



LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES

(A company limited by guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

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LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2022**

Trustees

Mr M J Cotton
Ms S Demetriou
Mrs B Horner
Mrs S Gibb, Vice Chair
Dr J K Hollows (resigned 30 November 2021)
Mrs J C Leggett
Ms E Corlett, Chair
Ms F R Ainsworth
Mrs A Graves
Ms L Dade (appointed 29 March 2022)
Ms K Potts (appointed 29 March 2022)
Ms A Uppal (appointed 29 March 2022)

Company registered number 03208084

Charity registered number 1079214

Registered office William House (C/O Fosters)
19 Bank Plain
Norwich
Norfolk
NR2 4FS

Independent auditors MA Partners Audit LLP
Statutory Auditor
7 The Close
Norwich
Norfolk
NR1 4DJ

Bankers

Santander
2nd Floor
The Bell
Orford Hill
Norwich
Norfolk
NR1 3QB

Barclays Bank PLC
5/7 Red Lion Street
Norwich
Norfolk
NR1 3QH

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2022

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of Leeway Domestic Violence & Abuse Services (the company) for the year ended 31 March 2022. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Objectives and activities

a. Policies and objectives

The objective of Leeway Domestic Violence & Abuse Services ("Leeway") is to provide temporary accommodation and other services to adults and children who are subject to domestic abuse. Leeway has established policies covering all specific services and functions provided by the organisation.

b. Strategies for achieving objectives

To achieve our objectives we aim to:

- Improve the health and wellbeing of adults and children using the service;
- Promote empowerment and self determination for adults and children using the service;
- Keep the needs of service users central to the service delivery and ensure services evolve to meet changing needs;
- Develop diverse services to meet the needs of diverse communities;
- Provide tailored services that meet the specific needs of children;
- Share best practice and promote effective multi agency working;
- Educate and raise awareness throughout society that domestic abuse is not acceptable.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Objectives and activities (continued)

c. Activities undertaken to achieve objectives

Leeway carries out these objectives by providing:

- **Domestic Abuse Helpline** – skilled workers who listen to what people have been experiencing, providing advice, support and discussing options. Referrals to Leeway's other services or external agencies can be made, along with 24 hour emergency referrals and admissions;
- **Refuge and safe house accommodation** – secure and friendly, short term, supported accommodation for women and children;
- **Temporary Safe Accommodation Project** – spot purchase of safe temporary accommodation until Refuge space is available;
- **Independent Domestic Abuse Advocacy (IDVA) Service** – supporting victims of domestic abuse at high risk of repeat victimisation;
- **Norfolk Integrated Domestic Abuse Service (NIDAS)** - a range of one to one and group work to support those assessed at high or medium risk of serious harm, in Norfolk, working in partnership with Daisy Programme and Safe Partnership;
- **Outreach Support** – provides advice, emotional and practical support to women who are still in an abusive relationship and to those who have recently left;
- **Vulnerable Adult Project** – specialist support for older victims and those with additional complex needs or disabilities;
- **Children Services (under 18's)** – a range of services designed to help under 18's come to terms with their experiences and an educational programme to teach young people about how to stay safe and recognise types of behaviour that are not acceptable;
- **Male Victim Service** – provides advice, emotional and practical support to men who are still in an abusive relationship and to those who have recently left;
- **Power to Change Programme** – a supportive group for women to build their self confidence and recognise healthy relationships;
- **Multi Agency & Corporate Training around Domestic Abuse.**

d. Main activities undertaken to further the company's purposes for the public benefit

The Trustees confirm that, in exercising their powers and duties, they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission.

Leeway's charitable purposes satisfy both public and benefit aspects. All the above activities were identified to be beneficial for the public as a whole over 48 years of service.

Domestic abuse became an extensive problem of our society and it cannot be specified by type or agenda. Leeway had been giving support to women and children for many years, when the need for male services became apparent. As from 2010 Leeway broadened its objectives to become more versatile and we are proud to exercise our expertise in a variety of cases involving male and female victims as well as providing education programmes to children and young people.

Domestic Abuse Awareness and Practical Application to DASH training became an integral part in educating professionals working with the public. The Office of the Police and Crime Commissioner for Norfolk recognised the need for such education and has been supporting Leeway in this initiative.

Leeway keeps evidence of public benefit in the form of documented cases and statistics. Trustees of Leeway believe that the main charitable purpose of the organisation is so clearly beneficial that it requires very little evidence to prove it.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Achievements and performance

a. Key performance indicators

The Statement of Financial Activities for the year ended 31 March 2022 shows a decrease in income of £220,706 and an increase in expenditure of £220,412. The deficit reported for the year ended 31 March 2022 is £178,881; surplus for the previous year (2020/2021) was £262,237.

