



# **LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**

**(A company limited by guarantee)**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2023**

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**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

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**CONTENTS**

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	Page
<b>Reference and administrative details of the charitable Company, its Trustees and advisers</b>	1
<b>Trustees' report</b>	2 - 10
<b>Trustees' responsibilities statement</b>	11
<b>Independent auditors' report on the financial statements</b>	12 - 15
<b>Statement of financial activities</b>	16
<b>Balance sheet</b>	17 - 18
<b>Statement of cash flows</b>	19
<b>Notes to the financial statements</b>	20 - 40

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**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITABLE COMPANY, ITS TRUSTEES AND  
ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2023**

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<b>Trustees</b>	Ms E Corlett, Chair Mrs S Gibb, Vice Chair Mr M J Cotton Mrs S Demetriou Mrs A Graves Mrs B Horner Mrs J C Leggett Ms K Potts Ms A Uppal Ms F R Ainsworth (resigned 29 March 2023) Ms L Dade (resigned 19 February 2023)
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<b>Company registered number</b>	03208084
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<b>Charity registered number</b>	1079214
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<b>Registered office</b>	William House (C/O Fosters) 19 Bank Plain Norwich Norfolk NR2 4FS
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<b>Bankers</b>	Santander 2nd Floor The Bell Orford Hill Norwich Norfolk NR1 3QB  Barclays Bank PLC 5/7 Red Lion Street Norwich Norfolk NR1 3QH
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**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of Leeway Domestic Violence & Abuse Services (the charitable Company) for the year 1 April 2022 to 31 March 2023. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable Company comply with the current statutory requirements, the requirements of the charitable Company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the charitable Company qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

**Objectives and activities**

**a. Policies and objectives**

The objective of Leeway Domestic Violence & Abuse Services ("Leeway") is to provide temporary accommodation and other services to adults and children who are subject to domestic abuse. Leeway has established policies covering all specific services and functions provided by the organisation.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

**b. Strategies for achieving objectives**

To achieve our objectives we aim to:

- Improve the health and wellbeing of adults and children using the service;
- Promote empowerment and self determination for adults and children using the service;
- Keep the needs of service users central to the service delivery and ensure services evolve to meet changing needs;
- Develop diverse services to meet the needs of diverse communities;
- Provide tailored services that meet the specific needs of children;
- Share best practice and promote effective multi agency working;
- Educate and raise awareness throughout society that domestic abuse is not acceptable.

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**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Objectives and activities (continued)**

**c. Activities undertaken to achieve objectives**

Leeway carries out these objectives by providing:

- **Domestic Abuse Helpline** – skilled workers who listen to what people have been experiencing, providing advice, support and discussing options. Referrals to Leeway's other services or external agencies can be made, along with 24 hour emergency referrals and admissions.
- **Refuge and safe house accommodation** – secure and friendly, short term, supported accommodation for women and children.
- **Safe Accommodation Project** – safe temporary supported accommodation until Refuge or safe house accommodation is available.
- **Suffolk Independent Domestic Abuse Advocacy (IDVA) Service** – supporting victims of domestic abuse at high risk of repeat victimisation.
- **Norfolk Integrated Domestic Abuse Service (NIDAS)** - a range of one-to-one and group work to support those assessed at high or medium risk of serious harm, in Norfolk, working in partnership with Daisy Programme and Safe Partnership.
- **Children Services (under 18's)** – a range of services designed to help under 18's come to terms with their experiences and an educational programme to teach young people about how to stay safe and recognise types of behaviour that are not acceptable.
- **Multi Agency & Corporate Training around Domestic Abuse.**

**d. Main activities undertaken to further the charitable Company's purposes for the public benefit**

The Trustees confirm that, in exercising their powers and duties, they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission.

Leeway's charitable purposes satisfy both public and benefit aspects. All the above activities were identified to be beneficial for the public over 49 years of service.

Domestic abuse has become an extensive problem of our society and it cannot be specified by type or agenda. Leeway had been giving support to women and children for many years, when the need for male services became apparent. As from 2010 Leeway broadened its objectives to become more versatile and we are proud to exercise our expertise in a variety of cases involving male and female victims as well as providing education programmes to children and young people.

Domestic Abuse Awareness and Practical Application to DASH training became an integral part in educating professionals working with the public.

Leeway keeps evidence of public benefit in the form of documented cases and statistics. Trustees of Leeway believe that the main charitable purpose of the organisation is so clearly beneficial that it requires very little evidence to prove it.

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**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Achievements and performance**

**a. Key performance indicators**

The Statement of Financial Activities for the year ended 31 March 2023 shows an increase in income of £416,535 and an increase in expenditure of £85,267. Surplus reported at the end of March 2023 is £152,387; deficit for the previous year (2021/2022) was £178,881.

Although 2022/2023 was another challenging year for Leeway due to the lasting impacts of Covid19 and the subsequent cost of living crisis, we managed to work with our funding commissioners and supporters to increase the level of services we provide, to meet the growing demand for them. Leeway's financial strategy for 2022/2023 was to continue increasing sustainable resources for challenging times ahead, which we have achieved. We have a positive outlook for 2023/2024 and will continue to seek opportunities to raise more sustainable income as well as further expand our services to support more domestic abuse cases in Norfolk and Suffolk.

