



NORTH TAUNTON PARTNERSHIP

ANNUAL REPORT

1st APRIL 2021

to

31st MARCH 2022



Registered Charity no.1078827

NORTH TAUNTON PARTNERSHIP

ANNUAL REPORT 2021/2022

CONTENTS

ITEM	PAGE
Mission statement	1
Trustees	1
Staff and Volunteers	2
Partnership Members	3
Chair's Report	4 & 5
Manager's Report	6 & 7
Breakdown of service users	8
Delivery Plan	9 - 17
Our funders	18
Treasurer's Report & Reserves Policy	19
Future plans and Trustee's declaration	20
Statement of financial activities	21 & 22
Notes to the Accounts	23
Independent Examiners Report	24 & 25



MISSION STATEMENT

The Charity's objects are to promote charitable purposes for the benefit of the community of North Taunton and in particular the advancement of education, the promotion of health and the relief of poverty, sickness and distress

APPOINTMENT OF TRUSTEES

The constitution governs the appointment of Trustees who are elected at the Annual General Meeting from partner organisations.

EXECUTIVE COMMITTEE OF TRUSTEES

NAME	POSITION	ELECTED	RESIGNED
Paul Tooze	Trustee Chair	April 2011 September 2017	
Libby Lisgo	Trustee	November 2011	September 2021
Chris Mitchell	Trustee Vice Chair	December 2013 September 2017	January 2022
Catherine Berry	Trustee	September 2014	July 2021
Brenda Weston	Trustee	September 2016	
Paul Cram	Trustee	September 2017	May 2020
Angela Bolitho	Trustee	February 2020	September 2020
Mark Wood	Trustee	February 2019	
Simon Clarke	Trustee	September 2020	
Andrew Glass	Trustee Treasurer	October 2020 February 2021	
Carolynn Coleman	Trustee	September 2021	
Melanie Butt	Trustee	June 2021	
Gill Harrison	Trustee	September 2021	

"It was so lovely to meet you and what you do there is fantastic"

STAFF

Lesley Council – Community Centre Manager
Tracy Wood – Finance and Administration Officer replaced by
Anita Scovell – Finance and Admin
Catherine Beal – Cleaner

All staff work part time and equate to 1.9 full time equivalents.

Contact details:

Mrs Lesley Council,
Priorswood Community Centre,
Priorswood Place,
Taunton
TA2 7JW
Telephone 01823 353643
Email: lesleycouncil@priorswoodcommunitycentre.co.uk
Website: www.priorswoodcommunitycentre.co.uk
Facebook: www.Facebook.com/PriorswoodCommunityCentre

VOLUNTEERS

Management costs are kept to a minimum through the use of volunteers for daily operation of the Community Centre. There are 39 volunteers who gave 2338 hours of time during the year. In addition, 8 Trustees gave around 1080 hours during the year.

This represents £34,000 of unpaid hours.



Tracy's leaving do



Volunteers Cream Tea in the community garden

PARTNERSHIP MEMBERS

Age UK Somerset	Avon & Somerset Police
Christians Against Poverty/Vineyard Church	Citizens Advice Taunton
Devon & Somerset Fire & Rescue	Everyone Active
Friendship & Sons	Get Set Services
Housing Associations	Leonard Houlden Court (Housing & Care 21)
LiveWest Housing	Lyngford Park Primary School
Lyngford Park Surgery	North Taunton One Team
Oakwood Church	Priorswood Library
Priorswood Primary School	Read Easy Taunton and Wellington
Rowbarton Church	Selworthy School Oakhill and Hazlebrook Campus
Sky College	Somerset Activity and Sports Partnership (SASP)
Somerset Advice Network	Somerset Community Credit Union
Somerset County Council	Somerset Skills & Learning
Somerset U Can Do	Somerset West and Taunton Council
Spaeda	St Andrews Church
St Peters Church	St Teresa of Lisieux Church
Taunton Academy	Taunton Area Debt Advice
Taunton North Youth Club	Taunton Street Pastors
Wellsprings Community Church	Wellsprings Primary School
Zing Somerset	

*Pollinators workshop
with Somerset Art
Works*

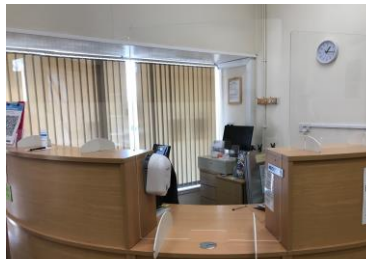


Chair's Report by Paul Tooze

The year began with the local community and the centre still affected by the restrictions caused by the Covid pandemic. The challenges, disruption and affects of the virus lasted longer than many of us had anticipated when the crisis first began.

