

LEEWAY DOMESTIC VIOLENCE AND ABUSE SERVICES

England & Wales · Charity number 1079214

Details

Other names	LEEWAY WOMEN'S AID
Status	Registered
Legal form	Charitable company
Company number	03208084
Registered	2000-02-02
Register	View on the Charity Commission register

Contact

Address	Leeway Womens Aid Po Box Leeway City Hall St. Peters Street Norwich NR2 1NH
Phone	0300 561 0077
Email	admin@leewaynwa.org.uk
Website	leewaysupport.org

Activities

Objects: TO RELIEVE THE DISTRESS AND SUFFERING OF WOMEN AND CHILDREN WHO HAVE SUFFERED OR ARE EXPOSED TO DOMESTIC VIOLENCE OR MALTREATMENT BY THE PROVISION OF TEMPORARY ACCOMMODATION AND FOR THE RELIEF OF OTHER WOMEN AND CHILDREN IN NEED WHO ARE TEMPORARILY HOMELESS AND BY SUCH MEANS AS ARE CHARITABLE INCLUDING (BUT WITHOUT PREJUDICE TO THE GENERALITY OF THE FOREGOING) THE PRESERVATION AND PROTECTION OF THEIR MENTAL AND PHYSICAL HEALTH, THE RELIEF OF NEED AND BY SUCH OTHER MEANS AS SHALL FURTHER THE SAID OBJECTS.

Activities: The principal activity of the charity is to provide temporary accommodation & other services to adults and children who have suffered or are exposed to domestic violence & abuse

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Accommodation/housing
- **Who:** Children/young People, The General Public/mankind

Geography

- **Area of benefit:** NOT DEFINED-IN PRACTICE NORWICH
- Norfolk
- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£4,475,809	£4,476,891	£835,726	119
2024-03-31	£3,852,810	£3,980,004	£836,808	112
2023-03-31	£3,325,238	£3,172,851	£964,002	97
2022-03-31	£2,908,703	£3,087,584	£811,615	93
2021-03-31	£3,129,409	£2,867,172	£990,496	95

Trustees

Name	Role	Appointed
Brenda Horner		2020-12-01
Christine Birchall		2025-03-25
Karen Elizabeth Knight		2025-04-29
Lara Narkiewicz		2025-03-27
MARGARET WHEELER		2025-03-27
MRS JUDY LEGGETT		
Matthew James Cotton		2014-10-20
Philippa Dransfield		2026-02-02
SARAH GIBB		2011-12-16
Smile Frankish		2025-04-29

Accounts

Registered number: 03208084
Charity number: 1079214



LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES

(A company limited by guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

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LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITABLE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2025

Trustees

Mrs B Horner, Chair
Miss S Gibb, Vice Chair
Mrs S Demetriou, Treasurer (resigned 7 January 2025)
Mr M J Cotton, Temp Treasurer
Mrs A Graves (resigned 30 January 2025)
Mrs J C Leggett
Ms K Potts (resigned 29 April 2025)
Ms A Uppal (resigned 31 December 2024)
Ms E Corlett (resigned 29 October 2024)
Ms S Frankish (appointed 29 April 2025)
Ms K E Knight (appointed 29 April 2025)
Ms M Wheeler (appointed 27 March 2025)
Miss L Narkiewicz (appointed 27 March 2025)
Ms C Birchall (appointed 25 March 2025)

Company registered number 03208084

Charity registered number 1079214

Registered office William House (C/O Fosters)
19 Bank Plain
Norwich
Norfolk
NR2 4FS

Bankers Santander
2nd Floor
The Bell
Orford Hill
Norwich
Norfolk
NR1 3QB

Barclays Bank PLC
5/7 Red Lion Street
Norwich
Norfolk
NR1 3QH

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2025

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of Leeway Domestic Violence & Abuse Services (the company) for the year ended 31 March 2025. The Trustees confirm that the annual report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Objectives and activities

a. Policies and objectives

The objective of Leeway Domestic Violence & Abuse Services ("Leeway") is to provide services to adults and children who are subject to domestic abuse. Leeway has established policies covering all specific services and functions provided by the organisation.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Strategies for achieving objectives

To achieve our objectives we aim to:

- Improve the health and wellbeing of adults and children using the service.
- Promote empowerment and self-determination for adults and children using the service.
- Keep the needs of service users central to the service delivery and ensure services evolve to meet changing needs.
- Develop diverse services to meet the needs of diverse communities.
- Provide tailored services that meet the specific needs of children.
- Share best practice and promote effective multi-agency working.
- Educate and raise awareness throughout society that domestic abuse is not acceptable.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

Objectives and activities (continued)

c. Activities undertaken to achieve objectives

Leeway carries out these objectives by providing:

- **Domestic Abuse Helpline** - skilled workers who listen to what people have been experiencing, providing advice, support and discussing options. Referrals to Leeway's other services or external agencies can be made, along with 24-hour emergency referrals and admissions.
- **Refuge and safe house accommodation** - secure and friendly, short term, supported accommodation for women and children.
- **Suffolk Independent Domestic Abuse Advocacy (IDVA) Service** - supporting victims of domestic abuse at high risk of repeat victimisation in Suffolk.
- **Norfolk Integrated Domestic Abuse Service (NIDAS)** - a partnership delivered by specialist service providers. Leeway is the lead tier 1 partner with Daisy Programme and Safe Partnership being our tier 2 partners, working together to ensure people assessed to be at high or medium risk of harm from domestic abuse have access to a full range of help and guidance. This service is the first system of its kind in the county, offering a fully integrated service with intensive one-to-one support, a multi-agency response and help towards practical solutions available.
- **Children Services (under 18's)** - a range of services designed to help under 18's come to terms with their experiences and an educational programme to teach young people about how to stay safe and recognise types of behavior that are not acceptable.
- **Multi-Agency & Corporate Training around Domestic Abuse.**

d. Main activities undertaken to further the charitable Company's purposes for the public benefit

The Trustees of Leeway are confident that the charity exists for the benefit of the public and has a significant impact on its beneficiaries and wider social matters.

Our charitable purpose is to help those affected by domestic violence and the Trustees regularly review the purpose of the charity. As Trustees, we make decisions to ensure our charity provides benefit, manage risks that might result from conducting our purpose and ensure that those who benefit are consistent with our purpose.

We are therefore confident that in setting and reviewing our objectives and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

Achievements and performance

a. Key performance indicators

The Statement of Financial Activities for the year ended 31 March 2025 shows an increase in income of £622,999 and an increase in expenditure of £496,887. Deficit reported at the end of March 2025 is £1,082 (2024: £127,194 deficit).

2024/2025 was a challenging year for Leeway, however we managed to work with our funding commissioners and supporters to increase the level of services we provided and to meet the growing demand caused in part by the cost-of-living crisis.

We expect the coming year to be equally challenging however with increased focus on our fundraising activities and the support of our partners and stakeholders, we are confident that we can continue to expand our services in Norfolk and Suffolk to help those most in need.

b. Review of activities

Leeway worked hard over the last 12 months to manage the financial uncertainty created by the cost-of-living crisis. The organisation's key aim of minimising any loss of front-line staff and maintaining service provision has been achieved. We have fundraising events that help support our vital services.

Being one of East Anglia's leading providers of domestic abuse services Leeway has been expanding over the last few years. We were successful in tendering for the Norfolk Integrated Domestic Abuse Service (NIDAS), in partnership with the Daisy Programme and Safe Partnership for medium and high-risk victims of domestic abuse, this year we expanded NIDAS even further with an additional adolescent to parental abuse IDVA.

We have expanded our safe accommodation services with an additional 3 flats in Thetford, funded by Norfolk County Council.

We were successful with our tender with Norfolk County Council for our Healthy Relationships Service providing support for children and young people across Norfolk, helping them to understand the importance of healthy relationships.

Leeway has successfully maintained our Leading Lights, National Women's Aid, and Investors in People accreditations. Last year we were shortlisted in the top 10 for Employer of the Year Accredited in The Investors in People Awards.

c. Factors relevant to achieve objectives

Leeway is aware of the following factors which may affect the way it operates. These factors are outside of the organisation's control:

- National and Global economic stability.
- Government issues and austerity.
- Changes to the law, e.g. bringing new regulations.
- Grant Policies.
- Natural disasters.
- Epidemics and pandemics.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

Achievements and performance (continued)

Factors which can be controlled by the organisation:

- Efficient, economical and best value management of resources.
- Providing a comfortable working environment and practicing best management techniques to ensure high morale and motivation for all employees.
- Employees acting in the best interests of Leeway and Leeway's customers, exercising appropriate skills and duty of care.
- Appropriate and professional communications with funders, other agencies, and suppliers of Leeway.
- Representation and enhancement of Leeway's values outside of the organisation.

d. Fundraising activities and income generation

Leeway's total donations, fundraising and trust fund income amounted to £221,557, (2024: £53,678) This comprised general donations, income from virtual fundraising events, crowdfunding, trust fund letters, legacies, and corporate sponsorship.

The senior management team were extremely successful in obtaining £1,093,749 of new and continuation service contracts to meet the growing demand for services, in addition to last year's £5,803,988. These were for single-year contracts, directly relating to 2024/25 income.

Other services for which income was raised include domestic abuse training sessions.

Leeway does not engage with professional fundraisers, communicate via direct mail campaigns or cold calling. Leeway abides by the Fundraising Code of Conduct.

Leeway has not had any complaints about its fundraising activities.

e. Investment policy and performance

Leeway does not currently invest funds. Excess working capital is placed in fixed term deposit accounts to ensure the maximum benefit is derived.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

While there are still ongoing effects from Covid 19 and the increases in the cost-of-living crisis, we have ensured that we continue to provide the much-needed services for people living with domestic and other forms of abuse. We have adapted our services to support where possible, worked with funding commissioners to ensure that any gaps in service are covered and secured continuation funding for services that were due to end.

b. Reserves policy

Leeway has been able to continue its policy of maintaining funds at a level that equates to at least three months' head office expenditure. Leeway's current free reserves are £411,570 (2024: £381,216).

c. Principal risks and uncertainties

Leeway's fundraising strategy and plans are regularly reviewed and updated. Such reviews ensure that we diversify funding to mitigate the risk of over dependence on one source of income. Leeway has met its income generation targets for 2024/25 of £60,000.

d. Financial risk management objectives and policies

Leeway has a robust risk management policy, procedure and register that is updated regularly to identify any potential areas of financial risk and ensure that appropriate systems are in place to mitigate them.

e. Principal funding

As a result of our strategies over the years, Leeway has built up a broad income stream drawing from many areas of funding to spread risk and to avoid excessive dependency on any sole source of finance.

In 2024/25 the main sources of funding were:

- £3,965,864 from grant income
- £222,040 from service charges
- £221,557 from donations, legacies and fundraising
- £30,890 from social enterprise training
- £8,172 from interest received

In 2024/2025 Leeway has received funds from charitable trusts and foundations and is incredibly grateful for their support including that from Moncrieff Foundation, Mickleham Trust, John Jarrold Trust, Annie French Memorial Trust, Paul Bassham Trust, and Charles Littlewood Trust.

We are grateful for financial support provided to us by various organisations and individuals.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

A proportion of donations are received as gifts in kind: the food and goods such as toys are subsequently distributed to Leeway's service users. Leeway is grateful for the public support in the form of donations received during the year.

Structure, governance and management

a. Constitution

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 24 May 1996.

The guarantees of Members are limited to a contribution of no more than £10 each, in the event of the company being wound up. As at 31 March 2025 there were 8 Members.

b. Methods of appointment or election of Trustees

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

c. Organisational structure and decision-making policies

The Board of the Trustees together with senior members of staff meet on a regular basis to oversee the management of the organisation.

d. Policies adopted for the induction and training of Trustees

All new Trustees are enrolled on a formal induction programme and are presented with a Trustee's manual. The company is limited by guarantee, and the governing documents are the Memorandum and Articles of Association.

e. Related party relationships

All related party relationships are disclosed and documented at every Board meeting.

f. Financial risk management

The Trustees have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

The Trustees have a duty to identify and review the risks to which the company is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Board has conducted its own review of the major risks to which the company is exposed, and systems have been established to mitigate those risks.

g. Trustees' indemnities

Leeway has Trustee indemnity insurance with PiB Insurance Brokers providing cover up to £3m.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

Structure, governance and management (continued)

h. Principal activities

Leeway's principal activities are to provide temporary accommodation and other services to adults and children who are subject to Domestic Violence and Abuse.

- Improving the health and wellbeing of adults and children using the service.
- Promoting empowerment and self-determination for adults, children and young people using the service.
- Keeping the needs of service users central to service delivery and ensuring services evolve to meet changing needs.
- Developing diverse services to meet the needs of diverse communities.
- Providing tailored services that meet the specific needs of children and young people.
- Sharing best practice and to promote effective multi-agency working.
- Educating and raising awareness throughout society that domestic abuse is not acceptable.

Plans for future periods

Leeway is a well-positioned voluntary organisation. The current business plan addresses many of the opportunities and challenges facing Leeway in the near future. There is likely to be increased use of commissioning as a way of delivering services in the future and we can expect increased competition for funds. Despite this we will continue to put the people we serve at the heart of our work and ensure that any contracts are fully funded by the commissioners. Some of Leeway's contracts are ending, and as yet, we are unsure of what format any re-tenders will take. We will continue to work with commissioners, helping them shape services to meet the identified needs that we see on a daily basis. Leeway will work to increase awareness of domestic violence and abuse and promote Leeway's services. To enable us to do this we will expand our trading activities to maximise income.

Geographical coverage - Different local authorities have different approaches to commissioning and to delivery of services. At this stage it seems sensible to concentrate mainly on expanding and sustaining Norfolk services as a priority and building on our Suffolk services when funding opportunities become available. Growth across the two counties will enable Leeway to deliver the required domestic violence/abuse services for service users and to allow the organisation to build greater capacity. This will allow Leeway to share central costs across more services, thus making us a more cost-effective service provider. It will also enable us to offer value for money services in an extremely competitive environment. However, a realistic approach to providing pilot and short-term projects needs to be recognised across the organisation. and so sadly some services may not continue once the funding ends. Our specialist domestic abuse training can be delivered both locally and nationally our plans are to expand and develop this service in the future.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

Plans for future periods (continued)

Government Agenda - We are aware that there will be an impact as a result of Local Government changes and locality commissioning changes. So, we continue:

- Making links with County Council directors, portfolio holders and GPs.
- Working with local authorities to meet domestic violence targets.
- Campaigning on Welfare reforms and issues that may have an impact upon the organisation or Leeway service users etc.

Promotion & marketing of the organisation - Given our extensive experience in both commissioning and providing services, it is important that Leeway is fully engaged with ongoing and potential new initiatives with commissioners. This means ensuring Leeway's representation at key meetings. However, there is also the development of informal networks and support of newer projects local authorities may be considering - e.g. pilot projects. The staff are trained to actively promote the core values and mission of the organisation and to ensure that our work and the need for it, is fully understood by everyone in the networks we work with. This is separate from the function of the marketing and sustainability role which focuses on raising awareness of the organisational brand within the local community to generate funds.

Service user involvement - Developing service user involvement is an important strand of our work. Historically service users have always been involved in the development of Leeway's services. We work with service users in a way that enables them to develop and have control of the support we provide. We continue to develop service user forums so that service users can be actively involved in the organisation and influence the way we develop services. This work is reflected in our quality assessment framework for Adult Social Care.

Information on fundraising practices

Leeway employs a fundraising and events officer, for which the Board sets an annual fundraising target to achieve to support the charity's activities. We do not engage with professional fundraisers. We ensure that we follow Charity Commission guidance and that all fundraising is clearly documented and accounted for. No complaints have been received by the charity, or a person acting on its behalf, in relation to fundraising.

Leeway ensures that we do not contact people directly for money or other property, we advertise through our events, social media, and posters that we are collecting and for what purpose and it is up to individuals to decide whether to participate. We also ensure that we comply with GDPR legislation.

Members' liability

The Members of the company guarantee to contribute an amount not exceeding £10 to the assets of the charity in the event of winding up.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the charitable Company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable Company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditors

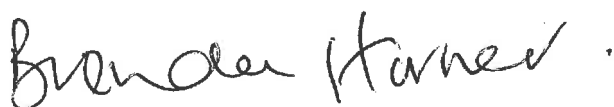
Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- as far as that Trustee is aware, there is no relevant audit information of which the charitable Company's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable Company's auditors are aware of that information.

Auditors

The auditors, MA Partners Audit LLP, have indicated their willingness to continue in office. The designated Trustees will propose a motion reappointing the auditors at a meeting of the Trustees.

Approved by order of the members of the board of Trustees and signed on their behalf by:



Mrs B Horner
Chair

Date: 28/10/25

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES

Opinion

We have audited the financial statements of Leeway Domestic Violence & Abuse Services (the 'charitable company') for the year ended 31 March 2025 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

Other information

The other information comprises the information included in the Annual report other than the financial statements and our Auditors' report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable Company or to cease operations, or have no realistic alternative but to do so.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

Auditors' responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The objectives of our audit in respect of fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses to those assessed risks; and to respond appropriately to instances of fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both management and those charged with governance of the charitable Company.

Our approach was as follows:

- We obtained an understanding of the legal and regulatory requirements applicable to the charitable Company and considered that the most significant are the Companies Act 2006, the Charities Act 2011, the Charity SORP, and UK financial reporting standards as issued by the Financial Reporting Council.
- We obtained an understanding of how the charitable Company complies with these requirements by discussions with management and those charged with governance.
- We assessed the risk of material misstatement of the financial statements, including the risk of material misstatement due to fraud and how it might occur, by holding discussions with management and those charged with governance.
- We inquired of management and those charged with governance as to any known instances of non-compliance or suspected non-compliance with laws and regulations.

Based on this understanding, we designed specific appropriate audit procedures to identify instances of noncompliance with laws and regulations. This included making enquiries of management and those charged with governance and obtaining additional corroborative evidence as required.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Use of our report

This report is made solely to the charitable Company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable Company's Trustees those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable Company's and its Trustees, as a body, for our audit work, for this report, or for the opinions we have formed.

MA Partners Audit LLP

MA Partners Audit LLP
Statutory Auditor
7 The Close
Norwich
Norfolk
NR1 4DJ

Date: 12 November 2025

MA Partners Audit LLP are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2025**

	Note	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income from:					
Donations and legacies	3	221,557	-	221,557	53,678
Charitable activities	4	271,156	3,944,034	4,215,190	3,780,923
Other trading activities	5	30,890	-	30,890	8,326
Investments	6	8,172	-	8,172	9,883
Total income		531,775	3,944,034	4,475,809	3,852,810
Expenditure on:					
Raising funds	7	21,629	-	21,629	8,520
Charitable activities		914,311	3,540,951	4,455,262	3,971,484
Total expenditure		935,940	3,540,951	4,476,891	3,980,004
Net (expenditure)/income		(404,165)	403,083	(1,082)	(127,194)
Transfers between funds	16	427,357	(427,357)	-	-
Net movement in funds		23,192	(24,274)	(1,082)	(127,194)
Reconciliation of funds:					
Total funds brought forward		502,495	334,313	836,808	964,002
Net movement in funds		23,192	(24,274)	(1,082)	(127,194)
Total funds carried forward		525,687	310,039	835,726	836,808

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 19 to 39 form part of these financial statements.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)
REGISTERED NUMBER: 03208084

BALANCE SHEET
AS AT 31 MARCH 2025

	Note	2025 £	2024 £
Fixed assets			
Tangible assets	12	79,920	87,082
Investments	13	472	472
		80,392	87,554
Current assets			
Debtors	14	520,312	512,107
Cash at bank and in hand		912,438	936,996
		1,432,750	1,449,103
Current liabilities			
Creditors: amounts falling due within one year	15	(677,416)	(699,849)
Net current assets		755,334	749,254
Total net assets		835,726	836,808
Charity funds			
Restricted funds	16	310,039	334,313
Unrestricted funds	16	525,687	502,495
Total funds		835,726	836,808

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)
REGISTERED NUMBER: 03208084

BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2025

The entity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The Members have not required the entity to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

However, an audit is required in accordance with section 144 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Mrs B Horner
Chair

Date: 28/10/25

The notes on pages 19 to 39 form part of these financial statements.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2025

	Note	2025 £	2024 £
Cash flows from operating activities			
Net cash used in operating activities	19	16,180	160,809
Cash flows from investing activities			
Purchase of tangible fixed assets		(40,738)	(60,641)
Net cash used in investing activities		(40,738)	(60,641)
Change in cash and cash equivalents in the year		(24,558)	100,168
Cash and cash equivalents at the beginning of the year		936,996	836,828
Cash and cash equivalents at the end of the year	20	912,438	936,996

The notes on pages 19 to 39 form part of these financial statements

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

1. General information

Leeway Domestic Violence & Abuse Services ("the charitable Company") is a private company limited by guarantee and incorporated in England and Wales, registration number 03208084.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements are presented in Sterling (£), the charitable Company's functional currency, and have been rounded to the nearest £.

Leeway Domestic Violence & Abuse Services meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The following principal accounting policies have been applied:

2.2 Going concern

The Trustees are confident that the charitable Company can continue its successful track record of securing the funds needed to support its valuable work. This will be achieved by the senior managers and fundraising team applying for grants and donations. The charitable Company's annual budgets and fundraising log demonstrate how the income will be raised to meet all the charitable expenditure and support costs as they fall due. The Trustees therefore consider it appropriate to prepare the financial statements on the going concern basis.

2.3 Income

All income is recognised once the charitable Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the charitable Company has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the charitable Company, can be reliably measured.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on raising funds includes all expenditure incurred by the charitable Company to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charitable Company's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable Company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £100 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Plant and machinery	-	25%
---------------------	---	-----

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the Statement of financial activities.

2.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

2. Accounting policies (continued)

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charitable Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.11 Financial instruments

The charitable Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight-line basis over the lease term.

2.13 Pensions

The charitable Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charitable Company to the fund in respect of the year.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

2. Accounting policies (continued)

2.14 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charitable Company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

3. Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Donations	71,557	-	71,557	53,678
Legacies	150,000	-	150,000	-
Total 2025	221,557	-	221,557	53,678
<i>Total 2024</i>	<i>53,463</i>	<i>215</i>	<i>53,678</i>	

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

4. Income from charitable activities

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Grant income	21,830	3,944,034	3,965,864	3,537,895
Service charges	222,040	-	222,040	217,753
Income from training courses	27,286	-	27,286	25,275
Total 2025	271,156	3,944,034	4,215,190	3,780,923
<i>Total 2024</i>	<i>255,214</i>	<i>3,525,709</i>	<i>3,780,923</i>	

5. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Fundraising	30,890	30,890	8,326
Total 2025	30,890	30,890	8,326
<i>Total 2024</i>	<i>8,326</i>	<i>8,326</i>	

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

6. Investment income

	Unrestricted funds 2025 £	Total funds 2025 £	<i>Total funds 2024 £</i>
Bank interest	8,156	8,156	9,844
Investment income	16	16	39
Total 2025	<u>8,172</u>	<u>8,172</u>	<u>9,883</u>
<i>Total 2024</i>	<u>9,883</u>	<u>9,883</u>	

7. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2025 £	Total funds 2025 £	<i>Total funds 2024 £</i>
Raising funds	21,629	21,629	8,520
Total 2025	<u>21,629</u>	<u>21,629</u>	<u>8,520</u>
<i>Total 2024</i>	<u>8,520</u>	<u>8,520</u>	

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

8. Analysis of expenditure by activities

	Activities undertaken directly 2025 £	Support costs 2025 £	Total funds 2025 £	Total funds 2024 £
Charitable activities	3,494,979	960,283	4,455,262	3,971,484
Total 2025	3,494,979	960,283	4,455,262	3,971,484
<i>Total 2024</i>	<i>3,137,647</i>	<i>833,837</i>	<i>3,971,484</i>	

Analysis of direct costs

	Total funds 2025 £	Total funds 2024 £
Staff costs	2,731,694	2,632,396
Outsourced service provision	389,202	178,123
Miscellaneous expenses	98,775	52,835
Staff training	75,158	92,533
Travel expenses	73,285	65,321
Telephone	61,924	55,929
Light, heat & water	55,276	55,860
Equipment	6,502	3,215
Cleaning	3,163	1,435
Total 2025	3,494,979	3,137,647

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

8. Analysis of expenditure by activities (continued)

Analysis of support costs

	Total funds 2025 £	Total funds 2024 £
Staff costs	518,380	441,814
IT expenses	148,306	134,988
Rent & rates	74,949	64,636
Repairs & renewals	63,308	61,866
Depreciation	45,729	44,254
Legal & professional fees	34,679	16,121
Printing, postage & stationary	23,924	26,481
Governance costs	20,179	17,047
Insurance	19,577	13,511
Miscellaneous expenses	8,932	11,206
Subscriptions	1,580	1,318
Bank charges	459	316
Marketing & advertising	249	279
Travel expenses	32	-
Total 2025	960,283	833,837

9. Auditors' remuneration

	2025 £	2024 £
Fees payable to the charitable Company's auditor for the audit of the charitable Company's annual accounts	9,000	7,800

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

10. Staff costs

	2025 £	2024 £
Wages	2,840,277	2,687,997
Social security costs	243,572	228,723
Pension contributions	166,225	157,490
	<u>3,250,074</u>	<u>3,074,210</u>

During the year a termination payment of £30,000 was made to one employee with an additional £12,693 as payment in lieu of notice.

The average number of persons employed by the charitable Company during the year was as follows:

	2025 No.	2024 No.
Chief Executive	1	1
Care and support	37	32
Community development	60	56
Management and administration	21	23
	<u>119</u>	<u>112</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2025 No.	2024 No.
In the band £80,001 - £90,000	1	-

The total amount of employee benefits (including employer national insurance contributions and employer pension contributions) received by key management personnel for their services to the charitable Company was **£319,407** (2024 - £279,987).

11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2024 - £NIL).

During the year ended 31 March 2025, no Trustee expenses have been incurred (2024 - £NIL).

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

12. Tangible fixed assets

	Plant and machinery £
Cost or valuation	
At 1 April 2024	476,030
Additions	40,738
Disposals	(28,871)
At 31 March 2025	<u>487,897</u>
Depreciation	
At 1 April 2024	388,948
Charge for the year	45,929
On disposals	(26,900)
At 31 March 2025	<u>407,977</u>
Net book value	
At 31 March 2025	<u><u>79,920</u></u>
<i>At 31 March 2024</i>	<u><u>87,082</u></u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

13. Fixed asset investments

	Unlisted investments £
Cost or valuation	
At 1 April 2024	472
At 31 March 2025	472
Net book value	
At 31 March 2025	472
At 31 March 2024	472

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

14. Debtors

	2025 £	2024 £
Due within one year		
Trade debtors	142,980	114,586
Prepayments and accrued income	112,332	132,521
Other debtors	265,000	265,000
	<u>520,312</u>	<u>512,107</u>

15. Creditors: Amounts falling due within one year

	2025 £	2024 £
Trade creditors	59,742	53,526
Accruals and deferred income	101,576	75,074
Other taxation and social security	51,635	54,613
Other creditors	464,463	516,636
	<u>677,416</u>	<u>699,849</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

16. Statement of funds

Statement of funds - current year

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2025 £
Unrestricted funds					
Designated funds					
The Refuge Fund	33,725	-	-	-	33,725
General funds					
General Funds	468,770	531,775	(935,940)	427,357	491,962
Total Unrestricted funds	502,495	531,775	(935,940)	427,357	525,687

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

16. Statement of funds (continued)

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2025 £
Restricted funds					
Masonic Charitable Foundation	2,101	-	(636)	-	1,465
Norfolk County Council - Children's Services	12,022	93,000	(82,088)	(11,568)	11,366
Norfolk County Council - Refuge Provision	146,639	-	(28,906)	-	117,733
Police and Crime Commissioner - Norfolk	-	1,737,704	(1,534,987)	(202,717)	-
Police and Crime Commissioner - Suffolk	-	847,718	(797,820)	(49,898)	-
Supporting People	96,206	1,066,667	(891,717)	(146,043)	125,113
Temporary Safe Accommodation Project	73,496	110,579	(129,252)	(16,629)	38,194
The Rope Trust	624	-	-	-	624
Other restricted funds	3,225	88,366	(75,545)	(502)	15,544
	<u>334,313</u>	<u>3,944,034</u>	<u>(3,540,951)</u>	<u>(427,357)</u>	<u>310,039</u>
Total of funds	<u>836,808</u>	<u>4,475,809</u>	<u>(4,476,891)</u>	<u>-</u>	<u>835,726</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

16. Statement of funds (continued)

Designated funds

The Refuge Fund - this fund has been established by the Trustees to expand refuge service provision in Norfolk.

