



LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

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LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITABLE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2024

Trustees	Mrs B Horner, Chair Mrs S Gibb, Vice Chair Mrs S Demetriou, Treasurer Mr M J Cotton Mrs A Graves Mrs J C Leggett Ms K Potts Ms A Uppal Ms E Corlett (resigned 29 October 2024)
Company registered number	03208084
Charity registered number	1079214
Registered office	William House (C/O Fosters) 19 Bank Plain Norwich Norfolk NR2 4FS
Bankers	Santander 2nd Floor The Bell Orford Hill Norwich Norfolk NR1 3QB Barclays Bank PLC 5/7 Red Lion Street Norwich Norfolk NR1 3QH

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2024

The Trustees (who are also Directors of the Charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of Leeway Domestic Violence & Abuse Services ("the charitable Company") for the year 1 April 2023 to 31 March 2024. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable Company comply with the current statutory requirements, the requirements of the charitable Company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the charitable Company qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Objectives and activities

a. Policies and objectives

The objective of Leeway Domestic Violence & Abuse Services ("Leeway") is to provide services to adults and children who are subject to domestic abuse. Leeway has established policies covering all specific services and functions provided by the organisation.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Strategies for achieving objectives

To achieve our objectives we aim to:

- Improve the health and wellbeing of adults and children using the service.
- Promote empowerment and self-determination for adults and children using the service.
- Keep the needs of service users central to the service delivery and ensure services evolve to meet changing needs.
- Develop diverse services to meet the needs of diverse communities.
- Provide tailored services that meet the specific needs of children.
- Share best practice and promote effective multi-agency working.
- Educate and raise awareness throughout society that domestic abuse is not acceptable.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Objectives and activities (continued)

c. Activities undertaken to achieve objectives

Leeway carries out these objectives by providing:

- **Domestic Abuse Helpline** - skilled workers who listen to what people have been experiencing, providing advice, support and discussing options. Referrals to Leeway's other services or external agencies can be made, along with 24-hour emergency referrals and admissions.
- **Refuge and safe house accommodation** - secure and friendly, short term, supported accommodation for women and children.
- **Suffolk Independent Domestic Abuse Advocacy (IDVA) Service** - supporting victims of domestic abuse at high risk of repeat victimisation in Suffolk.
- **Norfolk Integrated Domestic Abuse Service (NIDAS)** – a partnership delivered by specialist service providers. Leeway is the lead tier 1 partner with Daisy Programme and Safe Partnership being our tier 2 partners, working together to ensure people assessed to be at high or medium risk of harm from domestic abuse have access to a full range of help and guidance. This service is the first system of its kind in the county, offering a fully integrated service with intensive one-to-one support, a multi-agency response and help towards practical solutions available.
- **Children Services (under 18's)** - a range of services designed to help under 18's come to terms with their experiences and an educational programme to teach young people about how to stay safe and recognise types of behavior that are not acceptable.
- Multi-Agency & Corporate Training around Domestic Abuse.

d. Main activities undertaken to further the charitable Company's purposes for the public benefit

The Trustees of Leeway are confident that the charity exists for the benefit of the public and has a significant impact on its beneficiaries and wider social matters.

Our charitable purpose is to help those affected by domestic violence and the Trustees regularly review the purpose of the charity. As Trustees, we make decisions to ensure our charity provides benefit, manage risks that might result from conducting our purpose and ensure that those who benefit are consistent with our purpose.

We are therefore confident that in setting and reviewing our objectives and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Achievements and performance

a. Key performance indicators

The Statement of Financial Activities for the year ended 31 March 2024 shows an increase in income of £527,572 and an increase in expenditure of £807,153. Deficit reported at the end of March 2024 is £127,194 (2023 - £152,387 surplus).

2023/2024 was a challenging year for Leeway, however we managed to work with our funding commissioners and supporters to increase the level of services we provided, to meet the growing demand caused in part by the cost-of-living crisis.

We expect the coming year to be equally as challenging however with increased focus on our fundraising activities and the support of our partners and stakeholders, we are confident that we can continue to expand our services in Norfolk and Suffolk to help those most in need.

b. Review of activities

Leeway worked hard over the last 12 months to manage the financial uncertainty created by the cost-of-living crisis. The organisation's key aim of minimising any loss of front-line staff and maintaining service provision has been achieved. We have started to re-establish our fundraising income events that help support our vital services.

