

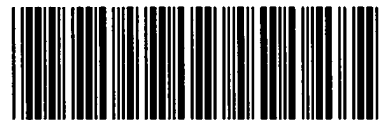
# **The Friends of Arundel Cathedral**

## **Report and Accounts**

**for year ended**

**30 June 2025**

WEDNESDAY



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COMPANIES HOUSE

The Friends of Arundel Cathedral is registered as a company limited by guarantee and not having a share capital (No 3792834) and is a Registered Charity (No 1078149).

## **NOTICE OF MEETING**

Notice is hereby given that the ANNUAL GENERAL MEETING of The Friends of Arundel Cathedral will be held at St Mary's Hall, Cathedral Centre, London Road, Arundel, West Sussex on Sunday 19 October 2025 at 4.30pm

## **AGENDA**

1. Welcome
2. To consider and approve the Minutes of the AGM held on 20 October 2024
3. To receive the Report and Accounts for the year ended 30 June 2025
4. To consider the re-appointment of the Independent Examiner
5. To receive suggestions from members for events and activities of The Friends
6. To elect members of the Council
7. Any other business

S Kilmartin  
Secretary  
11 September 2025

In accordance with the Articles of Association, by rotation at the AGM, Maggie Burgess, Sandra Sedgwick-Williams and Paul Walker retire as Elected Members of Council and may offer themselves for re-election.

Nominations in writing are invited for other members who wish to stand for election to the Council: they should be addressed to the Secretary of the Company at The Friends Office to arrive not less than 48 hours before the meeting. Nominees must be members of The Friends and have given their written consent.

## **ANNUAL MASS IN HONOUR OF ST. PHILIP HOWARD SUNDAY 19 OCTOBER 2025**

The Mass will be celebrated in the Cathedral at 3.00pm on this day for the intentions of the members of The Friends. All are most welcome and very much encouraged to attend.

# **THE FRIENDS OF ARUNDEL CATHEDRAL**

## **Report and Accounts for the year ended 30 June 2025**

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For the benefit of readers who are not Friends: The Friends of Arundel Cathedral is an incorporated Charity which has two principal objects which are to support the maintenance and development of the Roman Catholic Cathedral of Our Lady & St Philip Howard at Arundel, West Sussex and, by various means including publications, events and services, foster the sense throughout the Diocese of Arundel and Brighton that the Cathedral, as the mother church, is at the very heart of the life of the Diocese and of the affections of all of us who live within its bounds.

## **THE FRIENDS OF ARUNDEL CATHEDRAL**

### **LEGAL AND ADMINISTRATIVE DETAILS**

**HONORARY PRESIDENTS:** The Right Reverend Richard Moth,  
Bishop of Arundel and Brighton  
His Grace Edward Fitzalan Howard, Duke of Norfolk

**CHAIR OF COUNCIL** Mr P Burgess (resigned 20 October 2024)  
Mr C Sommer (appointed 20 October 2024)

#### **COUNCIL MEMBERS (DIRECTORS):**

**ELECTED COUNCIL MEMBERS:** Dr J Walsh  
Mr N Corby  
Mrs M Bamford (resigned 20 October 2024)  
Miss E McCombe (resigned & re-elected 20 October 2024)  
Mr P Walker  
Mr M Hall (resigned & re-elected 20 October 2024)  
Mrs M Burgess  
Dr Sandra Sedgwick – Williams  
Georgina, Duchess of Norfolk (appointed 13 March 2025)

**BISHOP'S NOMINEES** The Right Reverend Richard Moth  
Mr P Burgess (resigned 20 October 2024)  
Mrs S Kilmartin  
Mr C Sommer

**ARUNDEL PARISH NOMINEES:** Mrs M Whitehouse  
Mr M Heathcote

**SECRETARY & TREASURER:** Mrs S Kilmartin

**INVESTMENT COMMITTEE:** Mrs S Kilmartin  
Mr P Burgess (resigned 20 October 2024)  
Mr C Sommer  
Mr N Corby  
Mr M Hall

**ADMINISTRATOR:** Mrs L Stratford

<b>REGISTERED OFFICE</b>	<b>THE FRIENDS OFFICE</b>	<b>INDEPENDENT EXAMINER</b>
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St Philip Howard Centre  
4 Southgate Drive  
Crawley  
West Sussex  
RH10 6RP

Cathedral House  
Parsons Hill  
Arundel  
West Sussex  
BN18 9AY  
email: aruncathfriends@btconnect.com

Moore Kingston Smith LLP  
6<sup>th</sup> Floor 9 Appold Street  
London  
EC2A 2AP

**BANKERS**  
HSBC Bank plc  
69 Pall Mall  
London  
SW1Y 5EY

**INVESTMENT ADVISORS**  
Rathbones incorporating Investec Wealth & Investment (UK)  
30 Gresham Street  
London  
EC2V 7QN

## **REPORT OF COUNCIL TO THE MEMBERS OF THE FRIENDS OF ARUNDEL CATHEDRAL**

Dear Friends, your Council is pleased to be able to present the Report and Accounts of your Charity for the year ended 30 June 2025. In this report 'The Friends' and 'we' refer to the whole organisation as well as to the Council of The Friends, acting on its behalf.