Restricted funds

TSA - Project funded by Norfolk County Council to provide temporary safe accommodation for people fleeing domestic abuse in Norfolk, where refuge bedspace is not available.

Nationwide grant - this fund was set up to provide capital items for the new West Norfolk Safe House & provide the first year's staffing costs.

Police & Crime Commissioner (Norfolk) - funding was received to provide Norfolk Integrated Domestic Abuse Service (NIDAS) - a countywide partnership delivered by specialist service providers, Leeway is the lead tier 1 partner and Daisy Programme and Safe Partnership tier 2 partners, working together to ensure people assessed to be at high or medium risk of harm from domestic abuse, across the county of Norfolk have access to a full range of help and guidance regardless of where they live. This service is the first system of its kind in the county, offering a fully integrated service with intensive one-to-one support, a multi-agency response and help towards practical solutions available.

Supporting People - this fund was set up to provide support to women and children in our refuges.

Police & Crime Commissioner (Suffolk) - funding was received to provide services for adults at high risk of further harm and homicide across Suffolk.

Norfolk County Council (Project Safety Net +) - working with Norfolk Community Law Service (NCLS) to offer practical and emotional support to adults from migrant communities living with or fleeing domestic abuse, including short term emergency accommodation & immigration options advice.

Other restricted donations - donations for specific purposes.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

16. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2023 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2024 £</i>
Unrestricted funds					
Designated funds					
Building Repair Fund	5,131	-	-	(5,131)	-
The Refuge Fund	33,725	-	-	-	33,725
	<u>38,856</u>	<u>-</u>	<u>-</u>	<u>(5,131)</u>	<u>33,725</u>
General funds					
General Funds	<u>548,911</u>	<u>326,886</u>	<u>(769,361)</u>	<u>362,334</u>	<u>468,770</u>
Total Unrestricted funds	<u>587,767</u>	<u>326,886</u>	<u>(769,361)</u>	<u>357,203</u>	<u>502,495</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

16. Statement of funds (continued)

	<i>Balance at 1 April 2023 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2024 £</i>
Restricted funds					
Masonic Charitable Foundation	37,370	-	(35,269)	-	2,101
Norfolk Consolidated Charities	17,865	-	(17,865)	-	-
Norfolk County Council - Children's Services	12,013	93,500	(85,235)	(8,256)	12,022
Norfolk County Council - Project Safety Net +	16,766	-	-	(16,766)	-
Norfolk County Council - Refuge Provision	152,559	95,497	(75,792)	(25,625)	146,639
Police and Crime Commissioner - Norfolk	38,544	1,460,860	(1,366,518)	(132,886)	-
Police and Crime Commissioner - Suffolk	-	815,554	(733,503)	(82,051)	-
Supporting People	7,423	907,234	(721,357)	(97,094)	96,206
Temporary Safe Accommodation Project	69,139	128,207	(129,325)	5,475	73,496
The Rope Trust	1,689	12,462	(13,527)	-	624
Other restricted funds	22,867	12,610	(32,252)	-	3,225
	<u>376,235</u>	<u>3,525,924</u>	<u>(3,210,643)</u>	<u>(357,203)</u>	<u>334,313</u>
 Total of funds	 <u>964,002</u>	 <u>3,852,810</u>	 <u>(3,980,004)</u>	 <u>-</u>	 <u>836,808</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

17. Summary of funds

Summary of funds - current year

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2025 £
Designated funds	33,725	-	-	-	33,725
General funds	468,770	531,775	(935,940)	427,357	491,962
Restricted funds	334,313	3,944,034	(3,540,951)	(427,357)	310,039
	<u>836,808</u>	<u>4,475,809</u>	<u>(4,476,891)</u>	<u>-</u>	<u>835,726</u>

Summary of funds - prior year

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2024 £
Designated funds	38,856	-	-	(5,131)	33,725
General funds	548,911	326,886	(769,361)	362,334	468,770
Restricted funds	376,235	3,525,924	(3,210,643)	(357,203)	334,313
	<u>964,002</u>	<u>3,852,810</u>	<u>(3,980,004)</u>	<u>-</u>	<u>836,808</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

18. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £
Tangible fixed assets	79,920	-	79,920
Fixed asset investments	472	-	472
Current assets	869,623	563,127	1,432,750
Creditors due within one year	(424,328)	(253,088)	(677,416)
Total	525,687	310,039	835,726

Analysis of net assets between funds - prior year

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	87,082	-	87,082
Fixed asset investments	472	-	472
Current assets	800,830	648,273	1,449,103
Creditors due within one year	(385,889)	(313,960)	(699,849)
Total	502,495	334,313	836,808

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

19. Reconciliation of net movement in funds to net cash flow from operating activities

	2025 £	2024 £
Net expenditure for the year (as per Statement of Financial Activities)	(1,082)	(127,194)
Adjustments for:		
Depreciation charges	45,929	44,254
Loss on the sale of fixed assets	1,971	-
Decrease/(increase) in debtors	(8,205)	13,867
Increase/(decrease) in creditors	(22,433)	229,882
Net cash provided by operating activities	16,180	160,809

20. Analysis of cash and cash equivalents

	2025 £	2024 £
Cash at bank and in hand	912,438	936,996

21. Analysis of changes in net debt

	At 1 April 2024 £	Cash flows £	At 31 March 2025 £
Cash at bank and in hand	936,996	(24,558)	912,438
	936,996	(24,558)	912,438

22. Pension commitments

The charitable Company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable Company in an independently administered fund. The pension cost charge represents contributions payable by the charitable Company to the fund and amounted to **£166,225** (2024 - £157,490). At the reporting date contributions of **£18,941** (2024 - £18,049) were payable to the fund are included in creditors.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

23. Operating lease commitments

At 31 March 2025 the charitable Company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2025	2024
	£	£
Not later than 1 year	10,631	18,279
Later than 1 year and not later than 5 years	6,971	4,190
	17,602	22,469

The following lease payments have been recognised as an expense in the Statement of financial activities:

	2025	2024
	£	£
Operating lease rentals	17,246	23,619

24. Related party transactions

The charitable Company has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the charitable Company at 31 March 2025.

25. Controlling party

The charitable Company is limited by guarantee and does not have share capital. The liability of the Members is limited to contributions of £10 each.

Accounts



LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

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LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITABLE COMPANY, ITS TRUSTEES AND
ADVISERS
FOR THE YEAR ENDED 31 MARCH 2024**

Trustees	Mrs B Horner, Chair Mrs S Gibb, Vice Chair Mrs S Demetriou, Treasurer Mr M J Cotton Mrs A Graves Mrs J C Leggett Ms K Potts Ms A Uppal Ms E Corlett (resigned 29 October 2024)
Company registered number	03208084
Charity registered number	1079214
Registered office	William House (C/O Fosters) 19 Bank Plain Norwich Norfolk NR2 4FS
Bankers	Santander 2nd Floor The Bell Orford Hill Norwich Norfolk NR1 3QB Barclays Bank PLC 5/7 Red Lion Street Norwich Norfolk NR1 3QH

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2024

The Trustees (who are also Directors of the Charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of Leeway Domestic Violence & Abuse Services ("the charitable Company") for the year 1 April 2023 to 31 March 2024. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable Company comply with the current statutory requirements, the requirements of the charitable Company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the charitable Company qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Objectives and activities

a. Policies and objectives

The objective of Leeway Domestic Violence & Abuse Services ("Leeway") is to provide services to adults and children who are subject to domestic abuse. Leeway has established policies covering all specific services and functions provided by the organisation.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Strategies for achieving objectives

To achieve our objectives we aim to:

- Improve the health and wellbeing of adults and children using the service.
- Promote empowerment and self-determination for adults and children using the service.
- Keep the needs of service users central to the service delivery and ensure services evolve to meet changing needs.
- Develop diverse services to meet the needs of diverse communities.
- Provide tailored services that meet the specific needs of children.
- Share best practice and promote effective multi-agency working.
- Educate and raise awareness throughout society that domestic abuse is not acceptable.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Objectives and activities (continued)

c. Activities undertaken to achieve objectives

Leeway carries out these objectives by providing:

- **Domestic Abuse Helpline** - skilled workers who listen to what people have been experiencing, providing advice, support and discussing options. Referrals to Leeway's other services or external agencies can be made, along with 24-hour emergency referrals and admissions.
- **Refuge and safe house accommodation** - secure and friendly, short term, supported accommodation for women and children.
- **Suffolk Independent Domestic Abuse Advocacy (IDVA) Service** - supporting victims of domestic abuse at high risk of repeat victimisation in Suffolk.
- **Norfolk Integrated Domestic Abuse Service (NIDAS)** – a partnership delivered by specialist service providers. Leeway is the lead tier 1 partner with Daisy Programme and Safe Partnership being our tier 2 partners, working together to ensure people assessed to be at high or medium risk of harm from domestic abuse have access to a full range of help and guidance. This service is the first system of its kind in the county, offering a fully integrated service with intensive one-to-one support, a multi-agency response and help towards practical solutions available.
- **Children Services (under 18's)** - a range of services designed to help under 18's come to terms with their experiences and an educational programme to teach young people about how to stay safe and recognise types of behavior that are not acceptable.
- Multi-Agency & Corporate Training around Domestic Abuse.

d. Main activities undertaken to further the charitable Company's purposes for the public benefit

The Trustees of Leeway are confident that the charity exists for the benefit of the public and has a significant impact on its beneficiaries and wider social matters.

Our charitable purpose is to help those affected by domestic violence and the Trustees regularly review the purpose of the charity. As Trustees, we make decisions to ensure our charity provides benefit, manage risks that might result from conducting our purpose and ensure that those who benefit are consistent with our purpose.

We are therefore confident that in setting and reviewing our objectives and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Achievements and performance

a. Key performance indicators

The Statement of Financial Activities for the year ended 31 March 2024 shows an increase in income of £527,572 and an increase in expenditure of £807,153. Deficit reported at the end of March 2024 is £127,194 (2023 - £152,387 surplus).

2023/2024 was a challenging year for Leeway, however we managed to work with our funding commissioners and supporters to increase the level of services we provided, to meet the growing demand caused in part by the cost-of-living crisis.

We expect the coming year to be equally as challenging however with increased focus on our fundraising activities and the support of our partners and stakeholders, we are confident that we can continue to expand our services in Norfolk and Suffolk to help those most in need.

b. Review of activities

Leeway worked hard over the last 12 months to manage the financial uncertainty created by the cost-of-living crisis. The organisation's key aim of minimising any loss of front-line staff and maintaining service provision has been achieved. We have started to re-establish our fundraising income events that help support our vital services.

Being one of East Anglia's leading providers of domestic abuse services Leeway has been continuously expanding over the last few years. We were successful in tendering for the Norfolk Integrated Domestic Abuse Service (NIDAS), in partnership with the Daisy Programme and Safe Partnership, this service is for medium and high-risk victims of domestic abuse, this year we expanded NIDAS even further by introducing 2 new hospital IDVA's based in Norfolk and Norwich and Queen Elizabeth Hospitals, a specialist substance misuse IDVA and child and adolescent to parental abuse IDVA's.

We were successful in the re-tendering of our Refuges in Norwich and Great Yarmouth, as well as the re-tendering of our Suffolk IDVA service and Norfolk children and young people's service and secured funding to staff our safehouses in Norwich, North Norfolk and West Norfolk, through Norfolk County Council.

Leeway has successfully maintained our Leading Lights, National Women's Aid and Investors in People accreditations. This year we were shortlisted in the top 10 for Employer of the Year Accredited in The Investors in People Awards 2023.

c. Factors relevant to achieve objectives

Leeway is aware of the following factors which may affect the way it operates. These factors are outside of the organisation's control:

- National and Global economic stability.
- Government issues and austerity.
- Changes to the law, e.g. bringing new regulations.
- Grant Policies.
- Natural disasters.
- Epidemics and pandemics.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Achievements and performance (continued)

Factors, which can be controlled by the organisation:

- Efficient, economical and best value management of resources.
- Providing a comfortable working environment and practicing best management techniques to ensure high morale and motivation for all employees.
- Employees acting in the best interests of Leeway and Leeway's customers, exercising appropriate skills and duty of care.
- Appropriate and professional communications with funders, other agencies, and suppliers of Leeway.
- Representation and enhancement of Leeway's values outside of the organisation.

d. Fundraising activities and income generation

Leeway's total donations, fundraising and trust fund income amounted to £53,678, (2023 - £71,155) This comprised general donations, income from virtual fundraising events, crowdfunding, trust fund letters and corporate sponsorship.

The senior management team were extremely successful in obtaining £5,803,988 of new and continuation service contracts to meet the growing demand for services, in addition to last year's £3,720,252. These were for multiple-year contracts, with £2,718,672 directly relating to 2023/24 income.

Other services for which income was raised include domestic abuse training sessions.

Leeway do not engage with professional fundraisers, communicate via direct mail campaigns or cold calling, and abide by the Fundraising Code of Conduct.

Leeway has not had any complaints about its fundraising activities.

e. Investment policy and performance

Leeway does not currently invest funds. Excess working capital is placed in fixed term deposit accounts to ensure the maximum benefit is derived.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

During these uncertain times with Covid-19 lingering and the subsequent cost-of-living crisis, we have ensured that we continue to provide the much-needed services for people living with domestic abuse. We have adapted our services to offer virtual support where possible, worked with funding commissioners to ensure that any gaps in service are covered and secured continuation funding for services that were due to end.

b. Reserves policy

Leeway has been able to continue its policy of maintaining funds at a level that equates to at least three months' expenditure. This provides sufficient funds to cover direct expenditure. Leeway's current free reserves are £381,688 (2023 - £478,216).

c. Principal risks and uncertainties

Leeway's fundraising strategy and plans are regularly reviewed and updated. Such reviews ensure that we fully diversify funding to mitigate the risk of over dependence on one source of income. Leeway has met its income generation targets for 2023/24 of £40,000.

d. Financial risk management objectives and policies

Leeway has a robust risk management policy, procedure and register that is updated regularly to identify any potential areas of financial risk and ensure that appropriate systems are in place to mitigate them.

e. Principal funding

Over the years, Leeway has built up a broad income stream drawing from many areas of funding to spread risk and to avoid excessive dependency on any single source of finance.

In 2023/24 the main sources of funding were:

- £3,537,895 from grant income
- £217,753 from service charges
- £53,678 from donations and fundraising
- £25,275 from social enterprise training
- £9,883 from interest received

In 2023/2024 Leeway has received funds from charitable trusts and foundations, including Moncrieff Foundation, and is very grateful for their support.

We are grateful for financial support provided to us by various organisations and individuals, including being selected as charity of the year for New Look Clothing, and Virgin Wines, this support helped Leeway enhance existing services and contribute towards new initiatives.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

A proportion of donations are received as gifts in kind: the food and goods such as toys are subsequently distributed to Leeway's service users. Leeway is grateful for the public support in the form of donations received during the year.

f. Information on fundraising practices

Leeway employs a fundraising and events officer, for which the Management Committee set an annual fundraising target to achieve to support the charity's activities. We do not engage with professional fundraisers. We ensure that we follow Charity Commission guidance and that all fundraising is clearly documented and accounted for. No complaints have been received by the charity, or a person acting on its behalf, in relation to fundraising.

Leeway ensures that we do not contact people directly for money or other property, we advertise through our events, social media, and posters that we are collecting and for what purpose and it is up to individuals to decide whether or not to participate. We also ensure that we comply with GDPR legislation.

Structure, governance and management

a. Constitution

Leeway Domestic Violence & Abuse Services is registered as a charitable Company limited by guarantee and was set up by a Memorandum of Association dated 24 May 1996.

The guarantees of Members are limited to a contribution of no more than £10 each, in the event of the company being wound up. As at 31 March 2024 there were 9 Members.

b. Methods of appointment or election of Trustees

The management of the charitable Company is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum of Association.

c. Organisational structure and decision-making policies

A Management Committee consisting of the Trustees and senior members of staff meets on a regular basis to oversee the management of the organisation.

d. Policies adopted for the induction and training of Trustees

All new Trustees are enrolled on a formal induction programme and are presented with a Trustee's manual. The charitable Company is limited by guarantee and the governing documents are the Memorandum and Articles of Association.

e. Related party relationships

All related party relationships are disclosed and documented at every Management Committee meeting.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Structure, governance and management (continued)

f. Financial risk management

The Trustees have assessed the major risks to which the charitable Company is exposed, in particular those related to the operations and finances of the charitable Company and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

The Trustees have a duty to identify and review the risks to which the charitable Company is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Management Committee has conducted their own review of the major risks to which the charitable Company is exposed, and systems have been established to mitigate those risks.

g. Trustees' indemnities

Leeway has Trustee indemnity insurance with PiB Insurance Brokers providing cover up to £3m.

h. Principal activities

Leeway's principal activities are to provide temporary accommodation and other services to adults and children who are subject to Domestic Violence and Abuse.

- Improving the health and wellbeing of adults and children using the service.
- Promoting empowerment and self-determination for adults, children and young people using the service.
- Keeping the needs of service users central to service delivery and ensuring services evolve to meet changing needs.
- Developing diverse services to meet the needs of diverse communities.
- Providing tailored services that meet the specific needs of children and young people.
- Sharing best practice and to promote effective multi-agency working.
- Educating and raising awareness throughout society that domestic abuse is not acceptable.

Plans for future periods

Leeway is a well-positioned voluntary organisation. The current business plan addresses many of the challenges facing Leeway in the future. There is likely to be increased use of commissioning as a way of delivering services in the future, however we expect increased competition for funds. Some of Leeway's contracts are coming to an end, and as yet, we are not sure what format any re-tenders will take. Therefore, Leeway needs to be able to respond quickly to new initiatives and keep ahead of national issues affecting local priorities. There are key issues Leeway needs to focus on to maximise the strengths and opportunities and to address the challenges of the weaknesses and threats. Leeway will continue to expand its trading activities to maximise income and increase awareness of domestic violence and abuse and promote Leeway's services.

Geographical coverage - Different local authorities have different approaches to commissioning and to delivery of services. At this stage it seems sensible to concentrate mainly on expanding and sustaining Norfolk services as a priority and building on our Suffolk services when funding opportunities become available. Growth across the two counties will enable Leeway to deliver the required domestic violence/abuse services for service users and to allow the organisation to build greater capacity. This will allow Leeway to share central costs across more services, thus making Leeway a more cost-effective service provider and able to compete by offering value for money services in a very competitive environment. However, a realistic approach to providing pilot and short-term projects needs to be recognised across the organisation and that, as a voluntary/third sector organisation, some services may not continue once the funding ends. Our specialist domestic abuse training can be delivered both locally and nationally our plans are to expand and develop this service in the future.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Plans for future periods (continued)

Government Agenda - Work with the impact of Local Government changes and locality commissioning changes i.e.: -

- Making links with County Council directors, portfolio holders and GPs.
- Working with local authorities to meet domestic violence targets.
- Campaigning on Welfare reforms and issues that may have an impact upon the organisation or Leeway service users etc.

Promotion & marketing of the organisation - Engaging the management team with the support of coordinators to promote the organisation with commissioners. Given our extensive experience in both commissioning and providing services, it is important that Leeway is fully engaged with ongoing and potential new initiatives with external commissioners. Some of this means ensuring Leeway's representation at key meetings. However, there is also the development of informal networks and support of newer projects local authorities may be considering - e.g. pilot projects. The staff are trained, both at induction and internally by line managers, to actively promote the core values and mission of the organisation and to ensure the organisation is positively promoted whilst networking. This strategy is separate from the function of the marketing and sustainability role which predominantly focuses on raising awareness of the organisational brand within the local community to generate funds.

Service user involvement - Developing service user involvement in a more strategic way. Historically service users have always been involved in the development of Leeway's services; a staff survey carried out internally some time ago showed that over 55% of staff are survivors of domestic or sexual violence and some were ex-service users and had contact with Leeway at some point. We work with service users in a way that enables them to develop and have control of their own support package. However, we are developing this on a more strategic level where we evidence service user involvement and actively develop service user forums in order to enable service users to actively participate in the organisation. This will help ensure we continue to meet our quality assessment framework for Adult Social Care.

Members' liability

The Members of the charitable Company guarantee to contribute an amount not exceeding £10 to the assets of the charitable Company in the event of winding up.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the charitable Company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable Company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable Company's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable Company's auditors are aware of that information.

Auditors

The auditors, MA Partners Audit LLP, have indicated their willingness to continue in office. The designated Trustees will propose a motion reappointing the auditors at a meeting of the Trustees.

Approved by order of the members of the board of Trustees and signed on their behalf by:



Mrs B Horner
Chair

Date: 19 December 2024

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES

Opinion

We have audited the financial statements of Leeway Domestic Violence & Abuse Services (the 'charitable company') for the year ended 31 March 2024 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

Other information

The other information comprises the information included in the Annual report other than the financial statements and our Auditors' report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable Company or to cease operations, or have no realistic alternative but to do so.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

Auditors' responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

The objectives of our audit in respect of fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses to those assessed risks; and to respond appropriately to instances of fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both management and those charged with governance of the charitable Company.

Our approach was as follows:

- We obtained an understanding of the legal and regulatory requirements applicable to the charitable Company and considered that the most significant are the Companies Act 2006, the Charities Act 2011, the Charity SORP, and UK financial reporting standards as issued by the Financial Reporting Council.
- We obtained an understanding of how the charitable Company complies with these requirements by discussions with management and those charged with governance.
- We assessed the risk of material misstatement of the financial statements, including the risk of material misstatement due to fraud and how it might occur, by holding discussions with management and those charged with governance.
- We inquired of management and those charged with governance as to any known instances of non-compliance or suspected non-compliance with laws and regulations.

Based on this understanding, we designed specific appropriate audit procedures to identify instances of non-compliance with laws and regulations. This included making enquiries of management and those charged with governance and obtaining additional corroborative evidence as required.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Use of our report

This report is made solely to the charitable Company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable Company's Trustees those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable Company's and its Trustees, as a body, for our audit work, for this report, or for the opinions we have formed.



MA Partners Audit LLP

Statutory Auditor
7 The Close
Norwich
Norfolk
NR1 4DJ

19 December 2024

MA Partners Audit LLP are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2024**

	Note	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income from:					
Donations and legacies	3	53,463	215	53,678	71,155
Charitable activities	4	255,214	3,525,709	3,780,923	3,220,900
Other trading activities	5	8,326	-	8,326	31,534
Investments	6	9,883	-	9,883	1,649
Total income		326,886	3,525,924	3,852,810	3,325,238
Expenditure on:					
Raising funds	7	8,520	-	8,520	2,174
Charitable activities	8	760,841	3,210,643	3,971,484	3,170,677
Total expenditure		769,361	3,210,643	3,980,004	3,172,851
Net (expenditure)/income		(442,475)	315,281	(127,194)	152,387
Transfers between funds	16	357,203	(357,203)	-	-
Net movement in funds		(85,272)	(41,922)	(127,194)	152,387
Reconciliation of funds:					
Total funds brought forward		587,767	376,235	964,002	811,615
Net movement in funds		(85,272)	(41,922)	(127,194)	152,387
Total funds carried forward		502,495	334,313	836,808	964,002

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 19 to 39 form part of these financial statements.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)
REGISTERED NUMBER: 03208084

BALANCE SHEET
AS AT 31 MARCH 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	12	87,082	70,695
Investments	13	472	472
		<u>87,554</u>	<u>71,167</u>
Current assets			
Debtors	14	512,107	525,974
Cash at bank and in hand		936,996	836,828
		<u>1,449,103</u>	<u>1,362,802</u>
Creditors: amounts falling due within one year	15	(699,849)	(469,967)
Net current assets		<u>749,254</u>	<u>892,835</u>
Total net assets		<u><u>836,808</u></u>	<u><u>964,002</u></u>
Charity funds			
Restricted funds	16	334,313	376,235
Unrestricted funds	16	502,495	587,767
Total funds		<u><u>836,808</u></u>	<u><u>964,002</u></u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)
REGISTERED NUMBER: 03208084

BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2024

The entity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the entity to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

However, an audit is required in accordance with section 144 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Mrs B Horner
Chair

Date: 19 December 2024

The notes on pages 19 to 39 form part of these financial statements.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2024

	Note	2024 £	2023 £
Cash flows from operating activities			
Net cash used in operating activities	19	160,809	<i>181,077</i>
Cash flows from investing activities			
Purchase of tangible fixed assets	12	(60,641)	<i>(34,247)</i>
Proceeds from sale of investments	13	-	68
Net cash used in investing activities		(60,641)	(34,179)
Change in cash and cash equivalents in the year		100,168	146,898
Cash and cash equivalents at the beginning of the year		836,828	689,930
Cash and cash equivalents at the end of the year	20	936,996	836,828

The notes on pages 19 to 39 form part of these financial statements

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

1. General information

Leeway Domestic Violence & Abuse Services ("the charitable Company") is a private company limited by guarantee and incorporated in England and Wales, registration number 03208084.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements are presented in Sterling (£), the charitable Company's functional currency, and have been rounded to the nearest £.

Leeway Domestic Violence & Abuse Services meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The following principal accounting policies have been applied:

2.2 Going concern

The Trustees are confident that the charitable Company can continue its successful track record of securing the funds needed to support its valuable work. This will be achieved by the senior managers and fundraising team applying for grants and donations. The charitable Company's annual budgets and fundraising log demonstrate how the income will be raised to meet all the charitable expenditure and support costs as they fall due. The Trustees therefore consider it appropriate to prepare the financial statements on the going concern basis.

2.3 Income

All income is recognised once the charitable Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on raising funds includes all expenditure incurred by the charitable Company to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charitable Company's objectives, as well as any associated support costs.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

2. Accounting policies (continued)

2.4 Expenditure (continued)

All expenditure is inclusive of irrecoverable VAT.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable Company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £100 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Plant and machinery	-	25%
---------------------	---	-----

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the Statement of financial activities.

2.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

2. Accounting policies (continued)

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charitable Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.11 Financial instruments

The charitable Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight-line basis over the lease term.

2.13 Pensions

The charitable Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charitable Company to the fund in respect of the year.