Being one of East Anglia's leading providers of domestic abuse services Leeway has been continuously expanding over the last few years. We were successful in tendering for the Norfolk Integrated Domestic Abuse Service (NIDAS), in partnership with the Daisy Programme and Safe Partnership, this service is for medium and high-risk victims of domestic abuse, this year we expanded NIDAS even further by introducing 2 new hospital IDVA's based in Norfolk and Norwich and Queen Elizabeth Hospitals, a specialist substance misuse IDVA and child and adolescent to parental abuse IDVA's.

We were successful in the re-tendering of our Refuges in Norwich and Great Yarmouth, as well as the re-tendering of our Suffolk IDVA service and Norfolk children and young people's service and secured funding to staff our safehouses in Norwich, North Norfolk and West Norfolk, through Norfolk County Council.

Leeway has successfully maintained our Leading Lights, National Women's Aid and Investors in People accreditations. This year we were shortlisted in the top 10 for Employer of the Year Accredited in The Investors in People Awards 2023.

c. Factors relevant to achieve objectives

Leeway is aware of the following factors which may affect the way it operates. These factors are outside of the organisation's control:

- National and Global economic stability.
- Government issues and austerity.
- Changes to the law, e.g. bringing new regulations.
- Grant Policies.
- Natural disasters.
- Epidemics and pandemics.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Achievements and performance (continued)

Factors, which can be controlled by the organisation:

- Efficient, economical and best value management of resources.
- Providing a comfortable working environment and practicing best management techniques to ensure high morale and motivation for all employees.
- Employees acting in the best interests of Leeway and Leeway's customers, exercising appropriate skills and duty of care.
- Appropriate and professional communications with funders, other agencies, and suppliers of Leeway.
- Representation and enhancement of Leeway's values outside of the organisation.

d. Fundraising activities and income generation

Leeway's total donations, fundraising and trust fund income amounted to £53,678, (2023 - £71,155) This comprised general donations, income from virtual fundraising events, crowdfunding, trust fund letters and corporate sponsorship.

The senior management team were extremely successful in obtaining £5,803,988 of new and continuation service contracts to meet the growing demand for services, in addition to last year's £3,720,252. These were for multiple-year contracts, with £2,718,672 directly relating to 2023/24 income.

Other services for which income was raised include domestic abuse training sessions.

Leeway do not engage with professional fundraisers, communicate via direct mail campaigns or cold calling, and abide by the Fundraising Code of Conduct.

Leeway has not had any complaints about its fundraising activities.

e. Investment policy and performance

Leeway does not currently invest funds. Excess working capital is placed in fixed term deposit accounts to ensure the maximum benefit is derived.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

During these uncertain times with Covid-19 lingering and the subsequent cost-of-living crisis, we have ensured that we continue to provide the much-needed services for people living with domestic abuse. We have adapted our services to offer virtual support where possible, worked with funding commissioners to ensure that any gaps in service are covered and secured continuation funding for services that were due to end.

b. Reserves policy

Leeway has been able to continue its policy of maintaining funds at a level that equates to at least three months' expenditure. This provides sufficient funds to cover direct expenditure. Leeway's current free reserves are £381,688 (2023 - £478,216).

c. Principal risks and uncertainties

Leeway's fundraising strategy and plans are regularly reviewed and updated. Such reviews ensure that we fully diversify funding to mitigate the risk of over dependence on one source of income. Leeway has met its income generation targets for 2023/24 of £40,000.

d. Financial risk management objectives and policies

Leeway has a robust risk management policy, procedure and register that is updated regularly to identify any potential areas of financial risk and ensure that appropriate systems are in place to mitigate them.

e. Principal funding

Over the years, Leeway has built up a broad income stream drawing from many areas of funding to spread risk and to avoid excessive dependency on any single source of finance.

In 2023/24 the main sources of funding were:

- £3,537,895 from grant income
- £217,753 from service charges
- £53,678 from donations and fundraising
- £25,275 from social enterprise training
- £9,883 from interest received

In 2023/2024 Leeway has received funds from charitable trusts and foundations, including Moncrieff Foundation, and is very grateful for their support.

