

REGISTERED COMPANY NUMBER: 03865537 (England and Wales)  
REGISTERED CHARITY NUMBER: 1078690

REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021  
FOR  
PEMBROKESHIRE VOLUNTARY TRANSPORT

Bevan Buckland LLP  
Chartered Accountants  
45 High Street  
Haverfordwest  
Pembrokeshire  
SA61 2BP

**PEMBROKESHIRE VOLUNTARY TRANSPORT**

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FOR THE YEAR ENDED 31 DECEMBER 2021**

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## **PEMBROKESHIRE VOLUNTARY TRANSPORT**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Chairman's Report**

During 2021 most of our committee meetings were held via Zoom. The number of users and journeys made were reduced by covid restrictions, however the level of bookings for the minibuses during the year did steadily increase as more groups, clubs, organisations and individuals resumed their pre covid activities. The increase in bookings can also be attributed to the increased publicity and advertising of our services.

Around 22 organisations used our minibuses in 2021. It was agreed that an additional post was required, that of Minibus Co-ordinator. After interviews Katy Leese was offered and accepted the position. In January one of our minibuses (Gracie) was sold, it not being cost effective to pay for the repairs to pass the MOT, in October we had to sell a further minibus (Rosie) for the same reasons.

2021 was also a successful year for the Accessible Car Scheme despite the covid restrictions. The two vehicles were hired out to groups, clubs and individuals, and also hired with a volunteer driver. Mike Jones, our new volunteer trustee and Accessible Car Co-ordinator was co-opted onto the committee in March.

Hirer numbers continued to increase, many users becoming regulars, using the cars for access to work, medical appointments, social or support groups, shopping, visiting family and friends or for other personal reasons. The service was used to enable people to receive vaccinations.

Mike took over the training of hirers. The dead mileage for volunteer drivers was reinstated with Pembrokeshire County Council. There was an increase in requests for the use of the vehicles in the evenings and at weekends. There are four volunteer drivers and Mike who endeavour to provide cover seven days a week, including evenings.

The Flecsi Service Project continued to grow over the year, 175 rides in July to over 500 in December. There are four contracted drivers and four relief drivers.

In March online banking for salaries was set up, driver hours were increased and lunchtime slots and ticket options were increased. There was a sharp increase in use over the summer period, the increased publicity meant two buses ran 7.30 to 18.30 Monday to Friday and one bus 8.30 to 18.30 Saturdays. Around 800 passenger accounts were created. The number of 'demand met' journeys increased.

The expected drop in passenger numbers in Autumn was offset by an increase in local elderly and young passengers. Pembrokeshire Voluntary Transport has a website, Facebook, Instagram and Twitter accounts. Our great drivers have helped individuals and other organisations whilst also supporting each other. Karel Jasper excelled in her post as Project Co-ordinator.

In October Pembrokeshire Voluntary Transport agreed to join a pilot scheme with the existing PIVOT scheme at Withybush Hospital. Pembrokeshire Voluntary Transport providing a dedicated accessible vehicle and paid drivers, 3pm to 8pm seven days a week, to enable those with mobility problems to be taken home when discharged from hospital. Funding to come from WCVA Health and Social Care team. The scheme was to run January to April 2022. The jobs were advertised, three drivers were interviewed, offered jobs and accepted positions.

## **PEMBROKESHIRE VOLUNTARY TRANSPORT**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021**

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

Pembrokeshire Voluntary Transport exists to provide relief to the inhabitants of Pembrokeshire and its environs, who have need because of age, mental or physical disability, or poverty, mothers with young children or people living in isolated areas where there is no public transport facilities and in particular but not so as to limit the generality of the foregoing:-

To provide and maintain non-profit community transport services, and

To assist the charitable work of organisations and bodies engaged in promoting the relief of such persons through the provision of appropriate services.

