

DODDISCOMBSLEIGH COMMUNITY PRE-SCHOOL GROUP

England & Wales · Charity number 1078776

Details

Status Registered

Legal form Other

Registered 2000-01-04

Register [View on the Charity Commission register](#)

Contact

Address Doddiscombsleigh Pre-School
Doddiscombsleigh
Exeter
EX6 7PR

Phone 01647253695

Email preschool@doddi.devon.sch.uk

Website www.doddi.devon.sch.uk/pre-school

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS. FOR FULL DETAILS SEE CONSTITUTION.

Activities: Community Pre-School

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** NOT DEFINED IN PRACTICE DODDISCOMBSLEIGH
- Devon

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£75,168	£61,622	-	-
2024-03-31	£67,826	£55,496	-	-
2023-03-31	£53,202	£58,755	-	-
2022-03-31	£53,157	£51,874	-	-
2021-03-31	£31,895	£35,728	-	-
2020-03-31	£31,530	£24,397	-	-

Trustees

Name	Role	Appointed
Dr Morwenna Redwood	Chair	2022-01-27
CARLI RACHEL HOIMES		2022-01-27
Dr Charlotte Jones		2024-06-13
RICHARD PARKER		2022-01-27

Accounts



Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	04	2024		31	03	2025

Section A Reference and administration details

Charity name

DODDISCOMBSLEIGH COMMUNITY PRE-SCHOOL GROUP

Other names charity is known by

Registered charity number (if any)

1078776

Charity's principal address

Doddiscombsleigh Pre School
Doddiscombsleigh
Exeter

Postcode

EX6 7PR

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Morwenna Redwood Parker	Nominated Trustee for Safeguarding and Chair	Appointed 27 January 2022	
Ricky Parker	Co Treasurer	Appointed 27 January 2022	
Carli Holmes	Co Treasurer	Appointed 27 January 2022	
Charlotte Jones	Trustee	Appointed 16 June 2024	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Elected by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

New trustees are given a Trustee Guide, asked to complete Ofsted EY2forms, to complete a Confidentiality Agreement and to undertake an Enhanced Disclosure with the Disclosure & Barring Service. Outgoing trustees deliver a handover as required to the incoming trustees and are required to remain available during transition for any matters arising. The structure of the Board of Trustees is set down by the Constitution adopted. It is agreed that the Trustees will make all financial decisions and are responsible for the recruitment and employment of staff. The Pre-School Leader makes day to day classroom decisions.

Trustees time is voluntary and they receive no remuneration.

The main governance risk is associated with the charity's small size and ensuring that there are sufficient interested parties to constitute a board of five trustees.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

'In nurturing and encouraging children as individuals through our whole community, we provide a safe and happy learning environment which challenges and inspires our children to achieve high standards and realise their full potential.'

We aim to provide a safe, happy, caring and stimulating environment for each pre-school aged child. Each child and their carers are valued as individuals. We aim to prepare each child for an easy transition into their next stage of education under the professional guidance of our qualified and experienced practitioners.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- To maintain and improve children numbers by continuing to raise the profile of the Pre-School (through advertising, links with school and community) and thereby encouraging more children to attend.
- To work with trustees, staff and children's carers to ensure pre-school resources are used effectively and in the education and learning of our of the children at pre-school.
- Continued education and training of staff.
- Continue Fundraising for increased resources - all done by volunteers, and increasing profile with community involvement.
- Continue to work alongside Devon County Council and Babcock ensuring pre-school activities are modelled on OFSTED and Department of Education Early Years standards.
- To continue our closer working relationship with the school, the local church and Devon Air Ambulance for fundraising activities, which also bring our community together.
- To improve the financial scenario in case of unforeseen events or expenses.
- To work closely with Doddiscombsleigh Primary School, working with their Early Years Educators to improve transition and learning of our children and staff at pre-school.
- Expand pre-school hours? We have conducted surveys of our community to identify whether pre-school should expand its hours and provide wrap-around care for working families.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity relies heavily on volunteers, both in terms of the board of trustees and also the contribution to fundraising activities. Volunteers do not need to be connected to the charity however volunteers are typically staff members and parents/carers of children at the pre school. The charity's toddler group is run by a volunteer.

The 24/25 financial year commenced with strong numbers for the academic year and saw a successful Biannual Art Show in October of which we were able to profit from a third share. This provided much greater financial security for the setting and allowed us to boost our reserves, and enabled us to end the year in profit.

Our pre school leader returned from maternity leave which was a big boost for the team, however unfortunately we again had continued staffing challenges – as our acting leader did not wish to continue with the deputy role on a permanent basis.

Our biggest achievement for the year was a successful Ofsted Report in January 2025 which saw us retain our Good rating and was testament to all the hard work of the team.

Section E

Financial review

Brief statement of the charity's policy on reserves

Doddiscombsleigh Pre-School operate a reserves policy. A redundancy contingency calculation amount is ring fenced in a separate savings account. £5000.58 held at the end of the financial year. Fundraised monies are held in a nominated Fundraising account.

