

LITTLE SPARKS PRESCHOOL

England & Wales · Charity number 1079011

Details

Other names LITTLE SPARKS PLAYGROUP

Status Registered

Legal form Other

Registered 2000-01-19

Register [View on the Charity Commission register](#)

Contact

Address knowland grove
Norwich
Norfolk
NR5 8YB

Phone 01603740677

Email littlesparkspreschool@hotmail.co.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF CHILDREN BELOW COMPULSORY SCHOOL IN NORWICH(A) PROVIDING SAFE AND SATISFYING GROUP PLAY, INWHICH PARENTS HAVE THE RIGHT TO TAKE PART(B) ENCOURAGING OTHER CHARITABLE ACTIVITIES THROUGH WHICH PARENTS MAY HELP THE CHILDREN(A) PROVIDING SAFE AND SATISFYING GROUP PLAY, IN WHICH PARENTS HAVE THE RIGHT TO TAKE PART(B) ENCOURAGING OTHER CHARITABLE ACTIVITIES THROUGH WHICH PARENTS MAY HELP THE CHILDREN

Activities: Little Sparks Preschool-We are a preschool that caters for children 2 - 5 years of age. We offer the Early Years Foundation Stage curriculum.

Classification

- **How:** Provides Services
- **What:** Education/training, Disability
- **Who:** Children/young People

Geography

- Area of benefit: NORWICH
- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£138,331	£116,933	-	-
2023-08-31	£107,597	£119,205	-	-
2022-08-31	£126,320	£124,165	-	-
2021-08-31	£116,000	£113,000	-	-
2020-08-31	£112,724	£110,738	-	-

Trustees

Name	Role	Appointed
Karen Rowley	Chair	2018-07-17
Jacqueline Walker		2014-11-06
Karen Chapman		2021-04-20

LITTLE SPARKS PRESCHOOL

England & Wales - Charity number 1079011

Accounts

Little Sparks Preschool
Trustees' Annual Report and Accounts
For the year ended 31 August 2024

1. Reference and Administrative Details

Charity Name: Little Sparks Preschool

Registered Charity Number: 1079011

Governing Document: Constitution adopted 6 November 2014, amended June 2018

Charity's Principal Address:

Little Sparks Preschool

Knowland Grove

Norwich

Norfolk

NR5 8YB

Trustees during the year:

- **Karen Rowley – Chair** (17 July 2018)
- **Jacqueline Walker – Secretary** (26 April 2012)
- **Karen Chapman – Treasurer** (20 April 2021)

Independent Examiner:

Abacus Accountancy, The Willows, Ipswich Road, Long Stratton, NR15 2TG

2. Structure, Governance and Management

Little Sparks Preschool is an unincorporated association, governed by its constitution. The charity is run by a management committee whose members act as trustees.

Trustees are responsible for:

- Ensuring compliance with the governing document
- Overseeing safeguarding, finances, and operational management
- Preparing annual reports and accounts
- Ensuring activities further the charity's aims

Trustee Appointment and Induction

New trustees are proposed and seconded at the AGM, subject to DBS checks. Trustees receive induction including access to policies, safeguarding procedures, and governance responsibilities.

Organisational Structure and Networks

The preschool:

- Encourages parental participation in group activities
- Supports families through referrals to external agencies
- Promotes the Healthy Smiles teeth-cleaning programme
- Works cooperatively with statutory and voluntary bodies

Conflicts of interest are managed in accordance with the constitution.

3. Objectives and Activities

Charitable Aim

As stated in the governing document:

“To advance the education of children below compulsory school age in Norwich by providing safe and satisfying group play in which parents have the right to take part, and by encouraging charitable activities through which parents may help children.”

Public Benefit Statement

The trustees confirm they have complied with their duties under the Charities Act 2011 regarding public benefit.