**b. Review of activities**

Leeway worked hard over the last 12 months to manage the financial uncertainty created by the Covid19 pandemic and subsequent cost of living crisis. The organisation's key aim of minimising any loss of front-line staff has been achieved, despite some significant services funding due to end and trying to re-establish fundraising income events after Covid19, that support our vital services. This has enabled the organisation to maintain vital support for those affected by domestic abuse.

Being one of East Anglia's leading providers of domestic abuse services Leeway has been continuously expanding over the last few years, we were successful in tendering for the Norfolk Integrated Domestic Abuse Service (NIDAS), in partnership with the Daisy Programme and Safe Partnership, this service for medium and high-risk victims of domestic abuse commenced on 3 January 2022 and has already considerably expanded in the first year of operation. We were also successful in the re-tendering of our Refuges in Breckland, North Norfolk, and West Norfolk, as well as expanding our Suffolk IDVA service provision to include children and young people and securing funding to continue our Safe Accommodation project.

Leeway has successfully achieved Leading Lights, National Women's Aid and Investors in People accreditations.

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**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Achievements and performance (continued)**

**c. Factors relevant to achieve objectives**

Leeway is aware of the following factors which may affect the way it operates. These factors are outside of the organisation's control:

- National and Global economic stability. Government issues and austerity.
- Changes to the law, e.g. bringing new regulations. Grant Policies.
- Natural disasters.
- Epidemics and pandemics, such as Covid19.

Factors which can be controlled by the organisation:

- Efficient and economical management of resources.
- Providing a comfortable working environment and practicing best management techniques to ensure high morale and motivation within all levels of employees.
- Employees acting in the best interests of Leeway and Leeway's customers, exercising appropriate skills and duty of care.
- Appropriate and professional communications with funders, other agencies, and suppliers of Leeway. Representation and enhancement of Leeway's values outside of the organisation.

**d. Fundraising activities and income generation**

Leeway met its targets for income generation and fundraising in 2022/2023. The total donations and fundraising income amounted to £71,155, which was only slightly lower than 2021/2022's £72,399. This comprised general donations, income from virtual fundraising events, crowdfunding, and corporate sponsorship.

The trust fund officer was successful in generating £2,000 income from trust fund applications to support the vital services, such as our advice and support line, in comparison to £15,500 raised in the prior year. This is indicative of the current fundraising environment as well as the shift in support generally towards cost of living..

The senior management team were successful in obtaining £3,720,252 of new and continuation service contracts in order to meet the growing demand for services during Covid19, in addition to last year's £7,306,978.

Other services for which income was raised include domestic abuse training sessions.

**e. Investment policy and performance**

Leeway reviews its approach to investments and cash management annually and currently does not have any investments. Surplus cash is placed in interest bearing deposit accounts to maximise return and minimise risk.

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**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Financial review**

**a. Going concern**

After making appropriate enquiries, the Trustees have a reasonable expectation that the charitable Company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

During these uncertain times with Covid19 lingering and the subsequent cost of living crisis, we have ensured that we continue to provide the much-needed services for people living with domestic abuse. We have adapted our services to offer virtual support where possible, worked with funding commissioners to ensure that any gaps in service are covered and that the staff and service users have access to IT equipment and secured continuation funding for services that were due to end.

**b. Reserves policy**

Leeway has been able to continue its policy of maintaining reserves at a level that equates to approximately three months' overhead expenditure plus provision for redundancy calculations.

Leeway's current free reserves are £478,216. In 2021/2022 they were £569,167, which was over and above the reserves policy, therefore the Management Committee approved the reallocation of reserve funding to facilitate improving the infrastructure and equipment to make the organisation more robust for 2022/23.

**c. Principal risks and uncertainties**

Leeway's fundraising strategy is regularly reviewed and updated as required. This ensures that unrestricted income can be directed to contracts where full cost recovery is not expected, if required. Leeway will continue to build its free reserves to mitigate shortfalls in income and work with funders to ensure the maximum possible recovery is achieved.

**d. Financial risk management objectives and policies**

Leeway has a robust risk management policy, procedure and register that is updated regularly to identify any potential areas of financial risk and ensure that appropriate systems are in place to mitigate them.

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**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**e. Principal funding**

Over the years, Leeway has built up a broad income stream drawing from many areas of funding to spread risk and to avoid excessive dependency on any single source of finance.

In 2022/23 the main sources of charitable funding were:

- £2,980,601 from grant income
- £222,474 from service charges
- £71,155 from donations and fundraising
- £17,810 from social enterprise training
- £1,649 from interest

In 2022/2023 Leeway has received funds from a number of charitable trusts and foundations and is very grateful for their support: Masonic Charitable Foundation, Natwest Circle Fund, Eaton Fund, Consolidated Charities and Hansells.

We are grateful for financial support provided to us by various organisations and individuals, including being selected as charity of the year for New Look Clothing, Virgin Wines, Roys of Wroxham, Lotus & Quickfire Digital, this support was critical to us achieving sustainability, enhancing existing services and starting new initiatives.

A proportion of donations are received as gifts in kind: the food and goods such as toys are subsequently distributed to Leeway's service users. Leeway is grateful for the public support in the form of donations received during the year.

