

# Open Door Church Sunbury

Report and Accounts  
Year ended 31 March 2025

Stewardship   
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 **Open Door  
Church**  
Sunbury-on-Thames

**OPEN DOOR CHURCH SUNBURY**  
**COMPANY INFORMATION**  
**FOR THE YEAR ENDED 31 MARCH 2025**

<b>Trustees</b>	Barry Colyer Stephen Goater Nancy Seng Lu Mai Lajawng Bruce Townsend Kevin Tume
<b>Company Secretary</b>	Eleanor Elliott
<b>Key Staff</b>	Oliver Elliot Eleanor Elliott
<b>Governing Document</b>	Memorandum and Articles of Association dated 25 November 1999 as amended 10 September 2001
<b>Company Registration Number</b>	3883493
<b>Charity Registration Number</b>	1079168
<b>Principal Address and Registered Office</b>	Open Door Church Centre Green Street Sunbury-on-Thames TW16 6QQ
<b>Independent Examiner</b>	Nick Spear ACCA Stewardship 1 Lamb's Passage London EC1Y 8AB
<b>Bankers</b>	Barclays Business Centre Leicester LE87 2BB

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**OPEN DOOR CHURCH SUNBURY**  
**TRUSTEES' ANNUAL REPORT**  
**(INCORPORATING DIRECTORS' REPORT)**  
**FOR THE YEAR ENDED 31 MARCH 2025**

The trustees, who are the charity's directors for the purposes of company law, have pleasure in submitting the Report and Accounts for the year.

**Objects of the charity**

The primary aims of the Trust are to fulfil the role of a Christian Church, to promote the Christian faith and to demonstrate God's love to the local community and throughout the world through the relief of suffering and poverty.

The charity is a charitable company and is governed by its memorandum and articles of association. The objects of the charity, as set out in the governing document are:

- a) to advance the Christian faith;
- b) to relieve persons who are in conditions of need; and
- c) to promote and fulfil such other charitable purposes beneficial to the community

**Summary of the charity's main activities and achievements**

To further the above objects and vision, the charity's main activities and achievements were as follows:

Through the year, while maintaining our core activities on Sundays and midweek, we continued to focus on three priority areas:

- 1. Vibrant Sundays
- 2. Thriving Younger Generation
- 3. Loving Wider

Attendance at the two Sunday meetings continued to fluctuate but grew slowly through the year, peaking at around 100. Growth occurred in both the English and Burmese services. The worship team was expanded slightly with more singers and musicians. Our aim is to have a band available each Sunday, rather than a sole worship leader, and progress was made in this direction.

The church continued to hold occasional meals together, in addition to the monthly community lunches held by the Burmese congregation. These included All Nations lunches in April and October, when food from a variety of different cultures was served; and picnics in July and August.

We have been blessed with a lively and enthusiastic group of children in our Funday School with up to 18 attending regularly with one or more of their parents. Funday School has been run by a team of 10 people, with responsibilities divided between them, but there is a need for someone experienced to lead the team.

In addition to the children's work on Sundays, the church started a Youth Social event for teenagers on the first Friday of every month. This was a cross-cultural event attended by up to 15 youth, mainly but not exclusively from the English and Burmese communities. It has been working very well to bring young people from the different cultures together.

During the first term members continued to meet once a month for prayer, with two of the prayer meetings held out in the community at the Hounslow covered food market. After the Summer recess the leadership team took a decision to rest the prayer meetings pending a refresh and encourage prayer in smaller groups.

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In September 2024, after a few months' break, the weekly small groups were relaunched in a new format, led by members of the church leadership team. Attendance was immediately higher than in the earlier groups, and the leadership team made plans to continue running them flexibly and informally on a term by term basis to avoid them becoming stale.

The Tea Pot group for senior citizens continued to run on a Thursday morning. The church also hosted a number of outside community groups, including two run by the National Childbirth Trust and the Citizens Advice Bureau and a twelve steps group.