##### **Public benefit**

The Trustees have had due regard to Charity Commission guidance on Public Benefit and this annual report of PVT's activities clearly demonstrate that these objects are being fully met. We continue to provide both a range of community transport services in a number of ways to meet the needs of Pembrokeshire inhabitants identified in the objects, and to seek ways of providing similar services in new areas to meet the needs of other inhabitants.

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

We continue with the provision of group transport services throughout Pembrokeshire. In compliance with Pembrokeshire County Council's PPE guidelines, all vehicles were fitted out, drivers given protection and a cleaning scheme put in place.

##### **Representation**

PVT continues to represent the interest of community groups and individuals within the South Pembrokeshire area, especially those who experience problems with normal transport facilities.

#### **FINANCIAL REVIEW**

##### **Principal funding sources**

Total funding received was £155,627 (2021 £86,724) and resources expended during the year amount to £119,537 (2020 £72,908) resulting in a surplus of £36,090 (2020 £13,816). Total funds held as at 31 December 2021 amount to £89,672 (2020 £53,582) of which £89,469 (2020 £53,343) is unrestricted and £203 (2020 £239) is restricted.

We rely on contributions from our users for vehicle hire costs and passenger fares as well as support from Pembrokeshire County Council's transport department and the Flecsi Scheme Pilot Project to keep these services running. We also receive support from local organisations and PACTO in obtaining funding to replace the vehicles.

We aim to keep our costs and charges at an affordable and sustainable level.

## **PEMBROKESHIRE VOLUNTARY TRANSPORT**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021**

#### **FINANCIAL REVIEW**

##### **Reserves policy**

A reserves policy for the organisation has been formally agreed, in line with recommended practice of the Charity Commission. In current circumstances, the Board recognises the need to maintain adequate reserves for the organisation realised through sound management of available resources, making sensible provision for the future and to cover any deficit in funds for activities for which future funding may not be secured.

It is established that the general reserves take into account three months' overheads/running costs; provision against the risk of funding being reclaimed by funders; sufficient funds to cover any deficit in resources for restricted projects or core activities that may not be funded in future; sufficient working capital to finance cash flow shortfalls anticipated for any restricted project or programme and sufficient funds to build up a reserve to cover replacement of vehicles. The organisation's required level of reserves is £90,000. The level of reserves is calculated annually in order that the Board can establish an appropriate level of reserves for the coming year.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

##### **Recruitment and appointment of new trustees**

Management Committee members are elected individually at the Annual General Meeting. Only individual members of the company or persons nominated by organisations which are members may stand for election for the Management Committee.

There are around 24 organisation members. In March Mike Jones joined as a trustee and 'Accessible Car Co-ordinator'. In May Margaret Vickery resigned as a trustee, she had been the driving force behind Pembrokeshire Voluntary Transport for many years. Under her guidance Pembrokeshire Voluntary Transport has grown from a small local charity to an established countywide charity and a limited company. She encouraged Pembrokeshire Voluntary Transport to work with Transport for Wales and Pembrokeshire County Council on the successful Flecsi Scheme Pilot Project. In December another trustee, Phil Kirkby resigned. He has been a voluntary driver in the St Davids area and a valued, consistent Pembrokeshire Voluntary Transport trustee for many years.

##### **Organisational structure**

Mrs M A Vickery - Trustee - resigned in May  
Mrs T Norman - Chairperson - appointed 14.10.2020  
Mr P Scoble - Trustee  
Mr P Kirkby - Trustee - resigned in December  
Mr M Jones - Trustee and Accessible Cars Co-ordinator - joined in March  
Mr B A Hough - Company secretary  
Ms K Jasper - Project Co-ordinator  
Ms K Leese - Minibus Co-ordinator - joined in August  
Mr T Reynolds - Driver  
Mr M James - Driver  
Mr C Payne - Driver  
Mr P Harvard - Driver  
Mr D Mayled - Relief driver  
Mr K James - Relief driver  
Mr J Burchell - Relief driver  
Mr A Lloyd - Relief driver

## **PEMBROKESHIRE VOLUNTARY TRANSPORT**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Induction and training of new trustees**

Trustees follow an induction programme as recommended by the Charity Commission. Trustees attend training courses provided by PAVS where appropriate.