However, it was great joy and relief that at the end of May we finally re-opened the doors of the Community Centre again, providing local residents with a sense that things were finally returning to normal. As always, our primary focus during this time was keeping the staff, volunteers, and visitors to the centre safe and protected as much as possible.

Re-opening safely meant following and keeping up to date with ever-changing Government legislation, involved careful planning, and a huge amount of paperwork. Comprehensive risk assessments were conducted, written-up, and reviewed by the trustees to ensure all aspects of re-opening were assessed. New signage, protective screens and other equipment had to be purchased; increased cleaning regimes were introduced. Given the amount of effort involved and the extra precautions we took, I believe the Centre was re-opened at the correct time, striking the right balance between the wish to open our doors as soon as possible and the safety of others.



As the year progressed, we slowly began to re-establish many of the events and activities which are valued and enjoyed by local residents. Despite the fact that now many of the restrictions having been relaxed, we have also continued to utilise technology such as Zoom, to allow our meetings to be attend either in person or online.

During a year of many changes, we also said farewell to Tracy Wood, who had worked with us at the Community Centre since 2011, but decided now was the time to move on to pastures new. Tracy's commitment, hard work and affinity with the Community Centre was unquestionable, and I



wanted to use this report to express my personal thanks to her for her years of dedication.

During the Covid crisis we were very fortunate to gain access to various support funds and grants, many of which were set-up to assist charities with their recovery from months of not operating. Looking forward to next year, the trustees are committed to identifying the most appropriate way to use these funds in order to best serve and support the local community. One of these opportunities is to explore the potential of a Community Hub being established at the new Woolaway site. This proposal, if viable, will provide much needed extra space from which to run classes, support groups and activities.

Finally, I would like to sincerely thank Lesley and all of the volunteers who have continued to be the real mainstays of the Community Centre and are integral to the support it provides to the North Taunton residents.



Manager's Report by Lesley Council

The year started still in the grips of the pandemic with the community centre closed, we continued to work behind the scenes supporting local residents and preparing for the time we could reopen.



May saw the reopening of the centre to the great relief of volunteers, staff and our regulars and although things only opened slowly it was so nice to see everyone again. We took our time in restarting some of our groups to make sure we kept

everyone safe, by September we were fully reopened and back to capacity.

With all the links we had formed throughout the pandemic we were able to offer more support and advice and now have more surgeries on offer, these range from Citizens Advice, benefits, employment support and NHS health checks. All of our groups returned along with some news ones and although people were reluctant to come back in an enclosed setting, we kept them running with low numbers to encourage people to return to a new normal.

We saw a notable change in people's health and wellbeing and over the time we had lost some of our long-standing members which was so sad but new people have been popping in for a coffee and chat and joining some of the groups on offer which is lovely to see.

The centre had some changes over the time we were closed, we fitted a new automatic opening front door to make it even more accessible, we had an opening window installed in the top office for ventilation and fans in all rooms, the cleaning schedule was strict to make sure we were doing the best we could so our users felt safe.

Our Christmas market took place in December after a year's gap and was well supported.



I would like to take this opportunity to thank



everyone throughout the pandemic for their kind donations, support and messages of goodwill. I would also like to thank our funders who gave grants to enable us to reopen, our loyal band of volunteers, our trustees who through numerous zoom meetings kept the legal structure of the community centre in place

whilst meeting new regulations, also to Tracy in the office for her support and hard work. Tracy who after nearly 11 years decided to leave us in February to start a new career path working alongside her husband, I am extremely grateful to her for all she did over those years for the good of the charity and for my sanity.

