

THE ST LUKE AND ST JOHN ECCLESIASTICAL CHARITY

England & Wales · Charity number 1078441

Details

Other names	ST LUKE'S CHURCH HALL
Status	Registered
Legal form	Other
Registered	1999-12-02
Register	View on the Charity Commission register

Contact

Address 1 Briar Walk
Prestbury
Cheltenham
Gloucestershire
GL52 5LS

Phone 07527784101

Email info@stlukes-hall.org.uk

Website www.stlukes-hall.org.uk

Activities

Objects: THE MANAGING TRUSTEES SHALL APPLY THE INCOME OF THE CHARITY FOR FURTHER THE RELIGIOUS AND OTHER CHARITABLE WORK OF THE CHURCH OF ENGLAND IN THE SAID ECCLESIASTICAL PARISH.

Activities: To further the religious and other charitable work of the Church of England in the Ecclesiastical Parish of St Luke & St John, Cheltenham, including the provision and maintenance of a Parish Hall.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** THE ECCLESIASTICAL PARISH OF ST. LUKE AND ST. JOHN, CHELTENHAM
- Gloucestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£79,826	£82,166	-	-
2024-12-31	£77,301	£54,554	-	-
2023-12-31	£88,528	£69,881	-	-
2022-12-31	£71,409	£58,172	-	-
2021-12-31	£57,843	£46,105	-	-
2020-12-31	£38,677	£45,727	-	-

Trustees

Name	Role	Appointed
Lisa Ann Campbell	Chair	2022-02-08
Linda Pitchford		2024-06-03
REV PATRICK EDWARD WHEATON		2016-02-28
Robert Bolton		2023-04-30
SIMON MAURICE EDWARD BARTON		
TERENCE HOWARD		2025-04-06

THE ST LUKE AND ST JOHN ECCLESIASTICAL CHARITY

England & Wales - Charity number 1078441

Accounts

**St Luke & St John Ecclesiastical Charity
(St Luke's Church Hall)**

Annual Report by the Trustees for 2025

Legal and Administrative Information

This report is produced in accordance with the Charity Commission guidelines on the Charities Act 2011.

Name of Charity: The St Luke & St John Ecclesiastical Charity
Registered No: 1078441
Registration Date: 2 December 1999
Governing Document: Charity Commission Scheme CD(TI)101,673 sealed 29 March 1994 – as amended on 10 Dec 2021 as amended on 1 Dec 2023.
HMRC ref (Gift Aid): ZD10194 charitable company
HMRC ref (UTR): 88777 27575

Charitable Trading Subsidiary: PLC 12897513, registered address: St Luke's Church Hall St. Lukes Place Cheltenham GL53 7HP, was purchased in December 2022. The company was dissolved on 16 December 2025.

Charitable Objects: The Managing Trustees shall apply the income of the Charity to further the religious and other charitable work of the Church of England in the Ecclesiastical Parish, including the provision and maintenance of a Parish Hall.

Classification of Charity on the Register of Charities:

Topic (What does your charity set out to do?)
 General Charitable Purposes
 Religious Activities
 Beneficiaries (Who does your charity help?)
 Children/Young people
 Elderly/Old people
 Other charities/voluntary bodies
 Method of operation (How does your charity operate?)
 Makes grants to organisations (schools, charities, etc)
 Provides buildings/facilities/open space

Property: The property of the Charity is vested in the Gloucester Diocesan Trust Ltd, being the Custodian Trustee of the Charity.

Managing Trustees:
 Ex-officio The Revd Patrick Wheaton
 Ex-officio Linda Pitchford, Churchwarden
 Nominated Lisa Campbell (2022), Robert Bolton (2024) and Simon Barton (2025), - appointed by the St Luke & St John Parochial Church Council (PCC) for a 4 year term.

Hall Coordinators: Sylvia Lauder, Bookings Manager, 07792 567189
 Lesley Thomas, Facilities Manager, 07942 965981

e-mail: info@stlukes-hall.org.uk

Website: www.stlukes-hall.org.uk

Trustees' Report

The Managing Trustees main policies to achieve the charity's aims are:

- To maintain St Luke's Church Hall and take action to improve its facilities
- To make the Hall available for the purpose of furthering the religious and charitable work of the Church of England in the Parish
- To apply a proportion of the income towards the religious and charitable work of the Church of England in the Parish
- To let the Hall for other secular and social purposes
- To let parking spaces in the car park during the working day to produce additional income

Trustee Business:

The Trustees met four times in the year; Lisa Campbell continued as chairman.

A grant of £2,000 were made to the Ministry Assistant at St Luke's to allow her to complete her theology studies when she was only available to work part time. Another grant was made to the PCC towards her further employment.

A grant of £3,500 was made to the PCC to support Hospitality & Community Engagement at St Luke's to assist with the costs of a facility trading on the church grounds.

Grants totalling £4,100 were made to Saint John's School to fund their use of The Rock facility, to support music in the school in various ways and to allow a whole school visit to the pantomime.

The Trustees extended their insurance to cover Hirer's Liability in the case of casual use of the Hall.

An acoustic movable wall was installed in the small hall to create a soundproof partition. Another contract was let for 2026 to improve the soundproofing of the RSJ above that partition.

Charges for parking at the Hall were increased from September to take account of recent inflation.

The audio system in the main hall was upgraded, to include remote control of the volume via an app and the replacement of the digital piano.

Following the sale of the "Fire Truck", the company which had operated as a Charitable Trading Subsidiary was dissolved in December 2025.

Financial Report and Notes to the Accounts

A formal statement of accounts prepared by Mr Simon Sheldon FCA of Harper Sheldon Limited is attached.

Income from lettings includes: Morea Performing Arts: £28,007; AA Groups: £3,389; Royal Scottish Country Dance Society: £2,664; Oficina da Capoeira, England: £1,750; Performance Workshop: £1,664; Parkinson's Table Tennis: £1,472; AT Soccercamps: £1,330; Trish Tenn Fitness: £1,280; I1Plus Tutor: £1,120; Heath Jackson Clubbercise: £1,085; Busy Bees – Bespoke Tutoring, £1,042.

We were sorry to say goodbye to Cheltenham Senior Citizens Welfare Committee, who had been a major user of the Hall since 1997.

Reserves Policy: Unrestricted reserves at end 2024 were **£85,904**. The level of reserves is monitored and reviewed by the trustees annually in line with the guidance issued by the Charity Commission. The Trustees have reviewed the charity's needs for reserves and consider that they are needed:

1. to provide funds which can be designated to specific projects to enable them to be undertaken at short notice;
2. to cover 6 months maintenance and running costs and administration and support costs without which the charity could not function – approximately **£19,000**;
3. in respect of certain administration and support functions which are currently performed by volunteers, to allow these to be transferred to paid staff or contractors – approximately **£16,000**;
4. to build funds to allow the replacement of the gas fired central heating system that has been in operation for nearly 30 years with a sustainable alternative - approximately **£15,000**.

St Luke & St John Ecclesiastical Charity

Accounts for the Year Ended 31st December 2025

Registered Charity Number 1078441

St Luke & St John Ecclesiastical Charity

Statement of Financial Activities

For the Year Ended 31st December 2025

	General Fund	Property Fund	Endowment Fund	Total 2024	Total 2024
	£	£	£	£	£
Income and Expenditure					
Incoming Resources					
Regular Lettings	61,089	0	0	61,089	59,581
Parking Rents	15,114	0	0	15,114	15,353
CBF Interest & Dividend	3,079	0	0	3,079	2,198
Miscellaneous	0	0	0	0	0
Solar Export	516	0	0	516	69
Donations	28	0	0	28	100
Total Incoming Resources	<u>79,826</u>	<u>0</u>	<u>0</u>	<u>79,826</u>	<u>77,301</u>
Resources Expended					
Charitable grants	13,600	0	0	13,600	9,514
Water, Heating & Lighting	4,150	0	0	4,150	3,473
Telephone & Internet	514	0	0	514	473
Insurance	2,172	0	0	2,172	1,770
Cleaner	8,544	0	0	8,544	8,166
Projects & Improvements	13,348	0	0	13,348	6,336
Furniture & Equipment	1,183	0	0	1,183	2,472
Maintenance	5,582	0	0	5,582	5,794
Coordinator Pay	15,565	0	0	15,565	14,755
Administration	2,508	0	0	2,508	1,801
Provision for Doubtful Debt	15,000	0	0	15,000	0
Total Resources Expended	<u>82,166</u>	<u>0</u>	<u>0</u>	<u>82,166</u>	<u>54,554</u>
Net Incoming Resources	(2,340)	0	0	(2,340)	22,747
<i>Gains on Investment Assets</i>					
Realised	0	0	0	0	0
Unrealised	0	0	(641)	(641)	359
Net Movement in Funds	<u>(2,340)</u>	<u>0</u>	<u>(641)</u>	<u>(2,980)</u>	<u>23,106</u>
Fund Balances Brought Forward at the Start of the Year	143,283	155,050	16,027	314,360	291,254
Fund Balances Carried Forward at the End of the Year	<u>140,943</u>	<u>155,050</u>	<u>15,386</u>	<u>311,380</u>	<u>314,360</u>

The notes on page 3 form part of these accounts.