On Remembrance Sunday Open Door Church, being just a few yards from the war memorial, served free teas and coffees outside the Church Centre for those who attended the service there.

Open Door Church continued to support the local community food bank run by St Saviour's Church in Sunbury, collecting food once a month that was contributed by individual members.

In the course of the year the leadership, recognising the need to raise additional funds, elected to hold three special offerings – one in each term. These raised almost £13,000 in addition to the generous regular giving by its membership.

From 22nd-26th August a large group from the church attended the Commission Festival in Shepton Mallett, run by Commission, the apostolic team to which Open Door Church relates. (2024 August). This was an inspiring and encouraging gathering of thousands of Christians from Commission churches. It also provided an opportunity for Open Door Church members to spend more time together and build deeper relationships.

Christmas was celebrated with a Carol Service on Sunday 22nd December, attended by over 120 people including many visitors; a Burmese Carol Service on 15th December; and a smaller service on Christmas morning

## **Staff**

During the year our church administrator retired, and in January our Operations Manager went on maternity leave. A member of the Burmese congregation was engaged as maternity cover, but sadly their visa application failed on a technicality, temporarily reducing our staff count to two. Two other members of the leadership team voluntarily stepped in to provide admin cover during the week, and other tasks were divided between the two pastors.

Ollie Elliott, our lead pastor and elder, continued his PhD research into preaching effectively to working class people, which we believe will help to make us more effective as a church, and provide a valuable resource for other churches.

Ollie continued to work closely with our Burmese pastor Go Suum Piang, who is responsible for our youth work and worship team as well as our Burmese outreach. They continued discussions between themselves and with our apostolic partners regarding Piang coming into eldership, and this was planned for the following year.

Throughout the year the church relied heavily on its members, who give generously and voluntarily of their time, energy and money, to enable it to serve its congregation and the local community. We recognise their vital support with appreciation and gratitude

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**FOR THE YEAR ENDED 31 MARCH 2025**

**Structure, Governance and Management**

The Church is not a building, but a gathering of ordinary people of different ages and backgrounds, whose lives have been changed by Jesus Christ, the Son of God. The New Testament reveals the Church as a community of people, properly taught and cared for, who by loving and serving Jesus Christ, were also committed to love and care for each other and to bring a blessing to the area in which they lived. Open Door Church; its trustees, elders and members are committed to the restoration of those New Testament principles. It is not alone in this, it is one of many Churches in the area, country and all over the world that is re-discovering the excitement of knowing Jesus Christ. The vision is to see the people of Sunbury come into this experience of knowing Jesus as their Lord, Saviour and friend.

The Church is a member of the Evangelical Alliance and has a relationship with 'Commission'; a Christian organisation that pursues similar objectives in the UK and overseas. Commission is a charity that joins approximately 50 churches in the UK and many others around the world together under the apostolic care of Guy Miller (Westminster Chapel, London) and his team. It is a part of the Newfrontiers Family of Churches. The church works with Commission in assisting other churches and receives voluntary help and support itself where needed. During the year, grants have been made (see note 5c) to help the objectives which can best be done on a larger scale than Open Door Church could do independently.

Trustees are appointed generally from within the church and in accordance with the governing document. Directions relating to the charitable trust are made by the Trustees in consultation with the Elders, who are responsible for governing the life and teaching of the church. Day to day decisions on expenditure and activities are decided by the staff and volunteers in charge of different areas of the church, with budgets set and monitored by the Trustees.

Whilst the church does employ a full time lead elder it is the work of every member of the church, whether employed or not, that will make the difference in the church achieving its great commission. This is done in 'being salt and light' amongst the people they interact with every day; by serving the local community, by praying, assisting those in need, in being involved in training others, in public teaching and worship, and also in administration. The financial resources of the church, to a very large extent, are given by the members and their private assets and equipment are regularly used in the work of the church. Much of this work is done privately, without recognition, and the hours and value of that time cannot be quantified.

