



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/2019

To 31/08/2020

Charity name: Greenways Nursery School

Charity registration number: 1078357

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide childcare and education to children aged 2-5 years olds in line with the EYFS framework.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Providing a safe and nurturing environment to support 2-5 year olds in preparation for the transition to school. Providing a variety of engaging activities and opportunities for learning.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Charity continues to be provide a nurturing environment for children in the local community.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The provision of preschool care and education to children in the local area. Liaising with infant and primary schools to ensure a smooth transition from preschool to school.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity's finances remain stable.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Separate business account holding reserve funds to cover redundancy payments should the nursery have to close.
Amount of reserves held	Para 1.22	£7,490.53
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concerns at present.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Government funding for early years education. Fee payments for children not eligible for funding. Fundraising events such as raffles.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Early years alliance
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election at the AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	N/A
Other		N/A

Reference and Administrative details

Charity name	Greenways Nursery School
Other name the charity uses	Greenways Pre-School
Registered charity number	1078357
Charity's principal address	Hale Methodist Church The Green Upper Hale Farnham GU9 0PA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Helen Dupe	Chair	Resigned October 2020	
2	Jennifer Dickson	Treasurer		
3	Catriona Mountfield		February 2020	
4	Matthew Mansbridge	Chair	October 2020	
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

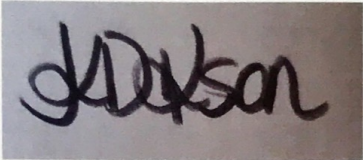
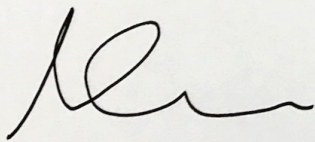
Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jennifer Dickson	Matthew Mansbridge
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	10.05.2021	

Greenways Pre-School

Income & Expenditure Statement as at 31st August 2020

For Period 1st September 2019 - 31st August 2020

Income	£	£
Fees	9,395.95	
Surrey County Council Funding	30,563.66	
EYPP	2,181.76	
Fundraising/Donations	641.31	
Events	115.00	
Insurance	14,642.50	
Uniform	25.50	
Sale of Old Equipment	50.00	
Misc	11.00	
	57,626.68	57,626.68
Expenditure		
Staff Salaries	-36,703.14	
Staff Expenses	- 1,013.71	
Staff Mileage	- 25.20	
Petty Cash	- 200.00	
Premises Rent	- 5,531.00	
Key Cutting	- 13.14	
DBS	- 13.00	
Training	- 409.40	
PAYE	- 1,170.42	
Nest Pension	- 1,322.51	
HMRC	- 243.43	
Payroll Software	- 48.60	
Memberships	- 450.58	
Play consumables	- 117.62	
Cleaning consumables	- 99.36	
Food consumables	- 17.30	
Medical Consumables	- 4.99	
Telephone	- 96.77	
Play Equipment	- 4,022.08	
IT Equipment	- 472.34	
Postage	- 19.48	
Consultancy	- 14.65	
Printing	- 312.22	
Health & Safety	- 2,334.84	
Stationary	- 408.38	
Staff Uniform	- 411.59	
Storage	- 652.57	
Accountancy Services	- 288.00	
Marketing	- 118.36	
Insurance	- 750.53	
Website	- 270.54	
Outside Activities	- 193.80	
Fundraising	- 1.50	
Ofsted	- 85.00	
Gifts	- 131.65	
Misc	- 257.44	
	-58,225.14	58,225.14
Total Profit/(Loss) for 19/20		-598.46

Bank balance as at 31st August 2019	19,005.95
Add total profit/loss from 1st Sept 2019-31st August 2020	- 598.46
	<u>18,407.49</u>

Adjustments

Bank balance as at 31st August 2020	<u>18407.49</u>
Business Reserve A/C as at 31st August 2020	<u>7490.03</u>

Prepared by: Jen Dickson - Treasurer Greenways Pre-School

.....

Authorised by: Matt Mansbridge - Chairperson Greenways Pre-School

.....

Auditors Report

.....

Registered Charity Number 1078357

Angela Harris
94 Branksome Hill Road,
College Town,
Sandhurst,
GU47 0QF

Greenways Nursery School
The Scout Hut,
Wings Road,
Farnham,
GU9 0HJ

21st April 2021

Dear Greenways Nursery Committee,

I have carried out a review of the income and expenditure for Greenways Nursery School for the year ended 31st August 2020.

Any queries I had were answered by the management team and additional documentation was provided where necessary.

I am satisfied that the income and expenditure statement represents a true and fair view of the financial position of Greenways Nursery School as at 31st August 2020.

Your Sincerely,

A handwritten signature in cursive script, appearing to read 'Angela Harris', written in dark ink.

Angela Harris
ACCA Qualified Accountant