### **OBJECTIVES AND ACTIVITIES**

The continuing financial objective of The Friends is to meet a major part of the Diocesan costs for the Cathedral which are growing, and which currently fall upon the Diocesan resources.

The policies of The Friends in relation to investment, grant making and maintaining reserves are framed to support the objectives and are set out below. It is to be noted that the final decisions as to building and maintenance priorities rest with the Diocese and not with the Council.

Our Charity has a second objective: the encouragement of wider appreciation and use of the Cathedral by parishioners from across the Diocese. The members of Council are always interested to hear views and suggestions of members and although, for all the reasons mentioned above, it may be constrained from immediately adopting them, the Council continue to endeavour faithfully and in a practical way to reflect the intentions of The Friends' members as a whole.

The main public benefit provided by the Charity is the provision of financial assistance for the long-term maintenance of the Cathedral, which is not only an historic listed building and a very important example of gothic revival architecture, but one of the landmarks in a town which is well known for its beauty, and which gains some of its prosperity from its attractiveness to visitors. The members of your Council confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission in determining the activities undertaken by the Charity.

### **ACHIEVEMENTS AND PERFORMANCE**

#### **Chair's Report:**

Following the magnificent celebrations of the Cathedral's 150th anniversary in 2023, the year 2024/5 has been a quieter period for events in the Cathedral.

The Advent Solemn Vespers was well attended by civic dignitaries, including the High Sheriffs of both East and West Sussex. It was a wonderful way to start the Advent season, with a beautiful liturgy, supported by the glorious sounds of the organ and the choir.

The Friends Summer Celebration which followed Vespers was celebrated in the magnificent gardens of Arundel Castle. We were blessed with glorious weather and a short performance from Vivo, four Ukrainian singers who also sang the Introit at Vespers in the Cathedral.

The Friends were pleased to invite and welcome representatives from hospices around the diocese, as a way of acknowledging the wonderful work they perform, at a time when proposed legislation undermines the sanctity of life and threatens the future of end of life care.

The Cathedral continues to attract many visitors to the "Carpet of Flowers", prepared for the Corpus Christi Mass.

## **REPORT OF COUNCIL TO THE MEMBERS OF THE FRIENDS OF ARUNDEL CATHEDRAL (continued)**

In the Jubilee Year of Hope, Bishop Richard celebrated the Sacrament of Confirmation for all candidates across the diocese in our Cathedral church, which is one of the three designated jubilee pilgrimage churches in our diocese. The Cathedral hosted 18 celebrations and a total of just over 1,000 young people were confirmed - the highest number for many years.

This year has been notable for two retirements. First, our Chair, Patrick Burgess, who has been in post for many years and has overseen the development of The Friends. The Council and, indeed, The Friends are very grateful for the enormous contribution he has made.

Margaret Bamford has stood down as Chair of the Membership and Events Sub-Committee. Again, we are extremely grateful for the contribution Margaret has made over many years. The new Chair of the Membership and Events Sub-Committee is Maggie Burgess.

There are two major challenges going forward:

1. To increase the number of new Friends
2. To seek further Trustees.

I take this opportunity to thank all the Council members who give so freely of their time and energy and to our wonderful administrator, Lindsey Stratford.

### **Margaret Bamford OBE writes:**

After 14 years as Chair of The Trustees of the Friends of Arundel Cathedral, Patrick Burgess has retired. At a special farewell dinner at The Parson's Table in Arundel, fellow trustees spoke warmly about him as a friend, and admiringly for his skill in leadership. He was passionately committed to the Cathedral and worked tirelessly to promote the need to support and cherish 'the magisterial architectural and spiritual jewel of the Town'. Appointed as a Bishop's nominee to The Friends of Arundel Cathedral Board in April 2008 he became Chair in 2010. He knew that what he was taking on in succeeding a much respected and erudite Chair, Oliver Hawkins, would be a challenge and time consuming, but even though already very committed with many other important charitable commitments, he agreed to do it.