2021/2022 was a challenging year for Leeway due to Covid19. However, we managed to work with our funding commissioners and supporters to not only maintain the current levels of service, as some services were due to end during Covid, but raise funding to increase the level of services in order to meet the growing demand for them, mostly caused by Covid19 lockdowns. Leeway's financial strategy for 2021/2022 was to continue increasing sustainable resources for challenging times ahead. We have a positive outlook for 2022/2023 and hope to raise more sustainable income as well as further expand our services to support more domestic abuse cases in Norfolk and Suffolk.

b. Review of activities

Leeway worked hard over the last 12 months to manage financial uncertainty created by the Covid19 pandemic. The organisation's key aim of minimising any loss of front-line staff has been achieved, despite some significant services funding due to end and not having the ability to run our planned fundraising income events, that support our vital services. This has enabled the organisation to maintain vital support for those affected by domestic abuse.

Being one of East Anglia's leading providers of domestic abuse services Leeway has been continuously expanding over the last few years, we were successful in tendering for the Norfolk Integrated Domestic Abuse Service (NIDAS), in partnership with the Daisy Programme and Safe Partnership, this service for medium and high risk victims of domestic abuse commenced on 3rd January 2022, opened a new safehouse in Kings Lynn, bringing our total number of refuges and safehouses to 9 and were awarded the Domestic Abuse Charity of the Year by Central England Prestige Awards.

Leeway has successfully achieved Leading Lights, National Women's Aid and Investors in People accreditations.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Achievements and performance (continued)

c. Factors relevant to achieve objectives

Leeway is aware of the following factors which may affect the way it operates. These factors are outside of the organisation's control:

- National and Global economic stability.
- Government issues and austerity.
- Changes to law, e.g. bringing new regulations.
- Grant Policies.
- Natural disasters.
- Epidemics and pandemics, such as Covid19.

Factors, which can be controlled by the organisation:

- Efficient and economical management of resources.
- Providing comfortable working environment and practicing best management techniques to ensure high morale and motivation within all levels of employees.
- Employees acting in best interests of Leeway and Leeway's customers, exercising appropriate skills and duty of care.
- Appropriate and professional communications with funders, other agencies and suppliers of Leeway.
- Representation and enhancement of Leeway's values outside of the organisation.

d. Fundraising activities and income generation

Leeway met its targets for income generation and fundraising in 2021/2022. The total donations and fundraising income amounted to £154,858, which was slightly lower than 2020/2021's £171,458. This comprised of general donations, income from virtual fundraising events, crowdfunding, and corporate sponsorship.

The trust fund officer was very successful generating £15,500 income from trust fund applications to support the vital services, such as our advice and support line, which was a lot lower than the £56,050 achieved in 2020/2021.

The senior management team were extremely successful in obtaining £7,306,978 of new and continuation service contracts in order to meet the growing demand for services during Covid19, far surpassing last years £1,526,533.

Other services for which income was raised include domestic abuse training sessions.

e. Investment policy and performance

Leeway's approach to investments is to maximise benefit of resources, where appropriate. Investments are very carefully considered and not aimed to generate a profit. Investments are approved with the view to sustain the financial performance of the organisation and to mitigate risks.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

During these uncertain times with Covid19 we have ensured that we continue to provide the much needed services for people living with domestic abuse. We have adapted our services to offer virtual support where possible, worked with funding commissioners to ensure that any gaps in service are covered and that the staff and service users have access to IT equipment and secured continuation funding for services that were due to end during lockdown.

b. Reserves policy

Leeway has been able to continue its policy of maintaining funds at a level that equates to approximately three months expenditure. This provides sufficient funds to cover direct expenditure. Leeway's current free reserves are £569,167 (2020/2021 - £642,212).

c. Principal risks and uncertainties

Leeway's fundraising strategy and plans are regularly reviewed and updated. Such reviews ensure that we fully diversify funding to mitigate the risk of over dependence on one source of income. Leeway has exceeded its income generation targets for 2021/2022 and will continue to accumulate financial resources in the upcoming year in order to ensure that we can mitigate any potential funding cuts.

d. Financial risk management objectives and policies

Leeway has a robust risk management policy, procedure and register that is updated regularly to identify any potential areas of financial risk and ensure that appropriate systems are in place to mitigate them.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

e. Principal funding

Over the years, Leeway has built up a broad income stream drawing from many areas of funding to spread risk and to avoid excessive dependency on any single source of finance.