Details of any funds materially in deficit

N/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal funding comes from Devon County Council Early Years Educational Funding (2 year old golden ticket funding and 3&4 year old universal 15 hours of funded childcare). Central government and HMRC provide additional funding for families who qualify for tax credits, universal credit, and additional funding up for up to 30 hours of childcare. We also charge private fees for families who require childcare but have no funding for those hours. The aim is for this income to cover salaries and running costs for the Pre-School. Fundraised monies are to be used for additional materials, equipment and other resources bought for the benefit of the Pre-School children. As a small pre-school, fund raised money will also be used to cover running costs in extreme times of shortfall, when agreed by the Committee.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	C Holmes	M Redwood-Parker
Full name(s)	Carli Holmes	Morwenna Redwood-Parker
Position (eg Secretary, Chair, etc)	Treasurer	
Date	14 January 2026	

Doddiscombsleigh Community Pre School Group

Receipts and payments

For the period from

Period start date

1-Apr-24

Section A Receipts and payments

	2025		2024	
	£	£	£	£
RECEIPTS				
Early Years Funding	47,072.69		26115.71	
Wraparound Fees	9,328.03			
Private fees	12,648.58		18293.26	
Diddi Doddi Fees	964.3		843.5	
Snack and meals income	3,232.65		2500.01	
		73,246.25		
Fundraising and donations				
Pre-School fundraising and donations	944.27		11665.49	
Joint fundraising	8280.42		8270.26	
Easyfundraising donations	57.32		80.68	
		9,224.69		
Interest received		81.6		
Total Receipts		82,552.54		

PAYMENTS

Wages and salaries (including Employer NI and pensions)	55802.68		50121.15
Subcontract staff			0
Training and other staff costs	190		487.4
Total staff costs		55992.68	
Snacks	289.78		439.59
School meal costs	1691.17		1704.14
Cleaning	0		0
General resources	1742.33		989.8
Diddi Expenses	566		666.5
Advertising	75		0
Insurance	809.52		457.91
Telephone	0		167.32
Professional fees and subscriptions	85		85
Software and computer costs	370.2		376.91
Independent Examiner fees	0		0
Repairs and maintenance	0		0
Sundry	0		0
Total administrative costs		5629	
Fundraising			
Fundraising costs (third party share)	7384.23		5386.53
		-	
Total Payments		69,005.91	
Net (expenditure)/receipt		13,546.63	
Cash funds last year		23,591.17	
Cash Funds this year end		37,137.80	
<i>All funds of the Charity are unrestricted</i>			

Section B Statement of assets and liabilities at the end of the pe

	2025
	£
Cash Funds	
Current account	20181.74
Fundraising account	14327.37
Deposit account	5,082
Petty cash	0.00
Total Cash Funds	39,591.29
Liabilities / Restricted funds	2,453.49 (PAYE / Pension p

Signed by one or two trustees on
behalf of all the trustees

Signature

	No (if any)
	1078776

ts accounts

To	Period end date
	31-Mar-25



!4

£

47,752.48

20016.43

57.58

67,826.49

50,608.55

4,887.17

55,495.72

6944.24

16,646.93

23,591.17

2024

£

11510.42

12514.69

5000.58

2.21

29,027.90

ayments owed)

Print Name

Section	Item	Amount
Turnover		
	Diddi Doddi Fees	
	Doddi days - wrap around fees	
	Early Years funding	
	Fundraising income	
	Fundraising income: Doddi Diddies Donations	
	Fundraising income: Easyfundraising	
	Fundraising income: Joint fundraising with school	
	Fundraising income: Pre-School Fundraising	
	Private fees	
	School meal	
	Snack income	
	Total Turnover	
Cost of Sales		
	Cost of Snacks	
	Pre-School Resources	
	School meal costs	
	Total Cost of Sales	
Gross Profit		
	Gross Profit	
Administrative Costs		
	Advertising/Promotional	
	Diddi Expenses	
	Employer pension costs	600.35
	Fundraising Costs: Donations made	
	Fundraising Costs: Fundraising event costs	
	Fundraising Costs: School split of joint fundraising	
	Insurances	
	Other Professional Services	
	Salaries	55202.33
	Software and computer costs	
	Training and other staff costs	190
	Total Administrative Costs	
Operating Profit		
	Operating Profit	
Other Income		
	Interest earned	
	Total Other Income	

0

0

0

55802.68



Section A

Independent Examiner's Report

Report to the trustees/
members of

DODDISCOMBSLEIGH COMMUNITY PRE-SCHOOL
GROUP

On accounts for the year
ended

31/3/25

Charity no
(if any)

1078776

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

10/02/2026

Name:

TIM WHITE

Relevant professional
qualification(s) or body
(if any):

C.I.I / CHARTERED FINANCIAL PLANNER

Address:

39 DUNS FORD GARDENS

EXETER

EX4 1LN

Accounts



Trustees' Annual Report for the period

Period start date			Period end date		
Day	Month	Year	Day	Month	Year
01	04	2023	31	03	2024

From

To

Section A

Reference and administration details

Charity name	DODDISCOMBSLEIGH COMMUNITY PRE-SCHOOL GROUP
Other names charity is known by	
Registered charity number (if any)	1078776
Charity's principal address	Doddyscombsleigh Pre School Doddyscombsleigh Exeter
Postcode	EX6 7PR

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
David Trussler	Chair	Appointed 27 January 2022 – resigned October 2023.	
Morwenna Redwood Parker	Nominated Trustee for Safeguarding (new Chair)	Appointed 27 January 2022	
Ricky Parker	Co Treasurer	Appointed 27 January 2022	
Carli Holmes	Co Treasurer	Appointed 27 January 2022	
Hannah Brook	Secretary	Appointed 27 January 2022	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Elected by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

New trustees are given a Trustee Guide, asked to complete Ofsted EY2forms, to complete a Confidentiality Agreement and to undertake an Enhanced Disclosure with the Disclosure & Barring Service. Outgoing trustees deliver a handover as required to the incoming trustees and are required to remain available during transition for any matters arising. The structure of the Board of Trustees is set down by the Constitution adopted. It is agreed that the Trustees will make all financial decisions and are responsible for the recruitment and employment of staff. The Pre-School Leader makes day to day classroom decisions.

Trustees time is voluntary and they receive no remuneration.