When the Charity was established 40 years ago by Canon Tony Whale with Bishop Cormac's support it attracted an enthusiastic membership of more than 600, and a significant cumulative capital sum from membership subscriptions and generous donations. This was invested and the interest used to support maintenance costs. Maintaining membership numbers was a priority. Without a thriving membership the Charity would lose income and capacity to provide much needed funds to support the fabric of the building. At the same time, the capital needed to be invested wisely to ensure a steady and regular income. The Charity was incredibly fortunate that Patrick had a background in investment banking and, notwithstanding significant financial turbulence during his tenure, he ensured that investments were managed by reputable brokers to provide sufficient income to contribute to the support of major capital refurbishments. Two of the most significant projects were the Cathedral's Fleche, which was in danger of collapse, and the restoration of the lead in which the glass of the magnificent Rose window was set: this was disintegrating to a dangerous extent. The Friends were able to contribute significant sums to secure the repair of these two iconic features of the building. The Friends have also contributed to the complete refurbishment of the Cathedral Centre creating a true community facility for the Town.

## **REPORT OF COUNCIL TO THE MEMBERS OF THE FRIENDS OF ARUNDEL CATHEDRAL (continued)**

As a Cambridge graduate, Patrick was intellectually able and culturally gifted. He was aware of the architectural beauty of the Cathedral and its spiritual significance as the Bishop's Diocesan seat. He wrote frequently about why it was so important to look after its structure. His prose was eloquent and persuasive whether written or oral. Rarely is a charity's Annual Report written in such elegant prose; while speaking at Sunday Masses, trying to encourage parishioners to sign up (and pay) for membership he has been known to be applauded! A rare talent indeed for oratory. Sitting next to him as part of a singing congregation, listening to him using his lovely tenor voice to maintain the harmony of the piece, is a joy. He also loves listening to choral music. Some years ago, appreciating the importance of a really good Cathedral choir, he led the initiative in supporting the sponsorship of three choral scholars, all of whom have gone on to achieve accolades in their own right.

A gentle, unassuming but strong leader Patrick was invariably courteous, appreciative of others' efforts, while always being sharply focussed on the Charity's objectives. His capacity for hard work left most of his Board breathless. It never felt as if the 'Friends' were an 'add on' and yet he was also very involved with his young boys' charity in London, promoting the welfare of young boys brought up in poverty and on the fringes of a career in crime, seeking funding for premises and running costs, making applications to grant making trusts and spending time with those who were directly involved with running it. At the same time, he was Chancellor of the Most Venerable Order of St John of Jerusalem (an Order of the Crown). He was also Chairman of the Sussex County Priory Group of the same Order for a few years. He was finally invested as a Knight Grand Cross of the Order, the highest grade, some six years ago. Finally, in 2021 he was awarded the prestigious Papal Knighthood of The Equestrian Order of St Gregory the Great.

In establishing a separate Events and Membership Sub-Committee, Patrick appreciated the importance of reaching out to communities through activities that engage, inform and are enjoyable. Various members lead on events such as: annual local pilgrimages, organising specialist talks in the Cathedral Centre, two celebrations of Pontifical Vespers led by the Bishop – one at Advent to which High Sheriffs and civic dignitaries from the whole Diocese are invited, and one summer celebration followed by drinks and canapes in the Collector Earl's Garden, Arundel Castle grounds.

Patrick retires leaving a formidable legacy of success, and a powerful testament to what one person can achieve. His colleagues, friends, and all those who know him are grateful for what he achieved and wish him a long and happy retirement.

### **Liz McCombe writes:**

Margaret Bamford has volunteered all her life. She has worked extensively to help children in Belarus and acts as a Patron of Sage House Dementia Support Tangmere, to name but two of her endeavours. As Margaret is active everywhere for the sake of others, it would be impossible to list all her projects. Margaret became a member of the Friends of Arundel Cathedral and then was asked to be a Trustee, soon adding the role of Chair of the Events and Membership Sub-Committee. In 2024 she relinquished this role, feeling that new blood was needed to take the Friends into the future.

Margaret has been a charismatic leader, always coming up with new ideas or an innovative twist to a well-established event.

She is renowned for a seemingly bottomless supply of "fizz" for all events particularly for Summer Vespers and the party afterwards in the Collector Earl's Garden, Arundel Castle.

## **REPORT OF COUNCIL TO THE MEMBERS OF THE FRIENDS OF ARUNDEL CATHEDRAL (continued)**

Margaret will turn her hand to anything from setting up tables, washing up, cooking delicious soup and being a gracious hostess to visiting speakers or members of other cathedrals' Friends.

Thank you, Margaret, for your enthusiasm and your flair for organisation. However, even more important are your bubbly personality, kindness, generosity and steadfastness as a loyal and sympathetic friend.

The good news is that Margaret remains closely involved and will continue to assist with and attend future Friends' events.