Main Activities

- The preschool provides:
 - EYFS-aligned early years provision for children aged 2–5
 - Access to 15–30 funded hours
 - Progress monitoring via developmental strands, Wellcomm assessments, and SEN pathways
 - Strong parental engagement in children’s learning
-

4. Achievements and Performance

Educational Outcomes

Children’s progress was tracked across communication, personal/emotional development, and physical skills.

Where children required additional support, staff worked closely with families and external professionals, ensuring early intervention.

SEND and Inclusion Work

Significant work took place this year supporting children with EHCP processes and additional needs. Staff engaged with occupational therapists, inclusion teams, and multi-agency professionals.

Family Support and Multi-Agency Work

Families were signposted for early help where needed to prevent escalation to children’s services.

Transitions to School

Staff liaised with local primary schools to support transitions, including sharing assessments and preparing children for Reception.

5. Financial Review for the Year Ended 31 August 2024

Income

Total income for the year was £138,331, an increase of £30,734 from last year's £107,597.

Breakdown:

- Norfolk County Council Funding: £135,692 (2023: £102,777)
- Fees & Lunch Money: £2,639 (2023: £4,820)

The increase reflects higher funded hour allocations and growing occupancy later in the year, although fee income fell due to a shift towards fully funded places.

Expenditure

Total expenditure was £116,933, compared with £119,205 last year.

Key changes:

- Payroll: £82,376 (down from £92,944)
– reflects staffing changes and delayed recruitment.
- Rent: £25,125 (up from £15,075)
– increase is due to timing differences in payment, not a change in rent.
- Toys & Educational Supplies: £2,388 (newly separated category)
- Consumables: £180 (2023: £2,128)
– reflects revised categorisation and reallocation of items.

Net Surplus

The charity generated a net surplus of £21,398, compared with a deficit of £11,608 in the previous year.

Year-End Reserves

Total cash funds at year-end were £97,187, up from £75,789.
Unrestricted funds increased to £57,578 (2023: £36,180).

Designated Funds

Of the unrestricted funds, £39,609 has been designated by trustees to cover potential closure costs, including:

- staff redundancy liabilities
- lease exit commitments
- essential overheads

This designation is reviewed annually.

Principal Risks

- Filling spaces in both rooms
- Recruiting qualified staff

- Attracting new trustees
- Lease uncertainties linked to changes in school leadership

Risk controls include safeguarding procedures, regular financial oversight, and active monitoring of staffing and enrolment levels.

6. Plans for the Future

The charity intends to:

- Continue developing high-quality EYFS provision
 - Strengthen family engagement
 - Maintain strong SEND practice
 - Promote oral health through the Healthy Smiles Programme
 - Address challenges around recruitment and occupancy
 - Review designated reserves annually
-

7. Statement of Trustees' Responsibilities

Trustees are responsible for preparing the TAR and accounts, safeguarding assets, ensuring funds are used solely for charitable purposes, and keeping proper financial records.

8. Notes to the Accounts

1. Basis of Accounting

These accounts are prepared on a receipts and payments basis in accordance with Charity Commission guidance for non-company charities.

2. Fund Accounting

All funds are unrestricted.

Within these, the trustees have designated a portion for specific purposes. Designated funds remain under the trustees' control and may be reallocated.

3. Designated Funds

At year-end, the trustees designated £39,609 of unrestricted reserves to cover potential closure costs, including redundancy liabilities, lease exit costs, and fixed overhead commitments.

No expenditure was made from this designation during the year.

The designation will be reviewed annually.

4. Independent Examination Fee

The independent examination fee for the year was £288.

The invoice was received post year-end and has been accrued in these accounts.

5. Rent Payment Timing

Rent expenditure differences year-on-year reflect the timing of cash payments rather than any change in annual rent. The rent amount itself has remained unchanged since August 2022.

6. Expenditure Category Reclassification

Expenditure headings have been revised.

Items previously included under “Consumables” are now shown under “Toys & Educational Supplies” or “Refreshment/Kitchen” to provide greater clarity.

7. Related Party Transactions

There were no related party transactions during the year.