In 2021/2022 the main sources of charitable funding were:

- £2,543,110 from grant income
- £197,152 from service charges
- £154,858 from donations and fundraising
- £12,880 from social enterprise training
- £39 from interest

In 2021/2022 Leeway has received funds from a number of charitable trusts and foundations and is very grateful for their support: Paul Bassham Trust, Norfolk Community Foundation, Moncrief Trust, John Jarrold Trust and Cozens Hardy Trust.

We are grateful for financial support provided to us by various organisations and individuals, this support was critical to us achieving sustainability, enhancing existing services and starting new initiatives.

A proportion of donations are received as gifts in kind: the food and goods such as toys are subsequently distributed to Leeway's service users. Leeway is grateful for the general public support in the form of donations received during the year.

f. Information on fundraising practices

Leeway employs a fundraising and events officer, for which the Management Committee set an annual fundraising target to achieve in order to support the charity's activities. Leeway is not bound by any voluntary scheme or standard of fundraising. We ensure that we follow Charity Commission guidance and that all fundraising is clearly documented and accounted for. No complaints have been received by the charity, or a person acting on its behalf, in relation to fundraising.

Leeway ensures that we do not contact people directly for money or other property, we advertise through our events, social media and posters that we are collecting and for what purpose and it is up to individuals to decide whether or not to participate. We also ensure that we comply with GDPR legislation with regards to sending out information about our events.

Structure, governance and management

a. Constitution

Leeway Domestic Violence & Abuse Services is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 24 May 1996.

The guarantees of Members are limited to a contribution of no more than £10 each, in the event of the company being wound up. As at 31 March 2022 there were 11 Members.

b. Methods of appointment or election of Trustees

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum of Association.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Structure, governance and management (continued)

c. Organisational structure and decision-making policies

A Management Committee consisting of the Trustees and senior members of staff meets on a regular basis to oversee the management of the organisation.

d. Policies adopted for the induction and training of Trustees

All new Trustees are enrolled on a formal induction programme and are presented with a Trustee's manual. The company is limited by guarantee and the governing documents are the Memorandum and Articles of Association.

e. Related party relationships

All related party relationships are disclosed and documented at every Management Committee meeting.

f. Financial risk management

The Trustees have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

The Trustees have a duty to identify and review the risks to which the company is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Management Committee has conducted their own review of the major risks to which the company is exposed and systems have been established to mitigate those risks.

g. Trustees' indemnities

Leeway has Trustee indemnity insurance with PiB Insurance Brokers of £3m.

h. Principal activities

Leeway's principal activities are to provide temporary accommodation and other services to adults and children who are subject to Domestic Violence and Abuse.

- Improving the health and well being of adults and children using the service.
- Promoting empowerment and self determination for adults and children using the service.
- Keeping the needs of service users central to service delivery and ensuring services evolve to meet multi-agency working.
- Educating and raising awareness throughout society that domestic abuse is not acceptable.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Plans for future periods

Leeway is a relatively well positioned voluntary organisation. The current business plan addresses many of the challenges facing Leeway into the future. There is likely to be increased use of commissioning as a way of delivering services in the future, but with increased competition for funds. Some of Leeway's contracts are heading to an end, we do not know whether they will be at a reduced funding rate or in a different form. This is a rolling yearly process for some contracts and is nothing new within the voluntary sector or for Leeway. Therefore Leeway needs to be able to respond quickly to new initiatives and keep ahead of national issues affecting local priorities. There are key issues Leeway needs to focus on in order to maximize the strengths and opportunities and to address the challenges of the weaknesses and threats. Leeway will continue to expand the social enterprise to maximise income and increase awareness of domestic violence and abuse and promote the Leeway services.

Geographical coverage - Different local authorities have different approaches to commissioning and to delivery of services: for example, Norfolk commission services differently to Suffolk. In Suffolk the refuge services are much less developed and there has been no review of refuge provision across the county. It is possible that this will be reviewed in the future and therefore could create further tendering opportunities. At this stage it seems sensible to concentrate mainly on expanding and sustaining Norfolk Refuge and Community services as a priority and building on our Suffolk services when funding opportunities become available. Growth across the two counties will enable Leeway to deliver the required domestic violence/abuse services for service users and to allow the organisation to build greater capacity. This will allow Leeway to absorb more of the central costs, thus making Leeway a more cost-effective service provider and able to compete by offering value for money services in a very competitive environment. However a realistic approach in providing pilot and short-term projects needs to be recognized across the organisation and that, as a voluntary/third sector organisation, some services may not continue once the funding ends. The social enterprise domestic abuse training can be delivered both locally and nationally providing it is cost effective and possible within current existing resources through the promotion and marketing of the service. We hope to expand and develop this service in the future.