**f. Information on fundraising practices**

Leeway employs a fundraising and events officer, for which the Management Committee set an annual fundraising target to achieve to support the charity's activities. Leeway is not bound by any voluntary scheme or standard of fundraising. We ensure that we follow Charity Commission guidance and that all fundraising is clearly documented and accounted for. No complaints have been received by the charity, or a person acting on its behalf, in relation to fundraising.

Leeway ensures that we do not contact people directly for money or other property, we advertise through our events, social media, and posters that we are collecting and for what purpose and it is up to individuals to decide whether or not to participate. We also ensure that we comply with GDPR legislation with regards to sending out information about our events.

**Structure, governance and management**

**a. Constitution**

Leeway Domestic Violence & Abuse Services is registered as a charitable Company limited by guarantee and was set up by a Memorandum of Association dated 24 May 1996.

The guarantees of Members are limited to a contribution of no more than £10 each, in the event of the company being wound up. As at 31 March 2023 there were 10 Members.

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**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Structure, governance and management (continued)**

**b. Methods of appointment or election of Trustees**

The management of the charitable Company is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum of Association.

**c. Organisational structure and decision-making policies**

A Management Committee consisting of the Trustees and senior members of staff meets on a regular basis to oversee the management of the organisation.

**d. Policies adopted for the induction and training of Trustees**

All new Trustees are enrolled on a formal induction programme and are presented with a Trustee's manual. The charitable Company is limited by guarantee and the governing documents are the Memorandum and Articles of Association.

**e. Related party relationships**

All related party relationships and conflicts of interest are disclosed and documented at every Management Committee meeting.

**f. Financial risk management**

The Trustees have assessed the major risks to which the charitable Company is exposed, in particular those related to the operations and finances of the charitable Company, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

The Trustees have a duty to identify and review the risks to which the charitable Company is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Management Committee has conducted their own review of the major risks to which the charitable Company is exposed and systems have been established to mitigate those risks.

**g. Trustees' indemnities**

Leeway has Trustee indemnity insurance with PiB Insurance Brokers of £3m.

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**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Structure, governance and management (continued)**

**h. Principal activities**

Leeway's principal activities are to provide temporary accommodation and other services to adults and children who are subject to Domestic Violence and Abuse.

- Improving the health and wellbeing of adults and children using the service.
- Promoting empowerment and self-determination for adults, children and young people using the service.
- Keeping the needs of service users central to service delivery and ensuring services evolve to meet changing needs.
- Developing diverse services to meet the needs of diverse communities.
- Providing tailored services that meet the specific needs of children and young people.
- Sharing best practice and to promote effective multi-agency working.
- Educating and raising awareness throughout society that domestic abuse is not acceptable.

**Plans for future periods**

Leeway is a well-positioned voluntary organisation. The current business plan addresses many of the challenges facing Leeway in the future. There is likely to be increased use of commissioning as a way of delivering services in the future, but with increased competition for funds. Some of Leeway's contracts will expire in the next financial year and at this point, it is not determined if funding will be reduced or in a different format. This is a rolling annual process for some contracts and is nothing new within the voluntary sector or for Leeway. Therefore, Leeway needs to be able to respond quickly to new initiatives and keep ahead of national issues affecting local priorities. There are key issues Leeway needs to focus on in order to maximize the strengths and opportunities and to address the challenges of the weaknesses and threats. Leeway will continue to expand the trading of our training offer and seek other opportunities to expand our offer to maximise income and increase awareness of domestic violence and abuse and promote the Leeway services.

**Geographical coverage** - Different local authorities have different approaches to commissioning and to delivery of services: for example, Norfolk commission services differently to Suffolk. At this stage it seems sensible to concentrate mainly on expanding and sustaining Norfolk services as a priority and building on our Suffolk services when funding opportunities become available. Growth across the two counties will enable Leeway to deliver the required domestic violence/abuse services for service users and to allow the organisation to build greater capacity. This will allow Leeway to absorb more of the central costs, thus making Leeway a more cost-effective service provider and able to compete by offering value for money services in a very competitive environment. However, a realistic approach to providing pilot and short-term projects needs to be recognized across the organisation and that, as a voluntary/third sector organisation, some services may not continue once the funding ends. The social enterprise domestic abuse training can be delivered both locally and nationally providing it is cost effective and possible within current existing resources through the promotion and marketing of the service. We hope to expand and develop this service in the future to generate income.

**Government Agenda** - Work with the impact of Local Government changes and locality commissioning changes i.e.: -

- Making links with County Council directors, Portfolio holders and GPs.
- Working with local authorities to meet domestic violence targets.
- Campaigning on Welfare reforms and issues that may have an impact upon the organisation or Leeway service users etc.

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**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Plans for future periods (continued)**

**Promotion & marketing of the organisation** - Engaging the management team with the support of coordinators to promote the organisation with commissioners. Our competitors are clearly targeting commissioners within local authorities to promote their own services but also to 'assist' with the development of services for the local authorities. Some of this means ensuring Leeway's representation at key meetings. However, there is also the development of informal networks and support of newer projects local authorities may be considering - e.g. pilot projects. The staff will need to be trained, both at induction and internally by line managers, to actively promote the core values and mission of the organisation and to ensure the organisation is always positively promoted whilst networking and to seek out and report back any possible new working partnerships and funding opportunities to their line managers. This strategy is separate from the function of the marketing and sustainability role which predominantly focuses on raising awareness of the organisational brand within the local community to generate funds.

