

# **Trustee's Annual Report 2022-2023**

Charity Name: Brereton Pre-school & Playgroup  
Address: School Lane, Brereton, Sandbach, Cheshire CW11 1RN  
Email Address: [breretonpreschool@gmail.com](mailto:breretonpreschool@gmail.com)  
Contact Number: 01477534304

Charity Registration Number: 1079328  
Date of Report: 17/10/2023

The key purpose our charity is to provide affordable, quality early year's education to all within the local community. Our committee is currently made up of our Chair: Laura Coles, Secretary: Elizabeth Bailey and Treasurer: Sue Phillips. We recruit our trustees from our cohort of parents as necessary each July as part of our AGM. Our aim is to provide support to our Pre-school manager Sharon Edwards and her staff. Committee meetings are held each half term and minutes are distributed accordingly. It is the Pre-school Manager's role to undertake the day to day running of the Pre-school, deliver the EYFS based curriculum, manage safeguarding and carry out appraisals with staff every two years. The Manager's appraisal is carried out by the Chair. Our welcome evening held in September provided parents with an opportunity to meet all the Pre-school staff as well as our committee members. A talk was given by The Pre-school manager, explaining the Pre-school day, expectations of staff, children and parents, safeguarding and important dates for the year ahead. Information was also given about the committee, its role in supporting Pre-school and how parents can get involved. Feedback from parents was extremely positive.

This financial year 1st April 2022 – 30th March 2023 has been another successful year and seen a further increase in the number of families we serve. We have due regard for and have carried out our purpose for public benefit in the community by providing affordable childcare and education and providing a smooth transition for our children from preschool to primary school. We now offer fully flexible childcare to the local community which provides a broader benefit to the children and parents we serve and we believe we are providing the best public benefit possible for our circumstance. We are situated on the site of Brereton C of E Primary School and have opening hours to complement the school hours, allowing those with older children at the school to drop off and pick up before school starts and finishes. This includes wraparound care both in the mornings from 0745 and in the evening to 1745. We currently employ 9 qualified members of staff whose hours vary.

Any excess funds at the end of our academic year are transferred into the charity savings account. This enables us to carry out any maintenance work as necessary, purchase resources for the children, maintain high levels of staff training and will hopefully, in the future allow us to replace our portable building without relying solely on fundraising.

Committee Treasurer



Brereton Preschool & Playgroup



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Brereton Playgroup

On accounts for the year  
ended

31 March 2023

Charity no  
(if any)

1079328

Set out on pages

3 and 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2023**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date: 26 September 2023

Name:

Michael Lee

Relevant professional  
qualification(s) or body  
(if any):

**Address:**

2 Glendale Drive

Wombourne

Staffordshire

WV5 0HD

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



## Receipts and payments accounts

CC16a

For the period  
from

Period start date

01/04/2022

To

Period end date

31/03/2023

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Fees	136,647	-	-	136,647	123,466
Donations	2,474	-	-	2,474	873
Other income	-	-	-	-	-
Job retention scheme grant	-	-	-	-	-
Training grant	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	139,121	-	-	139,121	124,339
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	139,121	-	-	139,121	124,339
<b>A3 Payments</b>					
Employment costs	97,630	-	-	97,630	89,522
Building costs	4,884	-	-	4,884	3,104
Equipment	5,010	-	-	5,010	5,958
Food and drink	3,528	-	-	3,528	1,858
Fundraising expenses	-	-	-	-	-
Outings	-	-	-	-	-
Miscellaneous expenses	8,779	-	-	8,779	11,610
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	119,831	-	-	119,831	112,052
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	119,831	-	-	119,831	112,052
<b>Net of receipts/(payments)</b>	19,290	-	-	19,290	12,287
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	109,261	-	-	109,261	96,974
<b>Cash funds this year end</b>	128,551	-	-	128,551	109,261

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current account	77,188	-	-
	Deposit account	51,308	-	-
	Cash	55	-	-
	<b>Total cash funds</b>		<b>128,551</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
<b>B2 Other monetary assets</b>	<b>Details</b>			
	Debtors	3,360	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	Buildings	71,571.00	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

Brereton Playgroup

On accounts for the year  
ended

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	-	-	-	-	-
	-	-	-	-	-
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		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	<b>Details</b>			
<b>B2 Other monetary assets</b>	Debtors	3,360	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Buildings	71,571.00	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	