No trustee received remuneration, and only allowable expenses (if any) were reimbursed.

Declaration

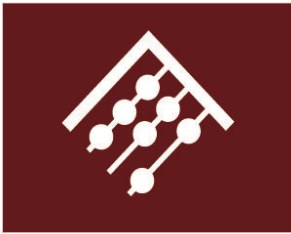
The trustees declare that they have approved this report.

Signed on behalf of the trustees:

Karen Rowley – Chair *-KRowley*

Jacqueline Walker – Secretary *JAWalker*

Date: 17/12/2025



ABACUS

a name you can count on

**Accountants
Book-Keepers
Consultants**

The Willows, Ipswich Road
Long Stratton, NR15 2TG
Tel. 01508 333040
office@abcabacus.co.uk
www.abcabacus.co.uk

Independent examiner's report to the trustees of the "Little Sparks Pre School"

I report on the accounts of the above charity number 1079011 for the year ended 31 August 2024

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 (the Act). The charity's trustees consider that an audit is not required for this year under section 144 of the Act 1993 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Peter Bussey FFA FIPA

19th December 2025



Receipts and payments accounts

For the period from	01-Sep-23	To	31-Aug-24
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Norfolk County Council Funding	135,692	-	-	135,692	102,777
Fees and Lunch Money	2,639	-	-	2,639	4,820
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	138,331	-	-	138,331	107,597
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	138,331	-	-	138,331	107,597
A3 Payments					
Payroll	82,376	-	-	82,376	92,944
Rent	25,125	-	-	25,125	15,075
Insurance	895	-	-	895	857
Printing, Postage & Stationery	1,164	-	-	1,164	1,137
Equipment & Computer Costs	682	-	-	682	-
Toys & Educational Supplies	2,388	-	-	2,388	-
Communications and Website	904	-	-	904	1,105
Refreshment/Kitchen	969	-	-	969	1,069
Administration	315	-	-	315	855
Consumables	180	-	-	180	2,128
Staff Training	161	-	-	161	79
Repair and Maintenance	16	-	-	16	1,033
TV Licence	159	-	-	159	159
DBS Checks & Registrations	26	-	-	26	79
Examination of Accounts	-	-	-	-	288
Accountancy & Professional Fees	1,501	-	-	1,501	2,346
Travel	-	-	-	-	11
Balancing amount	-	-	-	-	5
Sundry Expenses	74	-	-	74	35
Sub total	116,933	-	-	116,933	119,205
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	116,933	-	-	116,933	119,205
Net of receipts/(payments)	21,398	-	-	21,398	- 11,608
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	36,180	39,609	-	75,789	87,397
Cash funds this year end	57,578	39,609	-	97,187	75,789

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	57,578	39,609	-
	Petty Cash	-	-	-
	Total cash funds	57,578	39,609	-

(agree balances with receipts and payments account(s))

OK

OK

OK

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			
PAYE		1,508	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

LITTLE SPARKS PRESCHOOL

England & Wales - Charity number 1079011

Accounts



Trustees' Annual Report for the period

From Period start date 1-Sep-22 To Period end date 31-Aug-23

Charity name: Little Sparks Preschool

Charity registration number: 1079011

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO ADVANCE THE EDUCATION OF CHILDREN BELOW COMPULSORY SCHOOL IN NORWICH A) PROVIDING SAFE AND SATISFYING GROUP PLAY, IN WHICH PARENTS HAVE THE RIGHT TO TAKE PART B) ENCOURAGING OTHER CHARITABLE ACTIVITIES THROUGH WHICH PARENTS MAY HELP THE CHILDREN
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We provide a curriculum around the Early Years Foundation Stage for children 2-5 years, children access 15 or 30 hours per week (funding entitlement) encourage parents to take part in their children's learning and development
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes, Trustees made aware