The main governance risk is associated with the charity's small size and ensuring that there are sufficient interested parties to constitute a board of five trustees.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

'In nurturing and encouraging children as individuals through our whole community, we provide a safe and happy learning environment which challenges and inspires our children to achieve high standards and realise their full potential.'

We aim to provide a safe, happy, caring and stimulating environment for each pre-school aged child. Each child and their carers are valued as individuals. We aim to prepare each child for an easy transition into their next stage of education under the professional guidance of our qualified and experienced practitioners.

Summary of the main activities undertaken for the

- To maintain and improve children numbers by continuing to raise

public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

the profile of the Pre-School (through advertising, links with school and community) and thereby encouraging more children to attend. • To work with trustees, staff and children's carers to ensure pre-school resources are used effectively and in the education and learning of our of the children at pre-school. • Continued education and training of staff. • Continue Fundraising for increased resources - all done by volunteers, and increasing profile with community involvement. • Continue to work alongside Devon County Council and Babcock ensuring pre-school activities are modelled on OFSTED and Department of Education Early Years standards. • To continue our closer working relationship with the school, the local church and Devon Air Ambulance for fundraising activities, which also bring our community together. • To improve the financial scenario in case of unforeseen events or expenses. • To work closely with Doddiscombsleigh Primary School, working with their Early Years Educators to improve transition and learning of our children and staff at pre-school. • Expand pre-school hours? We have conducted surveys of our community to identify whether pre-school should expand its hours and provide wrap-around care for working families. The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity relies heavily on volunteers, both in terms of the board of trustees and also the contribution to fundraising activities. Volunteers do not need to be connected to the charity however volunteers are typically staff members and parents/carers of children at the pre school. The charity's toddler group is run by a volunteer.
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Section D Achievements and performance

The 23/24 financial year commenced with strong numbers for the academic year and saw our Nominated Trustee for Safeguarding step up to take the role of Chair, which has provided invaluable support and experience to the staff. We saw a large rising 5 cohort depart for reception ins September which impacted the overall revenue for the year however we were extremely fortunate to receive a significant financial donation from a local preschool that was sadly closing down. This provided much greater financial security for the setting and allowed us to boost our reserves, and enabled us to end the year in profit.

Our notable achievements included:

- With a larger committee of trustees we played a significant role in the organisation of the annual village fete, which is the primary source of fundraising for the year.
- We continued our preparations and staff training for the anticipated overdue Ofsted inspection.

Again we had a number of staffing challenges – a deputy leader was recruited who brought great energy and enthusiasm to the setting, however unfortunately she was not able to continue with the deputy role on a permanent basis.

Brief statement of the charity's policy on reserves

Doddyscombsleigh Pre-School operate a reserves policy. A redundancy contingency calculation amount is ring fenced in a separate savings account. £5000.58 held at the end of the financial year. Fundraised monies are held in a nominated Fundraising account.

Details of any funds materially in deficit

N/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal funding comes from Devon County Council Early Years Educational Funding (2 year old golden ticket funding and 3&4 year old universal 15 hours of funded childcare). Central government and HMRC provide additional funding for families who qualify for tax credits, universal credit, and additional funding up for up to 30 hours of childcare. We also charge private fees for families who require childcare but have no funding for those hours. The aim is for this income to cover salaries and running costs for the Pre-School. Fundraised monies are to be used for additional materials, equipment and other resources bought for the benefit of the Pre-School children. As a small pre-school, fund raised money will also be used to cover running costs in extreme times of shortfall, when agreed by the Committee.

Section F**Other optional information**

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Position (eg Secretary, Chair, etc) Date	Signature(s)	C Holmes	M Redwood-Parker
	Full name(s)	Carli Holmes	Morwenna Redwood-Parker
		Treasurer	
		26 January 2025	

Doddiscombsleigh Community Pre School Group

Receipts and payments

For the period from

Period start date

1-Apr-23

Section A Receipts and payments

	2023		2022	
	£	£	£	£
RECEIPTS				
Early Years Funding	31,288.67		26115.71	
Private fees	12,980.65		18293.26	
Diddi Doddi Fees	954		843.5	
Snack and meals income	2,995.20		2500.01	
		48,218.52		
Fundraising and donations				
Pre-School fundraising and donations	1,467.15		11665.49	
Joint fundraising	3510.83		8270.26	
Easyfundraising donations			80.68	
		4,977.98		
Interest received		5.65		
Total Receipts		53,202.15		
PAYMENTS				

Wages and salaries (including Employer NI and pensions)	48845.58		50121.15
Subcontract staff	2485.6		0
Training and other staff costs	1761.9		487.4
Total staff costs		53093.08	
Snacks	574.52		439.59
School meal costs	363.4		1704.14
Cleaning			0
General resources	1661.3		989.8
Diddi Expenses	584.85		666.5
Advertising	20		
Insurance	538.72		457.91
Telephone	173.66		167.32
Professional fees and subscriptions	1283.05		85
Software and computer costs	462.95		376.91
Independent Examiner fees	-		0
Repairs and maintenance			
Sundry			-
Total administrative costs		5662.45	
Fundraising			
Fundraising costs (third party share)	0		5386.53
		-	
Total Payments		58,755.53	
Net (expenditure)/receipt		-5,553.38	
Cash funds last year		22200.31	
Cash Funds this year end		16,646.93	

All funds of the Charity are unrestricted

Section B Statement of assets and liabilities at the end of the pe

2023

£

Cash Funds

Current account	1877.87
Fundraising account	9637.40
Deposit account	4,943
Petty cash	188.66
Total Cash Funds	16,646.93

Liabilities / Restricted funds

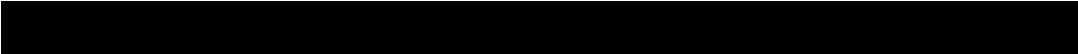
Signed by one or two trustees on
behalf of all the trustees