**Service user involvement** - Developing service user involvement in a more strategic way. Historically service users have always been involved in the development of Leeway's services; a staff survey carried out internally some time ago showed that over 55% of staff are survivors of domestic or sexual violence and some were ex-service users and had contact with Leeway at some point. We work with service users in a way that enables them to develop and have control of their own support package. However, we need to develop this on a more strategic level where we evidence service user involvement and actively develop service user forums in order to enable service users to actively participate in the organisation. This will help ensure we meet our quality assessment framework for Adult Social Care, although we have no indication yet whether the QAF will still be used for assessment purposes at this stage, we will follow the assumption that some kind of assessment will be required.

**Members' liability**

The Members of the charitable Company guarantee to contribute an amount not exceeding £10 to the assets of the charitable Company in the event of winding up.

**Disclosure of information to auditors**

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable Company's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable Company's auditors are aware of that information.

Approved by order of the members of the board of Trustees and signed on their behalf by:



.....  
**Ms E Corlett**

Date: 28.11.2023

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**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

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**STATEMENT OF TRUSTEES' RESPONSIBILITIES**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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The Trustees (who are also the directors of the charitable Company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable Company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on its behalf by:

  
.....  
**Ms E Corlett**

Date: 28.11.2023

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**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
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**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**

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**Opinion**

We have audited the financial statements of Leeway Domestic Violence & Abuse Services (the 'charitable company') for the year ended 31 March 2023 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

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**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)**

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**Other information**

The other information comprises the information included in the Annual report other than the financial statements and our Auditors' report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

**Responsibilities of trustees**

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

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**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)**

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**Auditors' responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The objectives of our audit in respect of fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses to those assessed risks; and to respond appropriately to instances of fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both management and those charged with governance of the charitable company.

Our approach was as follows:

- We obtained an understanding of the legal and regulatory requirements applicable to the charitable company and considered that the most significant are the Companies Act 2006, the Charities Act 2011, the Charity SORP, and UK financial reporting standards as issued by the Financial Reporting Council.
- We obtained an understanding of how the charitable company complies with these requirements by discussions with management and those charged with governance.
- We assessed the risk of material misstatement of the financial statements, including the risk of material misstatement due to fraud and how it might occur, by holding discussions with management and those charged with governance.
- We inquired of management and those charged with governance as to any known instances of non-compliance or suspected non-compliance with laws and regulations.
- Based on this understanding, we designed specific appropriate audit procedures to identify instances of non-compliance with laws and regulations. This included making enquiries of management and those charged with governance and obtaining additional corroborative evidence as required.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

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**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)**

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A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Auditors' report.

**Use of our report**

This report is made solely to the charitable Company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable Company's trustees those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable Company's and its trustees, as a body, for our audit work, for this report, or for the opinions we have formed.

MA Partners Audit LLP

**MA Partners Audit LLP**

Statutory Auditor  
7 The Close  
Norwich  
Norfolk  
NR1 4DJ

Date: 11 December 2023

MA Partners Audit LLP are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2023**

	<b>Note</b>	<b>Unrestricted funds 2023 £</b>	<b>Restricted funds 2023 £</b>	<b>Total funds 2023 £</b>	<i>Total funds 2022 £</i>
<b>Income from:</b>					
Donations and legacies	3	59,567	11,588	71,155	72,399
Charitable activities	4	240,299	2,980,601	3,220,900	2,757,681
Other trading activities	5	6,122	25,412	31,534	77,959
Investments	6	1,649	-	1,649	664
<b>Total income</b>		<b>307,637</b>	<b>3,017,601</b>	<b>3,325,238</b>	<i>2,908,703</i>
<b>Expenditure on:</b>					
Raising funds	7	2,174	-	2,174	12,434
Charitable activities	8	781,338	2,389,339	3,170,677	3,075,150
<b>Total expenditure</b>		<b>783,512</b>	<b>2,389,339</b>	<b>3,172,851</b>	<i>3,087,584</i>
<b>Net (expenditure)/income</b>		<b>(475,875)</b>	<b>628,262</b>	<b>152,387</b>	<i>(178,881)</i>
Transfers between funds	17	371,981	(371,981)	-	-
<b>Net movement in funds</b>		<b>(103,894)</b>	<b>256,281</b>	<b>152,387</b>	<i>(178,881)</i>
<b>Reconciliation of funds:</b>					
Total funds brought forward		691,661	119,954	811,615	990,496
Net movement in funds		(103,894)	256,281	152,387	(178,881)
<b>Total funds carried forward</b>	17	<b>587,767</b>	<b>376,235</b>	<b>964,002</b>	<i>811,615</i>

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 20 to 40 form part of these financial statements.

