

The Friends of Arundel Cathedral

Report and Accounts

for year ended

30 June 2024

THURSDAY



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COMPANIES HOUSE

The Friends of Arundel Cathedral is registered as a company limited by guarantee and not having a share capital (No 3792834) and is a Registered Charity (No 1078149).

NOTICE OF MEETING

Notice is hereby given that the ANNUAL GENERAL MEETING of The Friends of Arundel Cathedral will be held at St Mary's Hall, Cathedral Centre, London Road, Arundel, West Sussex on Sunday 20th October 2024 at 4.30pm

AGENDA

1. Welcome
2. To consider and approve the Minutes of the AGM held on 22 October 2023
3. To receive the Report and Accounts for the year ended 30 June 2024
4. To consider the re-appointment of the Independent Examiner
5. To receive suggestions from members for events and activities of The Friends
6. To elect members of the Council
7. Any other business

S Kilmartin
Secretary
29th August 2024

In accordance with the Articles of Association, by rotation at the AGM, Margaret Bamford, Liz McCombe and Martin Hall retire as Elected Members of Council. Liz McCombe and Martin Hall offer themselves for re-election.

Nominations in writing are invited for other members who wish to stand for election to the Council: they should be addressed to the Secretary of the Company at The Friends Office to arrive not less than 48 hours before the meeting. Nominees must be members of The Friends and have given their written consent.

ANNUAL MASS IN HONOUR OF ST. PHILIP HOWARD

The Mass will be celebrated in the Cathedral at 3.00pm on this day for the intentions of the members of The Friends. All are most welcome and very much encouraged to attend.

THE FRIENDS OF ARUNDEL CATHEDRAL

Report and Accounts for the year ended 30 June 2024

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For the benefit of readers who are not Friends: The Friends of Arundel Cathedral is an incorporated charity which has two principal objects which are, in non-technical language, to support the maintenance and development of the Roman Catholic Cathedral of Our Lady & St Philip Howard at Arundel, West Sussex and, by various means including publications, events and services, foster the sense throughout the Diocese of Arundel and Brighton that the Cathedral, as the mother church, is at the very heart of the life of the Diocese and of the affections of all of us who live within its bounds.

THE FRIENDS OF ARUNDEL CATHEDRAL

LEGAL AND ADMINISTRATIVE DETAILS

HONORARY PRESIDENTS: The Right Reverend Richard Moth,
Bishop of Arundel and Brighton
His Grace Edward Fitzalan Howard, Duke of Norfolk

CHAIRMAN: Mr P Burgess

COUNCIL MEMBERS (DIRECTORS):

ELECTED COUNCIL MEMBERS: Dr J Walsh
Mr N Corby
Mrs M Bamford
Miss E McCombe
Mr P Walker
Mr M Hall
Mrs M Burgess
Dr Sandra Sedgwick-Williams
Ms Nichola Hudson (resigned 27 June 2024)

BISHOP'S NOMINEES Rev Canon David Parmiter (resigned 1 June 2024)
The Right Reverend Richard Moth (appointed 1 June 2024)
Mr P Burgess
Mrs S Kilmartin
Mr C Sommer

ARUNDEL PARISH NOMINEES: Mrs M Whitehouse
Mr M Heathcote

SECRETARY & TREASURER: Mrs S Kilmartin

INVESTMENT COMMITTEE: Mrs S Kilmartin
Mr P Burgess
Mr C Sommer
Mr N Corby
Mr M Hall

ADMINISTRATOR: Mrs L Stratford

REGISTERED OFFICE	THE FRIENDS OFFICE	INDEPENDENT EXAMINER
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St Philip Howard Centre
4 Southgate Drive
Crawley
West Sussex
RH10 6RP

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West Sussex
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Tel: 01903 884567
email: aruncathfriends@btconnect.com

Moore Kingston Smith LLP
6th Floor 9 Appold Street
London
EC2A 2AP

BANKERS
HSBC Bank plc
69 Pall Mall
London
SW1Y 5EY

INVESTMENT ADVISORS
Investec Wealth & Investment Limited
30 Gresham Street
London
EC2V 7QN

REPORT OF COUNCIL TO THE MEMBERS OF THE FRIENDS OF ARUNDEL CATHEDRAL

Dear Friends, your Council is pleased to be able to present the Report and Accounts of your Charity for the year ended 30th June 2024. In this report 'The Friends' and 'we' refer to the whole organisation as well as to the Council of The Friends, acting on its behalf.