Government Agenda - Work with the impact of Local Government changes and locality commissioning changes ie:

- Making links with County Council directors, Portfolio holders and GPs.
- Working with local authorities to meet domestic violence targets.
- Campaigning on Welfare reforms and issues that may have an impact upon the organisation or Leeway service users etc.

Promotion & marketing of the organisation - Engaging the management team with the support of coordinators to promote the organisation with commissioners. Our competitors are clearly targeting commissioners within local authorities to promote their own services but also to 'assist' with the development of services for the local authorities. Some of this means ensuring Leeway's representation at key meetings. However there is also the development of the informal networks and support of newer projects local authorities may be considering - e.g. pilot projects. The staff will need to be trained, both at induction and internally by line managers, to actively promote the core values and mission of the organisation and to ensure the organisation is always positively promoted whilst networking and to seek out and report back any possible new working partnerships and funding opportunities to their line managers. This strategy is separate from the function of the marketing and sustainability role which predominantly focuses on raising awareness of the organisational brand within the local community to generate funds.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Plans for future periods (continued)

Service user involvement - Developing service user involvement in a more strategic way. Historically service users have always been involved in the development of Leeway's services; a staff survey carried out internally some time ago showed that over 55% of staff are survivors of domestic or sexual violence and some were ex-service users and had contact with Leeway at some point. We work with service users in a way that enables them to develop and have control of their own support package. However we need to develop this on a more strategic level where we evidence service user involvement and actively develop service user forums in order to enable service users to actively participate in the organisation. This will help ensure we meet our quality assessment framework for Adult Social Care, although we have no indication as yet whether the QAF will still be used for assessment purposes at this stage, we will follow the assumption that some kind of assessment will be required.

Members' liability

The Members of the company guarantee to contribute an amount not exceeding £10 to the assets of the charity in the event of winding up.

Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charity's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

Approved by order of the members of the board of Trustees and signed on their behalf by:



.....
Ms E Corlett

Date: 28th November 2022

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 MARCH 2022

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on its behalf by:



Ms E Corlett

Date: 28th November 2022

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES

Opinion

We have audited the financial statements of Leeway Domestic Violence & Abuse Services (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

Other information

The other information comprises the information included in the Annual report other than the financial statements and our Auditors' report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

Auditors' responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit in respect of fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses to those assessed risks; and to respond appropriately to instances of fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both management and those charged with governance of the charitable company.

Our approach was as follows:

- We obtained an understanding of the legal and regulatory requirements applicable to the charitable company and considered that the most significant are the Companies Act 2006, the Charities Act 2011, the Charity SORP, and UK financial reporting standards as issued by the Financial Reporting Council.
- We obtained an understanding of how the charitable company complies with these requirements by discussions with management and those charged with governance.
- We assessed the risk of material misstatement of the financial statements, including the risk of material misstatement due to fraud and how it might occur, by holding discussions with management and those charged with governance.
- We inquired of management and those charged with governance as to any known instances of non-compliance or suspected non-compliance with laws and regulations.
- Based on this understanding, we designed specific appropriate audit procedures to identify instances of non-compliance with laws and regulations. This included making enquiries of management and those charged with governance and obtaining additional corroborative evidence as required.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



MA Partners Audit LLP
Statutory Auditor
7 The Close
Norwich
Norfolk
NR1 4DJ

Date: 2 December 2022

MA Partners Audit LLP are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022**

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	<i>As restated Total funds 2021 £</i>
	Note				
Income from:					
Donations and legacies	3	72,399	-	72,399	141,023
Charitable activities	4	213,491	2,544,190	2,757,681	2,948,754
Other trading activities	5	77,959	-	77,959	35,054
Investments	6	664	-	664	4,578
Total income		364,513	2,544,190	2,908,703	3,129,409
Expenditure on:					
Raising funds	7	12,434	-	12,434	863
Charitable activities		746,354	2,328,796	3,075,150	2,866,309
Total expenditure		758,788	2,328,796	3,087,584	2,867,172
Net (expenditure)/income		(394,275)	215,394	(178,881)	262,237
Transfers between funds	18	327,114	(327,114)	-	-
Net movement in funds		(67,161)	(111,720)	(178,881)	262,237
Reconciliation of funds:					
Total funds brought forward (as restated)		758,823	231,673	990,496	728,259
Net movement in funds		(67,161)	(111,720)	(178,881)	262,237
Total funds carried forward		691,662	119,953	811,615	990,496

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 20 to 39 form part of these financial statements.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)
REGISTERED NUMBER: 03208084