St Luke & St John Ecclesiastical Charity

Balance Sheet as at 31st December 2025

	General Fund £	Property Fund £	Endowment Fund £	Total 2024 £	Total 2024 £
Fixed Assets					
Freehold Property (note 2)	54,950	155,050	0	210,000	210,000
Current Assets					
CBF Deposit Fund	81,809	0	0	81,809	53,730
CBF Investment Fund		0	15,386	15,386	16,027
Cash at Bank	4,354	0	0	4,354	3,104
Cash & Stamps in Hand	59	0	0	59	91
Debtors and Prepayments	160	0	0	160	1,632
Investment in Trading Subsidiary	0	0	0	0	30,000
	86,382	0	15,386	101,768	104,584
Liabilities Due Within One Year					
Creditors & Accruals	388	0	0	388	224
Security Deposits	0	0	0	0	0
Promissory Note re Trading Subsidiary	0	0	0	0	0
	388	0	0	388	224
Net Current Assets	85,994	0	15,386	101,380	104,360
Total Assets Less Current Liabilities	140,944	155,050	15,386	311,380	314,360
Net Assets	140,944	155,050	15,386	311,380	314,360
Funds					
General Fund	140,944			140,944	143,283
Property Fund (note 2)		155,050		155,050	155,050
Endowment Fund			15,386	15,386	16,027
	140,944	155,050	15,386	311,380	314,360

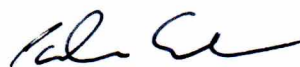
The notes on page 3 form part of these accounts.

Approved by the Board of Trustees and signed on its behalf by: -

Trustee:



Trustee:



Date:

22nd April 2026

Date:

22nd April 2026

St Luke & St John Ecclesiastical Charity

Notes to the Accounts.

1. Accounting Policies

These accounts have been prepared under the historical cost convention as modified by the inclusion of the freehold property at valuation and in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities.

The Trustees consider all expenses constitute direct charitable expenditure.

2. Freehold Property

The property, St Luke's Church Hall, was substantially refurbished during 2000 at a cost of £54,950. As the property is owned by the charity, the trustees decided to introduce it into the accounts at a valuation to reflect the refurbishment. It has been included in the accounts at a site value of £210,000 as provided by Kirkham Pryer, Chartered Surveyors, Estate Agents & Valuers on 11th January 2001.

The valuation has been used for an impairment review under the transitional provisions of FRS11 "Impairment of Fixed Assets and Goodwill" and a Property Fund established to reflect the difference between the valuation and the refurbishment costs of £155,050.

As the site value is essentially the value of the land no depreciation will be provided.

St Luke & St John Ecclesiastical Charity

Independent Examiner's Report to the Trustees of St Luke & St John Ecclesiastical Charity

I report on the accounts of St Luke & St John Ecclesiastical Charity for the year ended 31st December 2025, which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes as set out on pages 1 to 4, respectively.

Respective Responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

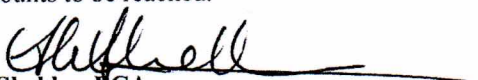
Basis of Independent Examiner's Report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting record in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act.have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Simon Sheldon FCA
Director of Harper Sheldon Limited
Chartered Accountants
Midway House
Staverton Technology Park
Herrick Way
Cheltenham
GL50 1UA

Date: 27 / 4 / 2026.

THE ST LUKE AND ST JOHN ECCLESIASTICAL CHARITY

England & Wales - Charity number 1078441

Accounts

St Luke & St John Ecclesiastical Charity (St Luke's Church Hall)

Annual Report by the Trustees for 2024

Legal and Administrative Information

This report is produced in accordance with the Charity Commission guidelines on the Charities Act 2011.

Name of Charity:	The St Luke & St John Ecclesiastical Charity
Registered No:	1078441
Registration Date:	2 December 1999
Governing Document: as amended on 1 Dec 2023.	Charity Commission Scheme CD(T1)101,673 sealed 29 March 1994 – as amended on 10 Dec 2021
HMRC ref (Gift Aid):	ZD10194 charitable company
HMRC ref (UTR):	88777 27575

Charitable Trading Subsidiary: PLC 12897513, registered address: St Luke's Church Hall St. Lukes Place Cheltenham GL53 7HP, was purchased in December 2022

Charitable Objects: The Managing Trustees shall apply the income of the Charity to further the religious and other charitable work of the Church of England in the Ecclesiastical Parish, including the provision and maintenance of a Parish Hall.

Classification of Charity on the Register of Charities:

- Topic (What does your charity set out to do?)
 - General Charitable Purposes
 - Religious Activities
- Beneficiaries (Who does your charity help?)
 - Children/Young people
 - Elderly/Old people
 - Other charities/voluntary bodies
- Method of operation (How does your charity operate?)
 - Makes grants to organisations (schools, charities, etc)
 - Provides buildings/facilities/open space

Property: The property of the Charity is vested in the Gloucester Diocesan Trust Ltd, being the Custodian Trustee of the Charity.

Managing Trustees:	Ex-officio	The Revd Patrick Wheaton
	Ex-officio	Ben Harris, Robert Bolton (until May 2024) and Linda Pitchford (from May 2024) Churchwardens
	Nominated	Simon Barton (2021), Lisa Campbell (2022) and Robert Bolton (2024) - appointed by the St Luke & St John Parochial Church Council (PCC) for a 4 year term.

Hall Coordinators: Sylvia Lauder, Bookings Manager, 07792 567189
Lesley Thomas, Facilities Manager, 07942 965981

e-mail: info@stlukes-hall.org.uk

Website: www.stlukes-hall.org.uk

Trustees' Report

The Managing Trustees main policies to achieve the charity's aims are:

- To maintain St Luke's Church Hall and take action to improve its facilities
- To make the Hall available for the purpose of furthering the religious and charitable work of the Church of England in the Parish
- To apply a proportion of the income towards the religious and charitable work of the Church of England in the Parish
- To let the Hall for other secular and social purposes
- To let parking spaces in the car park during the working day to produce additional income

Trustee Business:

The Trustees met four times in the year; Lisa Campbell continued as chairman. Linda Pitchford became an ex-officio trustee in May, replacing Robert Bolton, who was appointed by the PCC as a nominated trustee.

Margaret Bristol was thanked for her 20 years service as trustee and chairman of the charity.

Grants of £4,500 were made to the Ministry Assistant at St Luke's to allow her to continue her theology studies which mean she is only available to work part time,

Grants of £4,500 were made to Saint John's School to fund their use of The Rock facility, to make improvements to the staff room and to support music in the school in various ways.

Charges for the hire of hall were increased by about 6 per cent from September to take account of recent inflation.

New Gopak tables were purchased for use by hirers. The audio system in the main hall was upgraded to use higher quality microphones.

The trustees agreed to seek quotations to replace the curtain dividing the small hall with a new and more manageable soundproof partition.

The trustees continued to explore options for reducing the carbon footprint of the hall building. Thanks to a significant donation from Margaret Bristol in 2023, 10 kWh batteries and a new inverter were installed in January to complement the solar panels. Some problems with the inverter settings were experienced and the expected reduction in electricity consumption was not achieved in this year. Margaret Bristol proposed that trustees should investigate the use of air to air heat pumps in place of gas central heating.

The FireTruck Espresso which had operated as a Charitable Trading Subsidiary until September 2023, remained in suspension throughout the year. Following the resignation of a director in March 2024, Revd Patrick Wheaton remained as sole director and pursued various options for the disposal of its assets which he hopes to achieve in 2025.

Financial Report and Notes to the Accounts

A formal statement of accounts prepared by Mr James Harper FCA of Harper Sheldon Limited is attached.

