

## TRUSTEES REPORT 2021

E F Brown (Chair) – C R Hughes (Treasurer) – C Brown – L C Power – S J Robinson – A Tickle

**Charity no 1079714**

### **General Management**

The trustees continue to be closely involved in the affairs and management of the church. They met formally five times during the year, twice in person before covid restrictions and then three times via 'Zoom'.

The Trustees have focused their efforts as follows:

Replacement of Treasurer following Chris Hughes's retirement

Safeguarding and staff matters

Engagement with the South Cheltenham Council – Co-opted by Vicar as required

Representatives at the BMO Visitor's Council of Reference Meeting – co-opted by the vicar

Working together with Emmanuel Church

At the beginning of the year we welcomed Colin to the board of trustees and Robert Atkins stepped down.

All the trustees have completed 'Safeguarding' training provided by the Gloucester Diocese

Coming out of lockdowns and with the easing of Covid restrictions we found ourselves unable to return to our previous building (a local secondary school). Through our engagement with South Cheltenham Team churches we formed a relationship with local church Emmanuel whose vicar died during 2021. We are now working together, meeting in the Emmanuel building and sharing our vicar and their facilities. The Trustees and PCC are working with the Diocese to find a way forward as we hope to continue with the arrangement and formalise details.

We continue to be an integral part of the South Cheltenham Team and enjoy an excellent working relationship with the leaders and members of the other churches in our area.

### **Finance**

The treasurer attends trustee meetings and keeps the trustees up to date on all financial matters

Following the start of the pandemic two years ago, 2021 has been another year of consolidation for

CNC. Giving was marginally lower (£712) but overall income at £72952 was slightly higher (£1300)

due mainly to tax reclaimed on gift aid. Expenses were almost identical at £74885 giving a balance on

31st December 2021 of £24404.

Historically we aimed to keep around £25000 as a reserve, but in 2021 the trustees decided that this

could prudently be reduced to £20000. Our income dropped by some £2000 per month during

2019/20 and since February 2020 we have been paying the Diocese £500 less per month to cover

Sarah's salary. By changing the reserves policy, we have been able to make a number of extra payments to the Diocese to bring CNC up to date with its commitment as at the end of December 2021. This was also helped by the fact that we are no longer paying any rent (ave £850pm). The trustees and treasurer will review things regularly with a view to returning to paying the diocese the required monthly amount as soon as we can.

Two small savings accounts held with Virgin money have been closed as the interest rate is now too small to make it worthwhile keeping them.

As a matter of good financial governance, CNC aims to have reserves of at least £20,000. In addition, we have over £9400 in the Building Fund.

The trustees are regularly looking at expenditure and are working on a more formal budget going forward.

The outgoing treasurer remains a member of the church and supports the new treasurer with a full handover and continuing advice.

The annual accounts for 2021 have been independently examined and approved by the Trustees.

The church has a policy of giving away 10% of our annual income to other charitable causes that come within the objects of the Trust.

## **Ethiopia**

The income for this account has gradually reduced over the last few years. One quite generous charitable trust has now been wound up and we no longer receive anything from them. Also, a Manchester church who have supported this work have decided to stop. This leaves only a few personal financial supporters plus a small monthly amount from CNC. The trustees therefore took the decision to close the account. We are now redirecting our donation to Tesfa Trust who administer a child sponsorship scheme for Ethiopia.

Following the death of Jember in January 2021, the account that we held for her personal needs has been closed. Funds were returned to the one donor still contributing to that account.

## **Public Benefit**

The trustees confirm that the general guidance on public benefit given by the Charity Commission has been duly considered and that the charity has complied with its duty to have due regard to public benefit. In particular this is seen in several activities:-

- We continue to financially support a local family organisation called 'Family Space'. It provides many services for disadvantaged families and works in partnership with Cheltenham YMCA. Two of our members also work regularly for them. We put together "shoeboxes" for Family Space to support families struggling financially at Christmas.
- We made monetary donations and food to local food banks including the Mayor's charity.
- We made monetary donations to local charities; for example: mental health and young people's charities plus GARAS, supporting refugees in our area, Christians against

Poverty and Street Pastors. One of our members also volunteers with our local Christians against Poverty group.