**Financial review**

Total income for the year was £136,893 (2024: £144,610). Total expenditure was £189,145 (2024: £204,531) resulting in a net deficit for the year of £52,252 (2024: deficit £59,921). Closing unrestricted funds at 31 March 2025 were £632,365 (2024: £681,607) and restricted funds were £11,888 (2024: £14,898).

**Reserves policy**

The trustees have determined that the charity should aim to hold unrestricted cash of no less than £40,000 (which equates to about 3 months' of unrestricted expenditure) so that the charity could continue to operate should income and / or expenditure vary adversely. At the year end, the charity held unrestricted cash of £108,513 and the charity is complying with its reserves policy.

**Going concern**

We consider that with cash balances currently available together with continuing regular donations that we continue to be a going concern.

**OPEN DOOR CHURCH SUNBURY**  
**TRUSTEES' ANNUAL REPORT**  
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**Key risks and uncertainties**

The charity is exposed to various risks - be they operational, financial or reputational. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks.

**Responsibilities of trustees under company law**

The trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing these financial statements, the trustees are required to:

1. select suitable accounting policies and apply them consistently;
2. observe the methods and principles in the Charities SORP;
3. make judgements and estimates that are reasonable and prudent;
4. state whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
5. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Approval**

This report, which has been prepared in accordance with the provisions of the Companies Act 2006 relating to small companies, was approved by the trustees and signed on their behalf by:

*Bruce Townsend*

Bruce Townsend (Nov 24, 2025 11:55:49 GMT)

B C Townsend

Date: Nov 24, 2025

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**OPEN DOOR CHURCH SUNBURY**  
**('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025 on pages 7 to 16 following, which have been prepared on the basis of the accounting policies set out on pages 9 to 10.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Nick Spear  
Nick Spear (Dec 3, 2025 10:38:55 GMT)

Nick Spear ACCA  
Association of Chartered Certified Accountants  
Stewardship  
1 Lamb's Passage  
London  
EC1Y 8AB

Date: Dec 3, 2025

**OPEN DOOR CHURCH SUNBURY**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**INCLUDING INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2025**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
<b>INCOME AND ENDOWMENTS FROM:</b>					
Donations	3	119,552	12,038	131,590	140,053
Charitable activities		5,163	-	5,163	4,268
Other income	4	140	-	140	289
<b>Total income and endowments</b>		<b>124,855</b>	<b>12,038</b>	<b>136,893</b>	<b>144,610</b>
<b>EXPENDITURE ON:</b>					
Charitable activities	5	174,783	14,362	189,145	204,531
<b>Total expenditure</b>		<b>174,783</b>	<b>14,362</b>	<b>189,145</b>	<b>204,531</b>
<b>Net gains/(losses) on investments</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net income/(expenditure)</b>		<b>(49,928)</b>	<b>(2,324)</b>	<b>(52,252)</b>	<b>(59,921)</b>
<b>Transfers between funds</b>	12	<b>(250)</b>	<b>250</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>(50,178)</b>	<b>(2,074)</b>	<b>(52,252)</b>	<b>(59,921)</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		682,544	13,962	696,506	756,427
<b>Total funds carried forward</b>	12	<b>632,366</b>	<b>11,888</b>	<b>644,254</b>	<b>696,506</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing operations.

The statement of financial activities also complies with the requirements for an income and expenditure account required by the Companies Act 2006.

The notes on page 9-15 form part of these accounts.



