



URSULINE PREPARATORY SCHOOL  
WIMBLEDON TRUST  
(Limited by guarantee)

FINANCIAL STATEMENTS AND  
ANNUAL REPORT

FOR THE YEAR ENDING  
31 AUGUST 2024

Company Registration No. 03914222  
Charity Registration No. 1079754

Jacob Cavenagh & Skeet  
Chartered Accountants  
5 Robin Hood Lane  
Sutton  
Surrey  
SM1 2SW

URSULINE PREPARATORY SCHOOL  
WIMBLEDON TRUST  
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FINANCIAL STATEMENTS AND  
ANNUAL REPORT

FOR THE YEAR ENDING  
31 AUGUST 2024

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**URSULINE PREPARATORY SCHOOL WIMBLEDON TRUST**  
**TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2024**

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**Reference and administrative information**

***Trustees and Directors***

The trustees of the charity, who are directors of the company, are as follows;

Ms A Thimont  
Mr G A Smith  
Mr M Leclercq  
Mr R Barraclough  
Ms S Badger

***Governors***

Ms M D'Aprano (Chair)	(resigned 31 August 2024)
Miss G Deen	(resigned 8 November 2023)
Mr M Jones	(resigned 31 August 2024)
Mr C King	(resigned 31 August 2024)
Mrs M Monaghan	(resigned 31 August 2024)
Mr P Morgan	(resigned 31 August 2024)
Ms J O'Meara	(resigned 31 August 2024)
Mrs T Townsend	(resigned 31 August 2024)
Ms B Turner	(resigned 31 August 2024)
Mrs C Whatling	(resigned 31 August 2024)

***Secretary***

Mrs H Robinson

***Head***

Ms C Molina-Freire (left 31 August 2024)

***Clerk to Governors***

Mrs A King

***Bursar***

Mrs H Robinson

***Key Management Personnel***

The following are responsible for the day-to-day management of the charity and are therefore considered to be Key Management Personnel:

The Trustees	
The Governors	(until resigned)
The Head	(until left 31 August 2024)
The Bursar	
Miss K Donaghy (Deputy Head)	(until left 31 August 2024)
Ms R Cherry (Assistant Head)	(until left 31 December 2023)
Mrs N Cleeve (Chaplain)	(until left 31 August 2024)
Ms AM McCarthy (PA to Head and Office Manager)	(until left 31 August 2024)

**URSULINE PREPARATORY SCHOOL WIMBLEDON TRUST**  
**TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2024 (continued)**

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**Reference and administrative information (continued)**

***Registered Office***

18 The Downs  
London  
SW20 8HR

***Auditors***

Jacob Cavenagh & Skeet  
5 Robin Hood Lane  
Sutton  
Surrey  
SM1 2SW

***Bankers***

HSBC  
69 Pall Mall  
London  
SW1Y 5EY

***Solicitors***

Veale Wasbrough Vizards LLP  
Orchard Court  
Orchard Lane  
BS1 5WS

Moore Barlow LLP  
The Oriel  
Sydenham Road  
Guildford  
GU1 3SR

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Background and governance**

Ursuline Preparatory School Wimbledon Trust was registered as a charity on 8 March 2000 and was incorporated on 26 January 2000 as a company limited by guarantee. The liability of the members is limited to £1. Subscribers to the Trust's Memorandum are the initial members of the company, and subsequent members are either *ex officio* members or elected members. The Trustees and Governors of the Preparatory School are *ex officio* members. Elected members are appointed by the Trustees for a term of four years or less as may be determined at the time of election and are eligible for consecutive periods not exceeding twelve years in aggregate.

New Trustees are nominated by the Trustees and are then elected by the Members at the Annual General Meeting. The Chair of the Trustees is elected by a majority of the Trustees. The Chair of the Board of Governors and Foundation Governors are appointed by the Trustees. In making these appointments the Trustees have regard to eligibility, personal competence and the balance of specialist skills required.

The Preparatory School was transferred to the Trust by the Trustees of the Roman Union of the Order of St Ursula on 1 September 2000.

The revised Memorandum of Association was adopted in March 2015, updated in March 2021 and registered with the Registrar of Companies and the Charity Commission.

At 31 August 2024 the company ceased to operate as a School.

### **Principal Activity**

Up to 31 August 2024, the Ursuline Preparatory School provided education for girls aged 3-11 (Early Years, Key Stages 1&2) and boys aged 3-4 (Pre- School only).

### **Organisational structure and management**

The School was governed by its Memorandum of Association and the related Instrument of Governance.

