

Company registration number: 3888776
Charity registration number: 1079153

Council for Dance, Drama and Musical Theatre

known as

CDMT

(formerly Council for Dance Education and Training)

A company limited by guarantee

**Annual Report and Financial Statements
for the Year Ended 28 February 2022**

**Diamond Accounts Limited
120 Cavendish Place
Eastbourne
East Sussex
BN27 3TZ**

Council for Dance, Drama and Musical Theatre
known as
CDMT
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Council for Dance, Drama and Musical Theatre
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CDMT

Reference and Administrative Details

Charity name	Council for Dance, Drama and Musical Theatre (known as CDMT)
Charity registration number	1079153
Company registration number	3888776
Principal office	Old Brewer's Yard 17-19 Neal Street Covent Garden London WC2H 9UY
Registered office	Old Brewer's Yard 17-19 Neal Street Covent Garden London WC2H 9UY
Trustees	Roger Bramble Shirley Coen Michael Dixon David Grindrod Hilary Hadley Tim Bennett-Hart (Appointed 14/10/2021) Stephen Jameson (Resigned 27/01/2022) Abigail Morris (Appointed 27/01/2022) Louise Norman Annette Pearson Craig Phillips (Resigned 14/10/2021) Luke Rittner (Resigned 14/10/2021) Andrew Ward Julie Williamson Jonathan Wood John Gardyne
Secretary	Glyndwr Jones

Council for Dance, Drama and Musical Theatre
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Reference and Administrative Details

Solicitor	Harbottle & Lewis Hanover House 14 Hanover Square London WC1B 3NG
Bankers	Coutts & Co London 440 The Strand London WC2R 0QS CAF Bank Ltd Kings Hill West Malling Kent ME19 4JQ
Accountant	Diamond Accounts Limited 120 Cavendish Place Eastbourne East Sussex BN27 3TZ

Council for Dance, Drama and Musical Theatre

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Trustees' Report

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the small companies' regime under the Companies Act 2006.

STRUCTURE, GOVERNANCE AND MANAGEMENT

CDMT is a company limited by guarantee, incorporated on 6 December 1999 and registered as a charity on 28 January 2000.

The company is established under a Memorandum of Association, which sets out the objects and powers of CDMT and is governed by its Articles of Association.

The number of directors (who act as Trustees) shall be at least fourteen and not exceed sixteen, and each shall be appointed for a three year term of office. One third of the directors must retire at each Annual General Meeting. CDMT is a membership organisation governed by the Board of Trustees. A wide ranging programme of initiatives and projects is formulated in consultation with the membership which meets identified needs. Day to day operational management of CDMT is under the authority of the Director, a full time salaried officer, who reports to the Board of Trustees.

RISK MANAGEMENT

CDMT has considered the major risks to which it is exposed, establishing systems and procedures to manage them. A risk assessment is conducted annually to review the major risks faced by the organisation and to ensure that the Board of Trustees (acting as directors of the charitable company) have a sound knowledge of the charity and are in an informed position regarding its operations.

OBJECTIVES AND ACTIVITIES

The principal activity of CDMT is to advance the education of all persons and principally children, young people and students in the art, practice and appreciation of the cultural significance of dance, drama and musical theatre, and to promote high standards in education and training in those performing arts.

In summary, CDMT:

- *Accredits* high quality professional training at full-time dance, drama and musical theatre schools, providing the industry benchmark since 1979
- *Validates* the world's leading awarding organisations which offer dance, musical theatre and performing arts qualifications
- Works with *Affiliates* to develop the highest standards of programme provision across the performing arts
- Recognises, by means of the *Recognised Awards scheme*, pre-vocational performing arts schools and teachers
- Provides membership and other specialist services through the *Conference of Professional Schools, Awarding Organisations Committee, Steering Group for the Dance and Drama Awards, Affiliate meetings, Graded Examinations Forum and Higher Education Forum*
- *Negotiates* with government authorities on issues of education funding, policy and regulation
- Manages a substantial public-facing online platform *cdmt.org.uk* which promotes members and services, as well as administering *two information websites* for the DaDA scheme and Graded Examinations respectively

- Publishes the *UK Guide* which is the definitive resource for those seeking information on quality provision in the sector
- Operates a *free comprehensive guidance service* for students, parents, teachers, artists and employers.