- Three members of the church take a regular part in the work of the "Street Pastors" in Cheltenham. This involves being out on the streets on week-end nights to care for many young people to get them home safely. This had to be suspended due to the pandemic but started up in the Summer.
- A "marriage preparation course" has commenced in March 2022; it is envisioned that we will run one or two such courses each year. It was open to all but mainly for those with little or no church background.
- An 'Alpha' course for those seeking to learn more about the Christian faith was held in the autumn via Zoom. It was open to all but mainly for those with little or no church background.
- The church services, children's work and other meetings are open to all and enable individuals and families to have a greater sense of well being and be in community with one another.
- Various Networks have commenced such as a cycling, hiking and more are starting up in the future which are open to all and the main aim is to reach non-church members.
- We run a mother and baby group attended by any local new mums.
- We support groups run by Emmanuel open to all such as toddlers.
- We hold monthly social events for local 20s and 30s; this is open to all.
- We host a monthly Saturday Brunch aimed at the local community rather than church members.
- We held a concert to raise funds for Ukraine within 4 weeks of the war starting.
- We run a popular youth group both during Sunday mornings and on a weekday evening. These are open to all.



Mrs E F Brown  
(Chair of Trustees)



Charity Name	CHELTENHAM NETWORK CHURCH	No (if any)	1079714
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## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01.01.2021		31.12.2021

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
NON-GIFT AID	4,895	480	-	5,375	7,846
GIFT AID DONATIONS	50,145	930	-	51,075	48,627
TAX RECLAIMED	13,525	220	-	13,745	11,914
OTHER DONATIONS	3,940	2,900	-	6,840	8,622
BANK INTEREST	78	38	-	116	341
EVENTS	-	-	-	-	-
SUNDRIES	370	-	-	370	75
<b>Sub total (Gross income for AR)</b>	<b>72,953</b>	<b>4,568</b>	<b>-</b>	<b>77,521</b>	<b>77,425</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>72,953</b>	<b>4,568</b>	<b>-</b>	<b>77,521</b>	<b>77,425</b>
<b>A3 Payments</b>					
EMPLOYMENT COSTS	8,157	-	-	8,157	8,201
CONFERENCES	-	-	-	-	-
DONATIONS	6,750	14,050	-	20,800	8,560
YOUTH WORK	6,995	-	-	6,995	6,304
OFFICE COSTS	460	-	-	460	113
RENT	146	-	-	146	2,920
OUTREACH	150	-	-	150	151
EVENTS	86	-	-	86	342
GLOUCESTER DIOCESAN QUOTA	49,500	-	-	49,500	46,500
SUNDRIES	2,523	1,841	-	4,364	3,262
<b>Sub total</b>	<b>74,767</b>	<b>15,891</b>	<b>-</b>	<b>90,658</b>	<b>76,353</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>119</b>	<b>-</b>	<b>-</b>	<b>119</b>	<b>109</b>
<b>Total payments</b>	<b>74,886</b>	<b>15,891</b>	<b>-</b>	<b>90,777</b>	<b>76,462</b>
<b>Net of receipts/(payments)</b>	<b>- 1,933</b>	<b>- 11,323</b>	<b>-</b>	<b>- 13,256</b>	<b>963</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	<b>26,337</b>	<b>21,474</b>	<b>-</b>	<b>47,811</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>24,404</b>	<b>10,152</b>	<b>-</b>	<b>34,556</b>	<b>47,811</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		24,404	10,152	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>24,404</b>	<b>10,152</b>	<b>-</b>

(agree balances with receipts and payments account(s))

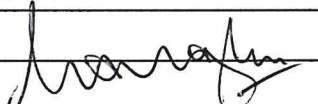
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	HMRC GIFT AID TAX DUE	1,173	47	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	PUBLIC ADDRESS & PRESENTATION		-	
	EQUIPMENT	UNRESTRICTED	-	535
			-	
			-	
			-	
			-	
			-	
			-	

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	C. R. HUGHES TRUSTEE	28/3/22



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

CHELTENHAM NETWORK CHURCH

On accounts for the year  
ended

31<sup>st</sup> DECEMBER, 2021

Charity no  
(if any)

1079714

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention ~~(other than that disclosed below\*)~~ in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

17/1/22

Name:

D PALMER

Relevant professional  
qualification(s) or body  
(if any):

Address:

10 BAFFORD GROVE CHARLTON KINGS  
CHELTENHAM GL53 9JE


**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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