2.14 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charitable Company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

3. Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Donations	53,463	215	53,678
	<u>53,463</u>	<u>215</u>	<u>53,678</u>
	<i>Unrestricted funds 2023 £</i>	<i>Restricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Donations	59,567	11,588	71,155
	<u>59,567</u>	<u>11,588</u>	<u>71,155</u>

4. Income from charitable activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Grant income	12,186	3,525,709	3,537,895
Service charges	217,753	-	217,753
Income from training courses	25,275	-	25,275
	<u>255,214</u>	<u>3,525,709</u>	<u>3,780,923</u>
	<i>Unrestricted funds 2023 £</i>	<i>Restricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Grant income	-	2,980,601	2,980,601
Service charges	222,489	-	222,489
Income from training courses	17,810	-	17,810
	<u>240,299</u>	<u>2,980,601</u>	<u>3,220,900</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

5. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2024 £	Total funds 2024 £
Fundraising	8,326	8,326

	<i>Unrestricted funds 2023 £</i>	<i>Restricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Fundraising	6,122	25,412	31,534

6. Investment income

	Unrestricted funds 2024 £	Total funds 2024 £
Bank interest	9,844	9,844
Investment income	39	39
	9,883	9,883

	<i>Unrestricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Bank interest	1,580	1,580
Investment income	69	69
	1,649	1,649

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

7. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2024 £	Total funds 2024 £
Raising funds	8,520	8,520

	<i>Unrestricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Raising funds	2,174	2,174

8. Analysis of expenditure by activities

	Activities undertaken directly 2024 £	Support costs 2024 £	Total funds 2024 £
Charitable activities	3,137,647	833,837	3,971,484

	<i>Activities undertaken directly 2023 £</i>	<i>Support costs 2023 £</i>	<i>Total funds 2023 £</i>
Charitable activities	2,443,993	726,684	3,170,677

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

8. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Total funds 2024 £	<i>Total funds 2023 £</i>
Staff costs	2,632,396	2,075,102
Outsourced service provision	178,123	68,594
Staff training	92,533	49,724
Travel expenses	65,321	48,114
Telephone	55,929	57,402
Light, heat & water	55,860	65,516
Miscellaneous expenses	52,835	75,413
Equipment	3,215	489
Cleaning	1,435	1,989
Bad debt	-	1,650
	3,137,647	2,443,993

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

8. Analysis of expenditure by activities (continued)

Analysis of support costs

	Total funds 2024 £	<i>Total funds 2023 £</i>
Staff costs	441,814	384,171
IT expenses	134,988	101,435
Rent & rates	64,636	66,064
Repairs & renewals	61,866	42,178
Depreciation	44,254	47,191
Printing, postage & stationary	26,481	39,338
Governance costs	17,047	7,680
Legal & professional fees	16,121	29,506
Insurance	13,511	7,998
Miscellaneous expenses	11,206	-
Subscriptions	1,318	166
Bank charges	316	675
Marketing & advertising	279	282
	833,837	726,684

9. Auditors' remuneration

	2024 £	<i>2023 £</i>
Fees payable to the charitable Company's auditor for the audit of the charitable Company's annual accounts	7,800	7,680

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

10. Staff costs

	2024	2023
	£	£
Wages	2,687,997	2,150,224
Social security costs	228,723	185,234
Pension contributions	157,490	123,815
	3,074,210	2,459,273

The average number of persons employed by the charitable Company during the year was as follows:

	2024	2023
	No.	No.
Chief Executive	1	1
Care and support	32	22
Community development	56	52
Management and administration	23	22
	112	97

No employee received remuneration amounting to more than £60,000 in either year.

The total amount of employee benefits (including employer national insurance contributions and employer pension contributions) received by key management personnel for their services to the charitable Company was **£279,987** (2023 - £267,999).

11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2023 - £NIL).

During the year ended 31 March 2024, no Trustee expenses have been incurred (2023 - £NIL).

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

12. Tangible fixed assets

	Plant and machinery £
Cost or valuation	
At 1 April 2023	415,679
Additions	60,641
Disposals	(290)
At 31 March 2024	<u>476,030</u>
Depreciation	
At 1 April 2023	344,984
Charge for the year	44,254
On disposals	(290)
At 31 March 2024	<u>388,948</u>
Net book value	
At 31 March 2024	<u><u>87,082</u></u>
<i>At 31 March 2023</i>	<u><u>70,695</u></u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

13. Fixed asset investments

	Unlisted investments £
Cost or valuation	
At 1 April 2023	472
At 31 March 2024	472
Net book value	
At 31 March 2024	472
At 31 March 2023	472

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

14. Debtors

	2024	2023
	£	£
Due within one year		
Trade debtors	114,586	216,881
Prepayments and accrued income	132,521	94,093
Other debtors	265,000	215,000
	<u>512,107</u>	<u>525,974</u>

15. Creditors: Amounts falling due within one year

	2024	2023
	£	£
Trade creditors	53,526	35,264
Accruals and deferred income	75,074	7,680
Other taxation and social security	54,613	-
Other creditors	516,636	427,023
	<u>699,849</u>	<u>469,967</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

16. Statement of funds

Statement of funds - current year

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2024 £
Unrestricted funds					
Designated funds					
Building Repair Fund	5,131	-	-	(5,131)	-
The Refuge Fund	33,725	-	-	-	33,725
	<u>38,856</u>	<u>-</u>	<u>-</u>	<u>(5,131)</u>	<u>33,725</u>
General funds					
General Funds	548,911	326,886	(769,361)	362,334	468,770
	<u>548,911</u>	<u>326,886</u>	<u>(769,361)</u>	<u>362,334</u>	<u>468,770</u>
Total Unrestricted funds	<u>587,767</u>	<u>326,886</u>	<u>(769,361)</u>	<u>357,203</u>	<u>502,495</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

16. Statement of funds (continued)

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2024 £
Restricted funds					
Masonic Charitable Foundation	37,370	-	(35,269)	-	2,101
Norfolk Consolidated Charities	17,865	-	(17,865)	-	-
Norfolk County Council - Children's Services	12,013	93,500	(85,235)	(8,256)	12,022
Norfolk County Council - Project Safety Net +	16,766	-	-	(16,766)	-
Norfolk County Council - Refuge Provision	152,559	95,497	(75,792)	(25,625)	146,639
Police and Crime Commissioner - Norfolk	38,544	1,460,860	(1,366,518)	(132,886)	-
Police and Crime Commissioner - Suffolk	-	815,554	(733,503)	(82,051)	-
Supporting People	7,423	907,234	(721,357)	(97,094)	96,206
Temporary Safe Accommodation Project	69,139	128,207	(129,325)	5,475	73,496
The Rope Trust	1,689	12,462	(13,527)	-	624
Other restricted funds	22,867	12,610	(32,252)	-	3,225
	376,235	3,525,924	(3,210,643)	(357,203)	334,313
Total of funds	964,002	3,852,810	(3,980,004)	-	836,808

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

16. Statement of funds (continued)

Designated funds

The Refuge Fund - this fund has been established by the Trustees to expand refuge service provision in Norfolk.

Restricted funds

Masonic Charitable Foundation – this fund is to provide a Positive Behaviour Support Worker.

Norfolk County Council - Children's Services - these funds are to finance group activities with other voluntary agencies for children experiencing domestic violence.

Norfolk County Council - Project Safety Net + - working with Norfolk Community Law Service (NCLS) to offer practical and emotional support to adults from migrant communities living with or fleeing domestic abuse, including short term emergency accommodation & immigration options advice.

Norfolk County Council - Refuge Provision - this grant was awarded to Leeway for provision of equipment, furniture, security systems and other items of a capital nature necessary for setting up the new refuges in West Norfolk.

Police and Crime Commissioner - Norfolk - funding was received to provide Norfolk Integrated Domestic Abuse Service (NIDAS) - a countywide partnership delivered by specialist service providers, Leeway is the lead tier 1 partner and Daisy Programme and Safe Partnership tier 2 partners, working together to ensure people assessed to be at high or medium risk of harm from domestic abuse, across the county of Norfolk have access to a full range of help and guidance regardless of where they live. This service is the first system of its kind in the county, offering a fully integrated service with intensive one-to-one support, a multi-agency response and help towards practical solutions available.

Police and Crime Commissioner - Suffolk - funding was received to provide services for adults at high risk of further harm and homicide across Suffolk.

Supporting People - this fund was set up to provide support to women and children in our refuges.

Temporary Safe Accommodation Project - Project funded by Norfolk County Council to provide temporary safe accommodation for people fleeing domestic abuse in Norfolk, where refuge bedspace is not available.

The Ropes Trust - is a grant kindly provided by The Mrs L D Rope Third Charitable Settlement, in order for Leeway to help victims of domestic abuse in Suffolk purchase emergency items that cannot be funded elsewhere.

Other restricted funds & donations – funds and donations to be used for specific purposes.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

16. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2022 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2023 £</i>
Unrestricted funds					
Designated funds					
Building Repair Fund	5,131	-	-	-	5,131
The Refuge Fund	33,725	-	-	-	33,725
	<u>38,856</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>38,856</u>
General funds					
General Funds	652,805	307,637	(783,512)	371,981	548,911
Total Unrestricted funds	<u>691,661</u>	<u>307,637</u>	<u>(783,512)</u>	<u>371,981</u>	<u>587,767</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

16. Statement of funds (continued)

	<i>Balance at 1 April 2022 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2023 £</i>
Restricted funds					
Masonic Charitable Foundation	-	37,370	-	-	37,370
Nationwide Foundation	12,842	-	-	(12,842)	-
Norfolk Consolidated Charities	-	17,865	-	-	17,865
Norfolk County Council - Children's Services	-	93,500	(71,546)	(9,941)	12,013
Norfolk County Council - Project Safety Net +	16,766	-	-	-	16,766
Norfolk County Council - Refuge Provision	-	307,608	(143,120)	(11,929)	152,559
Norwich City Council	-	30,344	(19,875)	(10,469)	-
Police and Crime Commissioner - Norfolk	22,385	1,095,635	(932,053)	(147,423)	38,544
Police and Crime Commissioner - Suffolk	-	703,519	(618,274)	(85,245)	-
Supporting People	-	526,440	(438,008)	(81,009)	7,423
Temporary Safe Accommodation Project	64,236	128,207	(110,681)	(12,623)	69,139
The Rope Trust	-	17,413	(15,724)	-	1,689
Other restricted funds	3,725	59,700	(40,058)	(500)	22,867
	<u>119,954</u>	<u>3,017,601</u>	<u>(2,389,339)</u>	<u>(371,981)</u>	<u>376,235</u>
Total of funds	<u>811,615</u>	<u>3,325,238</u>	<u>(3,172,851)</u>	<u>-</u>	<u>964,002</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

17. Summary of funds

Summary of funds - current year

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2024 £
Designated funds	38,856	-	-	(5,131)	33,725
General funds	548,911	326,886	(769,361)	362,334	468,770
Restricted funds	376,235	3,525,924	(3,210,643)	(357,203)	334,313
	<u>964,002</u>	<u>3,852,810</u>	<u>(3,980,004)</u>	<u>-</u>	<u>836,808</u>

Summary of funds - prior year

	<i>Balance at 1 April 2022 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2023 £</i>
Designated funds	38,856	-	-	-	38,856
General funds	652,805	307,637	(783,512)	371,981	548,911
Restricted funds	119,954	3,017,601	(2,389,339)	(371,981)	376,235
	<u>811,615</u>	<u>3,325,238</u>	<u>(3,172,851)</u>	<u>-</u>	<u>964,002</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

18. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	87,082	-	87,082
Fixed asset investments	472	-	472
Current assets	800,830	648,273	1,449,103
Creditors due within one year	(385,889)	(313,960)	(699,849)
Total	502,495	334,313	836,808

Analysis of net assets between funds - prior period

	<i>Unrestricted funds 2023 £</i>	<i>Restricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Tangible fixed assets	70,695	-	70,695
Fixed asset investments	472	-	472
Current assets	575,417	787,385	1,362,802
Creditors due within one year	(58,817)	(411,150)	(469,967)
Total	587,767	376,235	964,002

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

19. Reconciliation of net movement in funds to net cash flow from operating activities

	2024 £	2023 £
Net income/expenditure for the period (as per Statement of Financial Activities)	(127,194)	152,387
Adjustments for:		
Depreciation charges	44,254	47,191
Decrease/(increase) in debtors	13,867	(90,017)
Increase in creditors	229,882	71,516
Net cash provided by operating activities	160,809	181,077

20. Analysis of cash and cash equivalents

	2024 £	2023 £
Cash at bank and in hand	936,996	836,828

21. Analysis of changes in net debt

	At 1 April 2023 £	Cash flows £	At 31 March 2024 £
Cash at bank and in hand	836,828	100,168	936,996
	836,828	100,168	936,996

22. Pension commitments

The charitable Company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable Company in an independently administered fund. The pension cost charge represents contributions payable by the charitable Company to the fund and amounted to **£157,490** (2023 - £123,815). At the reporting date contributions of **£18,049** (2023 - £15,873) were payable to the fund and are included in creditors.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

23. Operating lease commitments

At 31 March 2024 the charitable Company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2024 £	2023 £
Not later than 1 year	18,279	20,730
Later than 1 year and not later than 5 years	4,190	6,402
	<u>22,469</u>	<u>27,132</u>

The following lease payments have been recognised as an expense in the Statement of financial activities:

	2024 £	2023 £
Operating lease rentals	<u>23,619</u>	<u>47,238</u>

24. Related party transactions

The charitable Company has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the charitable Company at 31 March 2024.

25. Controlling party

The charitable Company is limited by guarantee and does not have share capital. The liability of the Members is limited to contributions of £10 each.

Accounts



LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES

(A company limited by guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

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LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITABLE COMPANY, ITS TRUSTEES AND
ADVISERS
FOR THE YEAR ENDED 31 MARCH 2023**

Trustees	Ms E Corlett, Chair Mrs S Gibb, Vice Chair Mr M J Cotton Mrs S Demetriou Mrs A Graves Mrs B Horner Mrs J C Leggett Ms K Potts Ms A Uppal Ms F R Ainsworth (resigned 29 March 2023) Ms L Dade (resigned 19 February 2023)
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Company registered number	03208084
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Charity registered number	1079214
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Registered office	William House (C/O Fosters) 19 Bank Plain Norwich Norfolk NR2 4FS
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Bankers	Santander 2nd Floor The Bell Orford Hill Norwich Norfolk NR1 3QB Barclays Bank PLC 5/7 Red Lion Street Norwich Norfolk NR1 3QH
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LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2023

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of Leeway Domestic Violence & Abuse Services (the charitable Company) for the year 1 April 2022 to 31 March 2023. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable Company comply with the current statutory requirements, the requirements of the charitable Company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the charitable Company qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Objectives and activities

a. Policies and objectives

The objective of Leeway Domestic Violence & Abuse Services ("Leeway") is to provide temporary accommodation and other services to adults and children who are subject to domestic abuse. Leeway has established policies covering all specific services and functions provided by the organisation.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Strategies for achieving objectives

To achieve our objectives we aim to:

- Improve the health and wellbeing of adults and children using the service;
- Promote empowerment and self determination for adults and children using the service;
- Keep the needs of service users central to the service delivery and ensure services evolve to meet changing needs;
- Develop diverse services to meet the needs of diverse communities;
- Provide tailored services that meet the specific needs of children;
- Share best practice and promote effective multi agency working;
- Educate and raise awareness throughout society that domestic abuse is not acceptable.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

Objectives and activities (continued)

c. Activities undertaken to achieve objectives

Leeway carries out these objectives by providing:

- **Domestic Abuse Helpline** – skilled workers who listen to what people have been experiencing, providing advice, support and discussing options. Referrals to Leeway's other services or external agencies can be made, along with 24 hour emergency referrals and admissions.
- **Refuge and safe house accommodation** – secure and friendly, short term, supported accommodation for women and children.
- **Safe Accommodation Project** – safe temporary supported accommodation until Refuge or safe house accommodation is available.
- **Suffolk Independent Domestic Abuse Advocacy (IDVA) Service** – supporting victims of domestic abuse at high risk of repeat victimisation.
- **Norfolk Integrated Domestic Abuse Service (NIDAS)** - a range of one-to-one and group work to support those assessed at high or medium risk of serious harm, in Norfolk, working in partnership with Daisy Programme and Safe Partnership.
- **Children Services (under 18's)** – a range of services designed to help under 18's come to terms with their experiences and an educational programme to teach young people about how to stay safe and recognise types of behaviour that are not acceptable.
- **Multi Agency & Corporate Training around Domestic Abuse.**

d. Main activities undertaken to further the charitable Company's purposes for the public benefit

The Trustees confirm that, in exercising their powers and duties, they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission.

Leeway's charitable purposes satisfy both public and benefit aspects. All the above activities were identified to be beneficial for the public over 49 years of service.

Domestic abuse has become an extensive problem of our society and it cannot be specified by type or agenda. Leeway had been giving support to women and children for many years, when the need for male services became apparent. As from 2010 Leeway broadened its objectives to become more versatile and we are proud to exercise our expertise in a variety of cases involving male and female victims as well as providing education programmes to children and young people.

Domestic Abuse Awareness and Practical Application to DASH training became an integral part in educating professionals working with the public.

Leeway keeps evidence of public benefit in the form of documented cases and statistics. Trustees of Leeway believe that the main charitable purpose of the organisation is so clearly beneficial that it requires very little evidence to prove it.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

Achievements and performance

a. Key performance indicators

The Statement of Financial Activities for the year ended 31 March 2023 shows an increase in income of £416,535 and an increase in expenditure of £85,267. Surplus reported at the end of March 2023 is £152,387; deficit for the previous year (2021/2022) was £178,881.

Although 2022/2023 was another challenging year for Leeway due to the lasting impacts of Covid19 and the subsequent cost of living crisis, we managed to work with our funding commissioners and supporters to increase the level of services we provide, to meet the growing demand for them. Leeway's financial strategy for 2022/2023 was to continue increasing sustainable resources for challenging times ahead, which we have achieved. We have a positive outlook for 2023/2024 and will continue to seek opportunities to raise more sustainable income as well as further expand our services to support more domestic abuse cases in Norfolk and Suffolk.

b. Review of activities

Leeway worked hard over the last 12 months to manage the financial uncertainty created by the Covid19 pandemic and subsequent cost of living crisis. The organisation's key aim of minimising any loss of front-line staff has been achieved, despite some significant services funding due to end and trying to re-establish fundraising income events after Covid19, that support our vital services. This has enabled the organisation to maintain vital support for those affected by domestic abuse.

Being one of East Anglia's leading providers of domestic abuse services Leeway has been continuously expanding over the last few years, we were successful in tendering for the Norfolk Integrated Domestic Abuse Service (NIDAS), in partnership with the Daisy Programme and Safe Partnership, this service for medium and high-risk victims of domestic abuse commenced on 3 January 2022 and has already considerably expanded in the first year of operation. We were also successful in the re-tendering of our Refuges in Breckland, North Norfolk, and West Norfolk, as well as expanding our Suffolk IDVA service provision to include children and young people and securing funding to continue our Safe Accommodation project.

Leeway has successfully achieved Leading Lights, National Women's Aid and Investors in People accreditations.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

Achievements and performance (continued)

c. Factors relevant to achieve objectives

Leeway is aware of the following factors which may affect the way it operates. These factors are outside of the organisation's control:

- National and Global economic stability. Government issues and austerity.
- Changes to the law, e.g. bringing new regulations. Grant Policies.
- Natural disasters.
- Epidemics and pandemics, such as Covid19.

Factors which can be controlled by the organisation:

- Efficient and economical management of resources.
- Providing a comfortable working environment and practicing best management techniques to ensure high morale and motivation within all levels of employees.
- Employees acting in the best interests of Leeway and Leeway's customers, exercising appropriate skills and duty of care.
- Appropriate and professional communications with funders, other agencies, and suppliers of Leeway. Representation and enhancement of Leeway's values outside of the organisation.

d. Fundraising activities and income generation

Leeway met its targets for income generation and fundraising in 2022/2023. The total donations and fundraising income amounted to £71,155, which was only slightly lower than 2021/2022's £72,399. This comprised general donations, income from virtual fundraising events, crowdfunding, and corporate sponsorship.

The trust fund officer was successful in generating £2,000 income from trust fund applications to support the vital services, such as our advice and support line, in comparison to £15,500 raised in the prior year. This is indicative of the current fundraising environment as well as the shift in support generally towards cost of living..

The senior management team were successful in obtaining £3,720,252 of new and continuation service contracts in order to meet the growing demand for services during Covid19, in addition to last year's £7,306,978.

Other services for which income was raised include domestic abuse training sessions.

e. Investment policy and performance

Leeway reviews its approach to investments and cash management annually and currently does not have any investments. Surplus cash is placed in interest bearing deposit accounts to maximise return and minimise risk.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charitable Company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

During these uncertain times with Covid19 lingering and the subsequent cost of living crisis, we have ensured that we continue to provide the much-needed services for people living with domestic abuse. We have adapted our services to offer virtual support where possible, worked with funding commissioners to ensure that any gaps in service are covered and that the staff and service users have access to IT equipment and secured continuation funding for services that were due to end.

b. Reserves policy

Leeway has been able to continue its policy of maintaining reserves at a level that equates to approximately three months' overhead expenditure plus provision for redundancy calculations.

Leeway's current free reserves are £478,216. In 2021/2022 they were £569,167, which was over and above the reserves policy, therefore the Management Committee approved the reallocation of reserve funding to facilitate improving the infrastructure and equipment to make the organisation more robust for 2022/23.

c. Principal risks and uncertainties

Leeway's fundraising strategy is regularly reviewed and updated as required. This ensures that unrestricted income can be directed to contracts where full cost recovery is not expected, if required. Leeway will continue to build its free reserves to mitigate shortfalls in income and work with funders to ensure the maximum possible recovery is achieved.

d. Financial risk management objectives and policies

Leeway has a robust risk management policy, procedure and register that is updated regularly to identify any potential areas of financial risk and ensure that appropriate systems are in place to mitigate them.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

e. Principal funding

Over the years, Leeway has built up a broad income stream drawing from many areas of funding to spread risk and to avoid excessive dependency on any single source of finance.

In 2022/23 the main sources of charitable funding were:

- £2,980,601 from grant income
- £222,474 from service charges
- £71,155 from donations and fundraising
- £17,810 from social enterprise training
- £1,649 from interest

In 2022/2023 Leeway has received funds from a number of charitable trusts and foundations and is very grateful for their support: Masonic Charitable Foundation, Natwest Circle Fund, Eaton Fund, Consolidated Charities and Hansells.

We are grateful for financial support provided to us by various organisations and individuals, including being selected as charity of the year for New Look Clothing, Virgin Wines, Roys of Wroxham, Lotus & Quickfire Digital, this support was critical to us achieving sustainability, enhancing existing services and starting new initiatives.

A proportion of donations are received as gifts in kind: the food and goods such as toys are subsequently distributed to Leeway's service users. Leeway is grateful for the public support in the form of donations received during the year.

f. Information on fundraising practices

Leeway employs a fundraising and events officer, for which the Management Committee set an annual fundraising target to achieve to support the charity's activities. Leeway is not bound by any voluntary scheme or standard of fundraising. We ensure that we follow Charity Commission guidance and that all fundraising is clearly documented and accounted for. No complaints have been received by the charity, or a person acting on its behalf, in relation to fundraising.

Leeway ensures that we do not contact people directly for money or other property, we advertise through our events, social media, and posters that we are collecting and for what purpose and it is up to individuals to decide whether or not to participate. We also ensure that we comply with GDPR legislation with regards to sending out information about our events.

Structure, governance and management

a. Constitution

Leeway Domestic Violence & Abuse Services is registered as a charitable Company limited by guarantee and was set up by a Memorandum of Association dated 24 May 1996.

The guarantees of Members are limited to a contribution of no more than £10 each, in the event of the company being wound up. As at 31 March 2023 there were 10 Members.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

Structure, governance and management (continued)

b. Methods of appointment or election of Trustees

The management of the charitable Company is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum of Association.

c. Organisational structure and decision-making policies

A Management Committee consisting of the Trustees and senior members of staff meets on a regular basis to oversee the management of the organisation.

d. Policies adopted for the induction and training of Trustees

All new Trustees are enrolled on a formal induction programme and are presented with a Trustee's manual. The charitable Company is limited by guarantee and the governing documents are the Memorandum and Articles of Association.

e. Related party relationships

All related party relationships and conflicts of interest are disclosed and documented at every Management Committee meeting.

f. Financial risk management

The Trustees have assessed the major risks to which the charitable Company is exposed, in particular those related to the operations and finances of the charitable Company, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

The Trustees have a duty to identify and review the risks to which the charitable Company is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Management Committee has conducted their own review of the major risks to which the charitable Company is exposed and systems have been established to mitigate those risks.

g. Trustees' indemnities

Leeway has Trustee indemnity insurance with PiB Insurance Brokers of £3m.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

Structure, governance and management (continued)

h. Principal activities

Leeway's principal activities are to provide temporary accommodation and other services to adults and children who are subject to Domestic Violence and Abuse.

- Improving the health and wellbeing of adults and children using the service.
- Promoting empowerment and self-determination for adults, children and young people using the service.
- Keeping the needs of service users central to service delivery and ensuring services evolve to meet changing needs.
- Developing diverse services to meet the needs of diverse communities.
- Providing tailored services that meet the specific needs of children and young people.
- Sharing best practice and to promote effective multi-agency working.
- Educating and raising awareness throughout society that domestic abuse is not acceptable.

Plans for future periods

Leeway is a well-positioned voluntary organisation. The current business plan addresses many of the challenges facing Leeway in the future. There is likely to be increased use of commissioning as a way of delivering services in the future, but with increased competition for funds. Some of Leeway's contracts will expire in the next financial year and at this point, it is not determined if funding will be reduced or in a different format. This is a rolling annual process for some contracts and is nothing new within the voluntary sector or for Leeway. Therefore, Leeway needs to be able to respond quickly to new initiatives and keep ahead of national issues affecting local priorities. There are key issues Leeway needs to focus on in order to maximize the strengths and opportunities and to address the challenges of the weaknesses and threats. Leeway will continue to expand the trading of our training offer and seek other opportunities to expand our offer to maximise income and increase awareness of domestic violence and abuse and promote the Leeway services.

Geographical coverage - Different local authorities have different approaches to commissioning and to delivery of services: for example, Norfolk commission services differently to Suffolk. At this stage it seems sensible to concentrate mainly on expanding and sustaining Norfolk services as a priority and building on our Suffolk services when funding opportunities become available. Growth across the two counties will enable Leeway to deliver the required domestic violence/abuse services for service users and to allow the organisation to build greater capacity. This will allow Leeway to absorb more of the central costs, thus making Leeway a more cost-effective service provider and able to compete by offering value for money services in a very competitive environment. However, a realistic approach to providing pilot and short-term projects needs to be recognized across the organisation and that, as a voluntary/third sector organisation, some services may not continue once the funding ends. The social enterprise domestic abuse training can be delivered both locally and nationally providing it is cost effective and possible within current existing resources through the promotion and marketing of the service. We hope to expand and develop this service in the future to generate income.

Government Agenda - Work with the impact of Local Government changes and locality commissioning changes i.e.: -

- Making links with County Council directors, Portfolio holders and GPs.
- Working with local authorities to meet domestic violence targets.
- Campaigning on Welfare reforms and issues that may have an impact upon the organisation or Leeway service users etc.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

Plans for future periods (continued)

Promotion & marketing of the organisation - Engaging the management team with the support of coordinators to promote the organisation with commissioners. Our competitors are clearly targeting commissioners within local authorities to promote their own services but also to 'assist' with the development of services for the local authorities. Some of this means ensuring Leeway's representation at key meetings. However, there is also the development of informal networks and support of newer projects local authorities may be considering - e.g. pilot projects. The staff will need to be trained, both at induction and internally by line managers, to actively promote the core values and mission of the organisation and to ensure the organisation is always positively promoted whilst networking and to seek out and report back any possible new working partnerships and funding opportunities to their line managers. This strategy is separate from the function of the marketing and sustainability role which predominantly focuses on raising awareness of the organisational brand within the local community to generate funds.

Service user involvement - Developing service user involvement in a more strategic way. Historically service users have always been involved in the development of Leeway's services; a staff survey carried out internally some time ago showed that over 55% of staff are survivors of domestic or sexual violence and some were ex-service users and had contact with Leeway at some point. We work with service users in a way that enables them to develop and have control of their own support package. However, we need to develop this on a more strategic level where we evidence service user involvement and actively develop service user forums in order to enable service users to actively participate in the organisation. This will help ensure we meet our quality assessment framework for Adult Social Care, although we have no indication yet whether the QAF will still be used for assessment purposes at this stage, we will follow the assumption that some kind of assessment will be required.

Members' liability

The Members of the charitable Company guarantee to contribute an amount not exceeding £10 to the assets of the charitable Company in the event of winding up.

Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable Company's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable Company's auditors are aware of that information.

Approved by order of the members of the board of Trustees and signed on their behalf by:



.....
Ms E Corlett

Date: 28.11.2023

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 MARCH 2023

The Trustees (who are also the directors of the charitable Company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable Company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on its behalf by:


.....

Ms E Corlett

Date: 28.11.2023

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES

Opinion

We have audited the financial statements of Leeway Domestic Violence & Abuse Services (the 'charitable company') for the year ended 31 March 2023 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

Other information

The other information comprises the information included in the Annual report other than the financial statements and our Auditors' report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

Auditors' responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The objectives of our audit in respect of fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses to those assessed risks; and to respond appropriately to instances of fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both management and those charged with governance of the charitable company.