EXPENDITURE POLICY

Annual budgets for all aspects of activities are agreed by the Honorary Treasurer and the Director, and submitted to the Board of Trustees for comment and approval prior to the commencement of each financial year. Significant amendments to agreed budgets during a financial year are discussed by the Honorary Treasurer and Director in the first instance and subsequently presented to the Board for comment and approval or otherwise.

ANNUAL REPORT

After a period of such upheaval for all of us, CDMT looks forward to a future we can now begin to view with optimism. No doubt there will be challenges ahead, not least those arising as a result of the ongoing situation in Ukraine, but CDMT remains here to support our members and the sector as we have throughout the pandemic and now beyond.

CDMT was founded in 1979 to deliver expert guidance and support to providers of professional courses and qualifications, as well as to work with government to ensure that the UK creative industries continue to provide superior opportunities for students from diverse backgrounds to develop as artists of the highest calibre, according to their potential. During recent times, we have acted with energy to address the Covid-19 conditions, and actively continue to:

- Disseminate relevant government and industry guidance
- Emphasise members' interests to ministers, civil servants and regulators
- Conduct institutional quality assurance visits and related monitoring activities
- Host regular meetings to facilitate the sharing of information and approaches to the common challenges faced
- Produce briefing papers and reports to highlight the effects of Covid-19 and EU withdrawal on the performing arts—holding specialist sessions with the Department for Education (DfE) and other bodies
- Deliver career information and showcase events to students, parents and teachers
- Promote the Recognised Awards scheme as supporting the DfE's non-statutory aims for Keeping Children Safe in Out-of-School Settings
- Release joint public statements with other industry organisations
- Act as Secretariat of the All-Party Parliamentary Group for Performing Arts Education and Training.

Similarly, CDMT has sought to influence the thinking of parliamentarians, civil servants and regulators, making them aware of the challenges we have faced, and continue to face, and recommending solutions through the following reports in support of the sector:

- Restarting the Sector 2021: Practical Lessons in the Performing Arts
- A Time of Challenge 2021: Vocational Training in Dance, Drama and Musical Theatre
- Integrating Primary and Secondary Arts Education with the Work of Awarding Organisations offering Graded Examinations in the Performing Arts
- The Dance and Drama Awards Funding Scheme: Successes and Challenges
- Report on the Development and Implementation of Remote Assessments during 2020/21
- Statistical Survey of Vocational Training Provision at CDMT Accredited Schools

- Preserving and Diversifying the Future of Performing Arts Education and Training for Young People
- Performing Arts for All: Promoting Creativity and Aspiration in Every Young Person.

All-Party Parliamentary Group (APPG) for Performing Arts Education and Training

To further pursue these aims, CDMT established the first APPG for Performing Arts Education and Training in early 2021. This APPG is of considerable strategic significance to our mission and membership as it directly supports parliamentarians in discussions relating to appropriate training, education, assessment and professional practices across dance, drama and musical theatre. The following are currently officers of the Group: Lord Aberdare, Sir Peter Bottomley MP, Lord Clancarty, Lord Clement-Jones, Baroness Featherstone, Lord German, Sharon Hodgson MP, Jack Lopresti MP, Anna McMorrin MP, Baroness Merron, Lord McNally, Lord Taylor of Warwick, Lord Vaizey of Didcot, Baroness Wilcox of Newport, and Lord Wood of Anfield. CDMT released the first Annual Bulletin of the Group at the start of 2022.

Through the APPG, CDMT has been a contributor to the content of parliamentary questions. On 7th June 2021, Lord Clancarty introduced a debate at the House of Lords by asking 'what support the government intends to provide for education in arts subjects in secondary schools', to which responses were provided by the Parliamentary Under Secretary of State for the School System. On 4th November 2021, the House further debated the creative industries. On both occasions Lord Aberdare referenced the CDMT, advocating our calls for government to promote opportunities to integrate primary and secondary arts education with the graded examinations sector, and also to support vocational training providers in ensuring the existing 'pipeline' of highly proficient future professionals on which the sector relies. CDMT continues to liaise with the authorities on addressing both of these key issues, holding a joint event with the APPG at the House of Commons on 16th June 2022.