# OPEN DOOR CHURCH SUNBURY

## BALANCE SHEET

AS AT 31 MARCH 2025

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
<b>FIXED ASSETS</b>					
Tangible assets	7	426,407	-	426,407	451,276
		<u>426,407</u>	<u>-</u>	<u>426,407</u>	<u>451,276</u>
<b>CURRENT ASSETS</b>					
Debtors	8	29,504	1,279	30,783	27,308
Cash at bank and in hand	9	180,792	10,609	191,401	223,445
		210,296	11,888	222,184	250,752
<b>CREDITORS: Amounts falling due within one year</b>	10	(4,338)	-	(4,338)	(5,523)
<b>Net current assets / (liabilities)</b>		<u>205,958</u>	<u>11,888</u>	<u>217,846</u>	<u>245,229</u>
<b>Total assets less current liabilities</b>		<u>632,366</u>	<u>11,888</u>	<u>644,254</u>	<u>696,505</u>
<b>TOTAL NET ASSETS</b>		<u>632,366</u>	<u>11,888</u>	<u>644,254</u>	<u>696,505</u>
<b>FUND BALANCES</b>					
Unrestricted Funds	12				
General funds		632,366	-	632,366	682,544
Restricted Funds		<u>-</u>	<u>11,888</u>	<u>11,888</u>	<u>13,962</u>
		<u>632,366</u>	<u>11,888</u>	<u>644,254</u>	<u>696,505</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006 however, in accordance with Section 145 of the Charities Act 2011, the accounts have been examined by an independent examiner and their report has been included in these financial statements.

The directors (who are the charitable company's trustees for the purposes of charity law) acknowledge their responsibilities (a) ensuring that the charitable company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its net income or expenditure for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements have been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors and were signed on its behalf by:

Bruce Townsend  
Bruce Townsend (Nov 24, 2025 11:55:49 GMT)

B C Townsend

Date: Nov 24, 2025

Company number: 3883493

Charity number: 1079168

The notes on page 9-15 form part of these accounts.

**OPEN DOOR CHURCH SUNBURY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**1 Statutory Information**

The charity is a charitable company limited by guarantee and is incorporated in the United Kingdom. The company's registered number and registered office address can be found on the Company Information page.

**2 Accounting Policies**

These financial statements are prepared on a going concern basis, under the historical cost convention as modified by the revaluation of certain assets, which are measured at fair value through the Statement of Financial Activities.

These financial statements have been prepared in accordance with the "Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) ("the Charities SORP")", with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ("FRS 102"), with the Companies Act 2006 and with the Charities Act 2011. The charity meets the definition of a public benefit entity as set out in FRS 102.

The principles adopted in the preparation of the financial statements are set out below.

a) Going concern

The trustees (who are the charitable company's directors for the purposes of company law) have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the charity's forecasts and projections and the possible implications should projected income and / or expenditure vary unexpectedly. The trustees have concluded that there is a reasonable expectation that the charity has adequate resources to continue to operate for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

b) Income

Income including investment income is recognised in the period in which the charity becomes entitled to receipt, the amount receivable can be measured with reasonable certainty, and receipt is probable. For the most part, income is generally recognised when it is received. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Income from donations includes:

- i) Recoverable gift aid. This is recognised when the related donation is received. Gift aid that has not been recovered by the balance sheet date is included as a debtor.

The charity relies on volunteers to carry out many of its activities. However, in accordance with the SORP, the value of these services has not been included in these financial statements as they cannot be reliably measured.

Income from charitable activities represents income receivable from goods, services and facilities supplied in furtherance of the charity's charitable objects. It includes income from church events and donations for use of the church building by the local community.

Other income comprises gains arising from the disposal of social investments and bank interest receivable.

c) Expenditure

Expenditure, including irrecoverable VAT, is recognised when it is incurred or, if earlier, when a legal or constructive obligation for a payment arises provided that it is probable that settlement will be required and the amount of the obligation can be measured reliably.

The charity makes grants to other institutions and individuals to further its charitable objectives. Grants payable are recognised as constructive obligations arise, which is generally when the charity expresses a commitment to the recipient that can be measured reliably and then only to the extent that any conditions associated with the grant are outside of the control of the charity.

The cost of raising funds is not significant and has not been separately disclosed.