I would like to welcome Anita to the team as our new finance administrator, Anita had been a volunteer with us for many years and took the leap in applying for the paid role and was successful in the interview process, this just proves the power of volunteering.

Let's hope 2022 will bring about a safer and less fearful time for everyone.



BREAKDOWN OF SERVICE USERS

	2021/22	2020/21	2019/20
Covid-19	155	4669	-
Zoom Socials	114	54	-
Cafe Customers	3165	0	4518
Events	859	0	2121
Bric-a-Brac	2006	0	1407
Scrabble & Games Group	123	0	513
Circuits	300	263	512
Lunch Club	456	0	382
General enquiries	1205	23	357
Tai Chi Class	222	245	334
Dominoes & Games Group	15	0	301
Computer Group	32	0	286
Knit & Natter	106	0	275
Citizens Advice Taunton	10	0	184
History Project/History Group	39	0	146
Thursday Talks (via Zoom)	36	34	70
Somerset West & Taunton Benefits Advisor	8	0	67
Cooking	23	0	54
Job Club	1	0	49
Write2Read	24	0	44
Somerset West & Taunton Housing Advisor (Advisor no longer supplied)	0	1	43
Health Walks suspended	0	0	40
Police	6	0	25
Credit Union	21	0	20
Creative Writers Group	16	0	14
NHS & Health Related	128	0	3
Bereavement Support	37	0	8
Community Computer (Stats no longer sent by SWT Council)	0	0	-
TOTAL SERVICE USERS	9107	5,289	11,958

***Data shows a snapshot of users to the Community Centre.**

2020/21 numbers decreased due to the Corona Virus Pandemic

Facebook reached 26,584

"It's his big day out coming to you each morning, he would be lost without you"

**DELIVERY PLAN:
Business Plan 2021/2022**

	Objectives	Desired Outcomes	Measures and Timescale	Actual Outcome
1	Recruit and train volunteers to meet the needs of the service.	Ensure recruitment is open to all. To have enough volunteers to maintain our services. Volunteers increasingly reflect the North Taunton community. Volunteers are able to: build self-confidence; use existing knowledge and skills and learn new ones; experience 'job satisfaction'; gain paid employment; achieve recognition through awards. Recruit professionally qualified volunteers for specific jobs.	Increased numbers of volunteers. Numbers of volunteers gaining paid employment. Ongoing timescale.	35 volunteers. After 5 years one of our volunteers left to take on a role as a Lay Pastoral assistant.
2	To continue to operate the Priorswood Community Centre.	To gain funding to meet the core costs. Ensure the Centre's benefit to the community and its income generation potential are maximised.	Daily usage of the Centre. Ongoing timescale.	The Centre reopened in May 2021, with groups re-starting in October 2021

3	To offer a facility for advice surgeries to be held.	<p>To continue to host: Citizens Advice SWT Benefits Police Inspired to Achieve Ensure Residents are enabled to access advice and support to:</p> <ul style="list-style-type: none"> • Access new employment and training opportunities • Manage problems arising from low income and debt • Report crime and anti-social incidents. 	All surgeries to be held. Ongoing timescale.	No surgeries were able to be held due to the Covid-19 restrictions. Inspired to Achieve no longer holding surgeries.
4	To maintain the Hallmark 1 accreditation.	To maintain Hallmark 1 accreditation. Existing and potential funders are encouraged to support the North Taunton Partnership.	Ongoing.	Hallmark 1 maintained.
5	To provide transport and a hot meal via a Lunch Club for local residents.	To provide a hot lunch once a week. Ensure sufficient volunteers are available each week. Ensure transport is available. Provide a warm	To be attended by a minimum of 10 people. One outing a year Timescale ongoing	Footfall of 456