## **FINANCIAL REVIEW**

### **MEMBERSHIP**

The Friends are delighted to welcome the following new members who have joined during the past year: -

Mr Omar Bautista & Ms Mon Dulay	Mr A L C Robertson
Mr Vincent Breen	Mr & Mrs G Rolfe
Mr Francis De Zulueta	Ms Michelle Schuring
Mr Damian Earley	Ms Julie- Ann Sparrow
Mr Graham Ellison	Mr & Mrs Graham Turner
Mr Peter Fitzgerald	Mrs Suzanne Weaver
Mr Ray Grace	Dr Peter Williams
Mr Timothy Hyde	Ms Camilla Wilson
Mr & Mrs David Liley	Mr & Mrs Kathleen Wynn-Davies
Mr Jeremy Maker	

Since our last Annual Report, we have learned with sadness of the deaths of the following Friends. May they rest in peace and rise in glory:-

Professor Douglas Anthony Chamberlain	Died 22 May 2025
Martin Henry Klust	Notified 2 July 2025
Graham Rodmell	Died 25 April 2025
Timothy Simpson	Died 18 September 2024
Mrs Sheila Thompson	Died June 2024

Membership comprises 363 individuals and parishes, companies or other institutions as follows: -

<b>Category</b>	<b>01/07/2024</b>	<b>30/06/2025</b>
Individual	126	124
Joint	120	140
Patron	28	30
Life	70	69
Corporate	4	Category withdrawn

By way of comparison, in 1998 the total membership was 563.



## **REPORT OF COUNCIL TO THE MEMBERS OF THE FRIENDS OF ARUNDEL CATHEDRAL (continued)**

### **INVESTMENTS**

Since the establishment of The Friends, we have benefited from a total investment income of over £1,103,000 and the value of our investments stands at a current value of £1,666,000. This resource has enabled us, as explained above, to make worthwhile contributions to safeguard the Cathedral's wellbeing for the future. The fund managers have been set performance benchmarks and their performance was satisfactory.

A brief reconciliation of the figures involved, when grants are included in the calculations since formation of the original trust in 1986, is as follows: -

Income including original donations & legacies	£2,572,000
Gain on investments	£1,582,000
Less: Expenditure before grants	£582,000
Less: Grants to Diocese	£1,960,000
<hr/>	
Net Assets at 30 June 2025	£1,612,000

### **FINANCIAL PERFORMANCE**

At the beginning of the year on 1 July 2024, our funds amounted to £1,656,000. During the year to 30 June 2025, our subscribers and other well-wishers contributed some £17,000 (last year £13,000). Including investment income, the total receipts for the year amounted to £55,000 (last year £56,000). There was a legacy during the year amounting to £2,000 (last year £200).

Our support costs, including employment costs relating to our Administrator, office costs, printing publicity and accountancy, amounted to £21,000 (last year £18,000). The investment management fee was £14,000 (last year £14,000).

This year, our investment income amounted to £36,000 (last year £39,000). The market value of our investments decreased by £600 (last year increased by £141,000). The decrease in the year-end value of investments reflects the withdrawal during the year of £64,000 to fund grants and expenditure (last year £65,000).

At year end we were left with total assets before grants to the Diocese of £1,722,000. From this we are paying grants to the Diocese of £55,000 and the parish Choral Fund £3,000, leaving The Friends with assets at 30 June 2025 of £1,612,000.

### **INVESTMENT POLICY**

The primary investment aim is to maximise total return from the charitable funds while being mindful of the relevant ethical issues. Income and capital growth are regarded for this purpose as of equal value. In implementing this policy, proper consideration is given to the avoidance of undue risk and to the objective of achieving a balance which is aimed at maintaining the annual grant to the Diocese at least at its current level.

## **REPORT OF COUNCIL TO THE MEMBERS OF THE FRIENDS OF ARUNDEL CATHEDRAL (continued)**

### **GRANT MAKING POLICY**

While no specific commitment has been made, the general intention is that each year the amount of the annual grant to the Diocese should be at least equal to the sum paid in the previous year, preferably increased in line with inflation. Occasionally, a larger grant may be considered for particular circumstances or projects.