Governance costs, which are included in expenditure on charitable activities but are identified separately in the notes to the accounts, includes costs associated with the independent examination of the financial statements, compliance with constitutional and statutory requirements and any other expenditure incurred on the strategic management of the charity.

d) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

**OPEN DOOR CHURCH SUNBURY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

e) Tangible fixed assets

Items purchased or donated for the charity's own use are capitalised when the cost of purchased items, or the fair value of donated items, is more than £1,000 and the item is expected to benefit the charity over more than one accounting period. Depreciation is charged on a straight line basis so as to write down the value of each asset to its estimated residual value (if any) over its expected useful economic life. To achieve this objective the following rates of depreciation are charged:

Freehold land	Is not depreciated (because it is not consumed by use)
Freehold buildings	Over 50 years after taking account of the building's residual value
Equipment	Over 4 years

The carrying values of tangible fixed assets are reviewed for impairment in periods when events or changes in circumstances indicate that the carrying value may not be recoverable.

f) Investments

Social investments are investments where the primary motive is to further the charity's objects, not to generate an investment return. Social investments in 2023 comprised :

- i) an investment in property that is co-owned by the church leader and is made interest free. These investment properties were valued at every balance sheet date at fair value or, where this could not be reliably ascertained, at cost less impairment.

Impairment losses and losses arising on the disposal of social investments were included in the 2023 Statement of Financial Activities under the heading 'Expenditure on charitable activities'. Gains arising on the disposal of social investments were included in the 2023 Statement of Financial Activities under the heading 'Other income'.

g) Leased assets

Leases which do not transfer substantially all the risks and rewards of ownership to the charity are classified as operating leases. Operating lease payments are recognised as an expense on a straight-line basis over the lease term (unless another systematic basis is more representative of use).

h) Pension scheme arrangements

The charity operates defined contribution pension schemes for its employees. Obligations for contributions to these schemes are recognised as an expense when the liability arises. The assets of these schemes are held separately from those of the charity in independently administered funds.

i) Taxation

The company is a registered charity; it has taken advantage of the various reliefs from taxation available to charities and no tax is payable on the charity's income.

j) Financial instruments

The charity's financial assets and financial liabilities all qualify as basic financial instruments, as defined by FRS102. Except for loans, creditors and debtors are measured at their expected settlement value (normally the amount of cash that the charity expects to pay or receive).

k) Exemption from preparing a cashflow statement

The charity has taken advantage of an exemption conferred by the Charities SORP and has not prepared a cash flow statement.

l) Critical accounting estimates and areas of judgement

In preparing financial statements certain judgements, estimates and assumptions have to be made that affect the amounts recognised in the financial statements. The trustees consider the following to be significant:

- i) The annual depreciation charge for property, plant and equipment is sensitive to changes in the estimates for useful economic life and residual value. These estimates are reassessed annually and, when necessary, adjusted to reflect current circumstances.

**3 Donations**

	2025	2024
	£	£
Donations of cash and similar	106,851	115,988
Income tax recoverable	24,739	24,065
	<u>131,590</u>	<u>140,053</u>

**4 Other income**

	2025	2024
	£	£
Interest receivable	140	289
	<u>140</u>	<u>289</u>

**OPEN DOOR CHURCH SUNBURY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**5 Charitable expenditure**

	2025 £	2024 £
<b>a Costs incurred directly on specific activities</b>		
Staff costs	100,385	108,581
Training & Conferences	4,446	3,447
Children's & Youth work	711	457
Other ministry costs	12,108	8,153
Visiting speakers	1,071	905
Worship and PA	493	780
Grants payable (note 5c)	16,389	20,897
	<u>135,604</u>	<u>143,221</u>
<b>b Costs incurred on support &amp; administration</b>		
Governance costs		
Independent examiner's fee	2,520	2,340
Other	119	198
	<u>2,639</u>	<u>2,538</u>
Depreciation of tangible fixed assets	24,869	25,613
Premises		
Insurance	3,387	2,964
Maintenance and cosmetic building	3,482	10,387
Utilities	11,525	10,171
Administration	4,383	6,185
Staff expenses	1,583	1,715
Catering	1,675	1,738
	<u>53,542</u>	<u>61,310</u>
<b>Total expenditure</b>	<u>189,145</u>	<u>204,531</u>

The fee payable to the independent examiner for preparing and examining the accounts was £2,520 (2024: £2,340); in addition the charity paid £672 (2023: £861) to Stewardship for payroll bureau and consultancy services.