The Trustees and the Governors determine the general policy of the Trust. Trustee meetings are held at least three times each year to develop general policy and review the overall management and control of the School. Governance of the school was delegated by the Trustees to the Governors through the Instrument of Governance. Governors' meetings were held every term to review the management and progress of the school against its plans and policies. When Governors met each term, they received the Head's report together with financial and other reports.

The management of the School was delegated to the Head supported by the Senior Leadership Team.

The key management personnel of the charity as listed on page 1 were in charge of directing, controlling, running and operating the charity on a day to day basis. All Trustees and Governors give of their time freely and none received any remuneration in the year. Details of Trustees' and Governors' expenses and related party transactions are disclosed in Note 6 to the financial statements. The pay of the Head and other senior staff was reviewed annually and normally increased in accordance with average earnings and assessed performance.

The School was a member of IAPS and supports charities, local, national and international.

### **Trustees' responsibilities**

The Trustees (who are also directors of Ursuline Preparatory School Wimbledon Trust for the purposes of company law) are responsible for preparing the Trustees' Report (incorporating the directors' report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 : The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

**STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)**

**Trustees' responsibilities (continued)**

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue its operations.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention of fraud and other irregularities. The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**Disclosure of information to auditors**

To the knowledge and belief of the Trustees, there is no relevant information of which the charity's auditors are not aware, and the Trustees have taken all the steps necessary to make themselves aware of any relevant audit information, and to establish that the company's auditors are aware of that information.

**AIMS AND OBJECTIVES**

Until the end of the summer term in July 2024, the Trust sought to provide the highest quality education within the Ursuline tradition in accordance with the School's mission statement:

- To maintain high standards of academic and extra-curricular education.
- To provide specific educational provision for pupils with higher academic ability while also ensuring suitable teaching and extra support is in place for those pupils who would benefit from it.
- To continue the first class pastoral care we provide for pupils.
- To provide continuing support for our pupils already in receipt of fee assistance through bursaries.
- To play our part in the life of our local community through access to our facilities.

Going forward, the Trustees will ensure that the Trust's activities are in line with its objects which are to advance the Roman Catholic religion, with a particular emphasis on education.

## **REVIEW OF THE YEAR**

### **Review of activities and achievements**

#### **2023/24 Senior School Offers**

<b>School</b>	<b>Received offer</b>	<b>Scholarship</b>
Box Hill	1	
Claremont Fan	2	
City of London	1	
Emanuel	2	
Epsom College	4	
JAGs	1	
Kingston Grammar School	2	
Lady Eleanor Holles	1	
Notre Dame	5	2
Putney High School	2	
St John's Leatherhead	1	
St Teresa's Effingham	1	1
Surbiton High School	3	1
Sutton High School	9	2
Wimbledon High School	4	
Grammar: Tiffin/Wallington	2	

Despite the announcement in November 2023 of the proposed closure of the School at the end of the academic year, the School continued with the full range of educational activities. Our children continued to flourish academically and pastorally, and the staff worked exceptionally hard to ensure that it was business as usual to the very last day.

There were residential trips to France (Year 6), Swanage (Year 5) and Juniper Hall (Years 3 and 4). There were musical recitals, nativities and the splendid end of year production of Porridge where our pupils showed off their acting, singing and comedic talents. In addition to normal lessons there were many educational trips and workshops including to theatres, museums, farms and churches. There was first aid training, science and maths workshops and much more.

To mark the closure of the school we invited current and past pupils, parents and staff to a thanksgiving mass followed by afternoon tea at the school. All were given the opportunity to look around the school, reminisce and share happy memories of their time at Ursuline Prep.

#### **Fees**

Our fees for the year before the deduction of any means-tested bursaries were: Pre School (full time) to Year 6 £13,980.

#### **Assessment Results**

Our standardised assessment week ran in May 2024 as usual and our children in Years 1 – 6 completed Progress Tests in English (PTE – GL Assessment) and Progress Tests in Maths (PTM – GL Assessments). As our results show, all year groups achieved a mean standardised score (SAS) well above the national average benchmark (100) in both Maths and English.

**URSULINE PREPARATORY SCHOOL WIMBLEDON TRUST**  
**TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2024 (continued)**

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**Trinity 2024 Standardised Test Results in English (PTE) and Mathematics (PTM):**

	National average SAS	Ursuline Average SAS – PTM (Maths)	Ursuline Average SAS – PTE (English)
Year 1	100	121	128
Year 2	100	117	117
Year 3	100	109	117
Year 4	100	118	114
Year 5	100	117	117
Year 6	100	117	119

**Details of Bursary Awards**

Four of the School's pupils received financial assistance through the award of a Bursary. All were in receipt of an award of 33%.