Income from lettings includes: Morea Performing Arts: £25,769; AA Groups: £3,282; Royal Scottish Country Dance Society: £2,362; Oficina da Capoeira, England: £1,744; Get Together, £1,706; Parkinson's Table Tennis: £1,594; Cheltenham Senior Citizens Welfare Committee: £1,442; Performance Workshop: £1,352; Busy Bees, £1,354; AT Soccercamps: £1,315; Trish Tenn Fitness: £1,224.

Reserves Policy: Unrestricted reserves at end 2024 were **£56,701**. The level of reserves is monitored and reviewed by the trustees annually in line with the guidance issued by the Charity Commission. The Trustees have reviewed the charity's needs for reserves and consider that they are needed:

1. to provide funds which can be designated to specific projects to enable them to be undertaken at short notice;
2. to cover 6 months maintenance and running costs and administration and support costs without which the charity could not function – approximately **£19,000**;
3. in respect of certain administration and support functions which are currently performed by volunteers, to allow these to be transferred to paid staff or contractors – approximately **£16,000**;
4. to build funds to allow the replacement of the gas fired central heating system that has been in operation for nearly 30 years with a sustainable alternative - approximately **£15,000**.

St Luke & St John Ecclesiastical Charity
Accounts for the Year Ended 31st December 2024
Registered Charity Number 1078441

St Luke & St John Ecclesiastical Charity

Statement of Financial Activities

For the Year Ended 31st December 2024

	General Fund	Property Fund	Endowment Fund	Total 2024	Total 2023
	£	£	£	£	£
Income and Expenditure					
Incoming Resources					
Regular Lettings	59,581	0	0	59,581	55,248
Parking Rents	15,353	0	0	15,353	14,525
CBF Interest & Dividend	2,198	0	0	2,198	1,135
Miscellaneous	0	0	0	0	10
Solar Export	69	0	0	69	1,007
Donations	100	0	0	100	16,603
Total Incoming Resources	<u>77,301</u>	<u>0</u>	<u>0</u>	<u>77,301</u>	<u>88,528</u>
Resources Expended					
Charitable grants	9,514	0	0	9,514	17,644
Water, Heating & Lighting	3,473	0	0	3,473	11,310
Telephone & Internet	473	0	0	473	446
Insurance	1,770	0	0	1,770	1,715
Cleaner	8,166	0	0	8,166	7,606
Projects & Improvements	6,336	0	0	6,336	10,058
Furniture & Equipment	2,472	0	0	2,472	0
Maintenance	5,794	0	0	5,794	5,278
Coordinator Pay	14,755	0	0	14,755	13,498
Administration	1,801	0	0	1,801	2,326
Provision for Doubtful Debt	0	0	0	0	0
Total Resources Expended	<u>54,554</u>	<u>0</u>	<u>0</u>	<u>54,554</u>	<u>69,881</u>
Net Incoming Resources	22,747	0	0	22,747	18,647
<i>Gains on Investment Assets</i>					
Realised	0	0	0	0	0
Unrealised	0	0	359	359	1,347
Net Movement in Funds	<u>22,747</u>	<u>0</u>	<u>359</u>	<u>23,106</u>	<u>19,994</u>
Fund Balances Brought Forward at the Start of the Year	120,536	155,050	15,668	291,254	271,260
Fund Balances Carried Forward at the End of the Year	<u>143,283</u>	<u>155,050</u>	<u>16,027</u>	<u>314,360</u>	<u>291,254</u>

The notes on page 3 form part of these accounts.

St Luke & St John Ecclesiastical Charity

Balance Sheet as at 31st December 2024


	General Fund £	Property Fund £	Endowment Fund £	Total 2024 £	Total 2023 £
Fixed Assets					
Freehold Property (note 2)	54,950	155,050	0	210,000	210,000
Current Assets					
CBF Deposit Fund	53,730	0	0	53,730	27,532
CBF Investment Fund		0	16,027	16,027	15,668
Cash at Bank	3,104	0	0	3,104	8,072
Cash & Stamps in Hand	91	0	0	91	91
Debtors and Prepayments	1,632	0	0	1,632	1
Investment in Trading Subsidiary	30,000			30,000	30,000
	88,557	0	16,027	104,584	81,364
Liabilities Due Within One Year					
Creditors & Accruals	224	0	0	224	110
Security Deposits	0	0		0	0
Promissory Note re Trading Subsidiary	0	0		0	0
	0	0		0	0
	224	0	0	224	110
Net Current Assets	88,333	0	16,027	104,360	81,254
Total Assets Less Current Liabilities	143,283	155,050	16,027	314,360	291,254
Net Assets	143,283	155,050	16,027	314,360	291,254
Funds					
General Fund	143,283			143,283	120,536
Property Fund (note 2)		155,050		155,050	155,050
Endowment Fund			16,027	16,027	15,668
	143,283	155,050	16,027	314,360	291,254

The notes on page 3 form part of these accounts.

Approved by the Board of Trustees and signed on its behalf by: -

Trustee:

Date:
Date:


28/03/2025

Trustee:


28/3/2025

St Luke & St John Ecclesiastical Charity

Notes to the Accounts.

1. Accounting Policies

These accounts have been prepared under the historical cost convention as modified by the inclusion of the freehold property at valuation and in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities.

The Trustees consider all expenses constitute direct charitable expenditure.

2. Freehold Property

The property, St Luke's Church Hall, was substantially refurbished during 2000 at a cost of £54,950. As the property is owned by the charity, the trustees decided to introduce it into the accounts at a valuation to reflect the refurbishment. It has been included in the accounts at a site value of £210,000 as provided by Kirkham Pryer, Chartered Surveyors, Estate Agents & Valuers on 11th January 2001.

The valuation has been used for an impairment review under the transitional provisions of FRS11 "Impairment of Fixed Assets and Goodwill" and a Property Fund established to reflect the difference between the valuation and the refurbishment costs of £155,050.

As the site value is essentially the value of the land no depreciation will be provided.

St Luke & St John Ecclesiastical Charity

Independent Examiner's Report to the Trustees of St Luke & St John Ecclesiastical Charity

I report on the accounts of St Luke & St John Ecclesiastical Charity for the year ended 31st December 2024, which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes as set out on pages 1 to 4, respectively.

Respective Responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.


Basis of Independent Examiner's Report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting record in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act.have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


James Harper FCA
Director of Harper Sheldon Limited
Chartered Accountants
Midway House
Staverton Technology Park
Herrick Way
Cheltenham
GL50 1UA

Date: 28 March 2025

THE ST LUKE AND ST JOHN ECCLESIASTICAL CHARITY

England & Wales - Charity number 1078441

Accounts

**St Luke & St John Ecclesiastical Charity
(St Luke’s Church Hall)**

Annual Report by the Trustees for 2023

Legal and Administrative Information

This report is produced in accordance with the Charity Commission guidelines on the Charities Act 2011.

Name of Charity: The St Luke & St John Ecclesiastical Charity
Registered No: 1078441
Registration Date: 2 December 1999
Governing Document: Charity Commission Scheme CD(T1)101,673 sealed 29 March 1994 – as amended on 10 Dec 2021 as amended on 1 Dec 2023.
HMRC ref (Gift Aid): ZD10194 charitable company
HMRC ref (UTR): 88777 27575

Charitable Trading Subsidiary: PLC 12897513, registered address: St Luke's Church Hall St. Lukes Place Cheltenham GL53 7HP, was purchased in December 2022

Charitable Objects: The Managing Trustees shall apply the income of the Charity to further the religious and other charitable work of the Church of England in the Ecclesiastical Parish, including the provision and maintenance of a Parish Hall.

Classification of Charity on the Register of Charities:

- Topic (What does your charity set out to do?)
 - General Charitable Purposes
 - Religious Activities
- Beneficiaries (Who does your charity help?)
 - Children/Young people
 - Elderly/Old people
 - Other charities/voluntary bodies
- Method of operation (How does your charity operate?)
 - Makes grants to organisations (schools, charities, etc)
 - Provides buildings/facilities/open space

Property: The property of the Charity is vested in the Gloucester Diocesan Trust Ltd, being the Custodian Trustee of the Charity.

Managing Trustees:

Ex-officio	The Revd Patrick Wheaton
Ex-officio	Ben Harris, Terry Howard (until May 2023) and Robert Bolton (from May 2023) Churchwardens
Nominated	Margaret Bristol (2019), Simon Barton (2021) and Lisa Campbell (2022) - appointed by the St Luke & St John Parochial Church Council (PCC) for a 4 year term.