BALANCE SHEET
AS AT 31 MARCH 2022

	Note	2022 £	As restated 2021 £
Fixed assets			
Tangible assets	12	83,639	95,779
Investments	13	540	1,035
		<u>84,179</u>	<u>96,814</u>
Current assets			
Debtors	14	435,957	445,768
Cash at bank and in hand		689,930	675,000
		<u>1,125,887</u>	<u>1,120,768</u>
Creditors: amounts falling due within one year	15	(398,451)	(227,086)
Net current assets		<u>727,436</u>	<u>893,682</u>
Total assets less current liabilities		<u>811,615</u>	<u>990,496</u>
Total net assets		<u><u>811,615</u></u>	<u><u>990,496</u></u>
Charity funds			
Restricted funds	18	119,953	231,673
Unrestricted funds	18	691,662	758,823
Total funds		<u><u>811,615</u></u>	<u><u>990,496</u></u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)
REGISTERED NUMBER: 03208084

BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2022

The entity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the entity to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

However, an audit is required in accordance with section 144 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:


.....
Ms E Corlett

Date: 28th November 2022

The notes on pages 20 to 39 form part of these financial statements.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2022

	2022 £	2021 £
Cash flows from operating activities		
Net cash used in operating activities	62,524	261,820
	<hr/>	<hr/>
Cash flows from investing activities		
Purchase of tangible fixed assets	(48,089)	(68,941)
Proceeds from sale of investments	495	65
	<hr/>	<hr/>
Net cash used in investing activities	(47,594)	(68,876)
	<hr/>	<hr/>
Cash flows from financing activities		
Change in cash and cash equivalents in the year	14,930	192,944
Cash and cash equivalents at the beginning of the year	675,000	482,056
	<hr/>	<hr/>
Cash and cash equivalents at the end of the year	689,930	675,000
	<hr/> <hr/>	<hr/> <hr/>

The notes on pages 20 to 39 form part of these financial statements

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1. General information

Leeway Domestic Violence & Abuse Services is a private company limited by guarantee and incorporated in England and Wales. The Members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per Member of the company.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Leeway Domestic Violence & Abuse Services meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

Despite the uncertainties arising from Covid19, the Trustees are confident that the charity can continue its successful track record of securing the funds needed to support its valuable work. This will be achieved by the senior managers and fundraising team applying for grants and donations. The charity's annual budgets and fundraising log demonstrate how the income will be raised to meet all the charitable expenditure and support costs. The Trustees therefore consider it appropriate to prepare these financial statements on the going concern basis.

2.3 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on raising funds includes all expenditure incurred by the company to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the company's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of financial activities as the related expenditure is incurred.

2.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets costing £100 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the company assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Depreciation is provided on the following basis:

Plant and machinery	- 25% straight line
---------------------	---------------------

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

2. Accounting policies (continued)

2.8 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

2.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.11 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.12 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.13 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

2.14 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

2. Accounting policies (continued)

2.15 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

3. Income from donations and legacies

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Donations	72,399	-	72,399
	<u>72,399</u>	<u>-</u>	<u>72,399</u>
	<i>Unrestricted funds 2021 £</i>	<i>Restricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Donations	111,633	24,771	136,404
Government grants	4,619	-	4,619
	<u>116,252</u>	<u>24,771</u>	<u>141,023</u>

4. Income from charitable activities

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Grant income	3,420	2,544,190	2,547,610
Service charges	197,152	-	197,152
Income from training courses	12,880	-	12,880
Other incoming resources	39	-	39
	<u>213,491</u>	<u>2,544,190</u>	<u>2,757,681</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

4. Income from charitable activities (continued)

	<i>Unrestricted funds 2021 £</i>	<i>Restricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Grant income	-	2,749,756	2,749,756
Service charges	192,387	-	192,387
Income from training courses	6,550	-	6,550
Other incoming resources	61	-	61
	<u>198,998</u>	<u>2,749,756</u>	<u>2,948,754</u>

5. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2022 £	Total funds 2022 £
Fundraising	<u>77,959</u>	<u>77,959</u>

	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Fundraising	<u>35,054</u>	<u>35,054</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

6. Investment income

	Unrestricted funds 2022 £	Total funds 2022 £
Bank interest	664	664
	<u>664</u>	<u>664</u>
	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Bank interest	4,578	4,578
	<u>4,578</u>	<u>4,578</u>

7. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2022 £	Total funds 2022 £
Raising funds	12,434	12,434
	<u>12,434</u>	<u>12,434</u>
	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Raising funds	863	863
	<u>863</u>	<u>863</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

8. Analysis of expenditure by activities

	Activities undertaken directly 2022 £	Support costs 2022 £	Total funds 2022 £
Charitable activity costs	2,230,925	844,225	3,075,150