Our approach was as follows:

- We obtained an understanding of the legal and regulatory requirements applicable to the charitable company and considered that the most significant are the Companies Act 2006, the Charities Act 2011, the Charity SORP, and UK financial reporting standards as issued by the Financial Reporting Council.
- We obtained an understanding of how the charitable company complies with these requirements by discussions with management and those charged with governance.
- We assessed the risk of material misstatement of the financial statements, including the risk of material misstatement due to fraud and how it might occur, by holding discussions with management and those charged with governance.
- We inquired of management and those charged with governance as to any known instances of non-compliance or suspected non-compliance with laws and regulations.
- Based on this understanding, we designed specific appropriate audit procedures to identify instances of non-compliance with laws and regulations. This included making enquiries of management and those charged with governance and obtaining additional corroborative evidence as required.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Use of our report

This report is made solely to the charitable Company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable Company's trustees those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable Company's and its trustees, as a body, for our audit work, for this report, or for the opinions we have formed.

MA Partners Audit LLP

MA Partners Audit LLP

Statutory Auditor
7 The Close
Norwich
Norfolk
NR1 4DJ

Date: 11 December 2023

MA Partners Audit LLP are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2023**

	Note	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income from:					
Donations and legacies	3	59,567	11,588	71,155	72,399
Charitable activities	4	240,299	2,980,601	3,220,900	2,757,681
Other trading activities	5	6,122	25,412	31,534	77,959
Investments	6	1,649	-	1,649	664
Total income		307,637	3,017,601	3,325,238	2,908,703
Expenditure on:					
Raising funds	7	2,174	-	2,174	12,434
Charitable activities	8	781,338	2,389,339	3,170,677	3,075,150
Total expenditure		783,512	2,389,339	3,172,851	3,087,584
Net (expenditure)/income		(475,875)	628,262	152,387	(178,881)
Transfers between funds	17	371,981	(371,981)	-	-
Net movement in funds		(103,894)	256,281	152,387	(178,881)
Reconciliation of funds:					
Total funds brought forward		691,661	119,954	811,615	990,496
Net movement in funds		(103,894)	256,281	152,387	(178,881)
Total funds carried forward	17	587,767	376,235	964,002	811,615

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 20 to 40 form part of these financial statements.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)
REGISTERED NUMBER: 03208084

BALANCE SHEET
AS AT 31 MARCH 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	12	70,695	83,639
Investments	13	472	540
		<u>71,167</u>	<u>84,179</u>
Current assets			
Debtors	14	525,974	435,957
Cash at bank and in hand		836,828	689,930
		<u>1,362,802</u>	<u>1,125,887</u>
Creditors: amounts falling due within one year	15	(469,967)	(398,451)
Net current assets		<u>892,835</u>	<u>727,436</u>
Total net assets		<u><u>964,002</u></u>	<u><u>811,615</u></u>
Charity funds			
Restricted funds	17	376,235	119,954
Unrestricted funds	17	587,767	691,661
Total funds		<u><u>964,002</u></u>	<u><u>811,615</u></u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)
REGISTERED NUMBER: 03208084

BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2023

The entity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the entity to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

However, an audit is required in accordance with section 144 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:


.....
Ms E Corlett

Date: 28.11.2023

The notes on pages 20 to 40 form part of these financial statements.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2023

	Note	2023 £	<i>2022</i> <i>£</i>
Cash flows from operating activities			
Net cash used in operating activities	20	181,077	<i>62,524</i>
Cash flows from investing activities			
Purchase of tangible fixed assets	12	(34,247)	<i>(48,089)</i>
Proceeds from sale of investments	13	68	<i>495</i>
Net cash used in investing activities		(34,179)	<i>(47,594)</i>
Change in cash and cash equivalents in the year		146,898	14,930
Cash and cash equivalents at the beginning of the year		689,930	<i>675,000</i>
Cash and cash equivalents at the end of the year	21	836,828	<i>689,930</i>

The notes on pages 20 to 40 form part of these financial statements

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

1. General information

Leeway Domestic Violence & Abuse Services ("the charitable Company") is a private company limited by guarantee and incorporated in England and Wales, registration number 03208084.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements are presented in Sterling, the charitable Company's functional currency, and rounded to the nearest £.

Leeway Domestic Violence & Abuse Services meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The following principal accounting policies have been applied:

2.2 Going concern

The Trustees are confident that the charitable Company can continue its successful track record of securing the funds needed to support its valuable work. This will be achieved by the senior managers and fundraising team applying for grants and donations. The charitable Company's annual budgets and fundraising log demonstrate how the income will be raised to meet all the charitable expenditure and support costs as they fall due. The Trustees therefore consider it appropriate to prepare the financial statements on the going concern basis.

2.3 Income

All income is recognised once the charitable Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on raising funds includes all expenditure incurred by the charitable Company to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charitable Company's objectives, as well as any associated support costs.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

2. Accounting policies (continued)

2.4 Expenditure (continued)

All expenditure is inclusive of irrecoverable VAT.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable Company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £100 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Plant and machinery	-	25%
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2.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

2. Accounting policies (continued)

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charitable Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.11 Financial instruments

The charitable Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight-line basis over the lease term.

2.13 Pensions

The charitable Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charitable Company to the fund in respect of the year.

2.14 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charitable Company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

3. Income from donations and legacies

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Donations	59,567	11,588	71,155
		<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Donations		72,399	72,399

4. Income from charitable activities

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Grant income	-	2,980,601	2,980,601
Service charges	222,474	-	222,474
Income from training courses	17,810	-	17,810
Other incoming resources	15	-	15
	240,299	2,980,601	3,220,900
	<i>Unrestricted funds 2022 £</i>	<i>Restricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Grant income	3,420	2,544,190	2,547,610
Service charges	197,152	-	197,152
Income from training courses	12,880	-	12,880
Other incoming resources	39	-	39
	213,491	2,544,190	2,757,681

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

5. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Fundraising	6,122	25,412	31,534

	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Fundraising	77,959	77,959

6. Investment income

	Unrestricted funds 2023 £	Total funds 2023 £
Bank interest	1,580	1,580
Investment income	69	69
	1,649	1,649

	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Bank interest	664	664

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

7. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2023 £	Total funds 2023 £
Raising funds	2,174	2,174

	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Raising funds	12,434	12,434

8. Analysis of expenditure by activities

	Activities undertaken directly 2023 £	Support costs 2023 £	Total funds 2023 £
Charitable activities	2,443,993	726,684	3,170,677

	<i>Activities undertaken directly 2022 £</i>	<i>Support costs 2022 £</i>	<i>Total funds 2022 £</i>
Charitable activities	2,322,234	752,916	3,075,150

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

8. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Total funds 2023 £	<i>Total funds 2022 £</i>
Staff costs	2,075,102	<i>1,892,204</i>
Miscellaneous expenses	75,413	<i>91,309</i>
Outsourced service provision	68,594	<i>132,320</i>
Light, heat & water	65,516	<i>46,523</i>
Telephone	57,402	<i>51,088</i>
Staff training	49,724	<i>69,237</i>
Travel expenses	48,114	<i>31,788</i>
Cleaning	1,989	<i>3,992</i>
Bad debt	1,650	<i>2,628</i>
Equipment	489	<i>1,145</i>
	<u>2,443,993</u>	<i><u>2,322,234</u></i>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

8. Analysis of expenditure by activities (continued)

Analysis of support costs

	Total funds 2023 £	<i>Total funds 2022 £</i>
Staff costs	384,171	361,519
IT expenses	101,435	101,316
Rent & rates	66,064	100,483
Depreciation	47,191	60,229
Repairs & renewals	42,178	40,159
Printing, postage & stationary	39,338	15,594
Governance costs	29,691	12,759
Insurance	7,998	9,164
Recruitment expenses	7,495	9,553
Bank charges	675	645
Advertising	282	11,700
Subscriptions	166	3,986
Miscellaneous expenses	-	25,809
	726,684	752,916

9. Auditors' remuneration

	2023 £	<i>2022 £</i>
Fees payable to the charitable Company's auditor for the audit of the charitable Company's annual accounts	7,680	4,320

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

10. Staff costs

	2023	<i>2022</i>
	£	£
Wages	2,150,224	<i>1,981,316</i>
Social security costs	185,234	<i>158,049</i>
Pension contributions	123,815	<i>114,358</i>
	<u>2,459,273</u>	<i><u>2,253,723</u></i>

The average number of persons employed by the charitable Company during the year was as follows:

	2023	<i>2022</i>
	No.	No.
Chief Executive	1	<i>1</i>
Care and Support	22	<i>29</i>
Community Development	52	<i>42</i>
Management and Administration	22	<i>21</i>
	<u>97</u>	<i><u>93</u></i>

No employee received remuneration amounting to more than £60,000 in either year.

The total amount of employee benefits (including employer national insurance contributions and employer pension contributions) received by key management personnel for their services to the charitable Company was **£267,999** (2022 - £228,497).

11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 March 2023, no Trustee expenses have been incurred (2022 - £NIL).

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

12. Tangible fixed assets

	Plant and machinery £
Cost or valuation	
At 1 April 2022	492,730
Additions	34,247
Disposals	(111,298)
At 31 March 2023	<u>415,679</u>
Depreciation	
At 1 April 2022	409,091
Charge for the year	47,191
On disposals	(111,298)
At 31 March 2023	<u>344,984</u>
Net book value	
At 31 March 2023	<u><u>70,695</u></u>
<i>At 31 March 2022</i>	<u><u>83,639</u></u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

13. Fixed asset investments

	Unlisted investments £
Cost or valuation	
At 1 April 2022	540
Disposals	(68)
At 31 March 2023	472
Net book value	
At 31 March 2023	472
<i>At 31 March 2022</i>	540

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

14. Debtors

	2023 £	2022 £
Due within one year		
Trade debtors	216,881	170,036
Other debtors	215,000	195,000
Prepayments and accrued income	94,093	70,921
	<u>525,974</u>	<u>435,957</u>

15. Creditors: Amounts falling due within one year

	2023 £	2022 £
Trade creditors	35,264	48,715
Other creditors	427,023	12,790
Accruals and deferred income	7,680	336,946
	<u>469,967</u>	<u>398,451</u>

16. Deferred income

	2023 £	2022 £
Deferred income at 1 April 2022	327,658	137,385
Resources deferred during the year	-	327,658
Amounts released from previous periods	(327,658)	(137,385)
Deferred income at 31 March 2023	<u>-</u>	<u>327,658</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

17. Statement of funds

Statement of funds - current year

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2023 £
Unrestricted funds					
Designated funds					
Building Repair Fund	5,131	-	-	-	5,131
The Refuge Fund	33,725	-	-	-	33,725
	<u>38,856</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>38,856</u>
General funds					
General Funds	652,805	307,637	(783,512)	371,981	548,911
	<u>691,661</u>	<u>307,637</u>	<u>(783,512)</u>	<u>371,981</u>	<u>587,767</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

17. Statement of funds (continued)

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2023 £
Restricted funds					
Masonic Charitable Foundation	-	37,370	-	-	37,370
Nationwide Foundation	12,842	-	-	(12,842)	-
Norfolk Consolidated Charities	-	17,865	-	-	17,865
Norfolk County Council - Children's Services	-	93,500	(71,546)	(9,941)	12,013
Norfolk County Council - Project Safety Net +	16,766	-	-	-	16,766
Norfolk County Council - Refuge Provision	-	307,608	(143,120)	(11,929)	152,559
Norwich City Council	-	30,344	(19,875)	(10,469)	-
Police and Crime Commissioner - Norfolk	22,385	1,095,635	(932,053)	(147,423)	38,544
Police and Crime Commissioner - Suffolk	-	703,519	(618,274)	(85,245)	-
Supporting People	-	526,440	(438,008)	(81,009)	7,423
Temporary Safe Accommodation Project	64,236	128,207	(110,681)	(12,623)	69,139
The Rope Trust	-	17,413	(15,724)	-	1,689
Other restricted funds	3,725	59,700	(40,058)	(500)	22,867
	<u>119,954</u>	<u>3,017,601</u>	<u>(2,389,339)</u>	<u>(371,981)</u>	<u>376,235</u>
Total of funds	<u>811,615</u>	<u>3,325,238</u>	<u>(3,172,851)</u>	<u>-</u>	<u>964,002</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

17. Statement of funds (continued)

Designated funds

Building Repair Fund - this fund has been established by the Trustees to meet the cost of extraordinary repairs.

The Refuge Fund - this fund has been established by the Trustees to expand refuge service provision in Norfolk.

Restricted funds

Masonic Charitable Foundation – this fund is to provide a Positive Behaviour Support Worker for 1 year.

Nationwide Foundation - this fund was set up to provide capital items for the new West Norfolk Safe House & provide the first year's staffing costs.

Norfolk Consolidated Charities – this grant was awarded to part fund an infrastructure and capacity manager for children and young people for 1 year.

Norfolk County Council - Children's Services - these funds are to finance group activities with other voluntary agencies for children experiencing domestic violence.

Norfolk County Council - Project Safety Net + - working with Norfolk Community Law Service (NCLS) to offer practical and emotional support to adults from migrant communities living with or fleeing domestic abuse, including short term emergency accommodation & immigration options advice.

Norfolk County Council - Refuge Provision - this grant was awarded to Leeway for provision of equipment, furniture, security systems and other items of a capital nature necessary for setting up the new refuges in West Norfolk.

Norwich City Council – Outreach Funds - these funds were set up to provide support for women in community.

Police and Crime Commissioner - Norfolk and Suffolk - funding was received to provide services for women and men at high risk of further harm and homicide across Norfolk and Suffolk.

Supporting People - this fund was set up to provide support to women and children in our refuges.

Temporary Safe Accommodation Project - Project funded by Norfolk County Council to provide temporary safe accommodation for people fleeing domestic abuse in Norfolk, where refuge bedspace is not available.

The Ropes Trust - is a grant kindly provided by The Mrs L D Rope Third Charitable Settlement, in order for Leeway to help victims of domestic abuse in Suffolk purchase emergency items that cannot be funded elsewhere.

Other restricted funds & donations – funds and donations to be used for specific purposes.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

17. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2021 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2022 £</i>
Unrestricted funds					
Designated funds					
Building Repair Fund	5,131	-	-	-	5,131
The Refuge Fund	33,725	-	-	-	33,725
	<u>38,856</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>38,856</u>
General funds					
General Funds	719,967	364,513	(758,788)	327,113	652,805
	<u>758,823</u>	<u>364,513</u>	<u>(758,788)</u>	<u>327,113</u>	<u>691,661</u>
Total Unrestricted funds					

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

17. Statement of funds (continued)

	<i>Balance at 1 April 2021 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2022 £</i>
Restricted funds					
Big Lottery	5,735	57,212	(62,947)	-	-
Broadland District Council	-	29,516	(25,409)	(4,107)	-
LPSA Refuge Provision	(14,705)	14,705	-	-	-
Nationwide Foundation	-	34,468	(21,626)	-	12,842
Norfolk County Council - Anchor Project	136,957	-	(85,075)	(51,882)	-
Norfolk County Council - Children's Services	-	93,500	(76,880)	(16,620)	-
Norfolk County Council - Project Safety Net +	39,611	-	(15,415)	(7,430)	16,766
Norfolk County Council - Schools Service	-	25,000	(19,471)	(5,529)	-
Norwich City Council	-	30,000	(24,440)	(5,560)	-
Police and Crime Commissioner - Norfolk	-	986,734	(872,462)	(91,887)	22,385
Police and Crime Commissioner - Suffolk	12,979	614,248	(544,473)	(82,754)	-
Supporting People	-	518,915	(438,260)	(80,655)	-
Temporary Safe Accommodation Project	45,373	126,667	(136,824)	29,020	64,236
Other restricted funds	5,723	13,225	(5,514)	(9,709)	3,725
	<u>231,673</u>	<u>2,544,190</u>	<u>(2,328,796)</u>	<u>(327,113)</u>	<u>119,954</u>
Total of funds	<u>990,496</u>	<u>2,908,703</u>	<u>(3,087,584)</u>	<u>-</u>	<u>811,615</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

18. Summary of funds

Summary of funds - current year

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2023 £
Designated funds	38,856	-	-	-	38,856
General funds	652,805	307,637	(783,512)	371,981	548,911
Restricted funds	119,954	3,017,601	(2,389,339)	(371,981)	376,235
	<u>811,615</u>	<u>3,325,238</u>	<u>(3,172,851)</u>	<u>-</u>	<u>964,002</u>

Summary of funds - prior year

	<i>Balance at 1 April 2021 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2022 £</i>
Designated funds	38,856	-	-	-	38,856
General funds	719,967	364,513	(758,788)	327,113	652,805
Restricted funds	231,673	2,544,190	(2,328,796)	(327,113)	119,954
	<u>990,496</u>	<u>2,908,703</u>	<u>(3,087,584)</u>	<u>-</u>	<u>811,615</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

19. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	70,695	-	70,695
Fixed asset investments	472	-	472
Current assets	575,417	787,385	1,362,802
Creditors due within one year	(58,817)	(411,150)	(469,967)
Total	587,767	376,235	964,002

Analysis of net assets between funds - prior year

	<i>Unrestricted funds 2022 £</i>	<i>Restricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Tangible fixed assets	83,639	-	83,639
Fixed asset investments	540	-	540
Current assets	678,275	447,612	1,125,887
Creditors due within one year	(70,793)	(327,658)	(398,451)
Total	691,661	119,954	811,615

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

20. Reconciliation of net movement in funds to net cash flow from operating activities

	2023 £	2022 £
Net income/expenditure for the year (as per Statement of Financial Activities)	152,387	(178,881)
Adjustments for:		
Depreciation charges	47,208	60,229
Decrease/(increase) in debtors	(90,017)	9,811
Increase in creditors	68,516	171,365
Net cash provided by operating activities	178,094	62,524

21. Analysis of cash and cash equivalents

	2023 £	2022 £
Cash in hand	836,828	689,930
Total cash and cash equivalents	836,828	689,930

22. Analysis of changes in net debt

	At 1 April 2022 £	Cash flows £	At 31 March 2023 £
Cash at bank and in hand	689,930	146,898	836,828
	689,930	146,898	836,828

23. Pension commitments

The charitable Company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable Company in an independently administered fund. The pension cost charge represents contributions payable by the charitable Company to the fund and amounted to **£123,815** (2022 - £114,358). At the balance sheet date contributions of **£nil** (2022 - £nil) were payable to the fund are included in creditors.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

24. Operating lease commitments

At 31 March 2023 the charitable Company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2023 £	2022 £
Not later than 1 year	20,730	29,132
Later than 1 year and not later than 5 years	6,402	25,172
Later than 5 years	-	-
	<u>27,132</u>	<u>54,304</u>

The following lease payments have been recognised as an expense in the Statement of financial activities:

	2023 £	2022 £
Operating lease rentals	<u>47,238</u>	<u>62,289</u>

25. Related party transactions

The charitable Company has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the charitable Company at 31 March 2023.

26. Controlling party

The charitable Company is limited by guarantee and does not have share capital. The liability of the Members is limited to contributions of £10 each.

Accounts



LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES

(A company limited by guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

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LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2022**

Trustees

Mr M J Cotton
Ms S Demetriou
Mrs B Horner
Mrs S Gibb, Vice Chair
Dr J K Hollows (resigned 30 November 2021)
Mrs J C Leggett
Ms E Corlett, Chair
Ms F R Ainsworth
Mrs A Graves
Ms L Dade (appointed 29 March 2022)
Ms K Potts (appointed 29 March 2022)
Ms A Uppal (appointed 29 March 2022)

Company registered number 03208084

Charity registered number 1079214

Registered office William House (C/O Fosters)
19 Bank Plain
Norwich
Norfolk
NR2 4FS

Independent auditors MA Partners Audit LLP
Statutory Auditor
7 The Close
Norwich
Norfolk
NR1 4DJ

Bankers

Santander
2nd Floor
The Bell
Orford Hill
Norwich
Norfolk
NR1 3QB

Barclays Bank PLC
5/7 Red Lion Street
Norwich
Norfolk
NR1 3QH

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2022

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of Leeway Domestic Violence & Abuse Services (the company) for the year ended 31 March 2022. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Objectives and activities

a. Policies and objectives

The objective of Leeway Domestic Violence & Abuse Services ("Leeway") is to provide temporary accommodation and other services to adults and children who are subject to domestic abuse. Leeway has established policies covering all specific services and functions provided by the organisation.

b. Strategies for achieving objectives

To achieve our objectives we aim to:

- Improve the health and wellbeing of adults and children using the service;
- Promote empowerment and self determination for adults and children using the service;
- Keep the needs of service users central to the service delivery and ensure services evolve to meet changing needs;
- Develop diverse services to meet the needs of diverse communities;
- Provide tailored services that meet the specific needs of children;
- Share best practice and promote effective multi agency working;
- Educate and raise awareness throughout society that domestic abuse is not acceptable.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Objectives and activities (continued)

c. Activities undertaken to achieve objectives

Leeway carries out these objectives by providing:

- **Domestic Abuse Helpline** – skilled workers who listen to what people have been experiencing, providing advice, support and discussing options. Referrals to Leeway's other services or external agencies can be made, along with 24 hour emergency referrals and admissions;
- **Refuge and safe house accommodation** – secure and friendly, short term, supported accommodation for women and children;
- **Temporary Safe Accommodation Project** – spot purchase of safe temporary accommodation until Refuge space is available;
- **Independent Domestic Abuse Advocacy (IDVA) Service** – supporting victims of domestic abuse at high risk of repeat victimisation;
- **Norfolk Integrated Domestic Abuse Service (NIDAS)** – a range of one to one and group work to support those assessed at high or medium risk of serious harm, in Norfolk, working in partnership with Daisy Programme and Safe Partnership;
- **Outreach Support** – provides advice, emotional and practical support to women who are still in an abusive relationship and to those who have recently left;
- **Vulnerable Adult Project** – specialist support for older victims and those with additional complex needs or disabilities;
- **Children Services (under 18's)** – a range of services designed to help under 18's come to terms with their experiences and an educational programme to teach young people about how to stay safe and recognise types of behaviour that are not acceptable;
- **Male Victim Service** – provides advice, emotional and practical support to men who are still in an abusive relationship and to those who have recently left;
- **Power to Change Programme** – a supportive group for women to build their self confidence and recognise healthy relationships;
- **Multi Agency & Corporate Training around Domestic Abuse.**

d. Main activities undertaken to further the company's purposes for the public benefit

The Trustees confirm that, in exercising their powers and duties, they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission.

Leeway's charitable purposes satisfy both public and benefit aspects. All the above activities were identified to be beneficial for the public as a whole over 48 years of service.

Domestic abuse became an extensive problem of our society and it cannot be specified by type or agenda. Leeway had been giving support to women and children for many years, when the need for male services became apparent. As from 2010 Leeway broadened its objectives to become more versatile and we are proud to exercise our expertise in a variety of cases involving male and female victims as well as providing education programmes to children and young people.

Domestic Abuse Awareness and Practical Application to DASH training became an integral part in educating professionals working with the public. The Office of the Police and Crime Commissioner for Norfolk recognised the need for such education and has been supporting Leeway in this initiative.

Leeway keeps evidence of public benefit in the form of documented cases and statistics. Trustees of Leeway believe that the main charitable purpose of the organisation is so clearly beneficial that it requires very little evidence to prove it.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Achievements and performance

a. Key performance indicators

The Statement of Financial Activities for the year ended 31 March 2022 shows a decrease in income of £220,706 and an increase in expenditure of £220,412. The deficit reported for the year ended 31 March 2022 is £178,881; surplus for the previous year (2020/2021) was £262,237.

2021/2022 was a challenging year for Leeway due to Covid19. However, we managed to work with our funding commissioners and supporters to not only maintain the current levels of service, as some services were due to end during Covid, but raise funding to increase the level of services in order to meet the growing demand for them, mostly caused by Covid19 lockdowns. Leeway's financial strategy for 2021/2022 was to continue increasing sustainable resources for challenging times ahead. We have a positive outlook for 2022/2023 and hope to raise more sustainable income as well as further expand our services to support more domestic abuse cases in Norfolk and Suffolk.

b. Review of activities

Leeway worked hard over the last 12 months to manage financial uncertainty created by the Covid19 pandemic. The organisation's key aim of minimising any loss of front-line staff has been achieved, despite some significant services funding due to end and not having the ability to run our planned fundraising income events, that support our vital services. This has enabled the organisation to maintain vital support for those affected by domestic abuse.

Being one of East Anglia's leading providers of domestic abuse services Leeway has been continuously expanding over the last few years, we were successful in tendering for the Norfolk Integrated Domestic Abuse Service (NIDAS), in partnership with the Daisy Programme and Safe Partnership, this service for medium and high risk victims of domestic abuse commenced on 3rd January 2022, opened a new safehouse in Kings Lynn, bringing our total number of refuges and safehouses to 9 and were awarded the Domestic Abuse Charity of the Year by Central England Prestige Awards.

Leeway has successfully achieved Leading Lights, National Women's Aid and Investors in People accreditations.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Achievements and performance (continued)

c. Factors relevant to achieve objectives

Leeway is aware of the following factors which may affect the way it operates. These factors are outside of the organisation's control:

- National and Global economic stability.
- Government issues and austerity.
- Changes to law, e.g. bringing new regulations.
- Grant Policies.
- Natural disasters.
- Epidemics and pandemics, such as Covid19.

Factors, which can be controlled by the organisation:

- Efficient and economical management of resources.
- Providing comfortable working environment and practicing best management techniques to ensure high morale and motivation within all levels of employees.
- Employees acting in best interests of Leeway and Leeway's customers, exercising appropriate skills and duty of care.
- Appropriate and professional communications with funders, other agencies and suppliers of Leeway.
- Representation and enhancement of Leeway's values outside of the organisation.

d. Fundraising activities and income generation

Leeway met its targets for income generation and fundraising in 2021/2022. The total donations and fundraising income amounted to £154,858, which was slightly lower than 2020/2021's £171,458. This comprised of general donations, income from virtual fundraising events, crowdfunding, and corporate sponsorship.

The trust fund officer was very successful generating £15,500 income from trust fund applications to support the vital services, such as our advice and support line, which was a lot lower than the £56,050 achieved in 2020/2021.

The senior management team were extremely successful in obtaining £7,306,978 of new and continuation service contracts in order to meet the growing demand for services during Covid19, far surpassing last years £1,526,533.

Other services for which income was raised include domestic abuse training sessions.

e. Investment policy and performance

Leeway's approach to investments is to maximise benefit of resources, where appropriate. Investments are very carefully considered and not aimed to generate a profit. Investments are approved with the view to sustain the financial performance of the organisation and to mitigate risks.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

During these uncertain times with Covid19 we have ensured that we continue to provide the much needed services for people living with domestic abuse. We have adapted our services to offer virtual support where possible, worked with funding commissioners to ensure that any gaps in service are covered and that the staff and service users have access to IT equipment and secured continuation funding for services that were due to end during lockdown.

b. Reserves policy

Leeway has been able to continue its policy of maintaining funds at a level that equates to approximately three months expenditure. This provides sufficient funds to cover direct expenditure. Leeway's current free reserves are £569,167 (2020/2021 - £642,212).

c. Principal risks and uncertainties

Leeway's fundraising strategy and plans are regularly reviewed and updated. Such reviews ensure that we fully diversify funding to mitigate the risk of over dependence on one source of income. Leeway has exceeded its income generation targets for 2021/2022 and will continue to accumulate financial resources in the upcoming year in order to ensure that we can mitigate any potential funding cuts.

d. Financial risk management objectives and policies

Leeway has a robust risk management policy, procedure and register that is updated regularly to identify any potential areas of financial risk and ensure that appropriate systems are in place to mitigate them.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

e. Principal funding

Over the years, Leeway has built up a broad income stream drawing from many areas of funding to spread risk and to avoid excessive dependency on any single source of finance.

