

Registered Charity Number: 1079523

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022
FOR
NORTHGATE WARD DEVELOPMENT GROUP**

NORTHGATE WARD DEVELOPMENT GROUP

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NORTHGATE WARD DEVELOPMENT GROUP

REFERENCES AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31ST MARCH 2022

TRUSTEES

M Goard
S Waters
Mrs M Jennings MBE
Cllr J Butcher
D Baldock

PRINCIPAL ADDRESS

Northgate Ward Community Centre
Military Road
Canterbury
Kent CT1 1YX

REGISTERED CHARITY NUMBER

1079523

COMMUNITY CENTRE & PROJECT MANAGER

A Bradley

PROPERTY TRUSTEES

M Goard
A Fenyo

NORTHGATE WARD DEVELOPMENT GROUP

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees are pleased to present their report together with the financial statements of the charity for the year ended 31 March 2022.

Structure, Governance and Management

Northgate Ward Development Group (NWDG) was founded in October 1991. It became a registered charity on 24 February 2000 under a newly constituted trust deed dated 26 January 2000, as amended on 9 September 2008.

A further updated version to the Constitution was approved at the Annual General Meeting on 9.11.2018. The amended version can be accessed via Northgate Ward Development Group charity number 1079523 on the Charity commission web site

Trustee Developments since last accounts: -

Ann Bradley has again been confirmed as Centre Manager for 2022/2023

A new post of Deputy Manager has been filled.

There are a number of part time staff vacancies which are currently being advertised – see community centre web site.

New Projects include: -

The Help Desk which offers residents advice and help with benefit entitlement, arrears and other help with utility bills and housing issues

Outreach Worker project offers home visiting for housebound residents to deliver same help and advice as Help Desk

Review of the objectives, activities and achievements

Objectives and Aims

The objectives of the charity are to provide support and advice services as well as leisure activities to improve quality of life and general wellbeing of residents of Northgate Ward, Canterbury. In setting our objectives and planning our activities the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

Products and services are run by NWDG from Northgate Ward Community Centre. The Centre is open Monday to Friday 9.00am to 4.00pm. In the evenings and week-ends - the Centre opens for group bookings and resident events.

Services that are offered include hall and room hire, a monthly foot clinic, office services, photocopying, and internet access via free Wi-Fi, and badminton courts. Other Services include, NHS weight control adviser, Kent County Council provides day opportunities for adults with learning difficulties, plus many leisure activities.

Leisure activities include walking football, badminton, Little Kickers, Canton Martial Arts, walking group, two art groups, two bingo sessions, mind games, and knits and sews who meet weekly and make things to sell to help raise funds for the Centre. They also offer a clothes and other material repair service for donations to Centre.

Canterbury and District Early Years Project offering help and support for parents with young children continues to be run from Poet's Corner building owned by NWDG and rented to them at a reduced rate

The Café open Monday to Friday provides hot meals and snacks and is the focal point of the Community Centre

Due to slow return of residents following covid the Centre did not put on many fundraising events in 2021, but a full programme of events in the Queen's platinum jubilee year 2022 are planned

The full list of the centre's activities and services can be found on our web site –

www.northgatewardcommunitycentre.co.uk

The Community Centre Building Owned by Canterbury City Council and rented to NWDG for a peppercorn rent – the building's exterior is maintained by them, with the interior being the responsibility of NWDG.

The building and contents have constant maintenance jobs carried out throughout the year due to the amount of people using the facilities. The Trustees are always looking for funding to improve all the centre's facilities to make the most out of the space.

Membership has been re-introduced following lockdown being lifted

Impact Analysis report

An annual impact analysis of the centre's usage is carried out every year and the final report will be available at the AGM in November 2022

Future Plans

The management are planning new projects, as well as a collaboration with IMAGO who have been commissioned by Kent County Council to run the Universal Community Wellbeing Services in our area

Statement of Disclosure of Information to Accountants

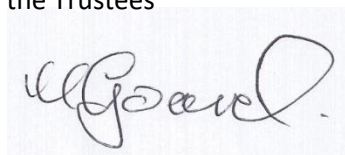
We, the Trustees of the company who held office at the date of approval of these financial statements, as set out above, each confirm so far as we are aware, that:

- there is no relevant information of which the company's independent examiners are unaware; and
- we have taken all the steps that we ought to have taken as Trustees in order to make ourselves aware of any relevant information and to establish that the charity's accountants are aware of that information.

The Trustees wish to thank all the staff and volunteers for all their hard work and dedication, as well as all members and residents who support NWDG in attending services, activities and events.