**Community Service and public benefit**

The Trustees have regard for the public benefit guidance published by the Charity Commission as required by the Charities Act 2011.

The School facilities were available for community use either free or at discounted rates. The School sought to widen public access to the school site. Camp Beaumont hired our school premises for school holiday children's camps, during the Christmas, Easter and Summer holidays and the Michaelmas and Lent half terms. The camp was available to Ursuline Prep School pupils and all other local children. The Multi Use Games Area was hired to various local sports clubs. The hall was used by our neighbours for meetings.

**Reserves**

The statement of financial activities shows that total expenditure for the year exceeded total income, with net expenditure of £813,795 (2023: £113,693). The balance sheet shows that total funds of the Trust were £2,351,274 (2023: £3,165,069). These were represented by tangible fixed assets of £4,917,418 (2023: £5,056,108) and net current liabilities of £737,842 (2023: £62,779). Finance due after more than one year is provided by deposits, a loan from the Roman Union of the Order of St Ursula and a loan from HSBC plc as set out in Note 11.

**Investment policy**

The Company's Memorandum of Association permits the investment of monies of the charitable company not immediately required for its purposes in such investments, securities or property as may be thought fit by the directors, subject to any restrictions which may, for the time being, be imposed or required by law. The Company has made no such investments during the year.



**URSULINE PREPARATORY SCHOOL WIMBLEDON TRUST**  
**TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2024 (continued)**

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**Fundraising**

In line with the reporting requirements included in the Charities Act 2016 the Governors are pleased to confirm that all fundraising is done in compliance with best fundraising practice. All fundraising activities follow traditional methods. During the year no professional fundraisers were employed. There were no complaints or criticisms during the year about our fundraising activities.

**Fixed Assets**

The changes in fixed assets during the year are explained in the notes to the financial statements.

**Risk**

During the year, the Trustees continued to review the general environment in which the charity operated to identify potential major risks and the systems and procedures set up to manage them and the Senior Leadership Team kept the school's activities under review. With careful financial management all financial risks were averted, and the Trust was fortunate to sell the property soon after the school closure to avoid the risks inherent in owning an empty property over the winter.

**Future of the Trust**

On 1 November 2023 the Trustees and Governors of the Ursuline Preparatory School, Wimbledon, were very sad to announce the proposed closure of the school at the end of August 2024.

A number of factors led to this position, despite careful measures to ensure the highest quality of education for girls in the area. The previous few years had been very difficult for small schools such as the Ursuline Prep. Pupil numbers had fallen significantly due to a series of unprecedented economic events, general financial pressure and a declining birthrate. As at September 2023 the number of pupils had fallen below the levels that allowed the school to plan for its future and it was felt important to give all the members of our Ursuline Family time to plan for their future.

We were delighted that The Ursuline Prep continued to provide the highest quality Catholic education for all the children in its community for the whole academic year and that most of our children were able to stay at the school until the end of the summer term. The Year 6 Evening of Celebration and prizegiving and mass on the last day of term were very poignant occasions as the whole school said goodbye and gave thanks for eighty years of Ursuline education at 18 The Downs.

At 31 August 2024 the charity ceased to operate as a school and on 7 October 2024 the school site was sold to Kings College Wimbledon. We were pleased to be able to donate all our learning equipment and supplies to a range of local schools and educational establishments. A decision will be taken by the Trustees whether to wind the charity up or fulfil its charitable objectives in another way. Accordingly, the financial statements have been prepared on a basis other than as a going concern as a school.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.



**Ann Thimont- Trustee and Chair of Trustees**

10 December 2024

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF URSULINE PREPARATORY SCHOOL WIMBLEDON TRUST FOR THE YEAR ENDED 31 AUGUST 2024**

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### **Opinion**

We have audited the financial statements of Ursuline Preparatory School Wimbledon Trust (the 'charity') for the year ended 31 August 2024 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable to the law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 and the Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2024 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Emphasis of matter – financial statements prepared on a basis other than going concern**

We draw attention to Note 17 of the financial statements, which explains that the charity ceased to trade in August 2024 and therefore the Trustees do not consider it to be appropriate to adopt the going concern basis of accounting in preparing the financial statements. Accordingly the financial statements have been prepared on a basis other than going concern as described in Note 1b. Our opinion is not modified in respect of this matter.