In 2021/2022 the main sources of charitable funding were:

- £2,543,110 from grant income
- £197,152 from service charges
- £154,858 from donations and fundraising
- £12,880 from social enterprise training
- £39 from interest

In 2021/2022 Leeway has received funds from a number of charitable trusts and foundations and is very grateful for their support: Paul Bassham Trust, Norfolk Community Foundation, Moncrief Trust, John Jarrold Trust and Cozens Hardy Trust.

We are grateful for financial support provided to us by various organisations and individuals, this support was critical to us achieving sustainability, enhancing existing services and starting new initiatives.

A proportion of donations are received as gifts in kind: the food and goods such as toys are subsequently distributed to Leeway's service users. Leeway is grateful for the general public support in the form of donations received during the year.

f. Information on fundraising practices

Leeway employs a fundraising and events officer, for which the Management Committee set an annual fundraising target to achieve in order to support the charity's activities. Leeway is not bound by any voluntary scheme or standard of fundraising. We ensure that we follow Charity Commission guidance and that all fundraising is clearly documented and accounted for. No complaints have been received by the charity, or a person acting on its behalf, in relation to fundraising.

Leeway ensures that we do not contact people directly for money or other property, we advertise through our events, social media and posters that we are collecting and for what purpose and it is up to individuals to decide whether or not to participate. We also ensure that we comply with GDPR legislation with regards to sending out information about our events.

Structure, governance and management

a. Constitution

Leeway Domestic Violence & Abuse Services is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 24 May 1996.

The guarantees of Members are limited to a contribution of no more than £10 each, in the event of the company being wound up. As at 31 March 2022 there were 11 Members.

b. Methods of appointment or election of Trustees

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum of Association.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Structure, governance and management (continued)

c. Organisational structure and decision-making policies

A Management Committee consisting of the Trustees and senior members of staff meets on a regular basis to oversee the management of the organisation.

d. Policies adopted for the induction and training of Trustees

All new Trustees are enrolled on a formal induction programme and are presented with a Trustee's manual. The company is limited by guarantee and the governing documents are the Memorandum and Articles of Association.

e. Related party relationships

All related party relationships are disclosed and documented at every Management Committee meeting.

f. Financial risk management

The Trustees have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

The Trustees have a duty to identify and review the risks to which the company is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Management Committee has conducted their own review of the major risks to which the company is exposed and systems have been established to mitigate those risks.

g. Trustees' indemnities

Leeway has Trustee indemnity insurance with PiB Insurance Brokers of £3m.

h. Principal activities

Leeway's principal activities are to provide temporary accommodation and other services to adults and children who are subject to Domestic Violence and Abuse.

- Improving the health and well being of adults and children using the service.
- Promoting empowerment and self determination for adults and children using the service.
- Keeping the needs of service users central to service delivery and ensuring services evolve to meet multi-agency working.
- Educating and raising awareness throughout society that domestic abuse is not acceptable.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Plans for future periods

Leeway is a relatively well positioned voluntary organisation. The current business plan addresses many of the challenges facing Leeway into the future. There is likely to be increased use of commissioning as a way of delivering services in the future, but with increased competition for funds. Some of Leeway's contracts are heading to an end, we do not know whether they will be at a reduced funding rate or in a different form. This is a rolling yearly process for some contracts and is nothing new within the voluntary sector or for Leeway. Therefore Leeway needs to be able to respond quickly to new initiatives and keep ahead of national issues affecting local priorities. There are key issues Leeway needs to focus on in order to maximize the strengths and opportunities and to address the challenges of the weaknesses and threats. Leeway will continue to expand the social enterprise to maximise income and increase awareness of domestic violence and abuse and promote the Leeway services.

Geographical coverage - Different local authorities have different approaches to commissioning and to delivery of services: for example, Norfolk commission services differently to Suffolk. In Suffolk the refuge services are much less developed and there has been no review of refuge provision across the county. It is possible that this will be reviewed in the future and therefore could create further tendering opportunities. At this stage it seems sensible to concentrate mainly on expanding and sustaining Norfolk Refuge and Community services as a priority and building on our Suffolk services when funding opportunities become available. Growth across the two counties will enable Leeway to deliver the required domestic violence/abuse services for service users and to allow the organisation to build greater capacity. This will allow Leeway to absorb more of the central costs, thus making Leeway a more cost-effective service provider and able to compete by offering value for money services in a very competitive environment. However a realistic approach in providing pilot and short-term projects needs to be recognized across the organisation and that, as a voluntary/third sector organisation, some services may not continue once the funding ends. The social enterprise domestic abuse training can be delivered both locally and nationally providing it is cost effective and possible within current existing resources through the promotion and marketing of the service. We hope to expand and develop this service in the future.

Government Agenda - Work with the impact of Local Government changes and locality commissioning changes ie:

- Making links with County Council directors, Portfolio holders and GPs.
- Working with local authorities to meet domestic violence targets.
- Campaigning on Welfare reforms and issues that may have an impact upon the organisation or Leeway service users etc.

Promotion & marketing of the organisation - Engaging the management team with the support of coordinators to promote the organisation with commissioners. Our competitors are clearly targeting commissioners within local authorities to promote their own services but also to 'assist' with the development of services for the local authorities. Some of this means ensuring Leeway's representation at key meetings. However there is also the development of the informal networks and support of newer projects local authorities may be considering - e.g. pilot projects. The staff will need to be trained, both at induction and internally by line managers, to actively promote the core values and mission of the organisation and to ensure the organisation is always positively promoted whilst networking and to seek out and report back any possible new working partnerships and funding opportunities to their line managers. This strategy is separate from the function of the marketing and sustainability role which predominantly focuses on raising awareness of the organisational brand within the local community to generate funds.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Plans for future periods (continued)

Service user involvement - Developing service user involvement in a more strategic way. Historically service users have always been involved in the development of Leeway's services; a staff survey carried out internally some time ago showed that over 55% of staff are survivors of domestic or sexual violence and some were ex-service users and had contact with Leeway at some point. We work with service users in a way that enables them to develop and have control of their own support package. However we need to develop this on a more strategic level where we evidence service user involvement and actively develop service user forums in order to enable service users to actively participate in the organisation. This will help ensure we meet our quality assessment framework for Adult Social Care, although we have no indication as yet whether the QAF will still be used for assessment purposes at this stage, we will follow the assumption that some kind of assessment will be required.

Members' liability

The Members of the company guarantee to contribute an amount not exceeding £10 to the assets of the charity in the event of winding up.

Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charity's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

Approved by order of the members of the board of Trustees and signed on their behalf by:



.....
Ms E Corlett

Date: 28th November 2022

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 MARCH 2022

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on its behalf by:



Ms E Corlett

Date: 28th November 2022

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES

Opinion

We have audited the financial statements of Leeway Domestic Violence & Abuse Services (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

Other information

The other information comprises the information included in the Annual report other than the financial statements and our Auditors' report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

Auditors' responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit in respect of fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses to those assessed risks; and to respond appropriately to instances of fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both management and those charged with governance of the charitable company.

Our approach was as follows:

- We obtained an understanding of the legal and regulatory requirements applicable to the charitable company and considered that the most significant are the Companies Act 2006, the Charities Act 2011, the Charity SORP, and UK financial reporting standards as issued by the Financial Reporting Council.
- We obtained an understanding of how the charitable company complies with these requirements by discussions with management and those charged with governance.
- We assessed the risk of material misstatement of the financial statements, including the risk of material misstatement due to fraud and how it might occur, by holding discussions with management and those charged with governance.
- We inquired of management and those charged with governance as to any known instances of non-compliance or suspected non-compliance with laws and regulations.
- Based on this understanding, we designed specific appropriate audit procedures to identify instances of non-compliance with laws and regulations. This included making enquiries of management and those charged with governance and obtaining additional corroborative evidence as required.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



MA Partners Audit LLP
Statutory Auditor
7 The Close
Norwich
Norfolk
NR1 4DJ

Date: 2 December 2022

MA Partners Audit LLP are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022**

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	<i>As restated Total funds 2021 £</i>
	Note				
Income from:					
Donations and legacies	3	72,399	-	72,399	141,023
Charitable activities	4	213,491	2,544,190	2,757,681	2,948,754
Other trading activities	5	77,959	-	77,959	35,054
Investments	6	664	-	664	4,578
Total income		364,513	2,544,190	2,908,703	3,129,409
Expenditure on:					
Raising funds	7	12,434	-	12,434	863
Charitable activities		746,354	2,328,796	3,075,150	2,866,309
Total expenditure		758,788	2,328,796	3,087,584	2,867,172
Net (expenditure)/income		(394,275)	215,394	(178,881)	262,237
Transfers between funds	18	327,114	(327,114)	-	-
Net movement in funds		(67,161)	(111,720)	(178,881)	262,237
Reconciliation of funds:					
Total funds brought forward (as restated)		758,823	231,673	990,496	728,259
Net movement in funds		(67,161)	(111,720)	(178,881)	262,237
Total funds carried forward		691,662	119,953	811,615	990,496

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 20 to 39 form part of these financial statements.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)
REGISTERED NUMBER: 03208084

BALANCE SHEET
AS AT 31 MARCH 2022

	Note	2022 £	As restated 2021 £
Fixed assets			
Tangible assets	12	83,639	95,779
Investments	13	540	1,035
		<u>84,179</u>	<u>96,814</u>
Current assets			
Debtors	14	435,957	445,768
Cash at bank and in hand		689,930	675,000
		<u>1,125,887</u>	<u>1,120,768</u>
Creditors: amounts falling due within one year	15	(398,451)	(227,086)
Net current assets		<u>727,436</u>	<u>893,682</u>
Total assets less current liabilities		<u>811,615</u>	<u>990,496</u>
Total net assets		<u><u>811,615</u></u>	<u><u>990,496</u></u>
Charity funds			
Restricted funds	18	119,953	231,673
Unrestricted funds	18	691,662	758,823
Total funds		<u><u>811,615</u></u>	<u><u>990,496</u></u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)
REGISTERED NUMBER: 03208084

BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2022

The entity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the entity to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

However, an audit is required in accordance with section 144 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:


.....
Ms E Corlett

Date: 28th November 2022

The notes on pages 20 to 39 form part of these financial statements.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2022

	2022 £	2021 £
Cash flows from operating activities		
Net cash used in operating activities	62,524	261,820
Cash flows from investing activities		
Purchase of tangible fixed assets	(48,089)	(68,941)
Proceeds from sale of investments	495	65
Net cash used in investing activities	(47,594)	(68,876)
Cash flows from financing activities		
Change in cash and cash equivalents in the year	14,930	192,944
Cash and cash equivalents at the beginning of the year	675,000	482,056
Cash and cash equivalents at the end of the year	689,930	675,000

The notes on pages 20 to 39 form part of these financial statements

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1. General information

Leeway Domestic Violence & Abuse Services is a private company limited by guarantee and incorporated in England and Wales. The Members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per Member of the company.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Leeway Domestic Violence & Abuse Services meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

Despite the uncertainties arising from Covid19, the Trustees are confident that the charity can continue its successful track record of securing the funds needed to support its valuable work. This will be achieved by the senior managers and fundraising team applying for grants and donations. The charity's annual budgets and fundraising log demonstrate how the income will be raised to meet all the charitable expenditure and support costs. The Trustees therefore consider it appropriate to prepare these financial statements on the going concern basis.

2.3 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on raising funds includes all expenditure incurred by the company to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the company's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of financial activities as the related expenditure is incurred.

2.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets costing £100 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the company assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Depreciation is provided on the following basis:

Plant and machinery	- 25% straight line
---------------------	---------------------

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

2. Accounting policies (continued)

2.8 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

2.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.11 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.12 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.13 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

2.14 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

2. Accounting policies (continued)

2.15 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

3. Income from donations and legacies

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Donations	72,399	-	72,399
	<u>72,399</u>	<u>-</u>	<u>72,399</u>
	<i>Unrestricted funds 2021 £</i>	<i>Restricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Donations	111,633	24,771	136,404
Government grants	4,619	-	4,619
	<u>116,252</u>	<u>24,771</u>	<u>141,023</u>

4. Income from charitable activities

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Grant income	3,420	2,544,190	2,547,610
Service charges	197,152	-	197,152
Income from training courses	12,880	-	12,880
Other incoming resources	39	-	39
	<u>213,491</u>	<u>2,544,190</u>	<u>2,757,681</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

4. Income from charitable activities (continued)

	<i>Unrestricted funds 2021 £</i>	<i>Restricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Grant income	-	2,749,756	2,749,756
Service charges	192,387	-	192,387
Income from training courses	6,550	-	6,550
Other incoming resources	61	-	61
	<u>198,998</u>	<u>2,749,756</u>	<u>2,948,754</u>

5. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2022 £	Total funds 2022 £
Fundraising	<u>77,959</u>	<u>77,959</u>

	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Fundraising	<u>35,054</u>	<u>35,054</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

6. Investment income

	Unrestricted funds 2022 £	Total funds 2022 £
Bank interest	664	664
	<u>664</u>	<u>664</u>
	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Bank interest	4,578	4,578
	<u>4,578</u>	<u>4,578</u>

7. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2022 £	Total funds 2022 £
Raising funds	12,434	12,434
	<u>12,434</u>	<u>12,434</u>
	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Raising funds	863	863
	<u>863</u>	<u>863</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

8. Analysis of expenditure by activities

	Activities undertaken directly 2022 £	Support costs 2022 £	Total funds 2022 £
Charitable activity costs	2,230,925	844,225	3,075,150

	<i>Activities undertaken directly 2021 £</i>	<i>Support costs 2021 £</i>	<i>Total funds 2021 £</i>
Charitable activity costs	2,127,228	739,081	2,866,309

Analysis of direct costs

	Total funds 2022 £	<i>Total funds 2021 £</i>
Staff costs	1,892,204	1,896,500
Outsourced service provision	132,320	-
Staff training	69,237	25,168
Telephone	51,088	57,605
Light, heat & water	46,523	33,709
Travel expenses	31,788	102,298
Cleaning	3,992	7,514
Bad debt	2,628	2,483
Equipment	1,145	1,951
	2,230,925	2,127,228

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

8. Analysis of expenditure by activities (continued)

Analysis of support costs

	Total funds 2022 £	<i>Total funds 2021 £</i>
Staff costs	361,519	352,023
Governance costs	129,877	66,613
IT Expenses	101,316	70,078
Rent & rates	100,483	111,214
Depreciation	60,229	70,730
Repairs & renewals	40,159	34,819
Printing, postage & stationery	15,594	15,073
Advertising	11,700	479
Recruitment expenses	9,553	5,234
Insurance	9,164	8,252
Subscriptions	3,986	3,489
Bank charges	645	1,077
	844,225	739,081

9. Auditors' remuneration

	2022 £	<i>2021 £</i>
Fees payable to the company's auditor for the audit of the company's annual accounts	4,320	4,140

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

10. Staff costs

	2022	<i>2021</i>
	£	£
Wages and salaries	1,981,316	<i>1,975,791</i>
Social security costs	158,049	<i>156,813</i>
Contribution to defined contribution pension schemes	114,358	<i>115,919</i>
	<u>2,253,723</u>	<i><u>2,248,523</u></i>

The average number of persons employed by the company during the year was as follows:

	2022	<i>2021</i>
	No.	No.
Care and support	29	<i>34</i>
Community Development	42	<i>47</i>
Management and administration	21	<i>13</i>
Chief Executive	1	<i>1</i>
	<u>93</u>	<i><u>95</u></i>

No employee received remuneration amounting to more than £60,000 in either year.

The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the charity in the year was £228,497 (2021 - £226,257).

11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 March 2022, no Trustee expenses have been incurred (2021 - £NIL).

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

12. Tangible fixed assets

	Plant and machinery £
Cost	
At 1 April 2021	444,641
Additions	48,089
At 31 March 2022	492,730
Depreciation	
At 1 April 2021	348,862
Charge for the year	60,229
At 31 March 2022	409,091
Net book value	
At 31 March 2022	83,639
<i>At 31 March 2021</i>	95,779

13. Fixed asset investments

	Unlisted investments £
Cost or valuation	
At 1 April 2021	1,035
Disposals	(495)
At 31 March 2022	540
Net book value	
At 31 March 2022	540
<i>At 31 March 2021</i>	1,035

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

14. Debtors

	2022 £	2021 £
Due within one year		
Trade debtors	170,036	53,377
Other debtors	195,000	197,628
Prepayments and accrued income	70,921	194,763
	<u>435,957</u>	<u>445,768</u>

15. Creditors: Amounts falling due within one year

	2022 £	2021 £
Trade creditors	48,715	51,833
Other creditors	12,790	13,509
Accruals and deferred income	336,946	161,744
	<u>398,451</u>	<u>227,086</u>

16. Deferred income

	2022 £	2021 £
Deferred income at 1 April 2021	137,385	29,038
Resources deferred during the year	327,658	137,385
Amounts released from previous periods	(137,385)	(29,038)
Deferred income at 31 March 2022	<u>327,658</u>	<u>137,385</u>

17. Prior year adjustments

Further transfers from restricted funds to unrestricted funds totalling £402,734 have been identified relating to prior years. These transfers have been recognised as a prior year adjustment and revised opening fund balances as at 1 April 2020 are included in note 18.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

18. Statement of funds

Statement of funds - current year

	As restated Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
Unrestricted funds					
Designated funds					
Building Repair Fund	5,131	-	-	-	5,131
The Refuge Fund	33,725	-	-	-	33,725
	<u>38,856</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>38,856</u>
 General funds					
General Fund	<u>719,967</u>	<u>364,513</u>	<u>(758,788)</u>	<u>327,114</u>	<u>652,806</u>
 Total Unrestricted funds	<u>758,823</u>	<u>364,513</u>	<u>(758,788)</u>	<u>327,114</u>	<u>691,662</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

18. Statement of funds (continued)

Restricted funds

TSA Project	45,373	126,667	(136,824)	29,020	64,236
LPSA refuge provision	(14,705)	14,705	-	-	-
Broadland District Council	-	29,516	(25,409)	(4,107)	-
Norwich City Council	-	30,000	(24,440)	(5,560)	-
Children's Services	-	93,500	(76,880)	(16,620)	-
Big Lottery	5,735	57,212	(62,947)	-	-
Supporting People	-	518,915	(438,260)	(80,655)	-
Nationwide grant	-	34,468	(21,626)	-	12,842
Norfolk CC - Anchor project	136,957	-	(85,075)	(51,882)	-
Police and Crime Commissioner (Norfolk)	-	986,734	(872,462)	(91,887)	22,385
Police and Crime Commissioner (Suffolk)	12,979	614,248	(544,473)	(82,754)	-
NRPF (Norfolk CC (project safety net +))	39,611	-	(15,415)	(7,430)	16,766
Norfolk CC - Schools Service	-	25,000	(19,471)	(5,529)	-
Other restricted grants	5,723	13,225	(5,514)	(9,710)	3,724
	<u>231,673</u>	<u>2,544,190</u>	<u>(2,328,796)</u>	<u>(327,114)</u>	<u>119,953</u>
Total of funds	<u>990,496</u>	<u>2,908,703</u>	<u>(3,087,584)</u>	<u>-</u>	<u>811,615</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

18. Statement of funds (continued)

Designated funds

Building Repair Fund - this fund has been established by the Trustees to meet the cost of extraordinary repairs.

The Refuge Fund - this fund has been established by the Trustees to expand refuge service provision in Norfolk.

Restricted funds

TSA - Project funded by Norfolk County Council to provide temporary safe accommodation for people fleeing domestic abuse in Norfolk, where refuge bedspace is not available.

LPSA Refuge Provision - this grant was awarded to Leeway for provision of equipment, furniture, security systems and other items of a capital nature necessary for setting up the new refuges in West Norfolk.

Outreach Funds (Norwich City Council and Broadland District Council) - these funds were set up to provide support for women in community.

Children's Services & BBC Children in Need - these funds are to finance group activities with other voluntary agencies for children experiencing domestic violence.

Big Lottery - this fund was set up to provide support for women in Great Yarmouth and Waveney communities. The fund also provides for a volunteer trainer and recruiter.

Supporting People - this fund was set up to provide support to women and children in our refuges.

Nationwide grant - this fund was set up to provide capital items for the new West Norfolk Safe House & provide the first year's staffing costs.

Norfolk County Council (Schools Service) - this fund was set up to provide domestic abuse support to children and young people in Norfolk schools.

Norfolk County Council (Project Anchor) - Practical and emotional support for adults with complex needs across Norfolk. Anchor project will spot purchase accommodation across Norfolk to ensure that anyone who escapes domestic abuse has access to a safe space with immediate crisis accommodation and support when they need it, eliminating the current postcode lottery for services. The unspent balance of this fund totalling £43,429 has been transferred to the TSA project fund, as agreed with the grant provider.

Police and Crime Commissioner (Norfolk and Suffolk) - funding was received to provide services for women and men at high risk of further harm and homicide across Norfolk and Suffolk.

Norwich Consolidated Charities (training officer) - this fund was set up to pay the training officer's staffing costs for 1 year in order to provide free domestic abuse training sessions in the community.

Norfolk County Council (Project Safety Net +) - working with Norfolk Community Law Service (NCLS) to offer practical and emotional support to adults from migrant communities living with or fleeing domestic abuse, including short term emergency accommodation & immigration options advice.

Other restricted donations - donations for specific purposes.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

18. Statement of funds (continued)

Transfers from restricted funds to unrestricted funds totalling £327,114 have been recognised in the current year, representing an allocation of administration costs to relevant projects.

Statement of funds - prior year

	<i>As restated Balance at 1 April 2020</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers in/out</i>	<i>Balance at 31 March 2021</i>
	£	£	£	£	£
Unrestricted funds					
Designated funds					
Building Repair Fund	5,131	-	-	-	5,131
The Refuge Fund	33,725	-	-	-	33,725
	<u>38,856</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>38,856</u>
General funds					
General Fund	487,775	354,882	(340,866)	218,176	719,967
Total Unrestricted funds	<u>526,631</u>	<u>354,882</u>	<u>(340,866)</u>	<u>218,176</u>	<u>758,823</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

18. Statement of funds (continued)

Restricted funds

Restricted donations	-	24,771	(24,771)	-	-
TSA Project	-	133,333	(78,548)	(9,412)	45,373
LPSA refuge provision	(16,777)	2,072	-	-	(14,705)
Broadland District Council	(34)	39,354	(34,294)	(5,026)	-
Norwich City Council	(12,665)	42,186	(24,029)	(5,492)	-
Children's Services	4,755	93,500	(78,803)	(19,452)	-
BBC Children in Need	(169)	18,894	(13,992)	(4,733)	-
Big Lottery	(3,966)	131,125	(108,287)	(13,137)	5,735
Supporting People	-	521,846	(529,181)	7,335	-
Garfield Weston	-	40,000	(24,546)	(15,454)	-
Nationwide grant	-	14,000	(14,947)	947	-
Norwich DCLG	12,196	-	(11,676)	(520)	-
DCLF Reap	14,341	8,663	(21,459)	(1,545)	-
Norfolk CC - Anchor project	105,079	320,691	(252,810)	(36,003)	136,957
Police and Crime Commissioner (Norfolk)	85,121	682,250	(736,853)	(30,518)	-
Police and Crime Commissioner (Suffolk)	(12,603)	583,974	(481,740)	(76,652)	12,979
Norwich Consolidated Charities - training officer	21,683	-	(17,323)	(4,360)	-
NRPF (Norfolk CC (project safety net +))	(1,001)	98,000	(54,204)	(3,184)	39,611
Other restricted grants	5,668	19,868	(18,843)	(970)	5,723
	<u>201,628</u>	<u>2,774,527</u>	<u>(2,526,306)</u>	<u>(218,176)</u>	<u>231,673</u>
Total of funds	<u>728,259</u>	<u>3,129,409</u>	<u>(2,867,172)</u>	<u>-</u>	<u>990,496</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

19. Summary of funds

Summary of funds - current year

	As restated Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
Designated funds	38,856	-	-	-	38,856
General funds	719,967	364,513	(758,788)	327,114	652,806
Restricted funds	231,673	2,544,190	(2,328,796)	(327,114)	119,953
	<u>990,496</u>	<u>2,908,703</u>	<u>(3,087,584)</u>	<u>-</u>	<u>811,615</u>

Summary of funds - prior year

	As restated Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Designated funds	38,856	-	-	-	38,856
General funds	487,775	354,882	(340,866)	218,176	719,967
Restricted funds	201,628	2,774,527	(2,526,306)	(218,176)	231,673
	<u>728,259</u>	<u>3,129,409</u>	<u>(2,867,172)</u>	<u>-</u>	<u>990,496</u>

20. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	83,639	-	83,639
Fixed asset investments	540	-	540
Current assets	678,276	447,611	1,125,887
Creditors due within one year	(70,793)	(327,658)	(398,451)
Total	<u>691,662</u>	<u>119,953</u>	<u>811,615</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

20. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	<i>As restated Unrestricted funds 2021 £</i>	<i>As restated Restricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Tangible fixed assets	77,755	18,024	95,779
Fixed asset investments	1,035	-	1,035
Current assets	769,734	351,034	1,120,768
Creditors due within one year	(89,701)	(137,385)	(227,086)
Total	758,823	231,673	990,496

21. Reconciliation of net movement in funds to net cash flow from operating activities

	2022 £	2021 £
Net income/expenditure for the year (as per Statement of Financial Activities)	(178,881)	262,237
Adjustments for:		
Depreciation charges	60,229	70,730
Decrease/(increase) in debtors	9,811	(194,003)
Increase in creditors	171,365	122,856
Net cash provided by operating activities	62,524	261,820

22. Analysis of cash and cash equivalents

	2022 £	2021 £
Cash in hand	689,930	675,000
Total cash and cash equivalents	689,930	675,000

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

23. Analysis of changes in net debt

	At 1 April 2021 £	Cash flows £	At 31 March 2022 £
Cash at bank and in hand	675,000	14,930	689,930
	<u>675,000</u>	<u>14,930</u>	<u>689,930</u>

24. Pension commitments

The charity operates a contributory pension scheme. It is a defined contribution scheme and contributions are charged in the Statement of Financial Activities as they accrue. The pension cost charge represents contributions payable by the charity to the funds and amounted to **£114,358** (2021 - £115,919).

25. Operating lease commitments

At 31 March 2022 the company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2022 £	2021 £
Not later than 1 year	29,132	62,289
Later than 1 year and not later than 5 years	25,172	138,432
	<u>54,304</u>	<u>200,721</u>

26. Related party transactions

The company has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the company at 31 March 2022.

27. Controlling party

The company is limited by guarantee and does not have share capital. The liability of the Members is limited to contributions of £10 each.

Accounts

Annual Review



2020-2021

OUR PATRONS:
CHRISSIE JACKSON, NINA NANNAR AND GEORGINA
HOLLOWAY

FACTS



Police statistics show Norfolk Police receive an average of over 50 calls a day related to domestic abuse. We also know that:



**1 IN 3
WOMEN**

will experience domestic abuse in their lifetime



**1 IN 5
MEN**

will experience domestic abuse in their lifetime



**1 IN 3
LGBT PEOPLE**

will experience domestic abuse in their lifetime



**1 IN 5
CHILDREN**

have been exposed to domestic abuse



**2
WOMEN**

are killed **each week** as a result of domestic abuse



**30
MEN**

are killed **each year** as a result of domestic abuse



**EVERY
MINUTE**

Police in the UK receive a domestic abuse related call

ABOUT LEEWAY

.....

Leeway was established in 1974 with the help of a £200 start-up grant from Norwich City Council. Over the past four decades the charity has grown from those humble beginnings and we now have eight safe houses and a team of more than 90 people providing advice, support and information to adults, children and young people experiencing domestic abuse in Norfolk and Suffolk.

END OF YEAR 2020 – 2021 SERVICES DELIVERED



We are proud to say that we supported 19,561 adults, children and young people in 2020-21. It's been a really busy year and we know that demand for our services will continue to grow in the coming year.