##### **Related parties**

All those charged with governance (directors or trustees), key management personnel and any individual or entity that has control of the charity as well as their spouses, domestic partners and dependents are related parties. Related party transactions are detailed in Note 12.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

03865537 (England and Wales)

##### **Registered Charity number**

1078690

##### **Registered office**

Puffins  
9 Cedar Close  
East Moor Park,  
Cuffern, Haverfordwest  
Pembrokeshire  
SA62 6HR

##### **Trustees**

P M Kirby  
P Scoble  
M A Vickery  
Mrs T Norman

##### **Company Secretary**

B A Hough

##### **Independent Examiner**

Alun Evans  
ICAEW  
Bevan Buckland LLP  
Chartered Accountants  
45 High Street  
Haverfordwest  
Pembrokeshire  
SA61 2BP

**PEMBROKESHIRE VOLUNTARY TRANSPORT**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2021**

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
Mrs T Norman - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
PEMBROKESHIRE VOLUNTARY TRANSPORT**

**Independent examiner's report to the trustees of Pembrokeshire Voluntary Transport ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alun Evans  
ICAEW  
Bevan Buckland LLP  
Chartered Accountants  
45 High Street  
Haverfordwest  
Pembrokeshire  
SA61 2BP

Date: .....



**PEMBROKESHIRE VOLUNTARY TRANSPORT**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		3,775	-	3,775	1,318
Other trading activities	2	151,852	-	151,852	85,406
<b>Total</b>		155,627	-	155,627	86,724
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Community Transport		121,701	36	121,737	72,908
Other		(2,200)	-	(2,200)	-
<b>Total</b>		119,501	36	119,537	72,908
<b>NET INCOME/(EXPENDITURE)</b>		36,126	(36)	36,090	13,816
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		53,343	239	53,582	39,766
<b>TOTAL FUNDS CARRIED FORWARD</b>		89,469	203	89,672	53,582

The notes form part of these financial statements

**PEMBROKESHIRE VOLUNTARY TRANSPORT (REGISTERED NUMBER: 03865537)**

**STATEMENT OF FINANCIAL POSITION  
31 DECEMBER 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	7	1,454	(36)	1,418	1,668
<b>CURRENT ASSETS</b>					
Debtors	8	38,586	-	38,586	32,364
Cash at bank		55,039	239	55,278	24,267
		<u>93,625</u>	<u>239</u>	<u>93,864</u>	<u>56,631</u>
<b>CREDITORS</b>					
Amounts falling due within one year	9	(5,610)	-	(5,610)	(4,717)
<b>NET CURRENT ASSETS</b>		<u>88,015</u>	<u>239</u>	<u>88,254</u>	<u>51,914</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>89,469</u>	<u>203</u>	<u>89,672</u>	<u>53,582</u>
<b>NET ASSETS</b>		<u>89,469</u>	<u>203</u>	<u>89,672</u>	<u>53,582</u>
<b>FUNDS</b>	10				
Unrestricted funds				89,469	53,343
Restricted funds				203	239
<b>TOTAL FUNDS</b>				<u>89,672</u>	<u>53,582</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**PEMBROKESHIRE VOLUNTARY TRANSPORT (REGISTERED NUMBER: 03865537)**

**STATEMENT OF FINANCIAL POSITION - continued  
31 DECEMBER 2021**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
T Norman - Trustee

## PEMBROKESHIRE VOLUNTARY TRANSPORT

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### **Financial reporting standard 102 - reduced disclosure exemptions**

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows;
- the requirement of paragraph 3.17(d);
- the requirements of paragraphs 11.42, 11.44, 11.45, 11.47, 11.48(a)(iii), 11.48(a)(iv), 11.48(b) and 11.48(c);
- the requirements of paragraphs 12.26, 12.27, 12.29(a), 12.29(b) and 12.29A;
- the requirement of paragraph 33.7.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 15% reducing balance
Motor vehicles	- 20% on cost

Assets over £150 are capitalised and impairment reviews are carried out annually.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

**PEMBROKESHIRE VOLUNTARY TRANSPORT**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**1. ACCOUNTING POLICIES - continued**

**Fund accounting**

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Preparation of the accounts on a going concern basis**

The trustees have considered the financial performance of the Charity for the foreseeable future, in particular, the next 12 to 18 months and are confident that the Charity is a going concern.