### **Other information**

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' report included with the Trustees' report.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF URSULINE  
PREPARATORY SCHOOL WIMBLEDON TRUST FOR THE YEAR ENDED 31 AUGUST 2024**

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We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of governors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

**Responsibilities of Trustees**

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charity, we identified that the principal risks of non-compliance with laws and regulations related to employment and financial reporting legislation and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006 and the Charities Act 2011. We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by making enquiries of management, considering the internal controls in place and discussion amongst the engagement team.

We determined that the principal risks were related to management bias in accounting estimates, presentation of separately disclosed items and management override of controls. In response to the risks identified we designed procedures which included, but were not limited to, challenging significant accounting estimates, agreeing financial statement disclosures to underlying supporting documentation, evaluating the internal controls, reviewing Trustees' minutes and identifying and testing journal entries.

There are inherent limitations in the audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion. A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF URSULINE  
PREPARATORY SCHOOL WIMBLEDON TRUST FOR THE YEAR ENDED 31 AUGUST 2024**

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**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and regulations made under that Act. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.



Miriam Hickson FCA CTA

**Senior Statutory Auditor**

For and on behalf of  
Jacob Cavenagh & Skeet  
Statutory Auditor  
Chartered Accountants

5 Robin Hood Lane  
Sutton  
Surrey  
SM1 2SW

10 December 2024

**URSULINE PREPARATORY SCHOOL WIMBLEDON TRUST**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2024**  
(Incorporating income and expenditure account)

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Unrestricted Funds £	Restricted Funds £	Total 2023 £
<b>Income from:</b>							
Charitable activities							
School fees		1,778,063	-	1,778,063	1,966,729	-	1,966,729
Registration fees		1,275	-	1,275	4,175	-	4,175
Donations and legacies	2	91,996	-	91,996	94,996	53,875	148,871
Other trading activities	3	183,144	-	183,144	228,936	-	228,936
Income from other sources	4	33,230	-	33,230	32,492	-	32,492
Investments		29	-	29	6	-	6
<b>Total income</b>		<u>2,087,737</u>	-	<u>2,087,737</u>	<u>2,327,334</u>	<u>53,875</u>	<u>2,381,209</u>
<b>Expenditure on:</b>							
Charitable activities							
School operating costs		2,635,272	-	2,635,272	2,236,419	-	2,236,419
Raising funds							
Other trading activities	3	114,895	-	114,895	123,977	-	123,977
Marketing and publicity		9,381	-	9,381	10,983	-	10,983
Bank and loan interest payable		134,783	-	134,783	105,692	-	105,692
Other financing costs		7,201	-	7,201	17,831	-	17,831
<b>Total expenditure</b>	5	<u>2,901,532</u>	-	<u>2,901,532</u>	<u>2,494,902</u>	-	<u>2,494,902</u>
<b>Net (expenditure)/income</b>		( 813,795)	-	( 813,795)	( 167,568)	53,875	( 113,693)
Transfers between funds	12	-	-	-	53,875	(53,875)	-
<b>Net movement in funds</b>		( 813,795)	-	( 813,795)	( 113,693)	-	( 113,693)
Funds brought forward at 1 September 2023		3,164,569	500	3,165,069	3,278,262	500	3,278,762
<b>Funds carried forward at 31 August 2024</b>		<u>2,350,774</u>	<u>500</u>	<u>2,351,274</u>	<u>3,164,569</u>	<u>500</u>	<u>3,165,069</u>

All recognised gains and losses are reflected through the Statement of Financial Activities and no separate Statement of Total Recognised Gains or Losses is presented.

All school activities were discontinued at 31 August 2024.

**URSULINE PREPARATORY SCHOOL WIMBLEDON TRUST**  
**BALANCE SHEET AT 31 AUGUST 2024**

Company Registration Number: 03914222

	Notes	2024	2023
		£	£
<b>Fixed assets</b>			
Tangible fixed assets	7	4,917,418	5,056,108
<b>Current assets</b>			
Debtors	8	20,154	66,205
Cash at bank and in hand	9	<u>2,639</u>	<u>622,490</u>
		22,793	688,695
<b>Creditors: amounts falling due within one year</b>	10	<u>(760,635)</u>	<u>(751,474)</u>
<b>Net current (liabilities)/assets</b>		( 737,842)	( 62,779)
<b>Total assets less current liabilities</b>		4,179,576	4,993,329
<b>Creditors: amounts falling due after more than one year</b>	11	<u>(1,828,302)</u>	<u>(1,828,260)</u>
<b>Net assets</b>		<u><b>2,351,274</b></u>	<u><b>3,165,069</b></u>
<b>Funds</b>	12		
<i>Unrestricted</i>			
Capital reserve fund		3,010,506	3,088,143
General fund		<u>(659,732)</u>	<u>76,426</u>
		2,350,774	3,164,569
<i>Restricted</i>			
Ursuline Links		<u>500</u>	<u>500</u>
		<u><b>2,351,274</b></u>	<u><b>3,165,069</b></u>

