

**The Society of Parents and Friends of
St. Benedict's School**

FINANCIAL STATEMENTS

Year ended 31 July 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE SOCIETY OF PARENTS AND FRIENDS OF ST BENEDICT'S SCHOOL

I report on the accounts of The Society of Parents and Friends of St Benedict's School for the year ended 31 July 2022, which are set out on pages 2 to 9.

Respective responsibilities of Trustees and Examiner

As Trustees, you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the 2011 Act; to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Trust and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to these matters set out in the statement below.

Independent Examiner's statement


In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S Sidhu

c/o Innisfree Ltd, Boundary House, 91/93 Charterhouse Street, LONDON, EC1M 6HR

Date


14/04/23

The Society of Parents and Friends of St. Benedict's School

Legal and Administration Information

Registered Charity No.: 1078760

St. Benedict's School
54 Eaton Rise
Ealing
LONDON
W5 2ES

Governing Document (Adopted 29/09/1999; amended 21/09/2015)
Constitution of the Society of Parents and Friends of St. Benedict's School

Managing Committee

Chairman: A Johnson
Hon Secretary: A Parmentier
Hon Treasurer: L Vogel Benson
Abbot's Nominee: R Simmons
Elected Member: J O'Brien (resigned end of July 2022)
Elected Member: A Morrey

Trustees

Chairman
Hon Treasurer
Hon Secretary
Abbot's Nominee

General Committee

The members of the Managing Committee
and

R Vaughn; R Finnegan; C Lawson; I McCahearty; S Dawson; C Marron; A Hussain; F Yazdi; M Donohoe; C Beake; T George; B Klotgen; C Day; O Hooper; S Wallace; K Allan; J Salem; P Salem; M Wiseman; S Dawson; E Vasileiadis; P McQuillan; T Szyzsko, C Ferrer, J Philpott, P Lewis B Fitzpatrick

Bankers

Metro Bank – Community Account

Account Verification undertaken by:

S Sidhu
c/o Innisfree Ltd, Boundary House, 91/93 Charterhouse Street, LONDON, EC1M 6HR

The Society of Parents and Friends of St. Benedict's School

Annual Report – Year ended 31st July 2022

Corporate Governance

The governing document is the constitution which was adopted on 29 September 1999 with some minor amendments on 21 September 2015.

The affairs of the Society are managed by the Managing Committee; from which the Trustees are appointed. The role of the Managing Committee is to hold property of the Society. The Managing Committee consists of the Abbott's appointee, the Headmaster and the members elected at the Annual General Meeting. The members elected should be a minimum of three and a maximum of four; being an honorary secretary, an honorary treasurer and up to two elected members.

The General committee handles all fund-raising activities and has no specific powers of its own. The Managing Committee may delegate powers from time to time to the General Committee and such powers are revocable.

The General Committee confirms that the risks to which the charity is exposed have been reviewed and procedures have been established to manage those risks.

Statement of Responsibilities in respect of Trustees

The Charities Act requires the Society to prepare accounts for each financial year that give a true and fair view of the state of affairs of the Society and of the result of the Society for the period. In preparing these accounts the Managing Committee is required to:

1. Select suitable accounting policies and apply them consistently.
2. Make judgments and estimates that are reasonable and prudent.
3. State whether applicable standards have been followed.
4. Prepare the accounts on an ongoing concern basis unless it is inappropriate.

The Managing Committee are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Society and to enable them to ensure that the accounts comply with the Charities Act. They are also responsible for safeguarding the assets of the Society and detection of fraud and other irregularities, by establishing and maintaining a satisfactory system of control over the Society's accounting records, cash holdings and all its receipt and remittances.



ST BENEDICT'S SCHOOL

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FROM THE HEADMASTER

The Society of Parents' and Friends (SPF) - Chair's Report 2021-2022

The principal activity of the Society is to advance the education of pupils of the school. The Society also exists to raise funds to make it possible to provide additional resources or opportunities for the benefit of pupils at the school.

The year began with the very successful Summer Festival at the sports fields, which gave us a good start to the new academic year. The annual quiz supper in March was well supported as usual.

In June we held a summer drinks reception as a farewell to Jean O'Brien, who stepped down from the committee after many years' service to the SPF.

I am very grateful too to all the members of the Committee for their loyalty and work throughout the year.

Approved and signed on 24th February 2023 by:

Andrew Johnson

Chair

For and on behalf of the Managing Committee



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✉ headmaster@stbenedicts.org.uk

f St Benedicts School, Ealing • stbenedicts

The Society of Parents and Friends of St. Benedict's School
Statement of Financial Activities for the year to 31 July 2022

	Notes	2022 £	2021 £
INCOME & EXPENDITURE			
Income resources			
Fundraising Income	3	11,079	8,978
Investment Income		<u>0</u>	<u>0</u>
Other Income	5	<u>1,619</u>	<u> </u>
Total Incoming Resources		<u>12,698</u>	<u>8,978</u>
Resources Expended			
Direct Charitable Expenditure			
Donations	4	3,317	1,191
Other Expenditure	6	<u>350</u>	<u>737</u>
Total Resources expended		<u>3,667</u>	<u>1,928</u>
Net Incoming /(Outgoing) Resources for Year		9,030	7,050
Fund Balance brought forward at the start of the year		10,973	3,923
Fund Balance carried forward at the end of the year		<u>20,003</u>	<u>10,973</u>

Notes of page 6 from part of these accounts


The Society of Parents and Friends of St. Benedict's School
Balance Sheet at 31 July 2022