**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 03208084**

**BALANCE SHEET**  
**AS AT 31 MARCH 2023**

	<b>Note</b>	<b>2023 £</b>	<b>2022 £</b>
<b>Fixed assets</b>			
Tangible assets	12	<b>70,695</b>	83,639
Investments	13	<b>472</b>	540
		<b>71,167</b>	84,179
<b>Current assets</b>			
Debtors	14	<b>525,974</b>	435,957
Cash at bank and in hand		<b>836,828</b>	689,930
		<b>1,362,802</b>	1,125,887
Creditors: amounts falling due within one year	15	<b>(469,967)</b>	(398,451)
<b>Net current assets</b>		<b>892,835</b>	727,436
<b>Total net assets</b>		<b>964,002</b>	811,615
<b>Charity funds</b>			
Restricted funds	17	<b>376,235</b>	119,954
Unrestricted funds	17	<b>587,767</b>	691,661
<b>Total funds</b>		<b>964,002</b>	811,615

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**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 03208084**

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**BALANCE SHEET (CONTINUED)**  
**AS AT 31 MARCH 2023**

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The entity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the entity to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

However, an audit is required in accordance with section 144 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

  
.....  
**Ms E Corlett**

Date: 28.11.2023

The notes on pages 20 to 40 form part of these financial statements.

**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

	<b>Note</b>	<b>2023</b> <b>£</b>	<i>2022</i> <i>£</i>
<b>Cash flows from operating activities</b>			
Net cash used in operating activities	20	<b>181,077</b>	<i>62,524</i>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets	12	<b>(34,247)</b>	<i>(48,089)</i>
Proceeds from sale of investments	13	<b>68</b>	<i>495</i>
<b>Net cash used in investing activities</b>		<b>(34,179)</b>	<i>(47,594)</i>
<b>Change in cash and cash equivalents in the year</b>		<b>146,898</b>	<b>14,930</b>
Cash and cash equivalents at the beginning of the year		<b>689,930</b>	<i>675,000</i>
<b>Cash and cash equivalents at the end of the year</b>	21	<b>836,828</b>	<i>689,930</i>

The notes on pages 20 to 40 form part of these financial statements

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**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**1. General information**

Leeway Domestic Violence & Abuse Services ("the charitable Company") is a private company limited by guarantee and incorporated in England and Wales, registration number 03208084.

**2. Accounting policies**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements are presented in Sterling, the charitable Company's functional currency, and rounded to the nearest £.

Leeway Domestic Violence & Abuse Services meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The following principal accounting policies have been applied:

**2.2 Going concern**

The Trustees are confident that the charitable Company can continue its successful track record of securing the funds needed to support its valuable work. This will be achieved by the senior managers and fundraising team applying for grants and donations. The charitable Company's annual budgets and fundraising log demonstrate how the income will be raised to meet all the charitable expenditure and support costs as they fall due. The Trustees therefore consider it appropriate to prepare the financial statements on the going concern basis.

**2.3 Income**

All income is recognised once the charitable Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

**2.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on raising funds includes all expenditure incurred by the charitable Company to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charitable Company's objectives, as well as any associated support costs.

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**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

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**2. Accounting policies (continued)**

**2.4 Expenditure (continued)**

All expenditure is inclusive of irrecoverable VAT.

**2.5 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable Company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

**2.6 Tangible fixed assets and depreciation**

Tangible fixed assets costing £100 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Plant and machinery	-	25%
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**2.7 Investments**

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

**2.8 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**2.9 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

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**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

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**2. Accounting policies (continued)**

**2.10 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charitable Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

**2.11 Financial instruments**

The charitable Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2.12 Operating leases**

Rentals paid under operating leases are charged to the Statement of financial activities on a straight-line basis over the lease term.

**2.13 Pensions**

The charitable Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charitable Company to the fund in respect of the year.

**2.14 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charitable Company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**3. Income from donations and legacies**

	<b>Unrestricted funds 2023 £</b>	<b>Restricted funds 2023 £</b>	<b>Total funds 2023 £</b>
Donations	59,567	11,588	71,155
		<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Donations		72,399	72,399

**4. Income from charitable activities**

	<b>Unrestricted funds 2023 £</b>	<b>Restricted funds 2023 £</b>	<b>Total funds 2023 £</b>
Grant income	-	2,980,601	2,980,601
Service charges	222,474	-	222,474
Income from training courses	17,810	-	17,810
Other incoming resources	15	-	15
	<u>240,299</u>	<u>2,980,601</u>	<u>3,220,900</u>
	<i>Unrestricted funds 2022 £</i>	<i>Restricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Grant income	3,420	2,544,190	2,547,610
Service charges	197,152	-	197,152
Income from training courses	12,880	-	12,880
Other incoming resources	39	-	39
	<u>213,491</u>	<u>2,544,190</u>	<u>2,757,681</u>

**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**5. Income from other trading activities**

**Income from fundraising events**

	<b>Unrestricted funds 2023 £</b>	<b>Restricted funds 2023 £</b>	<b>Total funds 2023 £</b>
Fundraising	6,122	25,412	<b>31,534</b>

	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Fundraising	77,959	77,959

**6. Investment income**

	<b>Unrestricted funds 2023 £</b>	<b>Total funds 2023 £</b>
Bank interest	1,580	<b>1,580</b>
Investment income	69	<b>69</b>
	<b>1,649</b>	<b>1,649</b>