We are grateful for financial support provided to us by various organisations and individuals, including being selected as charity of the year for New Look Clothing, and Virgin Wines, this support helped Leeway enhance existing services and contribute towards new initiatives.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

A proportion of donations are received as gifts in kind: the food and goods such as toys are subsequently distributed to Leeway's service users. Leeway is grateful for the public support in the form of donations received during the year.

f. Information on fundraising practices

Leeway employs a fundraising and events officer, for which the Management Committee set an annual fundraising target to achieve to support the charity's activities. We do not engage with professional fundraisers. We ensure that we follow Charity Commission guidance and that all fundraising is clearly documented and accounted for. No complaints have been received by the charity, or a person acting on its behalf, in relation to fundraising.

Leeway ensures that we do not contact people directly for money or other property, we advertise through our events, social media, and posters that we are collecting and for what purpose and it is up to individuals to decide whether or not to participate. We also ensure that we comply with GDPR legislation.

Structure, governance and management

a. Constitution

Leeway Domestic Violence & Abuse Services is registered as a charitable Company limited by guarantee and was set up by a Memorandum of Association dated 24 May 1996.

The guarantees of Members are limited to a contribution of no more than £10 each, in the event of the company being wound up. As at 31 March 2024 there were 9 Members.

b. Methods of appointment or election of Trustees

The management of the charitable Company is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum of Association.

c. Organisational structure and decision-making policies

A Management Committee consisting of the Trustees and senior members of staff meets on a regular basis to oversee the management of the organisation.

d. Policies adopted for the induction and training of Trustees

All new Trustees are enrolled on a formal induction programme and are presented with a Trustee's manual. The charitable Company is limited by guarantee and the governing documents are the Memorandum and Articles of Association.

e. Related party relationships

All related party relationships are disclosed and documented at every Management Committee meeting.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Structure, governance and management (continued)

f. Financial risk management

The Trustees have assessed the major risks to which the charitable Company is exposed, in particular those related to the operations and finances of the charitable Company and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

The Trustees have a duty to identify and review the risks to which the charitable Company is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Management Committee has conducted their own review of the major risks to which the charitable Company is exposed, and systems have been established to mitigate those risks.

g. Trustees' indemnities

Leeway has Trustee indemnity insurance with PiB Insurance Brokers providing cover up to £3m.

h. Principal activities

Leeway's principal activities are to provide temporary accommodation and other services to adults and children who are subject to Domestic Violence and Abuse.

- Improving the health and wellbeing of adults and children using the service.
- Promoting empowerment and self-determination for adults, children and young people using the service.
- Keeping the needs of service users central to service delivery and ensuring services evolve to meet changing needs.
- Developing diverse services to meet the needs of diverse communities.
- Providing tailored services that meet the specific needs of children and young people.
- Sharing best practice and to promote effective multi-agency working.
- Educating and raising awareness throughout society that domestic abuse is not acceptable.

Plans for future periods

Leeway is a well-positioned voluntary organisation. The current business plan addresses many of the challenges facing Leeway in the future. There is likely to be increased use of commissioning as a way of delivering services in the future, however we expect increased competition for funds. Some of Leeway's contracts are coming to an end, and as yet, we are not sure what format any re-tenders will take. Therefore, Leeway needs to be able to respond quickly to new initiatives and keep ahead of national issues affecting local priorities. There are key issues Leeway needs to focus on to maximise the strengths and opportunities and to address the challenges of the weaknesses and threats. Leeway will continue to expand its trading activities to maximise income and increase awareness of domestic violence and abuse and promote Leeway's services.

Geographical coverage - Different local authorities have different approaches to commissioning and to delivery of services. At this stage it seems sensible to concentrate mainly on expanding and sustaining Norfolk services as a priority and building on our Suffolk services when funding opportunities become available. Growth across the two counties will enable Leeway to deliver the required domestic violence/abuse services for service users and to allow the organisation to build greater capacity. This will allow Leeway to share central costs across more services, thus making Leeway a more cost-effective service provider and able to compete by offering value for money services in a very competitive environment. However, a realistic approach to providing pilot and short-term projects needs to be recognised across the organisation and that, as a voluntary/third sector organisation, some services may not continue once the funding ends. Our specialist domestic abuse training can be delivered both locally and nationally our plans are to expand and develop this service in the future.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Plans for future periods (continued)

Government Agenda - Work with the impact of Local Government changes and locality commissioning changes i.e.: -

- Making links with County Council directors, portfolio holders and GPs.
- Working with local authorities to meet domestic violence targets.
- Campaigning on Welfare reforms and issues that may have an impact upon the organisation or Leeway service users etc.