		<p>social setting for eating the meal. Organise an outing for lunch club members. To collect and bank the money to move towards sustainable self-funding. Local residents benefit from:</p> <ul style="list-style-type: none"> • A regular nutritious, affordable hot meal in a friendly environment • Opportunities for social interaction 		No outing was held this year.
6	To provide exercise classes.	<p>To provide a venue and tutor for the classes. To collect and bank the income to move towards sustainable self-funding. Participants benefit from:</p> <ul style="list-style-type: none"> • improved health and mobility • the opportunity for social interactions 	To be attended by a minimum of 6 people each week.	Footfall of 522
7	To organise food, nutrition and cookery classes.	To teach basic cooking skills for residents with no or limited cookery	A minimum of 6 people attending.	Footfall 23

		<p>experience and provide education about diet and health to encourage better health.</p> <p>Participants experience improved health through:</p> <ul style="list-style-type: none"> • increased understanding about healthy eating • gaining confidence through developing new cookery skills • participating in group learning sessions 		
8	To organise and manage a speaker led group – Tea and Talk.	<p>To organise speakers.</p> <p>To ensure volunteers on hand to support the group.</p> <p>Participants have the opportunity to hear from speakers, talk about various topics and share ‘tea time’ in a facilitated, sociable environment.</p>	To be attended by a minimum of 8 people each month. Timescale once a month.	Zoom socials held footfall 37

9	<p>1.To organise and deliver open access community events aimed at young people</p> <p>2. To raise the funds required to hold the events, to be held during the school holidays.</p>	<p>To ensure sufficient volunteers are available.</p> <p>To entertain, educate and prevent anti-social behaviour.</p>	<p>1 day events to be attended by a minimum of 30 young people.</p>	<p>No PIP summer events were held this year but alternative events were held by One Team. We supported the events.</p>
		<p>Children and young people have access to experiences, facilities and activities that entertain, educate and provide diversionary activities aimed at reducing anti-social behaviour.</p> <p>Parents, grandparents and carers have opportunities to share experiences with the children, meet other families within their local area, and talk to a range of public service providers.</p>		
10	<p>To work with local schools and colleges to offer work experience.</p>	<p>Young people participate in a working environment and develop skills that they can add to their CVs.</p>	<p>To give as many opportunities as possible.</p>	<p>No students were allowed to participate due to Covid-19 restrictions.</p> <p>1 Duke of Edinburgh</p>

				helper at the Christmas market.
11	To organise weekly social groups offering activities such as board games.	To offer a warm, friendly environment for residents to socialise and play board games. Participants enjoy activities of their choice in a warm and friendly environment facilitated by volunteers.	To be attended by a minimum of 5 people twice a week To be self-funding	
12	To organise and hold: <ul style="list-style-type: none"> • Annual community bazaars in Spring and Autumn • An annual Christmas Market 	To raise awareness of the Community Centre. To help recruit new volunteers. 1. Residents and visitors to North Taunton are able to: <ul style="list-style-type: none"> • learn about the services on offer at the community centre • find out about volunteering opportunities • buy a variety of items at low cost. 2. Raises funds towards supporting	To raise: <ul style="list-style-type: none"> • £750 from bazaars • £1000 from the Christmas Market. 	Bazaars were not held due to Covid. Christmas Market raised £1304.72 and footfall was 350. 17 Stallholders.

		its program of activities.		
13	To host a community computer provided by SW&T for use with the Homefinder and other agencies.	Easy access to on-line information and services. Residents who lack adequate internet access are volunteer-assisted to undertake online transactions and/or enabled to develop basic IT skills in a supportive environment. This includes undertaking necessary job searches; completing benefit forms; seeking housing opportunities.	Recruit and train volunteers to assist residents. Timescale – ongoing.	
14	To be the voice of the community whilst staying politically neutral.	<p>To enable local residents to have their say and to be able to forward these concerns to the appropriate agency.</p> <p>Residents who are potentially adversely affected by and concerned about current issues or proposed changes are enabled to raise their concerns with</p>	Ongoing.	Ongoing.

		the appropriate agencies.		
15	To organise a computer support group.	To offer volunteer led basic computer help in a social setting. Residents are enabled to develop basic IT skills with volunteer support.	To be attended by 5 people each week	Footfall 32
16	To offer basic First Aid training when required.	To offer a course when a need is highlighted.	To be attended by a minimum of 8 people.	On-line training
17	To work in partnership with the North Taunton One Team.	To be in communication with the Coordinator to exchange relevant information. Residents benefit from the charity contributing to a 'joined-up', inter-agency approach to addressing problems and concerns affecting specific households and the wider community.	Timescale ongoing.	On-going.
18	Seek to be dementia friendly.	To facilitate the appropriate agencies to deliver training when required. Visitors are met by volunteers and staff	Timescale ongoing	On-going.