	Professionals	Women	Children	Men	Totals
Advice and Support (service users)		6,652		76	6,728
Advice and Support (professionals)	3,120	-	-	-	3,120
Refuges		165	161	-	326
C.A.Y.P.O.			80	-	80
Outreach		994	568	-	1,562
Advocacy (IDVA)		2,297	1,418	260	3,975
Suffolk Advocacy (IDVA)		1,697	1,336	163	3,196
Children's Groups		-	-	-	-
Training	574	-	-	-	574
TOTALS	3,694	11,805	3,563	499	19,561

Emma Corlett

Chairperson

.....



2020/2021 was a challenging year for Leeway due to the Covid-19 pandemic. I would like to pay tribute to all our staff who have worked tirelessly to ensure that victims continued to receive support throughout this time.

Leeway's financial strategy for 2020/2021 was to continue increasing sustainable resources for potentially challenging times ahead. This has been very much at the forefront of the work undertaken by the CEO and Senior Management team during the pandemic. Several contracts which were due to come to an end in 2020/2021 were successfully extended. We also secured funding for the provision of some new services to ensure victims of domestic abuse were able to access support during this difficult time.

I extend our thanks to commissioners and grant funders who have been responsive and have supported our creative and flexible approach to providing support within the constraints of lockdown and other restrictions. This ensured that we closed any gaps in service and that staff and service users have access to IT equipment and connectivity to provide and access services remotely.

The Management Committee, CEO and the senior management team have worked hard over the last 12 months to manage financial uncertainty created by the Covid19 pandemic. Our ability to hold fundraising events was severely impacted, however this was mitigated through securing additional grant funding and private donations. We have been able to maintain the level of frontline staff and reach greater numbers of victims.

Leeway is one of East Anglia's leading providers of domestic abuse services and has been continuously developing and extending our services over the last few years. We are due to open another safehouse in West Norfolk in 2021, bringing our refuge and safehouse accommodation up to 9 properties providing 60 bed spaces for women and children fleeing domestic abuse. In addition, we currently have the ability to spot purchase alternative safe accommodation for both females and males with a Norfolk connection.

The Management Committee continues to explore future options for ensuring our long-term sustainability, including the options of having more direct control over our refuge accommodation. This work is in the early stages, and we appreciate the support of our partner WISH in the early development of long-term plans

I am very proud of how the whole staff team pulled together and continue to respond to the challenges posed by the pandemic. I extend thanks to them for their positive 'can do' attitude and creativity shown to swiftly adapt ways of working and of reaching people in such challenging circumstances.

As ever, the Management Committee would like to thank the organisations and individuals who have given so generously to enable Leeway to continue to offer services across Norfolk and Suffolk. Their contributions play a vital role in the continued health of our Charity.

Our three patrons – Chrissie Jackson, Nina Nannar and Georgina Holloway – continue to support us and we extend to them a huge thank you. Our patrons play a crucial role in raising both the profile of Leeway and awareness of domestic violence and abuse.

A huge part of our success is the result of the hard work, enthusiasm and commitment of our employees. We are incredibly lucky to have such a dedicated staff team whose skills are supported and enabled so effectively by our CEO Mandy Proctor. Leeway is also fortunate to have a large number of people who give their time freely to the Charity, whether as volunteers or members of the Management Committee. Their contribution is valuable and appreciated.

My thanks go to our partners, supporters and to Mandy Proctor CEO, our staff, our volunteers, our Management Committee members, our patrons and our funders for their role in making 2020/2021 such a great year and the contribution they have made to the lives of the people who access our services.

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Mandy Proctor

Chief Executive

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2020/2021 has been a very challenging year for Leeway due to Covid19. We have seen Advice and Support referrals increase dramatically and we have worked tirelessly with our funding commissioners and supporters to not only maintain the current levels of service, but also to extend some of our services that were due to finish as the funding came to an end. Through careful strategic and financial action planning, we have managed to raise funding to increase the level of services in order to meet the growing demand for them, mostly caused by Covid19 lockdowns. Leeway's financial strategy for 2020/2021 was to continue increasing sustainable resources for challenging times ahead.

In addition, Leeway has successfully achieved Leading Lights and Investors in People accreditations. We also have the National Women's Aid standards and will be looking to take the organisation through a review to achieve the standards for a further three years over this coming year 21-22.

Key Performance and Strategy

Residential Services, Community Based Services and Business and Central Services continue to be the structure which oversees the variety of service provision across Norfolk and Suffolk provided by Leeway. The service managers, Margaret Hill, Charlotte Richardson, Emma Nurse and Trudy Lock, take an active role in the development and strategic direction within the organisation, networking and working with our commissioners, service users and stakeholders, alongside myself. The senior management team has been very successful this year in obtaining £1.526 million worth of additional service contracts and have worked very hard to increase the funding and services during the Covid 19 Pandemic which has had the effect of demand outstripping supply. I am very pleased to say that this has been a positive outcome especially with the challenges that Leeway and many other charities faced through the Covid pandemic.

We have continued to work very successfully during the Pandemic in partnership with the Norfolk Office of the Police and Crime Commissioner ("Norfolk OPCC") and Norfolk Constabulary and the Suffolk Office of the Police and Crime Commissioner ("Suffolk OPCC") to provide and extend the high risk IDVA Services across Norfolk and Suffolk. Both Norfolk OPCC and Suffolk OPCC have been very proactive in working together with Leeway to ensure the services would meet the need for victims/survivors across the districts during the pandemic. The Norfolk OPCC successfully extended contracts which were due to come to an end including Norfolk Independent Domestic Violence Advocacy Service (IDVA) – working with victims assessed as being at high risk of further harm, Project Safety Net +, a migrant domestic abuse project, working with Norfolk Community Law Service and Project Anchor, a project for adults with complex needs across Norfolk. They also provided additional funding to provide two Outreach Workers for 12 months in Great Yarmouth and Broadland, a full-time worker to enhance our advice and support line with the introduction of the web chat line, 3 x 37 hour Young Person Domestic Abuse Workers and a Complex Needs IDVA Specialising in support for older victims and those with additional complex needs.

Additional funding was received from the Suffolk OPCC for Project Safety Net Plus in Suffolk from September 2021 – March 2022 to continue to provide support to migrant victims of domestic abuse in Suffolk. The Suffolk OPCC and partners including Leeway, Suffolk Police, Suffolk County Council and Health also jointly completed a bid for the Ministry of Justice IDVA uplift funding and we were successful in this bid which provided funding for increased staffing hours in the high-risk service. We have been awarded funding for an additional 4 specialist IDVAs (Court IDVA, Minority communities IDVA, Young person's IDVA and Male IDVA) to complement and enhance the service provision that we are already providing and complete some work around filling the gaps for marginalised service users who may be reluctant to access services/ or not know that they exist. Due to the delays in receiving the funding and recruitment there has been an underspend within the Ministry of Justice funding, and the Suffolk OPCC have agreed to fund an Administration worker until 30/09/22 to provide business support to the team. The OPCC has also provided contingency funds for both Project Safety Net and The IDVA Service which has allowed us to provide emergency items for people in need, and they have also funded the mobile phone project for high-risk service users who did not have access to a safe mobile phone or phone credit to be able to access support in Suffolk. This allowed us to purchase a number of phones/ phone top ups to be able to issue to service users who need them.

Suffolk Local Welfare assistance scheme provided Leeway with £250.00 of gas and electricity vouchers to provide to Suffolk service users who were in financial crisis.

We are delighted to be awarded Leading Lights status, and we are the first domestic abuse organisation in Suffolk to be awarded this accreditation.

We worked closely in partnership during the pandemic and continue to work with Norfolk County Council and Key Housing Associations to provide Refuge accommodation, some of which are self-contained flats and others which are communal safehouses. We now have 8 refuges and safehouses across Norfolk.

Across both the counties we continue to work successfully in partnership with many agencies from both the Statutory and Voluntary sectors delivering a multi-agency response to domestic abuse.

Our dedicated Outreach workers continue to be funded by Broadland District Council and Norwich City Council, however funding contracts for these comes to an end in 21-22. The National Lottery Community Fund also continues funding for the provision of Outreach and Community Services across West Norfolk and Breckland.

During the Covid Pandemic lockdowns, although we were unable to host our normal fundraising events, I am pleased to say we exceeded our targets on general fundraising from general donations, income from virtual fundraising events, crowdfunding and corporate sponsorship. We were also very successful at generating income from trust fund applications which helped, for example, to allow us to expand some of the capacity of the Advice and Support line when demand for our services increased dramatically.

We revamped our domestic abuse awareness and DASH risk assessment training programmes to make them virtual and developed pilot training sessions on specialist subjects such as financial abuse, abuse during Covid19 and children and young people. These virtual training sessions have been a great success and we will be incorporating them into our training programme in the upcoming year.

Looking Forward

Given the many challenges that we have successfully overcome over the last year, we now have new ways of working which will come into effect if there are any future lockdowns. We have new policies and procedures in place relating to different ways of working in the Pandemic.

There has been a delay due to the Pandemic in opening a new five-bedroom communal refuge in West Norfolk, working in partnership with Freebridge Housing Association which will bring our refuge provision to 9. This is now on track to open shortly.

We are now getting back to doing in-person fundraising events, always keeping in line with government advice, and hope you will all consider supporting us by attending our events where possible.

We are extending our virtual training programme to include the new specialist training on children and young people, as well as developing new bite size training sessions on specialist subjects.

We plan to build upon the raising awareness of the impact of domestic abuse through the local media and with the support of our Patrons.

We hope we can work towards providing better service provision across the two Counties for people living with or fleeing domestic abuse. We will continue to work with partners current and new, service users and stakeholders to offer and deliver a holistic, person-centred approach, for victims of domestic abuse to meet their support needs.

We have a positive outlook for 2021/2022 and hope to raise more sustainable income as well as further expand our services to support more domestic abuse cases in Norfolk and Suffolk.

Special Thanks

We are extremely grateful for the invaluable support and the funding we receive from the many organisations, individual donations/sponsors and trust funds, which have all been essential in helping to maintain Leeway's services.

I would like to thank all the co-ordinators, staff and volunteers for their continuing hard work and commitment to Leeway and to thank the senior managers - Margaret Hill, Norfolk Community Services Manager, Charlotte Richardson, Suffolk Services Manager, Trudy Lock, Residential Services Manager and Emma Nurse, Business and Central Services Manager – for their ongoing support to myself and their dedication and commitment to Leeway, particularly during the last year which has been, a very difficult, albeit successful period.

LEEWAY DOMESTICE VIOLENCE AND ABUSE SERVICES

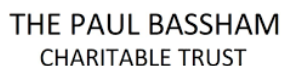
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STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Income From:				
Donations and legacies	116,252	24,771	141,023	47,275
Charitable activities	198,998	2,749,756	2,948,754	2,542,158
Other trading activities	35,054	-	35,054	9,769
Investments	4,578	-	4,578	2,367
Total income	354,882	2,774,527	3,129,409	2,601,569
Expenditure on:				
Raising funds	863	-	863	27,552
Charitable activities	340,003	2,526,306	2,866,309	2,960,398
Total expenditure	340,866	2,526,306	2,867,172	2,987,920
Net income/(expenditure)	14,016	248,221	262,237	(386,351)
Transfers between funds	218,176	(218,176)	-	-
Net movement in funds	232,192	30,045	262,237	(386,351)
	=====	=====	=====	=====
Reconciliation of funds:				
Total funds brought forward	123,897	604,362	728,259	1,114,610
Net movement in funds	232,192	30,045	262,237	(386,351)
Total funds carried forward	356,089	634,407	990,496	728,259
	=====	=====	=====	=====



We would like to say a huge thank you to all of the individuals, Charitable Trusts and organisations who are too numerous to list, who have supported us throughout the year!



**Tara Getty
Foundation**



For free confidential advice



Helpline **0300 561 0077**



admin@leewaynwa.org.uk

www.leewaynwa.org

[@leewaynwa](https://www.facebook.com/leewaynwa)

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LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES

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TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

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LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2021

Trustees

Mrs A E Brighton (resigned 18 June 2020)
Mr S Burke (resigned 1 December 2020)
Mr M J Cotton
Ms S Demetriou (appointed 1 December 2020)
Mrs B Horner (appointed 1 December 2020)
Mrs S Gibb, Vice Chair
Dr J K Hollows
Mrs J C Leggett
Ms E Corlett, Chair
Ms F R Ainsworth
Ms E Broom (resigned 1 December 2020)
Mrs A Graves

Company registered number 03208084

Charity registered number 1079214

Registered office William House (C/O Fosters)
19 Bank Plain
Norwich
Norfolk
NR2 4FS

Independent auditors MA Partners Audit LLP
Statutory Auditor
7 The Close
Norwich
Norfolk
NR1 4DJ

Bankers Santander
2nd Floor
The Bell
Orford Hill
Norwich
Norfolk
NR1 3QB

Barclays Bank PLC
5/7 Red Lion Street
Norwich
Norfolk
NR1 3QH

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their annual report together with the audited financial statements of company for the year 1 April 2020 to 31 March 2021. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) as amended by subsequent Update Bulletins.

Since the company qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Objectives and activities

a. Policies and objectives

The objective of Leeway Domestic Violence & Abuse Services ("Leeway") is to provide temporary accommodation and other services to adults and children who are subject to domestic abuse. Leeway has established policies covering all specific services and functions provided by the organisation.

b. Strategies for achieving objectives

To achieve our objectives we aim to:

- Improve the health and wellbeing of adults and children using the service;
- Promote empowerment and self determination for adults and children using the service;
- Keep the needs of service users central to the service delivery and ensure services evolve to meet changing needs;
- Develop diverse services to meet the needs of diverse communities;
- Provide tailored services that meet the specific needs of children;
- Share best practice and promote effective multi agency working;
- Educate and raise awareness throughout society that domestic abuse is not acceptable.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Objectives and activities (continued)

c. Activities undertaken to achieve objectives

Leeway carries out these objectives by providing:

- **Domestic Abuse Helpline** – skilled workers who listen to what people have been experiencing, providing advice, support and discussing options. Referrals to Leeway's other services or external agencies can be made, along with 24 hour emergency referrals and admissions;
- **Refuge and safe house accommodation** – secure and friendly, short term, supported accommodation for women and children;
- **Outreach Support** – provides advice, emotional and practical support to women who are still in an abusive relationship and to those who have recently left;
- **Independent Domestic Abuse Advocacy (IDVA) Service** – supporting victims of domestic abuse at high risk of repeat victimisation;
- **Children Services (under 18's)** – a range of services designed to help under 18's come to terms with their experiences and an educational programme to teach young people about how to stay safe and recognise types of behaviour that are not acceptable;
- **Male Victim Service** – provides advice, emotional and practical support to men who are still in an abusive relationship and to those who have recently left;
- **Power to Change Programme** – a supportive group for women to build their self confidence and recognise healthy relationships;
- **Project Safety Net +** – working with Norfolk Community Law Service (NCLS) to offer practical and emotional support to adults from migrant communities living with or fleeing domestic abuse, including short term emergency accommodation & immigration options advice;
- **Project Anchor** - Practical and emotional support for adults with complex needs across Norfolk. Anchor project will spot purchase accommodation across Norfolk to ensure that anyone who escapes domestic abuse has access to a safe space with immediate crisis accommodation and support when they need it, eliminating the current postcode lottery for services;
- **Multi Agency & Corporate Training around Domestic Abuse.**

d. Main activities undertaken to further the company's purposes for the public benefit

The Trustees confirm that, in exercising their powers and duties, they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission.

Leeway's charitable purposes satisfy both public and benefit aspects. All the above activities were identified to be beneficial for the public as a whole over 47 years of service.

Domestic abuse became an extensive problem of our society and it cannot be specified by type or agenda. Leeway had been giving support to women and children for many years, when the need for male services became apparent. As from 2010 Leeway broadened its objectives to become more versatile and we are proud to exercise our expertise in a variety of cases involving male and female victims as well as providing education programmes to children and young people.

Domestic Abuse Awareness and Practical Application to DASH training became an integral part in educating professionals working with the public. The Office of the Police and Crime Commissioner for Norfolk recognised the need for such education and has been supporting Leeway in this initiative.

Leeway keeps evidence of public benefit in the form of documented cases and statistics. Trustees of Leeway believe that the main charitable purpose of the organisation is so clearly beneficial that it requires very little evidence to prove it.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance

a. Key performance indicators

The Statement of Financial Activities for the year ended 31 March 2021 shows an increase in income of £527,840 and a decrease in expenditure of £120,748. Surplus reported at the end of March 2021 is £262,237; deficit for the previous year (2019/2020) was £386,351.

2020/2021 was a challenging year for Leeway due to Covid19. However, we managed to work with our funding commissioners and supporters to not only maintain the current levels of service, as some services were due to end during Covid, but raise funding to increase the level of services in order to meet the growing demand for them, mostly caused by Covid19 lockdowns. Leeway's financial strategy for 2020/2021 was to continue increasing sustainable resources for challenging times ahead. Several contracts, which were coming to an end in 2020/2021 were successfully extended including Norfolk Independent Domestic Violence Advocacy Service (IDVA) – working with victims assessed as being at high risk of further harm, Project Safety Net +, a migrant domestic abuse project, working with Norfolk Community Law Service and Project Anchor, a project for adults with complex needs across Norfolk. We have a positive outlook for 2021/2022 and hope to raise more sustainable income as well as further expand our services to support more domestic abuse cases in Norfolk and Suffolk.

b. Review of activities

Leeway worked hard over the last 12 months to manage financial uncertainty created by the Covid19 pandemic. The organisation's key aim of minimising any loss of front-line staff has been achieved, despite some significant services funding due to end and not having the ability to run our planned fundraising income events, that support our vital services. This has enabled the organisation to maintain vital support for those affected by domestic abuse.

Being one of East Anglia's leading providers of domestic abuse services Leeway has been continuously expanding over the last few years and we are due to open another safehouse in West Norfolk in 2021, bringing our refuge and safehouse accommodation up to 9 properties.

Leeway has successfully achieved Leading Lights, National Women's Aid and Investors in People accreditations.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance (continued)

c. Factors relevant to achieve objectives

Leeway is aware of the following factors which may affect the way it operates. These factors are outside of the organisation's control:

- National and Global economic stability.
- Government issues and austerity.
- Changes to law, e.g. bringing new regulations.
- Grant Policies.
- Natural disasters.
- Epidemics and pandemics, such as Covid19.

Factors, which can be controlled by the organisation:

- Efficient and economical management of resources.
- Providing comfortable working environment and practicing best management techniques to ensure high morale and motivation within all levels of employees.
- Employees acting in best interests of Leeway and Leeway's customers, exercising appropriate skills and duty of care.
- Appropriate and professional communications with funders, other agencies and suppliers of Leeway.
- Representation and enhancement of Leeway's values outside of the organisation.

d. Fundraising activities and income generation

Leeway exceeded its targets for income generation and fundraising in 2020/2021. The total donations and fundraising income amounted to £171,458, which is £114,414 higher than 2019/2020. This comprised of general donations, income from virtual fundraising events, crowdfunding, and corporate sponsorship.

The trust fund officer was very successful generating £56,050 income from trust fund applications to support the vital services, such as our advice and support line.

The senior management team were extremely successful in obtaining £1,526,533 of new and continuation service contracts in order to meet the growing demand for services during Covid19.

Other services for which income was raised include domestic abuse training sessions.

e. Investment policy and performance

Leeway's approach to investments is to maximize benefit of resources, where appropriate. Investments are very carefully considered and not aimed to generate a profit. Investments are approved with the view to sustain the financial performance of the organisation and to mitigate risks.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

During these uncertain times with Covid19 we have ensured that we continue to provide the much needed services for people living with domestic abuse. We have adapted our services to offer virtual support where possible, worked with funding commissioners to ensure that any gaps in service are covered and that the staff and service users have access to IT equipment and secured continuation funding for services that were due to end during lockdown.

b. Reserves policy

Leeway has been able to continue its policy of maintaining funds at a level that equates to approximately three months expenditure. This provides sufficient funds to cover direct expenditure. Leeway's current free reserves are £239,478 (2019/2020 - £24,613).

c. Principal risks and uncertainties

Leeway's fundraising strategy and plans are regularly reviewed and updated. Such reviews ensure that we fully diversify funding to mitigate the risk of over dependence on one source of income. Leeway has exceeded its income generation targets for 2020/21 and will continue to accumulate financial resources in the upcoming year in order to ensure that we can mitigate any potential funding cuts.

d. Financial risk management objectives and policies

Leeway has a robust risk management policy, procedure and register that is updated regularly to identify any potential areas of financial risk and ensure that appropriate systems are in place to mitigate them.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

e. Principal funding

Over the years, Leeway has built up a broad income stream drawing from many areas of funding to spread risk and to avoid excessive dependency on any single source of finance.

In 2020/21 the main sources of charitable funding were:

- £2,749,756 from grant income
- £192,387 from service charges
- £171,458 from donations and fundraising

In 2020/2021 Leeway has received funds from a number of charitable trusts and foundations and is very grateful for their support: Coop East of England, Inspiration Trust, Saffron Housing, Norfolk Community Foundation, Moncrief Trust, Mickleham Trust, Norwich Charitable Trust, Suffolk Community Foundation, Bridgewater Charitable Trust, Tara Getty Foundation, The Hamead Trust, Souter Charitable Trust and Hardy Jewson Charter.

We are grateful for financial support provided to us by various organisations and individuals, this support was critical to us achieving sustainability, enhancing existing services and starting new initiatives.

A proportion of donations are received as gifts in kind: the food and goods such as toys are subsequently distributed to Leeway's service users. Leeway is grateful for the general public support in the form of donations received during the year.

f. Information on fundraising practices

Leeway employs a fundraising and events officer, for which the Management Committee set an annual fundraising target to achieve in order to support the charity's activities. Leeway is not bound by any voluntary scheme or standard of fundraising. We ensure that we follow Charity Commission guidance and that all fundraising is clearly documented and accounted for. No complaints have been received by the charity, or a person acting on its behalf, in relation to fundraising.

Leeway ensures that we do not contact people directly for money or other property, we advertise through our events, social media and posters that we are collecting and for what purpose and it is up to individuals to decide whether or not to participate. We also ensure that we comply with GDPR legislation with regards to sending out information about our events.

Structure, governance and management

a. Constitution

Leeway Domestic Violence & Abuse Services is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 24 May 1996.

The guarantees of members are limited to a contribution of no more than £10 each, in the event of the company being wound up. As at 31 March 2021 there were 9 members.

b. Methods of appointment or election of Trustees

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum of Association.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Structure, governance and management (continued)

c. Organisational structure and decision-making policies

A Management Committee consisting of the Trustees and senior members of staff meets on a regular basis to oversee the management of the organisation.

d. Policies adopted for the induction and training of Trustees

All new Trustees are enrolled on a formal induction programme and are presented with a Trustee's manual. The company is limited by guarantee and the governing documents are the Memorandum and Articles of Association.

e. Related party relationships

All related party relationships are disclosed and documented at every Management Committee meeting.

f. Financial risk management

The Trustees have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

The Trustees have a duty to identify and review the risks to which the company is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Management Committee has conducted their own review of the major risks to which the company is exposed and systems have been established to mitigate those risks.

g. Trustees' indemnities

Leeway has Trustee indemnity insurance with Scrutton Bland of £3m.

h. Principal activities

Leeway's principal activities are to provide temporary accommodation and other services to adults and children who are subject to Domestic Violence and Abuse.

- Improving the health and well being of adults and children using the service.
- Promoting empowerment and self determination for adults and children using the service.
- Keeping the needs of service users central to service delivery and ensuring services evolve to meet multi-agency working.
- Educating and raising awareness throughout society that domestic abuse is not acceptable.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Plans for future periods

Leeway is a relatively well positioned voluntary organisation. The current business plan addresses many of the challenges facing Leeway into the future. There is likely to be increased use of commissioning as a way of delivering services in the future, but with increased competition for funds. Some of Leeway's contracts are heading to an end, we do not know whether they will be at a reduced funding rate or in a different form. This is a rolling yearly process for some contracts and is nothing new within the voluntary sector or for Leeway. Therefore Leeway needs to be able to respond quickly to new initiatives and keep ahead of national issues affecting local priorities. There are key issues Leeway needs to focus on in order to maximize the strengths and opportunities and to address the challenges of the weaknesses and threats. Leeway will continue to expand the social enterprise to maximise income and increase awareness of domestic violence and abuse and promote the Leeway services.

Geographical coverage - Different local authorities have different approaches to commissioning and to delivery of services: for example, Norfolk commission services differently to Suffolk. In Suffolk the refuge services are much less developed and there has been no review of refuge provision across the county. It is possible that this will be reviewed in the future and therefore could create further tendering opportunities. At this stage it seems sensible to concentrate mainly on expanding and sustaining Norfolk Refuge and Community services as a priority and building on our Suffolk services when funding opportunities become available. Growth across the two counties will enable Leeway to deliver the required domestic violence/abuse services for service users and to allow the organisation to build greater capacity. This will allow Leeway to absorb more of the central costs, thus making Leeway a more cost-effective service provider and able to compete by offering value for money services in a very competitive environment. However a realistic approach in providing pilot and short-term projects needs to be recognized across the organisation and that, as a voluntary/third sector organisation, some services may not continue once the funding ends. The social enterprise domestic abuse training can be delivered both locally and nationally providing it is cost effective and possible within current existing resources through the promotion and marketing of the service. We hope to expand and develop this service in the future.

Government Agenda - Work with the impact of Local Government changes and locality commissioning changes ie:

- Making links with County Council directors, Portfolio holders and GPs.
- Working with local authorities to meet domestic violence targets.
- Campaigning on Welfare reforms and issues that may have an impact upon the organisation or Leeway service users etc.

Promotion & marketing of the organisation - Engaging the management team with the support of coordinators to promote the organisation with commissioners. Our competitors are clearly targeting commissioners within local authorities to promote their own services but also to 'assist' with the development of services for the local authorities. Some of this means ensuring Leeway's representation at key meetings. However there is also the development of the informal networks and support of newer projects local authorities may be considering - e.g. pilot projects. The staff will need to be trained, both at induction and internally by line managers, to actively promote the core values and mission of the organisation and to ensure the organisation is always positively promoted whilst networking and to seek out and report back any possible new working partnerships and funding opportunities to their line managers. This strategy is separate from the function of the marketing and sustainability role which predominantly focuses on raising awareness of the organisational brand within the local community to generate funds.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Plans for future periods (continued)

Service user involvement - Developing service user involvement in a more strategic way. Historically service users have always been involved in the development of Leeway's services; a staff survey carried out internally some time ago showed that over 55% of staff are survivors of domestic or sexual violence and some were ex-service users and had contact with Leeway at some point. We work with service users in a way that enables them to develop and have control of their own support package. However we need to develop this on a more strategic level where we evidence service user involvement and actively develop service user forums in order to enable service users to actively participate in the organisation. This will help ensure we meet our quality assessment framework for Adult Social Care, although we have no indication as yet whether the QAF will still be used for assessment purposes at this stage, we will follow the assumption that some kind of assessment will be required.

Members' liability

The Members of the company guarantee to contribute an amount not exceeding £10 to the assets of the charity in the event of winding up.

Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charity's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

Auditors

The auditors, MA Partners Audit LLP, have indicated their willingness to continue in office. The designated Trustees will propose a motion reappointing the auditors at a meeting of the Trustees.

Approved by order of the members of the board of Trustees and signed on their behalf by:


.....
Ms E Corlett

Date: 23rd November 2021

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 MARCH 2021

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on its behalf by:



.....
Ms E Corlett

Date: 23rd November 2021

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES

Opinion

We have audited the financial statements of Leeway Domestic Violence & Abuse Services (the 'charitable company') for the year ended 31 March 2021 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

Other information

The other information comprises the information included in the Annual report other than the financial statements and our Auditors' report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

Auditors' responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit in respect of fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses to those assessed risks; and to respond appropriately to instances of fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both management and those charged with governance of the charitable company.

