

THE MICHAEL SOBELL HOSPICE CHARITY

England & Wales · Charity number 1079638

Details

Other names	FRIENDS OF MICHAEL SOBELL HOUSE, LEAGUE OF FRIENDS OF MICHAEL SOBELL HOUSE, FOMSH, MICHAEL SOBELL HOUSE
Status	Registered
Legal form	Charitable company
Company number	03677413
Registered	2000-03-01
Register	View on the Charity Commission register

Contact

Address	Michael Sobell Hospice Charity Mount Vernon Hospital Rickmansworth Road Northwood HA6 2RN
Phone	020 3826 2367
Email	info@michaelsobellhospice.co.uk
Website	www.michaelsobellhospice.co.uk

Activities

Objects: 1.1 THE OBJECTS OF THE CHARITY ARE THE RELIEF OF SICKNESS AND SUFFERING OF RESIDENTS OF THE LONDON BOROUGH OF HILLINGDON AND THE SURROUNDING AREAS AND THE PROVISION OF ASSOCIATED CARE AND SUPPORT TO THEIR CARERS, DEPENDANTS AND FAMILIES, INCLUDING BUT NOT LIMITED TO: (1) PROVIDING FINANCIAL AND OTHER SUPPORT TO ORGANISATIONS PROVIDING PALLIATIVE AND END OF LIFE CARE; (2) ADVANCING THE EDUCATION OF MEMBERS OF THE COMMUNITY ON THE WORK OF SUCH ORGANISATIONS TO RAISE AWARENESS OF PALLIATIVE AND END OF LIFE CARE; AND (3) SUPPORTING RESEARCH INTO HIGH QUALITY PALLIATIVE AND END OF LIFE CARE AND DISSEMINATING THE RESULTS OF SUCH RESEARCH THROUGH THE COMMUNITY

Activities: The FoMSH supports Michael Sobell House the hospice and centre for palliative care at Mount Vernon Hospital. The unit embraces a philosophy that is compatible with hospice care and is supported by a multidisciplinary team of doctors, nurses, chaplains, social workers, counsellors, physiotherapists, occupational and complementary therapists, housekeepers and administration staff.

Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** The Advancement Of Health Or Saving Of Lives
- **Who:** Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** NORTHWOOD
- Bedford
- Buckinghamshire
- Central Bedfordshire
- Harrow
- Hertfordshire
- Hillingdon
- Hounslow
- Luton

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£1,202,475	£1,260,148	£440,717	0
2024-03-31	£1,318,624	£1,610,409	£495,100	13
2023-03-31	£1,015,359	£1,703,863	£773,385	13
2022-03-31	£1,155,861	£1,778,503	£1,482,230	13
2021-03-31	£1,919,590	£1,180,878	£2,067,018	11

Trustees

Name	Role	Appointed
Michael Breen	Chair	2018-12-05
Andrew Mark Bonser		2025-09-23
Ashish Devani		2024-06-18
Carmel Mary Gordon-Dark		2024-06-18
Charles Gloor		2024-06-18
Laura Ann Churchill		2025-09-23
MICHAEL EDWARDS		2023-04-18
Marie Claire Wadsworth		2025-09-23
Pravinchandra Kanji Mepa Shah		2025-09-23
Sarah Francis Scannell		2025-09-23
Shreena Raja		2024-06-18

Accounts

The Michael Sobell Hospice Charity

Annual Report for the year ending 31st March 2025



Company no: 03677413

Charity no: 1079638

Contents

1. Chair's letter	3
2. 24/25 in summary	4
2.1 Our year in numbers 2.2 Our Vision, Purpose and Values 2.3 The Harlington Hospice services we support	
3. Trustees' Report for the year ended 31 March 2025	11
a) Structure, governance and management b) Risks c) Our Trustees And Executive team, including delegated responsibilities d) Pay Policy for Senior staff e) Related Parties and relationships with other organisations f) Statement of the Responsibilities of the Trustees, Appointment of Trustees and Trustee induction and training g) Reserves Policy h) Financial review of the year i) Public benefit statement	
4. Independent Auditors Report	21
5. Audited Accounts	25

Introduction from the Chair

The end of 2024 marked the important 5 year milestone of the reopening of Michael Sobell House after a period where there were no specialist inpatient beds for Hillingdon patients.

The merger of the 2 charities (Harlington Hospice and Michael Sobell Hospice Charity) is reaping benefits with the pre-existing strengths of the two organisations really showing in a more stable financial position. We are now truly 1 charity with the combined experiences of our important histories, and committed supporters who operate as a single team focused on meeting the needs of our patients and their loved ones.

We are proud that working together in 2024 we were able to support the hospice to expand the number of people we support in our inpatient unit opening 4 more beds for patients who need a longer stay. Since reopening this means we have now doubled the hospice beds available for Hillingdon patients.

At the end of the 2024/25 financial year we said goodbye to a number of Trustees who have played critical roles shepherding the hospice through the last years of substantial change. We thank them and wish them all the best knowing they can look back proud of the impact they made. We also said goodbye to our longstanding Chief Executive, Steve Curry whose strategic vision and commitment to do better for our residents will have an ongoing influence on the hospice. We are pleased he is staying on part time to support key areas of development and enjoying his days off without the pressures of the CEO role.

Michael Sobell hospice Charity has a clearly delineated role within the structure of the merged 2 charities

- To provide financial support for the care provider (in this case Harlington Hospice as the registered provider)
- To provide education and raise awareness about palliative care
- To support research

The Harlington Hospice Annual Report provides extensive detail on the high quality care provided by the team and as such the MSHC report here provides detail on the 3 key enabling objectives.

Across Harlington Hospice and Michael Sobell Hospice Charity our greatest asset is the people across our community who support us with such commitment. Whether this is through making items for us to sell, volunteering, donating money every time they visit the hospice, donating to our shops or undertaking quite terrifying sponsored events, we could not provide the care we do without their support. We appreciate all you do for us.

Michael Breen
Chair

24/25 at Michael Sobell Hospice Charity.

In February 2024 the Board held an away day to shape our plans for the next 3-5 years. This session confirmed to all present that when we have achieved positively – either for individual patients or for our population - it has been when we genuinely delivered on **our values**:

Collaborative

We're inclusive and diverse. And never overlook the value of other views and perspectives in creating more individualised care. We share our own, and learn from, other's best practice.

Responsive

We're embedded in our local community and exist to respond to their needs. We go above and beyond to find the right answers for whoever needs our help.

Thoughtful

We think not only about the most effective medical practice, but also about what is helpful for our patients.

Courageous

We're there at people's hardest moments in life. And we're a pillar of strength for them when they need us.

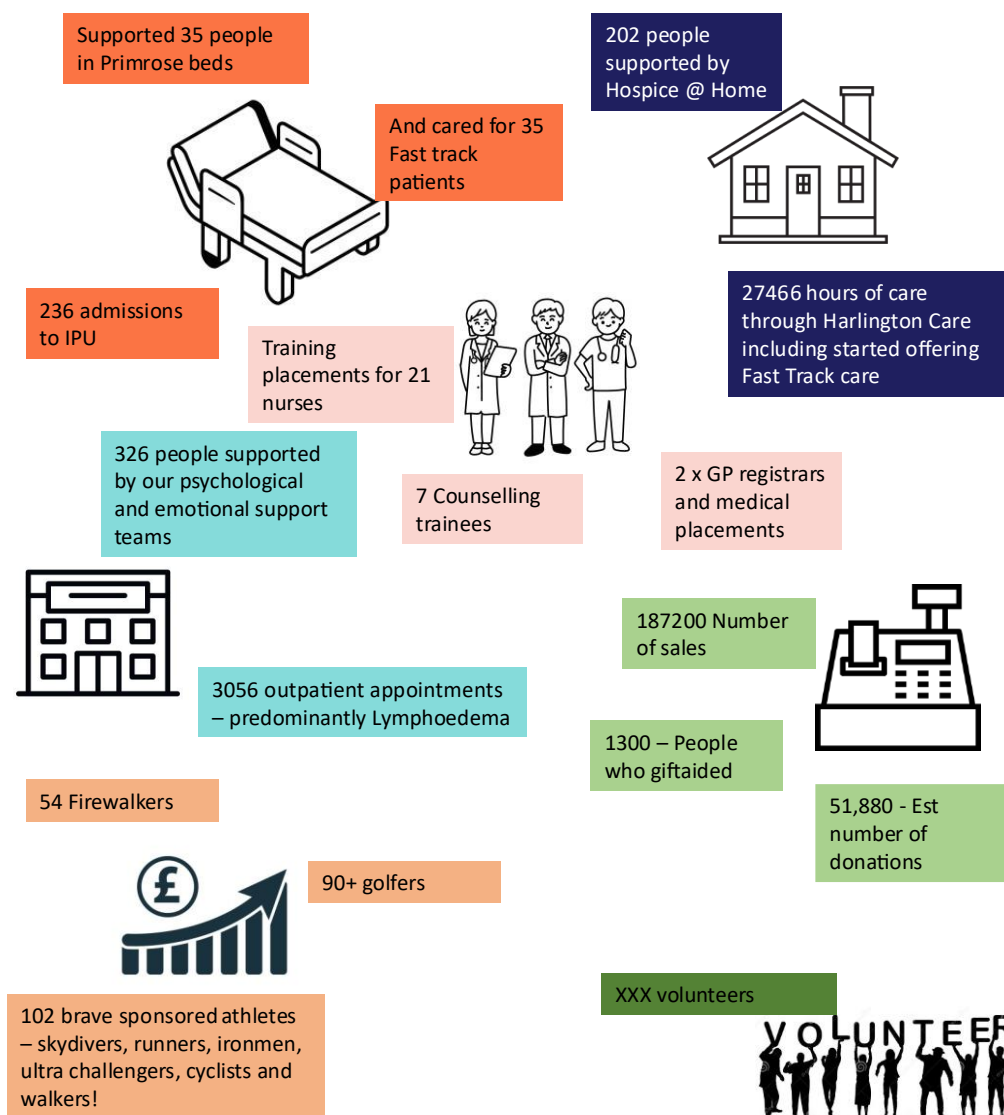
In living these values we are able to deliver **our purpose**:

"To support those in our community living with serious or terminal illness to live each of their days in their own way, to the fullest."

In turn this makes **our vision** a reality:

"Where everyone living with serious or terminal illness is treated as an individual and supported to live with their illness in a positive way."

MSHC supported the merged organisation to deliver: Our year in numbers



We exist to enable Harlington Hospice to support local people

The services provided by Harlington Hospice are accessible to any adult nearing the end-of-life, in receipt of palliative care, living with dementia or another serious or terminal illness, or who is a carer providing unpaid support to a friend or family member with one or more of those conditions.

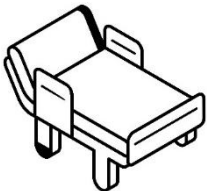
Additionally, HH provides bereavement therapy services for children and young people from four to 17 years old and a bereavement counselling service for adults.

HH services are mainly provided to adults and young people who live in the London Borough of Hillingdon or are registered with a GP in the borough. Where there is capacity, we also support patients and families from adjacent boroughs in North West London and Hertfordshire.

In addition to Hillingdon provision, a domiciliary care and respite (replacement) care service is also available to family carers in the London Boroughs of Hounslow and Ealing.

HH's support can be long term over a number of years such as our lymphoedema service or for a few nights when it really counts. HH provides respite and support symptom management. Increasingly we are seeing patients who stay with us returning home whilst knowing that our support remains there if their needs change.

Harlington Hospice services supported by MSHC

	Staying at the hospice This team provides responsive and compassionate palliative and end-of-life care to people with complex symptoms and who require emotional support, with the aim of discharging them back home. They also care for people in their last days and hours of life. Hospice Beds for Hillingdon <table><tr><th>Before closure (pre 2019)</th><th>Re-opened (2021)</th><th>2024</th></tr><tr><td>7 beds</td><td>10 beds</td><td>14 beds</td></tr></table>	Before closure (pre 2019)	Re-opened (2021)	2024	7 beds	10 beds	14 beds
Before closure (pre 2019)	Re-opened (2021)	2024					
7 beds	10 beds	14 beds					
	Care at home Through our Hospice at Home team of Registered Nurses and specialist trained Healthcare Assistants, we care for people in their own home. All support is tailored to each individual's needs and those of their family members. Our regulated social care support service, known as Harlington Care, provides a comprehensive domiciliary care service in the home, which includes more advanced care tasks for people with complex health and social care needs including carer respite across 3 boroughs.						



Clinic based care

Throughout the year the **Wellbeing team** ran Creative Art sessions, as well as Exercise and Relaxation groups, with the option of one-to-one support if required. These sessions are run twice a week and continue to be popular with our patients.

Lymphoedema is a long-term (chronic) condition that causes swelling in the body's tissues and can affect any part of the body, but usually develops in the arms or legs. We also treat patients with Lipedema. These conditions can be very painful and affect daily life.

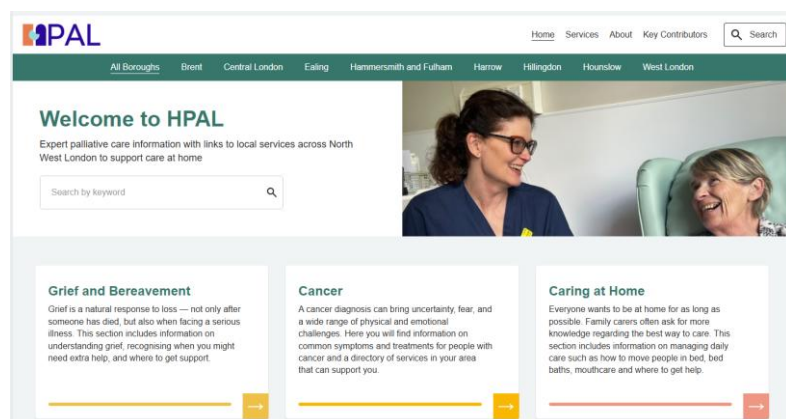
Our **Adult Psychological Support Service** includes a Palliative Psychotherapy team, which has supported adults living with a serious or terminal illness, and those close to them, since January 2021.

The **Child and Adolescent Bereavement team** continued its work exploring the challenges of how neurodiverse children and young people cope with bereavement. It has expanded its commitment to providing bereavement support for neurodiverse children and their carers, in order to develop new networks and neuro-affirmative resources for parents with neurodiverse children, in order to help them to better understand and manage change and their grief.

A key objective of MSHC is to support Education, training and research

The hospice has a key role in supporting education and training as the trusted local experts in palliative care. Our first conference was a success with excellent feedback.

Harlington Hospice working with Dr Poppy Freeman has developed and championed the invaluable HPAL portal with up to date end of life information for patients and clinicians. In 2024 Mid Essex ICB recognised the value of this resource and commissioned a version for their community;



We support education for carers via the **Caring with Confidence programme** – recognising that whilst professional care is critical the heavy burden of care often falls to informal carers especially where a loved one has dementia.

We delivered a four-session **End-of-life psychoeducational course** for carers. Following a review of last year's programme, a fourth session was added. All sessions had a training and psychotherapeutic support element and topics covered were:

- Understanding palliative care:

- Caring for a loved one in the home at the end-of-life:
- Dealing with Death:
- Complementary therapies at the end-of-life:

The hospice continues to act as a training hub for GPs, Medical Students, Nursing placements, Counselling trainees and many more people seeking work experience. We are grateful for the input of all trainees who have supported care at the hospice.

Student nurse Placements: Staff on IPU have been amazing, the support, care and love I received I will never forget and always be amazed. Lovely supportive staff thank you for all your help.

In partnership with local and regional stakeholders and colleagues, Harlington Hospice held our first Palliative Care Conference in May 2024. This was attended by GPs, Paramedics, Care Home Staff, District Nurses, Hospital and Palliative Care Team

The hospice had speakers covering topics including:

The future of Palliative Care Nursing; Supporting Family Carers: Pain; Nausea, Breathlessness – Top Tips; Palliative care in A&E – How Not To Admit A Patient; Children Facing Loss; The Challenge of Palliative Care At Home; Tree of Feelings: Patient Experiences in the Hospice; Assisted Dying – The Future and the Impact; Managing Anxiety/CBT and Relaxation Techniques

• **What we achieved**

- Attended by 100 people – mostly clinicians.
- Resoundingly positive feedback from attendees that we have agreed to develop this into an annual event.



Attended by 15 hospice team members providing development opportunities internally as well as for the wider system.

Income Generation

After the NHS the main source of funding for hospice care in Hillingdon is the MHSC.

We rely on the support of our local community to fund our services – by making donations and grants, taking part in events, spending in our shops and remembering us in their Wills.

In 2024 we welcomed volunteers into the fundraising team who have been instrumental in enabling good contact with those interested in supporting us. Thank you.

We want to thank the organisations from whom the hospice have received generous grants including:

- J&J Harris Trust
- Roger and Jean Jefcoate
- Ardeola Trust

Many people go above and beyond setting up and running events for MSHC. We would like to thank our supporters for their dedication and generosity. Major successes in the year

As a founding member of the Hospice Lottery, we continued to benefit from this partnership which, since it launched in 1997 had donated over £16 million to the Charity.

We have benefited also from support from Corporate Partners and would like to thank the following for their highly valued contributions across Harlington Hospice and MSHC:

- | | |
|--|--|
| • CJ M Plumbing (Retail) | • OSMO |
| • Partridges (Auction House) | • Paul Jennings |
| • Coca Cola | • Aqua |
| • John Lewis | • Natilik |
| • Waitrose Ruislip | • ProCare |
| • Waitrose Northwood | • ASNU |
| • Wenzels | • TA Ellement |
| • The Bank – Joe Bhatt | • PHD Modular Access Services Ltd |
| • Burberry Heathrow | • Co-Op Harefield |
| • Rackspace | • Pure Care (Avery Care Home) |
| • Jacobs Engineering | • Russel Field |
| • Amadeus Heathrow | • James Estate Agents |
| • Chaucer – Book Auctions | • House of Holland Shooting School |
| • Robsons Estate Agent | • James Maloney – Merchandise
Supporter |
| • Media Powerhouse | • Complete Golfers |
| • C&G Scaffolding | • West Herts Golf Club |
| • Bird & Lovibond | • Sandy Lodge Golf Club |
| • Sherwood Technology | • Moor Park Golf Club |
| • Liz Ears (Opticians) | • Aspley Guise and Woburn Sands Golf
Club |
| • Buckinghamshire Building Contractors | |
| • Andrew Berg | |

- Batchworth Golf Club
- Mahi Restaurant
- Brita
- The Woodman Pinner
- The Woodman, Ruislip
- The White Hart, Harlington
- James Lakeland, Pinner
- Cameron Estate agent
- JJ Rhatigan
- Bishops Wood BMI Hospital
- BACCES – British Airways Cabin Crew Society
- Jacobs Engineering
- The Chimes Shopping Centre

2) Trustees Report

Structure, Governance and Management

The organisation is a charitable company limited by guarantee, incorporated on 7 November 1998, revised in October 2018 and December 2022.

The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

All Trustees give their time voluntarily and receive no benefits from the Charity. No expenses were claimed by Trustees.

During year to 31 March 2025, committees to the Board were the:

- Finance, Building and Estates Committee
- Quality Assurance & Governance Committee
- Workforce Committee

A trustee also sits on the Safeguarding Steering Group which feeds to both the Quality Assurance and Governance Committee and the board.

Trustees and Directors

Michael Breen (Chair)

Carol Coventry (retired 31.03.2025)

Michael Edwards

Caroline Morison (retired 31.03.2025)

John McDonnell (retired 16.04.2024)

John Sandercock (retired 16.01.2025)

New Trustees appointed, 16.4.24

Ashish (Ash) Devani

Shreena Raja

Jane Ellis (resigned 24.3.25)

Charles Gloor

Carmel Gordon-Dark

New Trustees appointed 23.9.25

Andrew Bonser

Laura Churchill

Sarah Scannell

Pravin Shah

Marie Wadsworth

Key senior management personnel

Chief Executive: Steve Curry (Job Share)

Chief Executive: Jane Wheeler (Job Share) from 04.11.2024

Director of Finance, Performance and Resources: Vanessa Harrison (from 13.11.2023 to 20.01.2025)

Director of Clinical Services: Sara Ryan

Medical Director: Dr Ros Taylor

Staff and delegated responsibilities

The Board of Trustees has delegated operational management of MSHC to the Chief Executive. MSHC does not employ any staff. All staff are employed by Harlington Hospice and work across the 2 charities as needed to deliver objectives.

The process for recruiting staff is set out in the Recruitment Policy and Procedure. Staff employment terms and conditions are included in Harlington Hospice's Employee Handbook, which is shared with all staff.

Pay policy for senior staff

The directors are The Charity's Trustees. The senior management team comprise the key management personnel of The Charity in charge of directing and controlling, running and operating The Charity on a day to day basis (see Organisation note).

All directors give their time freely and no director received remuneration in the year. No expenses were claimed or paid to Directors in 2024/25.

The pay of the senior staff is reviewed annually and benchmarked against pay levels in other comparable charities, the voluntary sector and similar roles.

Principal risks and uncertainties

Over the past year, the Trustees have actively managed the charity's risks. Senior charity staff follow a robust process to identify and evaluate risks, and to put mitigation strategies in place. The Sub-Committees review the risks relating to their area of operations, and the highest rated risks, and the strategic risks are referred to the Board for review and discussion.

The most significant risks - at the date of this report are:

1. Fundraising income

The risk relating to income generation, and fundraising income specifically is rated as a significant risk to the stability of the Charity and its ability to continue to provide the current range of services.

If fundraising income is inconsistent or unpredictable, the funding of patient services may be affected.

Mitigations in place are:

- The creation of a mixed fixed and variable cost fundraising model maximising digital resources and full organisation supporting to increase fundraising income.
- The creation of a strong Charity retail arm developing this income stream to grow

alongside fundraising income. Investment in communications and marketing to raise the charity's profile.

- Rigorous monitoring of cashflow and results to allow steps to be taken if income disappoints.

2. Increases in costs due to inflation

The risk relating to higher costs could jeopardise service delivery. Inflation has a particular impact on income generation and within this our retail income. Growing energy prices are also a cause of concern. Mitigations are limited, as inflationary growth is outside our control.

Mitigations in place are:

- Monitoring salary costs across the charity sector to ensure the Charity remains competitive.
- Negotiating other costs to minimise increases.
- Introduction of an efficiency plan

3. Risk to MSHC in the unlikely need to wind up the Charity

The Charity would have the need to terminate leases for shop premises and to redeploy or give notice to staff currently employed by Harlington Hospice but working for both Charities. This is an extremely low risk given the positive developments and funding across the hospice.

Mitigations in place are:

- Accurate and realistic budget setting to minimize risk of non-viability of charity
- Leases with clear break points
- Appropriate mix of substantive and bank staff, as well as support from volunteers

Financial review

MSHC is a key funder for the hospice care provided by the wider Harlington Hospice Group. At the beginning of 24/25 the Group Board agreed a budget with a income target of £5.9m of which MSHC were expected to raise £1m of this. During the year MSHC raised £1.2m which has helped significantly reduced the planned deficit for Harlington Hospice Group of £513,000 to £140,000. It is a reflection of the hard work of the entire team that we are now reporting a more positive outcome.

This means not only have we stabilised what could have been a worsening position, but we have reversed the direction of travel. As many hospices' financial positions worsen we have made substantial strides in recovery which has meant we have agreed a balanced Group budget for 25/26. This more stable position has also meant that we are able to prudently start to invest in key service areas which will further consolidate our financial stability either through fundraising income, or to enable future growth.

The reshaping of the fundraising team during February 2024 has seen a step change in productivity and effectiveness – a much reduced spend on fundraising is now delivering

much greater return. Income has seen a small reduction of 9% year on year however expenditure has reduced by 32%. This has enabled the commitment to fund hospice services to be maintained with a significant reduction on using reserves to achieve this.

Income

Total income for the year ended 31 March 2025 was £1,202,475 (2024:£1,318,624)

	2024/25	2023/24	
Income	£	£	
Donation	633,334	418,045	51%
Legacies	268,445	462,405	-42%
Trading activities	275,398	409,246	-33%
Investments	5,298	15,788	-66%
Other income	20,000	13,140	52%
Total income	1,202,475	1,318,624	-9%

Expenditure

Total expenditure was 2025: £1,260,148 (2024: £1,610,409) a decrease of £350,261.

	2024-25	2023/24	
Expenditure	£	£	
Michael Sobell House Inpatient Service	903,250	1,074,015	-16%
Fundraising and trading	365,898	536,394	-32%
Total expenditure	1,260,148	1,610,409	-21%

	2024/25	2023/24
Surplus / deficit	£	£
Total income	1,202,475	1,318,624
Total expenditure	1,260,148	1,610,409
Surplus	-57,673	-291,785

Reserves

	2024/25	2023/24
	£	£
Restricted reserves	22,181	27,523
Designated reserves	6,641	13,282
General reserves	411,895	454,295

Reserves policy

Following the merger and staff employment moving to Harlington Hospice Association all employment risks were removed from Michael Sobell Hospice Charity. Therefore the need for an operational reserve was reduced significantly.

The only key risk requiring a reserve is a more general one to cover service wind down arising from the risk to in-year fundraising and retail operations.

The Board of Trustees may in addition decide on a further, discretionary amount to be included in the Reserve for a specific purpose, such as long-term capacity building or a special project. This has not happened in recent years.

The Operating Reserve needed for the financial year 2025-26, based on the factors above, is £250,000 to manage the wind up of retail shops. As general reserves at 31 March 2025 were above this level at £411,895 (2024: £454,295) the funding is comfortably above the level required.

Going concern

As outlined above the financial operational risks of MSHC are low and the level of reserve are sufficient to manage the risk. This has enabled the Board of Trustees to confirm the going concern of the charity.

	2025/26 £	2024/25 £
Total required operating reserve	250,000	265,000
Projected free reserves	411,895	454,295

Fundraising and Communications

It should be noted that:

The Charity does not work with or use any external professional fundraisers, with the exception of the Hospice Lottery Partnership who canvass on our behalf.

MSHC is registered with the Fundraising Regulator and is fully compliant with its requirements and code of practice.

The Trustees are not aware of any complaints made in relation to our fundraising activities during the year ending 31st March 2025.

Ensuring that our supporter's data is safeguarded and used only in an appropriate manner is of paramount importance, in line with GDPR regulations. Our privacy statement can be found in full on our website here: <https://www.harlingtonhospice.org/privacy-policy-users-of-services-volunteers-supporters/>.

This year, Harlington Hospice and Michael Sobell House Charity together gained £213,571 income from membership of the Hospice Lottery Partnership

Statement of responsibilities of the Trustees:

The Trustees (who are also directors of MSHC for the purposes of company law) are responsible for preparing the Trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant audit information of which the charitable company's auditor is unaware.
- The Trustees have taken all steps that they ought to have taken to make themselves

aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the Charity guarantee to contribute an amount not exceeding £10 to the assets of the Charity in the event of winding up. The total number of such guarantees at 31 March 2025 was 11 (2024:6).

The Trustees are members of the Charity, but this entitles them only to voting rights. The Trustees have no beneficial interest in the Charity.

Auditor

Sayer Vincent LLP was re-appointed as the charitable company's auditor during the year and has expressed its willingness to continue in that capacity.

The Trustees' annual report has been approved by the Trustees and signed on their behalf by,

M J Breen

Chairman

16 December 2025

Registered office

The Michael Sobell Hospice Charity
Mount Vernon Hospital
Rickmansworth Road
Northwood
Middlesex
HA6 2RN

Auditors

Sayer Vincent LLP
110 Golden
Lane
London
EC1Y 0TG

Bankers

Barclays Bank Plc
15-17 Bridge Street
Pinner
HA5 3HU

CAF Bank Limited

Kings Hill
Kent
West Malling
ME19 4TA

Solicitors

Tozers LLP
Broadwalk House
Southernhay West
Exeter
Devon
EX1 1UA

Keelys Solicitors
28 Dam Street
Lichfield
Staffordshire
WS13 6AA

Public Benefit Statement

The Board of Trustees is aware of the Charity Commission's guidance in relation to public benefit. All of the organisation's charitable activities fall within its objects and provide considerable public benefit as outlined in this report.

Our Charity's purposes as set out in the objects contained in the company's Articles of Association and are:

The relief of sickness and suffering of residents of the London Borough of Hillingdon and the surrounding areas and the provision of associated care and support to their carer's, dependants and families, including but not limited to:

- (1) providing financial and other support to organisations providing palliative and end of life care;
- (2) advancing the education of members of the community on the work of such organisations to raise awareness of palliative and end of life care;
- (3) supporting research into high quality palliative and end of life care and disseminating the results of such research through the community.

Michael Sobell House has been providing care for over 45 years to people in its catchment area, since 2023 the services at Michael Sobell House are provided by Harlington Hospice.

The Michael Sobell Hospice Charity fundraises to provide a range of support for the clinical services at Michael Sobell House, providing relief and palliative care to patients, former patients and their families.

Michael Sobell House is the inpatient unit and centre for palliative care located at Mount Vernon Hospital. The Hospice team provides inpatient, day care and home care services and is a centre of excellence for specialist services, enhancing without discrimination the care of patients with life limiting illnesses and support for their families and carers.