On behalf of the Trustees

M Goard



Chair of the Board of Trustees 3.11.2022

NORTHGATE WARD DEVELOPMENT GROUP

INDEPENDENT EXAMINERS REPORT FOR THE YEAR ENDED 31ST MARCH 2022

This report is on the financial statements of the Trust for the period ended 31st March 2022.

Respective Responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act)
- To follow the procedures laid down in the General Directions given by the Charities Commission (under section 145(5) of the 2011 Act), and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My Examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements
 - * To keep accounting records in accordance with Section 130 of the 2011 Act:
 - and
 - * To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act

have not been met or

- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Patricia Heathfield M.I.A.B.
Bookkeeping and Accountancy
2 Stonerocks Cottages, Hoath Road, Sturry, Canterbury, Kent, CT2 0JS
Date: 30th October 2022



NORTHGATE WARD DEVELOPMENT GROUP

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2022

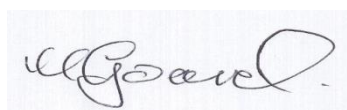
	Notes	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
INCOME AND ENDOWMENTS FROM					
Donations & Legacies		1020	0	1020	400
Charitable Activities					
Operation of Northgate Ward					
Community Centre		80046	3334	83380	39472
Grants Received		10667	19781	30448	72629
Fundraising		1544	0	1544	210
Investment Income	2	4	0	4	15
Total		93281	23115	116396	112526
EXPENDITURE					
Raising Funds		390	0	390	0
Charitable Activities					
Operation of Northgate Ward					
Community Centre		98326	26065	124391	90360
Total		98716	26065	124781	90360
NET INCOME/EXPENDITURE		-5435	-2950	-8385	22166
Transfers between funds	9	0	0	0	0
Net Movement in Funds		-5435	-2950	-8385	22166
Total Funds Brought Forward		437776	13712	451488	429322
TOTAL FUNDS CARRIED FORWARD		432341	10762	443103	451488

NORTHGATE WARD DEVELOPMENT GROUP

BALANCE SHEET AS AT 31ST MARCH 2022

				2022	2021
	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds £	Total Funds £
FIXED ASSETS					
Tangible Assets	5	327685	0	327685	337179
CURRENT ASSETS					
Stocks	6	2797	0	2797	0
Debtors	7	19516	8750	28266	2601
Cash at Bank		84283	2433	86716	114123
		106596	11183	117779	116724
CREDITORS					
Amounts falling due within one year	8	1940	421	2361	2415
NET CURRENT ASSETS/LIABILITIES		104656	10762	115418	114309
TOTAL ASSETS LESS CURRENT LIABILITIES		432341	10762	443103	451488
NET ASSETS		432341	10762	443103	451488
FUNDS	9				
Unrestricted Funds				432341	437776
Restricted Funds				10762	13712
TOTAL FUNDS				443103	451488

The Financial Statements were approved by the Board of Trustees on 3.11.2022
and were signed its behalf by:



Trustee
NORTHGATE WARD DEVELOPMENT GROUP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022

1 ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities

Financial Reporting Standard Number 1

Exemption has been taken from preparing a cash flow statement on the grounds that the charity qualifies as a small charity.

Incoming Resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Leasehold Property	2% Straight Line
Improvements to Property	2% and 5% Straight Line
Equipment	15% on reducing balance
Computer Equipment	33% on cost

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow-moving items

Taxation

The charity is exempt from tax on its charitable activities

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees

Restricted funds can only be used for particular purposes within the objects of the Charity.

Restrictions arise when specified by donor or when funds are raised for particular restricted purposes.

All income and expenditure is shown in the Statement of Financial Activities

2 INVESTMENT INCOME

	2022	2021
	£	£
Deposit account interest	4	15

NORTHGATE WARD DEVELOPMENT GROUP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022

3 TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2022 nor for the year ended 31st March 2021.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31st March 2022 nor for the year ended 31st March 2021.