Promotion & marketing of the organisation - Engaging the management team with the support of coordinators to promote the organisation with commissioners. Given our extensive experience in both commissioning and providing services, it is important that Leeway is fully engaged with ongoing and potential new initiatives with external commissioners. Some of this means ensuring Leeway's representation at key meetings. However, there is also the development of informal networks and support of newer projects local authorities may be considering - e.g. pilot projects. The staff are trained, both at induction and internally by line managers, to actively promote the core values and mission of the organisation and to ensure the organisation is positively promoted whilst networking. This strategy is separate from the function of the marketing and sustainability role which predominantly focuses on raising awareness of the organisational brand within the local community to generate funds.

Service user involvement - Developing service user involvement in a more strategic way. Historically service users have always been involved in the development of Leeway's services; a staff survey carried out internally some time ago showed that over 55% of staff are survivors of domestic or sexual violence and some were ex-service users and had contact with Leeway at some point. We work with service users in a way that enables them to develop and have control of their own support package. However, we are developing this on a more strategic level where we evidence service user involvement and actively develop service user forums in order to enable service users to actively participate in the organisation. This will help ensure we continue to meet our quality assessment framework for Adult Social Care.

Members' liability

The Members of the charitable Company guarantee to contribute an amount not exceeding £10 to the assets of the charitable Company in the event of winding up.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the charitable Company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable Company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable Company's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable Company's auditors are aware of that information.

Auditors

The auditors, MA Partners Audit LLP, have indicated their willingness to continue in office. The designated Trustees will propose a motion reappointing the auditors at a meeting of the Trustees.

Approved by order of the members of the board of Trustees and signed on their behalf by:



Mrs B Horner
Chair

Date: 19 December 2024

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES

Opinion

We have audited the financial statements of Leeway Domestic Violence & Abuse Services (the 'charitable company') for the year ended 31 March 2024 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

Other information

The other information comprises the information included in the Annual report other than the financial statements and our Auditors' report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable Company or to cease operations, or have no realistic alternative but to do so.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

Auditors' responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

The objectives of our audit in respect of fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses to those assessed risks; and to respond appropriately to instances of fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both management and those charged with governance of the charitable Company.

Our approach was as follows:

- We obtained an understanding of the legal and regulatory requirements applicable to the charitable Company and considered that the most significant are the Companies Act 2006, the Charities Act 2011, the Charity SORP, and UK financial reporting standards as issued by the Financial Reporting Council.
- We obtained an understanding of how the charitable Company complies with these requirements by discussions with management and those charged with governance.
- We assessed the risk of material misstatement of the financial statements, including the risk of material misstatement due to fraud and how it might occur, by holding discussions with management and those charged with governance.
- We inquired of management and those charged with governance as to any known instances of non-compliance or suspected non-compliance with laws and regulations.

Based on this understanding, we designed specific appropriate audit procedures to identify instances of non-compliance with laws and regulations. This included making enquiries of management and those charged with governance and obtaining additional corroborative evidence as required.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Use of our report

This report is made solely to the charitable Company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable Company's Trustees those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable Company's and its Trustees, as a body, for our audit work, for this report, or for the opinions we have formed.



MA Partners Audit LLP

Statutory Auditor
7 The Close
Norwich
Norfolk
NR1 4DJ

19 December 2024

MA Partners Audit LLP are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2024**

	Note	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income from:					
Donations and legacies	3	53,463	215	53,678	71,155
Charitable activities	4	255,214	3,525,709	3,780,923	3,220,900
Other trading activities	5	8,326	-	8,326	31,534
Investments	6	9,883	-	9,883	1,649
Total income		326,886	3,525,924	3,852,810	3,325,238
Expenditure on:					
Raising funds	7	8,520	-	8,520	2,174
Charitable activities	8	760,841	3,210,643	3,971,484	3,170,677
Total expenditure		769,361	3,210,643	3,980,004	3,172,851
Net (expenditure)/income		(442,475)	315,281	(127,194)	152,387
Transfers between funds	16	357,203	(357,203)	-	-
Net movement in funds		(85,272)	(41,922)	(127,194)	152,387
Reconciliation of funds:					
Total funds brought forward		587,767	376,235	964,002	811,615
Net movement in funds		(85,272)	(41,922)	(127,194)	152,387
Total funds carried forward		502,495	334,313	836,808	964,002