### **PROJECTS IN RECENT YEARS**

Projects in which The Friends have participated in recent years include:

- the repair and refurbishment of St Mary's Hall to become the Cathedral Centre, with new catering facilities, further meeting rooms, and two rooms for the storage of choir robes and music and for practice;
- the replacement of the Fleche over the crossing, the construction materials of which were suffering from fatigue, (and which was found, in the course of its dismantling to be in a dangerous state of instability);
- the repair, cleaning and restoration of the Rose Window at the West Front;
- the clearance and replanting of the Cathedral garden;
- several Autumns clearing and cleaning St Mary's Cemetery;
- the replacement of a number of the side altar hangings;
- the facilitation of the St Philip Howard pilgrimage;
- participation by Members of the Council (at their own expense) in the National Conference of Cathedral Friends;
- contributing to the restoration and re-plating of silverware used in the Cathedral;
- the creation and printing of a Cathedral Visitors Guide (reprinted in 2024);
- the establishment of a Choral Fund in The Friends' Accounts, and the financing of a number of choral scholarships;
- the purchase of a motorised lawn mower;
- the purchase of new altar frontals & tabernacle veils, new chalices and a candlestick;
- building/restoration amendments to the sacristy;
- financial support for Covid protection including new perspex screens for the Cathedral shop, and a fogging machine & chemicals;
- commissioning a holograph reproduction of the Cathedral Centenary booklet produced to the highest quality, for sale to members, and in Arundel Museum and the Cathedral Shop.
- the organisation of Choral Vespers at Advent and in the Summer (with a Reception in the Castle gardens) for members and civic dignitaries;
- new Cathedral high definition touch screen and floor stand for the display unit for public use;
- replacement of Cathedral window cords;
- new Cathedral Mass books;
- Cathedral display banners for the 150th Anniversary Exhibition in Arundel Museum.

## **RESERVES POLICY**

The long-term aim is to build up significant reserves to make it possible for the grants paid by The Friends to cover the major part of the costs falling on the Diocese in connection with the Cathedral. The intention is to ensure reserves of at least around £1.25 million are retained in order to allow for

## **REPORT OF COUNCIL TO THE MEMBERS OF THE FRIENDS OF ARUNDEL CATHEDRAL (continued)**

the on-going support of the Cathedral for the foreseeable future, including in years when a much more significant maintenance grant may be required.

## **FUNDRAISING APPROACH**

The Company does not engage in telephone or email campaigns for fundraising and does not fundraise directly from the public. Funds are raised primarily through subscriptions and events. No complaints about fundraising were received during the year or in the prior year.

## **RISK ASSESSMENT AND RISK MANAGEMENT**

The Council has assessed the major risks to which the Company is exposed and is satisfied that appropriate systems are in place to identify and mitigate those risks.

## **STRUCTURE GOVERNANCE AND MANAGEMENT**

### **CONSTITUTION**

The Friends of Arundel Cathedral is a company limited by guarantee, not having a share capital, and registered as a Charity, having as its formal objects those set out in the Memorandum & Articles of Association, the maintenance, support, service, carrying on and development of the Roman Catholic Cathedral of Our Lady & St Philip Howard at Arundel, West Sussex. The company was incorporated on 21 June 1999 in England & Wales under No 3792834 and was registered as a Charity on 19 November 1999 under No 1078149.

### **THE COUNCIL**

The Council, (i.e. in ordinary Company Law parlance, the Board of Directors, who are the trustees of the Charity), consists of up to twelve members elected by the overall membership, with up to a further four members appointed by the Bishop and up to a further two appointed by Arundel Cathedral Parish through its Parish Finance Committee. It is the Council's duty to ensure that in what The Friends does its charitable objects are properly met and discharged in accordance with the requirements of the law. The current composition is shown on page 4 under the "Legal & Administrative Details."

In the case of each member of Council, their appointment is made for a maximum of three years, though re-election or reappointment is permitted. The Council meets in Plenary Session formally every six months.

The Friends has been blessed with individuals who have given dedicated and skilled service from its very beginning.

Investment decisions are delegated by the Council to an Investment Sub-Committee comprising four of its members. In 2007, the Council appointed Investec (now incorporated into Rathbones) as our investment managers to manage the portfolio on a discretionary basis for a fee. The Investment Sub-Committee receives regular reports from the managers and holds meetings with them and reviews their appointment at regular intervals.

## **REPORT OF COUNCIL TO THE MEMBERS OF THE FRIENDS OF ARUNDEL CATHEDRAL (continued)**

A Membership & Events Sub-Committee also meets at regular intervals between the Plenary sessions of the Council and deals with a considerable volume of business ranging from the organisation of specific events to the re-establishment of the network of parish representatives. The Sub-Committee also oversees matters of branding, publicity and the visual identity of The Friends.

## **STATEMENT OF THE TRUSTEES' RESPONSIBILITIES**

The members of the Council of The Friends of Arundel Cathedral are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Council to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the members of Council are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Council is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. It is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Approval of Council**

In preparing this report, the Council has taken advantage of the small companies exemption provided by section 415A of the Companies Act 2006.

This report was approved by the Council on 11 September 2025 and is signed on its behalf by Charles Sommer as Chair.