	<i>Activities undertaken directly 2021 £</i>	<i>Support costs 2021 £</i>	<i>Total funds 2021 £</i>
Charitable activity costs	2,127,228	739,081	2,866,309

Analysis of direct costs

	Total funds 2022 £	<i>Total funds 2021 £</i>
Staff costs	1,892,204	1,896,500
Outsourced service provision	132,320	-
Staff training	69,237	25,168
Telephone	51,088	57,605
Light, heat & water	46,523	33,709
Travel expenses	31,788	102,298
Cleaning	3,992	7,514
Bad debt	2,628	2,483
Equipment	1,145	1,951
	2,230,925	2,127,228

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

8. Analysis of expenditure by activities (continued)

Analysis of support costs

	Total funds 2022 £	<i>Total funds 2021 £</i>
Staff costs	361,519	352,023
Governance costs	129,877	66,613
IT Expenses	101,316	70,078
Rent & rates	100,483	111,214
Depreciation	60,229	70,730
Repairs & renewals	40,159	34,819
Printing, postage & stationery	15,594	15,073
Advertising	11,700	479
Recruitment expenses	9,553	5,234
Insurance	9,164	8,252
Subscriptions	3,986	3,489
Bank charges	645	1,077
	844,225	739,081

9. Auditors' remuneration

	2022 £	<i>2021 £</i>
Fees payable to the company's auditor for the audit of the company's annual accounts	4,320	4,140

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

10. Staff costs

	2022	<i>2021</i>
	£	£
Wages and salaries	1,981,316	<i>1,975,791</i>
Social security costs	158,049	<i>156,813</i>
Contribution to defined contribution pension schemes	114,358	<i>115,919</i>
	<u>2,253,723</u>	<i><u>2,248,523</u></i>

The average number of persons employed by the company during the year was as follows:

	2022	<i>2021</i>
	No.	No.
Care and support	29	<i>34</i>
Community Development	42	<i>47</i>
Management and administration	21	<i>13</i>
Chief Executive	1	<i>1</i>
	<u>93</u>	<i><u>95</u></i>

No employee received remuneration amounting to more than £60,000 in either year.

The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the charity in the year was £228,497 (2021 - £226,257).

11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 March 2022, no Trustee expenses have been incurred (2021 - £NIL).

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

12. Tangible fixed assets

	Plant and machinery £
Cost	
At 1 April 2021	444,641
Additions	48,089
	<hr/>
At 31 March 2022	492,730
	<hr/>
Depreciation	
At 1 April 2021	348,862
Charge for the year	60,229
	<hr/>
At 31 March 2022	409,091
	<hr/>
Net book value	
At 31 March 2022	83,639
	<hr/> <hr/>
<i>At 31 March 2021</i>	95,779
	<hr/> <hr/>

13. Fixed asset investments

	Unlisted investments £
Cost or valuation	
At 1 April 2021	1,035
Disposals	(495)
	<hr/>
At 31 March 2022	540
	<hr/> <hr/>
Net book value	
At 31 March 2022	540
	<hr/>
<i>At 31 March 2021</i>	1,035
	<hr/> <hr/>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

14. Debtors

	2022 £	2021 £
Due within one year		
Trade debtors	170,036	53,377
Other debtors	195,000	197,628
Prepayments and accrued income	70,921	194,763
	<u>435,957</u>	<u>445,768</u>

15. Creditors: Amounts falling due within one year

	2022 £	2021 £
Trade creditors	48,715	51,833
Other creditors	12,790	13,509
Accruals and deferred income	336,946	161,744
	<u>398,451</u>	<u>227,086</u>

16. Deferred income

	2022 £	2021 £
Deferred income at 1 April 2021	137,385	29,038
Resources deferred during the year	327,658	137,385
Amounts released from previous periods	(137,385)	(29,038)
Deferred income at 31 March 2022	<u>327,658</u>	<u>137,385</u>

17. Prior year adjustments

Further transfers from restricted funds to unrestricted funds totalling £402,734 have been identified relating to prior years. These transfers have been recognised as a prior year adjustment and revised opening fund balances as at 1 April 2020 are included in note 18.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

18. Statement of funds

Statement of funds - current year

	As restated Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
Unrestricted funds					
Designated funds					
Building Repair Fund	5,131	-	-	-	5,131
The Refuge Fund	33,725	-	-	-	33,725
	<u>38,856</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>38,856</u>
 General funds					
General Fund	719,967	364,513	(758,788)	327,114	652,806
	<u>758,823</u>	<u>364,513</u>	<u>(758,788)</u>	<u>327,114</u>	<u>691,662</u>
Total Unrestricted funds					

