

**The Society of Parents and Friends of
St. Benedict's School**

FINANCIAL STATEMENTS

Year ended 31 July 2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE SOCIETY OF PARENTS AND FRIENDS OF ST BENEDICT'S SCHOOL

I report on the accounts of The Society of Parents and Friends of St Benedict's School for the year ended 31 July 2023, which are set out on pages 2 to 8.

Respective responsibilities of Trustees and Examiner

As Trustees, you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the 2011 Act; to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Trust and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to these matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act; and
- (2) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (3) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


S Sidhu

c/o Innisfree Ltd, Boundary House, 91/93 Charterhouse Street, LONDON, EC1M 6HR

Date

29/04/23

The Society of Parents and Friends of St. Benedict's School

Annual Report – Year ended 31st July 2023

Corporate Governance

The governing document is the constitution which was adopted on 29 September 1999 with some minor amendments on 21 September 2015.

The affairs of the Society are managed by the Managing Committee; from which the Trustees are appointed. The role of the Managing Committee is to hold property of the Society. The Managing Committee consists of the Abbott's appointee, the Headmaster and the members elected at the Annual General Meeting. The members elected should be a minimum of three and a maximum of four; being an honorary secretary, an honorary treasurer and up to two elected members.

The General committee handles all fund-raising activities and has no specific powers of its own. The Managing Committee may delegate powers from time to time to the General Committee and such powers are revocable.

The General Committee confirms that the risks to which the charity is exposed have been reviewed and procedures have been established to manage those risks.

Statement of Responsibilities in respect of Trustees

The Charities Act requires the Society to prepare accounts for each financial year that give a true and fair view of the state of affairs of the Society and of the result of the Society for the period. In preparing these accounts the Managing Committee is required to:

1. Select suitable accounting policies and apply them consistently.
2. Make judgments and estimates that are reasonable and prudent.
3. State whether applicable standards have been followed.
4. Prepare the accounts on an ongoing concern basis unless it is inappropriate.

The Managing Committee are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Society and to enable them to ensure that the accounts comply with the Charities Act. They are also responsible for safeguarding the assets of the Society and detection of fraud and other irregularities, by establishing and maintaining a satisfactory system of control over the Society's accounting records, cash holdings and all its receipt and remittances.



ST BENEDICT'S SCHOOL

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FROM THE HEADMASTER

St Benedict's School Society of Parents and Friends (SPF) 2022 – 2023 Annual Report from the Chair

The Society of Parents and Friends (SPF) was once again very active throughout the past 12 months, and the school community has benefited greatly from the hard work of the SPF committee and associate members.

The school year got off to a wonderful start with the late summer barbecue in early September 2022, which was attended by more than 450 adults and children. The children, as always, enjoyed the sports activities and bouncy castles/slides on offer, and parents had the chance to catch up animatedly following the summer break.

SPF committee and associate members also made a strong contribution to the Fireworks Party that was held at Perivale just prior to the October half term. The Fireworks Party is organised by the Development Office, under the excellent leadership of Tara George, the Development Director. It would not be as successful without the unstinting energy and support of the SPF.

The Quiz Supper, held in February 2023, was terrific fun and provided a broad range of interesting trivia. Most importantly of all, it was another occasion during which parents and friends of the School could come together for an evening of relaxation and much needed social interaction and collaboration. And of course, it was not at all competitive!

The academic year drew to a close with another highly successful summer Barbecue at Perivale on 17 June 2023, and the event was blessed with decent weather.

The SPF very generously supported the purchase of the '120' Anniversary Sculpture which is located near the entrance to the Atrium. It is a stunning piece of artwork and a fitting way to commemorate 120th anniversary of the School.

Thank you for all that you have done and all that you will do during the next 12 months.

Joe Smith
Headmaster

For and on behalf of the Managing Committee



Ealing • London • W5 2ES • ☎ 020 8862 2010
✉ headmaster@stbenedicts.org.uk
f St Benedicts School, Ealing • [stbenedicts](https://www.stbenedicts.org.uk)

The Society of Parents and Friends of St. Benedict's School
Statement of Financial Activities for the year to 31 July 2023

	Notes	2023 £	2022 £
INCOME & EXPENDITURE			
Income resources			
Fundraising Income	3	9,599	11,079
Investment Income		<u>0</u>	<u>0</u>
Other Income	5	<u>0</u>	<u>1,619</u>
Total Incoming Resources		<u>9,599</u>	<u>12,698</u>
Resources Expended			
Direct Charitable Expenditure			
Donations	4	11,564	3,317
Other Expenditure	6	<u>370</u>	<u>350</u>
Total Resources expended		<u>11,934</u>	<u>3,667</u>
Net Incoming /(Outgoing) Resources for Year		(2,335)	9,030
Fund Balance brought forward at the start of the year		20,003	10,973
Fund Balance carried forward at the end of the year		<u>17,668</u>	<u>20,003</u>

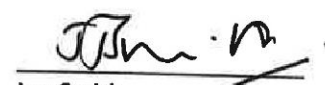
Notes of page 6 from part of these accounts

The Society of Parents and Friends of St. Benedict's School
Balance Sheet at 31 July 2023

	2023 £	2022 £
Assets		
Sundry Debtors	0	0
Funds at Bank	14,744	15,672
Petty Cash	280	0
Paypal	0	0
Funds at School	2,644	4,330
iZettle	0	0
	<u>17,668</u>	<u>20,003</u>
Liabilities		
Sundry Creditors	0	0
Donations to School	0	0
	<u>17,668</u>	<u>20,003</u>
Represented by:		
Unrestricted funds		
At start of year	20,003	10,973
Surplus / (Deficit) for the year	(2,335)	9,030
	<u>17,668</u>	<u>20,003</u>

The DRAFT accounts were presented at the AGM on 17 January 2024, the committee acknowledged and discussed the accounts and no queries were noted.