Our approach was as follows:

- We obtained an understanding of the legal and regulatory requirements applicable to the charitable company and considered that the most significant are the Companies Act 2006, the Charities Act 2011, the Charity SORP, and UK financial reporting standards as issued by the Financial Reporting Council.
- We obtained an understanding of how the charitable company complies with these requirements by discussions with management and those charged with governance.
- We assessed the risk of material misstatement of the financial statements, including the risk of material misstatement due to fraud and how it might occur, by holding discussions with management and those charged with governance.
- We inquired of management and those charged with governance as to any known instances of non-compliance or suspected non-compliance with laws and regulations.
- Based on this understanding, we designed specific appropriate audit procedures to identify instances of non-compliance with laws and regulations. This included making enquiries of management and those charged with governance and obtaining additional corroborative evidence as required.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



MA Partners Audit LLP
Statutory Auditor
7 The Close
Norwich
Norfolk
NR1 4DJ

Date: 29 November 2021

MA Partners Audit LLP are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income from:					
Donations and legacies	3	116,252	24,771	141,023	47,275
Charitable activities	4	198,998	2,749,756	2,948,754	2,542,158
Other trading activities	5	35,054	-	35,054	9,769
Investments	6	4,578	-	4,578	2,367
		<u>354,882</u>	<u>2,774,527</u>	<u>3,129,409</u>	<u>2,601,569</u>
Total income					
Expenditure on:					
Raising funds	7	863	-	863	27,522
Charitable activities		340,003	2,526,306	2,866,309	2,960,398
		<u>340,866</u>	<u>2,526,306</u>	<u>2,867,172</u>	<u>2,987,920</u>
Total expenditure					
Net income/(expenditure)		14,016	248,221	262,237	(386,351)
Transfers between funds	17	218,176	(218,176)	-	-
		<u>232,192</u>	<u>30,045</u>	<u>262,237</u>	<u>(386,351)</u>
Net movement in funds					
Reconciliation of funds:					
Total funds brought forward		123,897	604,362	728,259	1,114,610
Net movement in funds		232,192	30,045	262,237	(386,351)
		<u>356,089</u>	<u>634,407</u>	<u>990,496</u>	<u>728,259</u>
Total funds carried forward					

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 20 to 39 form part of these financial statements.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES**(A company limited by guarantee)****REGISTERED NUMBER: 03208084**

**BALANCE SHEET
AS AT 31 MARCH 2021**

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	12	95,779	97,569
Investments	13	1,035	1,099
		96,814	98,668
Current assets			
Debtors	14	445,768	251,765
Cash at bank and in hand		675,000	482,056
		1,120,768	733,821
Creditors: amounts falling due within one year	15	(227,086)	(104,230)
Net current assets		893,682	629,591
Total assets less current liabilities		990,496	728,259
Total net assets		990,496	728,259
Charity funds			
Restricted funds	17	634,407	604,362
Unrestricted funds	17	356,089	123,897
Total funds		990,496	728,259

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)
REGISTERED NUMBER: 03208084

BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2021

The entity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the entity to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

However, an audit is required in accordance with section 144 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:


.....
Ms E Corlett

Date: 23rd November 2021

The notes on pages 20 to 39 form part of these financial statements.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2021

	2021	2020
	£	£
Cash flows from operating activities		
Net cash used in operating activities	261,820	(22,439)
Cash flows from investing activities		
Purchase of tangible fixed assets	(68,941)	(43,500)
Proceeds from sale of investments	65	90
Net cash used in investing activities	(68,876)	(43,410)
Cash flows from financing activities		
Change in cash and cash equivalents in the year	192,944	(65,849)
Cash and cash equivalents at the beginning of the year	482,056	547,905
Cash and cash equivalents at the end of the year	675,000	482,056

The notes on pages 20 to 39 form part of these financial statements

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. General information

Leeway Domestic Violence & Abuse Services is a private company limited by guarantee and incorporated in England and Wales. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per Member of the company.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Leeway Domestic Violence & Abuse Services meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

Despite the uncertainties arising from Covid19, the Trustees are confident that the charity can continue its successful track record of securing the funds needed to support its valuable work. This will be achieved by the senior managers and fundraising team applying for grants and donations. The charity's annual budgets and fundraising log demonstrate how the income will be raised to meet all the charitable expenditure and support costs. The Trustees therefore consider it appropriate to prepare these financial statements on the going concern basis.

2.3 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on raising funds includes all expenditure incurred by the company to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the company's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of financial activities as the related expenditure is incurred.

2.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets costing £100 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the company assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Depreciation is provided on the following basis:

Plant and machinery	- 25% straight line
---------------------	---------------------

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.8 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

2.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.11 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.12 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.13 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

2.14 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.15 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

3. Income from donations and legacies

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Donations	111,633	24,771	136,404
Government grants	4,619	-	4,619
	<u>116,252</u>	<u>24,771</u>	<u>141,023</u>
		<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Donations		47,275	47,275

4. Income from charitable activities

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Grant income	-	2,749,756	2,749,756
Service charges	192,387	-	192,387
Income from training courses	6,550	-	6,550
Other incoming resources	61	-	61
	<u>198,998</u>	<u>2,749,756</u>	<u>2,948,754</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

4. Income from charitable activities (continued)

	<i>Unrestricted funds 2020 £</i>	<i>Restricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Grant income	-	2,353,131	2,353,131
Service charges	177,328	-	177,328
Income from training courses	11,638	-	11,638
Other incoming resources	61	-	61
	<u>189,027</u>	<u>2,353,131</u>	<u>2,542,158</u>

5. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2021 £	Total funds 2021 £
Fundraising	<u>35,054</u>	<u>35,054</u>

	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Fundraising	<u>9,769</u>	<u>9,769</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

6. Investment income

	Unrestricted funds 2021 £	Total funds 2021 £
Bank interest	4,578	4,578
	<u>4,578</u>	<u>4,578</u>
	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Bank interest	2,367	2,367
	<u>2,367</u>	<u>2,367</u>

7. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2021 £	Total funds 2021 £
Raising funds	863	863
	<u>863</u>	<u>863</u>
	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Raising funds	27,522	27,522
	<u>27,522</u>	<u>27,522</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

8. Analysis of expenditure by activities

	Activities undertaken directly 2021 £	Support costs 2021 £	Total funds 2021 £
Charitable activity costs	2,127,228	739,081	2,866,309

	<i>Activities undertaken directly 2020 £</i>	<i>Support costs 2020 £</i>	<i>Total funds 2020 £</i>
Charitable activity costs	2,142,801	817,597	2,960,398

Analysis of direct costs

	Total funds 2021 £	Total funds 2020 £
Staff costs	1,896,500	1,776,910
Light, heat & water	33,709	21,189
Telephone	57,605	48,887
Bad debt	2,483	(2,916)
Cleaning	7,514	3,327
Staff training	25,168	44,372
Equipment	1,951	1,129
Travel expenses	102,298	249,903
	2,127,228	2,142,801

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

8. Analysis of expenditure by activities (continued)

Analysis of support costs

	Total funds 2021 £	<i>Total funds 2020 £</i>
Staff costs	352,023	344,151
Depreciation	70,730	65,065
IT Expenses	70,078	70,748
Printing, postage & stationery	15,073	21,485
Bank charges	1,077	1,740
Rent & rates	111,214	67,096
Insurance	8,252	7,722
Advertising	479	929
Recruitment expenses	5,234	3,475
Repairs & renewals	34,819	27,903
Subscriptions	3,489	4,837
Governance costs	66,613	202,446
	739,081	817,597

9. Auditors' remuneration

	2021 £	<i>2020 £</i>
Fees payable to the company's auditor for the audit of the company's annual accounts	4,140	3,943

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

10. Staff costs

	2021 £	2020 £
Wages and salaries	1,975,791	1,868,843
Social security costs	156,813	143,498
Contribution to defined contribution pension schemes	115,919	108,720
	<u>2,248,523</u>	<u>2,121,061</u>

The average number of persons employed by the company during the year was as follows:

	2021 No.	2020 No.
Care and support	34	30
Community Development	47	47
Management and administration	13	15
Chief Executive	1	1
	<u>95</u>	<u>93</u>

No employee received remuneration amounting to more than £60,000 in either year.

The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the charity in the year was **£226,257** (2020 - £222,083).

11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2020 - £NIL).

During the year ended 31 March 2021, no Trustee expenses have been incurred (2020 - £NIL).

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

12. Tangible fixed assets

	Plant and machinery £
Cost	
At 1 April 2020	375,700
Additions	68,941
At 31 March 2021	<u>444,641</u>
Depreciation	
At 1 April 2020	278,132
Charge for the year	70,730
At 31 March 2021	<u>348,862</u>
Net book value	
At 31 March 2021	<u>95,779</u>
<i>At 31 March 2020</i>	<u>97,569</u>

13. Fixed asset investments

	Unlisted investments £
Cost or valuation	
At 1 April 2020	1,099
Disposals	(65)
At 31 March 2021	<u>1,035</u>
Net book value	
At 31 March 2021	<u>1,035</u>
<i>At 31 March 2020</i>	<u>1,099</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

14. Debtors

	2021 £	2020 £
Due within one year		
Trade debtors	53,377	53,404
Other debtors	197,628	184,048
Prepayments and accrued income	194,763	14,313
	<u>445,768</u>	<u>251,765</u>

15. Creditors: Amounts falling due within one year

	2021 £	2020 £
Trade creditors	51,833	62,417
Other creditors	13,509	12,775
Accruals and deferred income	161,744	29,038
	<u>227,086</u>	<u>104,230</u>

16. Deferred income

	2021 £	2020 £
Deferred income at 1 April 2020	29,038	11,396
Resources deferred during the year	137,385	29,038
Amounts released from previous periods	(29,038)	(11,396)
Deferred income at 31 March 2021	<u>137,385</u>	<u>29,038</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

17. Statement of funds

Statement of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Unrestricted funds					
Designated funds					
Building Repair Fund	5,131	-	-	-	5,131
The Refuge Fund	33,725	-	-	-	33,725
	<u>38,856</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>38,856</u>
 General funds					
General Fund	<u>85,041</u>	<u>354,882</u>	<u>(340,866)</u>	<u>218,176</u>	<u>317,233</u>
 Total Unrestricted funds	<u>123,897</u>	<u>354,882</u>	<u>(340,866)</u>	<u>218,176</u>	<u>356,089</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

17. Statement of funds (continued)

Restricted funds

Restricted donations	-	24,771	(24,771)	-	-
TSA Project	-	133,333	(78,548)	(9,412)	45,373
LPSA refuge provision	46,238	2,072	-	-	48,310
Broadland District Council	12,659	39,354	(34,294)	(5,026)	12,693
Norwich City Council	16,015	42,186	(24,029)	(5,492)	28,680
Children's Services	29,853	93,500	(78,803)	(19,452)	25,098
BBC Children in Need	14,247	18,894	(13,992)	(4,733)	14,416
Big Lottery	35,458	131,125	(108,287)	(13,137)	45,159
Supporting People	-	521,846	(529,181)	7,335	-
Nationwide grant	-	14,000	(14,947)	947	-
Other restricted grants	5,668	19,868	(18,843)	(970)	5,723
Garfield Weston Grant	-	40,000	(24,546)	(15,454)	-
Norwich DCLG	12,196	-	(11,676)	(520)	-
DCLG Reap	14,341	8,663	(21,459)	(1,545)	-
Norfolk CC - Anchor project	164,005	320,691	(252,810)	(36,003)	195,883
Police and Crime Commissioner (Norfolk)	85,121	682,250	(736,853)	(30,518)	-
Police and Crime Commissioner (Suffolk)	69,794	583,974	(481,740)	(76,652)	95,376
Norwich Consolidated Charities - training officer	29,037	-	(17,323)	(4,360)	7,354
NRPF (Norfolk CC (project safety net +))	69,730	98,000	(54,204)	(3,184)	110,342
	604,362	2,774,527	(2,526,306)	(218,176)	634,407
Total of funds	728,259	3,129,409	(2,867,172)	-	990,496

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

17. Statement of funds (continued)

Designated funds

Building Repair Fund - this fund has been established by the Trustees to meet the cost of extraordinary repairs.

The Refuge Fund - this fund has been established by the Trustees to expand refuge service provision in Norfolk.

Restricted funds

Police and Crime Commissioner (Community Safety) and Home Office - funding was received to provide services for women and men at high risk of further harm and homicide across Norfolk.

LPSA Refuge Provision - this grant was awarded to Leeway for provision of equipment, furniture, security systems and other items of a capital nature necessary for setting up the new refuges.

Outreach Funds (Norwich City Council and Broadland District Council) - these funds were set up to provide support for women in community.

Children's Services and BBC Children in Need - these funds are to finance group activities with other voluntary agencies for children experiencing domestic violence.

Big Lottery - this fund was set up to provide support for women in Great Yarmouth and Waveney communities. The fund also provides for a volunteer trainer and recruiter.

Supporting People - this fund was set up to provide support to women and children in our refuges.

AFC Development Grant - Project to support and upskill staff in domestic abuse awareness.

Norwich DCLG - this grant is to provide a complex needs case worker for Norwich and bed spaces for women with No Recourse to Public Funds in Norwich.

DCLG Reap - this grant is to provide a complex needs case worker for the Region of East Anglia Province ("REAP") Kings Lynn and West Norfolk, Breckland and North Norfolk) and bed spaces for women with No Recourse to Public Funds in the REAP area.

Norfolk County Council (Project Safety Net +) - working with Norfolk Community Law Service (NCLS) to offer practical and emotional support to adults from migrant communities living with or fleeing domestic abuse, including short term emergency accommodation & immigration options advice.

Norfolk County Council (Project Anchor) - Practical and emotional support for adults with complex needs across Norfolk. Anchor project will spot purchase accommodation across Norfolk to ensure that anyone who escapes domestic abuse has access to a safe space with immediate crisis accommodation and support when they need it, eliminating the current postcode lottery for services.

Police and Crime Commissioner (Norfolk and Suffolk) - funding was received to provide services for adults at high risk of further harm and homicide across Suffolk.

TSA - Project funded by Norfolk County Council to provide temporary safe accommodation for people fleeing domestic abuse in Norfolk, where refuge bedspace is not available.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

17. Statement of funds (continued)

Smallwood/Martin Lewis - funding to provide women with starter packs when coming into refuge and emergency travel for service users.

Nationwide Grant - funding for additional Safehouse in West Norfolk funding received for set up and staff costs.

NRPF - Project funded by Norfolk County Council to provide specialist support to adults from migrant communities affected by domestic abuse.

Norwich Consolidated Charities - training officer - training officer salary for 1 year in order to provide free domestic abuse awareness training to professionals in the community.

Garfield Weston Grant - core costs of running the advice & support line through covid to cope with the increased demand in service users.

Restricted donations - donations for specific purposes.

Statement of funds - prior year

	<i>Balance at 1 April 2019 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2020 £</i>
Unrestricted funds					
Designated funds					
Building Repair Fund	5,131	-	-	-	5,131
Salary review fund	40,000	-	(40,000)	-	-
Telephone and IT fund	5,300	-	(5,300)	-	-
The refuge fund	40,000	-	(6,275)	-	33,725
Central services fund	38,000	-	(38,000)	-	-
	<u>128,431</u>	<u>-</u>	<u>(89,575)</u>	<u>-</u>	<u>38,856</u>
General funds					
General Fund	429,889	248,438	(516,913)	(76,373)	85,041
Total Unrestricted funds	<u>558,320</u>	<u>-</u>	<u>(606,488)</u>	<u>(76,373)</u>	<u>123,897</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

17. Statement of funds (continued)

Restricted funds

Restricted donations	-	28,908	(23,240)	-	5,668
Power to change	3,203	-	(3,203)	-	-
LPSA refuge provision	31,228	42,841	(27,831)	-	46,238
Broadland District Council	7,612	39,422	(34,375)	-	12,659
Norwich City Council	10,590	30,000	(24,575)	-	16,015
Children's Services	15,772	93,500	(79,419)	-	29,853
BBC Children in Need	6,350	32,095	(24,198)	-	14,247
Big Lottery	35,701	84,505	(84,748)	-	35,458
Supporting People	-	460,316	(536,689)	76,373	-
Comic relief	11,861	3,880	(15,741)	-	-
Educational grants	-	3,900	(3,900)	-	-
Garfield Weston Grant	19,539	-	(19,539)	-	-
Norwich DCLG	27,564	-	(15,368)	-	12,196
DCLG Reap	2,729	28,153	(16,541)	-	14,341
Norfolk CC (projet safety net +)	129,912	213,611	(273,793)	-	69,730
Norfolk CC - Anchor project	186,630	268,257	(290,882)	-	164,005
Police and Crime Commissioner (Norfolk)	61,953	494,952	(471,784)	-	85,121
Police and Crime Commissioner (Suffolk)	5,646	499,754	(435,606)	-	69,794
Norwich Consolidated Charities - training officer	-	29,037	-	-	29,037
	<u>556,290</u>	<u>2,353,131</u>	<u>(2,381,432)</u>	<u>76,373</u>	<u>604,362</u>
Total of funds	<u><u>1,114,610</u></u>	<u><u>2,353,131</u></u>	<u><u>(2,987,920)</u></u>	<u><u>-</u></u>	<u><u>728,259</u></u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

18. Summary of funds

Summary of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Designated funds	38,856	-	-	-	38,856
General funds	85,041	354,882	(340,866)	218,176	317,233
Restricted funds	604,362	2,774,527	(2,526,306)	(218,176)	634,407
	<u>728,259</u>	<u>3,129,409</u>	<u>(2,867,172)</u>	<u>-</u>	<u>990,496</u>

Summary of funds - prior year

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2020 £
Designated funds	128,431	-	(89,575)	-	38,856
General funds	429,889	248,438	(516,913)	(76,373)	85,041
Restricted funds	556,290	2,353,131	(2,381,432)	76,373	604,362
	<u>1,114,610</u>	<u>2,601,569</u>	<u>(2,987,920)</u>	<u>-</u>	<u>728,259</u>

19. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	77,755	18,024	95,779
Fixed asset investments	1,035	-	1,035
Current assets	366,999	753,768	1,120,767
Creditors due within one year	(89,700)	(137,385)	(227,085)
Total	<u>356,089</u>	<u>634,407</u>	<u>990,496</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

19. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	<i>Unrestricted funds 2020 £</i>	<i>Restricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Tangible fixed assets	60,428	37,141	97,569
Fixed asset investments	1,099	-	1,099
Current assets	166,601	567,221	733,822
Creditors due within one year	(104,231)	-	(104,231)
Total	123,897	604,362	728,259

20. Reconciliation of net movement in funds to net cash flow from operating activities

	2021 £	2020 £
Net income/expenditure for the year (as per Statement of Financial Activities)	262,237	(386,351)
Adjustments for:		
Depreciation charges	70,730	65,065
Decrease/(increase) in debtors	(194,003)	270,161
Increase in creditors	122,856	28,686
Net cash provided by/(used in) operating activities	261,820	(22,439)

21. Analysis of cash and cash equivalents

	2021 £	2020 £
Cash in hand	675,000	482,056
Total cash and cash equivalents	675,000	482,056

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

22. Analysis of changes in net debt

	At 1 April 2020	Cash flows	At 31 March 2021
	£	£	£
Cash at bank and in hand	482,056	192,944	675,000
	<u>482,056</u>	<u>192,944</u>	<u>675,000</u>

23. Pension commitments

The charity operates a contributory pension scheme. It is a defined contribution scheme and contributions are charged in the Statement of Financial Activities as they accrue. The pension cost charge represents contributions payable by the charity to the funds and amounted to **£115,919 (2020 - £108,720)**.

24. Operating lease commitments

At 31 March 2021 the company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2021 £	2020 £
Not later than 1 year	62,289	43,841
Later than 1 year and not later than 5 years	138,432	118,563
	<u>200,721</u>	<u>162,404</u>

25. Related party transactions

The company has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the company at 31 March 2021.

26. Controlling party

The company is limited by guarantee and does not have share capital. The liability of the Members is limited to contributions of £10 each.



LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES

(A company limited by guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

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LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2021

Trustees

Mrs A E Brighton (resigned 18 June 2020)
Mr S Burke (resigned 1 December 2020)
Mr M J Cotton
Ms S Demetriou (appointed 1 December 2020)
Mrs B Horner (appointed 1 December 2020)
Mrs S Gibb, Vice Chair
Dr J K Hollows
Mrs J C Leggett
Ms E Corlett, Chair
Ms F R Ainsworth
Ms E Broom (resigned 1 December 2020)
Mrs A Graves

Company registered number 03208084

Charity registered number 1079214

Registered office William House (C/O Fosters)
19 Bank Plain
Norwich
Norfolk
NR2 4FS

Independent auditors MA Partners Audit LLP
Statutory Auditor
7 The Close
Norwich
Norfolk
NR1 4DJ

Bankers Santander
2nd Floor
The Bell
Orford Hill
Norwich
Norfolk
NR1 3QB

Barclays Bank PLC
5/7 Red Lion Street
Norwich
Norfolk
NR1 3QH

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their annual report together with the audited financial statements of company for the year 1 April 2020 to 31 March 2021. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) as amended by subsequent Update Bulletins.

Since the company qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Objectives and activities

a. Policies and objectives

The objective of Leeway Domestic Violence & Abuse Services ("Leeway") is to provide temporary accommodation and other services to adults and children who are subject to domestic abuse. Leeway has established policies covering all specific services and functions provided by the organisation.

b. Strategies for achieving objectives

To achieve our objectives we aim to:

- Improve the health and wellbeing of adults and children using the service;
- Promote empowerment and self determination for adults and children using the service;
- Keep the needs of service users central to the service delivery and ensure services evolve to meet changing needs;
- Develop diverse services to meet the needs of diverse communities;
- Provide tailored services that meet the specific needs of children;
- Share best practice and promote effective multi agency working;
- Educate and raise awareness throughout society that domestic abuse is not acceptable.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Objectives and activities (continued)

c. Activities undertaken to achieve objectives

Leeway carries out these objectives by providing:

- **Domestic Abuse Helpline** – skilled workers who listen to what people have been experiencing, providing advice, support and discussing options. Referrals to Leeway's other services or external agencies can be made, along with 24 hour emergency referrals and admissions;
- **Refuge and safe house accommodation** – secure and friendly, short term, supported accommodation for women and children;
- **Outreach Support** – provides advice, emotional and practical support to women who are still in an abusive relationship and to those who have recently left;
- **Independent Domestic Abuse Advocacy (IDVA) Service** – supporting victims of domestic abuse at high risk of repeat victimisation;
- **Children Services (under 18's)** – a range of services designed to help under 18's come to terms with their experiences and an educational programme to teach young people about how to stay safe and recognise types of behaviour that are not acceptable;
- **Male Victim Service** – provides advice, emotional and practical support to men who are still in an abusive relationship and to those who have recently left;
- **Power to Change Programme** – a supportive group for women to build their self confidence and recognise healthy relationships;
- **Project Safety Net +** – working with Norfolk Community Law Service (NCLS) to offer practical and emotional support to adults from migrant communities living with or fleeing domestic abuse, including short term emergency accommodation & immigration options advice;
- **Project Anchor** - Practical and emotional support for adults with complex needs across Norfolk. Anchor project will spot purchase accommodation across Norfolk to ensure that anyone who escapes domestic abuse has access to a safe space with immediate crisis accommodation and support when they need it, eliminating the current postcode lottery for services;
- **Multi Agency & Corporate Training around Domestic Abuse.**

d. Main activities undertaken to further the company's purposes for the public benefit

The Trustees confirm that, in exercising their powers and duties, they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission.

Leeway's charitable purposes satisfy both public and benefit aspects. All the above activities were identified to be beneficial for the public as a whole over 47 years of service.

Domestic abuse became an extensive problem of our society and it cannot be specified by type or agenda. Leeway had been giving support to women and children for many years, when the need for male services became apparent. As from 2010 Leeway broadened its objectives to become more versatile and we are proud to exercise our expertise in a variety of cases involving male and female victims as well as providing education programmes to children and young people.

Domestic Abuse Awareness and Practical Application to DASH training became an integral part in educating professionals working with the public. The Office of the Police and Crime Commissioner for Norfolk recognised the need for such education and has been supporting Leeway in this initiative.

Leeway keeps evidence of public benefit in the form of documented cases and statistics. Trustees of Leeway believe that the main charitable purpose of the organisation is so clearly beneficial that it requires very little evidence to prove it.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance

a. Key performance indicators

The Statement of Financial Activities for the year ended 31 March 2021 shows an increase in income of £527,840 and a decrease in expenditure of £120,748. Surplus reported at the end of March 2021 is £262,237; deficit for the previous year (2019/2020) was £386,351.

2020/2021 was a challenging year for Leeway due to Covid19. However, we managed to work with our funding commissioners and supporters to not only maintain the current levels of service, as some services were due to end during Covid, but raise funding to increase the level of services in order to meet the growing demand for them, mostly caused by Covid19 lockdowns. Leeway's financial strategy for 2020/2021 was to continue increasing sustainable resources for challenging times ahead. Several contracts, which were coming to an end in 2020/2021 were successfully extended including Norfolk Independent Domestic Violence Advocacy Service (IDVA) – working with victims assessed as being at high risk of further harm, Project Safety Net +, a migrant domestic abuse project, working with Norfolk Community Law Service and Project Anchor, a project for adults with complex needs across Norfolk. We have a positive outlook for 2021/2022 and hope to raise more sustainable income as well as further expand our services to support more domestic abuse cases in Norfolk and Suffolk.

b. Review of activities

Leeway worked hard over the last 12 months to manage financial uncertainty created by the Covid19 pandemic. The organisation's key aim of minimising any loss of front-line staff has been achieved, despite some significant services funding due to end and not having the ability to run our planned fundraising income events, that support our vital services. This has enabled the organisation to maintain vital support for those affected by domestic abuse.

Being one of East Anglia's leading providers of domestic abuse services Leeway has been continuously expanding over the last few years and we are due to open another safehouse in West Norfolk in 2021, bringing our refuge and safehouse accommodation up to 9 properties.

Leeway has successfully achieved Leading Lights, National Women's Aid and Investors in People accreditations.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance (continued)

c. Factors relevant to achieve objectives

Leeway is aware of the following factors which may affect the way it operates. These factors are outside of the organisation's control:

- National and Global economic stability.
- Government issues and austerity.
- Changes to law, e.g. bringing new regulations.
- Grant Policies.
- Natural disasters.
- Epidemics and pandemics, such as Covid19.

Factors, which can be controlled by the organisation:

- Efficient and economical management of resources.
- Providing comfortable working environment and practicing best management techniques to ensure high morale and motivation within all levels of employees.
- Employees acting in best interests of Leeway and Leeway's customers, exercising appropriate skills and duty of care.
- Appropriate and professional communications with funders, other agencies and suppliers of Leeway.
- Representation and enhancement of Leeway's values outside of the organisation.

d. Fundraising activities and income generation

Leeway exceeded its targets for income generation and fundraising in 2020/2021. The total donations and fundraising income amounted to £171,458, which is £114,414 higher than 2019/2020. This comprised of general donations, income from virtual fundraising events, crowdfunding, and corporate sponsorship.

The trust fund officer was very successful generating £56,050 income from trust fund applications to support the vital services, such as our advice and support line.

The senior management team were extremely successful in obtaining £1,526,533 of new and continuation service contracts in order to meet the growing demand for services during Covid19.

Other services for which income was raised include domestic abuse training sessions.

e. Investment policy and performance

Leeway's approach to investments is to maximize benefit of resources, where appropriate. Investments are very carefully considered and not aimed to generate a profit. Investments are approved with the view to sustain the financial performance of the organisation and to mitigate risks.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

During these uncertain times with Covid19 we have ensured that we continue to provide the much needed services for people living with domestic abuse. We have adapted our services to offer virtual support where possible, worked with funding commissioners to ensure that any gaps in service are covered and that the staff and service users have access to IT equipment and secured continuation funding for services that were due to end during lockdown.

b. Reserves policy

Leeway has been able to continue its policy of maintaining funds at a level that equates to approximately three months expenditure. This provides sufficient funds to cover direct expenditure. Leeway's current free reserves are £239,478 (2019/2020 - £24,613).

c. Principal risks and uncertainties

Leeway's fundraising strategy and plans are regularly reviewed and updated. Such reviews ensure that we fully diversify funding to mitigate the risk of over dependence on one source of income. Leeway has exceeded its income generation targets for 2020/21 and will continue to accumulate financial resources in the upcoming year in order to ensure that we can mitigate any potential funding cuts.

d. Financial risk management objectives and policies

Leeway has a robust risk management policy, procedure and register that is updated regularly to identify any potential areas of financial risk and ensure that appropriate systems are in place to mitigate them.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

e. Principal funding

Over the years, Leeway has built up a broad income stream drawing from many areas of funding to spread risk and to avoid excessive dependency on any single source of finance.