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public benefit: running a Charity (PB2)'. The Charity relies on a number of income streams including grants, retail outlets, fundraising events and activities. In addition, we rely on donations, gifts in memory, regular giving, corporate support, and legacies. We endeavour, through a wide range of communication methods, to encourage our local community to take part in our activities and to attend our events to support our work. The Trustees have considered this matter and concluded that:

- 1) the aims of the organisation continue to be charitable;
- 2) the aims and the work done give identifiable benefits to the charitable sector and both indirectly and directly to individuals in need;
- 3) the benefits are for the public, are not unreasonably restricted in any way and certainly not by ability to pay; and
- 4) there is no detriment or harm arising from the aims or activities.

The Trustees have complied with their duty according to Section 17(5) of the Charities Act 2011.

M J Breen

Chairman

16 December 2025

Independent Auditors Report

Independent auditor's report to the members of The Michael Sobell Hospice Charity.

Opinion

We have audited the financial statements of The Michael Sobell Hospice Charity (the 'charitable company') for the year ended 31 March 2025 which comprise the statement of financial activities, balance sheet, statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- Give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure for the year then ended.
- Have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice.
- Have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on The Michael Sobell Hospice Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other Information

The other information comprises the information included in the trustees' annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for

the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- The information given in the trustees' annual report for the financial year for which the financial statements are prepared is consistent with the financial statements;
- The trustees' annual report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' annual report. We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- Adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- The financial statements are not in agreement with the accounting records and returns; or
- Certain disclosures of trustees' remuneration specified by law are not made; or
- We have not received all the information and explanations we require for our audit; or
- The directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' annual report and from the requirement to prepare a strategic report.

Responsibilities of Trustees

As explained more fully in the statement of trustees' responsibilities set out in the trustees' annual report, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud are set out below.

Capability of the audit in detecting irregularities

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- We enquired of management, which included obtaining and reviewing supporting documentation, concerning the Charity's policies and procedures relating to:
 - Identifying, evaluating, and complying with laws and regulations and whether they were aware of any instances of non-compliance;
 - Detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected, or alleged fraud;
 - The internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations.
- We inspected the minutes of meetings of those charged with governance.
- We obtained an understanding of the legal and regulatory framework that the Charity operates in, focusing on those laws and regulations that had a material effect on the financial statements or that had a fundamental effect on the operations of the Charity from our professional and sector experience.
- We communicated applicable laws and regulations throughout the audit team and remained alert to any indications of non-compliance throughout the audit.
- We reviewed any reports made to regulators.
- We reviewed the financial statement disclosures and tested these to supporting documentation to assess compliance with applicable laws and regulations.
- We performed analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud.

- In addressing the risk of fraud through management override of controls, we tested the appropriateness of journal entries and other adjustments, assessed whether the judgements made in making accounting estimates are indicative of a potential bias and tested significant transactions that are unusual or those outside the normal course of business.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Joanna Pittman (Senior statutory auditor)
19 December 2025
for and on behalf of Sayer Vincent LLP, Statutory Auditor
110 Golden Lane, LONDON, EC1Y 0TG

The Michael Sobell Hospice Charity

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2025

				2025			2024
	Note	Unrestricted £	Restricted £	Total £	Unrestricted £	Restricted £	Total £
Income from:							
Donations and legacies	2	892,375	9,404	901,779	873,880	6,570	880,450
Other trading activities	3	275,398	-	275,398	373,173	36,073	409,246
Investments	4	5,298	-	5,298	15,788	-	15,788
Other income	5	20,000	-	20,000	13,140	-	13,140
Total income		1,193,071	9,404	1,202,475	1,275,981	42,643	1,318,624
Expenditure on:							
Raising funds including charity shops	6	356,899	-	356,899	536,394	-	536,394
Charitable activities	7	888,504	14,746	903,249	1,048,537	25,478	1,074,015
Total expenditure		1,245,403	14,746	1,260,148	1,584,931	25,478	1,610,409
Net income / (expenditure)		(52,332)	(5,342)	(57,673)	(308,950)	17,165	(291,785)
Net gains / (losses) on investments	11	3,290	-	3,290	13,500	-	13,500
Net (outgoing) / incoming resources before transfers		(49,042)	(5,342)	(54,383)	(295,450)	17,165	(278,285)
Gross transfers between funds		-	-	-	50	(50)	-
Net movement in funds		(49,042)	(5,342)	(54,383)	(295,400)	17,115	(278,285)
Reconciliation of funds:							
Total funds brought forward		467,577	27,523	495,100	762,977	10,408	773,385
Total funds carried forward		418,535	22,181	440,717	467,577	27,523	495,100

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 20 to the financial statements.

The Michael Sobell Hospice Charity

Balance sheet

Company number 03677413

As at 31 March 2025

	Note	£	2025 £	2024 £
Fixed assets:				
Tangible assets	13	6,641	13,282	
Investments	14	<u>214,550</u>	<u>220,116</u>	
			221,191	233,398
Current assets:				
Debtors	15	179,624	115,977	
Investments	16	-	1,013	
Cash at bank and in hand		<u>384,202</u>	<u>506,382</u>	
			563,826	623,372
Liabilities:				
Creditors: amounts falling due within one year	17		<u>(344,300)</u>	<u>(361,670)</u>
Net current assets			219,526	261,702
Total net assets	21		<u>440,717</u>	<u>495,100</u>
The funds of the charity:				
Restricted income funds	20		22,181	27,523
Unrestricted income funds:				
Designated funds		6,641	13,282	
General funds		<u>411,895</u>	<u>454,295</u>	
Total unrestricted funds			<u>418,536</u>	<u>467,577</u>
Total charity funds			<u>440,717</u>	<u>495,100</u>

These accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 16 December 2025 and signed on their behalf by

Mr MJ Breen
Chairman

The Michael Sobell Hospice Charity

Statement of cashflows

For the year ended 31 March 2025

	Note	£	2025 £	£	2024 £
Cashflows from operating activities					
Cash (absorbed by) / generated from operations	26		(136,334)		(112,259)
Investing activities					
Purchase of tangible fixed assets		-	-	-	-
Proceeds from the sale of investments		-	472,679		
Investment income received		5,298	15,788		
Net cash generated from investing activities			5,298		488,467
Net increase / (decrease) in cash and cash equivalents			(131,036)		376,208
Cash and cash equivalents at beginning of year			506,382		130,174
Cash and cash equivalents at end of year			384,202		506,382

The charity has not provided an analysis of changes in net debt as it does not have any long term financing arrangements.

1 Accounting policies

a) Statutory information

The Michael Sobell Hospice Charity is a charitable company limited by guarantee and is incorporated in England and Wales. On 22nd December 2022, Harlington Hospice Association became the sole member of Michael Sobell Hospice Charity Ltd.

The registered office address is Michael Sobell Hospice, Mount Vernon Hospital, Rickmansworth Road, Northwood, Middlesex, HA6 2RN.

b) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP FRS 102), The Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

In applying the financial reporting framework, the trustees have made a number of subjective judgements, for example in respect of significant accounting estimates. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The nature of the estimation means the actual outcomes could differ from those estimates. Any significant estimates and judgements affecting these financial statements are detailed within the relevant accounting policy below.

c) Public benefit entity

The charity meets the definition of a public benefit entity under FRS 102.

d) Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The successful partnership with Harlington Hospice Association Limited has delivered planned synergies and benefits and strengthened the financial position of the charity.

The charity has taken account of the risks identified by the Board and has made provision through its reserves calculation to ensure that these risks can be managed. The Finance Sub-Committee regularly monitors cashflow and projected income and expenditure to budget.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

e) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

1 Accounting policies (continued)

f) Donations of gifts, services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item or received the service, any conditions associated with the donation have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), volunteer time is not recognised so refer to the trustees' annual report for more information about their contribution.

On receipt, donated gifts, professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

g) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

h) Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes. The trustees have decided to report all The Michael Sobell Hospice Charity tangible fixed assets as designated funds.

i) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Costs of raising funds relate to the costs incurred by the charity by its Charity Shops and in inducing third parties to make voluntary contributions to it, as well as the cost of any activities with a fundraising purpose;

Expenditure on charitable activities includes the costs of delivering services undertaken to further the purposes of the charity and their associated support costs; and

Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

j) Allocation of support costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration of each activity, comprising the salary and overhead costs of the central function, is apportioned on the following basis which are an estimate, based on staff time, of the amount attributable to each activity.

Where information about the aims, objectives and projects of the charity is provided to potential beneficiaries, the costs associated with this publicity are allocated to charitable expenditure.

All support costs incurred by Michael Sobell Hospice Charity Ltd are allocated using the following percentages:

50% to Fundraising;

20% to Trading; and

30% to Charitable activities.

All governance costs incurred by Michael Sobell Hospice Charity Ltd are allocated in full to charitable activities. These costs are associated with constitutional and statutory requirements and include any costs associated with the strategic management of the charity's activities.

The Michael Sobell Hospice Charity Ltd is not registered for VAT so all expenses shown in the statement of financial activities and notes to the accounts are shown gross (i.e. inclusive of VAT).

Notes to the financial statements

For the year ended 31 March 2025

1 Accounting policies (continued)

k) Operating leases

Rental charges are charged on a straight line basis over the term of the lease.

l) Tangible fixed assets

Items of equipment are capitalised where the purchase price exceeds £1,000 and the asset is expected to be productive for more than 12 months. Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities. Assets are reviewed for impairment if circumstances indicate their carrying value may exceed their net realisable value and value in use. Major components are treated as a separate asset where they have significantly different patterns of consumption of economic benefits and are depreciated separately over its useful life.

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Fixtures & Fittings	2-5 years
Motor Vehicles	5 years

m) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

n) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

o) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

p) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1 Accounting policies (continued)

q) Pension schemes

The charity offers a qualifying defined contribution scheme to all staff. In addition, the charity offers the NHS pension scheme to qualifying staff.

National Health Service Superannuation Scheme

This is a statutory superannuation scheme as defined in Section 6.12 (1) Income and Corporation taxes Act 1988 which has no invested funds. Contribution by employers (currently 14.38%) and members (variable rates) are accounted for to the Treasury and benefits are paid from the consolidated fund. This scheme is only open to staff who have been members of the NHS scheme in previous employment under the dispensation rules. The accounting charge represents the employer's contributions for the period. Harlington Hospice Association has no liability or potential liability for accrued unfunded obligations relating to this pension fund.

Group Personal Pension Scheme

In addition to the NHS Pension Scheme, the Hospice operates a Group Personal Pension Plan available to all staff. This plan is a defined contribution scheme administered and invested with Scottish Widows. It is a money purchase plan and all eligible employees who are not members of the NHS superannuation scheme are automatically enrolled on starting employment with the charity. Employee contributions are 5% with an employer contribution of 3%. Employees may contribute more to the plan.

Pension Schemes and Employees

From 1 May 2023 all staff working within Michael Sobell Hospice Charity were TUPE'd to Harlington Hospice following the merger of the two organisations. The pension scheme operated by Michael Sobell Hospice Charity through The People's Pension remains in operation and those staff members in the Scheme continue to have their pension contributions paid into it by Harlington Hospice.

Notes to the financial statements

For the year ended 31 March 2025

2 Donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Donations and gifts	563,430	9,404	572,834	406,475	1,320	407,795
Legacies	268,445	-	268,445	462,405	-	462,405
Grant income	60,500	-	60,500	5,000	5,250	10,250
	892,375	9,404	901,779	873,880	6,570	880,450

3 Other trading activities

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Fundraising events	58,316	-	58,316	149,636	36,073	185,709
Shop income	217,082	-	217,082	223,537	-	223,537
	275,398	-	275,398	373,173	36,073	409,246

4 Investments

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Income from listed investments	102	-	102	13,233	-	13,233
Interest receivable	5,196	-	5,196	2,555	-	2,555
	5,298	-	5,298	15,788	-	15,788

5 Other income

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Sobell Bridge Club and other income	20,000	-	20,000	13,140	-	13,140

Notes to the financial statements

For the year ended 31 March 2025

6 Costs of raising funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Fundraising and publicity						
Staging fundraising events	11,322	-	11,322	12,727	-	12,727
Other fundraising costs	37,719	-	37,719	6,072	-	6,072
Costs incurred by Harlington Hospice	55,342	-	55,342	305,149	-	305,149
Support costs	38,677	-	38,677	29,604	-	29,604
	143,060	-	143,060	353,552	-	353,552
Trading costs						
Operating charity shops	84,628	-	84,628	79,145	-	79,145
Staff costs	113,740	-	113,740	91,904	-	91,904
Support costs	15,471	-	15,471	11,793	-	11,793
	213,839	-	213,839	182,842	-	182,842
Total cost of raising funds	356,899	-	356,899	536,394	-	536,394

7 Charitable activities

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Patient / staff support and counselling	2,044	-	2,044	378	-	378
Grant to Harlington Hospice	863,254	14,746	878,000	1,014,622	25,478	1,040,100
Support and governance costs	23,206	-	23,206	33,537	-	33,537
	888,504	14,746	903,250	1,048,537	25,478	1,074,015

Notes to the financial statements

For the year ended 31 March 2025

8 Support costs

	Governance			Governance		
	Support costs	costs	Total	Support costs	costs	Total
	2025	2025	2025	2024	2024	2024
	£	£	£	£	£	£
Management costs	15,000	-	15,000	37,114	-	37,114
Management employment costs	2,267	-	2,267	22,095	-	22,095
Other governance costs	87	-	87	-	15,774	15,774
	17,354	-	17,354	59,209	15,774	74,983
Analysed between						
Fundraising	6,851	-	6,851	29,604	-	29,604
Trading	2,741	-	2,741	11,842	-	11,842
Charitable activities	7,762	-	7,762	17,763	15,774	33,537
	17,354	-	17,354	59,209	15,774	74,983

Management support costs are reallocated on the basis of staff time per activity.

The allocation percentages noted below show fairly the spread of people and activities between support costs:

50% Fundraising

20% Trading

30% Charitable activities

Governance costs includes auditors' fees, legal, training and other sundry costs.

Audit fees for the year were £15,000 (2024: £15,600).

Notes to the financial statements

For the year ended 31 March 2025

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year, or made any donations. No expenses were reimbursed to trustees.

10 Employees

The average number of employees during the year was:

	2025 number	2024 number
Fundraising and publicity including shops	-	-
Support staff	-	-
	-	-

	2025 £	2024 £
Employment costs		
Wages and salaries	-	13,718
Social security costs	-	1,283
Pension costs	-	283
	-	15,284

The costs above relate to Michael Sobell payroll, and full recharged staff costs from Harlington Hospice are shown in Note 6.

The salary costs of the Key Management Personnel totalled £nil for the year (2024: £nil) which was in respect of nil employees (2024: nil).

No member of staff earned more than £60,000 in the financial year.

All staff employed were transferred to Harlington Hospice Association on 1 May 2023

11 Net gains / (losses) on investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Gains / (losses) on disposal	3,290	13,500
Revaluation of investments	-	-
	3,290	13,500

12 Taxation

The charity is exempt from tax on income and gains falling within section 505 of Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

Notes to the financial statements

For the year ended 31 March 2025

13 Tangible fixed assets

	Fixtures and fittings £	Motor vehicles £	Total £
Cost			
At 1 April 2024	28,785	15,360	44,145
Additions	-	-	-
At 31 March 2025	28,785	15,360	44,145
Depreciation			
At 1 April 2024	15,503	15,360	30,863
Depreciation charged in the year	6,641	-	6,641
At 31 March 2025	22,144	15,360	37,504
NBV			
At 31 March 2025	6,641	-	6,641
At 31 March 2024	13,282	-	13,282

14 Fixed asset investments

	Listed investments £	Unlisted investments £	Total £
Cost or valuation			
At 1 April 2024	14,306	205,810	220,116
Disposals	(5,566)	-	(5,566)
Valuation changes	-	-	-
At 31 March 2025	8,740	205,810	214,550
Carrying amount			
At 31 March 2025	8,740	205,810	214,550
At 31 March 2024	14,306	205,810	220,116

15 Debtors

Amounts falling due within one year	2025 £	2024 £
Trade debtors	156,000	58,556
Other debtors	10,683	38,066
Prepayments	12,941	19,355
	179,624	115,977

16 Current asset investments

	2025	2024
	£	£
Unlisted investments	-	1,013

17 Creditors

Amounts falling due within one year	2025	2024
	£	£
Other taxation and social security	-	-
Trade creditors	293,880	300,120
Other creditors	19,032	11,972
Accruals	31,388	49,578
	344,300	361,670

18 Retirement benefit scheme

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund. From 1 May 2023 all staff working within Michael Sobell House TUPE to Harlington Hospice following the merger of the two organisations. The pension scheme operated by Michael Sobell House remains in operation and those staff members who TUPE across continue to have their pension scheme contributions made to this scheme. Any staff eligible to join the NHS pension scheme have their contributions made via Harlington Hospice scheme membership.

19 Share capital

The company is limited by guarantee.

If the company is wound up, and there is a financial deficit, the members will contribute a sum of £1.

The only member of the company is Harlington Hospice Association Ltd.

Notes to the financial statements

For the year ended 31 March 2025

20 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

Restricted funds	Balance at 1	Movement in funds		Transfers	Balance at 1	Movement in funds		Transfers	Balance at 31
	April 2023	Incoming	Resources		April 2024	Incoming	Resources		March 2025
	£	resources	expended	£	£	resources	expended	£	£
Memory Tree	5,342	-	-	-	5,342	-	(5,342)	-	-
Wishlist campaign	50	-	-	(50)	-	-	-	-	-
Camino fundraiser	-	36,073	(25,478)	-	10,595	-	-	-	10,595
Staff fund	2,817	1,270	-	-	4,087	-	-	-	4,087
Lymphoedema	-	5,000	-	-	5,000	-	-	-	5,000
Other restricted	2,199	300	-	-	2,499	-	-	-	2,499
	10,408	42,643	(25,478)	(50)	27,523	-	(5,342)	-	22,181

The total restricted fund reserve carried forward amounts to £22,181 (2024: £27,523).

Purposes of restricted funds

Donations for the memory tree fund are restricted to the memory tree project.

Camino fundraiser: Are restricted to supporting patients end of life wishes and purchase of cuddle beds.

Staff fund: Are restricted to supporting staff welfare

Lymphoedema: Are restricted to purchasing new Lymphoedema equipment

Other restricted donations comprise donations restricted for items for patient care and support.

21 Analysis of net assets between funds

	Unrestricted	Restricted funds	Designated funds	Total	Unrestricted	Restricted	Designated	Total
	funds				funds	funds	funds	
	2025	2025	2025	2025	2024	2024	2024	2024
	£	£	£	£	£	£	£	£
Fund balances at 31 March 2025								
Represented by:								
Tangible assets	-	-	6,641	6,641	-	-	13,282	13,282
Investments	214,550	-	-	214,550	220,116	-	-	220,116
Net current assets	197,345	22,181	-	219,526	234,179	27,523	-	261,702
	411,895	22,181	6,641	440,717	454,295	27,523	13,282	495,100

22 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2025	2024
	£	£
Within one year	85,500	69,747
Between two and five years	125,672	121,551
Over five years	-	-
	211,172	191,298

23 Related party transactions

During the year, Mr M J Breen (the chairman and trustee of Michael Sobell Hospice Charity) was also a director of the Hospice Lottery Partnership in which the charity has an interest. Income received in the year was £210,000 (2024: £200,000) and expenditure in the year was £1,298 (2024: £1,317) with an amount due to the Hospice Lottery Partnership of £219 at the year end (2024: £141).

Michael Sobell Hospice Charity trustees Carol Coventry, Michael Breen, Vanessa Avlonitis, Michael Edwards, Margaret Roberts, Caroline Morison and John Sandercock are also trustees of Harlington Hospice Association Limited.

From 23 December 2022, Harlington Hospice Association is the sole member of Michael Sobell Hospice Charity and the two charities have merged their operations.

During the year, there were many financial transactions between the two charities, comprising:

- Donations made from MSHC to HHA, in accordance with MSHC's objects, as a contribution towards HHA's running costs for the Michael Sobell House in patient unit; and
- Recharges of costs between the 2 charities, relating to shop operating costs, fundraising costs and staff costs (as of July 2023).

24 Post balance sheet events

The trustees are not aware of any reportable post balance sheet events.

25 Ultimate controlling party

The company's ultimate parent undertaking and controlling party is Harlington Hospice Association Limited, a registered charity (number: 1099332) and company limited by guarantee (number: 04199504). Copies of the consolidated financial statements are available from Companies House/the Charity Commission.

Notes to the financial statements

For the year ended 31 March 2025

26 Cash generated from operations

	2025 £	2024 £
Surplus (deficit) for the year	(54,383)	(278,285)
Adjustments for		
Investment income	(5,298)	(15,788)
Fair value gains and losses on investments	(3,290)	(13,500)
Depreciation of tangible fixed assets	6,641	6,640
Movements in working capital		
Decrease / (increase) in short term investments	1,013	(21)
Decrease / (increase) in debtors	(63,647)	(17,236)
Increase / (decrease) in creditors	(17,370)	205,931
Cash (absorbed by) / generated from operations	(136,334)	(112,259)

Accounts

The Michael Sobell Hospice Charity

Annual Report and Financial Statements

1 April 2023 to 31 March 2024



Registered Office

The Michael Sobell Hospice Charity
Mount Vernon Hospital
Rickmansworth Road
Northwood
Middlesex
HA6 2RN

Auditors

Sayer Vincent LLP
110 Golden Lane
London
EC1Y 0TG

Bankers

Barclays Bank Plc
15-17 Bridge Street
Pinner
HA5 3HU

CAF Bank Limited
Kings Hill
Kent
West Malling
ME19 4TA

Trustees and Directors

Michael Breen (Chair)

Carol Coventry

Michael Edwards

Caroline Morison (appointed 18.04.2023)

New Trustees appointed, 18 June 2024

Ashish (Ash) Devani

Shreena Raja

Jane Ellis

Charles Gloor

Carmel Gordon-Dark

Trustees having served in the year:

Margaret Roberts (resigned 17.10.2023)

Matthew John Fitzpatrick (resigned 5.12.2023)

Vanessa Avlonitis (resigned 29.02.2024)

John McDonnell (resigned 16.04.2024)

John Sandercock (resigned 16.01.2025)

Key senior management personnel

Chief Executive: William (Steve) Curry (Job Share)

Chief Executive: Jane Wheeler (Job Share) from 04.11.2024

Director of Finance, Performance and Resources: Vanessa Harrison (from 13.11.2023 to 20.01.2025)

Director of Clinical Services: Sara Ryan

Medical Director: Dr Ros Taylor

Contents

(1) Chair of Trustees Statement, 2023-2024	6
Inpatient Unit.....	7
Fundraising and Communications.....	10
Retail operations and our amazing Volunteers	11
The Hospice Lottery Partnership.....	11
Trustees	12
(2) Trustees Report for the year ending 31 March 2024.....	13
Objectives and activities.....	13
Volunteers.....	14
Achievements and performance.....	14
(3) Financial Review.....	15
Income generation.....	15
Reserves policy.....	15
Investment policies	16
Investment Policy and Objectives.....	16
Liquidity Risk Policy.....	16
Risks and uncertainties.....	17
Fundraising and communications	18
(4) Looking ahead	18
(5) Structure, governance and management	19
Appointment of Trustees	19
Organisation	19
Trustee induction and training	19
Staff and delegated responsibilities.....	19
Pay policy for senior staff.....	19
Related parties and cooperation with other organisations.....	20
Disclosure of information to auditor.....	20
The Trustees' report was approved by the Board of Trustees.	20
(6) Independent auditor's report to the members of The Michael Sobell Hospice Charity.....	21
Opinion.....	21
Basis for opinion.....	21
Conclusions relating to going concern	21

Other Information	22
Opinions on other matters prescribed by the Companies Act 2006	22
Matters on which we are required to report by exception	22
Responsibilities of Trustees	23
Auditor's responsibilities for the audit of the financial statements	23
Capability of the audit in detecting irregularities.....	24
Use of our report.....	25
Statement of financial activities.....	26
Balance sheet.....	27
Statement of cashflows.....	28
Notes to the financial statements.....	29

(1) Chair of Trustees Statement, 2023-2024

As Chair of Trustees for The Michael Sobell Hospice Charity (henceforth referred to as MSH or the Charity), on behalf of the Board of Trustees, I am pleased to present our Annual Statement for the year April 2023 to March 2024.

Throughout the 2023-24 financial year, the external financial climate in which we have been operating has continued to present challenges for the Charity and its staff and volunteers. However, the year started on a high as, in April 2023, we publicly launched the merger of Harlington Hospice and Michael Sobell Hospice Charity. As notified this time last year, the merger provides significant new opportunities for us by combining the clinical expertise and fundraising strengths of both organisations, and we were delighted to promote our new branding to our stakeholders.

The Michael Sobell name is part of our history and remains important. Harlington Hospice is the organisation registered with the CQC as the provider of all clinical services for Michael Sobell House (Hospice).

The Michael Sobell Hospice Charity is the fundraising charity that supports maintaining the high quality services provided by the Hospice.

Following extensive consultation with staff, trustees, patients and their families and a range of external partners, in November 2023, our Chief Executive, Steve Curry, presented the Hospice's vision for future development. 'End of Life Care for All' details shared aspirations for the improvement of residents' experience of palliative and end of life care through the development of the Hillingdon End of life Hub. The new Integrated Hub will:

- Improve multi-agency coordination of holistic care for patients who are already receiving care
- Support multi-agency inputting into an holistic care planning process
- Promote earlier identification of residents needing palliative and end of life care and reduce delays in them accessing the care and support they need
- Improve our collective responses to acute needs in order to stop unnecessary hospital transfer and admissions.

The hospice is;

- working with General Practitioners via Primary Care Networks, District Nurses, Care Homes, Social Workers and Community Care Connection teams to ensure earlier identification and referral of residents needing palliative and end of life care.
- improving active case management to ensure we anticipate and respond to changing needs expediently and efficiently.
- developing a fully-integrated holistic care planning process that will improve patients' experience of our services, ensure care is bespoke, appropriate and timely and reduce unnecessary hospital admissions.
- taking a more proactive approach to hospital in-reach and community support to ensure patient and their families' wishes are followed.

- working hard to improve equity of access to care for all.
- improving bereavement support to families following a death.

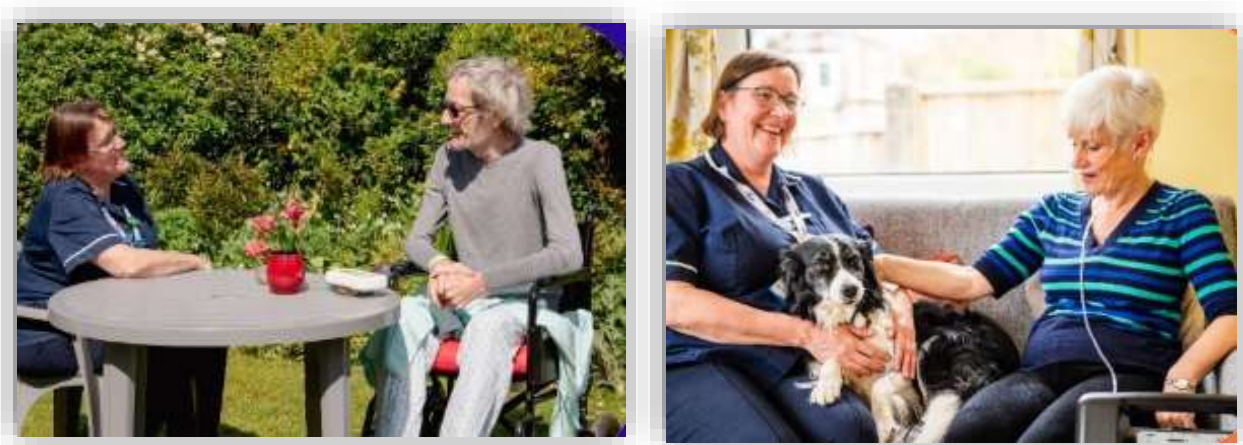
Finally, it would be remiss of me not to share our aspirations for a transformative approach to end of life care. Whilst the Hospice's primary focus is on ensuring excellence across all our services, we also seek to extend hospice care values across primary, acute and continuing health care. The hospice will work more closely with commercial providers of residential and home care to shape their care and to drive up care standards across the market, as well as challenging statutory partners to review and improve their practice wherever appropriate.

On behalf of the Board of Trustees and the Senior Management team, I would like to extend our heartfelt thanks to all of you. We truly could not 'do what we do' without the enduring loyalty and generosity of our supporters, volunteers, funders and staff team.

Inpatient Unit

The Inpatient Unit (IPU) at Michael Sobell House continues to be the only inpatient hospice care service in the London Borough of Hillingdon. Harlington Hospice is the clinical provider in the IPU, supported by funds raised by Michael Sobell Hospice Charity.

The hospice's beds are supported by a full multidisciplinary team comprising of doctors, nurses, healthcare assistants, rehabilitation and complementary therapists, psychotherapeutic and chaplaincy services. This team provides responsive and compassionate palliative and end of life care to people with complex symptoms and who require emotional support; they also care for people in their last days and hours of life. As part of the care provided on the IPU, the multidisciplinary team works hard to ensure that patients and their families are supported to explore their aspirations and, wherever possible, to ensure these are carried out.