	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Bank interest	664	664

**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**7. Expenditure on raising funds**

**Costs of raising voluntary income**

	<b>Unrestricted funds 2023 £</b>	<b>Total funds 2023 £</b>
Raising funds	2,174	<b>2,174</b>

	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Raising funds	12,434	12,434

**8. Analysis of expenditure by activities**

	<b>Activities undertaken directly 2023 £</b>	<b>Support costs 2023 £</b>	<b>Total funds 2023 £</b>
Charitable activities	2,443,993	726,684	<b>3,170,677</b>

	<i>Activities undertaken directly 2022 £</i>	<i>Support costs 2022 £</i>	<i>Total funds 2022 £</i>
Charitable activities	2,322,234	752,916	3,075,150

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**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

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**8. Analysis of expenditure by activities (continued)**

**Analysis of direct costs**

	<b>Total funds 2023 £</b>	<i>Total funds 2022 £</i>
Staff costs	<b>2,075,102</b>	<i>1,892,204</i>
Miscellaneous expenses	<b>75,413</b>	<i>91,309</i>
Outsourced service provision	<b>68,594</b>	<i>132,320</i>
Light, heat & water	<b>65,516</b>	<i>46,523</i>
Telephone	<b>57,402</b>	<i>51,088</i>
Staff training	<b>49,724</b>	<i>69,237</i>
Travel expenses	<b>48,114</b>	<i>31,788</i>
Cleaning	<b>1,989</b>	<i>3,992</i>
Bad debt	<b>1,650</b>	<i>2,628</i>
Equipment	<b>489</b>	<i>1,145</i>
	<b><u>2,443,993</u></b>	<i><u>2,322,234</u></i>

**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**8. Analysis of expenditure by activities (continued)**

**Analysis of support costs**

	<b>Total funds 2023 £</b>	<i>Total funds 2022 £</i>
Staff costs	<b>384,171</b>	361,519
IT expenses	<b>101,435</b>	101,316
Rent & rates	<b>66,064</b>	100,483
Depreciation	<b>47,191</b>	60,229
Repairs & renewals	<b>42,178</b>	40,159
Printing, postage & stationary	<b>39,338</b>	15,594
Governance costs	<b>29,691</b>	12,759
Insurance	<b>7,998</b>	9,164
Recruitment expenses	<b>7,495</b>	9,553
Bank charges	<b>675</b>	645
Advertising	<b>282</b>	11,700
Subscriptions	<b>166</b>	3,986
Miscellaneous expenses	<b>-</b>	25,809
	<b>726,684</b>	752,916

**9. Auditors' remuneration**

	<b>2023 £</b>	<i>2022 £</i>
Fees payable to the charitable Company's auditor for the audit of the charitable Company's annual accounts	<b>7,680</b>	4,320

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**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

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**10. Staff costs**

	<b>2023</b>	<i>2022</i>
	<b>£</b>	<b>£</b>
Wages	<b>2,150,224</b>	<i>1,981,316</i>
Social security costs	<b>185,234</b>	<i>158,049</i>
Pension contributions	<b>123,815</b>	<i>114,358</i>
	<b><u>2,459,273</u></b>	<i><u>2,253,723</u></i>

The average number of persons employed by the charitable Company during the year was as follows:

	<b>2023</b>	<i>2022</i>
	<b>No.</b>	<b>No.</b>
Chief Executive	<b>1</b>	<i>1</i>
Care and Support	<b>22</b>	<i>29</i>
Community Development	<b>52</b>	<i>42</i>
Management and Administration	<b>22</b>	<i>21</i>
	<b><u>97</u></b>	<i><u>93</u></i>

No employee received remuneration amounting to more than £60,000 in either year.

The total amount of employee benefits (including employer national insurance contributions and employer pension contributions) received by key management personnel for their services to the charitable Company was **£267,999** (2022 - £228,497).

**11. Trustees' remuneration and expenses**

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 March 2023, no Trustee expenses have been incurred (2022 - £NIL).

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**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

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**12. Tangible fixed assets**

	<b>Plant and machinery £</b>
<b>Cost or valuation</b>	
At 1 April 2022	492,730
Additions	34,247
Disposals	(111,298)
At 31 March 2023	<u>415,679</u>
<b>Depreciation</b>	
At 1 April 2022	409,091
Charge for the year	47,191
On disposals	(111,298)
At 31 March 2023	<u>344,984</u>
<b>Net book value</b>	
At 31 March 2023	<u><u>70,695</u></u>
<i>At 31 March 2022</i>	<u><u>83,639</u></u>

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**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**13. Fixed asset investments**

	<b>Unlisted investments £</b>
<b>Cost or valuation</b>	
At 1 April 2022	<b>540</b>
Disposals	<b>(68)</b>
	<hr/>
At 31 March 2023	<b>472</b>
	<hr/> <hr/>
<b>Net book value</b>	
At 31 March 2023	<b>472</b>
	<hr/>
At 31 March 2022	<b>540</b>
	<hr/> <hr/>

**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**14. Debtors**

	2023 £	2022 £
<b>Due within one year</b>		
Trade debtors	216,881	170,036
Other debtors	215,000	195,000
Prepayments and accrued income	94,093	70,921
	<u>525,974</u>	<u>435,957</u>