**c Grants payable**

	Institutions £	Individuals £	2025 £
Grants for UK and overseas mission	3,200	4,010	7,210
Grants for the relief of poverty	3,788	3,541	7,329
	<u>6,988</u>	<u>7,551</u>	<u>14,539</u>

The comparatives for the previous year are as follows:

	Institutions £	Individuals £	2024 £
Grants for UK and overseas mission	8,317	4,260	12,577
Grants for the relief of poverty	3,659	4,662	8,320
	<u>11,975</u>	<u>8,922</u>	<u>20,897</u>

The charity's principal grants to institutions comprised:

	2025 £	2024 £
Commission Apostolic Trust (Comgive)	2,698	4,800
Cavite Open Door Commission Church - Philippines	1,922	2,740
Liberia	2,241	894
The Kanuki Trust	-	3,317
Grants to institutions for less than £1,000 each	127	225
	<u>6,988</u>	<u>11,975</u>

**OPEN DOOR CHURCH SUNBURY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**6 Analysis of staff costs, the cost of key management personnel and trustee remuneration**

The average monthly number of employees during the year was 3 (2024: 4). Most of the charity's activities are carried out by volunteers.

No staff received salaries at a rate of more than £60,000 per annum.

During the year key management received employment benefits totalling £68,729 (2024: £69,178)

No trustees received employment benefits this year or in the preceding year.

**7 Tangible fixed assets**

	Freehold Property £	Equipment & Fittings £	Computer Equipment £	Total 2025 £
<b>Cost</b>				
At 1 April 2024	744,753	75,445	7,747	827,946
Additions	-	-	-	-
Disposals	-	-	-	-
At 31 March 2025	<u>744,753</u>	<u>75,445</u>	<u>7,747</u>	<u>827,946</u>
<b>Accumulated depreciation</b>				
At 1 April 2024	312,796	56,754	7,119	376,670
Charge for the year	14,895	9,346	628	24,869
Eliminated on disposal	-	-	-	-
At 31 March 2025	<u>327,691</u>	<u>66,100</u>	<u>7,747</u>	<u>401,538</u>
<b>Net book value</b>				
At 31 March 2025	<u>417,062</u>	<u>9,346</u>	<u>-</u>	<u>426,407</u>
At 31 March 2024	<u>431,957</u>	<u>18,692</u>	<u>628</u>	<u>451,276</u>

**8 Debtors**

	2025 £	2024 £
<b>Falling due within one year:</b>		
Tax recoverable	24,879	24,354
Other debtors	3,259	-
Prepayments and accrued income	<u>2,645</u>	<u>2,954</u>
	<u>30,783</u>	<u>27,308</u>

**9 Cash at Bank and in Hand**

	2025 £	2024 £
Cash at bank with immediate access	<u>191,401</u>	<u>223,445</u>
	<u>191,401</u>	<u>223,445</u>

**10 Creditors: liabilities falling due within one year**

	2025 £	2024 £
Accruals	<u>4,338</u>	<u>5,523</u>
	<u>4,338</u>	<u>5,523</u>

**11 Pension commitments**

During the year employer's pension contributions totalling £4,738 (2024: £4,737) were payable to defined contribution personal pension schemes. There were no pension contributions (2024: £nil) owing at the balance sheet date.

