

Registered Charity Number: 1079523

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2024
FOR**

NORTHGATE WARD DEVELOPMENT GROUP

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2024**

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FOR THE YEAR ENDED 31ST MARCH 2024

TRUSTEES

M Goard
S Waters
D Baldock
J Butcher
T Newington

PRINCIPAL ADDRESS

Northgate Ward Community Centre

Military Road
Canterbury
Kent CT1 1YX

REGISTERED CHARITY NUMBER

1079523

COMMUNITY CENTRE & PROJECT MANAGER

A Bradley

PROPERTY TRUSTEES

M Goard
A Fenyo

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

The Trustees are pleased to present their report together with the financial statements of the charity for the year ended 31 March 2024.

Structure, Governance and Management

Northgate Ward Development Group (NWDG) was founded in October 1991. It became a registered charity on 24 February 2000 under a newly constituted trust deed dated 26 January 2000, as amended on 9 September 2008.

A further updated amendment to the Constitution was approved in 2018 by the Charity Commissioners and can be accessed via Northgate Ward Development Group charity number 1079523 on the Charity commission web site.

Trustee Developments since last accounts: -

The Trustee Board meet four times a year to discuss and oversee the activities of the Charity and to hear the Finance Report and Centre Manager's Report.

The Trustees are as follows: - Martin Goard continues as Chairman, Cllr. Jean Butcher as Vice Chairman, Sally Waters as Treasurer, Diane Baldock and Tony Newington.

The day-to-day operations of the charity are carried out from Northgate Community Centre by 3 full time staff and 5 part time paid staff plus other volunteer support.

The Trustees are currently working on overseeing Centre Management, services and activities as well as future projects which will be announced as and when they can be finalised.

Review of the objectives, activities, and achievements

Objectives and Aims

The objectives of the charity are to provide support and advice services as well as leisure activities to improve quality of life and general wellbeing of residents of the Northgate Ward, Canterbury. In setting our objectives and planning our activities the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

Products, services, and leisure activities are run by NWDG from Northgate Ward Community Centre. The Centre is open Monday to Friday 9.00am to 3.00pm. In the evenings and week- ends - the Centre opens for group bookings and resident's private events and parties.

Services that are offered include a monthly foot clinic, office services, photocopying, and internet access via free Wi-Fi, room and hall hire and badminton courts for bookings. Other Services include, a weekly health trainer funded by NHS and a fortnightly session by the Northgate Medical Practise Social Prescribers in the cafe and Kent County Council provides day opportunities for adults with learning difficulties.

NORTHGATE WARD DEVELOPMENT GROUP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

The Help Desk which was well used - has temporarily closed due to lack of funding, but until new funding can be found the Centre staff are signposting people to other local alternatives. See Centre Website - www.northgatecommunitycentre.co.uk

Canterbury and District Early Years Project offering help and support for parents with young children run from Poet's Corner building owned by NWDG and is rented to this local charity at a discounted rate.

The Café continues to be the focal point of the Community Centre. The café manager, one part time member of staff and one volunteer ensure there is always a warm welcome and the food is good too! On Tuesdays from November the café offers a warm space and free bowl of soup and the Residents Re-united Lunch Club meet for lunch and on Wednesday the Café provides a roast dinner; Mondays and Thursdays the café is just open for snacks and hot drinks; Friday is fish and chip day and refreshments for Ogopogo parents and children. The Café retains its five-star food hygiene rating.

Leisure activities include walking football, badminton, Little Kickers, a walking group, two art groups, two bingo sessions, mind games and Knits and Sews group who meet weekly and make things to sell to help raise funds for the Centre. They also offer a clothes and other material repair service for donations to the Centre.

Ogopogo Pedal Play for under 5-year-olds accompanied by a parent or guardian on a Friday morning has been running for over a year now and is hugely popular. With a dinosaur theme, the children have a variety of pedal toys, ball pits, bouncy castle, and many other games to enjoy. The toys were initially bought with fund raising money, but this has now been re-paid and the income from Ogopogo now goes towards providing services and activities, and future projects.