OBJECTIVES AND ACTIVITIES

The continuing financial objective of The Friends is to meet a major part of the Diocesan costs for the Cathedral which are growing, and which currently fall upon the Diocesan resources as a whole.

The policies of The Friends in relation to investment, grant making and maintaining reserves are framed to support the objectives and are set out below. It is to be noted that the final decisions as to building and maintenance priorities rest with the Diocese and not with the Council.

Our charity has a second objective: the encouragement of wider appreciation and use of the Cathedral by parishioners from across the Diocese. The members of Council are always interested to hear views and suggestions of members and although, for all the reasons mentioned above, it may be constrained from immediately adopting them, the Council continue to endeavour faithfully and in a practical way to reflect the intentions of The Friends' members as a whole.

The main public benefit provided by the charity is the provision of financial assistance for the long-term maintenance of the Cathedral, which is not only an historic listed building and a very important example of gothic revival architecture, but one of the landmarks in a town which is well known for its beauty, and which gains some of its prosperity from its attractiveness to visitors. The members of your Council confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission in determining the activities undertaken by the Charity.

ACHIEVEMENTS AND PERFORMANCE

The year under review has been no less busy for the Diocese, the Cathedral and The Friends. It was a particularly memorable period for The Friends because the build-up which occupied the first half of 2023 and was referred to in our last Annual Report burst into reality at the end of June and the beginning of July and The Friends were privileged and delighted to play a small part in the cascade of celebrations and events that then gilded our summer and filled the Cathedral with good things. Our members will have read of these in other places. Suffice it to say that your Council was glad to help in welcoming quite a number of the Bishops who came to Arundel to share in the liturgies, some from England and Wales, including the Apostolic Nuncio (who received the traditional ceremonial welcome from the Cathedral Chapter just before the Friday Vespers), the Cardinal Archbishop of Westminster (for Mass on the Saturday), and Bishop Kenneth Nowakowski, the Apostolic Eparch for the Ukrainian Greek Catholic community in the United Kingdom. We were also delighted to be able to support and assist with the wonderful musical contribution made by the Cathedral Choir, which at Mass on Saturday sang a specially commissioned anthem "Jubilate Deo" written for the occasion by Kristina Arakelyan. She is a musician with, unsurprisingly, a growing reputation. She had also been asked to compose music for the King's Coronation.

What was a delight for all of us but especially The Friends, was that besides being caught up in the wonderful solemnity and reverence of the two celebratory Liturgies, Solemn Vespers on the Friday and Anniversary Mass on the Saturday, we also experienced the solemn and graceful architecture of our Cathedral being filled to the brim with the palpable devotion of the congregations, the words

REPORT OF COUNCIL TO THE MEMBERS OF THE FRIENDS OF ARUNDEL CATHEDRAL (continued)

of Bishop Richard, the glorious sounds of the Organ and the Choir and a blaze of trumpets ringing in the high gothic vaults.

It was good to remember, in the Duke of Norfolk's affectionate but amusing introductory remarks to both services, Henry XV Duke, for it is on and around his remarkable vision at a very young age – the building of this great church - that our work today is centred.

In place of The Friends' usual Summer Celebration, after Vespers we were able to enjoy a marquee kindly provided in the Castle grounds for the occasion, and a field full of clergy, Friends, (including our Honorary President Duke Edward, and his family), and many civic dignitaries: our High Sheriffs of East and West Sussex, the Under-Sheriff, the Mayor of Arundel, Papal Knights, Knights of the Sovereign Military Order of Malta and Knights and Dames of the Equestrian Order of the Holy Sepulchre, together with a number of Deputy Lieutenants who were present in the congregation.

After the 'hundred and fiftieth' rejoicings, a sense of history stayed with us through the year and at The Friends' AGM we mounted an exhibition of historical vestments about which Oliver Hawkins gave a fascinating talk. The exhibits included a cope which belonged to Archbishop Morton, Archbishop of Canterbury in the reign of Henry VII. He was also Henry's Lord Chancellor for a time and has the dubious reputation of being credited with introducing a money raising exercise which became known as Morton's Fork – the original unavoidable anti-avoidance technique!