In 2020/21 the main sources of charitable funding were:

- £2,749,756 from grant income
- £192,387 from service charges
- £171,458 from donations and fundraising

In 2020/2021 Leeway has received funds from a number of charitable trusts and foundations and is very grateful for their support: Coop East of England, Inspiration Trust, Saffron Housing, Norfolk Community Foundation, Moncrief Trust, Mickleham Trust, Norwich Charitable Trust, Suffolk Community Foundation, Bridgewater Charitable Trust, Tara Getty Foundation, The Hamead Trust, Souter Charitable Trust and Hardy Jewson Charter.

We are grateful for financial support provided to us by various organisations and individuals, this support was critical to us achieving sustainability, enhancing existing services and starting new initiatives.

A proportion of donations are received as gifts in kind: the food and goods such as toys are subsequently distributed to Leeway's service users. Leeway is grateful for the general public support in the form of donations received during the year.

f. Information on fundraising practices

Leeway employs a fundraising and events officer, for which the Management Committee set an annual fundraising target to achieve in order to support the charity's activities. Leeway is not bound by any voluntary scheme or standard of fundraising. We ensure that we follow Charity Commission guidance and that all fundraising is clearly documented and accounted for. No complaints have been received by the charity, or a person acting on its behalf, in relation to fundraising.

Leeway ensures that we do not contact people directly for money or other property, we advertise through our events, social media and posters that we are collecting and for what purpose and it is up to individuals to decide whether or not to participate. We also ensure that we comply with GDPR legislation with regards to sending out information about our events.

Structure, governance and management

a. Constitution

Leeway Domestic Violence & Abuse Services is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 24 May 1996.

The guarantees of members are limited to a contribution of no more than £10 each, in the event of the company being wound up. As at 31 March 2021 there were 9 members.

b. Methods of appointment or election of Trustees

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum of Association.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Structure, governance and management (continued)

c. Organisational structure and decision-making policies

A Management Committee consisting of the Trustees and senior members of staff meets on a regular basis to oversee the management of the organisation.

d. Policies adopted for the induction and training of Trustees

All new Trustees are enrolled on a formal induction programme and are presented with a Trustee's manual. The company is limited by guarantee and the governing documents are the Memorandum and Articles of Association.

e. Related party relationships

All related party relationships are disclosed and documented at every Management Committee meeting.

f. Financial risk management

The Trustees have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

The Trustees have a duty to identify and review the risks to which the company is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Management Committee has conducted their own review of the major risks to which the company is exposed and systems have been established to mitigate those risks.

g. Trustees' indemnities

Leeway has Trustee indemnity insurance with Scrutton Bland of £3m.

h. Principal activities

Leeway's principal activities are to provide temporary accommodation and other services to adults and children who are subject to Domestic Violence and Abuse.

- Improving the health and well being of adults and children using the service.
- Promoting empowerment and self determination for adults and children using the service.
- Keeping the needs of service users central to service delivery and ensuring services evolve to meet multi-agency working.
- Educating and raising awareness throughout society that domestic abuse is not acceptable.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Plans for future periods

Leeway is a relatively well positioned voluntary organisation. The current business plan addresses many of the challenges facing Leeway into the future. There is likely to be increased use of commissioning as a way of delivering services in the future, but with increased competition for funds. Some of Leeway's contracts are heading to an end, we do not know whether they will be at a reduced funding rate or in a different form. This is a rolling yearly process for some contracts and is nothing new within the voluntary sector or for Leeway. Therefore Leeway needs to be able to respond quickly to new initiatives and keep ahead of national issues affecting local priorities. There are key issues Leeway needs to focus on in order to maximize the strengths and opportunities and to address the challenges of the weaknesses and threats. Leeway will continue to expand the social enterprise to maximise income and increase awareness of domestic violence and abuse and promote the Leeway services.

Geographical coverage - Different local authorities have different approaches to commissioning and to delivery of services: for example, Norfolk commission services differently to Suffolk. In Suffolk the refuge services are much less developed and there has been no review of refuge provision across the county. It is possible that this will be reviewed in the future and therefore could create further tendering opportunities. At this stage it seems sensible to concentrate mainly on expanding and sustaining Norfolk Refuge and Community services as a priority and building on our Suffolk services when funding opportunities become available. Growth across the two counties will enable Leeway to deliver the required domestic violence/abuse services for service users and to allow the organisation to build greater capacity. This will allow Leeway to absorb more of the central costs, thus making Leeway a more cost-effective service provider and able to compete by offering value for money services in a very competitive environment. However a realistic approach in providing pilot and short-term projects needs to be recognized across the organisation and that, as a voluntary/third sector organisation, some services may not continue once the funding ends. The social enterprise domestic abuse training can be delivered both locally and nationally providing it is cost effective and possible within current existing resources through the promotion and marketing of the service. We hope to expand and develop this service in the future.

Government Agenda - Work with the impact of Local Government changes and locality commissioning changes ie:

- Making links with County Council directors, Portfolio holders and GPs.
- Working with local authorities to meet domestic violence targets.
- Campaigning on Welfare reforms and issues that may have an impact upon the organisation or Leeway service users etc.

Promotion & marketing of the organisation - Engaging the management team with the support of coordinators to promote the organisation with commissioners. Our competitors are clearly targeting commissioners within local authorities to promote their own services but also to 'assist' with the development of services for the local authorities. Some of this means ensuring Leeway's representation at key meetings. However there is also the development of the informal networks and support of newer projects local authorities may be considering - e.g. pilot projects. The staff will need to be trained, both at induction and internally by line managers, to actively promote the core values and mission of the organisation and to ensure the organisation is always positively promoted whilst networking and to seek out and report back any possible new working partnerships and funding opportunities to their line managers. This strategy is separate from the function of the marketing and sustainability role which predominantly focuses on raising awareness of the organisational brand within the local community to generate funds.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Plans for future periods (continued)

Service user involvement - Developing service user involvement in a more strategic way. Historically service users have always been involved in the development of Leeway's services; a staff survey carried out internally some time ago showed that over 55% of staff are survivors of domestic or sexual violence and some were ex-service users and had contact with Leeway at some point. We work with service users in a way that enables them to develop and have control of their own support package. However we need to develop this on a more strategic level where we evidence service user involvement and actively develop service user forums in order to enable service users to actively participate in the organisation. This will help ensure we meet our quality assessment framework for Adult Social Care, although we have no indication as yet whether the QAF will still be used for assessment purposes at this stage, we will follow the assumption that some kind of assessment will be required.

Members' liability

The Members of the company guarantee to contribute an amount not exceeding £10 to the assets of the charity in the event of winding up.

Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charity's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

Auditors

The auditors, MA Partners Audit LLP, have indicated their willingness to continue in office. The designated Trustees will propose a motion reappointing the auditors at a meeting of the Trustees.

Approved by order of the members of the board of Trustees and signed on their behalf by:



.....
Ms E Corlett

Date: 23rd November 2021

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 MARCH 2021

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on its behalf by:



Ms E Corlett

Date: 23rd November 2021

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES

Opinion

We have audited the financial statements of Leeway Domestic Violence & Abuse Services (the 'charitable company') for the year ended 31 March 2021 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

Other information

The other information comprises the information included in the Annual report other than the financial statements and our Auditors' report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

Auditors' responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit in respect of fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses to those assessed risks; and to respond appropriately to instances of fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both management and those charged with governance of the charitable company.

Our approach was as follows:

- We obtained an understanding of the legal and regulatory requirements applicable to the charitable company and considered that the most significant are the Companies Act 2006, the Charities Act 2011, the Charity SORP, and UK financial reporting standards as issued by the Financial Reporting Council.
- We obtained an understanding of how the charitable company complies with these requirements by discussions with management and those charged with governance.
- We assessed the risk of material misstatement of the financial statements, including the risk of material misstatement due to fraud and how it might occur, by holding discussions with management and those charged with governance.
- We inquired of management and those charged with governance as to any known instances of non-compliance or suspected non-compliance with laws and regulations.
- Based on this understanding, we designed specific appropriate audit procedures to identify instances of non-compliance with laws and regulations. This included making enquiries of management and those charged with governance and obtaining additional corroborative evidence as required.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES (CONTINUED)

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



MA Partners Audit LLP
Statutory Auditor
7 The Close
Norwich
Norfolk
NR1 4DJ

Date: 29 November 2021

MA Partners Audit LLP are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income from:					
Donations and legacies	3	116,252	24,771	141,023	47,275
Charitable activities	4	198,998	2,749,756	2,948,754	2,542,158
Other trading activities	5	35,054	-	35,054	9,769
Investments	6	4,578	-	4,578	2,367
		<u>354,882</u>	<u>2,774,527</u>	<u>3,129,409</u>	<u>2,601,569</u>
Total income					
Expenditure on:					
Raising funds	7	863	-	863	27,522
Charitable activities		340,003	2,526,306	2,866,309	2,960,398
		<u>340,866</u>	<u>2,526,306</u>	<u>2,867,172</u>	<u>2,987,920</u>
Total expenditure					
Net income/(expenditure)		14,016	248,221	262,237	(386,351)
Transfers between funds	17	218,176	(218,176)	-	-
		<u>232,192</u>	<u>30,045</u>	<u>262,237</u>	<u>(386,351)</u>
Net movement in funds					
Reconciliation of funds:					
Total funds brought forward		123,897	604,362	728,259	1,114,610
Net movement in funds		232,192	30,045	262,237	(386,351)
		<u>356,089</u>	<u>634,407</u>	<u>990,496</u>	<u>728,259</u>
Total funds carried forward					

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 20 to 39 form part of these financial statements.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)
REGISTERED NUMBER: 03208084

BALANCE SHEET
AS AT 31 MARCH 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	12	95,779	97,569
Investments	13	1,035	1,099
		<u>96,814</u>	<u>98,668</u>
Current assets			
Debtors	14	445,768	251,765
Cash at bank and in hand		675,000	482,056
		<u>1,120,768</u>	<u>733,821</u>
Creditors: amounts falling due within one year	15	(227,086)	(104,230)
Net current assets		<u>893,682</u>	<u>629,591</u>
Total assets less current liabilities		<u>990,496</u>	<u>728,259</u>
Total net assets		<u><u>990,496</u></u>	<u><u>728,259</u></u>
Charity funds			
Restricted funds	17	634,407	604,362
Unrestricted funds	17	356,089	123,897
Total funds		<u><u>990,496</u></u>	<u><u>728,259</u></u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)
REGISTERED NUMBER: 03208084

BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2021

The entity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the entity to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

However, an audit is required in accordance with section 144 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:


.....
Ms E Corlett

Date: 23rd November 2021

The notes on pages 20 to 39 form part of these financial statements.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2021

	2021	2020
	£	£
Cash flows from operating activities		
Net cash used in operating activities	261,820	(22,439)
Cash flows from investing activities		
Purchase of tangible fixed assets	(68,941)	(43,500)
Proceeds from sale of investments	65	90
Net cash used in investing activities	(68,876)	(43,410)
Cash flows from financing activities		
Change in cash and cash equivalents in the year	192,944	(65,849)
Cash and cash equivalents at the beginning of the year	482,056	547,905
Cash and cash equivalents at the end of the year	675,000	482,056

The notes on pages 20 to 39 form part of these financial statements

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. General information

Leeway Domestic Violence & Abuse Services is a private company limited by guarantee and incorporated in England and Wales. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per Member of the company.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Leeway Domestic Violence & Abuse Services meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

Despite the uncertainties arising from Covid19, the Trustees are confident that the charity can continue its successful track record of securing the funds needed to support its valuable work. This will be achieved by the senior managers and fundraising team applying for grants and donations. The charity's annual budgets and fundraising log demonstrate how the income will be raised to meet all the charitable expenditure and support costs. The Trustees therefore consider it appropriate to prepare these financial statements on the going concern basis.

2.3 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on raising funds includes all expenditure incurred by the company to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the company's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of financial activities as the related expenditure is incurred.

2.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets costing £100 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the company assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Depreciation is provided on the following basis:

Plant and machinery	- 25% straight line
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LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.8 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

2.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.11 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.12 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.13 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

2.14 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.15 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

3. Income from donations and legacies

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Donations	111,633	24,771	136,404
Government grants	4,619	-	4,619
	<u>116,252</u>	<u>24,771</u>	<u>141,023</u>
		<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Donations		47,275	47,275

4. Income from charitable activities

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Grant income	-	2,749,756	2,749,756
Service charges	192,387	-	192,387
Income from training courses	6,550	-	6,550
Other incoming resources	61	-	61
	<u>198,998</u>	<u>2,749,756</u>	<u>2,948,754</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

4. Income from charitable activities (continued)

	<i>Unrestricted funds 2020 £</i>	<i>Restricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Grant income	-	2,353,131	2,353,131
Service charges	177,328	-	177,328
Income from training courses	11,638	-	11,638
Other incoming resources	61	-	61
	<u>189,027</u>	<u>2,353,131</u>	<u>2,542,158</u>

5. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2021 £	Total funds 2021 £
Fundraising	<u>35,054</u>	<u>35,054</u>

	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Fundraising	<u>9,769</u>	<u>9,769</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

6. Investment income

	Unrestricted funds 2021 £	Total funds 2021 £
Bank interest	4,578	4,578
	<u>4,578</u>	<u>4,578</u>
	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Bank interest	2,367	2,367
	<u>2,367</u>	<u>2,367</u>

7. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2021 £	Total funds 2021 £
Raising funds	863	863
	<u>863</u>	<u>863</u>
	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Raising funds	27,522	27,522
	<u>27,522</u>	<u>27,522</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

8. Analysis of expenditure by activities

	Activities undertaken directly 2021 £	Support costs 2021 £	Total funds 2021 £
Charitable activity costs	2,127,228	739,081	2,866,309

	<i>Activities undertaken directly 2020 £</i>	<i>Support costs 2020 £</i>	<i>Total funds 2020 £</i>
Charitable activity costs	2,142,801	817,597	2,960,398

Analysis of direct costs

	Total funds 2021 £	Total funds 2020 £
Staff costs	1,896,500	1,776,910
Light, heat & water	33,709	21,189
Telephone	57,605	48,887
Bad debt	2,483	(2,916)
Cleaning	7,514	3,327
Staff training	25,168	44,372
Equipment	1,951	1,129
Travel expenses	102,298	249,903
	2,127,228	2,142,801

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

8. Analysis of expenditure by activities (continued)

Analysis of support costs

	Total funds 2021 £	<i>Total funds 2020 £</i>
Staff costs	352,023	344,151
Depreciation	70,730	65,065
IT Expenses	70,078	70,748
Printing, postage & stationery	15,073	21,485
Bank charges	1,077	1,740
Rent & rates	111,214	67,096
Insurance	8,252	7,722
Advertising	479	929
Recruitment expenses	5,234	3,475
Repairs & renewals	34,819	27,903
Subscriptions	3,489	4,837
Governance costs	66,613	202,446
	739,081	817,597

9. Auditors' remuneration

	2021 £	<i>2020 £</i>
Fees payable to the company's auditor for the audit of the company's annual accounts	4,140	3,943

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

10. Staff costs

	2021 £	2020 £
Wages and salaries	1,975,791	1,868,843
Social security costs	156,813	143,498
Contribution to defined contribution pension schemes	115,919	108,720
	<u>2,248,523</u>	<u>2,121,061</u>

The average number of persons employed by the company during the year was as follows:

	2021 No.	2020 No.
Care and support	34	30
Community Development	47	47
Management and administration	13	15
Chief Executive	1	1
	<u>95</u>	<u>93</u>

No employee received remuneration amounting to more than £60,000 in either year.

The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the charity in the year was **£226,257** (2020 - £222,083).

11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2020 - £NIL).

During the year ended 31 March 2021, no Trustee expenses have been incurred (2020 - £NIL).

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

12. Tangible fixed assets

	Plant and machinery £
Cost	
At 1 April 2020	375,700
Additions	68,941
At 31 March 2021	<u>444,641</u>
Depreciation	
At 1 April 2020	278,132
Charge for the year	70,730
At 31 March 2021	<u>348,862</u>
Net book value	
At 31 March 2021	<u>95,779</u>
<i>At 31 March 2020</i>	<u>97,569</u>

13. Fixed asset investments

	Unlisted investments £
Cost or valuation	
At 1 April 2020	1,099
Disposals	(65)
At 31 March 2021	<u>1,035</u>
Net book value	
At 31 March 2021	<u>1,035</u>
<i>At 31 March 2020</i>	<u>1,099</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

14. Debtors

	2021 £	2020 £
Due within one year		
Trade debtors	53,377	53,404
Other debtors	197,628	184,048
Prepayments and accrued income	194,763	14,313
	<u>445,768</u>	<u>251,765</u>

15. Creditors: Amounts falling due within one year

	2021 £	2020 £
Trade creditors	51,833	62,417
Other creditors	13,509	12,775
Accruals and deferred income	161,744	29,038
	<u>227,086</u>	<u>104,230</u>

16. Deferred income

	2021 £	2020 £
Deferred income at 1 April 2020	29,038	11,396
Resources deferred during the year	137,385	29,038
Amounts released from previous periods	(29,038)	(11,396)
Deferred income at 31 March 2021	<u>137,385</u>	<u>29,038</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

17. Statement of funds

Statement of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Unrestricted funds					
Designated funds					
Building Repair Fund	5,131	-	-	-	5,131
The Refuge Fund	33,725	-	-	-	33,725
	<u>38,856</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>38,856</u>
 General funds					
General Fund	<u>85,041</u>	<u>354,882</u>	<u>(340,866)</u>	<u>218,176</u>	<u>317,233</u>
 Total Unrestricted funds	<u>123,897</u>	<u>354,882</u>	<u>(340,866)</u>	<u>218,176</u>	<u>356,089</u>

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

17. Statement of funds (continued)

Restricted funds

Restricted donations	-	24,771	(24,771)	-	-
TSA Project	-	133,333	(78,548)	(9,412)	45,373
LPSA refuge provision	46,238	2,072	-	-	48,310
Broadland District Council	12,659	39,354	(34,294)	(5,026)	12,693
Norwich City Council	16,015	42,186	(24,029)	(5,492)	28,680
Children's Services	29,853	93,500	(78,803)	(19,452)	25,098
BBC Children in Need	14,247	18,894	(13,992)	(4,733)	14,416
Big Lottery	35,458	131,125	(108,287)	(13,137)	45,159
Supporting People	-	521,846	(529,181)	7,335	-
Nationwide grant	-	14,000	(14,947)	947	-
Other restricted grants	5,668	19,868	(18,843)	(970)	5,723
Garfield Weston Grant	-	40,000	(24,546)	(15,454)	-
Norwich DCLG	12,196	-	(11,676)	(520)	-
DCLG Reap	14,341	8,663	(21,459)	(1,545)	-
Norfolk CC - Anchor project	164,005	320,691	(252,810)	(36,003)	195,883
Police and Crime Commissioner (Norfolk)	85,121	682,250	(736,853)	(30,518)	-
Police and Crime Commissioner (Suffolk)	69,794	583,974	(481,740)	(76,652)	95,376
Norwich Consolidated Charities - training officer	29,037	-	(17,323)	(4,360)	7,354
NRPF (Norfolk CC (project safety net +))	69,730	98,000	(54,204)	(3,184)	110,342
	604,362	2,774,527	(2,526,306)	(218,176)	634,407
Total of funds	728,259	3,129,409	(2,867,172)	-	990,496

LEEWAY DOMESTIC VIOLENCE & ABUSE SERVICES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

17. Statement of funds (continued)

Designated funds

Building Repair Fund - this fund has been established by the Trustees to meet the cost of extraordinary repairs.

The Refuge Fund - this fund has been established by the Trustees to expand refuge service provision in Norfolk.

Restricted funds

Police and Crime Commissioner (Community Safety) and Home Office - funding was received to provide services for women and men at high risk of further harm and homicide across Norfolk.

LPSA Refuge Provision - this grant was awarded to Leeway for provision of equipment, furniture, security systems and other items of a capital nature necessary for setting up the new refuges.

Outreach Funds (Norwich City Council and Broadland District Council) - these funds were set up to provide support for women in community.

Children's Services and BBC Children in Need - these funds are to finance group activities with other voluntary agencies for children experiencing domestic violence.

Big Lottery - this fund was set up to provide support for women in Great Yarmouth and Waveney communities. The fund also provides for a volunteer trainer and recruiter.

Supporting People - this fund was set up to provide support to women and children in our refuges.

AFC Development Grant - Project to support and upskill staff in domestic abuse awareness.

Norwich DCLG - this grant is to provide a complex needs case worker for Norwich and bed spaces for women with No Recourse to Public Funds in Norwich.

DCLG Reap - this grant is to provide a complex needs case worker for the Region of East Anglia Province ("REAP") Kings Lynn and West Norfolk, Breckland and North Norfolk) and bed spaces for women with No Recourse to Public Funds in the REAP area.

Norfolk County Council (Project Safety Net +) - working with Norfolk Community Law Service (NCLS) to offer practical and emotional support to adults from migrant communities living with or fleeing domestic abuse, including short term emergency accommodation & immigration options advice.

Norfolk County Council (Project Anchor) - Practical and emotional support for adults with complex needs across Norfolk. Anchor project will spot purchase accommodation across Norfolk to ensure that anyone who escapes domestic abuse has access to a safe space with immediate crisis accommodation and support when they need it, eliminating the current postcode lottery for services.

Police and Crime Commissioner (Norfolk and Suffolk) - funding was received to provide services for adults at high risk of further harm and homicide across Suffolk.

TSA - Project funded by Norfolk County Council to provide temporary safe accommodation for people fleeing domestic abuse in Norfolk, where refuge bedspace is not available.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

17. Statement of funds (continued)

Smallwood/Martin Lewis - funding to provide women with starter packs when coming into refuge and emergency travel for service users.

Nationwide Grant - funding for additional Safehouse in West Norfolk funding received for set up and staff costs.

NRPF - Project funded by Norfolk County Council to provide specialist support to adults from migrant communities affected by domestic abuse.

Norwich Consolidated Charities - training officer - training officer salary for 1 year in order to provide free domestic abuse awareness training to professionals in the community.

Garfield Weston Grant - core costs of running the advice & support line through covid to cope with the increased demand in service users.

Restricted donations - donations for specific purposes.

Statement of funds - prior year

	<i>Balance at 1 April 2019 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2020 £</i>
Unrestricted funds					
Designated funds					
Building Repair Fund	5,131	-	-	-	5,131
Salary review fund	40,000	-	(40,000)	-	-
Telephone and IT fund	5,300	-	(5,300)	-	-
The refuge fund	40,000	-	(6,275)	-	33,725
Central services fund	38,000	-	(38,000)	-	-
	<u>128,431</u>	<u>-</u>	<u>(89,575)</u>	<u>-</u>	<u>38,856</u>
General funds					
General Fund	<u>429,889</u>	<u>248,438</u>	<u>(516,913)</u>	<u>(76,373)</u>	<u>85,041</u>
Total Unrestricted funds	<u>558,320</u>	<u>-</u>	<u>(606,488)</u>	<u>(76,373)</u>	<u>123,897</u>

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

17. Statement of funds (continued)

Restricted funds

Restricted donations	-	28,908	(23,240)	-	5,668
Power to change	3,203	-	(3,203)	-	-
LPSA refuge provision	31,228	42,841	(27,831)	-	46,238
Broadland District Council	7,612	39,422	(34,375)	-	12,659
Norwich City Council	10,590	30,000	(24,575)	-	16,015
Children's Services	15,772	93,500	(79,419)	-	29,853
BBC Children in Need	6,350	32,095	(24,198)	-	14,247
Big Lottery	35,701	84,505	(84,748)	-	35,458
Supporting People	-	460,316	(536,689)	76,373	-
Comic relief	11,861	3,880	(15,741)	-	-
Educational grants	-	3,900	(3,900)	-	-
Garfield Weston Grant	19,539	-	(19,539)	-	-
Norwich DCLG	27,564	-	(15,368)	-	12,196
DCLG Reap	2,729	28,153	(16,541)	-	14,341
Norfolk CC (projet safety net +)	129,912	213,611	(273,793)	-	69,730
Norfolk CC - Anchor project	186,630	268,257	(290,882)	-	164,005
Police and Crime Commissioner (Norfolk)	61,953	494,952	(471,784)	-	85,121
Police and Crime Commissioner (Suffolk)	5,646	499,754	(435,606)	-	69,794
Norwich Consolidated Charities - training officer	-	29,037	-	-	29,037
	<u>556,290</u>	<u>2,353,131</u>	<u>(2,381,432)</u>	<u>76,373</u>	<u>604,362</u>
Total of funds	<u>1,114,610</u>	<u>2,353,131</u>	<u>(2,987,920)</u>	<u>-</u>	<u>728,259</u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

18. Summary of funds

Summary of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Designated funds	38,856	-	-	-	38,856
General funds	85,041	354,882	(340,866)	218,176	317,233
Restricted funds	604,362	2,774,527	(2,526,306)	(218,176)	634,407
	<u>728,259</u>	<u>3,129,409</u>	<u>(2,867,172)</u>	<u>-</u>	<u>990,496</u>

Summary of funds - prior year

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2020 £
Designated funds	128,431	-	(89,575)	-	38,856
General funds	429,889	248,438	(516,913)	(76,373)	85,041
Restricted funds	556,290	2,353,131	(2,381,432)	76,373	604,362
	<u>1,114,610</u>	<u>2,601,569</u>	<u>(2,987,920)</u>	<u>-</u>	<u>728,259</u>

19. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	77,755	18,024	95,779
Fixed asset investments	1,035	-	1,035
Current assets	366,999	753,768	1,120,767
Creditors due within one year	(89,700)	(137,385)	(227,085)
Total	<u>356,089</u>	<u>634,407</u>	<u>990,496</u>

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**NOTES TO THE FINANCIAL STATEMENTS
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19. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	<i>Unrestricted funds 2020 £</i>	<i>Restricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Tangible fixed assets	60,428	37,141	97,569
Fixed asset investments	1,099	-	1,099
Current assets	166,601	567,221	733,822
Creditors due within one year	(104,231)	-	(104,231)
Total	123,897	604,362	728,259

20. Reconciliation of net movement in funds to net cash flow from operating activities

	2021 £	2020 £
Net income/expenditure for the year (as per Statement of Financial Activities)	262,237	(386,351)
Adjustments for:		
Depreciation charges	70,730	65,065
Decrease/(increase) in debtors	(194,003)	270,161
Increase in creditors	122,856	28,686
Net cash provided by/(used in) operating activities	261,820	(22,439)

21. Analysis of cash and cash equivalents

	2021 £	2020 £
Cash in hand	675,000	482,056
Total cash and cash equivalents	675,000	482,056

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

22. Analysis of changes in net debt

	At 1 April 2020	Cash flows	At 31 March 2021
	£	£	£
Cash at bank and in hand	482,056	192,944	675,000
	<u>482,056</u>	<u>192,944</u>	<u>675,000</u>

23. Pension commitments

The charity operates a contributory pension scheme. It is a defined contribution scheme and contributions are charged in the Statement of Financial Activities as they accrue. The pension cost charge represents contributions payable by the charity to the funds and amounted to **£115,919 (2020 - £108,720)**.

24. Operating lease commitments

At 31 March 2021 the company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2021 £	2020 £
Not later than 1 year	62,289	43,841
Later than 1 year and not later than 5 years	138,432	118,563
	<u>200,721</u>	<u>162,404</u>

25. Related party transactions

The company has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the company at 31 March 2021.

26. Controlling party

The company is limited by guarantee and does not have share capital. The liability of the Members is limited to contributions of £10 each.