Careers Information Events

CDMT's third online careers information event in November 2021 was hugely successful, with over 30 Accredited schools participating. The day also included the online streaming of virtual showcase performances across dance, drama and musical theatre by current students in vocational training. These were compered by Alistair Petrie and David Grindrod CDG with a panel of industry experts including Maureen Beattie OBE (President of Equity), Nigel Pivaro and Spotlight. CDMT plans to return to hosting an in-person Careers Conference in February 2023, which will feature the popular Market Place where delegates can meet with representatives from our member schools and awarding organisations. The in-person Conference will once again culminate in an exclusive showcase performance to inspire delegates' development towards professional training in dance, drama and musical theatre.

Our Mission

In overview, CDMT's mission is to:

- Ensure the consistent application of standards across professional schools, conservatoires and awarding organisations through formal Accreditation and Validation processes
- Promote outstanding industry-approved institutions allowing prospective students, candidates and parents better to understand what constitutes excellent provision
- Advocate powerfully on behalf of members, increasing their public profile and influence with key industry and political stakeholders
- Act as an authoritative source of information on high quality provision across the sector, informing practitioners and government education authorities in their work.

Cdmt.org.uk continues to be the primary source of up to date Information on provision in the performing arts, supported by two other specialist web-information sites, dadainfo.org.uk and

[gradedexams.com](https://www.gradedexams.com). Our newsletters promote developing ventures as they arise, alongside leaflets, social media platforms and CDMT's online calendar feature. We are particularly proud of our annual *UK Guide to Professional Training, Education and Assessment in the Performing Arts*—the circulation of which continues to grow both in print and online.

Now more than ever, and learning as we all have from the opportunities and challenges thrown up by rapidly changing working practices and new ways of communicating, CDMT stands committed to its mission. We will be undertaking an office move to the prominent Salters Hall Building in the City of London during the Autumn and look forward to welcoming Baroness Wilcox of Newport to the CDMT Board in October 2022. The Trustees' readiness to assist, benefit, and to champion our membership is gratefully acknowledged, and we are pleased to shine a spotlight, as ever, on the professional schools, conservatoires and awarding organisations with whom we share a mission for advancing outstanding artistic performance.

Together, CDMT members make an enormous contribution to the sustainability and international profile of the UK creative industries—a vital contribution we will always advocate and support, particularly in the current challenging global context. We celebrate their work and achievements.

FINANCIAL REVIEW

The year to 28 February 2022 has again been successful operationally and financially. The financial statements show a net surplus for the year of £19,091 (2021 £32,309). This surplus has been realised by a combination of increased income and savings made through ongoing efficiencies.

RESERVES POLICY

The Trustees' aim is to establish reserves to a level which could support the organisation through a period of financial and operational uncertainty.

CDMT's reserves at 28 February 2022 stood at £308,315.

TRUSTEES' RESPONSIBILITIES TO THE FINANCIAL STATEMENTS

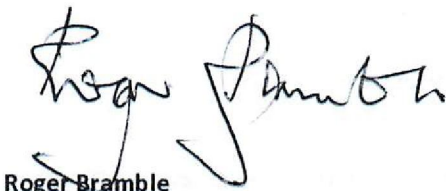
The Trustees are required by company law to prepare financial statements for each financial year which gives a true and fair view of the financial activities of the charity and its financial position at the end of the year. In preparing those financial statements the Trustees are required to:

- a) Select suitable accounting policies and apply them consistently;
- b) Make judgements and estimates that are reasonable and prudent;
- c) State whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements;
- d) Prepare the financial statements on a going concern basis unless it is appropriate to assume the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the asset of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board on

2022 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'Roger Bramble', written over a horizontal line.

Roger Bramble
Chairman

**Independent Examiner's Report on the accounts to the Trustees of
Council for Dance, Drama and Musical Theatre**
known as
CDMT

I report to the charity on the accounts of the company for the year ended 28 February 2022, Charity Number: 1079153 and Company Number: 3888776 which are set out on pages 9 to 15.

Responsibilities and basis of report

As the charity's Trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent examiner's statement

The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Chartered Association of Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention which give me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of the independent examination; or
- the accounts have not been prepared in accordance with the charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Diamond Accounts Limited
Diamond Accounts Limited

Date: 19th October 2022.

