



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 01/05/2021 Period start date to 30/04/2022 Period end date

Charity name: Green Park Rural Centre

Charity registration number: 1078989

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Green Park Rural Centre is a registered charity which exists to improve the condition of the inhabitants of the Parish of Tattersett in Norfolk by the provision of a Village Hall.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities is to provide a meeting place for occupants of Tattersett Parish, which does not have a village hall. Activities include entertainment and a meeting place for the community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had guidance on joining and referred to the relevant commissions documentation such as "So now you are a trustee".

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	There is not a written policy on grant making. However all functions which will complete with a donation to a particular charity is discussed for merit by the trustees. All grants in the past year have been approved.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	All trustees and staff in the centre are volunteers. The only payment made is to the centre cleaner. Bar one, all volunteers have full time day/night jobs

		which makes their contribution to the charity much appreciated by the community.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Background Since being taken over from the previous incumbents, a lot of repair and maintenance work has had to be carried out prior to opening to the public with some of this due to neglect and some due to the centre being closed during covid. The centre did not open to the community until 28 August when the trustees were confident the building was safe for the community to use. Since then a weekly bingo session has started with numbers rising weekly and holding charity bingo nights. The community is gradually coming back to the centre which has put on children's events, charity functions for causes such as MacMillan cancer care, children in need, a local nursery which was in danger of closing and East Anglia air ambulance. In addition to the above, the community are returning to renting the hall for private functions.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Our objectives were to provide a safe meeting place for the community where they can meet and socialise on a regular basis. This we feel we have achieved so far.
Performance of fundraising activities against objectives set	Para 1.41	The objectives of our fund raising activities were to raise money, through various means including grants to enable us to carry out two main projects. To refurbish the toilets which had not been done for twenty year and to refurbish the kitchen to 5 Star hygiene. These are now planned in for later in 2022.
Investment performance against objectives	Para 1.41	The objectives the charity has is to improve the facilities within the centre, fundraise for worthy causes and to bring the community back to the centre again. This we are achieving gradually.

Other	<p>The centre has benefited from grants given to it by local council and other entities. This has allowed us to fully refurbish ladie, gents and disabled toilets. These funds have also been part used in the full refurbishment of our kitchen which recently received a five star award for hygiene rating. We also now have a resident chef.</p>
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Uninterrupted association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected from volunteers who are put forward to the commission.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	This requires to be addressed.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity's organisation structure is very basic starting with the trustees and then going down to the various committees for entertainment, bar etc.
Relationship with any related parties	Para 1.51	We have very good relationships with Wicken Green Management committee and Tatterset Parish Council who both represent us well at county council level.
Other		

Reference and Administrative details

Charity name	Green Park Rural Centre
Other name the charity uses	
Registered charity number	1078989
Charity's principal address	Chapel Road, Wicken Green Village, Fakenham, Norfolk, NR21 7LX

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The financial position for the charity is good and growing.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A
Amount of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	We are not financially sound to have reserves.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties about the charity going forward. We have a team of committed volunteers and an ever growing community presence.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Rental of the hall for bingo, private functions, yoga, heritage centre open days. We also gain income from the small bar operated by others plus income from pool table and jukebox. Function such as quiz nights and dances are also put on by the centre.
Investment policy and objectives including any social investment policy adopted	Para 1.46	We do not have an investment policy at this time as the centre is just getting back on its feet after covid.
A description of the principal risks facing the charity	Para 1.46	At present the centre is powered by generator due to the owner of the surrounding land withdrawing power due to a yet to be known disagreement with UK Power Network. The generator is costly to run due to the fuel crisis and maintenance costs. If it were to break down, this would close the centre down with no estimated time of when it could open up.
Other		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Dixon	Chairman		
2	Janet Urquhart	Secretary		
3	Iain Urquhart	Treasurer		
4	Vicki Urquhart	Trustee		
5	Ian Brown	Trustee		
6	Kevin Osman	Trustee		
7	Zoey Raven	Trustee		
8	Kevin Raven	Trustee		
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Title deeds held by solicitors

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

We only have the eight Trustees named above.

Other optional information

This is an extremely small charity. We do not fundraise outside of the centre. All fundraising takes place within the centre apart from grant applications.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Janet Anne Urquhart</i>	
Full name(s)	Janet Anne Urquhart	
Position (eg Secretary, Chair, etc)	Secretary	

Date	6 April 2023
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CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Green Park Rural Centre

No (if any)
1078989

Receipts and payments accounts

CC16a

For the period from 01 05 2021 To 30 04 2022
Period start date Period end date

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	COVID Last year to the nearest £
A1 Receipts					
Functions	3,825	-	-	3,825	-
Hall Rental	1,090	-	-	1,090	-
Grants	2,667	-	-		9,971
Bingo	3,250	-	-	3,250	-
Bar/Jukebox/Pool	14,463	-	-	14,463	-
Refund for Diesel	263	-	-	263	-
Refund on Insurance	984	-	-	984	-
Entertainments	246	-	-		-
Donations	1,839	-	-	1,839	-
Amazon	186	-	-		-
Raffles	1,172	-	-	1,172	-
Sub total (Gross income for AR)	29,985	-	-	29,985	9,971
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	29,985	-	-	29,985	9,971
A3 Payments					
Gas	2,441	-	-	2,441	616
Diesel	5,451	-	-	5,451	1,248
Gas Tank Rental	108	-	-	108	-
BT Phone & Internet	1,232	-	-	1,232	-
Buildings Insurance	968	-	-	968	867
Donations to Charities	964	-	-	964	-
Bank Charges	86	-	-	86	-
Entertainments	3,042	-	-	3,042	-
Maintenance (hall, gene, etc)	4,552	-	-	4,552	186
Performing Arts Licence	209	-	-	209	-
Purchase of generator	7,596	-	-		-
Extra Tank for old generator	96	-	-	96	-
NNDC	1,654	-	-	1,654	-
Miscellaneous		-	-		-
Admin	2,480	-	-	2,480	-
New Glasswasher	780	-	-	780	-
Sub total	31,659	-	-	31,659	2,917
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	31,659	-	-	31,659	2,917
Net of receipts/(payments)	- 1,674	-	-	- 1,674	7,054
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	13,462	-	-	13,462	-
Cash funds this year end	11,788	-	-	11,788	7,054

Section B Statement of assets and liabilities at the end of the period				
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in Bank	11,788	-	-
		-	-	-
		-	-	-
	Total cash funds	11,788	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		AM Dixon	Andrew Dixon	02/04/2023



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Green Park Rural Centre

On accounts for the year
ended

30 APRIL 2022

Charity no
(if any)

1078989

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 / 04 / 2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

DAVE TOOM

Date:

6/4/23

Name:

DAVE TOOM

Relevant professional
qualification(s) or body
(if any):

COMPANY DIRECTOR

Address:

36 WALTON CR SCULTHORPE FARNHAM

WILTSHIRE

NR21 7PS

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.