Fund raising events are put on through the year and have included quizzes; an Afternoon Tea Dance with the Juke Box Sweethearts entertaining with a medley of songs, as well as other mini fund-raising events such as an Easter raffle. The main event this year was an Abba Tribute Night on 30th August which was very much enjoyed and the Café put on a Chilli con Carne meal for everyone who had bought a ticket. The Christmas Fair is on Saturday 7th December and is our main fundraising event of the year.

The full list of the Centre's activities and services can be found on our web site - www.northgatewardcommunitycentre.com and in the 'What's On' brochure available from the reception.

The Community Centre Building

Owned by Canterbury City Council and rented to NWDG- the building's exterior is maintained by them, with the interior being the responsibility of NWDG. Last year CCC carried out extensive renovation to the roof plus addressing the damp in the toilet blocks on the ground floor and giving the building new guttering and fascia. This year with a large grant from Valencia Communities Fund- the hall had new air

source heating installed, a lowered ceiling with new LED Lighting and Acoustic tiles. This will reduce heating bills, lower carbon emissions and no more leaks!

NORTHGATE WARD DEVELOPMENT GROUP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

The interior of the building and contents have constant maintenance jobs carried out throughout the year due to the amount of people using the facilities. The Trustees are always looking for funding to improve all the Centre's facilities

Membership - Following some difficulties caused by the change of Ward boundaries – the Trustees decided to end the two-tier membership rates, and one rate is now in place. Membership must be renewed annually and indeed is a mandatory requirement to enable to play Bingo. Members receive two newsletters a year and the September issue has just gone out. Other benefits to being a member apart from helping the fundraising includes discounted hire rates of hall and rooms and ticket to events are offered for sale to members first. Membership is £6 per year.

Impact Analysis report

An annual impact analysis of the centre's usage is carried out every year and the final report will be available at the AGM.

Significant Achievements this accounts year include: -

The new centre roof and funding found to put in new hall heating and lowered ceiling

The Centre is run by a very small staff backed up by volunteers who give an extraordinary amount of time- without which the Centre would be unable to continue operating. The management continue to operate prudent housekeeping, and this will ensure the Community Centre can keep operating during this difficult cost of living rise and into the future.

We are extremely proud that the Charity provides so many activities and services in the Community Centre, as well as offering a central venue for private bookings. In addition, the Charity collaborates with other local organisations and charities, as well as signposting residents to other help they can access in the Ward and Canterbury City.

The weekly Community Food Larder has been very successful and Morrisons have been providing most of the food over the past year. The Community Food Larder is open Tuesday mornings and offers one carrier bag of free food. The Food Bank also provides food stuffs from the Centre on a Monday and as already mentioned the Centre provides a Warm space and free bowl of soup also on a Tuesday. The Centre Manager is now working with Action on Poverty, Canterbury, to look to improve life more for residents during this difficult time.

The latest project which the management will be opening in the very near future is The Northgate Community Workshop with an initial grant provided by Kent County Councillor Alister Brady.

The Trustees wish to thank all the staff and volunteers for their continued hard work.

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NORTHGATE WARD DEVELOPMENT GROUP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

Risk Assessment

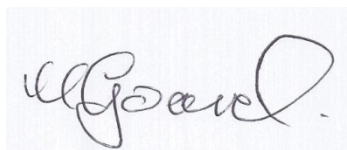
The Trustee Board regularly risk assess all working practices, events and bookings etc., as well as ensuring that all certification on safety aspects of the Community Centre are up to date and reviewed on an annual basis; including emergency lighting, legionnaire water testing, PACs testing of all mobile electric appliances, heating, gas, fire alarms and extinguishers. Staff training in food hygiene, fire safety and first aid is also kept up to date according to recommendations. NWDG hold public liability insurance.

Statement of Disclosure of Information to Accountants

We, the Trustees of the company who held office at the date of approval of these financial statements, as set out above, each confirm so far as we are aware, that:

- there is no relevant information of which the company's independent examiners are unaware; and
- we have taken all the steps that we ought to have taken as Trustees in order to make ourselves aware of any relevant information and to establish that the charity's accountants are aware of that information.

On behalf of the Trustees



M Goard
Chair of the Board of Trustees 1.10.2024

NORTHGATE WARD DEVELOPMENT GROUP

INDEPENDENT EXAMINERS REPORT FOR THE YEAR ENDED 31ST MARCH 2024

This report is on the financial statements of the Trust for the period ended 31st March 2024.