The Inpatient Unit has maintained sufficient capacity to enable admissions seven days a week, often admitting patients the same day as we received their referral. In year, the Unit received 272 referrals, of which 240 were accepted to the Inpatient Unit and supported 177 patients with 188 admissions (some patients had multiple admissions). Following an analysis of the situations of those who were referred but not admitted, we found that this was very rarely because we had a waiting list, but usually because: patients were referred very late; were too poorly to transfer; were admitted elsewhere, or; chose to stay where they were.

Patients who receive inpatient care and their loved ones, also benefit from the full range of Harlington Hospice services, in particular the expertise of the psychological and emotional support (PES) team.

a) The Hospice team – supporting patients' wishes

The inpatient unit constantly provides compassionate care, tailored to individual needs and here is one good example: With just a few days' notice, a patient and his wife asked for support to go home to Romania after a stay of 3 months in the Inpatient Unit. Dr Ros Taylor contacted Bucharest Hospice and arranged a private ambulance transfer with two Romanian paramedics and two drivers. They were able to escort the patient to the Hospice in Romania in his home town.

He coped with the challenging 36-hour ambulance journey to Romania via France, Belgium, Germany, Austria and Hungary and arrived at the 'Hospice of Hope' in Bucharest early on Thursday 8 February 2024. Following an assessment that took less than 24 hours, his wish to be at home - and not in a hospital bed - was granted. With healthcare support, he is now home, with his dog, Pedro, and lots of family visiting.

We do hope that he finds ongoing peace and comfort and we are proud of the incredible help and support that both our Medical and Clinical teams were able to provide.



b) The hospice team – education and learning

Our respected Clinical Director, Dr Ros Taylor MBE is committed to improving access to relevant palliative information for those caring for or living with advancing illness. She has ensured that both Michael Sobell House and Harlington Hospice have been at the forefront of developments in terms of learning, education and information provision.

Activities have included:

- Facilitation of monthly **Palliative Care Bites**, a comprehensive, free virtual lunch-time palliative care programme. Sessions were started during the pandemic when face-to-face teaching stopped but have continued and developed since. They have covered a huge range of palliative topics using local and national speakers and have been very well received. Topics are extensive but have included: Breathlessness: assessment and prescribing; Last Days of Life: assessment, identification and communication; Early Recognition for Conversations that Matter; Pain: assessment and prescribing; Carer Identification and Support; Bereavement; Update on Assisted Dying Internationally; Nausea, Vomiting and Bowels: assessment and prescribing

Eleven sessions were delivered in year and are aimed at all staff caring for people towards the end of life, especially those working in primary care such as care home staff, GPs and district nurses. The programme is open to all and has been accessed by hundreds of delegates.

- Led by Harlington Hospice, the **Project ECHO programme** is being delivered with the London Ambulance Service. This has involved the delivery of 11 interactive sessions that help paramedics to become more confident in dealing with end of life scenarios.

Project ECHO (Extension for Community Health Care Outcomes) is a worldwide movement providing online learning and support. It is an innovative tele-mentoring programme designed to create virtual communities of learners and supports knowledge sharing between professionals from across health and social care, and facilitates the exchange of specialist knowledge and best practice. We are excited about its development locally, with support from Hospice UK.

- The hospice has developed an excellent resource **HPAL**, which is our clinical information website: <https://hpal.medindex.co.uk/> HPAL highlights the best resources available relating to palliative and end of life care in an easily-accessible way, for clinicians and patients in North West London. Its development was funded by Harlington for NW London and has subsequently been procured by Mid and South Essex ICB as an example of digital best practice.
- Finally, both Dr Ros Taylor and Jo Fernandes have been invited to present at several **national and international conferences**, including St Christophers in London, India and Italy. This has meant the sharing of local good practice on a

national and international stage, as well as bringing new learning into Hillingdon.

c) The hospice team - fundraising

We all understand how important it is to be close to the people we love during the good times and the bad and no-one knows this more than our Michael Sobell House nurses who support the people staying at our Inpatient Unit and their family and friends. This is why our Palliative Care Nurse Consultant Jo Fernandes, took on a challenging 6-day ride along the Camino Way in Spain to raise the funds for a fabulous piece of equipment known as a 'cuddle bed', which allows family members to have a snuggle with their loved ones safely and in comfort.

She says:

"I am a Palliative Care Nurse Consultant at Michael Sobell House. I am also a horse lover. For many years it has been a privilege to take my horses to visit patients and their families in Hospices, bringing great joy to many.

This understanding of how good horses are for Hospice patients led me to embark upon my exciting equestrian adventure to raise at least £15,000 for this very special piece of equipment for the Inpatient Unit."



Fundraising and Communications

We would like to sincerely thank all our loyal supporters who have donated so generously and everyone, including staff and volunteers, who continue to help the Charity with fundraising and events.

Having downsized within fundraising during the year, our team does remain small, compared to other hospice charities. However, we are now focussing on consolidation, as well as including plans to revisit successful campaigns of previous years.

This year we continued with our hugely successful Annual Plant Sale, Golf Day and well-loved Light Up a Life Ceremony and we are so grateful to our community and committed volunteers without whom these wonderful events just would not happen. We would also like to thank all the incredibly brave and 'energetic' participants who raised considerable funds by taking part in other activities, including the exciting Fire Walk, Royal Parks Half Marathon and sky-diving challenges! We are also pleased to be receiving more enquiries from members of the local community who are keen to arrange their own future events to raise funds for the Hospice.

Retail operations and our amazing Volunteers

The collaborative arrangement between Michael Sobell House, Harlington Hospice and Age UK Hillingdon, Harrow and Brent continues. The collection of nine shops, the online sales, warehouse, book stalls and auction services not only help raise incredible funds to support the Charity, but also provide management support and the sharing of resources.

The warehouse continues to grow; not only in its services including collections and charity support, but also with volunteer support. Volunteers also provide us with their skills and expertise in identifying valuable goods and Portable Appliance Testing (PAT), which allows the sale of electrical items online and in the shops. Our e-bay sales continue to be an important source of income for the Charity and is efficiently managed by our part-time Manager and members of the volunteer team.

A special thank you goes to our intrepid band of dedicated bookstall volunteers, who have remained incredible Ambassadors for Michael Sobell with their fundraising initiatives since 2014. In addition to organising book auctions, this amazing team continue to brave the elements with their weekly outdoor bookstall and other community events to raise funds in support of the Hospice. Their generosity in giving considerable time, hard work and commitment to the Charity is immeasurable!

The shop managers rose to the challenge of meeting increased targets and worked hard with their dedicated volunteers to raise vital funds.

Retail is incredibly lucky to have circa 150 dedicated volunteers and staff who are passionate about their work and supportive of the Charity – our thanks go to every member of this important team.

The Hospice Lottery Partnership

The successful Hospice Lottery Partnership (HLP) continued, with a current membership of five hospices and hospital charities. This alliance generated a vital source of income for us that enables us to better support patients, their families and friends. Over the last year, the contributions received by MSHC totalled £200,000. Our sincere thanks go to everyone who is a member of HLP, those who donate monthly

and those who purchase weekly HLP lottery tickets. We are certainly grateful for your ongoing generosity.

Trustees

I would like to extend my thanks to all those Trustees who served within the Charity during the year. Your help, advice, support and direction has been immeasurable and I am extremely grateful for the skills, knowledge and experience that you bring to your roles, and for your time so freely given.

We were pleased to welcome to the Board -Caroline Morison in April 2023 and in June 2024, Ash Devani, Charles Gloor, Shreena Raja, Jane Ellis and Carmel Gordon-Dark joined as Trustees.

I would also like to give a special mention and sincere thanks to those Trustees who resigned from the Board during the year: Maggie Roberts, Sean Fitzpatrick, Vanessa Avlonitis and John McDonnell. Everyone in the Charity is extremely grateful to them for their incredible commitment and support during their time in office and they will certainly be missed.

Special thanks

On behalf of the Board of Trustees, the Charity and its staff and volunteers, I would also like to take this opportunity to formally convey our sincere thanks to the North West London Integrated Care Board (ICB), Hillingdon Hospital NHS Trust, and all the Mount Vernon Hospital site team and departments for their continuing support.

I remain honoured to continue as Chair of The Michael Sobell Hospice Charity, as well as being a Trustee and now Chair of Harlington Hospice Board. On behalf of all the Trustees and the Senior Management team I would like to close with another huge thank you to everyone who helps us in our continuing mission to provide the highest standards of vital care services within our local community and beyond.

Mr Michael J Breen
Chair of Trustees

Date:

(2) Trustees Report for the year ending 31 March 2024

The Trustees present their annual report and financial statements for the year ending 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Our Charity's purposes as set out in the objects contained in the company's Articles of Association and are:

The relief of sickness and suffering of residents of the London Borough of Hillingdon and the surrounding areas and the provision of associated care and support to their carer's, dependants and families, including but not limited to:

- (1) providing financial and other support to organisations providing palliative and end of life care;
- (2) advancing the education of members of the community on the work of such organisations to raise awareness of palliative and end of life care;
- (3) supporting research into high quality palliative and end of life care and disseminating the results of such research through the community.

Michael Sobell House has been providing care for over 45 years to people in its catchment area. The Michael Sobell Hospice Charity fundraises to provide a range of support for the clinical services at Michael Sobell House, providing relief and palliative care to patients, former patients and their families. Michael Sobell House is the Hospice and centre for palliative care located at Mount Vernon Hospital. The Hospice provides inpatient, day care and home care services and is a centre of excellence for specialist services, enhancing without discrimination the care of patients with life limiting illnesses and support for their families and carers.

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public benefit: running a Charity (PB2)'. The Charity relies on a number of income streams including grants, retail outlets, fundraising events and activities. In addition, we rely on donations, gifts in memory, regular giving, corporate support, and legacies. We endeavour, through a wide range of communication methods, to encourage our local community to take part in our activities and to attend our events to support our work.

Volunteers

Without the dedication of our committed and loyal volunteers, the Charity could not help to support the funding of excellent levels of care to patients, their families, carers and friends. We benefit from around 150 volunteers lending a helping hand in a variety of ways, including helping us with income generation activities, working in our retail outlets and generally supporting our events and fundraising work. Our volunteers usually give a regular commitment, which can be flexible to fit around their personal lives and can be anywhere between an hour a month, to several days a week.

We have robust processes to recruit, train and place volunteers within the Charity and strive to keep in regular contact with them. Without the time and commitment of volunteers, the Charity would be unable to operate effectively. They are critical to success across all areas of the organisation. The Charity's shops and warehouse rely heavily on volunteers and without them these outlets would close. They are absolutely business-critical. In the office, volunteers work alongside the staff team providing a valuable resource with communications, finance, event preparation and administration.

Achievements and performance

The activities undertaken in the year satisfy the objectives of The Charity and demonstrate public benefit as required by the Charity Commission.

The Hospice philosophy is based on the individual patient and those around them being of primary importance. The Hospice service is completely free to those who need it, regardless of race or belief. The funds the Charity has generated during the year have supported Michael Sobell House and its patients and families in many ways:

- The Charity raised £1,318,624 (2023: £1,015,359) in the year ending on 31 March 2024 to fund a range of services, activities and equipment.
- Clinical support, educational and administrative salaries within the Michael Sobell House have been funded by the Charity, including oncosts, ensuring high levels of professional medical and nursing care for patients, their families, and carers.
- The Charity continued to include patients and families in events to celebrate the lives of their loved ones such as our annual Light up a Life Ceremony.
- Michael Sobell Hospice Charity shops continue to be our 'face' on the high street and a reminder within the local community that the Hospice is there for them when they, or someone they know, needs special care.

(3) Financial Review

Income generation

The total income for the year amounted to £1,318,624 (2022/2023: £1,015,359) marking an increase of £303,265 from the previous financial year. Income from legacies contributed to the high income with an increase of £364,719 to £462,405 (2022/2023: £97,686). Because of their very nature, such bequests are unpredictable and cannot be budgeted for with any certainty. However, these are one of the main indications as to how the Charity and the dedication of the hospice clinical staff is perceived by the local community. Income from grants decreased by £34,633 in the year to £10,250 (2022/23: £44,883).

The Charity also saw a decrease in donations to £407,795 (2022/2023: £452,918).

Trading income from shops amounted to £223,537 (2022/2023: £237,791). This decrease of 6% in shop income was largely due to the changes related to the impact of cost of living on the high streets. This reduction is in line with charity retail in general. The fundraising activities has seen an increase to £185,709 compared to last financial year of £149,878 recovering from the impact of COVID .

Contributions from The Hospice Lottery Partnership (shown within 'Donations and Gifts') continued to be a steady source for MSHC maintaining the same level in the current year £200,000 (2023:£200,000). Due to a lower level of investments investment income reduced to £13,233 from £17,015 the previous year.

Receipts from the Sobell Bridge Club have continued to recover post COVID-19 with £13,140 for the year (2023: £13,190)

Reserves policy

Following the merger in December 2022, The Michael Sobell Hospice Charity has reviewed its reserves policy to align it with Harlington Hospice Association. It calculates an operating reserve each year, comprising the minimum level of reserves required to ensure financial sustainability.

The target minimum operating reserve is equal to:

- Potential redundancy costs where contracts or funding is uncertain.
- Two months' salary costs to cover late payment of grants or contracts.
- A more general reserve to cover service continuation or wind down arising from the risk to in-year fundraising and retail operations.

The Board of Trustees may in addition decide on a further, discretionary amount to be included in the Reserve for a specific purpose, such as long-term capacity building or a special project. This has not happened in recent years.

The Operating Reserve needed for the financial year 2023-24, based on the factors above, is £318,557.

Charity no: 1079638

Company no: 03677413

The Charity and Hospice needs are such that the Trustees consider it prudent to try and retain sufficient reserves to enable the Charity to continue to provide services at the present level. The level of reserves at 31 March 2024 amounted to £495,050 of which £27,523 are for restricted purposes. The Trustees believe that this will provide sufficient time to implement a review of the level of support for The Michael Sobell Hospice Charity and the fundraising strategy. Trustees will continue to strive to maintain the high quality of services experienced by the patients.

Investment policies

The Finance Committee (a Sub-Committee of the Trustee Board) regularly meet at monthly intervals to ensure that the Charity's investments are held in a prudent way to best exploit the options available in the financial markets, whilst ensuring that the Charity's assets are not overly exposed to market fluctuations.

The deployment of investment assets are as follows:

	31 March 2024	31 March 2023
Listed investments	14,306	473,485
Unlisted investments	1,013	992
Hospice Lottery Partnership	205,810	205,810

Investment Policy and Objectives

The policies and objectives remain largely the same as in previous years and continue to be updated regularly.

In light of the economic uncertainty associated with the pandemic, and market volatility globally. The Finance Committee has managed risk keeping primarily to deposits where risks have been minimised but where some benefit was seen towards the end of the financial year as interest rates have begun to increase. As such, investments have performed in line with expectations and policy.

Liquidity Risk Policy

To maintain sufficient liquid assets, at all times, to meet its known expenditure requirements for the following three-month period. These liquid assets will consist of cash, funds held in current bank and building society accounts, and funds held in notice accounts, not exceeding 90 days-notice, in bank and building society accounts and any fixed term deposits maturing within the next 90 days.

Investments

The Charity's investments are managed by the Finance Committee, which meets monthly to review the Charity's funds and maximise the return on investments. The committee members are Trustees or appointed advisors. The Finance Committee reports to the Trustee Board at their scheduled meetings, or at any other time, if deemed necessary.

The overall objective is to invest the reserve assets of the Charity prudently so that funds are available if the reserves are needed to support expenditure. Also, to the extent possible within that constraint, to earn as much income and capital gain as possible with due and proper consideration for future needs and the maintenance of, and if possible, the enhancement of the value of the invested funds while they are retained.

Due to pressure on funding from the high inflation rate Trustees have identified a possible urgent need for funding to ensure Michael Sobell House services are kept open. The Trustees agreed for most of the investments to be sold and a reserve of £323,000 held in cash. This has taken place during 2023/24 and has resulted in a reduced investment portfolio. The cash reserve has not been needed during the year and is still in place.

The unlisted investment is the share held by the charity in the Hospice Lottery Partnership Ltd. This represents the cost of purchase of the shares (£205,810). An annual income from this investment is £200,000.

Risks and uncertainties

The Charity's Trustees have considered the major risks to which the Charity is exposed and satisfied themselves that systems or procedures are established to manage those risks. Major risks are those that have a major impact and a probable or highly probable likelihood of occurring. If they occurred, they would have a major impact on some or all of the following areas:

- Governance;
- Reputation;
- Finances;
- Compliance with law or regulation.

The Executive team reviews the most significant risks weekly and works with nominated Board leads to identify and progress mitigations. The Charity is mindful of its duties to meet Care Quality Commission (CQC) standards and pays particular attention to clinical quality. Any of these major risks and their potential impacts could change the way Trustees, supporters or beneficiaries might deal with the Charity. The Risk Register is a tool, which enables the Charity to understand its comprehensive risk profile and identifying each major risk to which the Charity is potentially exposed. The register is reviewed and updated by the Board of Trustees annually.

Charity no: 1079638

Company no: 03677413

Fundraising and communications

We rely on the support of our local community to fund our services – by making donations and grants, taking part in events, visiting our shops and remembering us in their Wills.

Every penny donated through any avenue was invaluable to our patients and those close to them.

It should be noted that:

In the year the Charity did not work with or use any external professional fundraisers, with the exception of The Hospice Lottery Partnership who canvass on our behalf.

- Harlington Hospice Association and Michael Sobell Hospice Charity are registered with the Fundraising Regulator and fully compliant with its requirements and code of practice.
- The Trustees are not aware of any complaints made in relation to our fundraising activities during the year ending 31 March 2024.
- Ensuring that our supporter's data is safeguarded and used only in an appropriate manner is of paramount importance, in line with GDPR regulations. Our privacy statement can be found in full on our website here: <https://www.harlingtonhospice.org/privacy-policy-users-of-services-volunteers-supporters/>.

(4) Looking ahead

We continue to work with North West London ICB to agree on equitable NHS funding levels for the vital work we undertake and the services provided. We are maintaining ever closer work with Central and North West London NHS Trust on integrating community levels / palliative integrated care and expanding into Community Health Care.

In 24/25 and ongoing MSHC will continue to work to raise the profile of the Hospice across the communities we serve, and build on our strong relationships to further grow fundraising income.

Our thanks go to the Board of Trustees, themselves volunteers for the Charity, for their support and guidance throughout the year. We maintain a skill mix on the Board, which ensures that the business and governance of the Charity is scrutinised, reviewed, and supported well.

(5) Structure, governance and management

The Michael Sobell Hospice Charity is a company limited by guarantee governed by its Memorandum and Articles of Association dated 7 November 1998, revised in October 2018 and December 2022. It is registered as a Charity with The Charity Commission (No.1079638).

Appointment of Trustees

Following planned recruitment through advertisement within our local community, new Trustees will be provided with an induction pack, which includes Charity Commission guidance on the roles and responsibilities of charity trustees.

Training for new and existing Trustees includes the requirement to attend awareness briefings and on Safeguarding responsibilities and sign a Safeguarding Code of Conduct, as outlined in Harlington Hospice Safeguarding Policy and Procedure. Training is enhanced with briefings on all aspects of the responsibilities of trustees and the governance requirements of the health-related services provided by the Charity. This is in addition to attendance at Board meetings.

Organisation

The Board of Trustees, which can have up to 15 members, administers the Charity, and normally meets 6 times in a year.

Trustee induction and training

New trustees undergo an orientation programme to brief them on their legal obligations under Charity and Company Law, the committee and decision-making processes, the business plan and recent financial performance of the Charity. During the induction period, they meet the other members of the Trustee Board and the staff team. Trustees are encouraged to attend appropriate external events to increase their knowledge and understanding of the role and the wider charity sector.

Staff and delegated responsibilities

The Board of Trustees has delegated operational management of Michael Sobell Hospice Charity and Harlington Hospice to the Joint Chief Executives, Steve Curry and Jane Wheeler.

The process for recruiting staff is set out in the Recruitment Policy and Procedure. Staff employment terms and conditions are included in Harlington Hospice's Employee Handbook, which is available to all staff.

Pay policy for senior staff

The directors are the Charity's Trustees. The senior management team comprise the key management personnel of the Charity in charge of directing and controlling, running and operating the Charity on a day-to-day basis (see Organisation note). All directors give their time freely and no director received remuneration in the year.

Charity no: 1079638

Company no: 03677413

Details of directors' expenses and related party transactions are disclosed in notes 9 and 23 to the accounts. The pay of the senior staff is reviewed annually and benchmarked against pay levels in other comparable charities, the voluntary sector and similar roles.

Related parties and cooperation with other organisations

None of our Trustees receive remuneration or other benefit from their work with the Charity. Any connection between a Trustee or senior manager of the Charity with a contractor or supplier or professional services must be disclosed to the Board of Trustees in the same way as any other contractual relationship with a related party.

During the year, Mr M J Breen (the Chairman and Trustee of The Michael Sobell Hospice Charity) was also a director of The Hospice Lottery Partnership in which the Charity has an interest. All the Trustees of Michael Sobell Hospice Charity are also Trustees and Directors of Harlington Hospice Association Limited.

Disclosure of information to auditor

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The directors' annual report has been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

The Trustee's report was approved by the Board of Trustees.

Mr M J Breen

Chair of Trustees

Date: 30 January 2025

(6) Independent auditor's report to the members of The Michael Sobell Hospice Charity

Opinion

We have audited the financial statements of The Michael Sobell Hospice Charity (the 'charitable company') for the year ended 31 March 2024 which comprise the statement of financial activities, balance sheet, statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- Give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure for the year then ended.
- Have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice.
- Have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on The Michael Sobell Hospice Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other Information

The other information comprises the information included in the trustees' annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- The information given in the trustees' annual report for the financial year for which the financial statements are prepared is consistent with the financial statements;
- The trustees' annual report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' annual report. We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- Adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- The financial statements are not in agreement with the accounting records and returns; or
- Certain disclosures of trustees' remuneration specified by law are not made; or
- We have not received all the information and explanations we require for our audit; or
- The directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' annual report and from the requirement to prepare a strategic report.

Responsibilities of Trustees

As explained more fully in the statement of trustees' responsibilities set out in the trustees' annual report, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent

to which our procedures are capable of detecting irregularities, including fraud are set out below.

Capability of the audit in detecting irregularities

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- We enquired of management, which included obtaining and reviewing supporting documentation, concerning the Charity's policies and procedures relating to:
 - Identifying, evaluating, and complying with laws and regulations and whether they were aware of any instances of non-compliance;
 - Detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected, or alleged fraud;
 - The internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations.
- We inspected the minutes of meetings of those charged with governance.
- We obtained an understanding of the legal and regulatory framework that the Charity operates in, focusing on those laws and regulations that had a material effect on the financial statements or that had a fundamental effect on the operations of the Charity from our professional and sector experience.
- We communicated applicable laws and regulations throughout the audit team and remained alert to any indications of non-compliance throughout the audit.
- We reviewed any reports made to regulators.
- We reviewed the financial statement disclosures and tested these to supporting documentation to assess compliance with applicable laws and regulations.
- We performed analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud.
- In addressing the risk of fraud through management override of controls, we tested the appropriateness of journal entries and other adjustments, assessed whether the judgements made in making accounting estimates are indicative of a potential bias and tested significant transactions that are unusual or those outside the normal course of business.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions

Charity no: 1079638 Company no: 03677413

reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Joanna Pittman (Senior statutory auditor)

31 January 2025

for and on behalf of Sayer Vincent LLP, Statutory Auditor

110 Golden Lane, LONDON, EC1Y 0TG

The Michael Sobell Hospice Charity

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2024

		2024			2023		
	Note	Unrestricted £	Restricted £	Total £	Unrestricted £	Restricted £	Total £
Income from:							
Donations and legacies	2	873,880	6,570	880,450	580,775	14,712	595,487
Other trading activities	3	373,173	36,073	409,246	387,669	-	387,669
Investments	4	15,788	-	15,788	19,013	-	19,013
Other income	5	13,140	-	13,140	13,190	-	13,190
Total income		1,275,981	42,643	1,318,624	1,000,647	14,712	1,015,359
Expenditure on:							
Raising funds including charity shops	6	536,394	-	536,394	553,666	4,238	557,904
Charitable activities	7	1,048,537	25,478	1,074,015	1,142,843	3,116	1,145,959
Total expenditure		1,584,931	25,478	1,610,409	1,696,509	7,354	1,703,863
Net income / (expenditure)		(308,950)	17,165	(291,785)	(695,862)	7,358	(688,504)
Net gains / (losses) on investments	11	13,500	-	13,500	(20,341)	-	(20,341)
Net (outgoing) / incoming resources before transfers		(295,450)	17,165	(278,285)	(716,203)	7,358	(708,845)
Gross transfers between funds		50	(50)	-	-	-	-
Net movement in funds		(295,400)	17,115	(278,285)	(716,203)	7,358	(708,845)
Reconciliation of funds:							
Total funds brought forward		762,977	10,408	773,385	1,479,180	3,050	1,482,230
Total funds carried forward		467,577	27,523	495,100	762,977	10,408	773,385

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 20 to the financial statements.

The Michael Sobell Hospice Charity

Balance sheet

Company number 03677413

As at 31 March 2024

	Note	£	2024 £	2023 £
Fixed assets:				
Tangible assets	13	13,282		19,922
Investments	14	<u>220,116</u>		<u>679,295</u>
			233,398	699,217
Current assets:				
Debtors	15	115,977		98,741
Investments	16	1,013		992
Cash at bank and in hand		<u>506,382</u>		<u>130,174</u>
			623,372	229,907
Liabilities:				
Creditors: amounts falling due within one year	17		<u>(361,670)</u>	<u>(155,739)</u>
Net current assets			261,702	74,168
Total net assets	21		495,100	773,385
The funds of the charity:				
Restricted income funds	20		27,523	10,408
Unrestricted income funds:				
Designated funds		13,282		19,922
General funds		<u>454,295</u>		<u>743,055</u>
Total unrestricted funds			467,577	762,977
Total charity funds			495,100	773,385

These accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 30 January 2025 and signed on their behalf by

Mr MJ Breen
Chairman

The Michael Sobell Hospice Charity

Statement of cashflows

For the year ended 31 March 2024

	Note	£	2024 £	£	2023 £
Cashflows from operating activities					
Cash (absorbed by) / generated from operations	26		(112,259)		(324,356)
Investing activities					
Purchase of tangible fixed assets		-		(12,430)	
Proceeds from the sale of investments		472,679		-	
Investment income received		15,788		19,013	
Net cash generated from investing activities			488,467		6,583
Net increase / (decrease) in cash and cash equivalents			376,208		(317,773)
Cash and cash equivalents at beginning of year			130,174		447,947
Cash and cash equivalents at end of year			506,382		130,174

The charity has not provided an analysis of changes in net debt as it does not have any long term financing arrangements.

1 Accounting policies

a) Statutory information

The Michael Sobell Hospice Limited is a charitable company limited by guarantee and is incorporated in England and Wales. On 22nd December 2022, Harlington Hospice Association became the sole member of Michael Sobell Hospice Charity Ltd.

The registered office address is Michael Sobell Hospice, Mount Vernon Hospital, Rickmansworth Road, Northwood, Middlesex, HA6 2RN.

b) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP FRS 102), The Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

In applying the financial reporting framework, the trustees have made a number of subjective judgements, for example in respect of significant accounting estimates. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The nature of the estimation means the actual outcomes could differ from those estimates. Any significant estimates and judgements affecting these financial statements are detailed within the relevant accounting policy below.

c) Public benefit entity

The charity meets the definition of a public benefit entity under FRS 102.

d) Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The successful partnership with Harlington Hospice Association Limited has delivered planned synergies and benefits and strengthened the financial position of the charity.

The charity has taken account of the risks identified by the Board and has made provision through its reserves calculation to ensure that these risks can be managed. The Finance Sub-Committee regularly monitors cashflow and projected income and expenditure to budget.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

e) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

1 Accounting policies (continued)

f) Donations of gifts, services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item or received the service, any conditions associated with the donation have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), volunteer time is not recognised so refer to the trustees' annual report for more information about their contribution.

On receipt, donated gifts, professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

g) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

h) Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes. The trustees have decided to report all The Michael Sobell Hospice Charity tangible fixed assets as designated funds.

i) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Costs of raising funds relate to the costs incurred by the charity by its Charity Shops and in inducing third parties to make voluntary contributions to it, as well as the cost of any activities with a fundraising purpose;

Expenditure on charitable activities includes the costs of delivering services undertaken to further the purposes of the charity and their associated support costs; and

Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

j) Allocation of support costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration of each activity, comprising the salary and overhead costs of the central function, is apportioned on the following basis which are an estimate, based on staff time, of the amount attributable to each activity.

Where information about the aims, objectives and projects of the charity is provided to potential beneficiaries, the costs associated with this publicity are allocated to charitable expenditure.