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 19 to 39 form part of these financial statements.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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REGISTERED NUMBER: 03208084

BALANCE SHEET
AS AT 31 MARCH 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	12	87,082	70,695
Investments	13	472	472
		<u>87,554</u>	<u>71,167</u>
Current assets			
Debtors	14	512,107	525,974
Cash at bank and in hand		936,996	836,828
		<u>1,449,103</u>	<u>1,362,802</u>
Creditors: amounts falling due within one year	15	(699,849)	(469,967)
Net current assets		<u>749,254</u>	<u>892,835</u>
Total net assets		<u><u>836,808</u></u>	<u><u>964,002</u></u>
Charity funds			
Restricted funds	16	334,313	376,235
Unrestricted funds	16	502,495	587,767
Total funds		<u><u>836,808</u></u>	<u><u>964,002</u></u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)
REGISTERED NUMBER: 03208084

BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2024

The entity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the entity to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

However, an audit is required in accordance with section 144 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Mrs B Horner
Chair

Date: 19 December 2024

The notes on pages 19 to 39 form part of these financial statements.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2024

	Note	2024 £	2023 £
Cash flows from operating activities			
Net cash used in operating activities	19	160,809	<i>181,077</i>
Cash flows from investing activities			
Purchase of tangible fixed assets	12	(60,641)	<i>(34,247)</i>
Proceeds from sale of investments	13	-	68
Net cash used in investing activities		(60,641)	(34,179)
Change in cash and cash equivalents in the year		100,168	146,898
Cash and cash equivalents at the beginning of the year		836,828	<i>689,930</i>
Cash and cash equivalents at the end of the year	20	936,996	<i>836,828</i>

The notes on pages 19 to 39 form part of these financial statements

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

1. General information

Leeway Domestic Violence & Abuse Services ("the charitable Company") is a private company limited by guarantee and incorporated in England and Wales, registration number 03208084.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements are presented in Sterling (£), the charitable Company's functional currency, and have been rounded to the nearest £.

Leeway Domestic Violence & Abuse Services meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The following principal accounting policies have been applied:

2.2 Going concern

The Trustees are confident that the charitable Company can continue its successful track record of securing the funds needed to support its valuable work. This will be achieved by the senior managers and fundraising team applying for grants and donations. The charitable Company's annual budgets and fundraising log demonstrate how the income will be raised to meet all the charitable expenditure and support costs as they fall due. The Trustees therefore consider it appropriate to prepare the financial statements on the going concern basis.

2.3 Income

All income is recognised once the charitable Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on raising funds includes all expenditure incurred by the charitable Company to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charitable Company's objectives, as well as any associated support costs.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

2. Accounting policies (continued)

2.4 Expenditure (continued)

All expenditure is inclusive of irrecoverable VAT.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable Company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £100 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Plant and machinery	-	25%
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Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the Statement of financial activities.

2.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

2. Accounting policies (continued)

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charitable Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.11 Financial instruments

The charitable Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight-line basis over the lease term.

2.13 Pensions

The charitable Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charitable Company to the fund in respect of the year.

2.14 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charitable Company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

3. Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Donations	53,463	215	53,678
	<u>53,463</u>	<u>215</u>	<u>53,678</u>
	<i>Unrestricted funds 2023 £</i>	<i>Restricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Donations	59,567	11,588	71,155
	<u>59,567</u>	<u>11,588</u>	<u>71,155</u>

4. Income from charitable activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Grant income	12,186	3,525,709	3,537,895
Service charges	217,753	-	217,753
Income from training courses	25,275	-	25,275
	<u>255,214</u>	<u>3,525,709</u>	<u>3,780,923</u>
	<i>Unrestricted funds 2023 £</i>	<i>Restricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Grant income	-	2,980,601	2,980,601
Service charges	222,489	-	222,489
Income from training courses	17,810	-	17,810
	<u>240,299</u>	<u>2,980,601</u>	<u>3,220,900</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

5. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2024 £	Total funds 2024 £
Fundraising	8,326	8,326

	<i>Unrestricted funds 2023 £</i>	<i>Restricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Fundraising	6,122	25,412	31,534