4 STAFF COSTS

	2022	2021
	£	£
Wages & Salaries	71608	54389
Social Security Costs	3334	180
Other Pension Costs	816	303
	<u>75758</u>	<u>54872</u>

The average monthly number of employees during the year was:

	2022	2021
Centre Staff	<u>7</u>	<u>6</u>

No employees received emoluments in excess of £60,000

5 TANGIBLE FIXED ASSETS

	Leasehold Property	Imp'ments to Property	Plant & Machinery	Total
COST				
At 1 April 2021	213126	254593	61439	529158
Additions	0	0	2678	2678
At 31 March 2022	<u>213126</u>	<u>254593</u>	<u>64117</u>	<u>531836</u>
DEPRECIATION				
At 1 April 2021	85249	56749	49981	191979
Charge for Year	4262	5790	2120	12172
At 31 March 2022	<u>89511</u>	<u>62539</u>	<u>52101</u>	<u>204151</u>
NET BOOK VALUE				
At 31 March 2022	<u>123615</u>	<u>192054</u>	<u>12016</u>	<u>327685</u>
At 31 March 2021	<u>127877</u>	<u>197844</u>	<u>11458</u>	<u>337179</u>

NORTHGATE WARD DEVELOPMENT GROUP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022

6 STOCKS

	2022	2021
	£	£
Stocks	<u>2797</u>	<u>0</u>

7 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade Debtors	15193	1999
Other Debtors	<u>13073</u>	<u>602</u>
	<u>28266</u>	<u>2601</u>

8 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Taxation and Social Security	1086	0
Other Creditors	<u>1275</u>	<u>2415</u>
	<u>2361</u>	<u>2415</u>

NORTHGATE WARD DEVELOPMENT GROUP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022

9 MOVEMENTS IN FUNDS

	At 1.4.21	Net movement in funds	At 31.3.22
Unrestricted funds			
General Fund	437776	-5435	432341
Restricted funds			
Members Grant	2147	0	2147
Help Desk CCC Grant	11565	-2950	8615
	<u>13712</u>	<u>-2950</u>	<u>10762</u>
TOTAL FUNDS	<u>451488</u>	<u>-8385</u>	<u>443103</u>

Net movement in funds, included in the above are as follows:

	Incoming Resources	Resources Expended	Transfers Between Funds	Movement in Funds
Unrestricted funds				
General Fund	93281	98716	0	-5435
Restricted funds				
Members Grant	260	260	0	0
Help Desk	15550	18500	0	-2950
HMRC CJRS Grant	3971	3971	0	0
HMRC EA Grant	3334	3334	0	0
	<u>23115</u>	<u>26065</u>	<u>0</u>	<u>-2950</u>
TOTAL FUNDS	<u>116396</u>	<u>124781</u>	<u>0</u>	<u>-8385</u>

NORTHGATE WARD DEVELOPMENT GROUP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022

10 RELATED PARTY DISCLOSURES

A Bradley is project manager of the charity and of the Over 60's Community Service (Northgate Ward and Canterbury District). The following trustees of the charity are also trustees of the Over 60's Community Service (Northgate Ward and Canterbury District).

M Jennings MBE
Cllr. J Butcher
S Waters

During the year the charity was charged £6,099 (2021: £31,139) by the over 60's Community Service (Northgate Ward and Canterbury District). This was to provide staffing and administrative costs.

NORTHGATE WARD DEVELOPMENT GROUP

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2022

	2022	2021
	£	£
INCOME AND ENDOWMENTS		
Donations & Legacies		
Donations	1020	400
Investment Income		
Deposit Account Interest	4	15
Charitable Activities		
Grants	30448	72629
Room Hire	43249	29576
Café	12310	1686
Poets Corner Rent	20348	7200
Bingo	2902	273
Membership	743	120
Employment Allowance	3334	1136
Office Services	14	14
Fundraising Income	1544	10
Other Activities	478	74
Misc. Income	2	390
	<u>115372</u>	<u>112111</u>
Total Incoming Resources	<u><u>116396</u></u>	<u><u>112526</u></u>

NORTHGATE WARD DEVELOPMENT GROUP**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2022**

	2022	2021
	£	£
EXPENDITURE		
Raising donations and legacies		
Fundraising expenses	390	0
 Charitable Activities		
Wages	66814	25322
Managers Secondment Professional Fees	4794	28764
Social Security	3334	180
Pensions	816	303
Rates and Water	2775	2917
Insurance	1899	961
Light and Heat	8419	4516
Telephone	1020	1232
Postage & Stationery	531	648
Rent	1978	1205
Repairs and Maintenance	5601	8670
Cleaning	2870	1372
Café Expenses	8677	1359
Licences	939	178
Bingo Costs	0	0
Bookkeeping and Accountancy	611	525
Sundry Expenses	846	0
Depreciation	12172	12074
Bank Charges	295	134
	<u>124391</u>	<u>90360</u>
 Total Resources Expended	 124781	 90360
 Net Expenditure/Income	 <u><u>-8385</u></u>	 <u><u>22166</u></u>