



# Trustees' Annual Report for the period

		Period start date					Period end date		
From	Day	Month	Year	To	Day	Month	Year		
	01	09	2020		31	08	2021		

## Section A Reference and administration details

Charity name

Beechen Cliff School Parent Teacher Association

Other names charity is known by

Registered charity number (if any)

1079431

Charity's principal address

Beechen Cliff School

Kipling Avenue

Bath

Postcode

BA2 4RE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tim Markall		Appointed Sep 2021	
2	Jane Millington	Treasurer	Appointed Feb 2021	
3	Andrew Seal		Appointed Nov 2019	
4				
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14				
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16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted on 11 November 1999
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	The Headteacher is appointed as a Trustee and will remain a Trustee whilst in post as the Head. One other teacher is assigned to the PTA by the Headteacher and is appointed as a Trustee. The role of Treasurer is appointed from the Parent group

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The charity aims to support the school through fund raising activities which will enhance the school experience for the students.

Fund raising through online campaigns, quiz nights, cooking demonstrations, tea/coffee sales, second hand uniform sales

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The focus for the year was to raise funds to support the school's mental health offering to pupils, following the pandemic. A hugely successful fundraising campaign was set up using an online platform. Donations largely came from the parent body, but support was also provided from the alumni. The PTA also provided funds for the school's SEN, Design Technology and PE departments.

## Section E Financial review

### Brief statement of the charity's policy on reserves

The Charity does not have a reserves policy due to there being no overheads. The main source of expenditure are grants made to the School, which are dependent on the amount of funds raised by the PTA. There is no obligation to pay grants if funds are insufficient to do so.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)	<i>J Millington</i>	
Full name(s)	Jane Millington	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	21 <sup>st</sup> March 2022	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name	No (if any)
Beechen Cliff School Parent Teacher Association	1079431

CC16a


## Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/09/2020		31/08/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Parent Fundraising events	24,275	-	-	24,275	5,092
Gift Aid	4,922	-	-	4,922	-
Uniform Sales	3,803	-	-	3,803	705
Pupil events	-	-	-	-	1,529
Corporate donations	-	-	-	-	1,245
Other	413	-	-	413	224
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>33,413</b>	<b>-</b>	<b>-</b>	<b>33,413</b>	<b>8,795</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>33,413</b>	<b>-</b>	<b>-</b>	<b>33,413</b>	<b>8,795</b>
<b>A3 Payments</b>					
Grants made to Beechen Cliff School	11,198	-	-	11,198	5,400
Clubhouse	10,772	-	-	10,772	6,783
Donations	1,362	-	-	1,362	450
Fees	1,552	-	-	1,552	122
Christmas trees	55	-	-	55	-
Licenses	21	-	-	21	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>24,960</b>	<b>-</b>	<b>-</b>	<b>24,960</b>	<b>12,755</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>24,960</b>	<b>-</b>	<b>-</b>	<b>24,960</b>	<b>12,755</b>
<b>Net of receipts/(payments)</b>	<b>8,453</b>	<b>-</b>	<b>-</b>	<b>8,453</b>	<b>- 3,960</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>18,197</b>	<b>-</b>	<b>-</b>	<b>18,197</b>	<b>22,157</b>
<b>Cash funds this year end</b>	<b>26,650</b>	<b>-</b>	<b>-</b>	<b>26,650</b>	<b>18,197</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Accounts	23,405	-	-
	Accrued income (received Sept 21)	3,245	-	-
		-	-	-
	<b>Total cash funds</b>	<b>26,650</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Jane Millington	21/03/2022



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

Beechen Cliff School Parent Teacher Association

**On accounts for the year  
ended**

31<sup>st</sup> August 2021

**Charity no  
(if any)**

1079431

**Set out on pages**

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2019**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*Gaile Hendi*

**Date:**

15.03.22

**Name:**

*Gaile Hendi*

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

*33 Sedgemoor road*  
*Bath BA2 5PT*