6. Investment income

	Unrestricted funds 2024 £	Total funds 2024 £
Bank interest	9,844	9,844
Investment income	39	39
	9,883	9,883

	<i>Unrestricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Bank interest	1,580	1,580
Investment income	69	69
	1,649	1,649

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

7. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2024 £	Total funds 2024 £
Raising funds	8,520	8,520

	<i>Unrestricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Raising funds	2,174	2,174

8. Analysis of expenditure by activities

	Activities undertaken directly 2024 £	Support costs 2024 £	Total funds 2024 £
Charitable activities	3,137,647	833,837	3,971,484

	<i>Activities undertaken directly 2023 £</i>	<i>Support costs 2023 £</i>	<i>Total funds 2023 £</i>
Charitable activities	2,443,993	726,684	3,170,677

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

8. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Total funds 2024 £	<i>Total funds 2023 £</i>
Staff costs	2,632,396	2,075,102
Outsourced service provision	178,123	68,594
Staff training	92,533	49,724
Travel expenses	65,321	48,114
Telephone	55,929	57,402
Light, heat & water	55,860	65,516
Miscellaneous expenses	52,835	75,413
Equipment	3,215	489
Cleaning	1,435	1,989
Bad debt	-	1,650
	3,137,647	2,443,993

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

8. Analysis of expenditure by activities (continued)

Analysis of support costs

	Total funds 2024 £	<i>Total funds 2023 £</i>
Staff costs	441,814	384,171
IT expenses	134,988	101,435
Rent & rates	64,636	66,064
Repairs & renewals	61,866	42,178
Depreciation	44,254	47,191
Printing, postage & stationary	26,481	39,338
Governance costs	17,047	7,680
Legal & professional fees	16,121	29,506
Insurance	13,511	7,998
Miscellaneous expenses	11,206	-
Subscriptions	1,318	166
Bank charges	316	675
Marketing & advertising	279	282
	833,837	726,684

9. Auditors' remuneration

	2024 £	<i>2023 £</i>
Fees payable to the charitable Company's auditor for the audit of the charitable Company's annual accounts	7,800	7,680

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

10. Staff costs

	2024	2023
	£	£
Wages	2,687,997	2,150,224
Social security costs	228,723	185,234
Pension contributions	157,490	123,815
	3,074,210	2,459,273

The average number of persons employed by the charitable Company during the year was as follows:

	2024	2023
	No.	No.
Chief Executive	1	1
Care and support	32	22
Community development	56	52
Management and administration	23	22
	112	97

No employee received remuneration amounting to more than £60,000 in either year.

The total amount of employee benefits (including employer national insurance contributions and employer pension contributions) received by key management personnel for their services to the charitable Company was **£279,987** (2023 - £267,999).

11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2023 - £NIL).

During the year ended 31 March 2024, no Trustee expenses have been incurred (2023 - £NIL).

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

12. Tangible fixed assets

	Plant and machinery £
Cost or valuation	
At 1 April 2023	415,679
Additions	60,641
Disposals	(290)
At 31 March 2024	<u>476,030</u>
Depreciation	
At 1 April 2023	344,984
Charge for the year	44,254
On disposals	(290)
At 31 March 2024	<u>388,948</u>
Net book value	
At 31 March 2024	<u><u>87,082</u></u>
<i>At 31 March 2023</i>	<u><u>70,695</u></u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

13. Fixed asset investments

	Unlisted investments £
Cost or valuation	
At 1 April 2023	472
At 31 March 2024	472
Net book value	
At 31 March 2024	472
At 31 March 2023	472

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

14. Debtors

	2024	2023
	£	£
Due within one year		
Trade debtors	114,586	216,881
Prepayments and accrued income	132,521	94,093
Other debtors	265,000	215,000
	512,107	525,974

15. Creditors: Amounts falling due within one year

	2024	2023
	£	£
Trade creditors	53,526	35,264
Accruals and deferred income	75,074	7,680
Other taxation and social security	54,613	-
Other creditors	516,636	427,023
	699,849	469,967

