



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/05/2023

Period start date To 30/04/2024

Period end date

Charity name: Green Park Rural Centre

Charity registration number: 1078989

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Green Park Rural Centre is a registered charity which exists to improve the condition of the inhabitants of the Parish of Tattersett in Norfolk by the provision of a Village Hall.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities are to provide a meeting place for occupants of Tattersett Parish, which does not have a village hall. Activities include entertainment and a meeting place for the community and raising money for other charities and local causes.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had guidance on joining and referred to the relevant commissions documentation such as "So now you are a trustee".

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	There is no written policy on grant making. However, all functions which will complete with a donation to a particular charity is discussed for merit by the trustees. All grants to others in the past year have been approved.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	All trustees and staff in the centre are volunteers. All volunteers have full time day/night jobs which makes their contribution to the charity much appreciated by the community.

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Background A lot of repair and maintenance work is still being carried out due to the building being extremely old. The centre has continued to grow in popularity with the community with more events being held bringing in much needed funds to continue the upgrading of the facilities. The centre has continued to put on children's events, charity functions for causes such as MacMillan Cancer Care, Children in Need and East Anglia air ambulance. In addition to the above, the community and beyond have continued renting the hall for private functions including yoga classes, pop group rehearsals etc.</p> <p>We have also let a community hospital use the hall for their community supermarket held in the hall to raise funds for the hospital. This has proved extremely popular with elderly people who have no transport to go into the nearest town.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Our objectives were to provide a safe meeting place for the community where they can meet and socialise on a regular basis. We continue to feel we have achieved this so far with more elderly persons using the centre.
Performance of fundraising activities against objectives set	Para 1.41	Having achieved our objectives for 22/23 the objectives of our fund-raising activities for 23/24 were to raise money, through various means to build up funds to enable the centre to be put back on to mains power. This we have achieved with a healthy set of accounts.
Investment performance against objectives	Para 1.41	The objectives the charity has always been to improve the facilities within the centre, fundraise for worthy causes and to bring the community back to the centre again. This we are achieving gradually. This includes putting mains power back on due to the centre currently running on generator power.

Other		
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The financial position for the charity is good and growing steadily due to more activities taking place
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A. The current Trustees have no intention to go into investment.
Amount of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties about the charity going forward. We have a team of committed volunteers and an ever-growing community presence including continued support from our district councillor and local MP.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Rental of the hall for bingo, private functions, yoga etc. We also gain income from the small bar operated by volunteers plus income from pool table and jukebox. Functions such as quiz nights and dances are also put on by the centre. Income is also generated from local and national election voting hall rental by North Norfolk County Council as the centre is now a registered polling station.
Investment policy and objectives including any social investment policy adopted	Para 1.46	We do not have an investment policy and have no intention of going down the route of investment of funds.
A description of the principal risks facing the charity	Para 1.46	At present the centre is powered by generator which requires continuous servicing. The main risk is the generator breaking down. The generator is costly to run due to the fuel crisis and maintenance costs. If it were to break down, this would close the centre down with no estimated time of when it could open up thus incurring loss of revenue.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Uninterrupted association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected from volunteers and once confirmed, registered with the Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	This continues with trustees being updated on any changes or updates.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity's organisation structure is very basic starting with the trustees and then going down to the various committees for entertainment, bar etc. We do not work with any other wider networks.
Relationship with any related parties	Para 1.51	We have very good relationships with Wicken Green Management committee and Tatterset Parish Council who both represent us well at county council level. These committees rent the hall for their regular meetings. We also hold informal meetings with the next village hall committee to ensure our functions do not coincide. We also have a very good relationship with our local MP and District Councillor who will carry out Q&A sessions within the hall.
Other		

Reference and Administrative details

Charity name	Green Park Rural Centre
Other name the charity uses	
Registered charity number	1078989

Charity's principal address	Chapel Road, Wicken Green Village, Fakenham, Norfolk, NR21 7LX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Dixon	Chairman		
2	Janet Urquhart	Secretary		
3	Iain Urquhart	Treasurer		
4	Vicki Urquhart	Trustee		
5	Zoey Raven	Trustee		
6	Kevin Raven	Trustee		
7	Andrew Dixon	Chairman		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

We only have the Trustees named above.

Other optional information

This is an extremely small charity. We do not fundraise outside of the centre. All fundraising takes place within the centre apart from grant applications.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

AM Dixon

Full name(s)

Andrew Dixon

Position (eg Secretary,
Chair, etc)

Chairman

Date

24/12/2024



Receipts and payments accounts

CC16a

For the period from Period start date To Period end date
30042023 30042024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Functions/Entertainment	3,844	-	-	3,844	5,243
	-	-	-	-	1,090
Grants	-	-	-	-	2,667
Hall Hire	3,130	-	-	3,130	3,250
Bar/Jukebox/Pool/Bingo	33,386	-	-	33,386	14,463
Donations	3,758	-	-	3,758	1,839
Miscellaneous Sale of mower)	50	-	-	50	
Amazon Refund	100	-	-		186
	-	-	-	-	-
Sub total (Gross income for AR)	44,268	-	-	44,268	28,738
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	44,268	-	-	44,268	28,738
A3 Payments					
Energy Supplies(gas,diesel)	12,279	-	-	12,279	7,892
BT Phone & Internet	1,865	-	-	1,865	1,865
Buildings Insurance	1,287	-	-	1,287	1,287
Donations to Charities	363	-	-	363	363
Bank Charges	255	-	-	255	255
Entertainments	3,048	-	-	3,048	3,048
Maintenance (hall, gene, etc)	9,460	-	-	9,460	9,460
Business Rates	278	-	-	278	278
Admin	391	-	-		2,480
Hall hire returns	310	-	-		
Replacement glass washer and ice mach	1,961	-	-	1,961	-
Sub total	31,497	-	-	31,497	26,928
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	31,497	-	-	31,497	26,928
Net of receipts/(payments)	12,771	-	-	12,771	1,810
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	12,771	-	-	12,771	1,810

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in bank	11,035	-	-
		-	-	-
		-	-	-
	Total cash funds	11,035	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	-
			-	-
			-	-
			-	-
			-	-

Signed by one or two trustees on behalf of all the trustees

Signature

AM Dixon

Print Name

ANDREW DIXON

Date of approval

19/09/24



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Green Park Rural Centre

**On accounts for the year
ended**

30 APRIL 2024

**Charity no
(if any)**

1078989

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 / 04 / 2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

18 / 04 / 24

Name:

Dale Tooth

**Relevant professional
qualification(s) or body
(if any):**

Director, Tooth Construction Ltd

Address:

36 Halifax Crescent, Sculthorpe, Fakenham, NR21 7PS

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.