Advent Vespers in 2023 and the Solemn Pontifical Vespers and Summer Celebration in June 2024 both carried forward the sense of continuity embedded in the hundred and fiftieth celebrations. All the young people in the Diocese who have come forward in 2024 for confirmation - a thousand of them, praise the Lord - have been confirmed in the Cathedral, and at the Solemn Vespers this year, Bishop Richard gave what we all thought was a wonderful homily about the realities of living as Catholic Christians in the face of a confused and confusing world.

You will recall that two years ago The Friends arranged for the original monograph which was produced at the time of the Cathedral's centenary celebrations, to be reprinted. Originally with some remarkable architects' drawings and now, in addition, with some small updates. There are still some available copies at £10 each plus £4.95 postage and packing obtainable by emailing aruncathfriends@btconnect.com.

Over the past five years we have been fortunate to have as our Cathedral Dean, Canon David Parmiter. After a very busy and formative period in the life of the Cathedral and its parish and an exhausting time pulling together and holding in place all the arrangements for the hundred and fiftieth anniversary, he has left us to go and minister to his home territory in Brighton and Hove. Fr Stephen Dingley has become the pastor of the newly combined parishes of Arundel and Storrington and we welcome him warmly. Since we serve a Lord who says, 'Behold, I make all things new,' The Friends will greet these new changes happily, of course, taking pleasure in the influx of new talent among the Cathedral parishioners which will result and with the hope that the work of the last forty years since our foundation will be built upon and enlarged.

In this respect, we are also mindful of the immediate task ahead of us, which is to build back the numbers of the membership across the Diocese so that we can properly serve Bishop Richard's ministry and all that the Cathedral can offer as a part of his mission.

We reported last year that we had been preparing for a membership drive, but the Anniversary Celebrations diverted our talent for a time.

REPORT OF COUNCIL TO THE MEMBERS OF THE FRIENDS OF ARUNDEL CATHEDRAL (continued)

Margaret Bamford writes:

It hardly seems possible that this year has been just as busy for the sub-committee if not busier than last, or maybe, it just feels like that! We've certainly faced challenges with a temporarily reduced numbers of active members, but even in our depleted state we've achieved significant progress with many of our plans.

Before being able to proceed with our long-awaited membership drive it was essential that we had a reliable database and we are particularly indebted to Nigel Corby who has done sterling work making sure that ours was accurate, updating where necessary. He has given us a truly solid start to getting to grips with the task. Nigel writes:

The Council is committed to increasing and diversifying its membership as widely as possible, across all ages, beliefs and ethnic origins, and especially among committed Christians everywhere, who believe in the work of The Friends in upholding the beauties, architectural integrity and authenticity of our wonderful building and its place in the worship of the Lord.

This year, an extensive data set of contacts with all parishes has been developed, based on our Diocesan directory, itself entirely in accordance with the General Data Protection Regulations. This will be used over the coming months to target all parishes within the Diocese. It will greatly improve communications, thus providing parishioners with the opportunity to gain understanding of the Diocesan mother church and, wherever possible, to join in our work in future years, either as simple member supporters or as direct contributors to our work and projects from time to time.

We are also reviewing our membership categories. We propose to consult on the phasing out of Corporate membership later this year and to consider new categories of membership – for the young (student and new adults) and for families. Details will be published once this review is complete. In this way we hope to see upward of 1000 ordinary members within the next two or three years and the involvement more widely of categories of people who might otherwise not focus their worship beyond their parish boundary. A pocket programme format is in preparation, which will include the costs of joining in the various categories.

The work to develop the awareness of The Friends and all we do, through memberships, is of vital importance to the future wellbeing of the Cathedral and the important work it does every day, month and year to spread the Gospel of Christ.

