

## Trustees' Annual Report for the period

Period start date			<b>To</b>	Period end date		
Day 01	Month 01	Year 2020		Day 31	Month 12	Year 2020

### Section A      Reference and administration details

**Branch name**

RAFA FORMBY BRANCH

(referred to hereinafter as either the "Branch" or the "Charity")

**Other names / number Branch is known by**

**Registered charity number (if any)**

1078906

**Branch's principal address**

Royal Air Force Association	
RAF Woodvale, Formby Bypass, Formby,	
Liverpool, Merseyside	
<b>Postcode</b>	<b>L37 7AD</b>

**Names of the Branch charity trustees who manage the charity (generally known as the Branch Committee)**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	D McGregor	Chairman	10 03 2020	AGM
2	T D Williams	Treasurer	10 03 2020	AGM
3	A Smith	Secretary	10 03 2020	AGM
4	Mrs J Sefton	Wings	10 03 2020	AGM
5	F Jones	Membership Sec	10 03 2020	AGM
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

**Names of any other trustees for the Branch (for example, any custodian trustees in relation to branch property)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

## Section B      Structure, governance and management

**Description of the branch's trusts**

Type of governing document <small>(e.g. trust deed, constitution)</small>	Royal Charter, Rules, Byelaws, Area and Branch Regulations of the Royal Air Forces Association.
How the Branch charity is constituted <small>(e.g. trust, association, company)</small>	Unincorporated association
Trustee selection methods <small>(e.g. appointed by, elected by)</small>	Elected by the branch membership

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the branch's organisational structure and any wider network with which the charity works;
- relationship with any related parties (including branch club);

### Charity's organisational structure

The charity is a branch of the Royal Air Forces Association which is a Royal Charter body and registered as a charity in England and Wales under number 226686 and in Scotland under SC037673 ("the Association"). The Association has many branches all of which share the same charitable object as the Association and are subject to the same constitution.

### Trustee induction and training

### Related party relationships – club (if operated)

- trustees' consideration of major risks and the system and procedures to manage them.

### Risk management

## Section C Objectives and activities

### Summary of the objects of the branch set out in its governing document

To promote, through the comradeship engendered by its members, the welfare by charitable means of all serving and former members of Her Majesty's Air Forces, their spouses and dependents, together with the widows and widowers and dependents of those who died whilst serving or subsequently.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D Achievements and performance



**Summary of the main  
achievements of the branch  
during the year**

There have been no membership meetings since the last AGM on the 10th of March last year.

Eric Parker (our previous chairman for many years) sadly passed in May last year RIP.

Vernon Kendall (WW2 Halifax Rear Gunner) and enthusiastic RAFA (and Blind veterans) member sadly passed in April last year at the age of 94 RIP.

We donated £5,000 to RAFA for membership Covid relief.

We paid £500 to Botanic for the RAFA floral display.

Our Wings Co-ordinator (June Sefton) set up a Just Giving account for RAFA Formby Wings appeal and all local media outlets were informed. £115.27 Paid to wings RAFA

Our Welfare Officer (Alan Smith) constantly checked on any of our members needing help due to Covid along with his normal Welfare duties.



It was decided at during 2020 RAFA Formby Branch would select a Best Cadet from the local Air Cadet Squadrons. First £100, second £75 and third £50 prizes would be awarded. This will be carried forward to 2021.

We discovered that our branch catchment area now covers to Southport in the North, Crosby in the South and Skelmersdale in the East.

**Section E**

**Financial review**

**Brief statement of the  
branch's policy on reserves**



**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the branch's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the branch;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the branch's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	David McGregor	Alan Smith
<b>Position (eg Secretary, Chair, etc)</b>	Chairman	Secretary

**Date** 12 04 2021

12 04 2021

# **The Royal Air Forces Association - Formby Branch**

## **Income and Expenditure Account for year ended 31st December 2020**

	2020	2019
	£	£
<b><u>Income</u></b>		
Membership rebate	678	396
Investment interest received	23,469	18,592
Bank interest received	4	10
Investment A/C Rathbones (owing)	5,265	10,960
Total income	29,416	29,958
<b><u>Expenditure</u></b>		
Trips		830
Meeting expenses		
Donations made	17,039	1,761
Botanic Roundel	500	500
Miscellaneous	161	
Transfer to Covid-19 welfare A/c	678	
Welfare		500
	18,378	3591
<b>Surplus(Deficit) for the year</b>	<b>11,038</b>	<b>26,367</b>

# **The Royal Air Forces Association - Formby Branch**

## **Balance Sheet As At 31st December 2020**

	2020		2019	
	£	£	£	£
<b><u>Fixed Assets</u></b>				
N/A				
<b><u>Current Assets</u></b>				
Debtor (Rathbones)	5,265		10,961	
Cash at bank - current A/c (23815285)	67182		50,376	
Cash at bank - deposit A/c(23689670)	5030		5,027	
Cash at bank - A/c (23863913)	5000		5,000	
Cash in hand			75	
Investment savings A/c	1,043,745		1,009,994	
	<u>1,126,222</u>		<u>1,081,433</u>	
<b><u>Less Current Liabilities</u></b>				
N/A	<u>Nil</u>		<u>Nil</u>	
Net Current assets/(Liabilities)		<u>1,126,222</u>		<u>1,081,433</u>
<b>Represented By:</b>				
<b>Accumulated Fund</b>				
Balance as at 31st December 2019		1,081,433		951,849
Surplus(Deficit) for the year		11,038		26,367
Increase in investment Savings A/C		33,751		103,217
Balance As At 31st december 2020		<u>1,126,222</u>		<u>1,081,433</u>

**The Royal Air Forces Association - Formby Branch**

Notes to the Financial statements

The Financial statements have been prepared in accordance with applicable accounting policies.

£678 Membership Rebate Transfer to Covid Welfare - Leicester Direct

I have completed the financial statements of the Royal Air Forces Association Formby branch for the year ended 31st Decmber 2020, which comprises of the Income and Expenditure account, Balance Sheet. The Financial Statements have been prepared from the accounting records and evidence supplied to me.




Mrs J S Billington  
4 Ward Avenue  
Formby  
Merseyside  
L37 2JD

22.3.2021



Andy Smith Hon Sec



J. Williams  
Hon Treasurer





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
ROYAL AIRFORCES ASSOCIATION (FORMBY BRANCH)

On accounts for the year  
ended

31/12/2020

Charity no  
(if any)

1078906

Set out on pages

1-3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity  
("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and basis  
of report

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011 ("the  
Act").

I report in respect of my examination of the Trust's accounts carried out under  
section 145 of the 2011 Act and in carrying out my examination, I have  
followed all the applicable Directions given by the Charity Commission under  
section 145(5)(b) of the Act.

Independent examiner's  
statement

~~The charity's gross income exceeded £250,000 and I am qualified to~~  
~~undertake the examination by being a qualified member of [insert name of~~  
~~applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination (other than that  
disclosed below \*) which gives me cause to believe that in, any material  
respect:

- the accounting records were not kept  
in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the  
accounting records; or
- the accounts did not comply with the  
applicable requirements concerning the form and content of accounts  
set out in the Charities (Accounts and Reports) Regulations 2008 other  
than any requirement that the accounts give a 'true and fair' view which  
is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date: 22/3/21

Name: MRS JENNIFER SALLY BILLINGTON

Relevant professional  
qualification(s) or body (if  
any):

AAT  
CMA

Address: 4 WARD AVENUE FORMBY MERSEYSIDE L37 2JD


**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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