All support costs incurred by Michael Sobell Hospice Charity Ltd are allocated using the following percentages:

50% to Fundraising;

20% to Trading; and

30% to Charitable activities.

All governance costs incurred by Michael Sobell Hospice Charity Ltd are allocated in full to charitable activities. These costs are associated with constitutional and statutory requirements and include any costs associated with the strategic management of the charity's activities.

The Michael Sobell Hospice Charity Ltd is not registered for VAT so all expenses shown in the statement of financial activities and notes to the accounts are shown gross (i.e. inclusive of VAT).

1 Accounting policies (continued)

k) Operating leases

Rental charges are charged on a straight line basis over the term of the lease.

l) Tangible fixed assets

Items of equipment are capitalised where the purchase price exceeds £1,000 and the asset is expected to be productive for more than 12 months. Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities. Assets are reviewed for impairment if circumstances indicate their carrying value may exceed their net realisable value and value in use. Major components are treated as a separate asset where they have significantly different patterns of consumption of economic benefits and are depreciated separately over its useful life.

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Fixtures & Fittings	2-5 years
Motor Vehicles	5 years

m) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

n) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

o) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

p) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1 Accounting policies (continued)

q) Pension schemes

The charity offers a qualifying defined contribution scheme to all staff. In addition, the charity offers the NHS pension scheme to qualifying staff.

National Health Service Superannuation Scheme

This is a statutory superannuation scheme as defined in Section 6.12 (1) Income and Corporation taxes Act 1988 which has no invested funds. Contribution by employers (currently 14.38%) and members (variable rates) are accounted for to the Treasury and benefits are paid from the consolidated fund. This scheme is only open to staff who have been members of the NHS scheme in previous employment under the dispensation rules. The accounting charge represents the employer's contributions for the period. Harlington Hospice Association has no liability or potential liability for accrued unfunded obligations relating to this pension fund.

Group Personal Pension Scheme

In addition to the NHS Pension Scheme, the Hospice operates a Group Personal Pension Plan available to all staff. This plan is a defined contribution scheme administered and invested with Scottish Widows. It is a money purchase plan and all eligible employees who are not members of the NHS superannuation scheme are automatically enrolled on starting employment with the charity. Employee contributions are 5% with an employer contribution of 3%. Employees may contribute more to the plan.

Pension Schemes and Employees

From 1 May 2023 all staff working within Michael Sobell Hospice Charity were TUPE'd to Harlington Hospice following the merger of the two organisations. The pension scheme operated by Michael Sobell Hospice Charity through The People's Pension remains in operation and those staff members in the Scheme continue to have their pension contributions paid into it by Harlington Hospice.

2 Donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	406,475	1,320	407,795	438,206	14,712	452,918
Legacies	462,405	-	462,405	97,686	-	97,686
Grant income	5,000	5,250	10,250	44,883	-	44,883
	873,880	6,570	880,450	580,775	14,712	595,487

3 Other trading activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Fundraising events	149,636	36,073	185,709	149,878	-	149,878
Shop income	223,537	-	223,537	237,791	-	237,791
	373,173	36,073	409,246	387,669	-	387,669

4 Investments

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Income from listed investments	13,233	-	13,233	17,015	-	17,015
Interest receivable	2,555	-	2,555	1,998	-	1,998
	15,788	-	15,788	19,013	-	19,013

5 Other income

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Sobell Bridge Club and other income	13,140	-	13,140	13,190	-	13,190

Notes to the financial statements

For the year ended 31 March 2024

6 Costs of raising funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Fundraising and publicity						
Staging fundraising events	12,727	-	12,727	21,310	4,238	25,548
Other fundraising costs	6,072	-	6,072	5,195	-	5,195
Staff costs	305,149	-	305,149	226,801	-	226,801
Support costs	29,604	-	29,604	84,248	-	84,248
	353,552	-	353,552	337,554	4,238	341,792
Trading costs						
Operating charity shops	79,145	-	79,145	87,991	-	87,991
Staff costs	91,904	-	91,904	94,422	-	94,422
Support costs	11,793	-	11,793	33,699	-	33,699
	182,842	-	182,842	216,112	-	216,112
Total cost of raising funds	536,394	-	536,394	553,666	4,238	557,904

7 Charitable activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Patient / staff support and counselling	378	-	378	-	3,116	3,116
Grant to Harlington Hospice	1,014,622	25,478	1,040,100	1,078,694	-	1,078,694
Support and governance costs	33,537	-	33,537	64,149	-	64,149
	1,048,537	25,478	1,074,015	1,142,843	3,116	1,145,959

8 Support costs

	Governance			Governance		
	Support costs	costs	Total	Support costs	costs	Total
	2024	2024	2024	2023	2023	2023
	£	£	£	£	£	£
Management costs	37,114	-	37,114	82,484	-	82,484
Management employment costs	22,095	-	22,095	86,012	-	86,012
Other governance costs	-	15,774	15,774	-	13,600	13,600
	59,209	15,774	74,983	168,496	13,600	182,096
Analysed between						
Fundraising	29,604	-	29,604	84,248	-	84,248
Trading	11,842	-	11,842	33,699	-	33,699
Charitable activities	17,763	15,774	33,537	50,549	13,600	64,149
	59,209	15,774	74,983	168,496	13,600	182,096

Management support costs are reallocated on the basis of staff time per activity.

The allocation percentages noted below show fairly the spread of people and activities between support costs:

50% Fundraising

20% Trading

30% Charitable activities

Governance costs includes auditors' fees, legal, training and other sundry costs.

Audit fees for the year were £15,600 (2023: £14,400).

Notes to the financial statements

For the year ended 31 March 2024

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year, or made any donations. No expenses were reimbursed to trustees.

10 Employees

The average number of employees during the year was:

	2024 number	2023 number
Fundraising and publicity including shops	-	9
Support staff	-	4
	-	13

	2024 £	2023 £
Employment costs		
Wages and salaries	13,718	312,982
Social security costs	1,283	29,272
Pension costs	283	6,448
	15,284	348,702

The costs above relate to Michael Sobell payroll, and full recharged staff costs from Harlington Hospice are shown in Note 6.

The salary costs of the Key Management Personnel totalled £nil for the year (2023: £92,543) which was in respect of nil employees (2023: 2).

No member of staff earned more than £60,000 in the financial year.

All staff employed were transferred to Harlington Hospice Association on 1 May 2023

11 Net gains / (losses) on investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Gains / (losses) on disposal	13,500	-
Revaluation of investments	-	(20,341)
	13,500	(20,341)

12 Taxation

The charity is exempt from tax on income and gains falling within section 505 of Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

Notes to the financial statements

For the year ended 31 March 2024

13 Tangible fixed assets

	Fixtures and fittings £	Motor vehicles £	Total £
Cost			
At 1 April 2023	28,785	15,360	44,145
Additions	-	-	-
At 31 March 2024	28,785	15,360	44,145
Depreciation			
At 1 April 2023	8,863	15,360	24,223
Depreciation charged in the year	6,640	-	6,640
At 31 March 2024	15,503	15,360	30,863
NBV			
At 31 March 2024	13,282	-	13,282
At 31 March 2023	19,922	-	19,922

14 Fixed asset investments

	Listed investments £	Unlisted investments £	Total £
Cost or valuation			
At 1 April 2023	473,485	205,810	679,295
Disposals	(472,679)	-	(472,679)
Valuation changes	13,500	-	13,500
At 31 March 2024	14,306	205,810	220,116
Carrying amount			
At 31 March 2024	14,306	205,810	220,116
At 31 March 2023	473,485	205,810	679,295

15 Debtors

Amounts falling due within one year	2024 £	2023 £
Trade debtors	58,556	58,556
Other debtors	38,066	19,313
Prepayments	19,355	20,872
	115,977	98,741

16 Current asset investments

	2024	2023
	£	£
Unlisted investments	<u>1,013</u>	<u>992</u>

17 Creditors

Amounts falling due within one year	2024	2023
	£	£
Other taxation and social security	0	6,304
Trade creditors	300,120	130,287
Other creditors	11,972	9,148
Accruals	<u>49,578</u>	<u>10,000</u>
	<u>361,670</u>	<u>155,739</u>

18 Retirement benefit scheme

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund. From 1 May 2023 all staff working within Michael Sobell House TUPE to Harlington Hospice following the merger of the two organisations. The pension scheme operated by Michael Sobell House remains in operation and those staff members who TUPE across continue to have their pension scheme contributions made to this scheme. Any staff eligible to join the NHS pension scheme have their contributions made via Harlington Hospice scheme membership.

19 Share capital

The company is limited by guarantee.

If the company is wound up, and there is a financial deficit, the members will contribute a sum of £1.

The only member of the company is Harlington Hospice Association Ltd.

20 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

Restricted funds	Movement in funds				Movement in funds				Balance at 31 March 2024
	Balance at 1 April 2022	Incoming resources	Resources expended	Transfers	Balance at 1 April 2023	Incoming resources	Resources expended	Transfers	
	£	£	£	£	£	£	£	£	£
Memory Tree	3,000	6,580	(4,238)	-	5,342	-	-	-	5,342
Wishlist campaign	50	-	-	-	50	-	-	(50)	-
Camino fundraiser	-	-	-	-	-	36,073	(25,478)	-	10,595
Staff fund	-	2,817	-	-	2,817	1,270	-	-	4,087
Lymphoedema	-	-	-	-	-	5,000	-	-	5,000
Other restricted	-	5,315	(3,116)	-	2,199	300	-	-	2,499
	3,050	14,712	(7,354)	-	10,408	42,643	(25,478)	(50)	27,523

The total restricted fund reserve carried forward amounts to £27,523 (2023: £10,408).

Purposes of restricted funds

Donations for the memory tree fund are restricted to the memory tree project.

Camino fundraiser: Are restricted to supporting patients end of life wishes and purchase of cuddle beds.

Staff fund: Are restricted to supporting staff welfare

Lymphoedema: Are restricted to purchasing new Lymphoedema equipment

Other restricted donations comprise donations restricted for items for patient care and support.

21 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Designated funds	Total	Unrestricted funds	Restricted funds	Designated funds	Total
	2024	2024	2024	2024	2023	2023	2023	2023
	£	£	£	£	£	£	£	£
Fund balances at 31 March 2024								
Represented by:								
Tangible assets	-	-	13,282	13,282	-	-	19,922	-
Investments	220,116	-	-	220,116	679,295	-	-	679,295
Net current assets	234,179	27,523	-	261,702	63,760	10,408	-	74,168
	454,295	27,523	13,282	495,100	743,055	10,408	19,922	773,385

22 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2024	2023
	£	£
Within one year	69,747	78,639
Between two and five years	121,551	208,138
Over five years	-	-
	191,298	286,777

23 Related party transactions

During the year, Mr M J Breen (the chairman and trustee of Michael Sobell Hospice Charity) was also a director of the Hospice Lottery Partnership in which the charity has an interest. Income received in the year was £200,000 (2023: £200,000) and expenditure in the year was £1,317 (2023: £1,760) with an amount due to the Hospice Lottery Partnership of £141 at the year end (2023: £138).

Michael Sobell Hospice Charity trustees Carol Coventry, Michael Breen, Vanessa Avlonitis, Michael Edwards, Margaret Roberts, Caroline Morison and John Sandercock are also trustees of Harlington Hospice Association Limited.

From 23 December 2022, Harlington Hospice Association is the sole member of Michael Sobell Hospice Charity and the two charities have merged their operations.

During the year, there were many financial transactions between the two charities, comprising:

- Donations made from MSHC to HHA, in accordance with MSHC's objects, as a contribution towards HHA's running costs for the Michael Sobell House in patient unit; and
- Recharges of costs between the 2 charities, relating to shop operating costs, fundraising costs and staff costs (as of July 2023).

24 Post balance sheet events

The trustees are not aware of any reportable post balance sheet events.

25 Ultimate controlling party

The company's ultimate parent undertaking and controlling party is Harlington Hospice Association Limited, a registered charity (number: 1099332) and company limited by guarantee (number: 04199504). Copies of the consolidated financial statements are available from Companies House/the Charity Commission.

26 Cash generated from operations

	2024	2023
	£	£
Surplus (deficit) for the year	(278,285)	(708,845)
Adjustments for		
Investment income	(15,788)	(19,013)
Fair value gains and losses on investments	(13,500)	20,341
Depreciation of tangible fixed assets	6,640	3,234
Movements in working capital		
Decrease / (increase) in short term investments	(21)	206,657
Decrease / (increase) in debtors	(17,236)	179,406
Increase / (decrease) in creditors	205,931	(6,136)
Cash (absorbed by) / generated from operations	<u>(112,259)</u>	<u>(324,356)</u>

Accounts

The Michael Sobell Hospice Charity

Annual Report and Financial Statements

1st April 2022 to 31st March 2023



Registered Charity in England & Wales Number 1079638

Company Number 03677413

Registered office

Michael Sobell Hospice
Mount Vernon Hospital
Rickmansworth Road
Northwood, Middlesex
HA6 2RN

Auditors

Sayer Vincent LLP
Invicta House
108-114 Golden Lane
London
EC1Y 0TL

Bankers

Barclays Bank Plc
83 Wandsworth High Street
SW18 2PR

Natwest Bank
Borehamwood Branch
80 Shenley Road
Borehamwood
Herts
WD6 1DZ

CAF Bank Limited
Kings Hill
Kent
West Malling

Trustees and Directors

Michael Breen

John Sandercock

Carol Coventry (Appointed July 2022)

Vanessa Avlonitis (Appointed April 2023)

Michael Edwards (Appointed April 2023)

Caroline Morison (Appointed April 2023)

Trustees having served in the year:

John McDonnell (Appointed April 2023, resigned December 2023)

John Fitzpatrick (Appointed July 2022, resigned December 2023)

Margaret Roberts (Appointed July 2022, resigned December 2023)

Kuhan Kuhanandan (Resigned May 2022)

Ian Chandler (Resigned May 2022)

Mark Golinsky (Resigned July 2022)

Barry Horton (Resigned July 2022)

Rosalind Williams (Resigned July 2022)

Key management personnel in April 2022 to March 2023

Chief Executive: William (Steve) Curry (from December 2022)

Head of Charity: Liz Skipper (resigned May 2022)

Director of Finance: Clare Miles (resigned May 2023)

Director of Finance: Vanessa Harrison (from November 2023)

Accountant: David Salter

Interim Director of Fundraising & Communications: Linda Moore (June to December 2022)

Interim Director of Fundraising & Communications: Cath Cole (from December 2022 – October 2023)

Director of Fundraising & Communications: Lauren Kemp (from October 2023)

Contents

Chair of Trustee's Statement 2022/2023.....	6
Inpatient Unit at Michael Sobell House (formerly the Michael Sobell Hospice)	7
Trustees.....	8
Fundraising and Communications.....	8
Retail Operation and our amazing Volunteers	9
The Hospice Lottery Partnership	10
Current Update Since 1 April 2023	10
Trustees Report for the year ending 31 March 2023.....	11
Objectives and activities	11
Volunteers at The Michael Sobell Hospice Charity	12
Achievements and performance	12
Financial Review	13
Income Generation	13
Reserves policy.....	14
Investment policies	14
Investment Policy and Objectives	15
Liquidity Risk Policy.....	15
Risks and uncertainties	16
Fundraising & Communications.....	16
Looking ahead.....	17
Plans for future development	18
Priority 1: Increased, improved and sustainable IPU provision	18
Priority 2: Embedding the merger	18
Priority 3: Well led	19
Structure, governance and management.....	19
Appointment of Trustees.....	19
Organisation	19
Trustee induction and training.....	20
Staff and delegated responsibilities.....	20
Pay policy for senior staff	20
Related parties and cooperation with other organisations	20

Auditor	21
Disclosure of information to auditor	21
The Trustees' report was approved by the Board of Trustees.	21
Independent auditor's report to the members of The Michael Sobell Hospice Charity	22
Opinion	22
Basis for opinion.....	22
Conclusions relating to going concern.....	22
Other Information	23
Opinions on other matters prescribed by the Companies Act 2006.....	23
Matters on which we are required to report by exception.....	23
Responsibilities of trustees.....	24
Auditor's responsibilities for the audit of the financial statements	24
Capability of the audit in detecting irregularities	25
Use of our report	26
Statement of financial activities.....	27
Balance sheet.....	28
Statement of cashflows.....	29
Notes to the financial statements.....	30

Chair of Trustee's Statement 2022/2023

The Trustees of The Michael Sobell Hospice Charity (henceforth referred to as MSHC or The Charity) and myself, as Chair, are pleased to be presenting our Annual Statement for the year April 2022 to March 2023.

The 2022/23 financial year has been another challenging, yet interesting time for our Charity, staff and volunteers. The most significant and exciting development being the formal merger in December 2023 with our long term collaborative partner, Harlington Hospice Association Limited (henceforth referred to as Harlington Hospice), this move has combined our clinical and fundraising strengths and expertise. This exciting merger was publicly launched in April 2023, along with our new brand and a return to Michael Sobell Hospice's roots by renaming it Michael Sobell House (how it will be known throughout the rest of this Report).

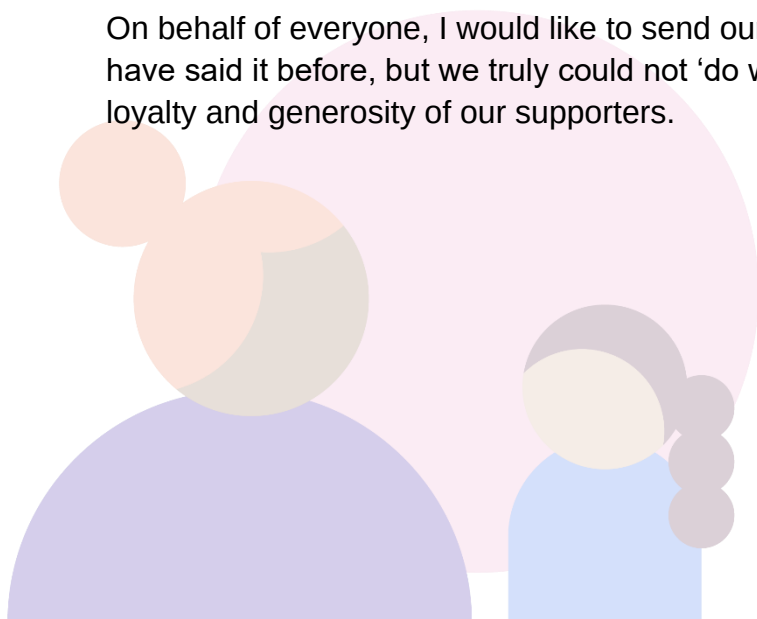
Together.... we are currently focussed on shaping our ambitious strategic plans to deliver even greater services to patients and their families whilst improving equality, diversity and inclusion across our governance and leadership structure, our workforce and wide ranging services.

Together.... our purpose is to support those in our community living with serious or terminal illness to live each of their days in their own way, to the fullest.

Together.... our vision is to create spaces where everyone living with serious or terminal illness is treated as an individual and supported to live with their illness in a positive way.

Together...through our Inpatient Unit at Michael Sobell House, Hospice at Home, Wellbeing, Harlington Care, Psychological & Emotional Support and Education & Information services, we are alongside people facing illness, from the point of diagnosis through to the end of life. We also support the people who are close to them throughout the whole experience and into bereavement.

On behalf of everyone, I would like to send our heartfelt thanks to all of you. I know I have said it before, but we truly could not 'do what we do' without the enduring loyalty and generosity of our supporters.



Inpatient Unit at Michael Sobell House (formerly the Michael Sobell Hospice)

The Inpatient Unit (IPU) at Michael Sobell House has been the only inpatient hospice care service in the London Borough of Hillingdon since it opened in February 1977. Since January 2020 and over the past year Harlington Hospice has been the clinical provider in the IPU, with funds raised by MSHC.

It is a ten bedded Inpatient Unit with a full multidisciplinary team comprising of doctors, nurses, healthcare assistants, rehabilitation and complementary therapists, psychotherapeutic and chaplaincy services. This team provides responsive and compassionate palliative and end of life care to people with complex symptoms and who require emotional support, with the aim of discharging them back home. They also care for people in their last days and hours of life.

In the year, the IPU supported a 24/7 consultant led advice line for clinicians and the public. We worked collaboratively with all other local palliative teams to ensure care was in the right place at the right time for local people. The team can stretch to 12 beds if needed, but generally uses ten.

As part of the care provided to patients staying at the IPU, the multidisciplinary team work to ensure they are supported to explore their aspirations and, where possible, these were carried out. For example, staff supported patients and families with several weddings, a very special trip to Disneyland Paris, a successful pilgrimage to Mecca (with a readmission back to Michael Sobell House on return), virtual reality experiences, and pony visits to the House. We also continued to support patients by taking their beds/wheelchairs outside to enjoy our glorious gardens, which are beautifully cared for by our incredible team of volunteer gardeners.



We have maintained sufficient capacity to enable admissions seven days a week, often admitting patients the same day as we received their referral. We received 275 referrals to the Inpatient Unit and supported 186 patients with 198 admissions (some patients had multiple admissions). We analysed the situation of those who were

referred and not admitted; this was very rarely because we had a waiting list, but usually because patients were referred very late, were too poorly to transfer, were admitted elsewhere, or chose to stay where they were.

The responsiveness of the Inpatient Unit Team remained crucial in the local health economy, working closely with the local hospital and community palliative care teams. Over 70% of admissions were the same or next day, indicating a rapid response to local needs and a better palliative outcome for patients. The House contributed to patients being cared for in their preferred place of care in over 85% of cases.

Trustees

I would like to thank all the Trustees who served within The Charity during the year and, in particular, those who resigned from office having given sterling service during very difficult times. The Charity would once again like to thank Ian Chandler who was instrumental in the refurbishment and improvement of the House, Barry Horton for his calm and committed approach, Kuhan Kuhanandan who also served diligently as Treasurer and Mark Golinsky whose sage advice and significant fundraising activities have been so valuable.

I would also like to thank Rosalind Williams, who joined the Trustee Board in January 2012 for her ten years of loyal service, who also resigned during 2022. It is certainly not easy to express our immense gratitude to Rosalind who was instrumental in taking The Charity forward and bravely 'steering' the Trustee Board through extremely difficult, emotional and adverse times, when the IPU closed. The Charity was consequently able to remain afloat and continue supporting clinical services within the House, enabling it to re-open and continue supporting our local community - a proud achievement and an enduring legacy.

I was pleased to welcome to the Board a number of Trustees of Harlington Hospice in July 2022 and others that subsequently joined were, Vanessa Avlonitis, Michael (Mick) Edwards, Caroline Morison and John McDonell all of whom worked tirelessly for the Charity particularly with regard to the Merger.

I would like to thank those who have decided to now step back from the Board after many years of service to Harlington Hospice Association. A huge thanks go to Maggie Roberts, Sean Fitzpatrick, and John McDonell.

Fundraising and Communications

Firstly, my thanks go to everyone who gave so generously and supported The Charity during the year in terms of fundraising and events; your support means we were able to provide our services free of charge to everyone who needed them. Thanks also to our small team of Fundraisers who worked tirelessly to liaise with our dedicated donors.

Although the Fundraising & Communications Team remained small compared to many other Hospices, we were able to recruit a new Individual Giving Manager, a

Community Fundraiser, a Communications Manager, a Communications Officer, and a Fundraising Office Coordinator who all joined us mid-year. Despite only being in post for a few weeks, they were able to deliver a successful Light up a Life event which received very positive feedback. We had plans to run a number of other events in the year, but struggled to recruit sufficient numbers to deliver a strong enough return on investment - people's post COVID concerns about meeting in public were clearly still affecting us. Despite these reservations, our indefatigable Volunteer Committee was able to host another successful Golf Day and loyal supporters returned for our Annual Plant Sale at the Michael Sobell Centre.

We are proud to have launched our new, hand sculpted Memory Tree which is displayed in the café area at Michael Sobell House. Anyone is welcome to dedicate a leaf on the tree to someone who has died – each leaf bears heartfelt words in their memory and the donations generated by the Tree support all of our work.



Our applications to Trusts & Foundations continued and we were particularly grateful to those who chose to continue their support of our work despite the many demands on their limited resources.

In preparation for our merger with Harlington Hospice, we took the decision to move to a new database, Donorfy, to streamline our donation processing and further improve our donor care. Any transition of this type is time consuming, but we are confident it will deliver everything we need in the coming years. We also started work on a new brand for both charities to use once the merger is completed.

Retail Operation and our amazing Volunteers

The collaborative arrangement between MSHC, Harlington Hospice, and Age UK (Hillingdon, Harrow and Brent) continues and has developed into a very successful group retail operation. The nine shops are working closely together, sharing resources, retail expertise and facilities. The MSHC Warehouse continues to house our growing shared eBay activities, as well as being the 'hub' for our incredibly successful book store.

Our amazing and hugely committed team of book stall volunteers have continued to 'work their magic' as Ambassadors for The Charity over the last year to raise even more funds in support of the House. As well as organising hugely successful book auctions and weekly book stalls, our dedicated band of volunteers and their 'trustworthy books' can also be found raising funds at local community events, including Croyley Revels and local Christmas fairs. We cannot thank this truly wonderful group of volunteers enough for all their hard work and commitment to these outdoor events - their unbelievable dedication to fundraising is incredible and genuinely very much appreciated.

The Hospice Lottery Partnership

Our successful alliance with The Hospice Lottery Partnership (HLP) continued and generated a vital source of income to support patients, their family and friends. Over the last year, the contributions received totalled £200,000 (2022: £201,000). Our sincere thanks go to everyone who is a member of HLP, those who donate monthly, and those who purchase weekly HLP lottery tickets.

Current Update Since 1 April 2023

In July 2022, the Boards of MSHC and Harlington Hospice approved the merger plans that had been under discussion for some time. The formal merger of the two charities took place in December 2022, with a subsequent public launch and re-branding to represent a unified hospice – Harlington Hospice - taking place in April 2023. The legal formalisation of this collaborative partnership has enabled both Charities to evolve and focus on the long-term sustainability of Michael Sobell House, Wellbeing, and palliative and end of life care services provided, as well as supporting the staff and volunteers. In addition, fundraising activities have been jointly streamlined, all central services, resources and shared expertise combined and aligned to enhance all services as well as ensuring the stability of both organisations for the future.

Special Thank You

On behalf of the Board of Trustees, the Charity and the Hospice, I would also like to take this opportunity to formally convey our sincere thanks to the North West London Clinical Commissioning Group, Hillingdon NHS Trust, and all the Mount Vernon Hospital site team and departments for their continuing support of our Charity.

Personal Thank You

I remain honoured to continue as Chair of the Michael Sobell Hospice Charity, as well as a Trustee and now Chair of Harlington Hospice Association Ltd. My MSHC colleague and Trustee, John Sandercock, is also now a member of Harlington's Board. On behalf of all the Trustees, everyone at the House and The Charity, I would like to say another huge THANK YOU! We certainly continue to depend on your extraordinary loyalty and support to help us in our mission to support the House and provide the highest standards of vital care services with our community.

Mr M J Breen
Chair of Trustees

Date: 19 December 2023

Trustees Report for the year ending 31 March 2023

The Trustees present their annual report and financial statements for the year ending 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Our Charity's purposes as set out in the objects contained in the company's Articles of Association and are:

The relief of sickness and suffering of residents of the London Borough of Hillingdon and the surrounding areas and the provision of associated care and support to their carer's, dependants and families, including but not limited to:

- (1) providing financial and other support to organisations providing palliative and end of life care;
- (2) advancing the education of members of the community on the work of such organisations to raise awareness of palliative and end of life care;
- (3) supporting research into high quality palliative and end of life care and disseminating the results of such research through the community.



and carers.

Michael Sobell Hospice has been providing care for over 44 years to people in its catchment area. The Michael Sobell Hospice Charity fundraises to provide a range of support for the clinical services at Michael Sobell House, providing relief and palliative care to patients, former patients and their families. Michael Sobell House is the Hospice and centre for palliative care at Mount Vernon Hospital. The Hospice provides inpatient and day care and is a centre of excellence for specialist services, enhancing without discrimination the care of patients with life limiting illnesses and support for their families

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public benefit: running a Charity (PB2)'. The Charity relies on a number of income streams including grants, retail outlets, fundraising events and activities. In addition, we rely on donations, gifts in memory, regular giving, corporate support, and legacies. We endeavour, through a wide range of communication methods, to encourage our local community to take part in our activities and to attend our events to support our work.

Volunteers at The Michael Sobell Hospice Charity

Without the dedication of our committed and loyal volunteers, The Charity could not support the funding of excellent levels of care to patients, their families, carers and friends. At The Michael Sobell Hospice Charity, there are over 100 volunteers lending a helping hand in a variety of ways, including helping us with income generation activities, working in our retail outlets and generally supporting our events and fundraising work. Our volunteers usually give a regular commitment, which can be flexible to fit around their personal lives and can be anywhere between an hour a month, to several days a week.

Our Fundraising and Retail teams coordinate the recruitment, training and placement of volunteers for The Charity and keep in regular contact with them. Without the time and commitment of volunteers, The Charity would be unable to operate effectively. They are critical to success across all areas of the organisation. The Charity's two shops and warehouse rely heavily on volunteers and without them these outlets would close. They are absolutely business critical. In the office, volunteers work alongside the staff team providing a valuable resource with communications, finance, event preparation and administration.