Signature

	No (if any)
	1078776

ts accounts

To	Period end date
	31-Mar-24



!4

£

47,752.48

20016.43

57.58

67,826.49

50,608.55

4,887.17

55,495.72

6944.24

16,646.93

23,591.17

2024

£

11510.42

12514.69

5000.58

2.21

29,027.90

4320.57 Advance payment statutory maternity pay

1116.16 PAYE and Pension payments

Print Name



Section A

Independent Examiner's Report

Report to the trustees/
members of

DODDISCOMBSLEIGH COMMUNITY PRE-SCHOOL
GROUP

On accounts for the year
ended

31/3/24

Charity no
(if any)

1078776

Set out on pages

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended **31/03/2024**

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

4/06/2024

Name:

TIM WHYTE

Relevant professional
qualification(s) or body
(if any):

CHARTERED FINANCIAL ADVISER / C11

Address:

110 COMICK LANE

EXETER

EX2 9HE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts



Trustees' Annual Report for the period

Period start date			Period end date		
Day	Month	Year	Day	Month	Year
01	04	2022	31	03	2023

From

To

Section A Reference and administration details

Charity name DODDISCOMBSLEIGH COMMUNITY PRE-SCHOOL GROUP

Other names charity is known by

Registered charity number (if any) 1078776

Charity's principal address
 Doddiscombsleigh Pre School
 Doddiscombsleigh
 Exeter
 Postcode EX6 7PR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
3	David Trussler	Chair	Appointed 27 January 2022	
4	Morwenna Redwood Parker	Nominated Trustee for Safeguarding	Appointed 27 January 2022	
5	Ricky Parker	Co Treasurer	Appointed 27 January 2022	
6	Carli Holmes	Co Treasurer	Appointed 27 January 2022	
7	Hannah Brook	Secretary	Appointed 27 January 2022	
8				
9				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Elected by members

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- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Trustees time is voluntary and they receive no remuneration.

The main governance risk is associated with the charity's small size and ensuring that there are sufficient interested parties to constitute a board of five trustees.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

'In nurturing and encouraging children as individuals through our whole community, we provide a safe and happy learning environment which challenges and inspires our children to achieve high standards and realise their full potential.'

We aim to provide a safe, happy, caring and stimulating environment for each pre-school aged child. Each child and their carers are valued as individuals. We aim to prepare each child for an easy transition into their next stage of education under the professional guidance of our qualified and experienced practitioners.

Summary of the main activities undertaken for the

- To maintain and improve children numbers by continuing to raise

public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

the profile of the Pre-School (through advertising, links with school and community) and thereby encouraging more children to attend. • To work with trustees, staff and children's carers to ensure pre-school resources are used effectively and in the education and learning of our of the children at pre-school. • Continued education and training of staff. • Continue Fundraising for increased resources - all done by volunteers, and increasing profile with community involvement. • Continue to work alongside Devon County Council and Babcock ensuring pre-school activities are modelled on OFSTED and Department of Education Early Years standards. • To continue our closer working relationship with the school, the local church and Devon Air Ambulance for fundraising activities, which also bring our community together. • To improve the financial scenario in case of unforeseen events or expenses. • To work closely with Doddiscombsleigh Primary School, working with their Early Years Educators to improve transition and learning of our children and staff at pre-school. • Expand pre-school hours? We have conducted surveys of our community to identify whether pre-school should expand its hours and provide wrap-around care for working families. The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity relies heavily on volunteers, both in terms of the board of trustees and also the contribution to fundraising activities. Volunteers do not need to be connected to the charity however volunteers are typically staff members and parents/carers of children at the pre school. The charity's toddler group is run by a volunteer.
--

Section D Achievements and performance

The new committee of trustees commenced the 22/23 financial year with lots of exciting ideas, we were thrilled that a new pre school leader had been recruited to start, who would bring excellent experience and stability to the team.

Our notable achievements included:

- With a larger committee of trustees we were able to significantly save costs by stopping the use of external professionals for admin and payroll support.
- We carried out a substantial review and update of all of our key policies and procedures which has placed the charity in a much better position for its expected Ofsted inspection.
- The bi-annual Doddi Art Show took place in which pre school played a substantial part, which boosted our fundraising by £1200.

Unfortunately we also had a number of staffing challenges. One of our key team members sustained an injury which resulted in extended sickness for the whole of the spring term. We were fortunate to be able to employ directly the member of agency staff who had worked for the charity the previous year and who is very experienced however this together with sick pay significantly increased our cost base this financial year. In addition our deputy pre school leader left to pursue his teacher training part way through the year, which again resulted in increased costs and resulted in a financial loss for the year.

Brief statement of the charity's policy on reserves

Doddiscombsleigh Pre-School operate a reserves policy. A redundancy contingency calculation amount is ring fenced in a separate savings account. £4943 held at the end of the financial year. Fundraised monies are held in a nominated Fundraising account.

Details of any funds materially in deficit

N/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal funding comes from Devon County Council Early Years Educational Funding (2 year old golden ticket funding and 3&4 year old universal 15 hours of funded childcare). Central government and HMRC provide additional funding for families who qualify for tax credits, universal credit, and additional funding up for up to 30 hours of childcare. We also charge private fees for families who require childcare but have no funding for those hours. The aim is for this income to cover salaries and running costs for the Pre-School. Fundraised monies are to be used for additional materials, equipment and other resources bought for the benefit of the Pre-School children. As a small pre-school, fund raised money will also be used to cover running costs in extreme times of shortfall, when agreed by the Committee.