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

16. Statement of funds

Statement of funds - current year

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2024 £
Unrestricted funds					
Designated funds					
Building Repair Fund	5,131	-	-	(5,131)	-
The Refuge Fund	33,725	-	-	-	33,725
	<u>38,856</u>	<u>-</u>	<u>-</u>	<u>(5,131)</u>	<u>33,725</u>
General funds					
General Funds	548,911	326,886	(769,361)	362,334	468,770
	<u>548,911</u>	<u>326,886</u>	<u>(769,361)</u>	<u>362,334</u>	<u>468,770</u>
Total Unrestricted funds	<u>587,767</u>	<u>326,886</u>	<u>(769,361)</u>	<u>357,203</u>	<u>502,495</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

16. Statement of funds (continued)

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2024 £
Restricted funds					
Masonic Charitable Foundation	37,370	-	(35,269)	-	2,101
Norfolk Consolidated Charities	17,865	-	(17,865)	-	-
Norfolk County Council - Children's Services	12,013	93,500	(85,235)	(8,256)	12,022
Norfolk County Council - Project Safety Net +	16,766	-	-	(16,766)	-
Norfolk County Council - Refuge Provision	152,559	95,497	(75,792)	(25,625)	146,639
Police and Crime Commissioner - Norfolk	38,544	1,460,860	(1,366,518)	(132,886)	-
Police and Crime Commissioner - Suffolk	-	815,554	(733,503)	(82,051)	-
Supporting People	7,423	907,234	(721,357)	(97,094)	96,206
Temporary Safe Accommodation Project	69,139	128,207	(129,325)	5,475	73,496
The Rope Trust	1,689	12,462	(13,527)	-	624
Other restricted funds	22,867	12,610	(32,252)	-	3,225
	376,235	3,525,924	(3,210,643)	(357,203)	334,313
Total of funds	964,002	3,852,810	(3,980,004)	-	836,808

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

16. Statement of funds (continued)

Designated funds

The Refuge Fund - this fund has been established by the Trustees to expand refuge service provision in Norfolk.

Restricted funds

Masonic Charitable Foundation – this fund is to provide a Positive Behaviour Support Worker.

Norfolk County Council - Children's Services - these funds are to finance group activities with other voluntary agencies for children experiencing domestic violence.

Norfolk County Council - Project Safety Net + - working with Norfolk Community Law Service (NCLS) to offer practical and emotional support to adults from migrant communities living with or fleeing domestic abuse, including short term emergency accommodation & immigration options advice.

Norfolk County Council - Refuge Provision - this grant was awarded to Leeway for provision of equipment, furniture, security systems and other items of a capital nature necessary for setting up the new refuges in West Norfolk.

Police and Crime Commissioner - Norfolk - funding was received to provide Norfolk Integrated Domestic Abuse Service (NIDAS) - a countywide partnership delivered by specialist service providers, Leeway is the lead tier 1 partner and Daisy Programme and Safe Partnership tier 2 partners, working together to ensure people assessed to be at high or medium risk of harm from domestic abuse, across the county of Norfolk have access to a full range of help and guidance regardless of where they live. This service is the first system of its kind in the county, offering a fully integrated service with intensive one-to-one support, a multi-agency response and help towards practical solutions available.

Police and Crime Commissioner - Suffolk - funding was received to provide services for adults at high risk of further harm and homicide across Suffolk.

Supporting People - this fund was set up to provide support to women and children in our refuges.

Temporary Safe Accommodation Project - Project funded by Norfolk County Council to provide temporary safe accommodation for people fleeing domestic abuse in Norfolk, where refuge bedspace is not available.

The Ropes Trust - is a grant kindly provided by The Mrs L D Rope Third Charitable Settlement, in order for Leeway to help victims of domestic abuse in Suffolk purchase emergency items that cannot be funded elsewhere.

Other restricted funds & donations – funds and donations to be used for specific purposes.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

16. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2022 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2023 £</i>
Unrestricted funds					
Designated funds					
Building Repair Fund	5,131	-	-	-	5,131
The Refuge Fund	33,725	-	-	-	33,725
	<u>38,856</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>38,856</u>
General funds					
General Funds	652,805	307,637	(783,512)	371,981	548,911
	<u>691,661</u>	<u>307,637</u>	<u>(783,512)</u>	<u>371,981</u>	<u>587,767</u>
Total Unrestricted funds					