Achievements and performance

The activities undertaken in the year satisfy the objectives of The Charity and demonstrate public benefit as required by the Charity Commission.

The Hospice philosophy is based on the individual patient and those around them being of primary importance. The Hospice service is completely free to those who need it, regardless of race or belief. The funds The Charity has generated during the year have supported Michael Sobell House and its patients and families in many ways:

- The Charity raised £1,015,359 (2022: £1,115,861) in the year ending on 31 March 2023 to fund a range of services, activities and equipment.
- Clinical support, educational and administrative salaries within the Hospice have been funded by The Charity, including oncosts, ensuring high levels of professional medical and nursing care for patients, their families, and carers.

- The Charity continued to include patients and families in events to celebrate the lives of their loved ones such as our annual Light up a Life Ceremony.
- Michael Sobell Hospice Charity shops continue to be our 'face' on the high street and a reminder within the local community that the Hospice is there for them when they, or someone they know, needs special care.

Financial Review

Income Generation

The total income for the year amounted to £1,015,359 (2021/2022: £1,155,861) marking a decrease of £140,502 from the previous financial year. This decrease is substantially because The Charity as a beneficiary of legacies from the estates of previous patients and their families will see yearly variances. Income from such legacies in the year decreased by £125,401 to £97,686 (2021/2022: £223,087). Because of their very nature, such bequests are unpredictable and cannot be budgeted for with any certainty. However, these are one of the main indications as to how The Charity and the dedication of the hospice clinical staff is perceived by the local community. The income derived from grants also decreased by £20,013 in the year.

The Charity also saw a decrease in donations to £452,918 (2021/2022: £459,515).

Trading income from shops amounted to £237,791 (2021/2022: £226,103). This increase of 5% in shop income was largely due to the releasing of COVID-19 restrictions on the high streets. This trend is expected to continue as the high street recovers from COVID-19. The fundraising activities, although curtailed again by COVID-19 suffered a small decrease to £149,878 compared to last financial year of £160,434. Both retail and fundraising activities are reinvigorated with additional staff and restructuring retail models, and the management and the Board of Trustees believe that the Charity is well placed to take advantage of the recovery of the post-Covids national economy.

Contributions from The Hospice Lottery Partnership (shown within 'Donations and Legacies') continued to be a steady source for MSHC maintaining roughly at the same level in the current year £200,000 (2021/2022: £201,000). The interest and income from listed investments rose slightly to £19,013 from £15,206 the previous year.

Receipts from the Sobell Bridge Club have continued to recover post COVID-19 with £13,190 (2021/2022: £5,200) and we are hopeful that this recovery will accelerate post the balance sheet date.

Reserves policy

Following the merger in April 2023, The Michael Sobel Hospice Charity has reviewed its reserves policy to align it with Harlington Hospice Association. It calculates an operating reserve each year, comprising the minimum level of reserves required to ensure financial sustainability.

The target minimum operating reserve is equal to:

- Potential redundancy costs where contracts or funding is uncertain.
- Two months' salary costs to cover late payment of grants or contracts.
- A more general reserve to cover service continuation or wind down arising from the risk to in-year fundraising and retail operations.

The Board of Trustees may in addition decide on a further, discretionary amount to be included in the Reserve for a specific purpose, such as long-term capacity building or a special project. This has not happened in recent years.

The Operating Reserve needed for the financial year 2022-23, based on the factors above, is £318,557.

The Charity and Hospice needs are such that the Trustees consider it prudent to try and retain sufficient reserves to enable The Charity to continue to provide services at the present level. The level of reserves at 31 March 2023 amounted to £773,385 of which £10,408 are for restricted purposes. The Trustees believe that this will provide sufficient time to implement a review of the level of support for The Michael Sobell Hospice and the fundraising strategy. Trustees will continue to strive to maintain the high quality of services experienced by the patients.

Investment policies

The Finance Committee (a Sub-Committee of the Trustee Board) regularly meet at monthly intervals to ensure that the Charity's investments are held in a prudent way to best exploit the options available in the financial markets, whilst ensuring that the Charity's assets are not overly exposed to market fluctuations.

The deployment of investment assets are as follows:

	31 Mar 23	31 Mar 22
	£'000	£'000
Listed Investments	473	494
Unlisted Investment		
HLP	206	206
Others	1	-

Investment Policy and Objectives

The policies and objectives remain largely the same as in previous years and continue to be updated regularly.

In light of the economic uncertainty associated with the pandemic, and market volatility globally. The Finance Committee has managed risk keeping primarily to deposits where risks have been minimised but where some benefit was seen towards the end of the financial year as interest rates have begun to increase. As such, investments have performed in line with expectations and policy.

Liquidity Risk Policy

The Charity will endeavour to maintain sufficient liquid assets, at all times, to meet its known expenditure requirements for the following three-month period. These liquid assets will consist of cash, funds held in current bank and building society accounts, and funds held in notice accounts, not exceeding 90 days-notice, in bank and building society accounts and any fixed term deposits maturing within the next 90 days.

Investments

The Charity's investments are managed by the Finance Committee, which meets monthly to review the Charity's funds and maximise the return on investments. The committee members are Trustees or appointed advisors. The Finance Committee reports to the Trustee Board at their scheduled meetings, or at any other time, if deemed necessary.

The overall objective is to invest the reserve assets of The Charity prudently so that funds are available if the reserves are needed to support expenditure. Also, to the extent possible within that constraint, to earn as much income and capital gain as possible with due and proper consideration for future needs and the maintenance of, and if possible, the enhancement of the value of the invested funds while they are retained.

The Trustees have agreed to hold about one half of the assets of The Charity in equity investments and about one third in a series of fixed term cash deposits that mature at regular intervals over the following 12 months. The Trustees have decided to delegate the management of the quoted investment to authorised Investment Fund Managers. The Charities Aid Foundation (CAF) has been appointed to manage part of The Charity's quoted investment funds. At present, these investments comprise entirely of "Open-ended Collective Investment Scheme" (OECI) shares. CAF funds are managed by Octopus Investments and they are regulated by the Financial Conduct Authority. The Charities Official Investment Fund (COIF) has been appointed to manage part of The Charity's quoted investment funds. COIF funds are

managed by Churches, Charities and Local Authorities (CCLA) Fund Managers and they are regulated by the Financial Conduct Authority.

Risks and uncertainties

The Charity's Trustees have considered the major risks to which The Charity is exposed and satisfied themselves that systems or procedures are established to manage those risks. Major risks are those that have a major impact and a probable or highly probable likelihood of occurring. If they occurred, they would have a major impact on some or all of the following areas:

- Governance;
- Reputation;
- Finances;
- Compliance with law or regulation.

Any of these major risks and their potential impacts could change the way Trustees, supporters or beneficiaries might deal with The Charity. The Risk Register is a tool, which enables the Charity to understand its comprehensive risk profile and identifying each major risk to which The Charity is potentially exposed. The register is reviewed and updated by the Board of Trustees annually.

Fundraising & Communications

We rely on the support of our local community to fund our services – by making donations and grants, taking part in events, visiting our shops and remembering us in their Wills.

The impact of closing the Inpatient Unit in 2018 and then the COVID-19 pandemic still resonated into 2022/23. Fortunately, we were able to fill some staff vacancies and bring some new energy and enthusiasm to our team. We were also able to expand our Communications Team which meant we could spread the word to new audiences about our wide range of services for people living with serious and terminal illness.

Major successes in the year included:

- Golf Day
- The Hospice Lottery Partnership. As a founding member, we continued to benefit from this partnership which, since it launched in 1997, has donated over £16 million to charity.

However, every penny donated through any avenue was invaluable to our patients and those close to them.

It should be noted that:

- The charity does not work with or use any external professional fundraisers, with the exception of The Hospice Lottery Partnership who canvass on our behalf.
- Harlington Hospice Association is registered with the Fundraising Regulator and is fully compliant with its requirements and code of practice.
- The Trustees are not aware of any complaints made in relation to our fundraising activities during the year ending 31 March 2023.
- Ensuring that our supporter's data is safeguarded and used only in an appropriate manner is of paramount importance, in line with GDPR regulations. Our privacy statement can be found in full on our website here: <https://www.harlingtonhospice.org/privacy-policy-users-of-services-volunteers-supporters/>.

Looking ahead

The impact of COVID-19 on our fundraising has lasted longer than we would have liked, but we are confident our levels of fundraising will return in 2023/24 and beyond.

Fundraising income from all the activities, large or small, is once again appreciatively acknowledged and our sincere thanks go to all our supporters and organisers of the events. We would like to thank all those individuals and businesses for their donations and fundraising efforts on our behalf.

Our thanks go to the Board of Trustees, themselves volunteers for the Charity, for their support and guidance throughout the year. We have a skill mix on the board, which ensures that the business and governance of the Charity is scrutinised, reviewed, and supported well.

Plans for future development

Priority 1: Increased, improved and sustainable IPU provision

We recognise Michael Sobell House was never built to last; it has done our patients proud for many years and has become a well respected and well loved part of our community. We also know we are not currently able to meet the increasing need for end of life care in the south of the Borough.

How:

- Devise a plan to futureproof the reprovision of inpatient services in the north of the Borough, increasing capacity to meet an increased and more complex need.
- Identify and secure financial resources (both capital and revenue) to ensure we are able to meet current and future demand.
- Launch a new clinical electronic records system, SystmOne, as part of the NHS Digital Transformation and in line with our community palliative partners.

Priority 2: Embedding the merger

We know the merger of Harlington Hospice and MSHC was the right thing to do for those who access our services, their friends and family and our staff and volunteers. However, we recognise it takes time to successfully embed a new culture and brand.

How:

- Review our HR systems and processes and implement improvements where identified.
- Launch and fully implement our new brand including: re-branding and re-writing internal and external materials, re-branding our buildings, re-branding materials produced by partners and embedding the new brand into all our shops including signage, windows and internal décor.
- Launch the merger and our new vision, values and mission to staff, volunteers and key supporters, checking back with them regularly to collate feedback, taking action where necessary.
- Launch our new look website and continually improve it to ensure it reflects our brand and tone of voice and provides a good user experience.

Priority 3: Well led

For our charity to offer the very best services to our patients and their family and friends – and to embed our future strategic plan to ensure we are sustainable - we know we need to be well led.

How:

- Bring the newly merged Board together to form a group of high functioning Trustees who challenge the Executive Team to deliver the very best.
- Recruit new Trustees who will bring with them experience, skills, enthusiasm and passion which complement those of our existing Trustees.
- Review the roles of the existing Executive Team, reconfigure where needed and fill all vacant and temporary postholders with permanent staff.
- Review our IT and information governance systems and processes and implement improvements where identified.

Structure, governance and management

The Michael Sobell Hospice Charity is a company limited by guarantee governed by its Memorandum and Articles of Association dated 7 November 1998, revised in October 2018 and December 2022. It is registered as a Charity with the Charity Commission (No.1079638).

Appointment of Trustees

Following planned recruitment through advertisement within our local community, new Trustees will be provided with an induction pack, which includes Charity Commission guidance on the roles and responsibilities of charity Trustees.

Training for new and existing Trustees includes the requirement to attend awareness briefings and on Safeguarding responsibilities and sign a Safeguarding Code of Conduct, as outlined in Harlington Hospice Safeguarding Policy and Procedure.

Training is enhanced with briefings on all aspects of the responsibilities of Trustees and the governance requirements of the health related services provided by The Charity. This is in addition to attendance at Board meetings.

Organisation

The Board of Trustees, which can have up to 15 members, administers The Charity. The Board normally meets 12 times in a year.

Trustee induction and training

New Trustees undergo an orientation programme to brief them on their legal obligations under Charity and Company Law, the committee and decision-making processes, the business plan and recent financial performance of The Charity. During the induction period, they meet the other members of the Trustee Board and the staff team. Trustees are encouraged to attend appropriate external events to increase their knowledge and understanding of the role and the wider Charity sector.

Staff and delegated responsibilities

The Board of Trustees has delegated operational management of Harlington Hospice (and Michael Sobell House) to the Chief Executive, Steve Curry.

The headcount number of staff employed by Harlington Hospice to carry out its charitable activities was 137. In addition, some tasks were also undertaken by contractors and consultants.

The process for recruiting staff is set out in the Recruitment Policy and Procedure. Staff employment terms and conditions are included in Harlington Hospice's Employee Handbook, which is available to all staff.

Pay policy for senior staff

The directors are The Charity's Trustees. The senior management team comprise the key management personnel of The Charity in charge of directing and controlling, running and operating The Charity on a day-to-day basis (see Organisation note). All directors give their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in note 24 to the accounts. The pay of the senior staff is reviewed annually and benchmarked against pay levels in other comparable charities, the voluntary sector and similar roles.

Related parties and cooperation with other organisations

None of our Trustees receive remuneration or other benefit from their work with the Charity. Any connection between a Trustee or senior manager of The Charity with a contractor or supplier or professional services must be disclosed to the Board of Trustees in the same way as any other contractual relationship with a related party.

During the year, Mr M J Breen (the chairman and Trustee of The Michael Sobell Hospice Charity) was also a director of The Hospice Lottery Partnership in which the Charity has an interest.

Michael Breen, John Sandercock, Carol Coventry, Vanessa Avlonitis, Michael Edwards, Caroline Morison John McDonnell MP, Matthew (Sean), Margaret Roberts are also Trustees and Directors of Harlington Hospice Association Limited.

Auditor

In accordance with the company's articles, a resolution proposing that [Sayer Vincent](#) be appointed as auditor of the company was proposed and approved by the Finance Sub-Committee on 23 March 2023 and was endorsed by the Board of Trustees at their meeting the following month.

Disclosure of information to auditor

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The directors' annual report has been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

The Trustees' report was approved by the Board of Trustees.

Mr MJ Breen

Chairman

19 December 2023

Independent auditor's report to the members of The Michael Sobell Hospice Charity

Opinion

We have audited the financial statements of The Michael Sobell Hospice Charity (the 'charitable company') for the year ended 31 March 2023 which comprise the statement of financial activities, balance sheet, statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- Give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure for the year then ended.
- Have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice.
- Have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on The Michael Sobell Hospice Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other Information

The other information comprises the information included in the trustees' annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- The information given in the trustees' annual report for the financial year for which the financial statements are prepared is consistent with the financial statements;
- The trustees' annual report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' annual report. We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- Adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- The financial statements are not in agreement with the accounting records and returns; or
- Certain disclosures of trustees' remuneration specified by law are not made; or
- We have not received all the information and explanations we require for our audit; or
- The directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' annual report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities set out in the trustees' annual report, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud are set out below.

Capability of the audit in detecting irregularities

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- We enquired of management, which included obtaining and reviewing supporting documentation, concerning the charity's policies and procedures relating to:
 - Identifying, evaluating, and complying with laws and regulations and whether they were aware of any instances of non-compliance;
 - Detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected, or alleged fraud;
 - The internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations.
- We inspected the minutes of meetings of those charged with governance.
- We obtained an understanding of the legal and regulatory framework that the charity operates in, focusing on those laws and regulations that had a material effect on the financial statements or that had a fundamental effect on the operations of the charity from our professional and sector experience.
- We communicated applicable laws and regulations throughout the audit team and remained alert to any indications of non-compliance throughout the audit.
- We reviewed any reports made to regulators.
- We reviewed the financial statement disclosures and tested these to supporting documentation to assess compliance with applicable laws and regulations.
- We performed analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud.
- In addressing the risk of fraud through management override of controls, we tested the appropriateness of journal entries and other adjustments, assessed whether the judgements made in making accounting estimates are indicative of a potential bias and tested significant transactions that are unusual or those outside the normal course of business.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Joanna Pittman (Senior statutory auditor)

19 December 2023

for and on behalf of Sayer Vincent LLP, Statutory Auditor

Invicta House, 108-114 Golden Lane, LONDON, EC1Y 0TL

The Michael Sobell Hospice Charity

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2023

		2023			2022		
	Note	Unrestricted £	Restricted £	Total £	Unrestricted £	Restricted £	Total £
Income from:							
Donations and legacies	2	580,775	14,712	595,487	738,759	8,739	747,498
Other trading activities	3	387,669	-	387,669	386,537	-	386,537
Investments	4	19,013	-	19,013	15,206	-	15,206
Other income	5	13,190	-	13,190	6,620	-	6,620
Total income		1,000,647	14,712	1,015,359	1,147,122	8,739	1,155,861
Expenditure on:							
Raising funds including charity shops	6	553,666	4,238	557,904	534,766	-	534,766
Charitable activities	7	1,142,843	3,116	1,145,959	1,229,620	14,117	1,243,737
Total expenditure		1,696,509	7,354	1,703,863	1,764,386	14,117	1,778,503
Net income / (expenditure)		(695,862)	7,358	(688,504)	(617,264)	(5,378)	(622,642)
Net gains / (losses) on investments	11	(20,341)	-	(20,341)	37,854	-	37,854
Net (outgoing) / incoming resources before transfers		(716,203)	7,358	(708,845)	(579,410)	(5,378)	(584,788)
Gross transfers between funds		-	-	-	6,771	(6,771)	-
Net movement in funds		(716,203)	7,358	(708,845)	(572,639)	(12,149)	(584,788)
Reconciliation of funds:							
Total funds brought forward		1,479,180	3,050	1,482,230	2,051,819	15,199	2,067,018
Total funds carried forward		762,977	10,408	773,385	1,479,180	3,050	1,482,230

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in

Balance sheet

Company number 03677413

As at 31 March 2023

	Note	£	2023 £	£	2022 £
Fixed assets:					
Tangible assets	13		19,922		10,726
Investments	14		679,295		699,636
			699,217		710,362
Current assets:					
Debtors	15	98,741		278,147	
Investments	16	992		207,649	
Cash at bank and in hand		130,174		447,947	
			229,907		933,743
Liabilities:					
Creditors: amounts falling due within one year	17	(155,739)		(161,875)	
Net current assets			74,168		771,868
Total net assets			773,385		1,482,230
The funds of the charity:					
Restricted income funds	21		10,408		3,050
Unrestricted income funds:	22				
Designated funds		19,922		813,824	
General funds		743,055		665,356	
Total unrestricted funds			762,977		1,479,180
Total charity funds			773,385		1,482,230

Approved by the trustees on 19 December 2023 and signed on their behalf by

Mr MJ Breen
Chairman

Statement of Cashflows

For the year ended 31 March 2023

		2023	2022
	Note	£	£
Cashflows from operating activities			
Cash (absorbed by)/generated from operations	27	324,356	(190,113)
Investing activities			
Purchase of tangible fixed assets	(12,430)	(1,824)	
Investment income received	19,013	15,206	
Net cash generated from investing activities		6,583	13,382
Net cash used in financing activities			
Net (decrease) in cash and cash equivalents		(317,773)	(176,731)
Cash and cash equivalents at beginning of year		447,947	624,678
Cash and cash equivalents at end of year		130,174	447,947

Notes to the financial statements

For the year ended 31 March 2023

1 Accounting policies

a) Statutory information

The Michael Sobell Hospice Limited is a charitable company limited by guarantee and is incorporated in England and Wales. On 22nd December 2022, Harlington Hospice Association became the sole member of Michael Sobell Hospice Charity Ltd.

The registered office address is Michael Sobell Hospice, Mount Vernon Hospital, Rickmansworth Road, Northwood, Middlesex, HA6 2RN

b) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP FRS 102), The Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

In applying the financial reporting framework, the trustees have made a number of subjective judgements, for example in respect of significant accounting estimates. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The nature of the estimation means the actual outcomes could differ from those estimates. Any significant estimates and judgements affecting these financial statements are detailed within the relevant accounting policy below.

c) Public benefit entity

The charity meets the definition of a public benefit entity under FRS 102.

d) Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The successful partnership with Harlington Hospice Association Limited has delivered planned synergies and benefits and strengthened the financial position of the Charity.

The charity has taken account of the risks identified by the Board and has made provision through its Reserves calculation to ensure that these risks can be managed. The Finance Sub-Committee regularly monitors cashflow and projected income and expenditure to budget.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

e) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

f) Donations of gifts, services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item or received the service, any conditions associated with the donation have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), volunteer time is not recognised so refer to the trustees' annual report for more information about their contribution.

On receipt, donated gifts, professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Notes to the financial statements

For the year ended 31 March 2023

1 Accounting policies (continued)

g) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

h) Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes. The trustees have decided to report all The Michael Sobell Hospice Charity fixed assets as designated funds.

i) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds relate to the costs incurred by the charity by its Charity Shops and in inducing third parties to make voluntary contributions to it, as well as the cost of any activities with a fundraising purpose
- Expenditure on charitable activities includes the costs of delivering services undertaken to further the purposes of the charity and their associated support costs
- Other expenditure represents those items not falling into any other heading

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

j) Allocation of support costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration of each activity, comprising the salary and overhead costs of the central function, is apportioned on the following basis which are an estimate, based on staff time, of the amount attributable to each activity.

Where information about the aims, objectives and projects of the charity is provided to potential beneficiaries, the costs associated with this publicity are allocated to charitable expenditure.

All support costs incurred by Michael Sobell Hospice Charity Ltd are allocated against Raising funds, as this is the only activity undertaken by Michael Sobell Hospice Charity Ltd.

All governance costs incurred by Michael Sobell Hospice Charity Ltd are allocated against raising funds, as this is the only activity undertaken by Michael Sobell Hospice Charity Ltd. These costs are associated with constitutional and statutory requirements and include any costs associated with the strategic management of the charity's activities.

The Michael Sobell Hospice Charity is not registered for VAT so all expenses shown in the statement of financial activities and notes to the accounts are shown gross (ie inclusive of VAT).

k) Operating leases

Rental charges are charged on a straight line basis over the term of the lease.

Notes to the financial statements

For the year ended 31 March 2023

1 Accounting policies (continued)

l) Tangible fixed assets

Items of equipment are capitalised where the purchase price exceeds £1,000 and the asset is expected to be productive for more than 12 months. Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities. Assets are reviewed for impairment if circumstances indicate their carrying value may exceed their net realisable value and value in use. Major components are treated as a separate asset where they have significantly different patterns of consumption of economic benefits and are depreciated separately over its useful life.

Where fixed assets have been revalued, any excess between the revalued amount and the historic cost of the asset will be shown as a revaluation reserve in the balance sheet.

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

● Equipment, Fixtures & Fittings	2-4 years
● Motor Vehicles	5 years
● Improvements	10 years
● Freehold Property	50 years
● Michael Sobell House refurbishment	2 years

Land and Buildings are held at valuation, not historic cost. Assets represented by land are not depreciated.

m) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

n) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

o) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

p) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

q) Pension schemes

The Charity offers a qualifying defined contribution scheme to all staff. In addition, the charity offers the NHS pension scheme to qualifying staff.

National Health Service Superannuation Scheme

This is a statutory superannuation scheme as defined in Section 6.12 (1) Income and Corporation taxes Act 1988 which has no invested funds. Contribution by employers (currently 14.38%) and members (variable rates) are accounted for to the Treasury and benefits are paid from the consolidated fund. This scheme is only open to staff who have been members of the NHS scheme in previous employment under the dispensation rules. The accounting charge represents the employer's contributions for the period. Harlington Hospice Association has no liability or potential liability for accrued unfunded obligations relating to this pension fund.

Group Personal Pension Scheme

In addition to the NHS Pension Scheme, the Hospice operates a Group Personal Pension Plan available to all staff. This plan is a defined contribution scheme administered and invested with Scottish Widows. It is a money purchase plan and all eligible employees who are not members of the NHS superannuation scheme are automatically enrolled on starting employment with the charity. Employee contributions are 5% with an employer contribution of 3%. Employees may contribute more to the plan.

Notes to the financial statements

For the year ended 31 March 2023

2 Donations and legacies

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Donations and gifts	438,206	14,712	452,918	450,776	8,739	459,515
Legacies	97,686	–	97,686	223,087	–	223,087
Grant income	44,883	–	44,883	64,896	–	64,896
	580,775	14,712	595,487	738,759	8,739	747,498

3 Other trading activities

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fundraising events	149,878	–	149,878	160,434	–	160,434
Shop income	237,791	–	237,791	226,103	–	226,103
	387,669	–	387,669	386,537	–	386,537

4 Investments

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Income from listed investments	17,015	–	17,015	13,643	–	13,643
Interest receivable	1,998	–	1,998	1,563	–	1,563
	19,013	–	19,013	15,206	–	15,206

5 Other income

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Sobell Bridge Club and other income	13,190	–	13,190	5,200	–	5,200
Furlough grant income	–	–	–	1,420	–	1,420
	13,190	–	13,190	6,620	–	6,620

Notes to the financial statements

For the year ended 31 March 2023

6 Costs of raising funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fundraising and publicity						
Staging fundraising events	21,310	4,238	25,548	44,447	–	44,447
Other fundraising costs	5,195	–	5,195	35,284	–	35,284
Staff costs	226,801	–	226,801	153,865	–	153,865
Support costs	84,248	–	84,248	85,224	–	85,224
	337,554	4,238	341,792	318,820	–	318,820
Trading costs						
Operating charity shops	87,991	–	87,991	83,013	–	83,013
Staff costs	94,422	–	94,422	92,141	–	92,141
Depreciation and impairment	–	–	–	6,702	–	6,702
Support costs	33,699	–	33,699	34,090	–	34,090
	216,112	–	216,112	215,946	–	213,314
Total cost of raising funds	553,666	4,238	557,904	534,766	–	532,134

7 Charitable activities

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Patient / staff support and counselling	–	3,116	3,116	5,154	14,117	19,271
Contribution to salary costs	1,078,694	–	1,078,694	1,151,065	–	1,151,065
Donations for clinical equipment	–	–	–	–	–	–
	1,078,694	3,116	1,081,810	1,156,219	14,117	1,170,336
Support and governance costs	64,149	–	64,149	73,401	–	73,401
	1,142,843	3,116	1,145,959	1,229,620	14,117	1,243,737

Notes to the financial statements

For the year ended 31 March 2023

8 Support costs

	Governance			Governance		
	Support costs	costs	Total	Support costs	costs	Total
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
Management costs	82,484	–	82,484	72,379	–	72,379
Management employment costs	86,012	–	86,012	98,069	–	98,069
Other governance costs	–	13,600	13,600	–	22,267	22,267
	168,496	13,600	182,096	170,448	22,267	192,715
Analysed between						
Fundraising	84,248	–	84,248	85,224	–	85,224
Trading	33,699	–	33,699	34,090	–	34,090
Charitable activities	50,549	13,600	64,149	51,134	22,267	73,401
	168,496	13,600	182,096	170,448	22,267	192,715

Management support costs are reallocated on the basis of staff time per activity.

The allocation percentages noted below show fairly the spread of people and activities between support costs:

50% Fundraising

20% Trading

30% Charitable activities

Governance costs includes auditors' fees, legal, training and other sundry costs.

Audit fees for the year were £14,400 (2022: £12,000).

Notes to the financial statements

For the year ended 31 March 2023

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

10 Employees

The average number of employees during the year was:

	2023 number	2022 number
Fundraising and publicity including shops	9	9
Support staff	4	4
	13	13
Employment costs	2023 £	2022 £
Wages and salaries	312,982	336,268
Redundancy costs		
Social security costs	29,272	26,582
Pension costs	6,448	
	348,702	362,850

The salary costs of the Key Management Personnel totalled £92,543 for the year (2022: £84,875) which was in respect of 2 employees (2022: 2).

No member of staff earned more than £60,000 in the financial year.

11 Net Gains / (losses) on investments

Unrestricted funds	Unrestricted funds
2023	2022
£	£
Revaluation of investments	
(20,341)	37,854

12 Taxation

The Charity is exempt from tax on income and gains falling within section 505 of Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

Notes to the financial statements

For the year ended 31 March 2023

13 Tangible fixed assets

	Fixtures and fittings	Motor Vehicles	Total
	£	£	£
Cost			
at April 2022	16,355	15,360	31,715
Additions	12,430	–	12,430
At 31 March 2023	28,785	15,360	44,145
Depreciation			
at April 2022	5,629	15,360	20,989
Depreciation charged in the year	3,234	–	3,234
At 31 March 2023	8,863	15,360	24,223
NBV			
At 31 March 2023	19,922	–	19,922
At 31 March 2022	10,726	–	10,726

14 Fixed asset investments

	Listed investments	Unlisted investments	Total
	£	£	£
Cost or valuation			
At April 2022	493,826	205,810	699,636
Valuation changes	-20,341	–	-20,341
At 31 March 2023	473,485	205,810	679,295
Carrying amount			
At 31 March 2023	473,485	205,810	679,295
At 31 March 2022	493,826	205,810	699,636

15 Debtors

Amounts falling due within one year	2023	2022
	£	£
Trade debtors	58,556	60,942
Other debtors	19,313	161,790
Prepayments	20,872	55,415
	98,741	278,147

Notes to the financial statements

For the year ended 31 March 2023

16 Current asset investments

	2023	2022
	£	£
Unlisted investments	992	207,649

17 Creditors: Amounts falling due within one year

	2023	2022
	£	£
Other taxation and social security	6,304	6,055
Deferred income		6,470
Trade creditors	130,287	132,363
Other creditors	9,148	4,987
Accruals	10,000	12,000
	155,739	161,875

18 Deferred income

	2023	2022
	£	£
Deferred income (included within current liabilities)	-	6,470
 Movements in the year		
At start of the year	6,470	-
Resources deferred in the year	-	6,470
Resources applied during the year	(6,470)	-
	-	6,470

Notes to the financial statements

For the year ended 31 March 2023

19 Retirement benefit scheme

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

20 Share Capital

The company is limited by guarantee.