Lynn Vogel Benson
(Hon Treasurer)


Joe Smith
(Chairman)

Notes of page 6 from part of these accounts

The Society of Parents and Friends of St. Benedict's School
Notes to the Accounts for the year to 31 July 2023

1. Basis of accounts preparation

The accounts are prepared in accordance with the historical cost convention and in accordance with the Statement of Recommended Practice (SORP) for Charities and Financial reporting standard for Smaller Entities (effective from April 2008)

2. Accounting Policies

- a. All income and expenditure is dealt with on a receivable basis
- b. Donations for the school are accounted for when approved
- c. Restricted funds represent collections and donations received for specific purposes

3. Fundraising activities

	2023	2022
	£	£
Christmas Raffle	0	1,308
Christmas Tree & Butcher sales	0	60
Bingo	0	0
Christmas Ball	0	0
Quiz Night	1,678	1,600
Fireworks	0	0
80's Night	0	0
Summer Events BBQ 2021/2022	(3,199)	(981)
Summer Events BBQ 2023	1,569	0
Sale of Clothing (includes stock purchases)	9,551	9,092
TOTAL	9,599	11,079

4. Donations

	2023	2022
Bursary Fund	0	2,633
Ealing Soup Kitchen	0	828
The Passage	0	684
Afterschool at St Benedict's	880	0
120 th Anniversary Sculpture	10,000	0
TOTAL	<u>(10,880)</u>	<u>(3,317)</u>

5. Other Income: Nil

6. General expenditure:

- a. Insurance (£133); General – gift (£237)

7. Managing Committee / Trustees Remuneration

The amount of £Nil (2023: £Nil) was paid to Managing Committee / Trustees during the year.

The Society of Parents and Friends of St. Benedict's School
Year ending July 2023

Profit and Loss Account

	31/07/2023	31/07/2022
	£	£
Income from		
Christmas Raffle	0.00	1,308.00
HG Walters	0.00	60.00
Christmas Trees - Shoots and Leaves	0.00	0.00
Bingo	0.00	0.00
Fireworks	0.00	1,629.50
Christmas Ball	0.00	0.00
Quiz Night	3,713.77	2,948.92
Summer Event BBQ	17,319.79	8,701.26
Sale of 2nd hand School Uniform	13,498.43	12,180.12
General sales from Uniform hut and field	18.00	136.73
Insurance Receipt	0.00	1,618.50
Total Income for the Period	<u>34,549.99</u>	<u>28,583.03</u>
Expenditure on:		
Christmas Raffle	0.00	0.00
HG Walters	0.00	0.00
Christmas Trees - Shoots and Leaves	0.00	0.00
Bingo	0.00	0.00
Fireworks	0.00	1,629.50
Christmas Ball	0.00	0.00
Quiz Night	2,035.60	1,349.18
80's Night	0.00	0.00
Summer Event BBQ	18,949.63	9,682.25
Sale of 2nd hand School Uniform,	3,965.79	3,022.70
storage for 2nd hand shop	0.00	202.13
Donation	0.00	0.00
General – membership and gift	369.93	349.83
Total Expenditure for the Period	<u>25,320.95</u>	<u>11,487.87</u>
Net Income / expenditure for the period	<u>9,229.04</u>	<u>8,810.68</u>

The Society of Parents and Friends of St. Benedict's School
Year ending July 2023

Profit Arising:	£	£
Christmas Raffle	0.00	1,308.00
HG Walters	0.00	0.00
Christmas Trees - Shoots and Leaves	0.00	60.00
Bingo	0.00	0.00
Fireworks	0.00	0.00
Christmas Ball	0.00	0.00
Quiz Night	1,678.17	1,599.74
80's Night	0.00	0.00
Summer Event BBQ	(1,629.84)	(980.99)
Sale of 2nd hand School Uniform	9,550.64	9,092.02
Floats / Transfers	0.00	0.00
Donation	0.00	0.00
Insurance receipt less expenses	(369.93)	1,268.68
Total Profit before Donations	9,229.04	12,347.44
Reserves brought forward at 31 July 2022	20,003.47	10,973.38
Less Donations made	(11,564.00)	(3,317.35)
School Bursary re Raffle / Trees (Dec 2021)	684.00	
School Bursary re Sculpture	10,000.00	
St Benedict's Afterschool club	880.00	
Net Balance	17,668.51	20,003.47
Statements	17,668.51	20,003.47
Bank Statement @31st July 2023	14,743.99	15,672.41
Petty Cash	280.70	0.70
izettle	0.00	0.00
School @ 31st July 2023	2,643.82	4,330.36
Uncleared Items	0.00	0.00
Miscellaneous Debtors	0.00	0.00
Miscellaneous Creditors	0.00	570.00
Net Balance to be carried forward	17,668.51	20,003.47
Cash at Bank	14,743.99	15,672.41
Petty Cash	280.70	0.70
izettle	0.00	0.00
School	2,643.82	4,330.36