Secretary: Mary Chatterley (until September 2023)

Hall Coordinators: Sylvia Lauder, Bookings Manager, 07792 567189
 Lesley Thomas, Facilities Manager, 07942 965981

e-mail: info@stlukes-hall.org.uk

Website: www.stlukes-hall.org.uk

Trustees' Report

The Managing Trustees main policies to achieve the charity's aims are:

- To maintain St Luke's Church Hall and take action to improve its facilities
- To make the Hall available for the purpose of furthering the religious and charitable work of the Church of England in the Parish
- To apply a proportion of the income towards the religious and charitable work of the Church of England in the Parish
- To let the Hall for other secular and social purposes
- To let parking spaces in the car park during the working day to produce additional income

Trustee Business:

The Trustees met four times in the year; Lisa Campbell continued as chairman. Robert Bolton returned as an ex-officio trustee, replacing Terry Howard.

On 1 December 2023 the Charity Commissioners formalised an amendment to the governing document made in December 2021 to increase the number of nominated trustees to three.

Grants were made to St Luke's PCC to continue an arrangement with Youth for Christ Gloucestershire for a youth worker to develop ministry amongst children, youth and families. Grants were made to Saint John's School to fund their use of The Rock facility, their participation in the Archbishops' Young Leader Award and to support music in the school in various ways.

A grant was received from the Diocese LIFE Development Fund to complete the purchase of the FireTruck Espresso which was operated as a Charitable Trading Subsidiary until September, when its operations were suspended. The suspension will be reviewed in 2024. Mr Simon Costa resigned as a director in November. The subsidiary reported a loss of £4K on the year.

The persistent problems with the drains that had cost £3,451 in 2022 were eventually put right in January 2023 at a cost of a further £7,010. The contractor gave a discount in respect of the earlier payments.

The trustees continued to explore options for reducing the carbon footprint of the hall building. Thanks to a significant donation from Margaret Bristol, a project was launched for January 2024 to install 10 kWh batteries to complement the solar panels.

In response to a request from the Cheltenham Local History Society, the trustees committed to install a defibrillator accessible to Hall users and the local community. This project was adopted by the Public Hearts Cheltenham Defibrillator Campaign who installed one in November at minimal cost to the trustees.

Parking charges were increased in May. Hire charges were increased from September. The increase reflected to some extent the rise in inflation over the period 2021-2022.

Financial Report and Notes to the Accounts

A formal statement of accounts prepared by Mr Simon Sheldon FCA of Harper Sheldon Limited is attached.

Income from lettings includes: Morea Performing Arts: £24,105; AA Groups: £3,080; Royal Scottish Country Dance Society: £2,286; Oficina da Capoeira, England: £1,749; Parkinson's Table Tennis: £1,492; Diabetic Courses: £1,456; Performance Workshop: £1,361; AT Soccercamps: £1,272; Cheltenham Senior Citizens Welfare Committee: £1,232; Trish Tenn Fitness: £1,146.

Reserves Policy: Unrestricted funds are needed: (a) to provide funds which can be designated to specific projects to enable these projects to be undertaken at short notice and (b) to cover the maintenance and running costs of the Church Hall, and other administration and support costs without which the charity could not function. The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission and consider it prudent that unrestricted reserves should be sufficient to cover 6 months maintenance and running costs and administration and support costs. Unrestricted reserves at end 2023 were **£35,586**. This approximates to **10** months running costs. The level of reserves is monitored and reviewed by the trustees annually.

St Luke & St John Ecclesiastical Charity

Accounts for the Year Ended 31st December 2023

Registered Charity Number 1078441

St Luke & St John Ecclesiastical Charity

Statement of Financial Activities

For the Year Ended 31st December 2023

	General Fund	Property Fund	Endowment Fund	Total 2023	Total 2022
	£	£	£	£	£
Income and Expenditure					
Incoming Resources					
Regular Lettings	55,248	0	0	55,248	55,380
Parking Rents	14,525	0	0	14,525	14,096
CBF Interest & Dividend	1,135	0	0	1,135	894
Miscellaneous	10		0	10	0
Solar Export	1,007			1,007	0
Donations	16,603	0	0	16,603	1,039
Total Incoming Resources	88,528	0	0	88,528	71,409
Resources Expended					
Charitable grants	17,644	0	0	17,644	11,360
Water, Heating & Lighting	11,310	0	0	11,310	5,806
Telephone & Internet	446	0	0	446	447
Insurance	1,715	0	0	1,715	1,643
Cleaner	7,606	0	0	7,606	8,429
Projects & Improvements	10,058	0	0	10,058	10,937
Furniture & Equipment	0	0	0	0	0
Maintenance	5,278	0	0	5,278	5,193
Coordinator Pay	13,498			13,498	12,686
Administration	2,326	0	0	2,326	1,671
Provision for Doubtful Debt	0	0	0	0	0
Total Resources Expended	69,881	0	0	69,881	58,172
Net Incoming Resources	18,647	0	0	18,647	13,237
<i>Gains on Investment Assets</i>					
Realised	0	0	0	0	0
Unrealised	0	0	1,347	1,347	-1,911
Net Movement in Funds	18,647	0	1,347	19,994	11,326
Fund Balances Brought Forward at the Start of the Year	101,889	155,050	14,321	271,260	259,934
Fund Balances Carried Forward at the End of the Year	120,536	155,050	15,668	291,254	271,260

The notes on page 3 form part of these accounts.

St Luke & St John Ecclesiastical Charity

Balance Sheet as at 31st December 2023

	General Fund £	Property Fund £	Endowment Fund £	Total 2023 £	Total 2022 £
Fixed Assets					
Freehold Property (note 2)	54,950	155,050	0	210,000	210,000
Current Assets					
CBF Deposit Fund	27,532	0	0	27,532	21,397
CBF Investment Fund		0	15,668	15,668	14,321
Cash at Bank	8,072	0	0	8,072	4,363
Cash & Stamps in Hand	91	0	0	91	94
Debtors and Prepayments	1	0	0	1	1,458
Investment in Trading Subsidiary	30,000			30,000	30,000
	65,696	0	15,668	81,364	71,633
Liabilities Due Within One Year					
Creditors & Accruals	110	0	0	110	373
Security Deposits	0			0	0
Promissory Note re Trading Subsidiary	0			0	10,000
	110	0	0	110	10,373
Net Current Assets	65,586	0	15,668	81,254	61,260
Total Assets Less Current Liabilities	120,536	155,050	15,668	291,254	271,260
Net Assets	120,536	155,050	15,668	291,254	271,260
Funds					
General Fund	120,536			120,536	101,889
Property Fund (note 2)		155,050		155,050	155,050
Endowment Fund			15,668	15,668	14,321
	120,536	155,050	15,668	291,254	271,260

The notes on page 3 form part of these accounts.

Approved by the Board of Trustees and signed on its behalf by: -

Trustee: *Alta Bolton*

Date: *07/04/24.*

Trustee: *[Signature]*

Date: *7/4/2024*

St Luke & St John Ecclesiastical Charity

Notes to the Accounts.

1. Accounting Policies

These accounts have been prepared under the historical cost convention as modified by the inclusion of the freehold property at valuation and in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities.

The Trustees consider all expenses constitute direct charitable expenditure.

2. Freehold Property

The property, St Luke's Church Hall, was substantially refurbished during 2000 at a cost of £54,950. As the property is owned by the charity, the trustees decided to introduce it into the accounts at a valuation to reflect the refurbishment. It has been included in the accounts at a site value of £210,000 as provided by Kirkham Pryer, Chartered Surveyors, Estate Agents & Valuers on 11th January 2001.

The valuation has been used for an impairment review under the transitional provisions of FRS11 "Impairment of Fixed Assets and Goodwill" and a Property Fund established to reflect the difference between the valuation and the refurbishment costs of £155,050.

As the site value is essentially the value of the land no depreciation will be provided.

St Luke & St John Ecclesiastical Charity

Independent Examiner's Report to the Trustees of St Luke & St John Ecclesiastical Charity

I report on the accounts of St Luke & St John Ecclesiastical Charity for the year ended 31st December 2023, which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes as set out on pages 1 to 4, respectively.

Respective Responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

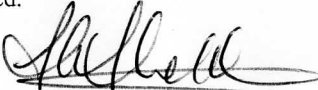
Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting record in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act.

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Simon Sheldon FCA
Director of Harper Sheldon Limited
Chartered Accountants
Midway House
Staverton Technology Park
Herrick Way
Cheltenham
GL50 1UA

Date: 9 April 2024

THE ST LUKE AND ST JOHN ECCLESIASTICAL CHARITY

England & Wales - Charity number 1078441

Accounts

St Luke & St John Ecclesiastical Charity (St Luke's Church Hall)

Annual Report by the Trustees for 2022

Legal and Administrative Information

This report is produced in accordance with the Charity Commission guidelines on the Charities Act 2011.