If the company is wound up, and there is a financial deficit, the members will contribute a sum of £1

The only member of the company is Harlington Hospice Association Ltd.

Notes to the financial statements

For the year ended 31 March 2023

21 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

Restricted funds	Movement in funds				Movement in funds				Balance at 31 March 2023
	Balance at 1 April 2021	incoming resources	Resources expended	transfers	Balance at 1 April 2022	incoming resources	Resources expended	transfers	
	£	£	£	£	£	£	£	£	£
Berkhamsted Benevolent	1,642	-	-	(1,642)	-	-	-	-	-
The Mason le Page Charity	4,140	-	(2,417)	(1,723)	-	-	-	-	-
Derek Stewart Group	87	-	-	(87)	-	-	-	-	-
Memory Tree	-	3,000	-	-	3,000	6,580	(4,238)	-	5,342
Wishlist campaign	-	50	-	-	50	-	-	-	50
Other restricted	9,330	5,689	(11,700)	(3,319)	-	8,132	(3,116)	-	5,016
	15,199	8,739	(14,117)	(6,771)	3,050	14,712	(7,354)	-	10,408

The total restricted fund reserve carried forward amounts to £10,408 (2021: £3,050).

Donations for the memory tree fund are restricted to the memory tree project.

Other restricted donations comprise donations restricted for items for patient care and support.

22 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Designated funds	Total	Unrestricted funds	Restricted funds	Designated funds	Total
	2023	2023	2023	2023	2022	2022	2023	2022
	£	£	£	£	£	£	£	£
Fund balancers at 31 March 2023								
Represented by								
Tangible assets	-	-	19,922	-	-	-	10,726	-
Investments	679,295	-	-	679,295	699,636	-	-	699,636
Net current assets	63,760	10,408	-	74,168	768,818	3,050	-	771,868
	743,055	10,408	19,922	773,385	1,468,454	3,050	10,726	1,482,230

23 Operating Lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2023	2022
	£	£
Within one year	78,639	72,860
Between two and five years	208,138	161,880
Over five years		31,375
	286,777	266,115

Notes to the financial statements

For the year ended 31 March 2023

24 Related party transactions

During the year, Mr M J Breen (the chairman and trustee of Michael Sobell Hospice Charity) was also a director of the Hospice Lottery Partnership in which the charity has an interest. Income received in the year was £200,000 (2022: £201,000) and expenditure in the year was £1760 (2022: £733) with an amount due to the Hospice Lottery Partnership of £138 at the year end (2022: £111).

Michael Sobell Hospice Charity trustees Carol Coventry, Michael Breen, Vanessa Avlonitis, Michael Edwards, Margaret Roberts, Caroline Morison and John Sandercock who are also Trustees of Harlington Hospice Association Limited.

From 23 December 2022. Harlington Hospice Association is the sole member of Michael Sobell Hospice Charity and the two charities have merged their operations.

During the year, there were many financial transactions between the two charities, comprising:

- Donations made from MSHC to HHA, in accordance with MSHC's objects, as a contributions towards HHA's running costs for the Michael Sobell House in patient unit
- Recharges of costs between the 2 charities, relating to shop operating costs and fundraising costs

25 Post balance sheet events

The trustees are not aware of any reportable post balance sheet events

26 Ultimate controlling party

The company's ultimate parent undertaking and controlling party is Harlington Hospice Association Limited, a registered charity (number: 1088332) and] company limited by guarantee (number: 04199504). Copies of the consolidated financial statements are available from Companies House/the Charity Commission.

Notes to the financial statements

For the year ended 31 March 2023

27 Cash generated from operations

	2023	2022
	£	£
Deficit for the year	(708,845)	(584,788)
Adjustments for		
Investment income	(19,013)	(15,206)
Fair value gains and losses on investments	20,341	(37,854)
Depreciation of tangible fixed assets	3,234	8,273
Movements in working capital		
Decrease / (Increase) in short term investments	206,657	(10,049)
Decrease in debtors	179,406	446,512
Increase / (Decrease) in creditors	(6,136)	2,999
Cash (absorbed by) operations	(324,356)	(190,113)

Accounts

Charity registration number 1079638

Company registration number 03677413 (England and Wales)

THE MICHAEL SOBELL HOSPICE CHARITY
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

THE MICHAEL SOBELL HOSPICE CHARITY

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees and Directors	Mr M J Breen	
	Mr J R G Sandercock	
	Mr M J Fitzpatrick	(Appointed 22 July 2022)
	Ms M C Roberts	(Appointed 22 July 2022)
	Mrs C O Coventry	(Appointed 22 July 2022)
Charity number	1079638	
Company number	03677413	
Registered office	Michael Sobell Hospice Mount Vernon Hospital Rickmansworth Road Northwood Middlesex HA6 2RN	
Auditor	RDP Newmans LLP Lynwood House 373-375 Station Road Harrow Middlesex HA1 2AW	
Bankers	Barclays Bank Plc 83 Wandsworth High Street SW18 2PR	
	CAF Bank Limited, Kings Hill Kent West Malling ME19 4TA	
	Natwest Bank Borehamwood Branch 80 Shenley Road Borehamwood Herts WD6 1DZ	

THE MICHAEL SOBELL HOSPICE CHARITY

CONTENTS

	Page
Chairman's statement	1 - 3
Trustees' report	4 - 10
Statement of trustees' responsibilities	11
Independent auditor's report	12 - 14
Statement of financial activities	15
Balance sheet	16
Statement of cash flows	17
Notes to the financial statements	18 - 32

THE MICHAEL SOBELL HOSPICE CHARITY

CHAIRMAN'S STATEMENT

FOR THE YEAR ENDED 31 MARCH 2022

It is a pleasure, once again, to be writing this Statement as Chair of The Michael Sobell Hospice Charity. I firmly believe it is always good to make time for reflection on the year that has gone by to take stock of achievements and look positively towards the future.

Early 2021 remained a challenging time for everyone, including charities. However, as the year progressed the country slowly began to return to a higher degree of normality, and we could all do so much more in terms of getting out and about and meeting up with friends and family after so long apart during the Covid restrictions. Throughout the pandemic, with its significant, devastating consequences around the world, our wonderful hospice was able to remain open and the amazing clinical team continued working 'above and beyond' to ensure that its vital palliative care and essential services continued.

In these uncertain times, the hospice and the charity are also constantly reminded of the unwavering support from our local community and supporters. Yet again, on behalf of everyone here, I would like to send our heartfelt thanks to all of you. I know I have said it before, but we truly could not 'do what we do' without your enduring loyalty and generosity.

The Hospice

The Michael Sobell Hospice Inpatient Unit (IPU) has been the only clinical provider of inpatient hospice care in Hillingdon since April 2020. It is a ten-bedded inpatient unit, with a full multidisciplinary team (doctors, nurses, therapists, and chaplain) providing responsive and compassionate palliative and end-of-life care. The IPU supports people requiring complex symptom management with the aim of discharging them back to their home, together with care for people at the end of their life. The IPU also supports a 24/7 consultant-led advice line for clinicians and the public. The IPU works collaboratively with all other local palliative teams to ensure care is in the right place at the right time.

As part of the care provided to patients staying at the IPU, the multidisciplinary team work to ensure that, wherever possible, patients are supported to realise their aspirations and their wishes are carried out. For example, over the last year staff have supported patients and families with weddings; baptisms; repatriation of unwell patients; repatriation of the deceased; writing letters to patients' children; virtual reality experiences of special or 'bucket list' locations; visits from ponies; hairdressing; chiropody; dental care; remote palliative medical support for patients who are abroad; moving beds to the Hospice garden to support wellbeing and participation in outdoor family picnics; addiction support in conjunction with specialist teams and individualised spiritual support.

Over the past year, the hospice has maintained sufficient capacity to enable admissions seven days a week, with 256 referrals to the inpatient unit and 215 admissions.

The hospice is funded by NHS contracts and charitable income provided by Michael Sobell Hospice Charity.

Wellbeing Service

The Wellbeing Service partnership between Michael Sobell Hospice Charity and Harlington Hospice continues to be an essential part of the palliative care provided providing benefits and support to patients and their families. These day care services usually involve complementary therapies (including massage and reiki), creative arts, and rehabilitation (including physiotherapy and occupational therapy).

Remote Support and Wellbeing Service

Thanks to a Covid-19 grant from the London Community Response Fund, supplemented by the ongoing funding from the Charity's Hospice Lottery Partnership and general fundraising activities, the hospice has been able to set up a new Remote Support and Wellbeing Service and develop a programme of virtual events to support patients and the wider community. We were also able to invest in new technology such as tablets, cameras, and audio-visual equipment to help patients stay connected with each other, as well as our therapeutic team. This innovative Remote Support and Wellbeing Service has become an essential part of the palliative care provided. We hope it will continue to have many positive benefits for our patients and their families during the next year and beyond, as we continue to develop the service.

THE MICHAEL SOBELL HOSPICE CHARITY

CHAIRMAN'S STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Trustees

I would like to thank all the Trustees that served in the year and particularly those that resigned from office in the year having given sterling service during very difficult times for the charity. The charity's thanks therefore go to Ian Chandler who was so instrumental in the refurbishment and improvement of the Hospice Building, Barry Horton for his calm approach and commitment to the Hospice, Kuhan Kuhanandan who also served as Treasurer and Mark Golinsky whose sage advice and fundraising activities were so valuable. They all have left the charity and the hospice in a solid position to continue providing the invaluable service that we support.

I would also like to thank my predecessor as Chair, Rosalind Williams who joined the Board in January 2012 for such committed service over her ten years of service.

Sadly Doug Edmonds, one of the charity's trustees passed away in September 2021. Both Michael Sobell Hospice and the charity owe an enormous debt of gratitude to Doug for everything that he undertook over his many years of dedicated service to the Sobell Bridge Club, the charity, and the hospice. Doug's dedication, strength of character and unwavering allegiance to Michael Sobell Hospice will never be forgotten.

I am also pleased to welcome to the Board Sean Fitzpatrick, Maggie Roberts, and Carol Coventry all of whom are also trustees of Harlington Hospice Association who joined on 22nd July 2022.

Fundraising

Firstly, my thanks go to everyone who has given generously and supported the charity during another 'not entirely normal' year in terms of fundraising and events.

The charity continued to keep in touch with supporters through newsletters (by email and post) and our future plans are to maintain regular contact. We were, however, able to re-engage with our community through our Christmas Appeal in December 2021, which also included the return of our Light Up A Life Ceremony (thankfully, not virtually as in 2020) and a hugely successful Christmas Market. Thank you to everyone who participated in these events and helped us to raise even more funds for the hospice.

Retail Operation

The collaboration between MSHC, Harlington Hospice and Age UK (Hillingdon, Harrow and Brent) continues and has developed into a very successful retail operation. The nine shops are working closely together, sharing resources, retail expertise and facilities. The MSHC Warehouse continues to house our growing shared e-Bay activities, as well as being the 'hub' for our incredibly successful book store.

The hugely popular MSHC book stalls at Amersham and Chesham continue to raise significant funds for the hospice. Our sincere thanks go to the dedicated team of volunteers whose hard work and commitment to these outdoor events every week is truly amazing and certainly much appreciated.

Hospice Lottery Partnership

Our successful alliance with the Hospice Lottery Partnership (HLP) has continued and is another source which attributes essential funds for the hospice. Over the last year the contributions received totaled £201,000. Our sincere appreciation and thanks go to everyone who is a member of HLP and everyone who donates monthly or purchases the weekly HLP lottery tickets.

Partnership with Harlington Hospice Association Limited

In 2020, a partnership between The Michael Sobell Hospice Charity and Harlington Hospice Association enabled the Michael Sobell Inpatient unit to reopen. Over 2021/22 this partnership working deepened; the two charities ran a joint Hospice Committee including three Trustees from each Charity's board and a meeting between the senior officers of each charity met bi-monthly, overseeing areas of joint working and collaboration.

As this partnership with Harlington Hospice Association evolved, this enabled the charity to begin focusing on the long-term sustainability of the Hospice service it provides funding for. The trustees worked with the Board at Harlington Hospice Association to appoint a joint Director of Fundraising for both charities, enabling the medium and long-term fundraising plans to be brought into alignment.

The trustees also appointed a joint Communications Manager and have plans to recruit further joint Communications and Fundraising Team members. This is to support the fundraising activities of both MSHC and HHA and to align with and support the future plans to merge the two charities.

THE MICHAEL SOBELL HOSPICE CHARITY

CHAIRMAN'S STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Current Update Since 1 April 2022

In July 2022, the boards of The Michael Sobell Hospice Charity and Harlington Hospice Association formally approved the merger plans that had been under discussion for some time. The merger is expected to streamline fundraising activity and save costs through sharing services. These changes will enable the charity to safeguard the provision of the services inside the Michael Sobell Hospice inpatient unit, way into the future.

Special Thank You

On behalf of the Board of Trustees, the charity and the hospice, I would also like to take this opportunity to, once again, formally convey our sincere thanks to the North West London Clinical Commissioning Group, Hillingdon NHS Trust and all the Mount Vernon Hospital site team and departments for their continuing support of The Michael Sobell Hospice Charity.

Personal Thank You

I am honoured to continue as Chair of the Michael Sobell Hospice Charity and on behalf of all the trustees, everyone at the hospice and the charity, I would like to say another huge THANK YOU! We certainly could not manage without your extraordinary loyalty and continued support.

Mr M J Breen
Chairman

Date: 17 December 2022

THE MICHAEL SOBELL HOSPICE CHARITY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Our Charity's purposes as set out in the objects contained in the company's Articles of Association and are:

The relief of sickness and suffering of residents of the London Borough of Hillingdon and the surrounding areas and the provision of associated care and support to their carers, dependants and families, including but not limited to:

- (1) providing financial and other support to organisations providing palliative and end of life care;
- (2) advancing the education of members of the community on the work of such organisations to raise awareness of palliative and end of life care; and
- (3) supporting research into high quality palliative and end of life care and disseminating the results of such research through the community.

Michael Sobell Hospice has been providing care for over 44 years for people in its catchment area. The charity raises funds needed to provide a range of support for the clinical services at Michael Sobell Hospice, providing relief and palliative care to patients, former patients and their families. Michael Sobell Hospice is the Hospice and centre for palliative care at Mount Vernon Hospital. The Hospice provides inpatient and day care and is a centre of excellence for specialist services, enhancing without discrimination the care of patients with life limiting illnesses and support for their families and carers.

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public benefit: running a Charity (PB2)'. The charity relies on a number of income streams including grants, retail outlets, events and fundraising activity. In addition, we rely on donations, gifts in memory, regular giving, corporate support, legacies and grants. We endeavour, through a wide range of communication methods, to encourage our local community to take part in our activities and to attend our events to support our intentions.

Volunteers at Michael Sobell Hospice Charity

Without the dedication of our committed and loyal volunteers, the charity could not support the funding of excellent levels of care to patients, their families, carers and friends. At Michael Sobell Hospice Charity, there are over 100 volunteers lending a helping hand in a variety of ways including helping us with income generation activities, working in our retail outlets and generally supporting our events and fundraising work. Our volunteers usually give a regular commitment, which can be flexible to fit around their personal lives and can be anywhere between an hour a month, to several days a week.

Our Fundraising and Retail teams coordinate the recruitment, training and placement of volunteers for the charity and keep in regular contact with them. Without the time and commitment of volunteers, the charity would be unable to operate effectively. They are critical to success across all areas of the organisation. The charity's two shops and warehouse rely heavily on volunteers and without them these outlets would close. They are absolutely business critical. In the office, volunteers work alongside the staff team providing a valuable resource with communications, finance, event preparation and administration.

Strategic report

The description under the headings "Achievements and performance" and "Financial review" meet the company law requirements for the trustees to present a strategic report.

THE MICHAEL SOBELL HOSPICE CHARITY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Achievements and performance

The activities undertaken in the year satisfy the objectives of the charity and demonstrate public benefit as required by the Charity Commission.

The Hospice philosophy is based on the individual patient and those around them being of primary importance. The Hospice service is completely free to those who need it, regardless of race or belief. The funds the charity has generated during the year have supported Michael Sobell Hospice and its patients and families in many ways:

- The charity granted £1,170,336 in the year to 31 March 2022 to fund a range of services, activities and equipment
- Clinical support, educational and administrative salaries within the hospice have been funded by the Charity, including on-costs, ensuring high levels of professional medical and nursing care for patients, their families, and carers
- The Hospice Day Therapy Unit has been closed during the pandemic, so a new Remote Support and Wellbeing Service has been developed, offering patients across the Hillingdon Borough a programme of virtual events to help them keep in touch with each other and the clinical team
- The charity continues to include patients and families in events to celebrate the lives of their loved ones such as the annual Light Up A Life Ceremony
- Due to lockdowns and the various restrictions imposed, the Fundraising Team were less able to organise our usual programme of "live" events. However, the charity kept in touch with supporters through e-newsletters and a series of virtual quizzes throughout the year, which proved to be very popular.

Michael Sobell Hospice Charity shops are a reminder to the public that the hospice is there for them when they or someone they know needs special care and these shops are our "face" on the high street.

The results of our income generation activities are measured against the previous year and compared to external benchmarks and budgets determined by the staff and agreed with the Trustees. Obviously in the year 2021/2022 these activities have been somewhat restricted in view of the Covid-19 pandemic.

The trustees also closely monitor the performance of the investment portfolio and obtain advice relating to investment matters.

THE MICHAEL SOBELL HOSPICE CHARITY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Financial review

Income Generation

The total income for the year amounted to £1,155,861 (2021: 1,919,590) marking a decrease of £763,729 from the previous financial year. This decrease is substantially because the charity as a beneficiary of legacies from the estates of previous patients and their families will see yearly variances. Income from such legacies in the year decreased by £463,020 to £223,087 (2021: £686,107). Because of their very nature, such bequests are unpredictable and cannot be budgeted for with any certainty. However, these are one of the main indications as to how the charity and the dedication of the hospice clinical staff is perceived by the local community. The income derived from grants also decreased by £355,346 in the year.

The charity also saw a decrease in donations to £459,515 (2021: £600,258).

Trading income from shops amounted to £226,103 (2021: £89,544). This increase of 153% in shop income was largely due to the releasing of Covid restrictions on the high streets. This trend is expected to continue as the high street recovers from Covid. The fundraising activities, although curtailed again by Covid pleasingly increased by 152% to £160,434 compared to last financial year of £63,638. Both retail and fundraising activities are reinvigorated with additional staff and restructuring retail models, and the management and the Board of Trustees believe that the charity is well placed to take advantage of the recovery of post-Covid national economy.

Contributions from The Hospice Lottery Partnership (shown within 'Donations and Legacies') continued to be a steady source for the Michael Sobell Hospice Charity (MSHC) maintaining roughly at the same level in the current year £201,000 (2021: £217,852). The interest and income from listed investments rose slightly to £15,206 from £13,313 the previous year.

Receipts from the Sobell Bridge Club have started to recover with £5,200 (2021: £2,955) and we are hopeful that this recovery will accelerate post the balance sheet date.

Reserves policy

The charity and hospice needs are such that the trustees consider it prudent to try and retain sufficient reserves to enable the charity to continue to provide services at the present level. The level of reserves at 31 March 2022 amounted to £1,482,230 of which £3,050 are for restricted purposes and £813,824 for designated purposes. The trustees believe that this will provide sufficient time to implement a review of the level of support for The Michael Sobell Hospice and the fundraising strategy. Trustees will continue to strive to maintain the high quality of services experienced by the patients.

THE MICHAEL SOBELL HOSPICE CHARITY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Investment policies

The Finance Committee (a Sub-Committee of the Trustee Board) regularly meet at monthly intervals to ensure that the charity's investments are held in a prudent way to best exploit the options available in the financial markets, whilst ensuring that the charity's assets are not overly exposed to market fluctuations.

The deployment of investment assets are as follows:

	31 March 22 £'000	31 March 21 £'000
Listed Investments	494	455
Unlisted Investment		
Hospice Lottery P'ship	206	206
Others	208	198

Investment Policy and Objectives

The policies and objectives remain largely the same as in previous years and continue to be updated regularly. These are:

Liquidity Risk Policy

The charity will endeavour to maintain sufficient liquid assets, at all times, to meet its known expenditure requirements for the following three-month period. These liquid assets will consist of cash, funds held in current bank and building society accounts, and funds held in notice accounts, not exceeding 90 days-notice, in bank and building society accounts and any fixed term deposits maturing within the next 90 days.

Investments

The charity's investments are managed by the Finance Committee, which meets monthly to review the charity's funds and maximise the return on investments. The committee members are trustees or appointed advisors. The Finance Committee reports to the Trustee Board at their scheduled meetings, or at any other time, if deemed necessary.

The overall objective is to invest the reserve assets of the charity prudently so that funds are available if the reserves are needed to support expenditure. Also, to the extent possible within that constraint, to earn as much income and capital gain as possible with due and proper consideration for future needs and the maintenance of, and if possible, the enhancement of the value of the invested funds while they are retained.

The trustees have agreed to hold about one half of the assets of the charity in equity investments and about one third in a series of fixed term cash deposits that mature at regular intervals over the following 12 months. The trustees have decided to delegate the management of the quoted investment to authorised Investment Fund Managers.

The Charities Aid Foundation (CAF) has been appointed to manage part of the Charity's quoted investment funds. At present, these investments comprise entirely of "Open-ended Collective Investment Scheme" (OECI) shares. CAF funds are managed by Octopus Investments and they are regulated by the Financial Conduct Authority.

The Charities Official Investment Fund (COIF) has been appointed to manage part of the Charity's quoted investment funds. COIF funds are managed by Churches, Charities and Local Authorities (CCLA) Fund Managers and they are regulated by the Financial Conduct Authority.

THE MICHAEL SOBELL HOSPICE CHARITY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Risks and uncertainties

The charity's trustees have considered the major risks to which the charity is exposed and satisfied themselves that systems or procedures are established to manage those risks. Major risks are those that have a major impact and a probable or highly probable likelihood of occurring.

If they occurred, they would have a major impact on some or all of the following areas:

- Governance;
- Reputation;
- Finances;
- Compliance with law or regulation

Any of these major risks and their potential impacts could change the way trustees, supporters or beneficiaries might deal with the charity. The Risk Register is a tool, which enables the charity to understand its comprehensive risk profile and identifying each major risk to which the charity is potentially exposed. The register is reviewed and updated by the Board of Trustees annually.

Fundraising

The fundraising team adopts a supporter-led approach to fundraising and seeks where possible to build sound long-term relationships with supporters.

The charity continues to monitor all fundraising activities, fundraisers and volunteers in accordance with the Code of Fundraising Practice. The charity does not use professional fundraisers or involve commercial participators.

The charity runs two shops and a warehouse, which are managed by paid managers and volunteer staff and principally sell donated goods.

The Hospice Lottery Partnership continues to provide much valued funds through its hospice lottery and the charity received £201,000 in the year.

Looking ahead

The level of fundraising during 2021/22 due to the continued impact of Covid-19 has inevitably not been as successful as previous years. Even though there continue to be many challenges faced by the charity, the Board of Trustees strongly believe that it is well placed to explore and manage every available opportunity during 2022 and 2023 and progress positively into the future.

Fundraising income from all the activities, large or small, is once again appreciatively acknowledged and our sincere thanks go to all our supporters and organisers of the events. We would like to thank all those individuals and businesses for their donations and fundraising efforts on our behalf.

Our thanks go to the Board of Trustees, themselves volunteers for the charity, for their support and guidance throughout the year. We have a skill mix on the board, which ensures that the business and governance of the charity is scrutinised, reviewed, and supported well.

Plans for future periods

The Charity will continue to restructure the staff team to reflect the change in income generation streams and maximise its fundraising potential.

The Charity will continue in seeking to recruit additional Trustees to the Board in line with its skills requirement profile, particularly enhancing fund-raising ability.

The Charity will prioritise its profiling in the local community through marketing and public media opportunities.

The Charity has considered the effects of Brexit (and latterly the Covid-19 pandemic) on its ability to raise funds. As all income comes from local fundraising, legacies, and donations the Trustees consider that Brexit will not impact materially on fundraising efforts.

THE MICHAEL SOBELL HOSPICE CHARITY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Structure, governance and management

Michael Sobell Hospice Charity is a company limited by guarantee governed by its Memorandum and Articles of Association dated 7 November 1998, revised in October 2018. It is registered as a charity with the Charity Commission.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr M J Breen	
Mr J R G Sandercock	
Mr M J Fitzpatrick	(Appointed 22 July 2022)
Ms M C Roberts	(Appointed 22 July 2022)
Mrs C O Coventry	(Appointed 22 July 2022)
Mr D A V Edmonds	(Resigned 17 September 2021)
Mr K K Kuhanandan	(Resigned 30 May 2022)
Mr I B Chandler	(Resigned 31 May 2022)
Mr M Golinsky	(Resigned 22 July 2022)
Mr B D Horton	(Resigned 22 July 2022)
Ms R Williams	(Resigned 22 July 2022)

Key management personell in 2021/22

Accounts Manager	Mr D Salter
Head of Charity	Ms L Skipper (to May 2022)

Appointment of Trustees

Most people have some skills, knowledge or experience that they can bring to a charity. In addition, Trustees should have a strong personal commitment to the charity's aims and objectives. It is also essential that there are no legal or other barriers to a Trustee's appointment.

To optimise our effectiveness, we recruit a diverse board with a broad range of skills, knowledge and experience. When preparing to recruit new trustees we seek to increase or at least maintain the diversity of our Trustee Board, whilst ensuring we have the correct skillset for continuity.

As well as achieving a balance in skills and experience, we also aim to achieve greater diversity by reaching out into communities that are not presently represented.

Responsibility for the recruitment of new trustees rests with the Board of Trustees. There is an open and efficient process, which always acts in the best interests of the charity. Before appointing a new Trustee, the Trustee Board ensures that the appointment meets the requirements of the charity's governing document and the law. Before appointing a trustee, the Trustee Board obtains a declaration from the prospective trustee that they are not disqualified.

Organisation

The Board of Trustees, which can have up to 15 members, administers the charity. The board normally meets 12 times in a year. Since the re-opening of the hospice in January 2020 the charity has taken measures to support the trustees. From December 2020 the charity was managed by Liz Skipper as Head of Charity until May 2022.

Trustee induction and training

New trustees undergo an orientation programme to brief them on their legal obligations under charity and company law, the committee and decision-making processes, the business plan and recent financial performance of the charity. During the induction period, they meet the other members of the Trustee Board and the staff team. Trustees are encouraged to attend appropriate external events to increase their knowledge and understanding of the role and the wider charity sector.

THE MICHAEL SOBELL HOSPICE CHARITY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Pay policy for senior staff

The directors are the charity's trustees. The senior management team comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis (see Organisation note). All directors give their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in note 28 to the accounts. The pay of the senior staff is reviewed annually and benchmarked against pay levels in other comparable charities, the voluntary sector and similar roles.

Related parties and co-operation with other organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager of the charity with a contractor or supplier or professional services must be disclosed to the Board of Trustees in the same way as any other contractual relationship with a related party.

During the year, Mr M J Breen (the chairman and trustee of Michael Sobell Hospice Charity) was also a director of the Hospice Lottery Partnership in which the charity has an interest. Income received in the year was £201,000 (2021: £217,852) and expenditure in the year was £171 (2021: £Nil) with an amount due to the Hospice Lottery Partnership of £111 at the year end (2021: £30,000 due from).

Mr M J Breen, Mr J R G Sandercock, Mr M J Fitzpatrick, Ms M C Roberts and Mrs C O Coventry are also trustees and directors of the Harlington Hospice Association Limited. Expenditure in the year was £1,186,579 (2021: £694,086) with an amount due from the Harlington Hospice Association Limited of £70,404 (2021: £10,112 due to).

Supplier payment policy

The charity's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The charity's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the company's contractual and other legal obligations.

Auditor

In accordance with the company's articles, a resolution proposing that RDP Newmans LLP be reappointed as auditor of the company will be put at a General Meeting.

Disclosure of information to auditor

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report, including the strategic report, was approved by the Board of Trustees.

Mr M J Breen
Chairman

17 December 2022

THE MICHAEL SOBELL HOSPICE CHARITY

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2022

The trustees, who are also the directors of The Michael Sobell Hospice Charity for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees confirm that so far as they are aware, there is no relevant audit information (as defined by section 418(3) of the Companies Act 2006) of which the charitable company's auditors are unaware. They have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

THE MICHAEL SOBELL HOSPICE CHARITY

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF THE MICHAEL SOBELL HOSPICE CHARITY

Opinion

We have audited the financial statements of The Michael Sobell Hospice Charity (the 'charity') for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report and the strategic report prepared for the purposes of company law, is consistent with the financial statements; and
- the strategic report and the directors' report included within the trustees' report have been prepared in accordance with applicable legal requirements.