Charles Sommer, Chair

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE FRIENDS OF ARUNDEL CATHEDRAL**

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I report to the Charity trustees on my examination of the accounts of the Company for the year ended 30 June 2025.

### **Responsibilities and basis of report**

As the Charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your Charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent Examiner's Statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1) accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
- 4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Moore Kingston Smith LLP

Adam Fullerton  
(FCA)

For and on behalf of Moore Kingston Smith LLP  
Chartered Accountants

22 September 2025

THE FRIENDS OF ARUNDEL CATHEDRAL

STATEMENT OF FINANCIAL ACTIVITIES (incorporating an Income and Expenditure account)

FOR YEAR ENDED 30 JUNE 2025

	Notes	2025			2024		
		£	£	£	£	£	£
<b>Income and endowments from:</b>		Unrestricted	Endowment	Total	Unrestricted	Endowment	Total
Donations and Legacies							
Subscriptions							
Life Members' Subscriptions		997		997	350		350
Patrons' Subscriptions		4,332		4,332	3,607		3,607
Corporate Members' Subscriptions		100		100	200		200
Friends' Subscriptions		6,394		6,394	5,502		5,502
Tax Recoverable on Gift Aid Subscriptions		2,349		2,349	1,711		1,711
Legacies		1,554		1,554	200		200
Donations and Grants		1,342		1,342	1,225		1,225
<b>Total Donations and Legacies</b>		<b>17,069</b>	<b>0</b>	<b>17,069</b>	<b>12,794</b>	<b>0</b>	<b>12,794</b>
Investments		34,846	1,161	36,007	38,196	840	39,036
Bank interest received		44		44			
Other trading activities	2	1,957		1,957	4,285		4,285
<b>Total</b>		<b>53,915</b>	<b>1,161</b>	<b>55,076</b>	<b>55,275</b>	<b>840</b>	<b>56,115</b>
<b>Expenditure on:</b>							
Raising Funds							
Other trading Activities	2	1,454		1,454	2,882		2,882
Fund Management Fees		14,089		14,089	13,764		13,764
Total		<b>15,542</b>	<b>0</b>	<b>15,542</b>	<b>16,646</b>	<b>0</b>	<b>16,646</b>
Charitable activities:							
Grant to Parish - Choral Fund		4,250	1,161	5,411	3,000	840	3,840
Grants to Diocese for Cathedral Maintenance		56,000		56,000	57,000		57,000
Grants for Small Projects		862		862	4,481		4,481
Staff and Office Costs		15,120		15,120	11,933		11,933
Printing and Publicity		4,160		4,160	5,380		5,380
Bank charges		270		270	0		0
Fee paid to independent examiner		1,068		1,068	972		972
		<b>81,731</b>	<b>1,161</b>	<b>82,892</b>	<b>82,765</b>	<b>840</b>	<b>83,605</b>
<b>Total Expenditure</b>		<b>(97,273)</b>	<b>(1,161)</b>	<b>(98,434)</b>	<b>(99,412)</b>	<b>(840)</b>	<b>(100,252)</b>
<b>Net gain/(loss) on investments</b>		<b>(1,127)</b>	<b>543</b>	<b>(584)</b>	<b>137,423</b>	<b>3,127</b>	<b>140,550</b>
<b>Net income</b>		<b>(44,485)</b>	<b>543</b>	<b>(43,942)</b>	<b>93,286</b>	<b>3,127</b>	<b>96,413</b>
Transfers				0			0
<b>Net movement in funds</b>		<b>(44,485)</b>	<b>543</b>	<b>(43,942)</b>	<b>93,286</b>	<b>3,127</b>	<b>96,413</b>
<b>Reconciliation of funds</b>							
Total funds brought forward		1,611,370	44,147	1,655,517	1,518,084	41,020	1,559,104
<b>Total Unrestricted and Endowment funds carried forward</b>		<b>1,566,885</b>	<b>44,690</b>	<b>1,611,575</b>	<b>1,611,370</b>	<b>44,147</b>	<b>1,655,517</b>

The accompanying notes form part of the accounts

# THE FRIENDS OF ARUNDEL CATHEDRAL

## BALANCE SHEET

AT 30 JUNE 2025

	Notes	2025		2024	
		£	£	£	£
<b>Fixed assets</b>					
Investments	5	<u>1,666,236</u>		<u>1,710,063</u>	
			1,666,236		1,710,063
<b>Current Assets</b>					
Debtors	3	0		0	
Cash at Bank and in Hand		<u>6,059</u>		<u>5,469</u>	
<b>Total current assets</b>		<u>6,059</u>		<u>5,469</u>	
<b>Liabilities</b>					
Creditors: Amounts falling due within one year					
Accruals and Deferred Income	4	(2,720)		(2,015)	
Grants Payable		<u>(58,000)</u>		<u>(58,000)</u>	
<b>Total current liabilities</b>		<u>(60,720)</u>		<u>(60,015)</u>	
<b>Net Current liabilities</b>			(54,661)		(54,546)
<b>Total Net Assets</b>			<u>1,611,575</u>		<u>1,655,517</u>
<b>The funds of the charity:</b>					
Unrestricted Funds	7		1,566,885		1,611,370
Endowment Funds	7		<u>44,690</u>		<u>44,147</u>
			<u>1,611,575</u>		<u>1,655,517</u>