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
	Para 1.38	N/A

Contribution made by volunteers		
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We are raising the attainment level through the Early Years Curriculum of our preschool children to ensure when they transition to school they have the foundation in place to continue with their education.</p> <p>Parents are informed of their children's learning and development including what kind of learner their child is.</p> <p>Families signposted to multi-agencies to further help, support and advise</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Children's progress is monitored throughout their time at the setting using developmental strands/Wellcomm programme and those needing extra help and support are referred to relevant agencies, parents/carers are involved in children's learning with termly feedback
Performance of fundraising activities against objectives set	Para 1.41	Where applicable Trustees would monitor
Investment performance against objectives	Para 1.41	N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	A deficit arose in the year mainly due to staff costs which has been redressed in the current year and a surplus is expected. The Trustees consider the year- end financial position to be satisfactory and confirm that the Charity can meet all known obligations.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are retained to primarily cover redundancy costs, and fixed overhead liabilities. Reserves are not to be used for other costs.
Amount of reserves held	Para 1.22	£39,609
Reasons for holding zero reserves	Para 1.22	Reserves are held
Details of fund materially in deficit	Para 1.24	There are no funds in deficit for this financial year. Receipts and payments accounts are prepared.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Although a deficit arose of £18,600 the Trustees monitor finances closely and in the next financial period have ensured that a surplus is generated, by reducing staff costs and achieving increased Funding, therefore the trustees do not have any concerns that the charity cannot continue as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Norfolk County Council Early Years Funding Source
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Filling spaces in both rooms Recruitment Attracting Trustees Leasing
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees are proposed and seconded at the AGM subject to DBS checks membership is open to any person over the age of 18 years interested in furthering our aims

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Yes
The charity's organisational structure and any wider network with which the charity works	Para 1.51	We encourage group activities in which parents may help the children Supporting families working with outside agencies Promoting our Healthy Smiles Programme supporting teeth cleaning
Relationship with any related parties	Para 1.51	Co-operate with other charity, voluntary bodies and statutory bodies to meet the aims of our association
Other		

Reference and Administrative details

Charity name	Little Sparks Preschool
Other name the charity uses	Little Sparks Playgroup (Previous name)
Registered charity number	1079011
Charity's principal address	Knowland grove Norwich Norfolk NR5 8YB

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Auditor	Abacus Accountancy	The Willows, Ipswich Rd, Long Stratton, NR15 2TG

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>KMRowley</i>	<i>JAWalker</i>
Full name(s)	Karen Rowley	Jackie Walker
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	24/06/2023	



Receipts and payments accounts

CC16a

For the period
from

01-Sep-22

To

31-Aug-23

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Norfolk County Council Funding	102,777	-	-	102,777	102,766
Fees and Lunch Money	4,820	-	-	4,820	7,780
Magdalene Gates Preschool closure	-	-	-	-	15,000
SSP Recovery	-	-	-	-	270
West Earlham Association	-	-	-	-	500
Balancing amount reversal 2021	-	-	-	-	5
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	107,597	-	-	107,597	126,320
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	107,597	-	-	107,597	126,320
A3 Payments					
Payroll	92,944	-	-	92,944	86,169
Rent	15,075	-	-	15,075	25,125
Insurance	857	-	-	857	670
Stationery	1,137	-	-	1,137	2,752
Equipment	-	-	-	-	6,022
Communications and Website	1,105	-	-	1,105	769
Refreshment/Kitchen	1,069	-	-	1,069	836
Administration	855	-	-	855	570
Consumables	2,128	-	-	2,128	697
Staff Training	79	-	-	79	198
Repair and Maintenance	1,033	-	-	1,033	-
TV Licence	159	-	-	159	94
DBS Checks & Registrations	79	-	-	79	235
Examination of Accounts	528	-	-	528	-
Accountancy Fees	2,106	-	-	2,106	-
Travel	11	-	-	11	28
Balancing amount	5	-	-	5	-
Sundry Expenses	35	-	-	35	-
Sub total	119,205	-	-	119,205	124,165
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	119,205	-	-	119,205	124,165
Net of receipts/(payments)	- 11,608	-	-	- 11,608	2,155
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	47,788	39,609	-	87,397	85,242
Cash funds this year end	36,180	39,609	-	75,789	87,397