120 Cavendish Place
Eastbourne
East Sussex
BN21 3TZ

Council for Dance, Drama and Musical Theatre
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**Statement of Financial Activities (Including Income and Expenditure Account) for the
Year Ended 28 February 2022**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Incoming resources					
Incoming resources from generated funds	2	383	-	383	494
Investment income	3	302,537	-	302,537	270,884
Incoming resources from charitable activities					
		<hr/>	<hr/>	<hr/>	<hr/>
Total incoming resources		302,920	-	302,920	271,378
		<hr/>	<hr/>	<hr/>	<hr/>
Resources expended					
Charitable activities	4	223,230	-	223,230	182,849
Governance costs	5	60,599	-	60,599	56,220
		<hr/>	<hr/>	<hr/>	<hr/>
Total resources expended		283,829	-	283,829	239,069
		<hr/>	<hr/>	<hr/>	<hr/>
Net movements in funds		19,091	-	19,091	32,309
Reconciliation of funds					
Total funds brought forward		289,224	-	289,224	256,915
		<hr/>	<hr/>	<hr/>	<hr/>
Total funds carried forward		308,315	-	308,315	289,224
		<hr/>	<hr/>	<hr/>	<hr/>

All incoming resources and resources expended derive from continuing activities.

The notes on pages 11 to 15 form an integral part of these financial statements.

Council for Dance, Drama and Musical Theatre
known as
CDMT (registration number: 3888776)
Balance Sheet as at 28 February 2022

		2022		2021	
	Note	£	£	£	£
Fixed assets					
Tangible assets	10		-		-
Current assets					
Debtors	11	9,290		10,837	
Cash at bank and in hand		334,210		304,400	
			343,500		315,237
Creditors: Amounts falling due within one year	12	(35,185)		(26,013)	
Net current assets			308,315		289,224
Net assets			308,315		289,224
The funds of the charity:					
Unrestricted funds					
Unrestricted income funds	15		308,315		289,224
Total charity funds			308,315		289,224

For the financial year ended 28 February 2022, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on

2022 and signed on its behalf by:


Roger Bramble
Chairman

The notes on pages 11 to 15 form an integral part of these financial statements.

Council for Dance, Drama and Musical Theatre
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Notes to the Financial Statements for the Year Ended 28 February 2022

1. Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2005)', issued in March 2005, applicable accounting standards and the Companies Act 2006.

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the Trustees' discretion in furtherance of the objectives of the charity.

Further details of each fund are disclosed in note 15.

Incoming resources

Investment income is recognised on a receivable basis.

Income from charitable activities includes income recognised as earned (as the related goods or services are provided) under contract.

Grants are included in the Statement of Financial Activities in the year in which they are receivable. They are categorised as restricted where the donor wishes to restrict their use more narrowly than the general purposes of the charity.

Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of Trustee meetings and the cost of any legal advice to Trustees on governance or constitutional matters.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Fixed assets

Individual fixed assets costing £0 or more are initially recorded at cost.

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Fixtures, fittings and equipment	10% straight line basis
Fixtures and fittings	10% straight line basis
Plant and machinery including motor vehicles	33% straight line basis

Council for Dance, Drama and Musical Theatre
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Notes to the Financial Statements for the Year Ended 28 February 2022

2. Investment income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Interest on cash deposits	383	-	383	494
	<hr/>	<hr/>	<hr/>	<hr/>

3. Incoming resources from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Charitable activity				
Subscriptions	240,974	-	240,974	242,155
Grants	-	-	-	-
Donations	-	-	-	-
CDMT UK Guide to Professional Training	-	-	-	-
Accreditation/Validation Fees	33,840	-	33,840	-
Recognised Awards	15,535	-	15,535	14,162
Other income	12,188	-	12,188	14,567
	<hr/>	<hr/>	<hr/>	<hr/>
	302,537	-	302,537	270,884
	<hr/>	<hr/>	<hr/>	<hr/>

4. Total resources expended

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Direct costs				
Quality assurance & membership services	35,304	-	35,304	25,300
Consultancy fees	-	-	-	-
Advertising and promotion	27,301	-	27,301	8,110
	<hr/>	<hr/>	<hr/>	<hr/>
	62,605	-	62,605	33,410
	<hr/>	<hr/>	<hr/>	<hr/>
Support costs				
Employment costs	105,714	-	105,714	100,727
Establishment costs	29,878	-	29,878	25,867
IT and communications	12,671	-	12,671	11,803
Office expenses	2,753	-	2,753	1,316
Printing, posting and stationery	2,155	-	2,155	1,886
Subscriptions and donations	77	-	77	54
Travel and subsistence	642	-	642	721
Entertainment and hospitality costs	-	-	-	-
Accountancy fees	5,017	-	5,017	4,753
Legal and professional costs	1,135	-	1,135	1,774
Bank charges	583	-	583	538
	<hr/>	<hr/>	<hr/>	<hr/>
	160,625	-	160,625	149,439
	<hr/>	<hr/>	<hr/>	<hr/>
Resources expended on Charitable Activities	223,230	-	223,230	182,849
	<hr/>	<hr/>	<hr/>	<hr/>

