

# Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 1

to end date

3 1 0 3 2 2

## Section A

## Reference and administration details

Charity name

1st Kyle Valley Scout Group

Other names the charity is known by

Registered charity number (if any)

1 0 7 8 8 5 7

HQ registration number

Charity's principal address

The Scout Hut

Back Lane

Tholthorpe

Postcode

Y

O

6

1

1

S

N

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Kevin Wilson	Group Scout Leader	
2	Anne-Marie Roche	Group Chair	
3	Dorothy Best	Group Treasurer	
4	Megan Remmer	Group Secretary	
5	Kevin Wilson	Scout Leader	
6	Rebecca Hardy	Cub Scout Leader	
7	Carole Wilson	Beaver Leader	
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

## Section B

## Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:  
b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets at least once every school term.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

**Risk and Internal Control (Specimen 1)**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

**Risk and Internal Control (Specimen 2)**

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:  <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.  <b>Respect</b> - We have self-respect and respect for others.  <b>Care</b> - We support others and take care of the world in which we live.  <b>Belief</b> - We explore our faiths, beliefs and attitudes.  <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:  - enjoy what they are doing and have fun  - take part in activities indoors and outdoors  - learn by doing  - share in spiritual reflection  - take responsibility and make choices  - undertake new and challenging activities  - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>Activities at the hut this year have ranged from cooking simple meals, first aid training, preparing and cooking wild game, team challenges such as stretcher racing and forums on subjects such as climate change and refugees. They have taken part in expedition hikes and multi activity camps. One of our Scouts recently earned her award for 75 nights camping and two have achieved the highest award in our Group, the Chief Scout's Gold award.</p>

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Our volunteer team is fantastic. We have almost twenty adults helping to deliver the programme and run the admin of the group. All of them committed to our aims and objectives and to benefiting the young people.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

We got back to Scouting, post lockdown with a vengeance. Kicking off with a week activity camp in the Lake District. Membership is at an all time high, over 100 young people a week attend sessions. Attendance is near 100% and our adult team has grown to support this. We have formed a second Scout Troop to cater for the extra numbers and have now bought a minibus to enable us to have even more adventures.

Section E	Financial Review
<p>Brief statement of the charity’s policy on reserves</p> <p>Quantify and explain any designations</p>	<p><b>Reserves Policy</b></p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £3600.</p>
<p>Details of any funds materially in deficit (circumstances plus steps to eliminate)</p>	
<p>Further financial review details (optional information)</p> <p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>the charity’s principal sources of funds (including any fundraising);</li> <li>how expenditure has supported the key objectives of the charity;</li> <li>investment policy and objectives</li> </ul>	<p>The Group raises usually raises money through three main routes, namely a termly subscription by the young people who are members of the group, by running fundraising events and by occasional hiring of the Hall to external users. Subscriptions are primarily paid via Go Cardless, and currently amount to £36 per young person per term. We encourage our parents to use Gift Aid on subscriptions. A reminder email is sent for late subs.</p> <p>The Group has now bought and is maintaining a 17 seat minibus enabling a greater degree of flexibility and capability on trips.</p> <p><b>Investment Policy</b></p> <p>This year we plan to install solar panels and a battery storage bank to make our ground source heating more eco-friendly.</p>

**Section F****Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

We are running a trip to Kandersteg International Scout Centre in Switzerland this August. We are booked to go to De Kluis in Belgium next year and Kandersteg again in 2024. We are also going to RIATT and to a County Activity camp later this year as well as running a family camp. Several Survival camp outs are happening over the next term as well as paddle days and more first aid training sessions.

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

--	--

Position (eg Secretary, Chair)

--	--

Date

D	D	M	M	Y	Y
---	---	---	---	---	---



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

1<sup>st</sup> Kyle Valley Scout Group

On accounts for the year  
ended

31 March 2022

Charity no  
(if any)

1078857

Set out on pages

8-10

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2022

Responsibilities and  
basis of report

As the group's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Group's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

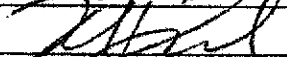
Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached..