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

18. Statement of funds (continued)

Restricted funds

TSA Project	45,373	126,667	(136,824)	29,020	64,236
LPSA refuge provision	(14,705)	14,705	-	-	-
Broadland District Council	-	29,516	(25,409)	(4,107)	-
Norwich City Council	-	30,000	(24,440)	(5,560)	-
Children's Services	-	93,500	(76,880)	(16,620)	-
Big Lottery	5,735	57,212	(62,947)	-	-
Supporting People	-	518,915	(438,260)	(80,655)	-
Nationwide grant	-	34,468	(21,626)	-	12,842
Norfolk CC - Anchor project	136,957	-	(85,075)	(51,882)	-
Police and Crime Commissioner (Norfolk)	-	986,734	(872,462)	(91,887)	22,385
Police and Crime Commissioner (Suffolk)	12,979	614,248	(544,473)	(82,754)	-
NRPF (Norfolk CC (project safety net +))	39,611	-	(15,415)	(7,430)	16,766
Norfolk CC - Schools Service	-	25,000	(19,471)	(5,529)	-
Other restricted grants	5,723	13,225	(5,514)	(9,710)	3,724
	<u>231,673</u>	<u>2,544,190</u>	<u>(2,328,796)</u>	<u>(327,114)</u>	<u>119,953</u>
Total of funds	<u>990,496</u>	<u>2,908,703</u>	<u>(3,087,584)</u>	<u>-</u>	<u>811,615</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

18. Statement of funds (continued)

Designated funds

Building Repair Fund - this fund has been established by the Trustees to meet the cost of extraordinary repairs.

The Refuge Fund - this fund has been established by the Trustees to expand refuge service provision in Norfolk.

Restricted funds

TSA - Project funded by Norfolk County Council to provide temporary safe accommodation for people fleeing domestic abuse in Norfolk, where refuge bedspace is not available.

LPSA Refuge Provision - this grant was awarded to Leeway for provision of equipment, furniture, security systems and other items of a capital nature necessary for setting up the new refuges in West Norfolk.

Outreach Funds (Norwich City Council and Broadland District Council) - these funds were set up to provide support for women in community.

Children's Services & BBC Children in Need - these funds are to finance group activities with other voluntary agencies for children experiencing domestic violence.

Big Lottery - this fund was set up to provide support for women in Great Yarmouth and Waveney communities. The fund also provides for a volunteer trainer and recruiter.

Supporting People - this fund was set up to provide support to women and children in our refuges.

Nationwide grant - this fund was set up to provide capital items for the new West Norfolk Safe House & provide the first year's staffing costs.

Norfolk County Council (Schools Service) - this fund was set up to provide domestic abuse support to children and young people in Norfolk schools.

Norfolk County Council (Project Anchor) - Practical and emotional support for adults with complex needs across Norfolk. Anchor project will spot purchase accommodation across Norfolk to ensure that anyone who escapes domestic abuse has access to a safe space with immediate crisis accommodation and support when they need it, eliminating the current postcode lottery for services. The unspent balance of this fund totalling £43,429 has been transferred to the TSA project fund, as agreed with the grant provider.

Police and Crime Commissioner (Norfolk and Suffolk) - funding was received to provide services for women and men at high risk of further harm and homicide across Norfolk and Suffolk.

Norwich Consolidated Charities (training officer) - this fund was set up to pay the training officer's staffing costs for 1 year in order to provide free domestic abuse training sessions in the community.

Norfolk County Council (Project Safety Net +) - working with Norfolk Community Law Service (NCLS) to offer practical and emotional support to adults from migrant communities living with or fleeing domestic abuse, including short term emergency accommodation & immigration options advice.

Other restricted donations - donations for specific purposes.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

18. Statement of funds (continued)

Transfers from restricted funds to unrestricted funds totalling £327,114 have been recognised in the current year, representing an allocation of administration costs to relevant projects.

Statement of funds - prior year

	<i>As restated Balance at 1 April 2020</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers in/out</i>	<i>Balance at 31 March 2021</i>
	£	£	£	£	£
Unrestricted funds					
Designated funds					
Building Repair Fund	5,131	-	-	-	5,131
The Refuge Fund	33,725	-	-	-	33,725
	<u>38,856</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>38,856</u>
General funds					
General Fund	<u>487,775</u>	<u>354,882</u>	<u>(340,866)</u>	<u>218,176</u>	<u>719,967</u>
Total Unrestricted funds	<u>526,631</u>	<u>354,882</u>	<u>(340,866)</u>	<u>218,176</u>	<u>758,823</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