	2022 £	2021 £
Assets		
Sundry Debtors	0	0
Funds at Bank	15,672	10,511
Petty Cash	0	0
Paypal	0	0
Funds at School	0	0
iZettle	4,330	1,031
	<u>11,543</u>	<u>11,543</u>
Liabilities		
Sundry Creditors	0	570
Donations to School	0	0
	<u>20,003</u>	<u>10,973</u>
Represented by:		
Unrestricted funds		
At start of year	10,973	3,923
Surplus / (Deficit) for the year	9,030	7,050
	<u>10,973</u>	<u>10,973</u>

The DRAFT accounts were presented at the AGM on 28 September 2022:



 Lynn Vogel Benson
 (Hon Treasurer)



 Andrew Johnson
 (Chairman)

Notes of page 6 from part of these accounts

The Society of Parents and Friends of St. Benedict's School

Notes to the Accounts for the year to 31 July 2022

1. Basis of accounts preparation

The accounts are prepared in accordance with the historical cost convention and in accordance with the Statement of Recommended Practice (SORP) for Charities and Financial reporting standard for Smaller Entities (effective from April 2008)

2. Accounting Policies

- a. All income and expenditure is dealt with on a receivable basis
- b. Donations for the school are accounted for when approved
- c. Restricted funds represent collections and donations received for specific purposes

3. Fundraising activities

	2022	2021
	£	£
Christmas Raffle	1,308	1,657
Christmas Tree & Butcher sales	60	483
Bingo	0	0
Christmas Ball	0	0
Quiz Night	1,600	0
Fireworks	0	0
80's Night	0	0
Summer Events BBQ	(981)	6,680
Sale of Clothing (includes stock purchases) *	9,092	158
Bacon Stall	0	0
Donation	0	0
TOTAL	11,079	8,978

4. Donations

	2022	2021
Bursary Fund	2,633	363
Ealing Soup Kitchen	0	828
The Passage	684	0
	<u>(3,317)</u>	<u>(1,191)</u>

5. Other Income: £1,619 Insurance payment following claim after the fire damage.

6. General expenditure:

- a. Insurance (£128); General (£222)

7. Managing Committee / Trustees Remuneration

The amount of £Nil (2021: £Nil) was paid to Managing Committee / Trustees during the year.

Note: * sale of Uniform in 2021 included £5,800 of stock purchased.

The Society of Parents and Friends of St. Benedict's School
Year ending July 2022

Profit and Loss Account

	31/07/2022	31/07/2021
	£	£
Income from		
Christmas Raffle	1,308.00	1,783.00
HG Walters	60.00	362.57
Christmas Trees - Shoots and Leaves	0.00	120.00
Bingo	0.00	0.00
Fireworks	1,629.50	0.00
Christmas Ball	0.00	0.00
Quiz Night	2,948.92	0.00
Summer Event BBQ	8,701.26	8,248.00
Sale of 2nd hand School Uniform	12,180.12	9,772.48
General sales from Uniform hut and field	136.73	0.00
Insurance Receipt	1,618.50	12.50
Total Income for the Period	28,583.03	20,298.55
Expenditure on:		
Christmas Raffle	0.00	125.80
HG Walters	0.00	0.00
Christmas Trees - Shoots and Leaves	0.00	0.00
Bingo	0.00	0.00
Fireworks	1,629.50	0.00
Christmas Ball	0.00	0.00
Quiz Night	1,349.18	0.00
80's Night	0.00	0.00
Summer Event BBQ	9,682.25	1,568.00
Sale of 2nd hand School Uniform	3,022.70	3,855.58
Tote bags; water bottles and storage for 2nd hand shop	202.13	5,758.99
Donation	0.00	0.00
General – membership and expenses	349.83	179.50
Total Expenditure for the Period	16,235.59	11,487.87
Net Income / expenditure for the period	12,347.44	8,810.68

The Society of Parents and Friends of St. Benedict's School
Year ending July 2022

Profit Arising:	£	£
Christmas Raffle	1,308.00	1,657.20
HG Walters	0.00	362.57
Christmas Trees - Shoots and Leaves	60.00	120.00
Bingo	0.00	0.00
Fireworks	0.00	0.00
Christmas Ball	0.00	0.00
Quiz Night	1,599.74	0.00
80's Night	0.00	0.00
Summer Event BBQ	(980.99)	6,680.00
Sale of 2nd hand School Uniform	9,092.02	157.91
Floats / Transfers	0.00	0.00
Donation	0.00	0.00
Insurance receipt less expenses	1,268.68	(167.00)
Total Profit before Donations	12,347.44	8,810.68
Reserves brought forward at 31 July 2020	10,973.38	3,923.87
Less Donations made	(3,317.35)	(1,191.17)
The Passage re Raffle / Trees (Dec 2021)	684.00	
School Bursary re Raffle / Trees (Dec 2020)	948.60	
School Bursary re Quiz	1,684.75	
Net Balance	20,003.47	11,543.38
Statements	11,543.38	11,543.38
Bank Statement @31st July 2022	15,672.41	10,511.34
Petty Cash	0.70	0.70
izettle	0.00	0.00
School @ 31st July 2022	4,330.36	1,031.34
Uncleared Items	0.00	0.00
Miscellaneous Debtors	0.00	0.00
Miscellaneous Creditors	0.00	570.00
Net Balance to be carried forward	20,003.47	10,973.38
Cash at Bank	15,672.41	9,941.34
Petty Cash	0.70	0.70
izettle	0.00	0.00
School	4,330.36	1,031.34