Section F**Other optional information**

--

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Full name(s) Position (eg Secretary, Chair, etc) Date	C Holmes	M Redwood Parker
	Carli Holmes	Morwenna Redwood-Parker
	Treasurer	
	1 September 2024	

Doddiscombsleigh Community Pre School Group

Receipts and payment

For the period from

Period start date

1-Apr-22

Section A Receipts and payments

	2023		2022
	£	£	£
RECEIPTS			
Early Years Funding	31,288.67		26,706.41
Private fees	12,980.65		22,240.37
Diddi Doddi Fees	954		938.5
Snack and meals income	2,995.20		2314.13
		48,218.52	
Government grants received		0	
Fundraising and donations			
Pre-School fundraising and donations	1,467.15		400
Joint fundraising	3510.83		497.48
Easyfundraising donations			-
		4,977.98	
Interest received		5.65	
Total Receipts		53,202.15	

PAYMENTS

Wages and salaries (including Employer NI and pensions)	48845.58	40,618.78
Subcontract staff	2485.6	4,385.20
Training and other staff costs	1761.9	59.8
Total staff costs	53093.08	
Snacks	574.52	126.96
School meal costs	363.4	1,784.70
Cleaning		26.25
General resources	1661.3	68.15
Diddi Expenses	584.85	525
Advertising	20	100
Insurance	538.72	527.42
Telephone	173.66	170.64
Professional fees and subscriptions	1283.05	1,160.23
Software and computer costs	462.95	1783.2
Independent Examiner fees	-	160
Repairs and maintenance		6.99
Sundry		-
Total administrative costs	5662.45	
Fundraising		
Fundraising costs	0	298.32
	-	
Total Payments	58,755.53	
Net (expenditure)/receipt	-5,553.38	
Cash funds last year	22200.31	
Cash Funds this year end	16,646.93	
<i>All funds of the Charity are unrestricted</i>		

Section B Statement of assets and liabilities at the end of the

2023

£

Cash Funds

Current account	1877.87
Fundraising account	9637.40
Deposit account	4,943
Petty cash	188.66
Total Cash Funds	16,646.93

Liabilities

Signed by one or two trustees
on behalf of all the trustees

Signature

	No (if any)
	1078776

ts accounts

To	Period end date
	31-Mar-23



22

£

52,199.41

58.57

897.48

1.54

53,157.00

45,135.97

6,439.54

51,873.73

1283.17

20,979

22,200.31

period

2022

£

8,072.36

9,184.12

4,943.83

61.86

22,200.31

Print Name



Section A

Independent Examiner's Report

Report to the trustees/
members of

DODDISCOMBSLEIGH COMMUNITY PRE-SCHOOL
GROUP

On accounts for the year
ended

31/3/23

Charity no
(if any)

1078776

Set out on pages

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended **31/03/2023**

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

4/06/2024

Name:

TIM WHYTE

Relevant professional
qualification(s) or body
(if any):

CHARTERED FINANCIAL ADVISER / CII

Address:

110 COMWICK LANE

EXETER

EX2 9HE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts



Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	04	2021		31	03	2022

Section A Reference and administration details

Charity name DODDISCOMBSLEIGH COMMUNITY PRE-SCHOOL GROUP

Other names charity is known by

Registered charity number (if any) 1078776

Charity's principal address
 Doddiscombsleigh Pre School
 Doddiscombsleigh
 Exeter
 Postcode EX6 7PR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Vanessa Fraser	Ex Chair	Resigned 27 January 2022	
2	Kirsty Salter	Ex Secretary	Resigned 27 January 2022	
3	David Trussler	Chair	Appointed 27 January 2022	
4	Morwenna Redwood Parker	Nominated Trustee for Safeguarding	Appointed 27 January 2022	
5	Ricky Parker	Co Treasurer	Appointed 27 January 2022	
6	Carli Holmes	Co Treasurer	Appointed 27 January 2022	
7	Hannah Brook	Secretary	Appointed 27 January 2022	
8				
9				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Elected by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

New trustees are given a Trustee Guide, asked to complete Ofsted EY2forms, to complete a Confidentiality Agreement and to undertake an Enhanced Disclosure with the Disclosure & Barring Service. Outgoing trustees deliver a handover as required to the incoming trustees and are required to remain available during transition for any matters arising. The structure of the Board of Trustees is set down by the Constitution adopted. It is agreed that the Trustees will make all financial decisions and are responsible for the recruitment and employment of staff. The Pre-School Leader makes day to day classroom decisions.

Trustees time is voluntary and they receive no remuneration.

The main governance risk is associated with the charity's small size and ensuring that there are sufficient interested parties to constitute a board of five trustees.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

'In nurturing and encouraging children as individuals through our whole community, we provide a safe and happy learning environment which challenges and inspires our children to achieve high standards and realise their full potential.'

We aim to provide a safe, happy, caring and stimulating environment for each pre-school aged child. Each child and their carers are valued as individuals. We aim to prepare each child for an easy transition into their next stage of education under the professional guidance of our qualified and experienced practitioners.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- To maintain and improve children numbers by continuing to raise the profile of the Pre-School (through advertising, links with school and community) and thereby encouraging more children to attend.
- To work with trustees, staff and children's carers to ensure pre-school resources are used effectively and in the education and learning of our of the children at pre-school.
- Continued education and training of staff.
- Continue Fundraising for increased resources - all done by volunteers, and increasing profile with community involvement.
- Continue to work alongside Devon County Council and Babcock ensuring pre-school activities are modelled on OFSTED and Department of Education Early Years standards.
- To continue our closer working relationship with the school, the local church and Devon Air Ambulance for fundraising activities, which also bring our community together.
- To improve the financial scenario in case of unforeseen events or expenses.
- To work closely with Doddiscombsleigh Primary School, working with their Early Years Educators to improve transition and learning of our children and staff at pre-school.
- Expand pre-school hours? We have conducted surveys of our community to identify whether pre-school should expand its hours and provide wrap-around care for working families.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity relies heavily on volunteers, both in terms of the board of trustees and also the contribution to fundraising activities. Volunteers do not need to be connected to the charity however volunteers are typically staff members and parents/carers of children at the pre school.