		who have an understanding of dementia		
19	1. To offer training opportunities as part of volunteering. 2. To produce newsletters for staff and volunteers to inform them, when required, of changes and events.	To offer all volunteers the chance to take part in training and self-development Volunteers and staff feel confident, well informed and valued in delivering the services they provide, and in their contribution to community wellbeing.	Timescale ongoing	On-going
20	1. To produce a newsletter for the community 2. To offer information leaflets and signposting facility e.g. mental health, domestic abuse support.	To produce a community newsletter, 1300 copies Residents across the North Taunton area are well informed about a wide range of events, services, opportunities and agencies that are available to provide support. To offer a signposting facility.	Spring, Summer and Winter Timescale ongoing.	Newsletter publication resumed in October 2021 with Winter edition. Ongoing.

I'm so glad it went well! Thank you for sending the report and photos - they're brilliant. I'll pass those on to our comms team. And the beef cobbler sounds delicious!

Megan Food For Life - Cook and share session

Snapshot of some of our funders in 2021 – 2022



**Somerset West
and Taunton**

TREASURER'S REPORT

We would like to thank all those organisations and individuals who have generously supported the charity during this challenging year. Despite the many restrictions NTP has continued to support many local residents benefitting from our services, as far as practical. Details of restricted fund grants are shown in the accounts.

RESERVES POLICY

The Trustees are aware of their obligations under charity law and therefore set out the policy for the use of reserve funds. The intention in establishing this reserves policy is to ensure the continuation of the charity's normal activities through any medium-term shortfall in funding.

For the financial year to 31 March 2023, the trustees' policy is to maintain free reserves (defined as unrestricted reserves not invested in fixed assets) equivalent to 4 months' budgeted expenditure, approximately £25,000. The trustees feel it is also prudent to have a reserve of £2,500 for any substantial unexpected and urgent need for which funding cannot be obtained in the necessary timeframe. Free reserves at 31 March 2022 were £73,211 (2021 £59,944).

The higher than normal reserves arose because of generous grants from Somerset West and Taunton Council's business recovery fund, monies which were granted to businesses that had to close because of the pandemic, as well as Covid-related grants from other sources. It is the view of the trustees that these reserves will be very necessary to allow the charity to recover from the pandemic and serve the community sustainably over the coming years, when grant funding is likely to be harder to secure.

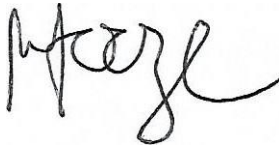
FUTURE PLANS

A Business and Development Plan has been produced by the Trustees setting out the objectives for the Partnership and Community Centre for the twelve months April 2022 to March 2023.

The Charity has been invited by Somerset West & Taunton Council to consider the possibility of running a potential new community space within the new Woolaway development in North Taunton, this will require a considerable amount of discussion and planning as to whether this would be a viable proposition for the charity to undertake.

The Trustees declare that they have approved the trustees report above and that they have paid due regard to the Charity Commissions guidance on public benefit.

Signed on behalf of the North Taunton Partnership's trustees



Paul Tooze Chairman
3rd August 2022

"We are very impressed by your vision and the vibrant community resource you have created".