Respective Responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act)
- To follow the procedures laid down in the General Directions given by the Charities Commission (under section 145(5) of the 2011 Act), and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My Examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:
(i) which gives me reasonable cause to believe that in any material respect the requirements

- * To keep accounting records in accordance with Section 130 of the 2011 Act:
and
- * To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act

have not been met or

- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Patricia Heathfield
Bookkeeping and Accountancy
2 Stonerocks Cottages, Hoath Road, Sturry,
Canterbury, Kent, CT2 0JS

Date: 14th October 2024

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GROUP**

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**STATEMENT OF FINANCIAL
ACTIVITIES
FOR THE YEAR ENDED 31ST
MARCH 2024**

				2024	2023
	Note	Unrestric	Restric	Total	Total
	s	ted	ted	Fund	Fund
		Funds	Funds	s	s
		£	£	£	£
INCOME AND ENDOWMENTS FROM					
Donations & Legacies		1685	0	1685	7690
Charitable Activities					
Operation of Northgate Ward Community Centre		139589	5000	144589	110805
Grants Received		0	68161	1	3
Fundraising		2843	0	2843	2854
Investment Income	2	262	0	262	79
Total		144379	73161	217540	171201
EXPENDITURE					
Raising Funds		835	0	835	222
Charitable Activities					
Operation of Northgate Ward Community Centre		162636	73161	235797	203601

Total	163471	73161	2366 32	2038 23
			-	-
NET INCOME/EXPENDITURE	-19092	0	1909 2	3262 2
Transfers between funds	0	0	0	0
			-	-
Net Movement in Funds	-19092	0	1909 2	3262 2
Total Funds Brought Forward	410481	0	4104 81	4431 03
TOTAL FUNDS CARRIED FORWARD	391389	0	3913 89	4104 81

**NORTHGATE WARD DEVELOPMENT
GROUP**

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**BALANCE SHEET
AS AT 31ST MARCH
2024**

		Unrestric ted	Restric ted	2024	2023
	Notes	Funds	Funds	Total	Total
		£	£	Funds	Funds
				£	£
FIXED ASSETS					
Tangible Assets	5	308997	0	3089 97	3214 20
CURRENT ASSETS					
Stocks	6	1200	0	1200	1355
Debtors	7	8748	0	8748	7920
				8649	8649
Cash at Bank		81663	0	4	4
		91611	0	9161 1	9576 9

CREDITORS

Amounts falling due within one year

8	10651	0	1065	1	6708
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NET CURRENT ASSETS/LIABILITIES

	80960	0	8096	0	8906
					1

TOTAL ASSETS LESS CURRENT LIABILITIES

	389957	0	3899	57	4104
					81

NET ASSETS

	389957	0	3899	57	4104
					81

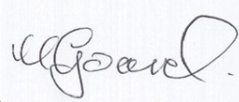
FUNDS

			3899	4104
Unrestricted Funds			57	81
Restricted Funds			0	0

TOTAL FUNDS

	3899	4104
	57	81

The Financial Statements were approved by the Board of Trustees on 17.10.24 and were signed its behalf by:



Trust
ee



Trust
ee

NORTHGATE WARD DEVELOPMENT GROUP**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2024****1 ACCOUNTING POLICIES****Accounting convention**

The financial statements have been prepared under the historical cost convention, the Charities

Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and

Reporting by Charities

Financial Reporting Standard Number 1

Exemption has been taken from preparing a cash flow statement on the grounds that the charity qualifies as a small charity.

Incoming Resources

All incoming resources are included on the Statement of Financial Activities when the charity

is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings

that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over

its estimated useful life.

Leasehold Property	2% Straight Line
Improvements to Property	2% and 5% Straight Line
Equipment	15% on reducing balance

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow-moving items

Taxation

The charity is exempt from tax on its charitable activities

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees

Restricted funds can only be used for particular purposes within the objects of the Charity.

Restrictions arise when specified by donor or when funds are raised for particular restricted purposes.

All income and expenditure is shown in the Statement of Financial Activities

2 INVESTMENT INCOME

	2024	2023
	£	£
Deposit account interest	262	79

TRUSTEES' REMUNERATION

3 AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended

31st March 2024 nor for the year ended 31st March 2023.