The 21/22 financial year was eventful with a number of notable achievements together with a number of challenges.

- The financial year commenced positively with a number of new children and busy sessions, this continued through the year and our turnover was almost 2/3 higher than the previous financial year. This was despite the lack of fundraising which continues to be affected by the pandemic.
- Our wrap around offering continued to grow in popularity and almost £4000 was raised through this.
- We trialled some new management software which was intended to streamline many of the day to day tasks in running the setting to enable the staff and the trustees to concentrate on other matters.
- We were able to secure five new volunteer trustees. This should be extremely positive in terms of injecting fresh ideas and also sharing the responsibilities around and ultimately securing the longevity and success of our preschool.

Our biggest challenges were around staffing. Initially, in the summer term we lost one long standing member of staff. This was followed by our Pre School Leader leaving later in the year. We consequently struggled with recruitment. We were able to recruit a newly qualified early years teacher for a new position of Deputy Pre School Leader, who has proved very popular with the children and has been fantastic for providing stability throughout the various changes of the year. However at the close of the financial year we still sought a sufficiently qualified Pre School Leader, we were fortunate to have the assistance of a member of agency staff to enable us to remain open however this significantly increased our cost base this financial year.

Section E

Financial review

Brief statement of the charity's policy on reserves

Doddyscombsleigh Pre-School operate a reserves policy. A redundancy contingency calculation amount is ring fenced in a separate savings account. £4936 held at the end of the financial year. Fundraised monies are held in a nominated Fundraising account.

Details of any funds materially in deficit

N/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal funding comes from Devon County Council Early Years Educational Funding (2 year old golden ticket funding and 3&4 year old universal 15 hours of funded childcare). Central government and HMRC provide additional funding for families who qualify for tax credits, universal credit, and additional funding up for up to 30 hours of childcare. We also charge private fees for families who require childcare but have no funding for those hours. The aim is for this income to cover salaries and running costs for the Pre-School. Fundraised monies are to be used for additional materials, equipment and other resources bought for the benefit of the Pre-School children. As a small pre-school, fund raised money will also be used to cover running costs in extreme times of shortfall, when agreed by the Committee.

Section F

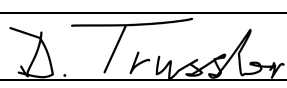
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ricky Parker	David Trussler
Position (eg Secretary, Chair, etc)	Co-Treasurer	Chair
Date	3/10/22	

Registered Charity No. 1078776

**DODDISCOMBSLEIGH COMMUNITY PRE-SCHOOL GROUP
FOR THE YEAR ENDED 31 MARCH 2022**

	2021		2022	
	£	£	£	£
RECEIPTS				
Early Years Funding	17,399		26,706.41	
Private fees	10,125		22,240.37	
Diddi Doddi Fees	-		938.50	
Snack and meals income	1,407		2314.13	
		28,931		52,199.41
Government grants received		1,397		58.57
Fundraising and donations				
Pre-School fundraising and donations	1,530		400	
Joint fundraising	-		497.48	
Easyfundraising donations	18		-	
		1,548		897.48
Interest received		17		1.54
Total Receipts		31,895		53,157.00
PAYMENTS				
Wages and salaries (including Employer NI and pensions)	29,565		40,618.78	
Subcontract staff	-		4,385.20	
Training and other staff costs	289		59.80	
Total staff costs		29,854		45,135.97
Snacks	54		126.96	
School meal costs	-		1,784.70	
Cleaning	-		26.25	
General resources	749		68.15	
Diddi Expenses	-		525.00	
Advertising	-		100	
Insurance	28		527.42	
Telephone	182		170.64	
Professional fees and subscriptions	1,160		1,160.23	
Software and computer costs	-		1783.20	
Independent Examiner fees	-		160.00	
Repairs and maintenance	3,683		6.99	
Sundry	18		-	
Total administrative costs		5,874		6,439.54
Fundraising				
Fundraising costs	-		298.32	
		-		
Total Payments		35,728		51,873.73
Net (expenditure)/receipt		(3,835)		1283.17
Cash funds last year		23,711		20,979

Cash Funds this year end

20,979

22,200.31

All funds of the Charity are unrestricted

**DODDISCOMBSLEIGH COMMUNITY PRE-SCHOOL GROUP
STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2022**

	2021	2022
	£	£
Cash Funds		
Current account	7,575	8,072.36
Fundraising account	8,287	9,184.12
Deposit account	4,936	4,943.83
Petty cash	181	61.86
Total Cash Funds	20,979	22,200.31



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

DODDISCOMBSLEIGH COMMUNITY PRE-SCHOOL
GROUP

**On accounts for the year
ended**

31 March 2022

**Charity no
(if any)**

1078776

Set out on pages

1-4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2022**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

6/3/2023

Name:

TIM WHYTE

**Relevant professional
qualification(s) or body
(if any):**

CHARTERED FINANCIAL ADVISER / CII

Address:

110 COMICK LANE

EXETER

EX2 9HG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**DODDISCOMBSLEIGH COMMUNITY PRE-SCHOOL GROUP
FOR THE YEAR ENDED 31 MARCH 2022**