Council for Dance, Drama and Musical Theatre
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Notes to the Financial Statements for the Year Ended 28 February 2022

5. Governance costs

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Employment costs	35,238	-	35,238	33,576
Establishment costs	9,959	-	9,959	8,622
IT and communications	4,224	-	4,224	3,934
Office expenses	918	-	918	439
Printing, posting and stationery	718	-	718	629
Subscriptions and donations	26	-	26	18
Travel and subsistence	214	-	214	240
Accountancy	5,017	-	5,017	4,753
Independent examiner's fee	1,250	-	1,250	1,062
Insurance	2,346	-	2,346	2,167
Legal and professional costs	378	-	378	592
Bank charges	194	-	194	179
Cost of Trustee meetings	117	-	117	9
	<u>60,599</u>	<u>-</u>	<u>60,599</u>	<u>56,220</u>

Support cost	Basis of allocation
Employment costs	Time spent, 25% Governance, 75% Charitable Activities
Office expenses	Time spent, 25% Governance, 75% Charitable Activities
Cost of Trustee meetings	100% Governance
Examiner's fee	100% Governance
Accountancy fees	50% Governance balance Charitable Activities

6. Trustees' remuneration and expenses

No Remuneration was paid to any Trustee. The Trustees were indemnified for the purchase of insurance (£780) to indemnify CDMT from loss arising from the neglect of its Trustees, employees, or agents and to indemnify officers against the consequence of any neglect or default on their part, as permitted by the governing instrument.

7. Net income

Net income is stated after charging:

	2022 £	2021 £
Independent Examiner	1,250	1,062

8. Employees' remuneration

The aggregate payroll costs of these persons were as follows:

	2022 £	2021 £
Wages and salaries	150,986	143,810

9. Taxation

The company is a registered charity and is, therefore, exempt from taxation.

Council for Dance, Drama and Musical Theatre
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Notes to the Financial Statements for the Year Ended 28 February 2022

10. Tangible fixed assets

	Fixtures, fittings and equipment £
Cost	
As at 1 March 2021	14,674
Additions	-
	<hr/>
As at 28 February 2022	14,674
	<hr/>
Depreciation	
As at 1 March 2021	14,674
Charge for the year	-
	<hr/>
As at 28 February 2022	14,674
	<hr/>
Net book value	
As at 28 February 2022	-
	<hr/>
As at 29 February 2021	-
	<hr/>

11. Debtors

	2022 £	2021 £
Trade debtors	4,379	4,498
Prepayments and accrued income	4,911	6,339
	<hr/>	<hr/>
	9,290	10,837
	<hr/>	<hr/>

12. Creditors: Amounts falling due within one year

	2022 £	2021 £
Trade creditors	24,099	14,976
Accruals and deferred income	11,086	11,037
	<hr/>	<hr/>
	35,185	26,013
	<hr/>	<hr/>

Council for Dance, Drama and Musical Theatre
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Notes to the Financial Statements for the Year Ended 28 February 2022

13. Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

14. Related parties

Controlling entity

The charity is controlled by the Trustees who are all directors of the company.

15. Analysis of funds

	1 March 2021 £	Incoming resources £	Resources expended £	28 February 2022 £
General Funds				
Unrestricted income fund	289,224	302,920	(283,829)	308,315
Restricted funds	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
	289,224	302,920	(283,829)	308,315
	<hr/>	<hr/>	<hr/>	<hr/>

16. Net assets by fund

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Tangible assets	-	-	-	-
Current assets	343,500	-	343,500	315,237
Creditors: Amounts falling due within one year	(35,185)	-	(35,185)	(26,013)
	<hr/>	<hr/>	<hr/>	<hr/>
Net assets	308,315	-	308,315	289,224
	<hr/>	<hr/>	<hr/>	<hr/>