The financial statements were prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006. Approved by the Trustees on 10 December 2024 and signed on their behalf by:



**Ann Thimont- Trustee and Chair of Trustees**

**URSULINE PREPARATORY SCHOOL WIMBLEDON TRUST**  
**STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 AUGUST 2024**

	2024 £	2023 £
<b>Net cash (used in)/provided by operating activities</b> (see below)	(435,155)	182,655
<b>Cash flows from investing activities</b>		
Payments made in respect of fixed asset additions	( 1,860)	(167,071)
Proceeds realised on fixed asset disposals	<u>13,000</u>	<u>-</u>
<b>Net cash provided by/(used in) investing activities</b>	<u>11,140</u>	<u>(167,071)</u>
<b>Cash flows from financing activities</b>		
Interest paid	(134,783)	(105,692)
Loan (repayments)	<u>( 61,053)</u>	<u>(136,084)</u>
<b>Net cash (used in) financing activities</b>	<u>(195,836)</u>	<u>(241,776)</u>
<b>Net cash (outflow)</b>	(619,851)	(226,192)
Cash and cash equivalents at 1 September 2023	<u>622,490</u>	<u>848,682</u>
<b>Cash and cash equivalents at 31 August 2024</b>	<u><u>2,639</u></u>	<u><u>622,490</u></u>

**Note: Cash flows from operating activities**

<b>Net (expenditure)</b>	(813,795)	(113,693)
Depreciation	140,550	121,439
(Gain)/loss on disposal of fixed assets	( 13,000)	-
Loan interest payable included in financing activities	134,783	105,692
Decrease in debtors	46,051	1,519
Increase in creditors	<u>70,256</u>	<u>67,698</u>
<b>Net cash (used in)/provided by operating activities</b>	<u>(435,155)</u>	<u>182,655</u>

<b>Analysis of changes in net debt</b>	<b>At 1 September 2023 £</b>	<b>Cash flows £</b>	<b>Other non- cash changes £</b>	<b>At 31 August 2024 £</b>
Cash at bank	622,490	( 619,851)	-	2,639
Bank overdraft	-	( 504,100)	-	( 504,100)
Bank and other loans repayable within one year	( 139,705)	61,095	-	( 78,610)
Bank and other loans repayable after more than one year	<u>(1,828,260)</u>	<u>( 42)</u>	<u>-</u>	<u>(1,828,302)</u>
<b>Total net debt</b>	<u><u>(1,345,475)</u></u>	<u><u>(1,062,898)</u></u>	<u><u>-</u></u>	<u><u>(2,408,373)</u></u>

**URSULINE PREPARATORY SCHOOL WIMBLEDON TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2024**

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**1. ACCOUNTING POLICIES**

Ursuline Preparatory School Wimbledon Trust is a private company limited by guarantee incorporated in England and Wales. The registered office is 18 The Downs, London SW20 8HR.

**a. Basis of preparation of the financial statements**

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006, the Charities Act 2011 and UK Generally Accepted Accounting Practice as it applies from 1 January 2019. The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared on the historical cost convention and to include certain financial instruments at fair value. The principal accounting policies adopted are set out below.

**b. Going concern**

As explained in Note 17 to the financial statements, the charity ceased to trade on 31 August 2024 and the financial statements have therefore been prepared on a basis other than that of going concern. This basis includes revised estimates of useful economic life of non property assets, doubtful debts and when deposits will be repayable. Agreed and paid redundancy costs have been recognised in these accounts.

**c. Fees**

School fees consist of amounts billed for the academic year ending 31 August and are net of sibling discounts. Amounts billed during July for the first term of the following academic year are eliminated and any receipts prior to the year end relating to these invoices are deferred and disclosed within creditors as *Fees received in advance*.

**d. Other income**

Voluntary income and donations (including legacies and grants) are accounted for once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be reliably measured. Where material assets are donated to the company for its use, these are capitalised at the estimated market value at the date of the gift and included under income.

**e. Allocation of expenditure**

Expenditure is accrued as soon as a liability is considered probable, discounted to present value for longer term liabilities.

*Raising funds*

All direct expenditure on fundraising, marketing and financing are allocated to this category, with an additional apportionment of staff overheads based on management estimates of average time spent on these costs.