A 'Discovery Day' organised by our ever-enthusiastic Director of Music, Elizabeth Stratford was intended to introduce young people and their families to the music of the Cathedral. For The Friends, who were approached for help, it was an excellent opportunity to engage the interest of the youngsters and their families to the existence of The Friends and the important role they play in supporting the costs of maintaining the spiritual home of the Diocese. We were only too willing to offer to help! It also fitted very well with our outreach and education initiative. The programme for the day was ambitious with a series of interactive events all related to the Cathedral its history and its music. Organists who play regularly at our Masses offered their time to share the mysteries of our very special organ and encouraged the young people to try it out! At the end of the day everyone was invited to exercise their vocal cords – in harmony. The children were not the only ones who loved it! We are hugely grateful to Elizabeth for organising such a very successful and enjoyable day and are hopeful that a similar event can be included in next year's calendar.

Keeping abreast of what other specialist Friends of Cathedrals groups are doing can be helpful, stimulating discussion about common challenges and options for making the best of what we have.

REPORT OF COUNCIL TO THE MEMBERS OF THE FRIENDS OF ARUNDEL CATHEDRAL (continued)

The Anglican Friends of Cathedrals, Abbeys and Greater Churches hold a biennial weekend conference to which we are invited. For the last 6 years two of our trustees, at their own expense, have attended. They have always returned delighted with the richness of the experience and full of good ideas for our Board. This year we were indebted to Nichola Hudson and Liz McCombe for making the journey to Hereford.

Liz McCombe writes:

Hereford Cathedral is a beautiful historic building housing the Mappa Mundi, the largest surviving medieval world map, and the longest library of chained books in the world.

The Friends of the cathedral gave us, the only representatives from an RC Cathedral, a wonderfully warm welcome and we spent two days with many other interesting, kind and caring people.

There were some extremely interesting and informative talks given by experts: e.g. Ivo Darnley, Managing Director of Rathbones, on investment, followed by a humorous talk on the Anglican church by Quentin Letts. An afternoon discussion on membership was the highlight for both of us.

We came back with many ideas, some of which have already, or are in the process of being implemented such as periodic talks, a new look for Friends literature and a reconstructed website. Listening and discussing the views with other Cathedral Friends was both interesting and informative. It was a real privilege to attend.

As our Chairman has described in more detail, instead of our traditional summer event and vespers in 2023 the Diocese celebrated the consecration of the Cathedral as a parish church, with glorious services and liturgies. The Friends were delighted to contribute to meeting, greeting and shepherding invited visitors, and, where necessary, marshalling. Even answering the doorbell at Cathedral House was important! We were proud to be involved and proud that our Diocese had done such a magnificent job of welcoming bishops, priests and clergy from across the country.

In line with the 150th celebrations our AGM was also particularly special this year. In the Cashman room in the Cathedral Centre, we mounted an exhibition of precious vestments and chasubles from the archives. We were privileged to have been granted access to them as this is the first time, as far as we are aware, that they have been on show to the public. They are utterly exquisite. We were so grateful to Oliver Hawkins for his research and talk about their provenance and importance to church life so many years ago. We were pleased too that the event attracted increased numbers to the AGM and are keen to build on the model in future years.

The annual Carpet of Flowers festival at Corpus Christi also draws hundreds of visitors to the Cathedral to see the exquisite portrayal of elements of our faith portrayed through floral symbolism. The Friends are conscious of the potential that so many visitors present for attracting interest in membership and for promoting awareness of our mission. We are present throughout the whole time the Cathedral is open to the public and are happy to welcome new members.

We continue to explore opportunities for raising funds and extending interest in The Friends by seeking input from external speakers. We were delighted to welcome Baroness Caroline Cox to give an illustrated talk at lunchtime. What a remarkable lady she is and how warmly appreciated she was by all those who provided a full house attendance. As the founder President of the Humanitarian Aid Relief Trust, her talk entitled 'The Pain and the Passion: The privilege of making a difference', very succinctly describes both the lady and her remarkable achievements. A former nurse she saw a need to help impoverished people in war torn countries in mainly third world

REPORT OF COUNCIL TO THE MEMBERS OF THE FRIENDS OF ARUNDEL CATHEDRAL (continued)

countries throughout the world. As we all know charitable endeavour in areas of civil unrest requires faith, single minded courage and incredible resilience. This modest lady described all these with sobering clarity.

Building on the success of this event The Friends have now agreed a programme of lunchtime talks – with the added attraction of home-made soup and sandwiches. The mushroom soup from Maggie Burgess is legendary!

