgroup**  
**Kelston Close**  
**Yate**  
**South Gloucestershire**  
**BS37 8SZ**  
**For the year ended**  
**31 August 2024**

**Charity Number: 1079768**





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Phase 5 Pre School Playgroup

1079768

## Receipts and payments accounts

CC16a

For the period  
from

01/09/2023

To

31/08/2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Voluntary Income	243,344	-	-	243,344	200,442
Fundraising	3,198	-	-	3,198	1,818
Charitable activities income	39,049	-	-	39,049	39,999
Government Grants	-	-	-	-	-
Bank Interest	1,046	-	-	1,046	221
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>286,637</b>	<b>-</b>	<b>-</b>	<b>286,637</b>	<b>242,479</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>286,637</b>	<b>-</b>	<b>-</b>	<b>286,637</b>	<b>242,479</b>
<b>A3 Payments</b>					
Rent	12,608	-	-	12,608	10,681
Utilities	1,762	-	-	1,762	1,702
Salaries and wages costs	159,361	-	-	159,361	151,618
Uniform	322	-	-	322	328
Cleaning & Laundry	215	-	-	215	575
Repairs and maintenance	1,038	-	-	1,038	1,243
Licences & Insurance	1,801	-	-	1,801	1,714
Printing, Postage & Stationery	648	-	-	648	1,587
Consumable equipment	6,790	-	-	6,790	4,389
Telephone	2,195	-	-	2,195	1,836
Memberships	2,991	-	-	2,991	2,298
Staff perks, gifts and donations	424	-	-	424	638
Training & DBS costs	2,204	-	-	2,204	1,689
Advertising & Marketing	-	-	-	-	-
Audit & Accountancy	999	-	-	999	800
Other Expenses	3,884	-	-	3,884	3,633
<b>Sub total</b>	<b>197,244</b>	<b>-</b>	<b>-</b>	<b>197,244</b>	<b>184,730</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Computer equipment and FF	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>197,244</b>	<b>-</b>	<b>-</b>	<b>197,244</b>	<b>184,730</b>
<b>Net of receipts/(payments)</b>	<b>89,393</b>	<b>-</b>	<b>-</b>	<b>89,393</b>	<b>57,750</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>132,971</b>	<b>-</b>	<b>-</b>	<b>132,971</b>	<b>75,221</b>
<b>Cash funds this year end</b>	<b>222,364</b>	<b>-</b>	<b>-</b>	<b>222,364</b>	<b>132,971</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		222,364	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>222,364</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	PAYE owing	479	-	
			-	
			-	
			-	
		479	-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Amy Cutcliffe	Amy Cutcliffe	24/06/2025	
	Lauren Womack	Lauren Womack	24/06/2025	

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**Phase 5 Pre - School Playgroup**  
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Phase 5 Pre School Playgroup

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<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
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<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
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			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
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			-	
			-	
		479	-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Amy Cutcliffe	Amy Cutcliffe	24/06/2025	
	Lauren Womack	Lauren Womack	24/06/2025	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Phase 5 Pre School Playgroup

On accounts for the year  
ended

31 August 2024

Charity no  
(if any)

1079768

Set out on pages

1-3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

24/06/2025

Name:

Christopher John Bush

Relevant professional  
qualification(s) or body

FCA

(if any):

**Address:**

24-25 Barnack Business Centre, Blakey Road, Salisbury,
Wiltshire SP1 2LP

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None	
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