DODDISCOMBSLEIGH COMMUNITY PRE-SCHOOL GROUP
RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31 MARCH 2022

	2021		2022	
	£	£	£	£
RECEIPTS				
Early Years Funding	17,399		26,706.41	
Private fees	10,125		22,240.37	
Didi Doddi Fees	-		938.50	
Snack and meals income	<u>1,407</u>		<u>2314.13</u>	
		28,931		52,199.41
Government grants received		<u>1,397</u>		<u>58.57</u>
Fundraising and donations				
Pre-School fundraising and donations	1,530		400	
Joint fundraising	-		497.48	
Easyfundraising donations	<u>18</u>		<u>-</u>	
		1,548		897.48
Interest received		<u>17</u>		<u>1.54</u>
Total Receipts		<u>31,895</u>		<u>53,157.00</u>
PAYMENTS				
Wages and salaries (including Employer NI and pensions)	29,565		40,618.78	
Subcontract staff	-		4,385.20	
Training and other staff costs	<u>289</u>		<u>59.80</u>	
Total staff costs		29,854		45,135.97
Snacks	54		126.96	
School meal costs	-		1,784.70	
Cleaning	-		26.25	
General resources	749		68.15	
Didi Expenses	-		525.00	
Advertising	-		100	
Insurance	28		527.42	
Telephone	182		170.64	
Professional fees and subscriptions	1,160		1,160.23	
Software and computer costs	-		1783.20	
Independent Examiner fees	-		160.00	
Repairs and maintenance	3,683		6.99	
Sundry	<u>18</u>		<u>-</u>	
Total administrative costs		5,874		6,439.54
Fundraising				
Fundraising costs	-		298.32	
		<u>-</u>		<u>-</u>
Total Payments		<u>35,728</u>		<u>51,873.73</u>
Net (expenditure)/receipt		(3,835)		1283.17

DODDISCOMBSLEIGH COMMUNITY PRE-SCHOOL GROUP
RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31 MARCH 2022

Cash funds last year	23,711	20,979
Cash Funds this year end	<u>20,979</u>	<u>22,200.31</u>

All funds of the Charity are unrestricted

DODDISCOMBSLEIGH COMMUNITY PRE-SCHOOL GROUP
STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2022

	2021	2022
	£	£
Cash Funds		
Current account	7,575	8,072.36
Fundraising account	8,287	9,184.12
Deposit account	4,936	4,943.83
Petty cash	181	61.86
Total Cash Funds	<u>20,979</u>	<u>22,200.31</u>

Accounts

Registered Charity No. 1078776

DODDISCOMBSLEIGH COMMUNITY PRE-SCHOOL GROUP

FOR THE YEAR ENDED 31 MARCH 2021

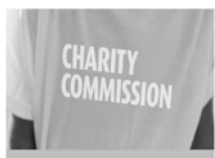
DODDISCOMBSLEIGH COMMUNITY PRE-SCHOOL GROUP
RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31 MARCH 2021

	2021		2020	
	£	£	£	£
RECEIPTS				
Pre-School				
Early Years Funding	17,399		20,256	
Private fees	10,125		6,113	
Snack and meals income	<u>1,407</u>		<u>154</u>	
		28,931		26,523
Government grants received		<u>1,397</u>		<u>-</u>
Fundraising and donations				
Pre-School fundraising and donations	1,530		2,870	
Joint fundraising	-		2,116	
Easyfundraising donations	<u>18</u>		<u>-</u>	
		1,548		4,986
Interest received		<u>17</u>		<u>21</u>
Total Receipts		<u>31,895</u>		<u>31,530</u>
PAYMENTS				
Pre-School				
Wages and salaries (including Employer NI and pensions)	29,565		23,151	
			116	
Training and other staff costs	<u>289</u>		<u>240</u>	
Total staff costs		29,854		23,507
Snacks	54		226	
Cleaning	-		90	
General resources	749		824	
Advertising	-		50	
Insurance	28		82	
Telephone	182		-	
Professional fees and subscriptions	1,160		1,196	
Independent Examiner fees	-		164	
Repairs and maintenance	3,683		-	
Sundry	<u>18</u>		<u>108</u>	
Total administrative costs		5,874		2,740
Fundraising				
Fundraising costs	-		-	
Overpayment – subsequently refunded	<u>-</u>		<u>(1,850)</u>	
		-		(1,850)
Total Payments		<u>35,728</u>		<u>24,397</u>
Net (expenditure)/receipt		(3,835)		7,133
Cash funds last year		23,711		16,578
Cash Funds this year end		<u><u>20,979</u></u>		<u><u>23,711</u></u>

All funds of the Charity are unrestricted

DODDISCOMBSLEIGH COMMUNITY PRE-SCHOOL GROUP
STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2021

	2021	2020
	£	£
Cash Funds		
Current account	7,575	4,470
Fundraising account	8,287	13,955
Deposit account	4,936	4,919
Petty cash	181	367
Total Cash Funds	<u><u>20,979</u></u>	<u><u>23,711</u></u>



Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	04	2020		31	03	2021

Section A Reference and administration details

Charity name DODDISCOMBSLEIGH COMMUNITY PRE-SCHOOL GROUP

Other names charity is known by

Registered charity number (if any) 1078776

Charity's principal address Doddiscombsleigh Pre School
Doddiscombsleigh
Exeter

Postcode EX6 7PR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Vanessa Fraser	Ex Chair	Resigned 27 January 2022	
2	Kirsty Salter	Ex Secretary	Resigned 27 January 2022	
3	David Trussler	Chair	Appointed 27 January 2022	
4	Morwenna Redwood Parker	Nominated Trustee for Safeguarding	Appointed 27 January 2022	
5	Ricky Parker	Co Treasurer	Appointed 27 January 2022	
6	Carli Holmes	Co Treasurer	Appointed 27 January 2022	
7	Hannah Martin	Secretary	Appointed 27 January 2022	
8				
9				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Elected by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

New trustees are given a Trustee Guide, asked to complete Ofsted EY2forms, to complete a Confidentiality Agreement and to undertake an Enhanced Disclosure with the Disclosure & Barring Service. Outgoing trustees deliver a handover as required to the incoming trustees and are required to remain available during transition for any matters arising. The structure of the Board of Trustees is set down by the Constitution adopted. It is agreed that the Trustees will make all financial decisions and are responsible for the recruitment and employment of staff. The Pre-School Leader makes day to day classroom decisions.