18. Statement of funds (continued)

Restricted funds

Restricted donations	-	24,771	(24,771)	-	-
TSA Project	-	133,333	(78,548)	(9,412)	45,373
LPSA refuge provision	(16,777)	2,072	-	-	(14,705)
Broadland District Council	(34)	39,354	(34,294)	(5,026)	-
Norwich City Council	(12,665)	42,186	(24,029)	(5,492)	-
Children's Services	4,755	93,500	(78,803)	(19,452)	-
BBC Children in Need	(169)	18,894	(13,992)	(4,733)	-
Big Lottery	(3,966)	131,125	(108,287)	(13,137)	5,735
Supporting People	-	521,846	(529,181)	7,335	-
Garfield Weston	-	40,000	(24,546)	(15,454)	-
Nationwide grant	-	14,000	(14,947)	947	-
Norwich DCLG	12,196	-	(11,676)	(520)	-
DCLF Reap	14,341	8,663	(21,459)	(1,545)	-
Norfolk CC - Anchor project	105,079	320,691	(252,810)	(36,003)	136,957
Police and Crime Commissioner (Norfolk)	85,121	682,250	(736,853)	(30,518)	-
Police and Crime Commissioner (Suffolk)	(12,603)	583,974	(481,740)	(76,652)	12,979
Norwich Consolidated Charities - training officer	21,683	-	(17,323)	(4,360)	-
NRPF (Norfolk CC (project safety net +))	(1,001)	98,000	(54,204)	(3,184)	39,611
Other restricted grants	5,668	19,868	(18,843)	(970)	5,723
	<u>201,628</u>	<u>2,774,527</u>	<u>(2,526,306)</u>	<u>(218,176)</u>	<u>231,673</u>
Total of funds	<u>728,259</u>	<u>3,129,409</u>	<u>(2,867,172)</u>	<u>-</u>	<u>990,496</u>

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**NOTES TO THE FINANCIAL STATEMENTS
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19. Summary of funds

Summary of funds - current year

	As restated Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
Designated funds	38,856	-	-	-	38,856
General funds	719,967	364,513	(758,788)	327,114	652,806
Restricted funds	231,673	2,544,190	(2,328,796)	(327,114)	119,953
	990,496	2,908,703	(3,087,584)	-	811,615

Summary of funds - prior year

	As restated Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Designated funds	38,856	-	-	-	38,856
General funds	487,775	354,882	(340,866)	218,176	719,967
Restricted funds	201,628	2,774,527	(2,526,306)	(218,176)	231,673
	728,259	3,129,409	(2,867,172)	-	990,496

20. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	83,639	-	83,639
Fixed asset investments	540	-	540
Current assets	678,276	447,611	1,125,887
Creditors due within one year	(70,793)	(327,658)	(398,451)
Total	691,662	119,953	811,615

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20. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	<i>As restated Unrestricted funds 2021 £</i>	<i>As restated Restricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Tangible fixed assets	77,755	18,024	95,779
Fixed asset investments	1,035	-	1,035
Current assets	769,734	351,034	1,120,768
Creditors due within one year	(89,701)	(137,385)	(227,086)
Total	758,823	231,673	990,496

21. Reconciliation of net movement in funds to net cash flow from operating activities

	2022 £	2021 £
Net income/expenditure for the year (as per Statement of Financial Activities)	(178,881)	262,237
Adjustments for:		
Depreciation charges	60,229	70,730
Decrease/(increase) in debtors	9,811	(194,003)
Increase in creditors	171,365	122,856
Net cash provided by operating activities	62,524	261,820

22. Analysis of cash and cash equivalents

	2022 £	2021 £
Cash in hand	689,930	675,000
Total cash and cash equivalents	689,930	675,000

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**NOTES TO THE FINANCIAL STATEMENTS
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23. Analysis of changes in net debt

	At 1 April 2021 £	Cash flows £	At 31 March 2022 £
Cash at bank and in hand	675,000	14,930	689,930
	<u>675,000</u>	<u>14,930</u>	<u>689,930</u>

24. Pension commitments

The charity operates a contributory pension scheme. It is a defined contribution scheme and contributions are charged in the Statement of Financial Activities as they accrue. The pension cost charge represents contributions payable by the charity to the funds and amounted to **£114,358** (2021 - £115,919).

25. Operating lease commitments

At 31 March 2022 the company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2022 £	2021 £
Not later than 1 year	29,132	62,289
Later than 1 year and not later than 5 years	25,172	138,432
	<u>54,304</u>	<u>200,721</u>

26. Related party transactions

The company has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the company at 31 March 2022.

27. Controlling party

The company is limited by guarantee and does not have share capital. The liability of the Members is limited to contributions of £10 each.