Name of Charity:	The St Luke & St John Ecclesiastical Charity
Registered No:	1078441
Registration Date:	2 December 1999
Governing Document:	Charity Commission Scheme CD(TI)101,673 sealed 29 March 1994 – Amended on 10 Dec 2021
HMRC ref (Gift Aid):	ZD10194 charitable company
HMRC ref (UTR):	88777 27575

Charitable Trading Subsidiary: PLC 12897513, registered address: St Luke's Church Hall St. Lukes Place Cheltenham GL53 7HP, was purchased in December 2022

Charitable Objects: The Managing Trustees shall apply the income of the Charity to further the religious and other charitable work of the Church of England in the Ecclesiastical Parish, including the provision and maintenance of a Parish Hall.

Classification of Charity on the Register of Charities:

- Topic (What does your charity set out to do?)
 - General Charitable Purposes
 - Religious Activities
- Beneficiaries (Who does your charity help?)
 - Children/Young people
 - Elderly/Old people
 - Other charities/voluntary bodies
- Method of operation (How does your charity operate?)
 - Makes grants to organisations (schools, charities, etc)
 - Provides buildings/facilities/open space

Property: The property of the Charity is vested in the Gloucester Diocesan Trust Ltd, being the Custodian Trustee of the Charity.

Managing Trustees:

Ex-officio	The Revd Patrick Wheaton
Ex-officio	Terry Howard and (from May 2022) Ben Harris Churchwardens
Nominated	Margaret Bristol (2019), Simon Barton (2021) and Lisa Campbell (2022) - appointed by the St Luke & St John Parochial Church Council (PCC) for a 4 year term.

Secretary: Mary Chatterley

Hall Coordinators: Sylvia Lauder, Bookings Manager, 07792 567189
Lesley Thomas, Facilities Manager, 07942 965981

e-mail: info@stlukes-hall.org.uk

Website: www.stlukes-hall.org.uk

St Luke & St John Ecclesiastical Charity

Trustees' Report

The Managing Trustees main policies to achieve the charity's aims are:

- To maintain St Luke's Church Hall and take action to improve its facilities
- To make the Hall available for the purpose of furthering the religious and charitable work of the Church of England in the Parish
- To apply a proportion of the income towards the religious and charitable work of the Church of England in the Parish
- To let the Hall for other secular and social purposes
- To let parking spaces in the car park during the working day to produce additional income

Trustee Business: The Trustees met four times in the year, with a special meeting in November.

Lisa Campbell was appointed trustee and took over from Margaret Bristol as Chairman following the May meeting. Robert Bolton, a former trustee, was invited to attend and advise at meetings.

Grants were made to support ministers in training in the parish and to St Luke's Church to fund an arrangement with Youth for Christ Gloucestershire for a Youth Worker to develop ministry amongst children, youth and families. Grants were made to Saint John's School to fund a new library and to support music in the school.

The trustees continued to explore options for reducing the carbon footprint of the hall building. A grant was received from Target 2030 towards the cost of insulating the roof above the small hall. In their first year of operation, the solar panels donated by Margaret and the late John Bristol generated over 9,000 kWhs of electricity. Only about a third of this was consumed on site and the trustees are seeking to increase this ratio. To this end an electric heater was installed in the Committee Room,

The trustees decided to purchase, as a "Charitable Trading Subsidiary", the company that had formerly operated the FireTruck Espresso at the church. Reverend Patrick Wheaton, Mr Simon Costa and Mrs Linda Pitchford were appointed directors.

There were extended difficulties with the drains. An initial repair in August proved unsuccessful and the replacement of a stretch of drain was required. This was not completed until 2023.

A revised scheme for hire charges was introduced in September. This reflected 5.3% inflation over the period 2018-2021. Parking charges were held at the old rate.

HMRC requested a Corporation Tax Return for 2021. This was submitted, but no response received.

Financial Report and Notes to the Accounts

A formal statement of accounts prepared by Mr Simon Sheldon FCA of Harper Sheldon Limited is attached.

Income from lettings includes: Morea Performing Arts: £21,327; Momentum Pole and Aerial: £6,437; AA Groups: £2,909; Royal Scottish Country Dance Society: £1,826; SCWC: £1,720; Oficina da Capoeira, England: £1,575; Performance Workshop: £1,355; AT Socccamps: £1,336; Parkinson's Table Tennis: £1,272. Momentum aquired their own premises and terminated their letting arrangement at the end of the year. Cheltenham Senior Citizens Welfare Committee reduced their arrangement to one day a week. They also sold their bus which had been parked regularly at the Hall.

Reserves Policy: Unrestricted funds are needed: (a) to provide funds which can be designated to specific projects to enable these projects to be undertaken at short notice and (b) to cover the maintenance and running costs of the Church Hall, and other administration and support costs without which the charity could not function. The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission and consider it prudent that unrestricted reserves should be sufficient to cover 6 months maintenance and running costs and administration and support costs. Unrestricted reserves at end 2022 were **£16,939**. This approximates to **6** months running costs. The level of reserves is monitored and reviewed by the trustees annually.

St Luke & St John Ecclesiastical Charity

Accounts for the Year Ended 31st December 2022

Registered Charity Number 1078441

St Luke & St John Ecclesiastical Charity

Statement of Financial Activities

For the Year Ended 31st December 2022

	General Fund	Property Fund	Endowment Fund	Total 2022	Total 2021
	£	£	£	£	£
Income and Expenditure					
Incoming Resources					
Regular Lettings	55,380	0	0	55,380	37,627
Casual Lettings	0	0	0	0	0
Parking Rents	14,096	0	0	14,096	11,674
Garage rents	0	0	0	0	0
CBF Interest & Dividend	894	0	0	894	422
Miscellaneous	0	0	0	0	0
Donations	1,039	0	0	1,039	8,120
Total Incoming Resources	<u>71,409</u>	<u>0</u>	<u>0</u>	<u>71,409</u>	<u>57,843</u>
Resources Expended					
Charitable grants	11,360	0	0	11,360	7,000
Water, Heating & Lighting	5,806	0	0	5,806	2,850
Telephone & Internet	447	0	0	447	407
Insurance	1,643	0	0	1,643	1,478
Cleaner	8,429	0	0	8,429	5,767
Projects & Improvements	10,937	0	0	10,937	11,652
Furniture & Equipment	0	0	0	0	934
Maintenance	5,193	0	0	5,193	2,741
Coordinator Pay	12,686			12,686	11,686
Administration	1,671	0	0	1,671	1,550
Provision for Doubtful Debt	0	0	0	0	40
Total Resources Expended	<u>58,172</u>	<u>0</u>	<u>0</u>	<u>58,172</u>	<u>46,105</u>
Net Incoming Resources	13,237	0	0	13,237	11,738
<i>Gains on Investment Assets</i>					
Realised	0	0	0	0	0
Unrealised	0	0	-1,911	-1,911	2,032
Net Movement in Funds	<u>13,237</u>	<u>0</u>	<u>-1,911</u>	<u>11,326</u>	<u>13,770</u>
Fund Balances Brought Forward at the Start of the Year	88,652	155,050	16,232	259,934	246,164
Fund Balances Carried Forward at the End of the Year	<u>101,889</u>	<u>155,050</u>	<u>14,321</u>	<u>271,260</u>	<u>259,934</u>

The notes on page 3 form part of these accounts.

St Luke & St John Ecclesiastical Charity

Balance Sheet as at 31st December 2022

	General Fund £	Property Fund £	Endowment Fund £	Total 2022 £	Total 2021 £
Fixed Assets					
Freehold Property (note 2)	54,950	155,050	0	210,000	210,000
Current Assets					
CBF Deposit Fund	21,397	0	0	21,397	29,003
CBF Investment Fund		0	14,321	14,321	16,232
Cash at Bank	4,363	0	0	4,363	5,697
Cash & Stamps in Hand	94	0	0	94	93
Debtors and Prepayments	1,458	0	0	1,458	198
Investment in Trading Subsidiary	30,000			30,000	0
	57,312	0	14,321	71,633	51,223
Liabilities Due Within One Year					
Creditors & Accruals	373	0	0	373	1,139
Security Deposits	0			0	150
Promissory Note re Trading Subsidiary	10,000			10,000	
	10,373	0	0	10,373	1,289
Net Current Assets	46,939	0	14,321	61,260	49,934
Total Assets Less Current Liabilities	101,889	155,050	14,321	271,260	259,934
Net Assets	101,889	155,050	14,321	271,260	259,934
Funds					
General Fund	101,889			101,889	88,652
Property Fund (note 2)		155,050		155,050	155,050
Endowment Fund			14,321	14,321	16,232
	101,889	155,050	14,321	271,260	259,934

The notes on page 3 form part of these accounts.