Trustees time is voluntary and they receive no remuneration.

The main governance risk is associated with the charity's small size and ensuring that there are sufficient interested parties to constitute a board of five trustees.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

'In nurturing and encouraging children as individuals through our whole community, we provide a safe and happy learning environment which challenges and inspires our children to achieve high standards and realise their full potential.'

We aim to provide a safe, happy, caring and stimulating environment for each pre-school aged child. Each child and their carers are valued as individuals. We aim to prepare each child for an easy transition into their next stage of education under the professional guidance of our qualified and experienced practitioners.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- To maintain and improve children numbers by continuing to raise the profile of the Pre-School (through advertising, links with school and community) and thereby encouraging more children to attend.
- To work with trustees, staff and children's carers to ensure pre-school resources are used effectively and in the education and learning of our of the children at pre-school.
- Continued education and training of staff.
- Continue Fundraising for increased resources - all done by volunteers, and increasing profile with community involvement.
- Continue to work alongside Devon County Council and Babcock ensuring pre-school activities are modelled on OFSTED and Department of Education Early Years standards.
- To continue our closer working relationship with the school, the local church and Devon Air Ambulance for fundraising activities, which also bring our community together.
- To improve the financial scenario in case of unforeseen events or expenses.
- To work closely with Doddiscombsleigh Primary School, working with their Early Years Educators to improve transition and learning of our children and staff at pre-school.
- Expand pre-school hours? We have conducted surveys of our community to identify whether pre-school should expand its hours and provide wrap-around care for working families.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity relies heavily on volunteers, both in terms of the board of trustees and also the contribution to fundraising activities. Volunteers do not need to be connected to the charity however volunteers are typically staff members and parents/carers of children at the pre school.

This financial year commenced in the middle of the COVID pandemic when the country was in lockdown and as such we were required to close for the initial part of the financial year. However we used this time productively to carry out some repair and maintenance tasks to improve the preschool for when we were allowed to open our doors again, as well as putting in place procedures for making our pre-school a safe environment in a pandemic to ensure we could safely reopen.

We usually have two large fundraising events, the Doddiscombsleigh Art Show, run in conjunction with the Primary School and the Village Fete run jointly with Doddiscombsleigh primary school, our local St Michaels church and Devon Air Ambulance Trust. These events historically generate a significant proportion of the charity's fundraising but due to the pandemic they did not run this financial year. We were able to benefit from the Coronavirus Job Retention Scheme. However this financial year did require us to utilise some of our cash reserves

Despite the challenges of the pandemic there were still some significant achievements. We closed the financial year with a number of our sessions close to maximum capacity which helped offset the funding gap whilst we were closed and the lack of fundraising. In addition our new leader worked with the Trustees and existing staff to make a comprehensive plan to address the points raised by OFSTED and began to expand our provision to give families of both the pre school and school the opportunity to have wrap-around care which proved to be popular and is a fantastic selling point both for the pre school and the school. This raised almost £2000 of additional turnover.

The main risk identified by Trustees continues to be the Pre-School's very small size due to its rural, sparsely populated location and therefore a potential lack of funding. In order to be proactive and not reactive the finances are reviewed by the trustees, the pre-school leader and with our accountants to ensure we have a monthly reconciliation of our position and can update our projections and budget.

We have continued to work with an accountancy firm to help us rationalise our finances and migrated across from QuickBooks to Xero to help us to keep a firm check on our funding budget, invoicing and forecasts. This has also been important to us since we have been unable to recruit a treasurer that we have a professional service ensuring we are compliant and well managed. Using proprietary accounting software as an invoicing tool has helped us to identify outstanding invoices quicker than we have previously and tackle any issues quicker.

We continue to work with Doddiscombsleigh Primary School and other local charity's and businesses to maintain our profile in the community and reach out to the families who would benefit from involvement with our pre-school.

Insurance and administrative costs have remained similar to previous years. Additional spending was approved for some repair and maintenance jobs as mentioned above.

Section E

Financial review

Brief statement of the charity's policy on reserves

Doddiscombsleigh Pre-School operate a reserves policy. A redundancy contingency calculation amount is ring fenced in a separate savings account. £4936 held at the end of the financial year. Fundraised monies are held in a nominated Fundraising account.

Details of any funds materially in deficit

N/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal funding comes from Devon County Council Early Years Educational Funding (2 year old golden ticket funding and 3&4 year old universal 15 hours of funded childcare). Central government and HMRC provide additional funding for families who qualify for tax credits, universal credit, and additional funding up for up to 30 hours of childcare. We also charge private fees for families who require childcare but have no funding for those hours. The aim is for this income to cover salaries and running costs for the Pre-School. Fundraised monies are to be used for additional materials, equipment and other resources bought for the benefit of the Pre-School children. As a small pre-school, fund raised money will also be used to cover running costs in extreme times of shortfall, when agreed by the Committee.

Section F

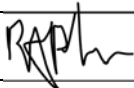
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ricky Parker	David Trussler
Position (eg Secretary, Chair, etc)	Co-Treasurer	Chair
Date	3/10/22	