Trustees'

Expenses

There were no trustees' expenses paid for the year ended

31st March 2024 nor for the year ended 31st March 2023.

4 STAFF COSTS

	2024	2023
	£	£
Wages & Salaries	136229	122467
Social Security Costs	14992	9165
Other Pension Costs	1230	1185
	<u>152451</u>	<u>132817</u>

The average monthly number of employees during the year was:

	2024	2023
Centre Staff	<u>8</u>	<u>8</u>

No employees received emoluments in excess of £60,000

5 TANGIBLE FIXED ASSETS

	Leasehold Property	Impleme nts to Property	Plant & Machine ry	Total
COST				
At 1 April 2023	213126	254593	70693	538412
Additions	0	0	0	0
At 31 March 2024	<u>213126</u>	<u>254593</u>	<u>70693</u>	<u>538412</u>
DEPRECIATION				
At 1 April 2023	93773	68329	54890	216992
Charge for Year	4262	5790	2371	12423
At 31 March 2024	<u>98035</u>	<u>74119</u>	<u>57261</u>	<u>229415</u>
NET BOOK VALUE				
At 31 March	<u>115091</u>	<u>180474</u>	<u>13432</u>	<u>30899</u>

2024				<u>7</u>
At 31 March 2023	119353	186254	15803	<u>321420</u>

**NORTHGATE WARD
DEVELOPMENT GROUP**

**NOTES TO THE FINANCIAL
STATEMENTS
FOR THE YEAR ENDED 31ST
MARCH 2024**

6 STOCKS

	2024	2023
	£	£
Stocks	<u>1200</u>	<u>1355</u>

**7 DEBTORS: AMOUNTS FALLING DUE WITHIN
ONE YEAR**

	2024	2023
	£	£
Trade Debtors	3813	3212
Other Debtors	<u>4935</u>	<u>4708</u>
	<u>8748</u>	<u>7920</u>

**8 CREDITORS: AMOUNTS FALLING DUE
WITHIN ONE YEAR**

	2024	2023
	£	£
Taxation and Social Security	492	1552
Other Creditors	<u>10159</u>	<u>5156</u>
	<u>10651</u>	<u>6708</u>

**NORTHGATE WARD DEVELOPMENT
GROUP**

**STATEMENT OF FINANCIAL
ACTIVITIES
FOR THE YEAR ENDED 31ST
MARCH 2024**

	2024 £	2023 £
INCOME AND ENDOWMENTS		
Donations & Legacies		
Donations	1685	7690
Investment Income		
Deposit Account Interest	262	79
Charitable Activities		
Grants	68161	49773
Room Hire	85729	62974
Café	25268	20735
Poets Corner Rent	16055	7008
Bingo	1443	6848
Membership	773	798
Employment Allowance	5000	5000
Office Services	95	23
Fundraising Income	2843	2854
Other Activities	5497	4999
Misc. Income	4729	2420
	<u>21559</u>	<u>16343</u>
	3	2
	<u>21754</u>	<u>17120</u>
Total Incoming Resources	<u>0</u>	<u>1</u>

NORTHGATE WARD DEVELOPMENT GROUP

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2024

	2024	2023
	£	£
EXPENDITURE		
Raising donations and legacies		
Fundraising expenses	835	222
Charitable Activities		
	13622	12246
Wages	9	7
Staff Training	737	0
Social Security	14992	9165
Pensions	1230	1185
Rates and Water	2109	2295
Insurance	2328	2207
Light and Heat	19158	16509
Telephone	1929	1663
Postage & Stationery	1483	1241
Rent	750	380
Repairs and Maintenance	17127	7997
Cleaning	3867	3124
Café Expenses	11201	11539
Licences	554	479
Legal Costs	1200	3909
Bookkeeping and Accountancy	300	430
Sundry Expenses	4391	2781
Activities Expenses	2524	1804
Depreciation	12423	12841
IT Software and Consumables	328	998
Bank Charges	937	884
	<u>23579</u>	<u>20360</u>

	<u>7</u>	<u>1</u>
Total Resources Expended	23663 2	20382 3
	<u>-</u>	<u>-</u>
Net Expenditure/Income	<u>19092</u>	<u>32622</u>