*Charitable activities*

All costs relating to the provision of education are included here. This incorporates all direct teaching, premises and administrative and support costs (apart from such staffing time as apportioned to cost of generating funds).

*Governance costs*

This comprises expenditure on compliance with statutory legal requirements and is included in charitable activities.



**URSULINE PREPARATORY SCHOOL WIMBLEDON TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2024 (continued)**

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**1. ACCOUNTING POLICIES (continued)**

**Tangible fixed assets**

Tangible fixed assets are shown at historical cost less depreciation. Individual assets under £1,000 are expensed in the year of acquisition. Depreciation is provided over the expected useful economic life of the assets as follows:

Freehold buildings	– 50 years
Security system	– 2 years
Equipment and computer system	– 2 years
School equipment	– 2 years

Freehold land and buildings in the course of construction are not depreciated.

**Debtors**

Fees and extras receivable and other debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

**Cash and cash equivalents**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of opening of the deposit.

**Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount. Concessionary loans are included at historical cost.

**Financial instruments**

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**Pension schemes**

The School participated in a defined contribution pension scheme for teaching staff. The assets of these schemes are held separately from those of the School in independently administered funds.

The School also contributed to a defined contribution scheme for non-teaching staff at a rate of 7% of basic pay. The assets of the Scheme are held separately from those of the School in an independently administered fund.

Contributions to both Schemes are charged to the SOFA as they become payable in accordance with the Rules of the Schemes.

**2. DONATIONS AND LEGACIES**

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Grants received	91,645	-	91,645	94,170
Donations received	<u>351</u>	<u>-</u>	<u>351</u>	<u>54,701</u>
Total Grants and Donations received	<u>91,996</u>	<u>-</u>	<u>91,996</u>	<u>148,871</u>

The school receives a termly grant from the local council for childcare given for 15 hours a week for nursery pupils.

**URSULINE PREPARATORY SCHOOL WIMBLEDON TRUST**

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2024 (continued)

**3. OTHER TRADING ACTIVITIES**

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Income from sundry activities	183,144	-	183,144	228,936
Expenditure on sundry activities	(114,895)	-	(114,895)	(123,977)
Net income	<u>68,249</u>	<u>-</u>	<u>68,249</u>	<u>104,959</u>

**4. INCOME FROM OTHER SOURCES**

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Hire of hall	<u>33,230</u>	<u>-</u>	<u>33,230</u>	<u>32,942</u>

**5. TOTAL EXPENDITURE**

	2024			2023
	Staff costs £	Other costs £	Depreciation & Impairment £	Total £
<i>Charitable activities</i>				
Teaching costs	1,427,853	187,592	7,431	1,622,876
Premises	-	169,398	123,230	292,628
Support costs	<u>539,409</u>	<u>170,470</u>	<u>9,889</u>	<u>719,768</u>
	1,967,262	527,460	140,550	2,635,272
<i>Raising funds</i>				
Fundraising trading costs (note 3)	-	114,895	-	114,895
Marketing and publicity	-	9,381	-	9,381
Bank and loan interest	-	134,783	-	134,783
Bad debt (recovery)/expenditure	-	<u>7,201</u>	<u>-</u>	<u>7,201</u>
<b>Total expenditure</b>	<b><u>1,967,262</u></b>	<b><u>793,720</u></b>	<b><u>140,550</u></b>	<b><u>2,901,532</u></b>

Included in other support costs are the following:

	2024 £	2023 £
Stationery	10,065	11,095
Computer costs	40,093	38,606
Telephone and postage	4,012	4,644
Legal and other professional fees	75,653	8,260
Governance costs: audit	7,158	6,852
Accountancy	9,335	13,417
Sundry expenses	21,780	18,341
Insurance	2,103	2,079
Travel and subsistence	<u>271</u>	<u>659</u>
<b>Total other support costs</b>	<b><u>170,470</u></b>	<b><u>103,953</u></b>

**URSULINE PREPARATORY SCHOOL WIMBLEDON TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2024 (continued)**

**6. STAFF COSTS AND RELATED PARTY TRANSACTIONS**

	2024 £	2023 £
Wages and salaries	1,284,655	1,241,291
Redundancies	418,613	-
Social security costs	128,019	116,090
Pension contributions	<u>135,975</u>	<u>129,833</u>
	<u>1,967,262</u>	<u>1,487,214</u>
The average number of employees (based on headcount) in the year was:		
Teaching	29	30
Support staff	<u>12</u>	<u>13</u>
	<u>41</u>	<u>43</u>

The total remuneration of Key Management Personnel during the year amounted to £376,845 (2023: £282,549). Trustees' liability insurance premiums of £2,103 (2023: £2,097) were borne by the School.