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

	to nearest £	to nearest £	to nearest £
	36,123	39,609	-
Petty Cash	57	-	-
		-	-
Total cash funds	36,180	39,609	-

(agree balances with receipts and payments account(s))

OK

OK

OK

Unrestricted funds

Restricted funds

Endowment funds

B2 Other monetary assets

Details	to nearest £	to nearest £	to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



ABACUS

a name you can count on

**Accountants
Book-Keepers
Consultants**

The Willows, Ipswich Road
Long Stratton, NR15 2TG
Tel. 01508 333040
office@abcabacus.co.uk
www.abcabacus.co.uk

Independent examiner's report to the trustees of the "Little Sparks Pre School"

I report on the accounts of the above charity number 1079011 for the year ended 31 August 2023

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 (the Act). The charity's trustees consider that an audit is not required for this year under section 144 of the Act 1993 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Peter Bussey FFA FIPA

4th December 2024

LITTLE SPARKS PRESCHOOL

England & Wales - Charity number 1079011

Accounts



Trustees' Annual Report for the period

From **Period start date 1-Sep-21 To Period end date 31-Aug-22**

Charity name: Little Sparks Preschool

Charity registration number: 1079011

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO ADVANCE THE EDUCATION OF CHILDREN BELOW COMPULSORY SCHOOL IN NORWICH A) PROVIDING SAFE AND SATISFYING GROUP PLAY, IN WHICH PARENTS HAVE THE RIGHT TO TAKE PART B) ENCOURAGING OTHER CHARITABLE ACTIVITIES THROUGH WHICH PARENTS MAY HELP THE CHILDREN.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity is established to provide parents with an Ofsted approved pre-school educational facility for children. The pre-school aims to give the children social and educational skills to make the transition to primary school as smooth as possible.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have considered the Charity Commission's guidance on public benefit. They confirm that in planning and carrying out the Charity's activities they have had regards to this guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including	Para 1.38	N/A

program related investment		
Contribution made by volunteers	Para 1.38	N/A
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The primary aim of ensuring that staff are fully supported by the Trustees, to enable the preschool to continue to operate successfully, has been achieved. The children continue to receive a 1/3 of a pint of milk per day free of charge in accordance with government strategy. Targeted funding has been used to narrow the gap for socially disadvantaged children.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Children's progress is monitored throughout their time at the setting using developmental strands and those needing extra help and support are referred to relevant agencies, parents/carers are involved in children's learning with termly feedback
Performance of fundraising activities against objectives set	Para 1.41	Where applicable Trustees would monitor
Investment performance	Para 1.41	N/A

against objectives		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>During the year, the Charity saw a slight fall in overall income and income generated from fees received. This is due to the fact of a deficit of government funding by 9k compared to 2021. A rise in fee paying children generated an additional 4k this year reducing the deficit. Removing these, the Charity actually had an increase in comparable income of £10,344 to £126,320. This is as a result of the Charity receiving a donation of 15k.</p> <p>Expenditure for the Charity is closely monitored. The main cost being that of wages which rose to £88,533 from £86,365 as a result of statutory changes in pension and the national living wage.</p> <p>The overall expenditure rose to £123,687 (2021: £113,295) due to an increase in premises rent and includes investment of £6,691 in play equipment.</p> <p>The Trustees consider the year- end financial position to be satisfactory and confirm that the Charity can meet all known obligations.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are retained to primarily cover redundancy costs, and fixed overhead liabilities. Reserves are not to be used for other costs.
Amount of reserves held	Para 1.22	39,609
Reasons for holding zero reserves	Para 1.22	Reserves are held
Details of fund materially in deficit	Para 1.24	There are no funds in deficit for this financial year. Receipts and payments accounts are prepared.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Although this year, government funding has dropped from £112k for y/e 2021 to £103k, fees have increased from £4k for y/e 2021 to nearly £8k and a donation of £15k was received from Magdalene Gates Preschool. Rent has increased significantly too but cash funds remain healthy at £87k therefore the trustees do not have any concerns that the charity cannot continue as a

		going concern.
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Additional information (optional)