**2. OTHER TRADING ACTIVITIES**

	2021	2020
	£	£
Vehicle hire charge	151,627	85,346
Affiliation fees	225	60
	<u>151,852</u>	<u>85,406</u>

**3. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	250	295
Surplus on disposal of fixed assets	(2,200)	-
	<u><u></u></u>	<u><u></u></u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

**Trustees' expenses**

	2021	2020
	£	£
Trustees' expenses	935	898
	<u><u></u></u>	<u><u></u></u>

Payments were made to one trustee to reimburse expenses incurred on behalf of the charity.

**PEMBROKESHIRE VOLUNTARY TRANSPORT**  
**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

**5. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	2021	2020
Drivers	4	3
Company secretary	1	1
Project Co-ordinator	1	1
Minibus Co-ordinator	1	-
Accessible Cars Co-ordinator	1	-
	<u>8</u>	<u>5</u>

No employees received emoluments in excess of £60,000.

**6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	1,318	-	1,318
Other trading activities	85,406	-	85,406
<b>Total</b>	<u>86,724</u>	<u>-</u>	<u>86,724</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Community Transport	72,865	43	72,908
<b>NET INCOME/(EXPENDITURE)</b>	<u>13,859</u>	<u>(43)</u>	<u>13,816</u>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	39,484	282	39,766
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>53,343</u>	<u>239</u>	<u>53,582</u>

**PEMBROKESHIRE VOLUNTARY TRANSPORT**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**7. TANGIBLE FIXED ASSETS**

	Plant and machinery £	Motor vehicles £	Totals £
<b>COST</b>			
At 1 January 2021	11,756	207,199	218,955
Disposals	-	(68,603)	(68,603)
At 31 December 2021	11,756	138,596	150,352
<b>DEPRECIATION</b>			
At 1 January 2021	10,088	207,199	217,287
Charge for year	250	-	250
Eliminated on disposal	-	(68,603)	(68,603)
At 31 December 2021	10,338	138,596	148,934
<b>NET BOOK VALUE</b>			
At 31 December 2021	1,418	-	1,418
At 31 December 2020	1,668	-	1,668

**8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Incoming resources due	38,586	32,364

**9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Suppliers invoices payable	16	153
Social security and other taxes	3,836	2,895
Other creditors	1,758	1,669
	5,610	4,717

**10. MOVEMENT IN FUNDS**

	At 1.1.21 £	Net movement in funds £	At 31.12.21 £
<b>Unrestricted funds</b>			
Pembrokeshire Voluntary Transport	53,343	36,126	89,469
<b>Restricted funds</b>			
SWWITCH	239	(36)	203
<b>TOTAL FUNDS</b>	53,582	36,090	89,672

**PEMBROKESHIRE VOLUNTARY TRANSPORT**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**10. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Pembrokeshire Voluntary Transport	155,627	(119,501)	36,126
<b>Restricted funds</b>			
SWWITCH	-	(36)	(36)
<b>TOTAL FUNDS</b>	<u>155,627</u>	<u>(119,537)</u>	<u>36,090</u>

**Comparatives for movement in funds**

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
<b>Unrestricted funds</b>			
Pembrokeshire Voluntary Transport	39,484	13,859	53,343
<b>Restricted funds</b>			
SWWITCH	282	(43)	239
<b>TOTAL FUNDS</b>	<u>39,766</u>	<u>13,816</u>	<u>53,582</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Pembrokeshire Voluntary Transport	86,724	(72,865)	13,859
<b>Restricted funds</b>			
SWWITCH	-	(43)	(43)
<b>TOTAL FUNDS</b>	<u>86,724</u>	<u>(72,908)</u>	<u>13,816</u>