THE MICHAEL SOBELL HOSPICE CHARITY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE MICHAEL SOBELL HOSPICE CHARITY

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report or the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

The extent to which the audit was considered capable of detecting irregularities including fraud

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with the Trustees, who are also the directors and other management, and from our commercial knowledge and experience of the sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charitable company, including the Companies Act 2006, Charity Commission Regulations, Charities Act 2011, Statement of recommended practice (SORP FRS102), taxation legislation and data protection, anti-bribery and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

THE MICHAEL SOBELL HOSPICE CHARITY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE MICHAEL SOBELL HOSPICE CHARITY

We assessed the susceptibility of the charitable company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- reviewed and tested journal entries to identify unusual transactions and other adjustments for appropriateness, and evaluating the business rationale of significant transactions outside the normal course of business;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in note 2 were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- reviewing and agreeing financial statement disclosures and testing to underlying supporting documentation;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC and bankers.
- reviewing minutes of board meetings.

No instances of material non-compliance were identified. However, the likelihood of detecting irregularities, including fraud, is limited by the inherent difficulty in detecting irregularities, the effectiveness of the entity's controls, and the nature, timing and extent of the audit procedures performed. There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Paresh Radia FCA (Senior Statutory Auditor)
for and on behalf of RDP Newmans LLP

19 December 2022

Chartered Accountants
Statutory Auditor

Lynwood House
373-375 Station Road
Harrow
Middlesex
HA1 2AW

THE MICHAEL SOBELL HOSPICE CHARITY

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Income and endowments from:							
Donations and legacies	3	738,759	8,739	747,498	1,689,062	17,545	1,706,607
Other trading activities	4	386,537	-	386,537	153,182	-	153,182
Investments	5	15,206	-	15,206	13,313	-	13,313
Other income	6	6,620	-	6,620	46,488	-	46,488
Total income		1,147,122	8,739	1,155,861	1,902,045	17,545	1,919,590
Expenditure on:							
Raising funds	7	534,766	-	534,766	422,361	-	422,361
Charitable activities	8	1,229,620	14,117	1,243,737	752,141	6,376	758,517
Impairment losses reversed		-	-	-	(119,143)	-	(119,143)
Total expenditure		1,764,386	14,117	1,778,503	1,055,359	6,376	1,061,735
Net gains/(losses) on investments	12	37,854	-	37,854	98,976	-	98,976
Net (outgoing)/incoming resources before transfers		(579,410)	(5,378)	(584,788)	945,662	11,169	956,831
Gross transfers between funds	14	6,771	(6,771)	-	-	-	-
Net movement in funds		(572,639)	(12,149)	(584,788)	945,662	11,169	956,831
Fund balances at 1 April 2021		2,051,819	15,199	2,067,018	1,106,157	4,030	1,110,187
Fund balances at 31 March 2022		1,479,180	3,050	1,482,230	2,051,819	15,199	2,067,018

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE MICHAEL SOBELL HOSPICE CHARITY

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	15		10,726		17,175
Investments	16		699,636		661,782
			<u>710,362</u>		<u>678,957</u>
Current assets					
Debtors	18	278,147		724,659	
Investments	19	207,649		197,600	
Cash at bank and in hand		447,947		624,678	
		<u>933,743</u>		<u>1,546,937</u>	
Creditors: amounts falling due within one year	20	(161,875)		(158,876)	
Net current assets			<u>771,868</u>		<u>1,388,061</u>
Total assets less current liabilities			<u>1,482,230</u>		<u>2,067,018</u>
Income funds					
Restricted funds	24		3,050		15,199
<u>Unrestricted funds</u>					
Designated funds		813,824		813,824	
General unrestricted funds		665,356		1,237,995	
	25	<u>1,479,180</u>		<u>2,051,819</u>	
			<u>1,479,180</u>		<u>2,051,819</u>
			<u>1,482,230</u>		<u>2,067,018</u>

The financial statements were approved by the Trustees on 17 December 2022

Mr M J Breen
Trustee

Mr J R G Sandercock
Trustee

Company registration number 03677413

THE MICHAEL SOBELL HOSPICE CHARITY

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Cash flows from operating activities					
Cash (absorbed by)/generated from operations	30		(190,113)		227,048
Investing activities					
Purchase of tangible fixed assets		(1,824)		(10,662)	
Investment income received		15,206		13,313	
Net cash generated from investing activities			13,382		2,651
Net cash used in financing activities			-		-
Net (decrease)/increase in cash and cash equivalents			(176,731)		229,699
Cash and cash equivalents at beginning of year			624,678		394,979
Cash and cash equivalents at end of year			447,947		624,678

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

The Michael Sobell Hospice Charity is a private company limited by guarantee incorporated in England and Wales. The registered office is Michael Sobell Hospice, Mount Vernon Hospital, Rickmansworth Road, Northwood, Middlesex, HA6 2RN.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised when claimed by the charity.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Donated services and gifts in kind are included at the value to The Michael Sobell Hospice Charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.5 Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to each particular category. Where costs cannot be directly attributable to particular headings they are allocated to activities on a basis consistent with the use of those resources.

Direct charitable expenditure represents costs incurred in meeting the objects of the charity.

Fundraising costs are those incurred by the charity in seeking voluntary donations as well as in relation to particular fund-raising events.

Shop and Retail costs are those incurred by the charity in running its shops, warehouse and merchandise activity.

Support costs are those incurred in connection with administration of the charity and compliance with its constitutional and statutory requirements are then charged to the relevant activities.

The trust is not registered for VAT so all expenses shown in the statement of financial activities and notes to the accounts are shown gross (i.e. inclusive of VAT).

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	3 - 5 Years Straight line
Motor vehicles	3 Years Straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

1.12 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

1.13 Government grants

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

Government grants relating to turnover are recognised as income over the periods when the related costs are incurred.

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Specifically, the Trustees have made judgements on the apportionment of support and governance costs across the various charitable activities (see note 9 for further details) - the basis of this apportionment has remained consistent to prior years.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2022 £	2022 £	2022 £	2021 £	2021 £	2021 £
Donations and gifts	450,776	8,739	459,515	582,713	17,545	600,258
Legacies receivable	223,087	-	223,087	686,107	-	686,107
Grant income	64,896	-	64,896	420,242	-	420,242
	<u>738,759</u>	<u>8,739</u>	<u>747,498</u>	<u>1,689,062</u>	<u>17,545</u>	<u>1,706,607</u>

4 Other trading activities

	Unrestricted funds	Unrestricted funds
	2022 £	2021 £
Fundraising events	160,434	63,638
Shop income	226,103	89,544
Other trading activities	<u>386,537</u>	<u>153,182</u>

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

5 Investments

	Unrestricted funds	Unrestricted funds
	2022 £	2021 £
Income from listed investments	13,643	11,863
Interest receivable	1,563	1,450
	<u>15,206</u>	<u>13,313</u>

6 Other income

	Unrestricted funds	Unrestricted funds
	2022 £	2021 £
Sobell Bridge Club and other income	5,200	2,955
Furlough grant income	1,420	43,533
	<u>6,620</u>	<u>46,488</u>

7 Raising funds

	Unrestricted funds	Unrestricted funds
	2022 £	2021 £
<u>Fundraising and publicity</u>		
Staging fundraising events	44,447	8,373
Other fundraising costs	35,284	21,536
Staff costs	153,865	54,436
Support costs	85,224	101,354
	<u>318,820</u>	<u>185,699</u>

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

7 Raising funds (Continued)

<u>Trading costs</u>		
Operating charity shops	83,013	97,646
Staff costs	92,141	93,354
Depreciation and impairment	6,702	5,120
Support costs	34,090	40,542
Trading costs	215,946	236,662
	534,766	422,361

8 Charitable activities

	Clinical staffing and support 2022 £	Clinical staffing and support 2021 £
Patient/staff support and counselling	19,271	11,317
Clinical staff salaries	1,151,065	670,736
Refurbishment contribution costs	-	490
	1,170,336	682,543
Share of support costs (see note 9)	51,134	60,812
Share of governance costs (see note 9)	22,267	15,162
	1,243,737	758,517
Analysis by fund		
Unrestricted funds	1,229,620	752,141
Restricted funds	14,117	6,376
	1,243,737	758,517

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

9 Support costs

	Support costs £	Governance costs £	2022 Support costs £	Governance costs £	2021 £
Management costs	72,379	-	72,379	87,814	87,814
Management employment costs	98,069	-	98,069	114,894	114,894
Other governance expenses	-	22,267	22,267	-	15,162
	<u>170,448</u>	<u>22,267</u>	<u>192,715</u>	<u>202,708</u>	<u>217,870</u>
Analysed between					
Fundraising	85,224	-	85,224	101,354	101,354
Trading	34,090	-	34,090	40,542	40,542
Charitable activities	51,134	22,267	73,401	60,812	75,974
	<u>170,448</u>	<u>22,267</u>	<u>192,715</u>	<u>202,708</u>	<u>217,870</u>

Management support costs are reallocated on the basis of staff time per activity.

The allocation percentages noted below show fairly the spread of people and activities between support costs:

50% Fundraising
20% Trading
30% Charitable activities

Governance costs includes auditors' fees, legal, training and other sundry costs.

Audit fees for the year were £12,000 (2021: £13,200).

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

11 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Fundraising and publicity (including shops)	9	9
Support staff	4	2
Total	<u>13</u>	<u>11</u>

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

11 Employees (Continued)

Employment costs	2022 £	2021 £
Wages and salaries	336,268	236,900
Social security costs	26,582	19,246
	<u>362,850</u>	<u>256,146</u>

All clinical staff were employed by Harlington Hospice and not directly by Michael Sobell Hospice Charity. The charity allocated funds for these posts. These costs are shown as charitable activities within note 8 of the accounts.

The Key Management Personnel totalled £84,875 for the year (2021: £48,522) which was in respect of 2 employees (2021: 2).

There were no employees whose annual remuneration was £60,000 or more.

12 Net gains/(losses) on investments

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Revaluation of investments	<u>37,854</u>	<u>98,976</u>

13 Taxation

The Charity is exempt from tax on income and gains falling within section 505 of Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

14 Transfers

During the year, various Restricted Fund balances amounting to £6,771 (2021: nil) were transferred to Unrestricted Funds. These transfers were surpluses which had arisen after any objectives of the funding had been satisfied. As there was to be no clawback of these surpluses, they were transferred to Unrestricted Funds.

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

15 Tangible fixed assets

	Fixtures and Motor vehicles fittings		Total
	£	£	£
Cost			
At 1 April 2021	14,531	15,360	29,891
Additions	1,824	-	1,824
At 31 March 2022	16,355	15,360	31,715
Depreciation and impairment			
At 1 April 2021	1,836	10,880	12,716
Depreciation charged in the year	3,793	4,480	8,273
At 31 March 2022	5,629	15,360	20,989
Carrying amount			
At 31 March 2022	10,726	-	10,726
At 31 March 2021	12,695	4,480	17,175

16 Fixed asset investments

	Listed investments	Unlisted investments	Total
	£	£	£
Cost or valuation			
At 1 April 2021	455,972	205,810	661,782
Valuation changes	37,854	-	37,854
At 31 March 2022	493,826	205,810	699,636
Carrying amount			
At 31 March 2022	493,826	205,810	699,636
At 31 March 2021	455,972	205,810	661,782

17 Financial instruments

	2022 £	2021 £
Carrying amount of financial assets		
Debt instruments measured at amortised cost	222,732	706,267
Equity instruments measured at cost less impairment	205,810	205,810
Instruments measured at fair value through profit or loss	701,475	653,572
Carrying amount of financial liabilities		
Measured at amortised cost	149,350	151,865

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

18 Debtors

	2022 £	2021 £
Amounts falling due within one year:		
Trade debtors	60,942	-
Other debtors	161,790	706,267
Prepayments and accrued income	55,415	18,392
	<u>278,147</u>	<u>724,659</u>

19 Current asset investments

	2022 £	2021 £
Unlisted investments	<u>207,649</u>	<u>197,600</u>

20 Creditors: amounts falling due within one year

	Notes	2022 £	2021 £
Other taxation and social security		6,055	7,011
Deferred income	21	6,470	-
Trade creditors		132,363	127,049
Other creditors		4,987	-
Accruals and deferred income		12,000	24,816
		<u>161,875</u>	<u>158,876</u>

21 Deferred income

	2022 £	2021 £
Other deferred income	<u>6,470</u>	<u>-</u>

Deferred income is included in the financial statements as follows:

	2022 £	2021 £
Deferred income is included within:		
Current liabilities	<u>6,470</u>	<u>-</u>
Movements in the year:		

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

21 Deferred income (Continued)

Deferred income at 1 April 2021	-	-
Resources deferred in the year	6,470	-
	<u> </u>	<u> </u>
Deferred income at 31 March 2022	6,470	-
	<u> </u>	<u> </u>

22 Retirement benefit schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

23 Share capital

The company is limited by guarantee. In the event of the company being wound up while someone is a trustee, or within one year afterwards, in the event of there being a deficiency, each trustee will contribute a sum not exceeding £1.

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

24 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds			Transfers	Balance at 31 March 2022
	Balance at 1 April 2020	Incoming resources	Resources expended	Balance at 1 April 2021	Incoming resources	Resources expended		
	£	£	£	£	£	£	£	£
Berkhamsted Benevolent (2)	1,932	-	-	1,932	-	-	(1,932)	-
The Mason Le Page charity	1,110	3,030	-	4,140	-	(2,417)	(1,723)	-
Derek Stewart Group	87	-	-	87	-	-	(87)	-
Other restricted	901	9,515	(1,086)	9,330	5,689	(11,700)	(3,319)	-
Berkhamsted Benevolent (3)	-	5,000	(5,290)	(290)	-	-	290	-
Memory Tree	-	-	-	-	3,000	-	-	3,000
Wishlist Campaign	-	-	-	-	50	-	-	50
	<u>4,030</u>	<u>17,545</u>	<u>(6,376)</u>	<u>15,199</u>	<u>8,739</u>	<u>(14,117)</u>	<u>(6,771)</u>	<u>3,050</u>

The total restricted fund reserve carried forward amounts to £3,050 (2021: £15,199).

The Berkhamsted and Boxmoor B T Benevolent Society fund (2) is restricted for the purchase of patient amenities. As the funding objectives had been satisfied, and no clawback was expected, the balances on these funds were transferred to the Unrestricted Fund.

The Derek Stewart Group fund is restricted to fund clinical staff posts. The balance of £87 was transferred to the Unrestricted Fund as the funding objectives had been satisfied, and no clawback was expected.

The Mason Le Page Charity balance of £1,723 was transferred to the Unrestricted Fund as the funding objectives had been satisfied, and no clawback was expected.

There were various restricted fund balances amounting to £3,319, which were all transferred to the Unrestricted Fund as any funding objectives had been satisfied, and no clawback were expected.

The Memory Tree (£3,000) and Wishlist Campaign (£50) funds are restricted, the balances being carried forward to be defrayed next year.

The trustees are satisfied that sufficient resources are held in an appropriate form to enable each fund to be applied in accordance with any restrictions.

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

25 Unrestricted funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds				Movement in funds					
	Balance at 1 April 2020	Incoming resources	Resources expended	Transfers	Balance at 1 April 2021	Incoming resources	Resources expended	Transfers	Revaluations, gains and losses	Balance at 31 March 2022
	£	£	£	£	£	£	£	£	£	£
Designated fund - Bequest	655,000	-	-	158,824	813,824	-	-	-	-	813,824
General unrestricted fund	451,157	1,902,045	(956,383)	(158,824)	1,237,995	1,147,122	(1,764,386)	6,771	37,854	665,356
	<u>1,106,157</u>	<u>1,902,045</u>	<u>(956,383)</u>	<u>-</u>	<u>2,051,819</u>	<u>1,147,122</u>	<u>(1,764,386)</u>	<u>6,771</u>	<u>37,854</u>	<u>1,479,180</u>

This designated fund is set aside for legacies and bequests that are received each year to protect the charity from volatility in this income stream. During the year no transfers were made from general unrestricted funds to designated funds.

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

26 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 March 2022 are represented by:						
Tangible assets	10,726	-	10,726	17,175	-	17,175
Investments	699,636	-	699,636	661,782	-	661,782
Current assets/(liabilities)	768,818	3,050	771,868	1,372,862	15,199	1,388,061
	<u>1,479,180</u>	<u>3,050</u>	<u>1,482,230</u>	<u>2,051,819</u>	<u>15,199</u>	<u>2,067,018</u>

27 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022 £	2021 £
Within one year	72,860	72,860
Between two and five years	161,880	179,640
In over five years	31,375	31,375
	<u>266,115</u>	<u>283,875</u>

28 Related party transactions

Transactions with related parties

During the year the charity entered into the following transactions with related parties:

During the year, Mr M J Breen (the chairman and trustee of Michael Sobell Hospice Charity) was also a director of the Hospice Lottery Partnership in which the charity has an interest. Income received in the year was £201,000 (2021: £217,852) and expenditure in the year was £171 (2021: £Nil) with an amount due to the Hospice Lottery Partnership of £111 at the year end (2021: £30,000 due from).

Mr M J Breen, Mr J R G Sandercock, Mr M J Fitzpatrick, Ms M C Roberts and Mrs C O Coventry are also trustees and directors of the Harlington Hospice Association Limited. Expenditure in the year was £1,186,579 (2021: £694,086) with an amount due from the Harlington Hospice Association Limited of £70,404 (2021: £10,112 due to).

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

29 Post balance sheet events

In July 2022, the Boards of The Michael Sobell Hospice Charity and Harlington Hospice Association formally approved the merger plans that had been under discussion for some time. The merger is expected to streamline fundraising activity and save costs through sharing services. These changes will enable the Charity to safeguard the provision of the services inside the Michael Sobell Hospice inpatient unit, way into the future.

30 Cash generated from operations	2022 £	2021 £
(Deficit)/surplus for the year	(584,788)	956,831
Adjustments for:		
Investment income recognised in statement of financial activities	(15,206)	(13,313)
Fair value gains and losses on investments	(37,854)	(98,976)
Impairment of investments	-	(119,143)
Depreciation and impairment of tangible fixed assets	8,273	6,419
Movements in working capital:		
(Decrease) in short term deposits	(10,049)	(45,053)
Decrease/(increase) in debtors	446,512	(371,941)
(Decrease) in creditors	(3,471)	(87,776)
Increase in deferred income	6,470	-
Cash (absorbed by)/generated from operations	(190,113)	227,048
31 Analysis of changes in net funds		
The charity had no debt during the year.		

Accounts

Charity Registration No. 1079638

Company Registration No. 03677413 (England and Wales)

THE MICHAEL SOBELL HOSPICE CHARITY
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

THE MICHAEL SOBELL HOSPICE CHARITY

LEGAL AND ADMINISTRATIVE INFORMATION

Chair	Mr M Breen	
Head of Charity & Income Generation	Ms L Skipper Ms C Cole	(From December 2020) (Interim from June 2020 to December 2020)
Trustees/ Directors	Mr M Breen Ms R Williams Mr J Sandercock Mr I Chandler Mr B Horton Mr M Golinsky Mr K Kuhanandan	 (Appointed 28 October 2020) (Appointed 28 October 2020)
Treasurer	Mr K Kuhanandan	(Appointed 28 October 2020)
Charity number	1079638	
Company number	03677413	
Registered office	Michael Sobell Hospice Mount Vernon Hospital Rickmansworth Road Northwood Middlesex HA6 2RN	
Auditor	RDP Newmans LLP Lynwood House 373-375 Station Road Harrow Middlesex HA1 2AW	

THE MICHAEL SOBELL HOSPICE CHARITY

CONTENTS

	Page
Chairman's statement	1 - 2
Trustees' report	3 - 10
Independent auditor's report	11 - 14
Statement of financial activities	15
Balance sheet	16
Statement of cash flows	17
Notes to the financial statements	18 - 31

THE MICHAEL SOBELL HOSPICE CHARITY

CHAIRMAN'S STATEMENT

FOR THE YEAR ENDED 31 MARCH 2021

In writing this Annual Statement, I am proud to reflect upon the achievements of our Charity and the Hospice in what has been another challenging and difficult year for the whole Country due to the continuing Covid-19 pandemic. It is almost two years since our wonderful Hospice reopened to provide exceptional palliative and end of life care. Since then the clinical team has worked tirelessly to ensure that this vital service within our local community was able to continue, despite the devastating effects of the pandemic.

The amazing Hospice staff rose to the challenges of these uncertain times, often working long hours in extremely difficult situations to care for patients, including those with Covid-19 isolated in a designated part of the Hospice. Throughout these troublesome times for everyone, the Charity was continually encouraged by the unwavering commitment received from loyal supporters, employees and our amazing band of volunteers. Even though it was impossible to see anyone, as so much time was spent in 'lockdown', we were all heartened by the ongoing support to the Hospice and our Charity. My sincere thanks are, once again, conveyed to every single one of you - we could not do what we do without you and your belief in the very special place that is Michael Sobell Hospice.

A huge thank you to local businesses, schools, individuals and community groups who donated much needed PPE and other gifts to the Hospice and its staff over the last year.

Since our last Annual Report, the Board of Trustees has welcomed two new members, Mark Golinsky (a retired solicitor) and Kuhan Kuhanandan (an accountant). Kuhan has also taken on the important role of Treasurer for the Charity. The Board will be continuing to recruit additional Trustees to strengthen and develop the expertise of this supporting team. I am also delighted to report that we appointed a new Head of Charity in December 2020, Liz Skipper. Liz has a wealth of charity experience and will be a considerable asset to the Charity in developing and implementing our vitally important fundraising strategy for the future.

Thank you to everyone who has continued to do whatever you could to organise and participate in activities to raise funds for the Charity during such an uncertain year.

Due to lockdowns and the various restrictions imposed upon us all, the Fundraising Team were unable to organise our usual programme of "live" events. However, the Charity kept in touch with supporters through e-newsletters and were able to set up a series of virtual quizzes throughout the year, which proved to be very popular. Our Ladies in the Night event became the much smaller Ladies Around the Block! Thank you to everyone who participated in all these events, which helped us to continue raising essential funds to keep our Hospice open. Sadly, our Annual Light Up A Life Ceremony on 6 December 2020 also had to become a virtual celebration, but it was truly heart-warming to see that so many people joined us to share in this special event and viewed the proceedings online.

CURRENT UPDATE SINCE 1 APRIL 2021

The Charity's Partnership with Harlington Hospice continues to develop and build upon the good foundations established last year and collaboration between the two Charities is progressing well.

In the year to 31 March 2021, the IPU cared for 189 people with an average occupancy rate of 82% (10 beds). The new Wellbeing Service supported 44 individuals (Covid reduced).

The MSHC Board of Trustees would like to formally thank Harlington Hospice Association for their incredible clinical support during what has been an extraordinarily difficult year due to the Covid-19 pandemic. The amazing staff have continued to provide continuous first-class levels of care to patients with life-limiting illnesses in the local community.

Remote Support and Wellbeing Service

Thanks to a Covid-19 grant from the London Community Response Fund, supplemented by the ongoing funding from the Charity's Hospice Lottery Partnership and general fundraising activities, the Hospice has been able to set up a new Remote Support and Wellbeing Service and develop a programme of virtual events to support patients and the wider community. We were also able to invest in new technology such as tablets, cameras and audio-visual equipment to help patients stay connected with each other, as well as our therapeutic team. This innovative Remote Support and Wellbeing Service is a partnership between MSHC and Harlington Hospice and has become an essential part of the palliative care provided. We hope it will continue to have many positive benefits for our patients and their families during the next year and beyond, as we continue to develop the service

THE MICHAEL SOBELL HOSPICE CHARITY

CHAIRMAN'S STATEMENT

FOR THE YEAR ENDED 31 MARCH 2021

and slowly return to including face to face activities.

Virtual Reality 'Tours' for Hospice Patients

Following a fundraising appeal, the Charity was able to provide Virtual Reality equipment, which gives patients a chance to escape to places and activities to create a space for reminiscing and storytelling. It has been incredible for patients to be able to experience 'memories' of places, travel and exploration in a very real way.

Retail Operation

In a new collaboration believed to be the first in the country, MSHC joined forces to change the face of High Street Charity shopping with Harlington Hospice and Age UK (Hillingdon, Harrow and Brent). Following consultation with staff and volunteers, and meetings between the three charities, we now share resources and expertise to make our charity shops as cost effective as possible and improve the shopping experience for customers. This new partnership forged ahead despite lockdown (during which time all charity shops were closed and staff furloughed). All three charities have retained the individual branding on their shop fronts, but will share the costs of management, HR, finance and other support functions. Our small warehouse has also been established as the Hub for a 'budding' e-Bay operation to raise funds for the three charities.

We are delighted to be working as part of this new partnership. All three charities have experience and resource that can be shared to make every pound our supporters donate go even further - in our case to support local people with life limiting illnesses and their families.

The Charity was finally able to reopen its two Charity shops in Northwood and Eastcote, which had unfortunately been closed for much of 2020. A big thank you to all our Retail staff, amazing volunteers and loyal customers for their continued support and commitment in raising funds for our Charity and the Hospice.

The amazing community ambassadors that are our dedicated book stall volunteers have also been able to fully resume their weekly market stalls (Amersham and Chesham), having only been able to operate intermittently between lockdowns to raise essential funds and represent the Charity.

Hospice Lottery Partnership

The Charity's long-term alliance with the Hospice Lottery Partnership (HLP) is another vital source of funds and has contributed £217,852 to our Charity over the last year. Our sincere thanks go to everyone who is a member of HLP and to those who purchase HLP's weekly lottery tickets - your ongoing support is very much appreciated.

Tribute

I would now like to include a moment of remembrance for Doug Edmonds, one of the Charity's Trustees who passed away in September 2021. Both Michael Sobell Hospice and the Charity owe an enormous debt of gratitude to Doug for everything that he undertook over his many years of dedicated service to the Sobell Bridge Club, the Charity and the Hospice. Doug's dedication, strength of character and unwavering allegiance to Michael Sobell Hospice will never be forgotten and he is already sorely missed by us all.

Special Thank You

I would also like to take this opportunity to, once again, officially convey our sincere thanks to the Clinical Commissioning Group, Hillingdon NHS Trust and all the Mount Vernon Hospital site team for their continuing support to our Charity.

Personal Thank You

I am honoured to continue as Chair of the Michael Sobell Hospice Charity and on behalf of all the Trustees, everyone at the Hospice and the Charity, I would like to say another huge THANK YOU! We certainly could not manage without your extraordinary loyalty and continued support.

Mr M Breen

Chairman

Dated: 22 December 2021

THE MICHAEL SOBELL HOSPICE CHARITY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The key element of the Charity's work is to provide ongoing funding to support palliative and end of life care for patients in our locality. Michael Sobell Hospice has been providing care for over 43 years for people in its catchment area. The Charity raises funds needed to provide a range of support for the clinical services at Michael Sobell Hospice, providing relief and palliative care to patients, former patients and their families. Michael Sobell Hospice is the hospice and centre for palliative care at Mount Vernon Hospital. The Hospice provides inpatient and day care and is a centre of excellence for specialist services, enhancing without discrimination the care of patients with life limiting illnesses and support for their families and carers.

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public benefit: running a Charity (PB2)'. The Charity relies on a number of income streams including grants, retail outlets, events and fundraising activity. In addition, we rely on donations, gifts in memory, regular giving, corporate support, legacies and grants. We endeavour, through a wide range of communication methods, to encourage our local community to take part in our activities and to attend our events to support our intentions.

Volunteers at Michael Sobell Hospice Charity

Without the dedication of our committed and loyal volunteers, the Charity could not support the funding of excellent levels of care to patients, their families, carers and friends. At Michael Sobell Hospice Charity, there are over 150 volunteers lending a helping hand in a variety of ways including helping us with income generation activities, working in our retail outlets and generally supporting our events and fundraising work.

Our volunteers usually give a regular commitment, which can be flexible to fit around their personal lives and can be anywhere between an hour a month, to several days a week.

Our Fundraising and Retail teams coordinate the recruitment, training and placement of volunteers for the Charity and keeps in regular contact with them. Without the time and commitment of volunteers, the Charity would be unable to operate effectively. They are critical to success across all areas of the organisation. The Charity's two shops and warehouse rely heavily on volunteers and without them these outlets would close. They are absolutely business critical. In the office, volunteers work alongside the staff team providing a valuable resource with communications, finance, event preparation and administration.

Strategic report

The description under the headings "Achievements and performance" and "Financial review" meet the company law requirements for the trustees to present a strategic report.

THE MICHAEL SOBELL HOSPICE CHARITY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance

The activities undertaken in the year satisfy the objectives of the Charity and demonstrate public benefit as required by the Charity Commission.