**15. Creditors: Amounts falling due within one year**

	2023 £	2022 £
Trade creditors	35,264	48,715
Other creditors	427,023	12,790
Accruals and deferred income	7,680	336,946
	<u>469,967</u>	<u>398,451</u>

**16. Deferred income**

	2023 £	2022 £
Deferred income at 1 April 2022	327,658	137,385
Resources deferred during the year	-	327,658
Amounts released from previous periods	(327,658)	(137,385)
<b>Deferred income at 31 March 2023</b>	<u>-</u>	<u>327,658</u>

**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**17. Statement of funds**

**Statement of funds - current year**

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2023 £
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Building Repair Fund	5,131	-	-	-	5,131
The Refuge Fund	33,725	-	-	-	33,725
	<u>38,856</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>38,856</u>
<b>General funds</b>					
General Funds	652,805	307,637	(783,512)	371,981	548,911
	<u>691,661</u>	<u>307,637</u>	<u>(783,512)</u>	<u>371,981</u>	<u>587,767</u>
<b>Total Unrestricted funds</b>					

**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**17. Statement of funds (continued)**

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2023 £
<b>Restricted funds</b>					
Masonic Charitable Foundation	-	37,370	-	-	37,370
Nationwide Foundation	12,842	-	-	(12,842)	-
Norfolk Consolidated Charities	-	17,865	-	-	17,865
Norfolk County Council - Children's Services	-	93,500	(71,546)	(9,941)	12,013
Norfolk County Council - Project Safety Net +	16,766	-	-	-	16,766
Norfolk County Council - Refuge Provision	-	307,608	(143,120)	(11,929)	152,559
Norwich City Council	-	30,344	(19,875)	(10,469)	-
Police and Crime Commissioner - Norfolk	22,385	1,095,635	(932,053)	(147,423)	38,544
Police and Crime Commissioner - Suffolk	-	703,519	(618,274)	(85,245)	-
Supporting People	-	526,440	(438,008)	(81,009)	7,423
Temporary Safe Accommodation Project	64,236	128,207	(110,681)	(12,623)	69,139
The Rope Trust	-	17,413	(15,724)	-	1,689
Other restricted funds	3,725	59,700	(40,058)	(500)	22,867
	<u>119,954</u>	<u>3,017,601</u>	<u>(2,389,339)</u>	<u>(371,981)</u>	<u>376,235</u>
<b>Total of funds</b>	<u>811,615</u>	<u>3,325,238</u>	<u>(3,172,851)</u>	<u>-</u>	<u>964,002</u>

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**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**17. Statement of funds (continued)**

**Designated funds**

**Building Repair Fund** - this fund has been established by the Trustees to meet the cost of extraordinary repairs.

**The Refuge Fund** - this fund has been established by the Trustees to expand refuge service provision in Norfolk.

**Restricted funds**

**Masonic Charitable Foundation** – this fund is to provide a Positive Behaviour Support Worker for 1 year.

**Nationwide Foundation** - this fund was set up to provide capital items for the new West Norfolk Safe House & provide the first year's staffing costs.

**Norfolk Consolidated Charities** – this grant was awarded to part fund an infrastructure and capacity manager for children and young people for 1 year.

**Norfolk County Council - Children's Services** - these funds are to finance group activities with other voluntary agencies for children experiencing domestic violence.

**Norfolk County Council - Project Safety Net +** - working with Norfolk Community Law Service (NCLS) to offer practical and emotional support to adults from migrant communities living with or fleeing domestic abuse, including short term emergency accommodation & immigration options advice.

**Norfolk County Council - Refuge Provision** - this grant was awarded to Leeway for provision of equipment, furniture, security systems and other items of a capital nature necessary for setting up the new refuges in West Norfolk.

**Norwich City Council – Outreach Funds** - these funds were set up to provide support for women in community.

**Police and Crime Commissioner - Norfolk and Suffolk** - funding was received to provide services for women and men at high risk of further harm and homicide across Norfolk and Suffolk.

**Supporting People** - this fund was set up to provide support to women and children in our refuges.

**Temporary Safe Accommodation Project** - Project funded by Norfolk County Council to provide temporary safe accommodation for people fleeing domestic abuse in Norfolk, where refuge bedspace is not available.

**The Ropes Trust** - is a grant kindly provided by The Mrs L D Rope Third Charitable Settlement, in order for Leeway to help victims of domestic abuse in Suffolk purchase emergency items that cannot be funded elsewhere.

**Other restricted funds & donations** – funds and donations to be used for specific purposes.

**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**17. Statement of funds (continued)**

**Statement of funds - prior year**

	<i>Balance at 1 April 2021 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2022 £</i>
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Building Repair Fund	5,131	-	-	-	5,131
The Refuge Fund	33,725	-	-	-	33,725
	<u>38,856</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>38,856</u>
<b>General funds</b>					
General Funds	719,967	364,513	(758,788)	327,113	652,805
	<u>758,823</u>	<u>364,513</u>	<u>(758,788)</u>	<u>327,113</u>	<u>691,661</u>
<b>Total Unrestricted funds</b>					