Approved by the Board of Trustees and signed on its behalf by: -

Trustee: 

Date: 23rd April 2023

Trustee: 

Date: 23 April 2023

St Luke & St John Ecclesiastical Charity

Notes to the Accounts.

1. Accounting Policies

These accounts have been prepared under the historical cost convention as modified by the inclusion of the freehold property at valuation and in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities.

The Trustees consider all expenses constitute direct charitable expenditure.

2. Freehold Property

The property, St Luke's Church Hall, was substantially refurbished during 2000 at a cost of £54,950. As the property is owned by the charity, the trustees decided to introduce it into the accounts at a valuation to reflect the refurbishment. It has been included in the accounts at a site value of £210,000 as provided by Kirkham Pryer, Chartered Surveyors, Estate Agents & Valuers on 11th January 2001.

The valuation has been used for an impairment review under the transitional provisions of FRS11 "Impairment of Fixed Assets and Goodwill" and a Property Fund established to reflect the difference between the valuation and the refurbishment costs of £155,050.

As the site value is essentially the value of the land no depreciation will be provided.

St Luke & St John Ecclesiastical Charity

Independent Examiner's Report to the Trustees of St Luke & St John Ecclesiastical Charity

I report on the accounts of St Luke & St John Ecclesiastical Charity for the year ended 31st December 2021, which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes as set out on pages 1 to 3, respectively.

Respective Responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.


Basis of Independent Examiner's Report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting record in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act.have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Simon Sheldon FCA
Director of Harper Sheldon Limited
Chartered Accountants
Midway House
Staverton Technology Park
Herrick Way
Cheltenham
GL50 1UA

Date: 24/4/23

THE ST LUKE AND ST JOHN ECCLESIASTICAL CHARITY

England & Wales - Charity number 1078441

Accounts

St Luke & St John Ecclesiastical Charity

(St Luke's Church Hall)

Annual Report by the Trustees for 2021

Legal and Administrative Information

This report is produced in accordance with the Charity Commission guidelines on the Charities Act 2011.

Name of Charity:	The St Luke & St John Ecclesiastical Charity
Registered No:	1078441
Registration Date:	2 December 1999
Governing Document:	Charity Commission Scheme CD(TI)101,673 sealed 29 March 1994 – Amended on 10 Dec 2021
HMRC ref (Gift Aid):	ZD10194 charitable company
HMRC ref (UTR):	88777 27575

Charitable Objects: The Managing Trustees shall apply the income of the Charity to further the religious and other charitable work of the Church of England in the Ecclesiastical Parish, including the provision and maintenance of a Parish Hall.

Classification of Charity on the Register of Charities:

- Topic (What does your charity set out to do?)
 - General Charitable Purposes
 - Religious Activities
- Beneficiaries (Who does your charity help?)
 - Children/Young people
 - Elderly/Old people
 - Other charities/voluntary bodies
- Method of operation (How does your charity operate?)
 - Makes grants to organisations (schools, charities, etc)
 - Provides buildings/facilities/open space

Property: The property of the Charity is vested in the Gloucester Diocesan Trust Ltd

Managing Trustees:

Ex-officio	The Revd Patrick Wheaton – Priest in Charge
Ex-officio	Victoria Beevers (until April 2021) and Terry Howard Churchwardens
Nominated	Margaret Bristol (2019) (Chair) and Simon Barton (2021) - appointed by the St Luke & St John Parochial Church Council (PCC) for a 4 year term. 3 rd nominated trustee (governing document amended 10 Dec 2021) vacant

Secretary: Mary Chatterley

Hall Coordinators: Sylvia Lauder, Bookings Manager, 07792 567189
Lesley Thomas, Facilities Manager, 07942 965981

e-mail: info@stlukes-hall.org.uk

Website: www.stlukes-hall.org.uk

St Luke & St John Ecclesiastical Charity

Trustees' Report

The Trustees main policies to achieve the charity's aims are:

- To maintain St Luke's Church Hall and take action to improve its facilities
- To make the Hall available for the purpose of furthering the religious and charitable work of the Church of England in the Parish
- To apply a proportion of the income towards the religious and charitable work of the Church of England in the Parish
- To let the Hall for other secular and social purposes
- To let parking spaces in the car park during the working day to produce additional income

The year started in the midst of a severe "Tier 4" Coronavirus lockdown, with one of our support groups being the only user for the first two months. In March we moved to "Step 1" when Morea Performing Arts, as an educational activity, was able to restart. Groups that were able to operate within strict social distancing rules followed in April. Further relaxation of the regulations ("Step 3") followed in May until they were lifted in July. The kitchen was brought back into use. Bookings began to return to normal in September, with the Senior Citizens Welfare Committee (SCWC) lunch clubs restarting, albeit in a smaller way than before. This situation continued until it was interrupted by the Omicron precautions in December.

The Bookings Manager kept users informed of the changing regulations and modified arrangements to make maximum use of the space available. The Facilities Manager ensured that the Hall was kept clean and safe and complied with COVID-19 security regulations.

There were no positive cases of COVID-19 reported so the Hall never had to close because of that regulation.

Cheltenham Open Door moved to new premises, bringing an end to their use of the Hall for their Christmas refuge after over 20 years.

Most people holding permits to park at the rear of the Hall continued to pay rent, even though they may have been working from home. This provided valuable income. Occasional rent for "casual parking" was received from local residents who needed parking for contractors working at their properties.

Trustee Business: Victoria Beevers resigned as churchwarden at the Meeting of Parishioners on 18th April and was not replaced. Her post as ex-officio trustee therefore fell vacant. Robert Bolton, a former trustee, was invited to attend and advise at meetings. As a separate issue, the trustees applied to the Charity Commission to amend the governing document to increase the number of nominated trustees to three. The amendment was ratified on 10 December. Lisa Campbell was invited to attend meetings as an observer.

Mrs Margaret Bristol continued as Chairman. The Trustees met in June, September and November.

The trustees were delighted to receive a gift of £8,000 from Margaret and the late John Bristol towards the provision of solar panels. A 9.99kW system was installed in February which is expected to generate 8,681kWh annually. The trustees continued to explore options for insulating the hall building and other means of reducing its carbon footprint.

Grants were made to support ministers in training in the parish. A small grant was made for pastoral support to staff at Saint John's School. The trustees made arrangements with Saint John's School that grants made to the School in 2020 before the pandemic could be carried forward.

The Audio Visual system in the main hall was thoroughly upgraded to improve the installation and its user interface. A new AV system was installed in the small hall based on a 75" UHD smart TV.

A new "Mesh" WiFi system was installed. The internet connection was moved to fibre, which offers a minimum of 32Mb.

A new booking system was introduced in the autumn. Conversion to this system was managed successfully but required considerable additional effort from the Bookings Manager.

St Luke & St John Ecclesiastical Charity

Financial Report and Notes to the Accounts

A formal statement of accounts prepared by Mr Simon Sheldon FCA of Harper Sheldon Limited is attached.

Income from lettings includes: Morea Performing Arts: £17,184; Momentum Pole and Aerial: £3,422; AA Groups: £2,326; Performance Workshop: £1,783; Everyman Theatre: £1,571; Oficina da Capoeira, England: £870; SCWC: £792; AT Socccamps: £835; Royal Scottish Country Dance Society: £803.

Reserves Policy: Unrestricted funds are needed: (a) to provide funds which can be designated to specific projects to enable these projects to be undertaken at short notice and (b) to cover the maintenance and running costs of the Church Hall, and other administration and support costs without which the charity could not function.

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission and consider it prudent that unrestricted reserves should be sufficient to cover 6 months maintenance and running costs and administration and support costs. Unrestricted reserves at end 2021 were **£33,702**. This approximates to **15** months running costs. The level of reserves is monitored and reviewed by the trustees annually.