You may choose to include further statements where relevant about:

<p>The charity's principal sources of funds (including any fundraising)</p>	<p>Para 1.47</p>	<p>Principle sources of funding are from:</p> <ul style="list-style-type: none"> • Norfolk County Council for 2/3 & 4 year old free hours, plus additional for SEN - these are tracked and reconciled • Parent/carers - regular hours for children outside the free hour provision • Parents/carers - additional hours for children • Parent/Carers - voluntary contribution for consumable services
<p>Investment policy and objectives including any social investment policy adopted</p>	<p>Para 1.46</p>	<p>N/A</p>
<p>A description of the principal risks facing the charity</p>	<p>Para 1.46</p>	<p>The biggest expense to the pre-school is the staff on site to meet the ratio requirement for children, and the rent payable to the academy.</p> <p>This is not expected to change going forward, and the viability of the preschool very much depends on child numbers and Government funding levels which are not increasing in line with costs.</p> <p>The Trustees will monitor very carefully the financial aspect to ensure the preschool, at all times, is able to fulfil it's financial obligations.</p>
<p>Other</p>		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed at the Annual General Meeting. The minimum number of Trustees is 3, together with a further 3 co- opted members and no more than 10 members including trustees. The Trustees of the Charity are currently parents of current children or parents of previous children and one employee.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are subject to DBS checks and encouraged to review the Charity's constitution, the latest accounts of the Charity and keep abreast of their duties and responsibilities.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	We encourage group activities in which parents may help the children.
Relationship with any related parties	Para 1.51	Co-operate with other charity, voluntary bodies and statutory bodies to meet the aims of our association.
Other		The trustees have agreed to convert to a CIO in the coming year.

Reference and Administrative details

Charity name	Little Sparks Preschool
Other name the charity uses	Little Sparks Playgroup (Previous name)
Registered charity number	1079011

Charity's principal address	Knowland grove Norwich Norfolk NR5 8YB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Karen Rowley	Chair	17 July 2018	
2	Tara Macfarlane	Trustee	6 November 2014	
3	Emily Barker	Trustee	6 November 2014	
4	Jacqueline Walker	Trustee	26 April 2012	
5	Karen Chapman	Treasurer	20 April 2021	
6	Michelle Heather	Trustee	26 October 2013	
7				
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19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Auditor	Abacus Accountancy	The Willows, Ipswich Rd, Long Stratton, NR15 2TG

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

KMRowley

JAWalker

Full name(s)

Karen Rowley

Jackie Walker

**Position (eg
Secretary, Chair, etc)**

Chair

Secretary

Date

14/06/2022

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		47,474	39,609	-
	Petty Cash	314	-	-
			-	-
	Total cash funds	47,788	39,609	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



ABACUS

a name you can count on

**Accountants
Book-Keepers
Consultants**

The Willows, Ipswich Road
Long Stratton, NR15 2TG
Tel. 01508 333040
office@abcabacus.co.uk
www.abcabacus.co.uk

Independent examiner's report to the trustees of the "Little Sparks Pre School"

I report on the accounts of the above charity number 1079011 for the year ended 31 August 2022

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 (the Act). The charity's trustees consider that an audit is not required for this year under section 144 of the Act 1993 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Peter Bussey FFA FIPA
24th July 2022