**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**17. Statement of funds (continued)**

	<i>Balance at 1 April 2021 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2022 £</i>
<b>Restricted funds</b>					
Big Lottery	5,735	57,212	(62,947)	-	-
Broadland District Council	-	29,516	(25,409)	(4,107)	-
LPSA Refuge Provision	(14,705)	14,705	-	-	-
Nationwide Foundation	-	34,468	(21,626)	-	12,842
Norfolk County Council - Anchor Project	136,957	-	(85,075)	(51,882)	-
Norfolk County Council - Children's Services	-	93,500	(76,880)	(16,620)	-
Norfolk County Council - Project Safety Net +	39,611	-	(15,415)	(7,430)	16,766
Norfolk County Council - Schools Service	-	25,000	(19,471)	(5,529)	-
Norwich City Council	-	30,000	(24,440)	(5,560)	-
Police and Crime Commissioner - Norfolk	-	986,734	(872,462)	(91,887)	22,385
Police and Crime Commissioner - Suffolk	12,979	614,248	(544,473)	(82,754)	-
Supporting People	-	518,915	(438,260)	(80,655)	-
Temporary Safe Accommodation Project	45,373	126,667	(136,824)	29,020	64,236
Other restricted funds	5,723	13,225	(5,514)	(9,709)	3,725
	<u>231,673</u>	<u>2,544,190</u>	<u>(2,328,796)</u>	<u>(327,113)</u>	<u>119,954</u>
<b>Total of funds</b>	<u>990,496</u>	<u>2,908,703</u>	<u>(3,087,584)</u>	<u>-</u>	<u>811,615</u>

**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**18. Summary of funds**

**Summary of funds - current year**

	<b>Balance at 1 April 2022 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers in/out £</b>	<b>Balance at 31 March 2023 £</b>
Designated funds	38,856	-	-	-	38,856
General funds	652,805	307,637	(783,512)	371,981	548,911
Restricted funds	119,954	3,017,601	(2,389,339)	(371,981)	376,235
	<u>811,615</u>	<u>3,325,238</u>	<u>(3,172,851)</u>	<u>-</u>	<u>964,002</u>

**Summary of funds - prior year**

	<i>Balance at 1 April 2021 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2022 £</i>
Designated funds	38,856	-	-	-	38,856
General funds	719,967	364,513	(758,788)	327,113	652,805
Restricted funds	231,673	2,544,190	(2,328,796)	(327,113)	119,954
	<u>990,496</u>	<u>2,908,703</u>	<u>(3,087,584)</u>	<u>-</u>	<u>811,615</u>

**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**19. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	<b>Unrestricted funds 2023 £</b>	<b>Restricted funds 2023 £</b>	<b>Total funds 2023 £</b>
Tangible fixed assets	70,695	-	<b>70,695</b>
Fixed asset investments	472	-	<b>472</b>
Current assets	575,417	787,385	<b>1,362,802</b>
Creditors due within one year	(58,817)	(411,150)	<b>(469,967)</b>
<b>Total</b>	<b>587,767</b>	<b>376,235</b>	<b>964,002</b>

**Analysis of net assets between funds - prior year**

	<i>Unrestricted funds 2022 £</i>	<i>Restricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Tangible fixed assets	83,639	-	83,639
Fixed asset investments	540	-	540
Current assets	678,275	447,612	1,125,887
Creditors due within one year	(70,793)	(327,658)	(398,451)
<b>Total</b>	<b>691,661</b>	<b>119,954</b>	<b>811,615</b>

**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**20. Reconciliation of net movement in funds to net cash flow from operating activities**

	2023 £	2022 £
Net income/expenditure for the year (as per Statement of Financial Activities)	152,387	(178,881)
<b>Adjustments for:</b>		
Depreciation charges	47,208	60,229
Decrease/(increase) in debtors	(90,017)	9,811
Increase in creditors	68,516	171,365
<b>Net cash provided by operating activities</b>	<b>178,094</b>	<b>62,524</b>

**21. Analysis of cash and cash equivalents**

	2023 £	2022 £
Cash in hand	836,828	689,930
<b>Total cash and cash equivalents</b>	<b>836,828</b>	<b>689,930</b>

**22. Analysis of changes in net debt**

	At 1 April 2022 £	Cash flows £	At 31 March 2023 £
Cash at bank and in hand	689,930	146,898	836,828
	<b>689,930</b>	<b>146,898</b>	<b>836,828</b>

**23. Pension commitments**

The charitable Company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable Company in an independently administered fund. The pension cost charge represents contributions payable by the charitable Company to the fund and amounted to **£123,815** (2022 - £114,358). At the balance sheet date contributions of **£nil** (2022 - £nil) were payable to the fund are included in creditors.

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**LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

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**24. Operating lease commitments**

At 31 March 2023 the charitable Company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2023 £	2022 £
Not later than 1 year	20,730	29,132
Later than 1 year and not later than 5 years	6,402	25,172
Later than 5 years	-	-
	<u>27,132</u>	<u>54,304</u>

The following lease payments have been recognised as an expense in the Statement of financial activities:

	2023 £	2022 £
Operating lease rentals	<u>47,238</u>	<u>62,289</u>

**25. Related party transactions**

The charitable Company has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the charitable Company at 31 March 2023.

**26. Controlling party**

The charitable Company is limited by guarantee and does not have share capital. The liability of the Members is limited to contributions of £10 each.