



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/05/2022      Period start date   to   30/04/2023 Period end date

Charity name: Green Park Rural Centre

Charity registration number: 1078989

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Green Park Rural Centre is a registered charity which exists to improve the condition of the inhabitants of the Parish of Tattersett in Norfolk, by the provision of a Village Hall.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities are to provide a meeting place for occupants of Tattersett Parish, which does not have a village hall. Activities include entertainment and a meeting place for the community and raising money for other charities.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had guidance on joining and referred to the relevant commissions documentation such as "So now you are a trustee".

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	There is not a written policy on grant making. However, all functions which will complete with a donation to a particular charity is discussed for merit by the trustees. All grants to others in the past year have been approved.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	All trustees and staff in the centre are volunteers. The only payment made is to the centre cleaner. Bar one, all volunteers have full time day/night jobs



		which makes their contribution to the charity much appreciated by the community.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Background</b> A lot of repair and maintenance work is still being carried out post to opening to the public. The centre has grown in popularity in the last year 22/23 with more events being held bringing in much needed funds to continue the upgrading of the facilities.g charity bingo nights. The community is gradually coming back to the centre which has continued to put on children's events, charity functions for causes such as MacMillan Cancer Care, Children in Need, a local nursery which was in danger of closing and East Anglia air ambulance. In addition to the above, the community have continued renting the hall for private functions.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Our objectives were to provide a safe meeting place for the community where they can meet and socialise on a regular basis. This we continue to feel we have achieved so far.
Performance of fundraising activities against objectives set	Para 1.41	The objectives of our fund-raising activities were to raise money, through various means including grants to enable us to carry out two main projects which was to refurbish the toilets which had not been done for twenty year and to refurbish the kitchen to 5 Star hygiene standard. These have now been completed with the users of the centre complimenting the trustees on the standard achieved.
Investment performance against objectives	Para 1.41	The objectives the charity has is to improve the facilities within the centre, fundraise for worthy causes and to bring the community back to the centre again. This we are achieving gradually. This includes putting mains power back on due to the centre currently running on generator power.



Other		
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The financial position for the charity is good and growing.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A
Amount of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	We are not financially sound to have reserves.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties about the charity going forward. We have a team of committed volunteers and an ever-growing community presence including support from our district councillor and local MP.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Rental of the hall for bingo, private functions, yoga etc. We also gain income from the small bar operated by volunteers plus income from pool table and jukebox. Functions such as quiz nights and dances are also put on by the centre. Income is also generated from local and national election voting hall rental by North Norfolk County Council.
Investment policy and objectives including any social investment policy adopted	Para 1.46	We do not have an investment policy at this time as the centre is still getting back on its feet after covid.
A description of the principal risks facing the charity	Para 1.46	At present the centre is powered by generator due to the owner of the surrounding land withdrawing power due to a yet to be known disagreement with UK Power Network. The generator is costly to run due to the fuel crisis and maintenance costs. If it were to break down, this would close the centre down with no estimated time of when it could open up.
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Uninterrupted association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected from volunteers who are put forward to the commission.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	This is now in progress by issuing Trustees documentation to read.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity's organisation structure is very basic starting with the trustees and then going down to the various committees for entertainment, bar etc. We do not work with any other wider networks.
Relationship with any related parties	Para 1.51	We have very good relationships with Wicken Green Management committee and Tatterset Parish Council who both represent us well at county council level. These committees rent the hall for their regular meetings. We also hold informal meetings with the next village hall committee to ensure our functions do not coincide.
Other		

### Reference and Administrative details

Charity name	Green Park Rural Centre
Other name the charity uses	
Registered charity number	1078989
Charity's principal address	Chapel Road, Wicken Green Village, Fakenham, Norfolk, NR21 7LX



# Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Dixon	Chairman		
2	Janet Urquhart	Secretary		
3	Iain Urquhart	Treasurer		
4	Vicki Urquhart	Trustee		
5	Zoey Raven	Trustee		
6	Kevin Raven	Trustee		
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## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Title deeds held by solicitors



**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

**Additional information (optional)****Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure****Reason for non-disclosure of key personnel details**

We only have the Trustees named above.

**Other optional information**

This is an extremely small charity. We do not fundraise outside of the centre. All fundraising takes place within the centre apart from grant applications.

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Janet Anne Urquhart</i>	
Full name(s)	Janet Anne Urquhart	
Position (eg Secretary, Chair, etc)	Secretary	
Date	28 April 2023	