LITTLE SPARKS PRESCHOOL

England & Wales - Charity number 1079011

Accounts



Trustees' Annual Report for the period

From **Period start date 1-Sep-20 To Period end date 31-Aug-21**

Charity name: Little Sparks Preschool

Charity registration number: 1079011

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO ADVANCE THE EDUCATION OF CHILDREN BELOW COMPULSORY SCHOOL IN NORWICH A) PROVIDING SAFE AND SATISFYING GROUP PLAY, INWHICH PARENTS HAVE THE RIGHT TO TAKE PART B) ENCOURAGING OTHER CHARITABLE ACTIVITIES THROUGH WHICH PARENTS MAY HELP THE CHILDREN A) PROVIDING SAFE AND SATISFYING GROUP PLAY, IN WHICH PARENTS HAVE THE RIGHT TO TAKE PART B) ENCOURAGING OTHER CHARITABLE ACTIVITIES THROUGH WHICH PARENTS MAY HELP THE CHILDREN
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
	Para 1.38	

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance	Para 1.41	

against objectives		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	39,609
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution of organisation
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Little Sparks Preschool
Other name the charity uses	Little Sparks Playgroup (Previous name)
Registered charity number	1079011

Charity's principal address	Knowland grove Norwich Norfolk NR5 8YB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Karen Rowley	Chair	17 July 2018	
2	Tara Macfarlane	Trustee	6 November 2014	
3	Emily Barker	Trustee	6 November 2014	
4	Jacqueline Walker	Trustee	26 April 2012	
5	Karen Chapman	Treasurer	20 April 2021	
6	Michelle Heather	Trustee	26 October 2013	
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19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Auditor	Abacus Accountancy	The Willows, Ipswich Rd, Long Stratton, NR15 2TG

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

KMRowley

Full name(s)

Karen Rowley

**Position (eg
Secretary, Chair, etc)**

Chair

Date

14/06/2022



Receipts and payments accounts

CC16a

For the period from	01-Sep-20	To	31-Aug-21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Norfolk County Council Funding	111,976	-	-	111,976	106,134
Fees and Lunch Money	4,000	-	-	4,000	6,589
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	115,976	-	-	115,976	112,724
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	115,976	-	-	115,976	112,724
A3 Payments					
Payroll	86,365	-	-	86,365	82,070
Rent	20,100	-	-	20,100	20,100
Insurance	1,082	-	-	1,082	-
Stationery	1,127	-	-	1,127	331
Equipment	1,263	-	-	1,263	3,681
Communications	737	-	-	737	719
Refreshment/Kitchen	316	-	-	316	469
Administration	734	-	-	734	673
Consumables	421	-	-	421	655
Staff Training	192	-	-	192	644
TV Licence	158	-	-	158	155
DBS Checks & Registrations	598	-	-	598	867
Examination of Accounts	175	-	-	175	175
Travel				-	109
Write off	5			5	
Sundry Expenses	84			84	90
Sub total	113,357	-	-	113,357	110,738
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	113,357	-	-	113,357	110,738
Net of receipts/(payments)	2,619	-	-	2,619	1,986
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	43,014	39,609	-	82,623	-
Cash funds this year end	45,633	39,609	-	85,242	1,986

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		45,581	39,609	-
	Petty Cash	52	-	-
		-	-	-
	Total cash funds	45,633	39,609	-

(agree balances with receipts and payments account(s))

OK

OK

OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

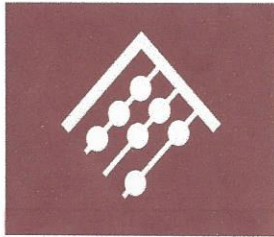
Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



ABACUS

a name you can count on

**Accountants
Book-Keepers
Consultants**

The Willows, Ipswich Road
Long Stratton, NR15 2TG
Tel. 07851 600355
accounts@abcabacus.co.uk
www.abcabacus.co.uk

Independent examiner's report to the trustees of the "Little Sparks Preschool"

I report on the accounts of the above charity number 1079011 for the period ended 31 August 2021

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 (the Act). The charity's trustees consider that an audit is not required for this year under section 144 of the Act 1993 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no material concerns, however the petty cash record keeping was inadequate, but have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Peter Bussey FFA FIPA
14th September 2022