Signed:



Date:

9<sup>th</sup> JUNE 2022

Name:

HAYDEN PRIEST

Relevant professional  
qualification(s) or body  
(if any):

FCA, (ICAEW)

Address:

Heritage House, Murton Way, Osbaldwick, York, YO19 5UW



# 1st Kyle Valley Scout Group (Charity no. if applicable)

## Receipts and payments account

For the year from	01 April 2021	to	31 March 2022
-------------------	---------------	----	---------------

### Receipts and payments

	2022	2021
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
Donations, legacies and similar income		
Membership subscriptions	7,259	-
Donations	423	100
Legacies	-	-
Gift Aid	-	2,242
Other similar income	11,302	1,169
<b>Sub total</b>	<b>18,984</b>	<b>3,511</b>
<b>Grants</b>		
Maintenance grant	8,000	21,216
Other grants	-	-
<b>Sub total</b>	<b>8,000</b>	<b>21,216</b>
<b>Fundraising events (gross)</b>		
Tree Collection	930	360
Detail 2	-	-
Detail 3	-	-
Other fundraising activities	-	364
<b>Sub total</b>	<b>930</b>	<b>724</b>
<b>Scout hut income</b>		
Hire of building	910	180
Hire of equipment	-	-
Other Scout hut income	-	-
<b>Sub total</b>	<b>910</b>	<b>180</b>
<b>Investment income</b>		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Income</b>	<b>28,824</b>	<b>25,631</b>
<b>Asset and investment sales, etc.</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>28,824</b>	<b>25,631</b>

**1st Kyle Valley Scout Group (Charity no. if applicable)**  
**Receipts and payments account**

For the year from	01 April 2021	To	31 March 2022
-------------------	---------------	----	---------------

**Receipts and payments**

	2022	2021
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
Membership subscriptions paid on (National/County/Area/District)	-	2,996
Youth programme and activities	-	-
Adult support and training	-	-
Rent	-	-
Water and Sewerage	-	-
Electricity and Gas	24	35
Insurance	1,380	1,375
Repairs and Renewals	569	533
Materials and equipment	320	2,867
Printing and photocopying	1,887	-
Contribution to camp costs	-	-
Uniforms and Badges	6,667	4,375
AGM and trustee expenses	1,089	129
Council Tax	-	-
Bank Charges	139	-
Auditor, OSM, Refunds	20	-
<b>Sub total</b>	<b>2,399</b>	<b>88</b>
<b>Fundraising expenses</b>	<b>14,584</b>	<b>12,375</b>
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>14,584</b>	<b>12,375</b>
<b>Asset and Investment purchases, etc.</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>14,584</b>	<b>12,375</b>
<b>Net of receipts/(payments)</b>	<b>14,240</b>	<b>13,254</b>
<b>Cash funds last year end</b>	<b>28,273</b>	<b>15,019</b>
<b>Cash funds this year end</b>	<b>42,513</b>	<b>28,273</b>

# 1st Kyle Valley Scout Group (Charity no. if applicable)

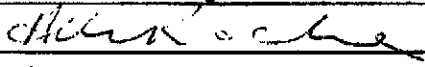
## Receipts and payments account

For the year from	01 April 2021	To	31 March 2022
-------------------	---------------	----	---------------

### Statement of assets and liabilities at the end of the year

	31/03/2022 Unrestricted funds	31 March 2021 Unrestricted funds
	£	£
<b>Cash funds</b>		
Bank Current account xxx0923	42,513	28,273
Bank deposit account	-	-
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
<b>Total cash funds</b>	<b>42,513</b>	<b>28,273</b>
(agree balances with receipts and payments account)	ok	ok
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	5,000	3,000
Other	-	-
<b>Sub total</b>	<b>5,000</b>	<b>3,000</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total net assets</b>	<b>47,513</b>	<b>31,273</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 9 May 2022 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature  
  
 Dorothy Best

Print Name  
 ANN-MARIE ROCHE Chair  
 DOROTHY BEST Treasurer



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

1<sup>st</sup> Kyle Valley Scout Group

On accounts for the year  
ended

31 March 2022

Charity no  
(if any)

1078857

Set out on pages

8-10

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2022

Responsibilities and  
basis of report

As the group's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Group's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached..

Signed:

Date:

9<sup>th</sup> JUNE 2022

Name:

HAYDEN PRIEST

Relevant professional  
qualification(s) or body  
(if any):

FCA, (ICAEW)

Address:

Heritage House, Murton Way, Osbaldwick, York, YO19 5UW