**PEMBROKESHIRE VOLUNTARY TRANSPORT**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**10. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.20 £	Net movement in funds £	At 31.12.21 £
<b>Unrestricted funds</b>			
Pembrokeshire Voluntary Transport	39,484	49,985	89,469
<b>Restricted funds</b>			
SWWITCH	282	(79)	203
<b>TOTAL FUNDS</b>	<u>39,766</u>	<u>49,906</u>	<u>89,672</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Pembrokeshire Voluntary Transport	242,351	(192,366)	49,985
<b>Restricted funds</b>			
SWWITCH	-	(79)	(79)
<b>TOTAL FUNDS</b>	<u>242,351</u>	<u>(192,445)</u>	<u>49,906</u>

**11. CONTINGENT LIABILITIES**

The following fixed assets have been purchased with public grant funding. The grant providers reserve the right to monitor the assets for 5 years. The grant is treated as restricted funds which is reduced over the useful life of the asset. The closing fund at 31 December 2021 is £203.

Plant and machinery at cost	£
2013 purchased with funding from SWWITCH	430
2014 purchases with funding from SWWITCH	398
Total	<u>828</u>

**PEMBROKESHIRE VOLUNTARY TRANSPORT**  
**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

**12. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 December 2021.

**13. MEMBER'S GUARANTEE**

The charity is a private company limited by guarantee and consequently does not have share capital. The liability of the members in the event of liquidation is limited to £1 per member.

**PEMBROKESHIRE VOLUNTARY TRANSPORT**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021 £	2020 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	3,524	1,020
Grants	251	298
	<hr/> 3,775	<hr/> 1,318
<b>Other trading activities</b>		
Vehicle hire charge	151,627	85,346
Affiliation fees	225	60
	<hr/> 151,852	<hr/> 85,406
<b>Total incoming resources</b>	155,627	86,724
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	72,255	35,681
Pensions	1,038	305
Telephone	943	522
Postage and stationery	1,087	711
Advertising	300	16
Sundries	25	11
Travel and subsistence	1,772	2,199
Meetings, conferences, events	-	70
Training	300	1,100
MOT and road tax	1,300	1,458
Fuel	18,512	7,151
Vehicle maintenance and repair	8,740	5,974
Vehicle insurance	10,876	13,249
Plant and machinery	250	295
	<hr/> 117,398	<hr/> 68,742
<b>Other</b>		
Profit/Loss on sale of tangible fixed assets	(2,200)	-
<b>Support costs</b>		
<b>Management</b>		
Trustees' expenses	935	898
Professional fees	2,787	2,633
Carried forward	3,722	3,531

This page does not form part of the statutory financial statements

**PEMBROKESHIRE VOLUNTARY TRANSPORT**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021 £	2020 £
<b>Management</b>		
Brought forward	3,722	3,531
Insurance	617	635
	<hr/> 4,339	<hr/> 4,166
Total resources expended	<hr/> 119,537	<hr/> 72,908
<b>Net income</b>	<hr/> <hr/> 36,090	<hr/> <hr/> 13,816

This page does not form part of the statutory financial statements

CLIENT: Pembrokeshire Voluntary Transport

Fixed Asset Schedule

Year Ended 31 December 2021

Cost 01.01.21	Additions	Disposals	Funded by restricted grant	Cost 31.12.21
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Dep'n B/fwd	Dep'n for year	Dep'n on dispos	Dep'n C/fwd
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WDV 31.12.21	WDV 31.12.20
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FREEHOLD PROP

MOTOR VEHICLES (20%)