One employee received emoluments of between £60,000 and £70,000 (2023: none) and one employee received emoluments between £70,000 and £80,000 in the year (2023: one) and one employee received emoluments between £100,000 and £110,000 in the year (2023: none). None of the directors or Governors received any remuneration for services as a Trustee of the charity or as a director of the company and none of the directors received any reimbursement for expenses incurred in relation to the charity during the current or previous year. No Governors received a reimbursement of expenses (2023: none). Payments of £nil (2023: £200) were made to third parties in respect of training courses for three Governors. Total donations from trustees and Governors amounted to £20 (2023: £nil).

Mrs C Whatling and Mrs H Hogben, governors, are parents and Mr G Smith, a trustee, is a grandparent, of pupils that attended the school for whom fees were payable to the school. Fees payable and any discounts were charged and awarded on the same basis as for other parents.

Termination payments of £418,613 were recognised during the year when agreement was reached (2023: £nil) and are included in staff costs above.

**7. TANGIBLE FIXED ASSETS**

	Freehold land & buildings £	Security system £	Equipment & computer System £	School Equipment £	Total £
<b>Cost</b>					
At 1 September 2023	6,208,460	89,246	269,740	168,357	6,735,803
Additions	1,860	-	-	-	1,860
Disposals	<u>-</u>	<u>-</u>	<u>(261,156)</u>	<u>( 58,820)</u>	<u>( 319,976)</u>
At 31 August 2024	<u>6,210,320</u>	<u>89,246</u>	<u>8,584</u>	<u>109,537</u>	<u>6,417,687</u>
<b>Depreciation and impairment</b>					
At 1 September 2023	1,173,119	85,797	259,853	160,926	1,679,695
Charge for the year	119,783	3,449	9,887	7,431	140,550
Disposals	<u>-</u>	<u>-</u>	<u>(261,156)</u>	<u>( 58,820)</u>	<u>( 319,976)</u>
At 31 August 2024	<u>1,292,902</u>	<u>89,246</u>	<u>8,584</u>	<u>109,537</u>	<u>1,500,269</u>
<b>Net Book Value</b>					
At 31 August 2024	<u>4,917,418</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,917,418</u>
At 31 August 2023	<u>5,035,341</u>	<u>3,449</u>	<u>9,887</u>	<u>7,431</u>	<u>5,056,108</u>

The freehold property was sold in October 2024.

**URSULINE PREPARATORY SCHOOL WIMBLEDON TRUST****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2024 (continued)****8. DEBTORS**

	2024	2023
	£	£
School fees	1,065	27,618
Prepayments	<u>19,089</u>	<u>38,587</u>
	<u>20,154</u>	<u>66,205</u>

**9. CASH AT BANK AND IN HAND**

	2024	2023
	£	£
Deposit accounts	2,139	621,488
Current accounts	500	802
Petty cash	<u>-</u>	<u>200</u>
	<u>2,639</u>	<u>622,490</u>

**10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024	2023
	£	£
Bank overdraft	504,100	-
Trade creditors	26,354	78,642
Fees received in advance	-	209,443
Deposits	-	151,902
Loan Repayments to the Roman Union of the Order of St Ursula	-	28,008
Loan repayments due to HSBC Bank plc	78,610	111,697
Other taxes and social security	28,771	28,956
Staff pensions	18,064	16,861
Accruals	<u>104,736</u>	<u>125,965</u>
	<u>760,635</u>	<u>751,474</u>

An overdraft facility of £760,000 was granted during the year. The interest rate was 3.8% above the base rate. This was secured on the school property. This was fully repaid in October 2024.

**11. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	2024	2023
	£	£
Loan repayments due to Roman Union of the Order of St Ursula		
In 1-2 years	60,644	41,972
In 2-5 years	-	-
After 5 years	<u>-</u>	<u>-</u>
	<u>60,644</u>	<u>41,972</u>
Loan repayments due to HSBC Bank plc		
In 1-2 years	138,988	120,431
In 2-5 years	475,553	414,022
After 5 years	<u>1,153,117</u>	<u>1,251,835</u>
	<u>1,767,658</u>	<u>1,786,288</u>
	<u>1,828,302</u>	<u>1,828,260</u>

The loan facilities from HSBC Bank plc are secured by a first charge on the School property and are repayable by monthly instalments ending in 2035. The interest rate is fixed at 1.75% above base rate subject to review. This loan value as a proportion of the carrying value of the School property is 37.55% (2023: 37.7%).