**OPEN DOOR CHURCH SUNBURY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**12 Funds**

During the year the movements in the charity's funds were as follows:

	Opening balance 2025 £	Incoming resources 2025 £	Outgoing resources 2025 £	Transfers in the year 2025 £	Gains and losses 2025 £	Closing balance 2025 £
<i>Designated Funds</i>						
Projects Fund	37,500	-	-	-	-	37,500
	37,500	-	-	-	-	37,500
<i>General Unrestricted Funds</i>	645,044	124,855	(174,783)	(250)	-	594,865
Total Unrestricted Funds	682,544	124,855	(174,783)	(250)	-	632,365
<i>Restricted Funds</i>						
Cavite Open Door Commission Church	-	1,522	(1,678)	-	-	(156)
Domantay Family	725	2,475	(3,012)	-	-	188
Liberia	-	2,241	(2,241)	-	-	-
Myanmar appeal	-	94	-	-	-	94
SCFA	13,237	4,550	(6,025)	-	-	11,762
Other restricted funds	-	1,156	(1,406)	250	-	-
	13,962	12,038	(14,362)	250	-	11,888
Aggregate of funds	696,506	136,893	(189,145)	-	-	644,254

**Analysis of net assets by fund**

The assets and liabilities of the various funds were as follows:

		Unrestricted General funds £	Restricted funds £	2025 £
Tangible fixed assets		426,407	-	426,407
Debtors	2	29,504	1,279	30,783
Investments held as current assets		-	-	-
Cash at bank and in hand		180,792	10,609	191,401
Creditors falling due within one year		(4,338)	-	(4,338)
		632,366	11,888	644,254

**OPEN DOOR CHURCH SUNBURY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**12 Funds (continued)**

In the previous year the movements in the charity's funds were as follows:

	Opening balance 2024 £	Incoming resources 2024 £	Outgoing resources 2024 £	Transfers in the year 2024 £	Gains and losses 2024 £	Closing balance 2024 £
<i>Designated Funds</i>						
Projects Fund	-	14,323	-	23,177		37,500
	-	14,323	-	23,177	-	37,500
<i>General Unrestricted Funds</i>	755,181	107,125	(193,446)	(23,817)	-	645,043
Total Unrestricted Funds	755,181	121,448	(193,446)	(640)	-	682,543
<i>Restricted Funds</i>						
Cavite Open Door Commission Church	-	3,873	(3,873)	-	-	-
Domantay Family	1,246	2,275	(2,796)	-	-	725
Liberia	-	894	(894)	-	-	-
Myanmar appeal	-	-	-	-	-	-
SCFA	-	16,120	(2,883)	-	-	13,237
Other restricted funds	-	-	(640)	640	-	-
	1,246	23,161	(11,085)	640	-	13,962
Aggregate of funds	756,427	144,610	(204,532)	-	-	696,505

**Analysis of net assets by fund**

In the previous year, the assets and liabilities of the various funds were as follows:

	Unrestricted General funds £	Restricted funds £	2024 £
Tangible fixed assets	451,276	-	451,276
Social Investments	-	-	-
Debtors	25,582	1,726	27,308
Cash at bank and in hand	211,209	12,236	223,445
Creditors falling due within one year	(5,523)	-	(5,523)
	682,544	13,962	696,505

*Designated Funds*

A one-off gift designated for specific projects within the charity such as building work.

*Restricted Funds*

Monies sent to Cavite Open Door Commission Church are small gifts received from individuals.

The Domantay Family Support Fund is to be used to support the recipients in a time of hardship and has been reducing during this financial year

The Liberia fund is money collected and paid on in furtherance of the charity's aims, as carried out by Life for Liberia.

The Myanmar appeal funds are for the support of recovery from the recent earthquake

The Sunbury Christian Fellowship Association (SCFA) was a fund created in 1984 with separate Bank Accounts. Because of changes in Banking Law relating to money laundering the Foundation documents were deemed inadmissible by our Bankers. To protect our funds we transferred the monies held in SCFA in August 2023 into the charities Bank Account. This sum of money is restricted and can be used to fulfil the original purposes of the fund which was to help alleviate hardship among members of the Church as directed by Leadership in line with the original rules. Generally under this new arrangement we do not envisage getting involved in granting Interest Free Loans. It is envisaged that the fund will fund small gifts to those in need. We may review the function and name of this fund in the future.