St Luke & St John Ecclesiastical Charity

Accounts for the Year Ended 31st December 2021

Registered Charity Number 1078441

St Luke & St John Ecclesiastical Charity

Statement of Financial Activities

For the Year Ended 31st December 2021

	General Fund	Property Fund	Endowment Fund	Total 2021	Total 2020
	£	£	£	£	£
Income and Expenditure					
Incoming Resources					
Regular Lettings	37,627	0	0	37,627	23,458
Casual Lettings	0	0	0	0	0
Parking Rents	11,674	0	0	11,674	13,478
Garage rents	0	0	0	0	0
CBF Interest & Dividend	422	0	0	422	484
Miscellaneous	0	0	0	0	0
Donations	8,120	0	0	8,120	1257
Total Incoming Resources	<u>57,843</u>	<u>0</u>	<u>0</u>	<u>57,843</u>	<u>38,677</u>
Resources Expended					
Charitable grants	7,000	0	0	7,000	16,867
Water, Heating & Lighting	2,850	0	0	2,850	2,653
Telephone & Internet	407	0	0	407	382
Insurance	1,478	0	0	1,478	1,329
Cleaner	5,767	0	0	5,767	3,377
Projects & Improvements	11,652	0	0	11,652	3,522
Furniture & Equipment	934	0	0	934	363
Maintenance	2,741	0	0	2,741	4,968
Coordinator Pay	11,686			11,686	11,368
Administration	1,550	0	0	1,550	898
Provision for Doubtful Debt	40	0	0	40	0
Total Resources Expended	<u>46,105</u>	<u>0</u>	<u>0</u>	<u>46,105</u>	<u>45,727</u>
Net Incoming Resources	11,738	0	0	11,738	(7,050)
<i>Gains on Investment Assets</i>					
Realised	0	0	0	0	0
Unrealised	0	0	2,032	2,032	914
Net Movement in Funds	<u>11,738</u>	<u>0</u>	<u>2,032</u>	<u>13,770</u>	<u>(6,136)</u>
Fund Balances Brought Forward at the Start of the Year	76,914	155,050	14,200	246,164	252,300
Fund Balances Carried Forward at the End of the Year	<u>88,652</u>	<u>155,050</u>	<u>16,232</u>	<u>259,934</u>	<u>246,164</u>

The notes on page 3 form part of these accounts.

St Luke & St John Ecclesiastical Charity

Balance Sheet as at 31st December 2021

	General Fund £	Property Fund £	Endowment Fund £	Total 2021 £	Total 2020 £
Fixed Assets					
Freehold Property (note 2)	54,950	155,050	0	210,000	210,000
Current Assets					
CBF Deposit Fund	29,003	0	0	29,003	17,581
CBF Investment Fund		0	16,232	16,232	14,200
Cash at Bank	5,697	0	0	5,697	5,085
Cash & Stamps in Hand	93	0	0	93	95
Debtors and Prepayments	198	0	0	198	-694
	34,991	0	16,232	51,223	36,267
Liabilities Due Within One Year					
Creditors & Accruals	1,139	0	0	1,139	103
Security Deposits	150			150	
	1,289	0	0	1,289	103
Net Current Assets	33,702	0	16,232	49,934	36,164
Total Assets Less Current Liabilities	88,652	155,050	16,232	259,934	246,164
Net Assets	88,652	155,050	16,232	259,934	246,164
Funds					
General Fund	88,652			88,652	76,914
Property Fund (note 2)		155,050		155,050	155,050
Endowment Fund			16,232	16,232	14,200
	88,652	155,050	16,232	259,934	246,164

The notes on page 3 form part of these accounts.

Approved by the Board of Trustees and signed on its behalf by: -

Trustee: *Margaret Bitchl*

Date: *20th March 2022*

Trustee:

Date:

[Signature]
20th March 2022

St Luke & St John Ecclesiastical Charity

Notes to the Accounts.

1. Accounting Policies

These accounts have been prepared under the historical cost convention as modified by the inclusion of the freehold property at valuation and in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities.

The Trustees consider all expenses constitute direct charitable expenditure.

2. Freehold Property

The property, St Luke's Church Hall, was substantially refurbished during 2000 at a cost of £54,950. As the property is owned by the charity, the trustees decided to introduce it into the accounts at a valuation to reflect the refurbishment. It has been included in the accounts at a site value of £210,000 as provided by Kirkham Pryer, Chartered Surveyors, Estate Agents & Valuers on 11th January 2001.

The valuation has been used for an impairment review under the transitional provisions of FRS11 "Impairment of Fixed Assets and Goodwill" and a Property Fund established to reflect the difference between the valuation and the refurbishment costs of £155,050.

As the site value is essentially the value of the land no depreciation will be provided.

St Luke & St John Ecclesiastical Charity

Independent Examiner's Report to the Trustees of St Luke & St John Ecclesiastical Charity

I report on the accounts of St Luke & St John Ecclesiastical Charity for the year ended 31st December 2021, which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes as set out on pages 1 to 3, respectively.

Respective Responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting record in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act.

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Simon Sheldon FCA
Director of Harper Sheldon Limited
Chartered Accountants
Midway House
Staverton Technology Park
Herrick Way
Cheltenham
GL50 1UA

Date: 24th March 2022

THE ST LUKE AND ST JOHN ECCLESIASTICAL CHARITY

England & Wales - Charity number 1078441

Accounts

St Luke & St John Ecclesiastical Charity
(St Luke's Church Hall)

Annual Report by the Trustees for 2020

Legal and Administrative Information

This report is produced in accordance with the Charity Commission guidelines on the Charities Act 2011.

Name of Charity: The St Luke & St John Ecclesiastical Charity

Registered No: 1078441

Registration Date: 2 December 1999

Governing Document: Charity Commission Scheme CD(TI)101,673 sealed 29 March 1994

Charitable Objects: The Managing Trustees shall apply the income of the Charity to further the religious and other charitable work of the Church of England in the Ecclesiastical Parish, including the provision and maintenance of a Parish Hall.

Classification of Charity on the Register of Charities:

Topic (What does your charity set out to do?)

General Charitable Purposes

Religious Activities

Beneficiaries (Who does your charity help?)

Children/Young people

Elderly/Old people

Other charities/voluntary bodies

Method of operation (How does your charity operate?)

Makes grants to organisations (schools, charities, etc)

Provides buildings/facilities/open space

Property: The property of the Charity is vested in the Gloucester Diocesan Trust Ltd

Managing Trustees: Ex-officio The Revd Patrick Wheaton
Ex-officio Victoria Beevers and Terry Howard Churchwardens
Nominated Margaret Bristol (2019) (Chair) and Simon Barton (2016) - appointed by the St Luke & St John Parochial Church Council (PCC) for a 4 year term.

Secretary: Mary Chatterley

Hall Coordinators: Sylvia Lauder, Bookings Manager, 07792 567189
Lesley Thomas, Facilities Manager, 07942 965981

e-mail: info@stlukes-hall.org.uk

Website: www.stlukes-hall.org.uk

St Luke & St John Ecclesiastical Charity

Trustees' Report

The Trustees main policies to achieve the charity's aims are:

- To maintain St Luke's Church Hall and take action to improve its facilities
- To make the Hall available for the purpose of furthering the religious and charitable work of the Church of England in the Parish
- To apply a proportion of the income towards the religious and charitable work of the Church of England in the Parish
- To let the Hall for other secular and social purposes
- To let parking spaces in the car park during the working day to produce additional income

The year started with a good level of bookings, in line with recent years for the first three months.

In the face of the growing Coronavirus threat, the Senior Citizens Welfare Committee (SCWC), a major user, decided to cancel their luncheon club bookings from 6th March. By Sunday 22nd March all other bookings had been cancelled. This total lockdown was to last until July.

The Trustees offered the Hall and its facilities towards "Helping Our NHS" but they were not needed. Nevertheless, the Hall was used on occasions by the Department of Critical Care at Gloucester Royal Hospital in the summer and by a local GP surgery in the autumn to allow socially distanced flu vaccines.

The Trustees decided to retain their part-time Bookings and Facilities Managers on full pay, regarding their hours as annualised. There was much to be done: keeping in touch with customers; issuing cancellations and refunds; keeping up with government regulations with a view to reopening; carrying out risk assessments; purchase of special equipment and supplies for COVID-19 security; deep cleaning the Hall including all the chairs; employment of a new cleaner and carrying out interim cleaning when no cleaner was available; and developing special terms and conditions for users to ensure their COVID-secure use of the Hall.

There were no positive cases of COVID-19 reported so the Hall never had to close because of that regulation.

Most people holding permits to park at the Hall continued to pay rent, even though many were working from home. This provided valuable income. Occasional rent for "casual parking" was received from local residents who needed parking for contractors working at their properties.