The Hospice philosophy is based on the individual patient and those around them being of primary importance. The Hospice service is completely free to those who need it, regardless of race or belief. The funds the Charity has generated during the year have supported Michael Sobell Hospice and its patients and families in many ways:

- The Charity granted £682,543 in the year to 31 March 2021 to fund a range of services, activities and equipment
- Clinical support, educational and administrative salaries within the Hospice have been funded by the Charity, including on-costs, ensuring high levels of professional medical and nursing care for patients, their families and carers
- The Hospice Day Therapy Unit has been closed during the pandemic, so a new Remote Support and Wellbeing Service has been developed, offering patients across the Hillingdon Borough a programme of virtual events to help them keep in touch with each other and the clinical team
- The Charity continues to include patients and families in events to celebrate the lives of their loved ones (Annual Light Up A Life Ceremony). In December 2020 this celebration had to be held virtually
- Due to lockdowns and the various restrictions imposed, the Fundraising Team were unable to organise our usual programme of "live" events. However, the Charity kept in touch with supporters through e-newsletters and a series of virtual quizzes throughout the year, which proved to be very popular

Michael Sobell Hospice Charity shops are a reminder to the public that the Hospice is there for them when they or someone they know needs special care and these shops are our "face" on the high street.

The results of our income generation activities are measured against the previous year and compared to external benchmarks and budgets determined by the staff and agreed with the Trustees. Obviously in the year 2020/2021 these activities have been somewhat restricted in view of the Covid-19 pandemic.

The Trustees also closely monitor the performance of the investment portfolio and obtain advice relating to investment matters.

THE MICHAEL SOBELL HOSPICE CHARITY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Financial review

Income Generation

Despite the challenges expected when the full impact of the Covid-19 pandemic is felt by most charities and businesses the charity's income was boosted by £500k with a combination of grants (£300k) and the additional legacies in excess of £200k.

The total income for the year amounted to £1,919,590 (2019/20 - £1,404,144) marking an increase of £515,446 from the previous financial year. This increase is mainly due to the fact that the Charity was a beneficiary of legacies from the Estates of previous patients and their families. Income from legacies increased by £212,708 to £686,107 (2019/20 - £473,399). Because of their very nature, such bequests are unpredictable and cannot be budgeted for with any certainty. However, these are one of the main indications as to how the Charity and the dedication of the Hospice clinical staff is perceived by the local community. The income derived from grants also increased by £340,242, of which £158,824 has been transferred to a designated reserve (see Note 22).

The Charity also saw an increase of £231,502 in donations, viz. £600,258 (2019/20 - £368,756). Overall income generation excluding shop income, legacies, grants, and The Hospice Lottery Partnership amounted to £459,357 (2019/20 - £353,699), which again increased by £105,658 representing 30%, compared to 2019/20.

Trading income from shops amounted to £89,544 (2019/20 - £272,047). The decrease of 67% in shop income was largely due to the covid effect on the high streets. This trend is expected to be reversed as the high street recovers from covid. The fund-raising activities were also curtailed again by covid as revealed by the shortfall of 55% to £63,638 compared to last financial year. Both retail and fundraising activities are reinvigorated with additional staff and restructuring retail models, and the management and the board of trustees believe that the Charity is well placed to take advantage of the recovery of post-Covid national economy.

Contributions from The Hospice Lottery Partnership (shown within 'Donations and Legacies') continued to be a steady source for the Michael Sobell Hospice Charity (MSHC) maintaining roughly at the same level. 2020-21 £217,852 (2019/20 - £225,000) while the interest and income from listed investments fell by £12,191 to £13,313 (2019/20 - £25,504).

Receipts from the Sobell Bridge Club suffered during the year as all indoor activities were restricted because of the pandemic. 2020-21 £2,955 (2019/20 - £40,950) and as the restrictions are easing in the post balance sheet period this source of income is expected to revive.

The Charity's Annual Light Up A Life event raised 2020/21 - £11,447 (2019/20 -£6,291) and Charity Bike Ride added to the income in 2020/21 £2,754 (2019/20 by £3,048), Ladies in the Night Walk, which raised £5,049 in 2020/21 (£29,238 in 2019/20). The charity's fundraising team also have embarked in a new activity of newsletter appeal which added £6,978 for the year since July 20. These events along with other fund-raising activities raised £50,838 (2019/20 - 91,447) in total. The events clearly have been affected by the pandemic, but have now in the post year end period resumed to support the Charity.

Reserves policy

The Charity and Hospice needs are such that the Trustees consider it prudent to try and retain sufficient reserves to enable the Charity to continue to provide services at the present level. We were able to increase the level of reserves at 31 March 2021 to excess of £2 million by setting aside £159k of the grant receipts. The Trustees believe that this affords sufficient time to implement a review of the level of support for MSHC and to revise the fundraising strategy. Trustees will continue to strive to maintain the high quality of services experienced by the patients.

THE MICHAEL SOBELL HOSPICE CHARITY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Investment policies

The Finance Committee (a Sub-Committee of the Trustee Board) regularly meet at monthly intervals to ensure that the Charity's investments are held in a prudent way to best exploit the options available in the financial markets, whilst ensuring that the Charity's assets are not overly exposed to market fluctuations.

The deployment of investment assets are as follows:

	31 March 21 £,000	31 March 20 £,000	Notes
Listed Investments*	455	357	*
Unlisted Investment			
Hospice Lottery P'ship	206	87	
Others	198	152	

* Value of Listed Investments at 11 Nov 21 = approx. £500k.

Investment Policy and Objectives

The policies and objectives remain largely the same as in previous years and continue to be updated regularly. These are:

Liquidity Risk Policy

The Charity will endeavour to maintain sufficient liquid assets, at all times, to meet its known expenditure requirements for the following three-month period. These liquid assets will consist of cash, funds held in current bank and building society accounts, and funds held in notice accounts, not exceeding 90 days-notice, in bank and building society accounts and any fixed term deposits maturing within the next 90 days.

Investments

The Charity's investments are managed by the Finance Committee, which meets monthly to review the Charity's funds and maximise the return on investments. The Committee Members are Trustees or appointed advisors. The Finance Committee reports to the Trustee Board at their scheduled meetings, or at any other time, if deemed necessary.

The overall objective is to invest the reserve assets of the Charity prudently so that funds are available if the reserves are needed to support expenditure. Also, to the extent possible within that constraint, to earn as much income and capital gain as possible with due and proper consideration for future needs and the maintenance of, and if possible, the enhancement of the value of the invested funds while they are retained.

The Trustees have agreed to hold about one half of the assets of the Charity in equity investments and about one third in a series of fixed term cash deposits that mature at regular intervals over the following 12 months. The Trustees have decided to delegate the management of the quoted investment to authorised Investment Fund Managers.

The Charities Aid Foundation (CAF) has been appointed to manage part of the Charity's quoted investment funds. At present, these investments comprise entirely of "Open-ended Collective Investment Scheme" (OECI) shares. CAF funds are managed by Octopus Investments and they are regulated by the Financial Conduct Authority.

The Charities Official Investment Fund (COIF) has been appointed to manage part of the Charity's quoted investment funds. COIF funds are managed by Churches, Charities and Local Authorities (CCLA) Fund Managers and they are regulated by the Financial Conduct Authority.

THE MICHAEL SOBELL HOSPICE CHARITY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Risks and uncertainties

The Charity's Trustees have considered the major risks to which the Charity is exposed and satisfied themselves that systems or procedures are established to manage those risks. Major risks are those that have a major impact and a probable or highly probable likelihood of occurring.

If they occurred, they would have a major impact on some or all of the following areas:

- Governance;
- Reputation;
- Finances;
- Compliance with law or regulation

Any of these major risks and their potential impacts could change the way Trustees, supporters or beneficiaries might deal with the Charity. The Risk Register is a tool, which enables the Charity to understand its comprehensive risk profile and identifying each major risk to which the Charity is potentially exposed. The Register is reviewed and updated by the Board of Trustees annually.

Fundraising

The fundraising team adopts a supporter-led approach to fundraising and seeks where possible to build sound long-term relationships with supporters.

In the year 2020/2021, the Charity received two complaints about our bookstall activities. These complaints were dealt with quickly and resolved by discussion with lead volunteers, and apologies issued by the charity to the complainants. The Charity continues to monitor all fundraising activities, fundraisers and volunteers in accordance with the Code of Fundraising Practice. The Charity does not use professional fundraisers or involve commercial participators.

The Charity does run two shops and a warehouse, which are managed by paid managers and volunteer staff and principally sell donated goods.

The Hospice Lottery Partnership continues to provide much valued funds through its hospice lottery and the Charity received £217,852 in the year.

Looking ahead

The level of fundraising during 2020/21 due to the continued impact of Covid-19 has inevitably not been as successful as 2019/20, or the previous years. Even though there continue to be many challenges faced by the Charity, the Board of Trustees strongly believe that it is well placed to exploit and manage every available opportunity during 2021 and 2022 and progress positively into the future.

Fundraising income from all the activities, large or small, is once again appreciatively acknowledged and our sincere thanks go to all our supporters and organisers of the events. We would like to thank all those individuals and businesses for their donations and fundraising efforts on our behalf.

Our thanks go to the Board of Trustees, themselves volunteers for the Charity, for their support and guidance throughout the year. We have a skill mix on the Board, which ensures that the business and governance of the Charity is scrutinised, reviewed and supported well.

THE MICHAEL SOBELL HOSPICE CHARITY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Plans for future periods

The Charity will continue to restructure the staff team to reflect the change in income generation streams and maximise its fundraising potential.

The Charity will continue in seeking to recruit additional Trustees to the Board in line with its skills requirement profile, particularly enhancing fund-raising ability.

The Charity will prioritise its profiling in the local community through marketing and public media opportunities.

The Charity has considered the effects of Brexit (and latterly the Covid-19 pandemic) on its ability to raise funds. As all income comes from local fundraising, legacies and donations the Trustees consider that Brexit will not impact materially on fundraising efforts.

Structure, governance and management

Michael Sobell Hospice Charity is a company limited by guarantee governed by its Memorandum and Articles of Association dated 7 November 1998, revised in October 2018. It is registered as a Charity with the Charity Commission.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr M Breen

Mr R Williams

Mr J Sandercock

Mr I Chandler

Mr B Horton

Mr M Golinsky

Mr K Kuhanandan

Mr D Edmonds

Mr S Kanabar

(Resigned on 17 September 2021)

(Resigned on 24 June 2020)

Key Management Personnel in 2020/21

Accounts Manager

Income Generation

Head of Charity

Interim Director of Fundraising

Mr D Salter

Ms O Chambers-Henry (To September 2020)

Ms L Skipper (From December 2020)

Ms C Cole (From June 2020 to December 2020)

THE MICHAEL SOBELL HOSPICE CHARITY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Appointment of Trustees

Most people have some skills, knowledge or experience that they can bring to a Charity. In addition, Trustees should have a strong personal commitment to the Charity's aims and objectives. It is also essential that there are no legal or other barriers to a Trustee's appointment.

To optimise our effectiveness, we recruit a diverse Board with a broad range of skills, knowledge and experience. When preparing to recruit new Trustees we seek to increase or at least maintain the diversity of our Trustee Board, whilst ensuring we have the correct skillset for continuity.

As well as achieving a balance in skills and experience, we also aim to achieve greater diversity by reaching out into communities that are not presently represented.

Responsibility for the recruitment of new Trustees rests with the Board of Trustees. There is an open and efficient process, which always acts in the best interests of the Charity. Before appointing a new Trustee, the Trustee Board ensures that the appointment meets the requirements of the Charity's governing document and the law. Before appointing a Trustee, the Trustee Board obtains a declaration from the prospective Trustee that they are not disqualified.

Organisation

The Board of Trustees, which can have up to 15 members, administers the Charity. The Board normally meets 12 times in a year. Since the re-opening of the Hospice in January 2020 the Charity has taken measures to support the Trustees. From June 2020 the Charity was managed by Cath Cole - Interim Director of Fundraising and Communications until a permanent Head of Charity was appointed in December 2020.

Trustee induction and training

New Trustees undergo an orientation programme to brief them on their legal obligations under Charity and company law, the committee and decision-making processes, the business plan and recent financial performance of the Charity. During the induction period, they meet the other members of the Trustee Board and the staff team. Trustees are encouraged to attend appropriate external events to increase their knowledge and understanding of the role and the wider charity sector.

Pay policy for senior staff

The directors are the Charity's Trustees. The senior management team comprise the key management personnel of the Charity in charge of directing and controlling, running and operating the Charity on a day-to-day basis (see Organisation note). All directors give their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in note 25 to the accounts. The pay of the senior staff is reviewed annually and benchmarked against pay levels in other comparable charities, the voluntary sector and similar roles.

Related parties and co-operation with other organisations

None of our Trustees receive remuneration or other benefit from their work with the Charity. Any connection between a Trustee or senior manager of the Charity with a contractor or supplier or professional services must be disclosed to the full Board of Trustees in the same way as any other contractual relationship with a related party. In the current year, there were no such related party transaction.

THE MICHAEL SOBELL HOSPICE CHARITY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Statement of trustees' responsibilities

The trustees, who are also the directors of The Michael Sobell Hospice Charity for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

In accordance with the company's articles, a resolution proposing that RDP Newmans LLP be reappointed as auditor of the company will be put at a General Meeting.

Disclosure of information to auditor

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report, including the strategic report, was approved by the Board of Trustees.

Mr M Breen
Chairman

Dated: 22 December 2021

Mr K Kuhanandan
Treasurer

Dated: 22 December 2021

THE MICHAEL SOBELL HOSPICE CHARITY

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF THE MICHAEL SOBELL HOSPICE CHARITY

Opinion

We have audited the financial statements of The Michael Sobell Hospice Charity (the 'charity') for the year ended 31 March 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report, which includes the directors' report and the strategic report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report included within the trustees' report have been prepared in accordance with applicable legal requirements.

THE MICHAEL SOBELL HOSPICE CHARITY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE MICHAEL SOBELL HOSPICE CHARITY

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report or the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

THE MICHAEL SOBELL HOSPICE CHARITY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE MICHAEL SOBELL HOSPICE CHARITY

The extent to which the audit was considered capable of detecting irregularities including fraud

We obtained an understanding of the legal and regulatory frameworks within which the charitable company operates, focusing on those laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements. The laws and regulations we considered in this context were the Companies Act 2006 together with the Charities SORP (FRS102). We assessed the required compliance with these laws and regulations as part of our audit procedures on the related financial statement items.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which might be fundamental to the charitable company's ability to operate or to avoid a material penalty. We also considered the opportunities and incentives that may exist within the charitable company for fraud. The laws and regulations we considered in this context for the UK operations were, General Data Protection Regulation (GDPR), and employment legislation.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- reviewed and tested journal entries to identify unusual transactions and other adjustments for appropriateness, and evaluating the business rationale of significant transactions outside the normal course of business;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in note 2 were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- reviewing and agreeing financial statement disclosures and testing to underlying supporting documentation; and
- enquiring of management as to actual and potential litigation and claims.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

THE MICHAEL SOBELL HOSPICE CHARITY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE MICHAEL SOBELL HOSPICE CHARITY

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Paresh Radia FCA (Senior Statutory Auditor)
for and on behalf of RDP Newmans LLP

22 December 2021

Chartered Accountants
Statutory Auditor

Lynwood House
373-375 Station Road
Harrow
Middlesex
HA1 2AW

THE MICHAEL SOBELL HOSPICE CHARITY

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
	Notes						
Income and endowments from:							
Donations and legacies	3	1,689,062	17,545	1,706,607	921,655	500	922,155
Other trading activities	4	153,182	-	153,182	413,046	-	413,046
Investments	5	13,313	-	13,313	25,504	-	25,504
Other income	6	46,488	-	46,488	43,439	-	43,439
Total income		1,902,045	17,545	1,919,590	1,403,644	500	1,404,144
Expenditure on:							
Raising funds	7	422,361	-	422,361	418,731	-	418,731
Charitable activities	8	752,141	6,376	758,517	1,111,388	449	1,111,837
Impairment losses reversed		(119,143)	-	(119,143)	-	-	-
Other	12	-	-	-	9,054	-	9,054
Total resources expended		1,055,359	6,376	1,061,735	1,539,173	449	1,539,622
Net gains/(losses) on investments	13	98,976	-	98,976	(53,138)	-	(53,138)
Net movement in funds		945,662	11,169	956,831	(188,667)	51	(188,616)
Fund balances at 1 April 2020		1,106,157	4,030	1,110,187	1,294,824	3,979	1,298,803
Fund balances at 31 March 2021		2,051,819	15,199	2,067,018	1,106,157	4,030	1,110,187

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE MICHAEL SOBELL HOSPICE CHARITY

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	15		17,175		12,932
Investments	16		661,782		443,663
			<u>678,957</u>		<u>456,595</u>
Current assets					
Debtors	17	724,659		352,718	
Investments	18	197,600		152,547	
Cash at bank and in hand		624,678		394,979	
		<u>1,546,937</u>		<u>900,244</u>	
Creditors: amounts falling due within one year	19	(158,876)		(246,652)	
Net current assets			<u>1,388,061</u>		<u>653,592</u>
Total assets less current liabilities			<u><u>2,067,018</u></u>		<u><u>1,110,187</u></u>
Income funds					
Restricted funds	21		15,199		4,030
<u>Unrestricted funds</u>					
Designated funds	22	813,824		655,000	
General unrestricted funds		<u>1,237,995</u>		<u>451,157</u>	
			<u>2,051,819</u>		<u>1,106,157</u>
			<u><u>2,067,018</u></u>		<u><u>1,110,187</u></u>

The financial statements were approved by the Trustees on 22 December 2021

Mr M Breen
Trustee

Mr K Kuhanandan
Trustee

Company Registration No. 03677413

THE MICHAEL SOBELL HOSPICE CHARITY

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	26		227,048		(309,036)
Investing activities					
Purchase of tangible fixed assets		(10,662)		(19,229)	
Proceeds on disposal of investments		-		273,604	
Investment income received		13,313		25,504	
Net cash generated from investing activities			2,651		279,879
Net cash used in financing activities			-		-
Net increase/(decrease) in cash and cash equivalents			229,699		(29,157)
Cash and cash equivalents at beginning of year			394,979		424,136
Cash and cash equivalents at end of year			624,678		394,979

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

The Michael Sobell Hospice Charity is a private company limited by guarantee incorporated in England and Wales. The registered office is Michael Sobell Hospice, Mount Vernon Hospital, Rickmansworth Road, Northwood, Middlesex, HA6 2RN.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised when claimed by the charity.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Donated services and gifts in kind are included at the value to The Michael Sobell Hospice Charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.5 Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to each particular category. Where costs cannot be directly attributable to particular headings they are allocated to activities on a basis consistent with the use of those resources.

Direct charitable expenditure represents costs incurred in meeting the objects of the charity.

Fundraising costs are those incurred by the charity in seeking voluntary donations as well as in relation to particular fund-raising events.

Shop and Retail costs are those incurred by the charity in running its shops, warehouse and merchandise activity.

Support costs are those incurred in connection with administration of the charity and compliance with its constitutional and statutory requirements are then charged to the relevant activities.

The trust is not registered for VAT so all expenses shown in the statement of financial activities and notes to the accounts are shown gross (i.e. inclusive of VAT).

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	3 Years Straight line
Motor vehicles	3 Years Straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

1.12 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

1.13 Government grants

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

Government grants relating to turnover are recognised as income over the periods when the related costs are incurred.

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

In the view of the Trustees, there are no significant estimates or judgements.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2021 £	2021 £	2021 £	2020 £	2020 £	2020 £
Donations and gifts	582,713	17,545	600,258	368,256	500	368,756
Legacies receivable	686,107	-	686,107	473,399	-	473,399
Grant income	420,242	-	420,242	80,000	-	80,000
	<u>1,689,062</u>	<u>17,545</u>	<u>1,706,607</u>	<u>921,655</u>	<u>500</u>	<u>922,155</u>

4 Other trading activities

	Unrestricted funds	Unrestricted funds
	2021 £	2020 £
Fundraising events	63,638	140,999
Shop income	89,544	272,047
	<u>153,182</u>	<u>413,046</u>

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

5 Investments

	Unrestricted funds	Unrestricted funds
	2021 £	2020 £
Income from listed investments	11,863	23,301
Interest receivable	1,450	2,203
	<u>13,313</u>	<u>25,504</u>

6 Other income

	Unrestricted funds	Unrestricted funds
	2021 £	2020 £
Sobell Bridge Club and other income	2,955	43,439
Furlough grant income	43,533	-
	<u>46,488</u>	<u>43,439</u>

7 Raising funds

	Unrestricted funds	Unrestricted funds
	2021 £	2020 £
Fundraising and publicity		
Staging fundraising events	8,373	15,189
Other fundraising costs	21,536	18,868
Staff costs	54,436	38,985
Support costs	101,354	94,033
	<u>185,699</u>	<u>167,075</u>

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

7 Raising funds

(Continued)

Trading costs

Operating charity shops	97,646	115,271
Staff costs	93,354	98,772
Depreciation and impairment	5,120	-
Support costs	40,542	37,613
Trading costs	236,662	251,656
	422,361	418,731

8 Charitable activities

	Clinical staffing and support 2021 £	Clinical staffing and support 2020 £
Patient/staff support and counselling	11,317	18,342
Clinical staff salaries	670,736	654,506
Refurbishment contribution costs	490	370,503
New equipment, repairs and servicing	-	1,869
	682,543	1,045,220
Share of support costs (see note 9)	60,812	56,420
Share of governance costs (see note 9)	15,162	10,197
	758,517	1,111,837
Analysis by fund		
Unrestricted funds	752,141	1,111,388
Restricted funds	6,376	449
	758,517	1,111,837

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

9 Support costs

	Support costs £	Governance costs £	2021 £	Support costs £	Governance costs £	2020 £
Management costs	87,814	-	87,814	57,243	-	57,243
Management employment costs	114,894	-	114,894	130,823	-	130,823
Other governance expenses	-	15,162	15,162	-	10,197	10,197
	<u>202,708</u>	<u>15,162</u>	<u>217,870</u>	<u>188,066</u>	<u>10,197</u>	<u>198,263</u>
Analysed between						
Fundraising	101,354	-	101,354	94,033	-	94,033
Trading	40,542	-	40,542	37,613	-	37,613
Charitable activities	60,812	15,162	75,974	56,420	10,197	66,617
	<u>202,708</u>	<u>15,162</u>	<u>217,870</u>	<u>188,066</u>	<u>10,197</u>	<u>198,263</u>

Management support costs are reallocated on the basis of staff time per activity.

The allocation percentages noted below show fairly the spread of people and activities between support costs:

50% Fundraising
20% Trading
30% Charitable activities

Governance costs includes auditors' fees, legal, training and other sundry costs.

Audit fees for the year were £13,200 (2020: £7,000).

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

11 Employees

Number of employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Fundraising and publicity (including shops)	9	9
Support staff	2	2
	<u>11</u>	<u>11</u>

Employment costs

	2021 £	2020 £
Wages and salaries	236,900	206,419
Social security costs	19,246	12,768
	<u>256,146</u>	<u>219,187</u>

All clinical staff were employed by Harlington Hospice and not directly by Michael Sobell Hospice Charity. The charity allocated funds for these posts. These costs are shown as charitable activities within Note 8 of the accounts.

The Key Management Personnel totalled £48,522 for the year (2020: £68,269) which was in respect of 2 employees (2020: 2).

There were no employees whose annual remuneration was £60,000 or more.

12 Other

	Total £ 2021	Unrestricted funds 2020
Net loss on disposal of tangible fixed assets	-	9,054

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

13 Net gains/(losses) on investments

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Revaluation of investments	98,976	(77,813)
Gain/(loss) on sale of investments	-	24,675
	<u>98,976</u>	<u>(53,138)</u>

14 Taxation

The Charity is exempt from tax on income and gains falling within section 505 of Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

15 Tangible fixed assets

	Fixtures and fittings	Motor vehicles	Total
	£	£	£
Cost			
At 1 April 2020	3,869	15,360	19,229
Additions	10,662	-	10,662
At 31 March 2021	<u>14,531</u>	<u>15,360</u>	<u>29,891</u>
Depreciation and impairment			
At 1 April 2020	537	5,760	6,297
Depreciation charged in the year	1,299	5,120	6,419
At 31 March 2021	<u>1,836</u>	<u>10,880</u>	<u>12,716</u>
Carrying amount			
At 31 March 2021	<u>12,695</u>	<u>4,480</u>	<u>17,175</u>
At 31 March 2020	<u>3,332</u>	<u>9,600</u>	<u>12,932</u>

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

16 Fixed asset investments

	Listed investments £	Unlisted investments £	Total £
Cost or valuation			
At 1 April 2020	356,996	86,667	443,663
Valuation changes	98,976	-	98,976
At 31 March 2021	455,972	86,667	542,639
Impairment			
At 1 April 2020	-	-	-
Impairment losses reversal	-	(119,143)	(119,143)
At 31 March 2021	-	(119,143)	(119,143)
Carrying amount			
At 31 March 2021	455,972	205,810	661,782
At 31 March 2020	356,996	86,667	443,663

The Hospice Lottery Partnership investment was reviewed for impairments and it was decided to reverse previous impairment losses by £119,143 to £205,810 which is considered to be a fair reflection of the value of the investment as at 31 March 2021.

17 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Other debtors	706,267	271,446
Prepayments and accrued income	18,392	81,272
	724,659	352,718

18 Current asset investments

	2021 £	2020 £
Unlisted investments	197,600	152,547

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

19 Creditors: amounts falling due within one year

	2021 £	2020 £
Other taxation and social security	7,011	5,614
Trade creditors	127,049	227,768
Other creditors	-	10
Accruals and deferred income	24,816	13,260
	<u>158,876</u>	<u>246,652</u>

20 Retirement benefit schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

21 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds			
	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Balance at 31 March 2021 £
Berkhamsted Benevolent (2)	1,932	-	-	1,932	-	-	1,932
The Mason Le Page charity	1,110	-	-	1,110	3,030	-	4,140
Derek Stewart Group	87	-	-	87	-	-	87
Other restricted	850	500	(449)	901	9,515	(1,086)	9,330
Berkhamsted Benevolent (3)	-	-	-	-	5,000	(5,290)	(290)
	<u>3,979</u>	<u>500</u>	<u>(449)</u>	<u>4,030</u>	<u>17,545</u>	<u>(6,376)</u>	<u>15,199</u>

The Berkhamsted and Boxmoor B T Benevolent Society fund (2) is restricted for the purchase of patient amenities. The balance remains unchanged in the year.

The Derek Stewart Group fund is restricted to fund clinical staff posts. The balance of £87 remains unchanged in the year and is taken forward to fund future clinical staff posts.

The remaining funds are for patient support. The balance of £9,330 is carried forward to next year when this is due to be expended.

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

22 Unrestricted funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds				Movement in funds				
	Balance at 1 April 2019	Incoming resources	Resources expended	Transfers	Balance at 1 April 2020	Incoming resources	Resources expended	Transfers	Balance at 31 March 2021
	£	£	£	£	£	£	£	£	£
Designated fund - Bequest	791,000	-	-	(136,000)	655,000	-	-	158,824	813,824
General unrestricted fund	503,824	1,403,644	(1,592,311)	136,000	451,157	1,902,045	(956,383)	(158,824)	1,237,995
	<u>1,294,824</u>	<u>1,403,644</u>	<u>(1,592,311)</u>	<u>-</u>	<u>1,106,157</u>	<u>1,902,045</u>	<u>(956,383)</u>	<u>-</u>	<u>2,051,819</u>

This designated fund is set aside for legacies and bequests that are received each year to protect the charity from volatility in this income stream. During the year a transfer of £158,824 was made from general unrestricted funds to designated funds.

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

23 Analysis of net assets between funds

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Fund balances at 31 March 2021 are represented by:						
Tangible assets	17,175	-	17,175	12,932	-	12,932
Investments	661,782	-	661,782	443,663	-	443,663
Current assets/ (liabilities)	1,372,862	15,199	1,388,061	649,562	4,030	653,592
	<u>2,051,819</u>	<u>15,199</u>	<u>2,067,018</u>	<u>1,106,157</u>	<u>4,030</u>	<u>1,110,187</u>

24 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021 £	2020 £
Within one year	72,860	70,875
Between two and five years	179,640	220,000
In over five years	31,375	97,500
	<u>283,875</u>	<u>388,375</u>

25 Related party transactions

Transactions with related parties

During the year the charity entered into the following transactions with related parties:

During the year, Mr M Breen (the chairman and trustee of Michael Sobell Hospice Charity) was also a director of the Hospice Lottery Partnership in which the charity has an interest. Income received in the year was £217,852 (2020: £225,000) with an amount due from the Hospice Lottery Partnership of £30,000 (2020: £18,075) at the year end.

THE MICHAEL SOBELL HOSPICE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

26 Cash generated from operations	2021 £	2020 £
Surplus/(deficit) for the year	956,831	(188,616)
Adjustments for:		
Investment income recognised in statement of financial activities	(13,313)	(25,504)
(Gain)/loss on disposal of tangible fixed assets	-	9,054
Gain on disposal of investments	-	(24,675)
Fair value gains and losses on investments	(98,976)	77,813
Impairment of investments	(119,143)	-
Depreciation and impairment of tangible fixed assets	6,419	6,297
Movements in working capital:		
(Decrease) in short term deposits	(45,053)	133,145
(Increase) in debtors	(371,941)	(233,983)
(Decrease) in creditors	(87,776)	(62,567)
Cash generated from/(absorbed by) operations	<u>227,048</u>	<u>(309,036)</u>