VX56 JHF Nov 2006	Gracie	£ 30,976.94	(£ 30,977)	(30,976.94)	£ -	CTCFI	£ 30,976.94	£ -	(£ 30,976.94)	£ -	£ -	£ -
VW Caddy Life Feb 08	HF57 BVJ	£ 24,995.57		(24,995.57)	£ 24,995.57	CTCFI	£ 24,995.57	£ -	£ -	£ 24,995.57	£ -	£ -
WA58 GFK Sep 08	Rosie	£ 37,626.15	(£ 37,626)	(20,356.15)	£ -	88% Objective 1	£ 37,626.15	£ -	(£ 37,626.15)	£ -	£ -	£ -
LJ58 NUJ Sep 08	Bws y Bobol	£ 42,881.01		(38,101.00)	£ 42,881.01	88% Lottery	£ 42,881.01	£ -	£ -	£ 42,881.01	£ -	£ -
VW Caddy Maxi 4 Life	NK62 ELH	£ 23,245.00	-	(23,245.00)	£ 23,245.00	40% SWWITCH	£ 23,245.00	£ -	£ -	£ 23,245.00	£ -	£ -
						60% PCC						
£ 159,724.67	£ -	(£ 68,603.09)	(£ 137,674.66)	£ 91,121.58			£ 159,724.67	£ -	(£ 68,603.09)	£ 91,121.58	£ -	£ -

PLANT & EQUIPMENT (15%)

4x Laptop Computers		4,388.00		(4,388.00)	£ 4,388.00	Pembs CC	£ 4,006.00	£ 57.00		£ 4,063.00	£ 325.00	£ 382.00
2x Display Units		1,057.48		(1,057.48)	£ 1,057.48	Objective 1	£ 965.00	£ 14.00		£ 979.00	£ 78.48	£ 92.48
Office Equipment		711.41		(711.41)	£ 711.41	58% CTCFI	£ 649.00	£ 9.00		£ 658.00	£ 53.41	£ 62.41
Computer & software		699.00	-	(699.00)	£ 699.00		£ 628.00	£ 11.00		£ 639.00	£ 60.00	£ 71.00
Computer & software		536.82	-		£ 536.82		£ 460.00	£ 12.00		£ 472.00	£ 64.82	£ 76.82
Wheelchair accessories		962.02	-		£ 962.02		£ 772.00	£ 29.00		£ 801.00	£ 161.02	£ 190.02
Pressure Washer		470.93	-		£ 470.93		£ 378.00	£ 14.00		£ 392.00	£ 78.93	£ 92.93
Childseats		898.06	-		£ 898.06		£ 721.00	£ 27.00		£ 748.00	£ 150.06	£ 177.06
Container		990.00	-		£ 990.00		£ 795.00	£ 29.00		£ 824.00	£ 166.00	£ 195.00
Container		888.00	-		£ 888.00		£ 713.00	£ 26.00		£ 739.00	£ 149.00	£ 175.00
Grant		(1,878.00)	-	(£ 1,878.00)	£ -		(£ 1,508.00)	(£ 56.00)		(£ 1,564.00)	(£ 314.00)	(£ 370.00)
Container		1,074.00	-		£ 1,074.00		£ 826.00	£ 37.00		£ 863.00	£ 211.00	£ 248.00
HP Printer		130.00	-		£ 130.00		£ 95.00	£ 5.00		£ 100.00	£ 30.00	£ 35.00
Samsung laptop		430.00	-	(430.00)	£ 430.00	SWWITCH	£ 317.00	£ 17.00		£ 334.00	£ 96.00	£ 113.00
2 Wheelchairs		398.00	-	(398.00)	£ 398.00	SWWITCH	£ 271.00	£ 19.00		£ 290.00	£ 108.00	£ 127.00
					£ -		£ -	£ -		£ -	£ -	£ -
£ 11,755.72	£ -	£ -	(£ 7,683.89)	£ 11,755.72			£ 10,088.00	£ 250.00	£ -	£ 10,338.00	£ 1,417.72	£ 1,667.72

SWWITCH	£ 204.00
PCC	-
Unrestricted	£ 1,213.72
	£ 1,417.72
	£ 1,667.72

TOTAL

