

Trustee's Annual Report 2021

Charity Name: Brereton Pre-school & Playgroup
Address: School Lane, Brereton, Sandbach, Cheshire CW11 1RN
Email Address: breretonpreschool@gmail.com
Contact Number: 01477534304

Charity Registration Number:

Date of Report: 10/12/2021

The key purpose our charity is to provide affordable, quality early year's education to all within the local community. Our committee is currently made up of our Chair: Natalie Cottrell, Vice Chair: Laura Coles, Secretary: Lizzie Bailey and Treasurer: Louise Woolorton. We recruit our trustees from our cohort of parents as necessary each July as part of our AGM. Our welcome evening each September provides an opportunity for our committee to introduce themselves and how the committee works to parents, follow up emails are sent out to parents inviting them to attend committee meetings throughout the year. Regular updates are sent out via email to give information about our committee, how it works and where appropriate, what roles are available for the following September. Our aim is to provide support to our Pre-school manager Sharon Edwards. Committee meetings are held each half term. It is the Pre-school Manager's role to undertake the day to day running of the Pre-school, deliver the EYFS based curriculum, manage safeguarding and carry out appraisals with staff every two years. The Manager's appraisal is carried out by the Chair. Appraisals took place in September 2020 and it was agreed by the committee that all staff would receive a pay increase in line with the percentage increase to the National Minimum wage. This pay increase took place in November 2020 and was back dated to the start of the financial year.

Our previous academic year September 2020 - July 2021 was again challenging, as we navigated the covid restrictions and its impact on our setting. This has made our usual methods of fund raising especially difficult. We have been unable to rearrange our previously organised Fashion Show, this has now been rescheduled for the end of March 2022. We all look forward to a more normal year and the return of more fund-raising events, which also serve as a vital platform for parents getting to know one another, whilst supporting the Pre-school.

Thankfully we were able to hold our welcome evening in September 2021, which provided parents with an opportunity to meet all the Pre-school staff, as well as our committee members. A talk was given by Sharon Edwards explaining the Pre-school day, expectations of staff, children and parents, safeguarding and important dates for the year ahead. Natalie Cottrell also gave a talk about the committee, its role in supporting Pre-school and how parents can get involved. Feedback from parents was extremely positive.

From previous fundraising the committee were able to purchase a partition screen, and the covers for the outdoor learning area. This has been used as an additional teaching space, allowing better quality preparation for the rising 4's while allowing the younger children to

progress and develop appropriately. With the proceeds from a Christmas raffle December 2020 and Easter Raffle 2021 new outdoor equipment has been purchased to support the healthy development of balance and coordination. The equipment is long lasting, safe for all ages attending our setting and is also more in keeping with the look our preschool.

All the children have settled well this academic year. Demand for Pre-school places is increasing year on year. We currently have an additional 9 booked standard sessions per week, compared with 2019. We also have 79 booked wrap-around care sessions each week, our highest number since 2018, when we had 56 wrap-around care sessions. This has created an opportunity for an additional staff member to join us. There are also several children on our waiting list. Recently we have been joined by two child refugees, as requested by Cheshire East Council. Being part of our setting has enabled the children to engage with their similar aged peers gaining them vital social, communication and language skills.

Both Sharon Edwards - Manager and all her staff team have managed the continued restrictions and government guidelines relating to Covid-19 with excellent professionalism. Higher standards of hygiene have continued and will remain vitally important in providing a safe space for all children attending the setting. Focus on consistent routine is helping support children who have had a fragmented start to their early year's education. It is helping all children to re-adjust to some normality, particularly for those who started school in September and those preparing to start school in September 2022.



Natalie Cottrell
Committee Chair Brereton Preschool & Playgroup





Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Brereton Playgroup

On accounts for the year
ended

31 March 2021

Charity no
(if any)

1079328

Set out on pages

3 and 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2021**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 7 August 2021

Name:

Michael Lee

Relevant professional
qualification(s) or body
(if any):

Address:

2 Glendale Drive

Wombourne

Staffordshire

WV5 0HD

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2020

To

Period end date
31/03/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	101,064	-	-	101,064	118,555
Donations	824	-	-	824	-
Other income	254	-	-	254	422
Job retention scheme grant	6,213	-	-	6,213	-
Training grant	1,000	-	-	1,000	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	109,355	-	-	109,355	118,977
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	109,355	-	-	109,355	118,977
A3 Payments					
Employment costs	69,772	-	-	69,772	68,069
Building costs	9,885	-	-	9,885	4,360
Equipment	9,643	-	-	9,643	-
Food and drink	1,402	-	-	1,402	1,702
Fundraising expenses	375	-	-	375	-
Outings	-	-	-	-	325
Miscellaneous expenses	7,594	-	-	7,594	14,245
	-	-	-	-	-
	-	-	-	-	-
Sub total	98,671	-	-	98,671	88,701
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	98,671	-	-	98,671	88,701
Net of receipts/(payments)	10,684	-	-	10,684	30,276
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	86,263	-	-	86,263	55,987
Cash funds this year end	96,947	-	-	96,947	86,263

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	45,585	-	-
	Deposit account	51,307	-	-
	Cash	55	-	-
	Total cash funds	96,947	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Debtors	10,435	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
B4 Assets retained for the charity's own use				
B5 Liabilities				
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

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Michael Lee

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		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Buildings	71,571.00	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	