We took the opportunity to carry out work at the Hall, for example completing the conversion to LED lighting, general redecoration, and a full refurbishment of the main hall floor.

The facilities on offer at the Hall were restricted to assist the enforcement of COVID security: the main kitchen was locked and the toilets were restricted to single users, the small Committee Room was used as a store room for superfluous furniture and was closed for most purposes; some bookings were moved from the small hall to the main hall to allow for social distancing.

Limited use, with suitable provision for social distancing, began again in July, for example St Luke's Church used the Hall for family worship on Sunday afternoons. Also ballroom dancing tuition for couples in the same "bubble".

September saw a relaxation of the restrictions on education and led to the return of Morea Performing Arts, our major user, who in fact increased their use of the Hall. This continued for the rest of the year and produced significant income. A few other groups were able to adapt to comply with social distancing requirements: Momentum Pole & Aerial, Janet Marshall's Performance Workshop, AT Soccer Camps (SupaStrikers - soccer-based activity for children aged 2-4 years), AA Groups, Oficina Da Capoeira England, a Pilates group and a dance group. The new lockdown in November meant that all these were again suspended, leaving only Morea Performing Arts and one of the AA support groups.

Other groups were never able to function after the initial lockdown and Cheltenham Open Door cancelled their Christmas Shelter. There were no parties.

St Luke & St John Ecclesiastical Charity

Trustee Business: Revd Patrick Wheaton acted as Trustee on behalf of the Rector of the Benefice. These arrangements have been agreed with the Charity Commission. Mrs Margaret Bristol continued as Chairman.

The Trustees met in February and once by Zoom in November, but carried on business by email during the year.

The Trustees were able to make grants as detailed below in the notes to the accounts. Most grants made to the school were for projects that were cancelled because of the pandemic. The Trustees agreed that these could be carried forward until after the pandemic.

The Audio Visual system was improved by the addition of a Quad (4 channel) microphone system. An external shed was purchased and constructed outside the kitchen to provide storage of items required by a significant new user.

The Trustees continued to work to improve the energy efficiency of the Hall, for example, by completing the move to LED lighting. They were delighted to receive an offer of a donation towards the provision of solar panels and made plans for this.

Financial Report and Notes to the Accounts

A formal statement of accounts prepared by Mr Simon Sheldon FCA of Harper Sheldon Limited is attached.

Income from lettings includes: Morea Performing Arts: £9,679; Momentum Pole and Aerial: £1,947; Performance Workshop: £1,822; AA Groups: £1,312; Oficina da Capoeira, England: £810; SCWC: £792; AT Soccercamps: £650.

Charitable grants: The Trustees made grants to St Luke's Church (£12,397) and to Saint John's Church of England Primary School (£4,470).

Reserves Policy: Unrestricted funds are needed: (a) to provide funds which can be designated to specific projects to enable these projects to be undertaken at short notice and (b) to cover the maintenance and running costs of the Church Hall, and other administration and support costs without which the charity could not function.

The Trustees reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission and decided that it might not be possible to protect the reserves during the 2020 pandemic. Nevertheless, unrestricted reserves at end 2020 had only fallen to £21,964 (compared with £29,014 in 2019). This approximates to 10 months running costs (based on the more typical 2019 figures for maintenance and running costs and administration and support costs), which in fact exceeds the normal requirement for 6 months reserves. The level of reserves is monitored and reviewed by the trustees annually.

St Luke & St John Ecclesiastical Charity

Accounts for the Year Ended 31st December 2020

Registered Charity Number 1078441

St Luke & St John Ecclesiastical Charity

Statement of Financial Activities

For the Year Ended 31st December 2020

	General Fund	Property Fund	Endowment Fund	Total 2020	Total 2019
	£	£	£	£	£
Income and Expenditure					
Incoming Resources					
Regular Lettings	23,458	0	0	23,458	40,958
Casual Lettings	0	0	0	0	0
Parking Rents	13,478	0	0	13,478	12,712
Garage rents	0	0	0	0	0
CBF Interest & Dividend	484	0	0	484	542
Miscellaneous	0	0	0	0	0
Donations	1,257	0	0	1,257	72
Total Incoming Resources	<u>38,677</u>	<u>0</u>	<u>0</u>	<u>38,677</u>	<u>54,284</u>
Resources Expended					
Charitable grants	16,867	0	0	16,867	24,123
Water, Heating & Lighting	2,653	0	0	2,653	3,798
Telephone & Internet	382	0	0	382	375
Insurance	1,329	0	0	1,329	1,296
Cleaner	3,377	0	0	3,377	4,951
Projects & Improvements	3,522	0	0	3,522	10,188
Furniture & Equipment	363	0	0	363	573
Maintenance	4,968	0	0	4,968	3,579
Coordinator Pay	11,368			11,368	10,005
Administration	898	0	0	898	1,106
Provision for Doubtful Debt	0	0	0	0	908
Total Resources Expended	<u>45,727</u>	<u>0</u>	<u>0</u>	<u>45,727</u>	<u>60,902</u>
Net Incoming Resources	(7,050)	0	0	(7,050)	(6,618)
<i>Gains on Investment Assets</i>					
Realised	0	0	0	0	0
Unrealised	0	0	914	914	2093
Net Movement in Funds	<u>(7,050)</u>	<u>0</u>	<u>914</u>	<u>(6,136)</u>	<u>(4,525)</u>
Fund Balances Brought Forward at the Start of the Year	83,964	155,050	13,286	252,300	256,825
Fund Balances Carried Forward at the End of the Year	<u>76,914</u>	<u>155,050</u>	<u>14,200</u>	<u>246,164</u>	<u>252,300</u>

The notes on page 3 form part of these accounts.

St Luke & St John Ecclesiastical Charity

Balance Sheet as at 31st December 2020

	General Fund £	Property Fund £	Endowment Fund £	Total 2020 £	Total 2019 £
Fixed Assets					
Freehold Property (note 2)	54,950	155,050	0	210,000	210,000
Current Assets					
CBF Deposit Fund	17,581	0	0	17,581	25,097
CBF Investment Fund		0	14,200	14,200	13,286
Cash at Bank	5,085	0	0	5,085	2,979
Cash & Stamps in Hand	95	0	0	95	98
Debtors and Prepayments	-694	0	0	-694	1,435
	22,067	0	14,200	36,267	42,895
Liabilities Due Within One Year					
Creditors & Accruals	103	0	0	103	595
	103	0	0	103	595
Net Current Assets	21,964	0	14,200	36,164	42,300
Total Assets Less Current Liabilities	76,914	155,050	14,200	246,164	252,300
Net Assets	76,914	155,050	14,200	246,164	252,300
Funds					
General Fund	76,914			76,914	83,964
Property Fund (note 2)		155,050		155,050	155,050
Endowment Fund			14,200	14,200	13,286
	76,914	155,050	14,200	246,164	252,300

The notes on page 3 form part of these accounts.

Approved by the Board of Trustees and signed on its behalf by: -

Trustee: Margaret Bristow
Date: 04/04/21.

Trustee: 
Date: 4th April 2021

St Luke & St John Ecclesiastical Charity

Notes to the Accounts.

1. Accounting Policies

These accounts have been prepared under the historical cost convention as modified by the inclusion of the freehold property at valuation and in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities.

The Trustees consider all expenses constitute direct charitable expenditure.

2. Freehold Property

The property, St Luke's Church Hall, was substantially refurbished during 2000 at a cost of £54,950. As the property is owned by the charity, the trustees decided to introduce it into the accounts at a valuation to reflect the refurbishment. It has been included in the accounts at a site value of £210,000 as provided by Kirkham Pryer, Chartered Surveyors, Estate Agents & Valuers on 11th January 2001.

The valuation has been used for an impairment review under the transitional provisions of FRS11 "Impairment of Fixed Assets and Goodwill" and a Property Fund established to reflect the difference between the valuation and the refurbishment costs of £155,050.

As the site value is essentially the value of the land no depreciation will be provided.

St Luke & St John Ecclesiastical Charity

Independent Examiner's Report to the Trustees of St Luke & St John Ecclesiastical Charity

I report on the accounts of St Luke & St John Ecclesiastical Charity for the year ended 31st December 2020, which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes as set out on pages 1 to 3, respectively.

Respective Responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting record in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act.have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Simon Sheldon FCA
Director of Harper Sheldon Limited
Chartered Accountants
Midway House
Staverton Technology Park
Herrick Way
Cheltenham
GL50 1UA

Date: 06 04 21