



Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	08	2022		31	07	2023

Section A

Reference and administration details

Charity name Friends of West Leigh Schools

Other names charity is known by

Registered charity number (if any) 1079449

Charity's principal address West Leigh Junior and Infant School

Ronald Hill Grove

Leigh on Sea, Essex

Postcode

SS9 2JB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Natasha Hampton-Street	Chair		
2	Michelle Rice	Treasurer		
3	Rachel Borkett	Secretary	Resigned 19/09/2023	
4	Gemma Hemmings	Secretary	Appointed 19/09/2023	
5	Eloise Wale	Vice-Chair		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Trust deed

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Selected to give the committee a broad base of knowledge and expertise. Parents of children at the school are encouraged to assist the committee and are welcome to put themselves forward to join.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide support and to raise funds for both West Leigh Infant and West Leigh Junior Schools.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The association has been able to continue to expand its support to both schools.

It is in constant communication with the two schools to assess their needs for future financial assistance, including specific long-term projects.

The Trustees, in accordance with the Charities Act 2011, have given due regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the year the Association raised £53,190 and expended £50,280, of which £20,203 was paid to the Schools.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Association aims to keep available free reserves enough to finance events, support both schools where funds are not available from other sources, and to assist the schools in the event of unforeseen circumstances.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

N HAMPTON-STREET

Position (eg Secretary, Chair, etc)

CHAIR

Date

26-1-24



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Friends of West Leigh Schools

No (if any)
1079449

Receipts and payments accounts

CC16a


For the period from	Period start date	To	Period end date
	01/08/2022		31/07/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Adventure Island Wristbands	9,183	-	-	9,183	13,795
Christmas Fayre	13,029	-	-	13,029	6,828
Mother's Day	3,147	-	-	3,147	2,767
Father's Day	2,735	-	-	2,735	2,784
Easy Fundraising	303	-	-	303	307
Year 2 Leavers T-Shirts	927	-	-	927	958
Hats	630	-	-	630	428
Art Project	3,883	-	-	3,883	3,030
Uniform Shop	698	-	-	698	575
Bags to School Donations	250	-	-	250	455
Mugs/Cups	190	-	-	190	1,299
Stikins	26	-	-	26	42
Summer Fayre	11,342	-	-	11,342	12,693
Year 3 Disco	708	-	-	708	593
Year 4 Disco	654	-	-	654	543
Year 5 Disco	683	-	-	683	598
FOWLS Lotto	2,436	-	-	2,436	2,642
Other	130	-	-	130	344
Quiz Night	1,609	-	-	1,609	-
Amazon Smile	627	-	-	627	-
Online Market	-	-	-	-	65
Easter Box	-	-	-	-	556
Halloween	-	-	-	-	122
Sub total (Gross income for AR)	53,190	-	-	53,190	51,424
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	53,190	-	-	53,190	51,424
A3 Payments					
Adventure Island Wristbands	7,497	-	-	7,497	10,942
Christmas Fayre	5,592	-	-	5,592	4,663
Mother's Day	2,523	-	-	2,523	1,851
Father's Day	2,169	-	-	2,169	1,719
Year 2 Leavers T-Shirts	702	-	-	702	761
Hats	641	-	-	641	696
Art Project	3,165	-	-	3,165	2,584
Uniform Shop	1	-	-	1	1
Mugs/Cups	592	-	-	592	437
Summer Fayre	5,107	-	-	5,107	4,456
Year 3 Disco	197	-	-	197	135
Year 4 Disco	168	-	-	168	25
Year 5 Disco	157	-	-	157	25
FOWLS Lotto	1,220	-	-	1,220	1,199
Other	185	-	-	185	305
PTA Membership	140	-	-	140	128
Council Licence	21	-	-	21	21
Items Provided for Schools	20,203	-	-	20,203	13,258
Easter Box	-	-	-	-	429
Sub total	50,280	-	-	50,280	43,635

A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	50,280	-	-	50,280	43,635
Net of receipts/(payments)	2,910	-	-	2,910	7,789
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	34,811	-	-	34,811	27,022
Cash funds this year end	37,721	-	-	37,721	34,811

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	23,078	-	-
	500 Club Account	12,202	-	-
		-	-	-
	Total cash funds	35,280	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	Stock (Adv Isl Tickets)	2,086	-	-
	Stock (Hats, etc)	255	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			NHAMPTON STREET	26.1.24
		M. Rice.	Michelle Rice	11.1.24



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Friends of West Leigh Schools

**On accounts for the year
ended**

31/07/2023

**Charity no
(if any)**

1079449

Set out on pages

1-2

(delete the words in the brackets if not applicable)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 07 / 2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

13/11/23

Name:

Carly Exeter

**Relevant professional
qualification(s) or body
(if any):**

F.C.C.A.

Address:

Turnpike House, 1208/1210 London Road

Leigh on Sea, Essex

SS9 2UA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.