LITTLE SPARKS PRESCHOOL

England & Wales - Charity number 1079011

Accounts



Trustees' Annual Report for the period

From **Period start date 1-Sep-19** To **Period end date 31-Aug-20**

Charity name: Little Sparks Preschool

Charity registration number: 1079011

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO ADVANCE THE EDUCATION OF CHILDREN BELOW COMPULSORY SCHOOL IN NORWICH A) PROVIDING SAFE AND SATISFYING GROUP PLAY, INWHICH PARENTS HAVE THE RIGHT TO TAKE PART B) ENCOURAGING OTHER CHARITABLE ACTIVITIES THROUGH WHICH PARENTS MAY HELP THE CHILDREN A) PROVIDING SAFE AND SATISFYING GROUP PLAY, IN WHICH PARENTS HAVE THE RIGHT TO TAKE PART B) ENCOURAGING OTHER CHARITABLE ACTIVITIES THROUGH WHICH PARENTS MAY HELP THE CHILDREN
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
	Para 1.38	

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance	Para 1.41	

against objectives		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	39,609
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution of organisation
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Little Sparks Preschool
Other name the charity uses	Little Sparks Playgroup (Previous name)
Registered charity number	1079011

Charity's principal address	Knowland grove Norwich Norfolk NR5 8YB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Karen Rowley	Chair	17 July 2018	
2	Tara Macfarlane	Trustee	6 November 2014	
3	Emily Barker	Trustee	6 November 2014	
4	Jacqueline Walker	Trustee	26 April 2012	
5	Bonnie Carpenter	Trustee	?	
6	Michelle Heather	Trustee	26 October 2013	
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20				

Corporate trustees - names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Auditor	Abacus Accountancy	The Willows, Ipswich Rd, Long Stratton, NR15 2TG

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

--	--

Position (eg
Secretary, Chair, etc)

--	--

Date

--



Receipts and payments accounts

CC16a

For the period from	01-Sep-19	To	31-Aug-20
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Norfolk County Council Funding	106,134	-	-	106,134	80,225
Fees and Lunch Money	6,589	-	-	6,589	9,108
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	112,724	-	-	112,724	89,333
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	112,724	-	-	112,724	89,333
A3 Payments					
Payroll	82,070	-	-	82,070	71,937
Rent	20,100	-	-	20,100	20,100
Insurance	-	-	-	-	506
Stationery	331	-	-	331	987
Equipment	3,681	-	-	3,681	4,625
Music Workshops	-	-	-	-	-
Communications	719	-	-	719	1,013
Refreshment/Kitchen	469	-	-	469	575
Administration	673	-	-	673	1,228
Consumables	655	-	-	655	1,263
Staff Training	644	-	-	644	673
TV Licence	155	-	-	155	152
DBS Checks & Registrations	867	-	-	867	515
Examination of Accounts	175	-	-	175	150
Travel	109	-	-	109	171
Children in Need Donation	-	-	-	-	-
Sundry Expenses	90	-	-	90	-
Sub total	110,738	-	-	110,738	103,895
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	110,738	-	-	110,738	103,895
Net of receipts/(payments)	1,986	-	-	1,986	- 14,562
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	41,028	39,609	-	80,637	-
Cash funds this year end	43,014	39,609	-	82,623	- 14,562

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		43,045	39,609	-
	Petty Cash	- 31	-	-
		-	-	-
	Total cash funds	43,014	39,609	-
	(agree balances with receipts and payments account(s))	OK	OK	OK



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Independent examiner's report to the trustees of the "Little Sparks Preschool"

I report on the accounts of the above charity number 1079011 for the period ended 31 August 2020

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 (the Act). The charity's trustees consider that an audit is not required for this year under section 144 of the Act 1993 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no material concerns, however the petty cash record keeping was inadequate, but have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Peter Bussey FFA FIPA

14th May 2021