



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2024		31	03	2025

Section A Reference and administration details

Charity name

DODDISCOMBSLEIGH COMMUNITY PRE-SCHOOL GROUP

Other names charity is known by

Registered charity number (if any)

1078776

Charity's principal address

Doddiscombsleigh Pre School
Doddiscombsleigh
Exeter

Postcode

EX6 7PR

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Morwenna Redwood Parker	Nominated Trustee for Safeguarding and Chair	Appointed 27 January 2022	
Ricky Parker	Co Treasurer	Appointed 27 January 2022	
Carli Holmes	Co Treasurer	Appointed 27 January 2022	
Charlotte Jones	Trustee	Appointed 16 June 2024	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Elected by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

New trustees are given a Trustee Guide, asked to complete Ofsted EY2forms, to complete a Confidentiality Agreement and to undertake an Enhanced Disclosure with the Disclosure & Barring Service. Outgoing trustees deliver a handover as required to the incoming trustees and are required to remain available during transition for any matters arising. The structure of the Board of Trustees is set down by the Constitution adopted. It is agreed that the Trustees will make all financial decisions and are responsible for the recruitment and employment of staff. The Pre-School Leader makes day to day classroom decisions.

Trustees time is voluntary and they receive no remuneration.

The main governance risk is associated with the charity's small size and ensuring that there are sufficient interested parties to constitute a board of five trustees.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

'In nurturing and encouraging children as individuals through our whole community, we provide a safe and happy learning environment which challenges and inspires our children to achieve high standards and realise their full potential.'

We aim to provide a safe, happy, caring and stimulating environment for each pre-school aged child. Each child and their carers are valued as individuals. We aim to prepare each child for an easy transition into their next stage of education under the professional guidance of our qualified and experienced practitioners.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- To maintain and improve children numbers by continuing to raise the profile of the Pre-School (through advertising, links with school and community) and thereby encouraging more children to attend.
- To work with trustees, staff and children's carers to ensure pre-school resources are used effectively and in the education and learning of our of the children at pre-school.
- Continued education and training of staff.
- Continue Fundraising for increased resources - all done by volunteers, and increasing profile with community involvement.
- Continue to work alongside Devon County Council and Babcock ensuring pre-school activities are modelled on OFSTED and Department of Education Early Years standards.
- To continue our closer working relationship with the school, the local church and Devon Air Ambulance for fundraising activities, which also bring our community together.
- To improve the financial scenario in case of unforeseen events or expenses.
- To work closely with Doddiscombsleigh Primary School, working with their Early Years Educators to improve transition and learning of our children and staff at pre-school.
- Expand pre-school hours? We have conducted surveys of our community to identify whether pre-school should expand its hours and provide wrap-around care for working families.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity relies heavily on volunteers, both in terms of the board of trustees and also the contribution to fundraising activities. Volunteers do not need to be connected to the charity however volunteers are typically staff members and parents/carers of children at the pre school. The charity's toddler group is run by a volunteer.

The 24/25 financial year commenced with strong numbers for the academic year and saw a successful Biannual Art Show in October of which we were able to profit from a third share. This provided much greater financial security for the setting and allowed us to boost our reserves, and enabled us to end the year in profit.

Our pre school leader returned from maternity leave which was a big boost for the team, however unfortunately we again had continued staffing challenges – as our acting leader did not wish to continue with the deputy role on a permanent basis.

Our biggest achievement for the year was a successful Ofsted Report in January 2025 which saw us retain our Good rating and was testament to all the hard work of the team.

Section E Financial review

Brief statement of the charity's policy on reserves

Doddiscombsleigh Pre-School operate a reserves policy. A redundancy contingency calculation amount is ring fenced in a separate savings account. £5000.58 held at the end of the financial year. Fundraised monies are held in a nominated Fundraising account.