Craft Class



Cream Tea in the Community Garden

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st MARCH 2022**

Receipts and Payments Account

	Unrestricted Funds £	Restricted funds £	Total 2022 £	Total 2021 £
Receipts				
Grants				
Grants	25,552	14,574	40,126	72,104
Furlough grant income	6,175		6,175	11,327
Donations	2,050		2,050	4,859
Interest	12		12	17
Activities				
Community Centre Sales	6,824		6,824	580
Community Social	2,093		2,093	
Education	70		70	
Fundraising	378		378	1,772
Health & Wellbeing	4,687		4,687	643
Newsletter	383		383	
Room Hire	2,756		2,756	300
Refunds & Misc	720		720	15
TOTAL RECEIPTS	51,700	14,574	66,274	91,617
Payments				
Administration				
Staff Costs	22,428	19,113	41,541	39,841
Heat & Light	962		962	459
Phone & Internet	853		853	1,173
Water & Rates	380		380	83
Office Costs	3,058		3,058	1,586
Garden	286	276	562	212
Maintenance	3,818		3,818	1,795
Fees	576		576	1,070
Newsletter	535		535	
Garage Rent	394		394	229
Volunteers	594		594	28
Covid expenses	65		65	2,207
Activities				
Health & Wellbeing	3,444	3,133	6,577	876
Community Social	1,040	3,343	4,383	
Fundraising			0	
TOTAL PAYMENTS	38,433	25,865	64,298	49,559
SURPLUS/(DEFICIT)	13,267	-11,291	1,976	42,058
Cash Funds brought forward	59,944	17,298	77,242	35,291
2020 costs paid				-107
Cash Funds carried forward	£73,211	£6,007	£79,218	£77,242

Analysis of Restricted Funds	Balance Bfwd 2021 £	Receipts £	Payments £	Balance Cfwd 2022 £
Unparished Area Fund	2,500			2,500
Covid support				0
SCF Somerset	1,800		1,800	0
Trusthouse CF	9,763		9,763	0
Police & Crime Commissioner	3,000		3,000	0
SAP - circuits tutor	235		235	0
SCF		4,550	4,550	0
SCF SW&T lottery		1,000	1,000	0
ASDA foundation		650	650	0
SASP		748	748	0
NTOT		600	600	0
National Lottery		2,150	2,150	0
Food for Life		150	150	0
SW&T		276	276	0
SW&T		1,450	943	507
SW&T Youth Initiative Fund		3,000		3,000
TOTAL RESTRICTED FUNDS	£17,298	£14,574	£25,865	£6,007

"I would just like to say thank you on behalf of all of us who have based ourselves there for the weekly surgery. We were always welcomed and enjoyed the hospitality your volunteers have shown".

Volunteers outing to Glastonbury Museum



NOTES TO THE ACCOUNTS

Accounting Policies

Section 133 of the Charities Act 2011 permits a charity to prepare a receipts and payments account and a statement of assets and liabilities where gross income in the financial year does not exceed £250,000, therefore receipts and payments accounts and a statement of assets and liabilities has been prepared and presented for the year ended March 31st 2022; this is consistent with previous years.

All Income, including grants, is recorded when received.

All Expenditure is recorded when paid.

NORTH TAUNTON PARTNERSHIP **INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES**

I report on the accounts of North Taunton Partnership for the year ended 31st March 2022 which are set out on pages 2 to 3

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to;

- Examine the accounts under Section 145 of the 2011 Act
- To follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- To state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER's REPORT

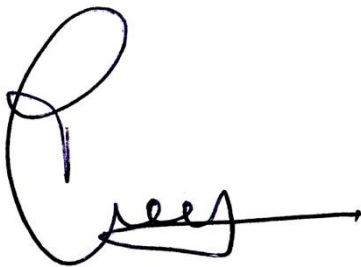
My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes a consideration of any unusual issues or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements

- To keep accounting records in accordance with section 130 of the 2011 Act and section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulation and
- To prepare accounts which accord with the accounting records, comply with the accounting requirements of 2011 Act and section 44(1)(b) of the 2005 Act and Regulation 9 of the 2006 Accounts Regulation.
- Has not been met or

No other matter has come to my attention in accordance with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in blue ink, consisting of a large, stylized 'G' followed by a series of loops and a long horizontal stroke ending in an arrowhead.

Timothy Green FCMA
29 Beechwood Drive
Crewkerne
TA18 7BY

Date: 8th August 2022

**Priorswood Community Centre
13-14 Priorswood Place
Eastwick Road
Taunton
TA2 7JW
01823 353643**

Email: lesleycouncil@priorswoodcommunitycentre.co.uk

www.priorswoodcommunitycentre.co.uk

