



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 01/09/2021 Period start date To 31/08/2022 Period end date**

**Charity name: Greenways Nursery School**

**Charity registration number: 1078357**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To provide childcare and education to children aged 2-5 years olds in line with the EYFS framework</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Providing a safe and nurturing environment to support 2-5 year olds in preparation for the transition to school. Providing a variety of engaging activities and opportunities for learning.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Charity continues to be provide a nurturing environment for children in the local community.</b>

## **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
Contribution made by volunteers	Para 1.38	<b>N/A</b>

Other		<b>N/A</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>The provision of preschool care and education to children in the local area. Liaising with infant and primary schools to ensure a smooth transition from preschool to school.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>N/A</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>N/A</b>
Investment performance against objectives	Para 1.41	<b>N/A</b>
Other		<b>N/A</b>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The Charity's finances remain stable.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Separate business account holding reserve funds to cover redundancy payments should the nursery have to close.</b>
Amount of reserves held	Para 1.22	<b>£7.994</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>No concerns at present.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Government funding for early years education. Fee payments for children not eligible for funding. Fundraising events.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>N/A</b>
Other		<b>N/A</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Early Years Alliance Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Trust</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Election at the AGM</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>N/A</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>N/A</b>
Relationship with any related parties	Para 1.51	<b>N/A</b>
Other		<b>N/A</b>

### Reference and Administrative details

Charity name	Greenways Nursery School
Other name the charity uses	Greenways Pre-School
Registered charity number	1078357

Charity's principal address	Hale Methodist Church The Green Upper Hale Farnham GU9 0PA

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Matthew Mansbridge	Chair		
2	Catriona Mountfield	Secretary		
3	Joanna Martyn Lockyer	Treasurer		
4	Naomi Dawson			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees - names of the directors at the date the report was approved

Director name		
N/A		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		


## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

#### Name of chief executive or names of senior staff members (Optional information)

N/A
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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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### Other optional information

N/A
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Matthew Mansbridge	
--------------------	--

Position (eg  
Secretary, Chair, etc)

Chair	
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Date

30/06/2023
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Greenways Pre-School

1078357

## Receipts and payments accounts

CC16a

For the period  
from

01-Sep-21


To

31-Aug-22

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	3,553	-	-	3,553	2,966
Student Fees	29,823	-	-	29,823	22,169
Government Receipts (Surrey CC)	98,940	-	-	98,940	71,504
Interest	4	-	-	4	-
Sundry Receipts	5,372	-	-	5,372	1,285
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	137,692	-	-	137,692	97,924
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	137,692	-	-	137,692	97,924
<b>A3 Payments</b>					
General Administration Costs	7,467	-	-	7,467	6,466
Staff Salaries & Expenses	93,533	-	-	93,533	73,789
Use of Premises (License Fees)	12,103	-	-	12,103	11,322
Travel Costs	547	-	-	547	-
Cleaning	756	-	-	756	-
Bookkeeping	2,756	-	-	2,756	-
Insurance	765	-	-	765	752
Direct Expenses	3,975	-	-	3,975	-
Consumables	11,355	-	-	11,355	-
<b>Sub total</b>	133,258	-	-	133,258	92,329
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	133,258	-	-	133,258	92,329
<b>Net of receipts/(payments)</b>	4,434	-	-	4,434	5,595
<b>A5 Transfers between funds</b>	621	-	-	621	-
<b>A6 Cash funds last year end</b>	19,393	-	-	19,393	13,768
<b>Cash funds this year end</b>	24,448	-	-	24,448	19,363

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Business Account	16,333	-	-
	Reserve account	7,994	-	-
	Petty cash	121	-	-
	<b>Total cash funds</b>	<b>24,448</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Play equipment and learning tools		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Matthew David Mansbridge	12/06/2023	



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

**Greenways Pre-School**

**On accounts for the year  
ended**

**31 August 2022**

**Charity no  
(if any)**

**1078357**

**Set out on pages**

**3 & 4**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2022**

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*Ian C. Sargeant*

**Date:**

**30/06/2023**

**Name:**

**Ian Charles Sargeant FCA**

**Relevant professional  
qualification(s) or body  
(if any):**

**Chartered Accountant**

**Address:**

**The Spinney, Farnham Road, Ewshot, Surrey GU10 5AU**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



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	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>137,692</b>	<b>-</b>	<b>-</b>	<b>137,692</b>	<b>97,924</b>
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	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>137,692</b>	<b>-</b>	<b>-</b>	<b>137,692</b>	<b>97,924</b>
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	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>133,258</b>	<b>-</b>	<b>-</b>	<b>133,258</b>	<b>92,329</b>
<b>Net of receipts/(payments)</b>	<b>4,434</b>	<b>-</b>	<b>-</b>	<b>4,434</b>	<b>5,595</b>
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<b>Cash funds this year end</b>	<b>24,448</b>	<b>-</b>	<b>-</b>	<b>24,448</b>	<b>19,363</b>

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<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Play equipment and learning tools		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Matthew David Mansbridge	12/06/2023