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at 30 June 2025 and of its net income for the year then ended in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Council on 11 September 2025 and signed on their behalf by

C SOMMER

Chair



S KILMARTIN

Treasurer



# **THE FRIENDS OF ARUNDEL CATHEDRAL**

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2025**

### **1. PRINCIPAL ACCOUNTING POLICIES**

#### **(i) Basis of Accounting**

The financial statements have been prepared in accordance with the Statement of Recommended Practice for Charities (SORP 2015) (Second Edition, effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Friends of Arundel Cathedral meets the definition of a public benefit entity under FRS 102. The Charity is a charitable company limited by guarantee, registered in England and Wales. The address of the registered office is St Philip Howard Centre, 4 Southgate Drive, Crawley, West Sussex, RH10 6RP. The financial statements are presented in sterling which is the financial currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £ except where otherwise stated. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

#### **(ii) Preparation of the accounts on a going concern basis**

Having considered future budgets and cash flows, the trustees confirm that they have no material uncertainties about the entity's ability to continue as a going concern for the foreseeable future.

#### **(iii) Income recognition**

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received, and the amount of income can be measured reliably.

Donations are recognised when the Charity has been notified in writing of both the amount and settlement date.

Legacies and donations are recognised when the Charity becomes legally entitled to them and they can reasonably be measured in financial terms.

Investment income is credited to income when it is receivable, and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

#### **(iv) Expenditure**

Liabilities are recognised as expenditure as soon as there is legal or constructive obligation committing the Charity to that expenditure, it is probable that settlement will be required, and the amount of obligation can be measured reliably.

Expenditure is recognised on an accruals basis as a liability is incurred, inclusive of VAT, which cannot be recovered.

#### **(v) Debtors**

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.



## **THE FRIENDS OF ARUNDEL CATHEDRAL**

### **NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 30 JUNE 2025**

**(vi) Cash at bank and in hand**

Cash at bank and in hand includes bank accounts and cash.

**(vii) Creditors and provisions**

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

**(viii) Investment gains and losses**

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (purchase date if later).

**(ix) Investments**

Investments are a form of basic financial instrument. They are initially recognised at their transaction value and subsequently valued at their fair value at the balance sheet date using the closing quoted market price. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

**(x) Estimation uncertainty**

In the view of the trustees in applying the accounting policies adopted, no judgements were required that have a significant effect on the amounts recognised in the financial statements nor do any estimates or assumptions made carry a significant risk of material adjustment in the next financial year.

**(xi) Financial instruments**

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

# THE FRIENDS OF ARUNDEL CATHEDRAL

## NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 30 JUNE 2025

	2025	2024
	£	£
<b>2 FUNDRAISING EVENTS</b>		
<b>Advent Service</b>		
- Receipts	352	710
- Expenses	(940)	(1,348)
<b>Fundraising Surplus/(Loss)</b>	<u>(588)</u>	<u>(638)</u>
<b>Summer Events</b>		
- Receipts	1,605	3,575
- Expenses	(514)	(1,534)
<b>Fundraising Surplus</b>	<u>1,091</u>	<u>2,041</u>
<b>Total Fundraising Surplus</b>	<u>503</u>	<u>1,403</u>

The Charity employs one member of staff. Payroll services are provided by the Diocese of Arundel & Brighton.

	£	£
<b>3 DEBTORS</b>		
Gift Aid Income Tax Recoverable	0	0
	<u>0</u>	<u>0</u>

### 4 ACCRUALS AND DEFERRED INCOME

AGM Report Printing	1,100	1,100
Other Creditors	900	900
Advance Receipts for Summer Concert	720	15
	<u>2,720</u>	<u>2,015</u>