The loan from the Trustees of the English Province of the Roman Union of the Order of St Ursula is interest free. This is secured by fixed and floating charges over the School assets not already mortgaged. It is repayable by equal monthly instalments over 5 years, but a 12 month repayment holiday was granted in May 2020.

All borrowings were repaid in October 2024 and all charges were satisfied.

**URSULINE PREPARATORY SCHOOL WIMBLEDON TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2024 (continued)**

**12. FUNDS**

	Balance B/F £	Result from SOFA £	Transfers £	Balance C/F £
<b>2024</b>				
<b>Unrestricted</b>				
Capital reserve	3,088,143	-	(77,637)	3,010,506
General	<u>76,426</u>	<u>(813,795)</u>	<u>77,637</u>	<u>( 659,732)</u>
	3,164,569	(813,795)	-	2,350,774
<b>Restricted</b>				
Parents' Association	-	-	-	-
Ursuline Links	<u>500</u>	<u>-</u>	<u>-</u>	<u>500</u>
	<u>3,165,069</u>	<u>(813,795)</u>	<u>-</u>	<u>2,351,274</u>
<b>2023</b>				
<b>Unrestricted</b>				
Capital reserve	2,906,427	-	181,716	3,088,143
General	<u>371,835</u>	<u>(167,568)</u>	<u>(127,841)</u>	<u>76,426</u>
	3,278,262	(167,568)	53,875	3,164,569
<b>Restricted</b>				
Parents' Association	-	53,875	(53,875)	-
Ursuline Links	<u>500</u>	<u>-</u>	<u>-</u>	<u>500</u>
	<u>3,278,762</u>	<u>(113,693)</u>	<u>-</u>	<u>3,165,069</u>

The School funds are held in designated funds. The separate designations are intended to distinguish between the different sources of the funds and their application as follows:

a) Capital reserve: this fund is designated to ensure that the value of tangible fixed assets is separated from the liquid general funds. The amounts owed under the loans are offset against the net book value of freehold land and buildings before this and the value of significant equipment is designated as the total to be retained in the fund.

b) Parents' Association: this fund represents donations from the Parents' Association, which were spent on capital items, therefore a transfer to unrestricted funds has been made.

c) Ursuline Links: this fund was set up for monies to be given to Ursuline Links, a registered charity which is a volunteer programme run by the Ursuline Sisters. It aims to give students and adults opportunities to be of service in the UK and abroad.

### 13. PENSION SCHEMES

The School participated in a defined contribution pension scheme for teaching staff after leaving the Teachers' Pension Scheme. The assets of these schemes are held separately from those of the School in independently administered funds. The pension charge for the year includes contributions payable to these schemes of £104,131 (2023: £100,832). At the year end, £12,680 of pension contributions were outstanding (2023: £12,341) for this scheme. This was paid after the year end.

The School also participated in defined contribution pension schemes for other members of staff. The assets of these schemes are held separately from those of the School in independently administered funds. The pension charge for the year includes contributions payable to these schemes of £31,844 (2023: £29,001). At the year end, £5,384 of pension contributions were outstanding (2023: £4,520) for this scheme. This was paid after the year end.

### 14. TAXATION

The School is a registered charity and therefore is exempt from corporation tax on income derived from its charitable activities.

### 15. CONTROLLING PARTY

The School's Articles of Association state that the Trustees have control of the Company and its property and funds.

A Deed of Priority is in place and Schedule 2 - Deed of Overage provides that 25% of the gross sale proceeds are due to the Ursuline Order if the school buildings are disposed of. Overage of £2,125,000 was paid in October 2024.

The Ursuline Order has made an interest free loan of £140,000 to the Trust, repayable over five years from March 2020. The loan is secured by a debenture giving a fixed and floating charge over all assets, not already mortgaged. This loan was repaid in October 2024.

### 16. LEASE COMMITMENTS

	2024 £	2023 £
Within one year	-	2,777
Within two to five years	<u>-</u>	<u>-</u>
	<u>-</u>	<u>2,777</u>

Lease costs expended during the year amounted to £2,777 (2023: £9,255).

### 17. POST BALANCE SHEET EVENT

On 2 November 2023 the trustees announced the closure of the school at the end of August 2024 as the number of pupils had fallen below the levels that allowed the school to plan for the future. The freehold property was sold in October 2024 and the overage and all borrowings were repaid in October 2024. All charges were then released.

Funds of £3,452,000 were realised from the property sale after repayment of the borrowings and payment of the overage due.