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

16. Statement of funds (continued)

	<i>Balance at 1 April 2022 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2023 £</i>
Restricted funds					
Masonic Charitable Foundation	-	37,370	-	-	37,370
Nationwide Foundation	12,842	-	-	(12,842)	-
Norfolk Consolidated Charities	-	17,865	-	-	17,865
Norfolk County Council - Children's Services	-	93,500	(71,546)	(9,941)	12,013
Norfolk County Council - Project Safety Net +	16,766	-	-	-	16,766
Norfolk County Council - Refuge Provision	-	307,608	(143,120)	(11,929)	152,559
Norwich City Council	-	30,344	(19,875)	(10,469)	-
Police and Crime Commissioner - Norfolk	22,385	1,095,635	(932,053)	(147,423)	38,544
Police and Crime Commissioner - Suffolk	-	703,519	(618,274)	(85,245)	-
Supporting People	-	526,440	(438,008)	(81,009)	7,423
Temporary Safe Accommodation Project	64,236	128,207	(110,681)	(12,623)	69,139
The Rope Trust	-	17,413	(15,724)	-	1,689
Other restricted funds	3,725	59,700	(40,058)	(500)	22,867
	<u>119,954</u>	<u>3,017,601</u>	<u>(2,389,339)</u>	<u>(371,981)</u>	<u>376,235</u>
Total of funds	<u>811,615</u>	<u>3,325,238</u>	<u>(3,172,851)</u>	<u>-</u>	<u>964,002</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

17. Summary of funds

Summary of funds - current year

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2024 £
Designated funds	38,856	-	-	(5,131)	33,725
General funds	548,911	326,886	(769,361)	362,334	468,770
Restricted funds	376,235	3,525,924	(3,210,643)	(357,203)	334,313
	<u>964,002</u>	<u>3,852,810</u>	<u>(3,980,004)</u>	<u>-</u>	<u>836,808</u>

Summary of funds - prior year

	<i>Balance at 1 April 2022 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2023 £</i>
Designated funds	38,856	-	-	-	38,856
General funds	652,805	307,637	(783,512)	371,981	548,911
Restricted funds	119,954	3,017,601	(2,389,339)	(371,981)	376,235
	<u>811,615</u>	<u>3,325,238</u>	<u>(3,172,851)</u>	<u>-</u>	<u>964,002</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

18. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	87,082	-	87,082
Fixed asset investments	472	-	472
Current assets	800,830	648,273	1,449,103
Creditors due within one year	(385,889)	(313,960)	(699,849)
Total	502,495	334,313	836,808

Analysis of net assets between funds - prior period

	<i>Unrestricted funds 2023 £</i>	<i>Restricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Tangible fixed assets	70,695	-	70,695
Fixed asset investments	472	-	472
Current assets	575,417	787,385	1,362,802
Creditors due within one year	(58,817)	(411,150)	(469,967)
Total	587,767	376,235	964,002

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

19. Reconciliation of net movement in funds to net cash flow from operating activities

	2024 £	2023 £
Net income/expenditure for the period (as per Statement of Financial Activities)	(127,194)	152,387
Adjustments for:		
Depreciation charges	44,254	47,191
Decrease/(increase) in debtors	13,867	(90,017)
Increase in creditors	229,882	71,516
Net cash provided by operating activities	160,809	181,077

20. Analysis of cash and cash equivalents

	2024 £	2023 £
Cash at bank and in hand	936,996	836,828

21. Analysis of changes in net debt

	At 1 April 2023 £	Cash flows £	At 31 March 2024 £
Cash at bank and in hand	836,828	100,168	936,996
	836,828	100,168	936,996

22. Pension commitments

The charitable Company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable Company in an independently administered fund. The pension cost charge represents contributions payable by the charitable Company to the fund and amounted to **£157,490** (2023 - £123,815). At the reporting date contributions of **£18,049** (2023 - £15,873) were payable to the fund and are included in creditors.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

23. Operating lease commitments

At 31 March 2024 the charitable Company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2024 £	2023 £
Not later than 1 year	18,279	20,730
Later than 1 year and not later than 5 years	4,190	6,402
	<u>22,469</u>	<u>27,132</u>

The following lease payments have been recognised as an expense in the Statement of financial activities:

	2024 £	2023 £
Operating lease rentals	<u>23,619</u>	<u>47,238</u>

24. Related party transactions

The charitable Company has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the charitable Company at 31 March 2024.

25. Controlling party

The charitable Company is limited by guarantee and does not have share capital. The liability of the Members is limited to contributions of £10 each.