Details of any funds materially in deficit

N/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal funding comes from Devon County Council Early Years Educational Funding (2 year old golden ticket funding and 3&4 year old universal 15 hours of funded childcare). Central government and HMRC provide additional funding for families who qualify for tax credits, universal credit, and additional funding up for up to 30 hours of childcare. We also charge private fees for families who require childcare but have no funding for those hours. The aim is for this income to cover salaries and running costs for the Pre-School. Fundraised monies are to be used for additional materials, equipment and other resources bought for the benefit of the Pre-School children. As a small pre-school, fund raised money will also be used to cover running costs in extreme times of shortfall, when agreed by the Committee.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	C Holmes	M Redwood-Parker
Full name(s)	Carli Holmes	Morwenna Redwood-Parker
Position (eg Secretary, Chair, etc)	Treasurer	
Date	14 January 2026	

Doddiscombsleigh Community Pre School Group

Receipts and payments

For the period from

Period start date

1-Apr-24

Section A Receipts and payments

	2025		2024	
	£	£	£	£
RECEIPTS				
Early Years Funding	47,072.69		26115.71	
Wraparound Fees	9,328.03			
Private fees	12,648.58		18293.26	
Diddi Doddi Fees	964.3		843.5	
Snack and meals income	3,232.65		2500.01	
		73,246.25		
Fundraising and donations				
Pre-School fundraising and donations	944.27		11665.49	
Joint fundraising	8280.42		8270.26	
Easyfundraising donations	57.32		80.68	
		9,224.69		
Interest received		81.6		
Total Receipts		82,552.54		

PAYMENTS

Wages and salaries (including Employer NI and pensions)	55802.68		50121.15
Subcontract staff			0
Training and other staff costs	190		487.4
Total staff costs		55992.68	
Snacks	289.78		439.59
School meal costs	1691.17		1704.14
Cleaning	0		0
General resources	1742.33		989.8
Diddi Expenses	566		666.5
Advertising	75		0
Insurance	809.52		457.91
Telephone	0		167.32
Professional fees and subscriptions	85		85
Software and computer costs	370.2		376.91
Independent Examiner fees	0		0
Repairs and maintenance	0		0
Sundry	0		0
Total administrative costs		5629	
Fundraising			
Fundraising costs (third party share)	7384.23		5386.53
		-	
Total Payments		69,005.91	
Net (expenditure)/receipt		13,546.63	
Cash funds last year		23,591.17	
Cash Funds this year end		37,137.80	
<i>All funds of the Charity are unrestricted</i>			

Section B Statement of assets and liabilities at the end of the pe

	2025
	£
Cash Funds	
Current account	20181.74
Fundraising account	14327.37
Deposit account	5,082
Petty cash	0.00
Total Cash Funds	39,591.29
Liabilities / Restricted funds	2,453.49 (PAYE / Pension p

Signed by one or two trustees on
behalf of all the trustees

Signature

	No (if any)
	1078776

ts accounts

To	Period end date
	31-Mar-25



!4

£

47,752.48

20016.43

57.58

67,826.49

50,608.55

4,887.17

55,495.72

6944.24

16,646.93

23,591.17

2024

£

11510.42

12514.69

5000.58

2.21

29,027.90

ayments owed)

Print Name

Section	Item	Amount
Turnover		
	Diddi Doddi Fees	
	Doddi days - wrap around fees	
	Early Years funding	
	Fundraising income	
	Fundraising income: Doddi Diddies Donations	
	Fundraising income: Easyfundraising	
	Fundraising income: Joint fundraising with school	
	Fundraising income: Pre-School Fundraising	
	Private fees	
	School meal	
	Snack income	
	Total Turnover	
Cost of Sales		
	Cost of Snacks	
	Pre-School Resources	
	School meal costs	
	Total Cost of Sales	
Gross Profit		
	Gross Profit	
Administrative Costs		
	Advertising/Promotional	
	Diddi Expenses	
	Employer pension costs	600.35
	Fundraising Costs: Donations made	
	Fundraising Costs: Fundraising event costs	
	Fundraising Costs: School split of joint fundraising	
	Insurances	
	Other Professional Services	
	Salaries	55202.33
	Software and computer costs	
	Training and other staff costs	190
	Total Administrative Costs	
Operating Profit		
	Operating Profit	
Other Income		
	Interest earned	
	Total Other Income	

0

0

0

55802.68



Section A

Independent Examiner's Report

Report to the trustees/
members of

DODDISCOMBSLEIGH COMMUNITY PRE-SCHOOL
GROUP

On accounts for the year
ended

31/3/25

Charity no
(if any)

1078776

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

10/02/2026

Name:

TIM WHITE

Relevant professional
qualification(s) or body
(if any):

C.I.I / CHARTERED FINANCIAL PLANNER

Address:

39 DUNS FORD GARDENS

EXETER

EX4 1LN