Other restricted funds relate to small appeals for specific causes.

**OPEN DOOR CHURCH SUNBURY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**13 Operating lease commitments**

The charity has an operating lease for its printer. The minimum amount payable (until the next break clause and ignoring the potential effect of future rent reviews) in respect of this lease is as follows:

	2025 £	2024 £
Payments falling due:		
Within one year	816	816
Between one and five years	1,428	2,244
	<u>2,244</u>	<u>3,060</u>

During the year the charity was charged £816 (2024: £816) for its operating lease.

**14 Transactions with related parties**

During the year the charity:

- a) received donations totalling £24,038 (2024: £18,652) from related parties (which includes trustees, any other members of key management and anyone closely connected to them).
- b) The charity paid £1,000 (2024: nil) to, or on behalf of one (2024: none) trustee, Nancy Seng Lajawng, for expenses incurred. £250 was paid to cover future expenses incurred when acting as agent of the charity. An additional £750 was paid for Nancy to take part in a leadership training course to further her ability to serve as a volunteer leader within the charity, not as a trustee.

**15 Members**

Each member of the company commits to contribute if the charity is wound up an amount of £10.



**OPEN DOOR CHURCH SUNBURY**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES WITH COMPARATIVES**  
**FOR THE YEAR ENDED 31 MARCH 2025**

	Note	<u>Unrestricted funds</u>				<u>Unrestricted funds</u>			
		General 2025 £	Designated 2025 £	Restricted 2025 £	Total 2025 £	General 2024 £	Designated 2024 £	Restricted 2024 £	Total 2024 £
<b>INCOME AND ENDOWMENTS FROM:</b>									
Donations	3	119,552	-	12,038	131,590	102,568	14,323	23,161	140,053
Charitable activities		5,163	-	-	5,163	4,268	-	-	4,268
Other income	4	140	-	-	140	289	-	-	289
<b>Total income and endowments</b>		<b>124,855</b>	<b>-</b>	<b>12,038</b>	<b>136,893</b>	<b>107,125</b>	<b>14,323</b>	<b>23,161</b>	<b>144,610</b>
<b>EXPENDITURE ON:</b>									
Charitable activities:	5	174,783	-	14,362	189,145	193,446	-	11,085	204,531
<b>Total Expenditure</b>		<b>174,783</b>	<b>-</b>	<b>14,362</b>	<b>189,145</b>	<b>193,446</b>	<b>-</b>	<b>11,085</b>	<b>204,531</b>
<b>Net gains/(losses) on investments</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net income/(expenditure)</b>		<b>(49,928)</b>	<b>-</b>	<b>(2,324)</b>	<b>(52,252)</b>	<b>(86,321)</b>	<b>14,323</b>	<b>12,076</b>	<b>(59,921)</b>
<b>Transfers between funds</b>	12	<b>(250)</b>	<b>-</b>	<b>250</b>	<b>-</b>	<b>(23,817)</b>	<b>23,177</b>	<b>640</b>	<b>-</b>
<b>Net movement in funds</b>		<b>(50,178)</b>	<b>-</b>	<b>(2,074)</b>	<b>(52,252)</b>	<b>(110,138)</b>	<b>37,500</b>	<b>12,716</b>	<b>(59,921)</b>
<b>Reconciliation of funds:</b>									
Total funds brought forward		645,044	37,500	13,962	696,506	755,181	-	1,246	756,427
<b>Total funds carried forward</b>	12	<b>594,866</b>	<b>37,500</b>	<b>11,888</b>	<b>644,254</b>	<b>645,043</b>	<b>37,500</b>	<b>13,962</b>	<b>696,506</b>