# THE FRIENDS OF ARUNDEL CATHEDRAL

## NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 30 JUNE 2025

### THE FRIENDS OF ARUNDEL CATHEDRAL

#### NOTES TO ACCOUNTS - 30 JUNE 2025

	2025	2024
	£	£
<b>5 INVESTMENTS</b>		
Listed Investments	1,613,784	1,677,978
Cash Deposits	52,452	32,085
Total investments	<u>1,666,236</u>	<u>1,710,063</u>
Movement in Investments		
Market Value at 1 July 2024	1,677,978	1,592,474
Acquisitions at Cost	506,378	1,171,414
Proceeds of Sales	(569,988)	(1,226,459)
Gains during the year	(584)	140,550
Market Value at 30 June 2025	<u>1,613,783</u>	<u>1,677,978</u>
Historic Cost	<u>1,521,548</u>	<u>1,553,322</u>

#### 6 FUNDS NET ASSETS ANALYSIS

	Investments	Net Current Liabilities	Total	2024
	£	£	£	£
Unrestricted	1,621,546	(54,661)	1,566,885	1,611,370
Endowment (Choir Fund)	44,690	0	44,690	44,147
	<u>1,666,236</u>	<u>(54,661)</u>	<u>1,611,575</u>	<u>1,655,517</u>

#### 7 FUNDS ANALYSIS

	Opening balance	Income	Expenditure	Investment gains	Transfers	Closing balance
	£	£	£	£	£	£
Unrestricted	1,611,370	53,915	(97,273)	(1,127)		1,566,885
Endowment (Choir Fund)	44,147	1,161	(1,161)	543		44,690
	<u>1,655,517</u>	<u>55,076</u>	<u>(98,434)</u>	<u>(584)</u>	<u>0</u>	<u>1,611,575</u>

#### 8 REMUNERATION AND EXPENSES

None of the Directors or Council members received any remuneration or emoluments in respect of their services during the year (2024 nil). No expenses were reimbursed (2024 nil).

#### 9 RELATED PARTIES

There have been no related party transactions in the reporting year or in the prior year that require disclosure.

#### 10 LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital.

In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

## **LIFE MEMBERS 2025**

Abbot & Community Worth Abbey	Mr Maurice Hartley
Arundel Cathedral Parish	Mr Oliver Hawkins
Augustinian Sisters Burgess Hill	Mrs Barbara Hawksley
Mrs Celia M Aylott	Mr & Mrs J Henry
Mrs Margaret Bamford	Mr & Mrs D Jameson
Mr John H Barder	Lady Jane Lothian
Mrs M Barnett	Mrs Sheila Lyons
Mr Mike Bloxham	Miss Eileen McCarthy
Mrs Jenny Bloxham	Mrs Moira McDonnell
Mrs Anne Brearley - Smith	Revd Richard McGrath
Mr P W Butcher	Dr Joseph O'Dwyer
Dr T L Chambers OBE FRCP VR KHS	Mr M R Perera
Christ The Redeemer Parish, Cranleigh	Mrs Margaret Philips
Dr Ian Coxon	Mrs Mary Pitron
Mrs Veronica Crickmay	Mr Terence Pitron
Mr Michael Crickmay	Mrs D Rees
Mrs Martha Cunningham	Mrs E A Rothney
Mr & Mrs Duncan Davidson	Mr Michael Rycroft
Mrs E L Davis	Mrs Shelagh Rycroft
Ms Alice de Pierpont de Burnot	Sacred Heart Parish, Hove
Lady De Zulueta	St Joan of Arc Parish, Farnham
Duke of Norfolk	St Joseph's Nursing Home, Littlehampton
Georgina Duchess of Norfolk	Sisters of the Immaculate Heart of Mary
Dr Eoin Donohue	Mrs Karen Sommer
Mr J R Edwards	Mr Charles Sommer
Franciscan Friary, Chilworth	Miss Marion Stratton
Franciscan Missionary Sisters, Littlehampton	Mr Robin Tinsley
Mrs Jean French	Miss Carina Wakeford
Mrs T Gaynor	Dr James Walsh
Mr A N Goodfellow	Mrs C E Watts
Grace & Compassion Benedictines	Mr Anthony Wickins
Mr P J Harper	Revd Canon Colin Wolczak

## **PATRONS 2025**

Mr Jonathan Adams	Mrs Eileen Martin
Mr Thomas Allen	Mrs Caroline Mayhew
Catenian Association Arundel (Circle 320)	Mr Christopher Mead-Briggs
Mr Malcolm Cusack	Mr Angus Nunneley
Mr & Mrs John Donovan	Order of Friars Minor Rye East Sussex
Mr Graham Ellison	Mrs Joanna Robertson
Mrs Christine Evans	Ms X H Schuring
Mr Michael Evans	Dr Sandra Sedgwick - Williams
Mr Michael Fornara	Mr Neil Twist
Mrs Charlotte Gregory	Mr Paul Walker
Mr Anthony Hodgson	Ms Louise U Watt
Monsignor Canon John Hull	Mrs Deirdre Wickins
Mr William James	Dr Peter Williams