For our next event we are delighted and honoured to welcome Bishop Kenneth Nowakowski who has agreed to give a talk in the Cathedral. He will be accompanied by a Ukrainian string quartet. Full details will be published in good time for the purchase of tickets for the lunch. Thereafter we are hoping Senior Judge Christine Laing will agree to come next year, followed by a talk about Parham House.

Regettably, this year the specialist trustees leading on the Education and Outreach project, and our pilgrimage were not available, and we had to cancel both. We hope to restore both activities next year and, in the meantime will be exploring possibilities of recruiting new trustees with specialist interests in these areas.

We were also sad to receive the resignation of Nichola Hudson this year and are grateful to her for her energetic support of our events, particularly with those involving children, during the time she was with us. She will be missed.

And finally, our regulations require that I stand down at this year's AGM as my term of office as a trustee comes to an end. This is good practice. I support our Chairman's view that we urgently need to recruit younger, fresher trustees with the enthusiasm and energy to drive forward our agenda. We are blessed with a truly committed and hard-working committee who have given their dedicated support during my term of office, I am so very grateful. During the period of transition there will be much to be done and I know we will all pull together to ensure a smooth transfer. I will do what I can to be helpful during the process. And of course, the redoubtable Lindsey Stratford, our wonderful Administrator, will, as she's always done provide invaluable stability and continuity. Thank you, Lindsey, for all you have done and continue to do for The Friends.

FINANCIAL REVIEW

MEMBERSHIP

The Friends are delighted to welcome the following new members who have joined during the past year: -

Ms L Marina Anderfelt	Mr & Mrs Chris Laver
Mrs Mary Brook	Mr Robert Rudwick
Mrs Wendy Dicker	Mrs Diana Stanley
Ms Gabriel Herbert	Mr & Mrs Donato Tallo
Dr James Isbister	

Since our last Annual Report, we have learned with sadness of the deaths of the following Friends. May they rest in peace and rise in glory:-

Mr J J Allanson	Died in 2020 notified 30/04/2024
Mr Peter Bulfield	Died 14/10/2023
Dr Tom Foley	Died 7 June 2023
Miss Helen Litten	Died 2/3/2024
Deacon Robert Mason	Died 8/5/2024 notified 12/05/2024
Mrs Bernadine O'Shea	Notified 30/09/2023

Membership comprises 348 individuals and parishes, companies or other institutions as follows: -

Category	01/07/2023	30/06/2024
Individual	126	126
Joint	118	120
Patron	28	28
Life	72	70
Corporate	5	4

By way of comparison, in 1998 the total membership was 563.

INVESTMENTS

Since the establishment of The Friends, we have benefited from a total investment income of over £1,067,000 and the value of our investments stands at a current value of £1,710,000. This resource has enabled us, as explained above, to make worthwhile contributions to safeguard the Cathedral's wellbeing for the future. The fund managers have been set performance benchmarks and their performance was satisfactory.

A brief reconciliation of the figures involved, when grants are included in the calculations since formation of the original trust in 1986, is as follows: -

Income including original donations & legacies	£2,518,000
Gain on investments	£1,582,000
Less: Expenditure before grants	£540,000
Less: Grants to Diocese	£1,904,000
Net Assets at 30 June 2024	£1,656,000

FINANCIAL PERFORMANCE

At the beginning of the year on 1 July 2023, our funds amounted to £1,559,000. During the year to 30 June 2024, our subscribers and other well-wishers contributed some £13,000 including £2,000 from tax repaid under Gift Aid (last year £11,000). Including investment income, the total receipts for the year amounted to £56,000 (last year £55,000). There was a legacy during the year amounting to £200 (last year there were no legacies).

Our support costs, including employment costs relating to our Administrator, office costs, printing publicity and accountancy, amounted to £18,000 (last year £23,000). The investment management fee was £14,000 (last year £13,000).

This year, our investment income amounted to £39,000 (last year £40,000). The market value of our investments increased by £141,000 (last year increased by £54,000). The total investment return

after management fees obtained this year was therefore a gain of £166,000 (last year a gain of £81,000).

In the final result, at the year end, we were left with total assets before grants to the Diocese of £1,714,000. From this we are paying grants to the Diocese of £55,000 and the parish Choral Fund £3,000, leaving The Friends with assets at 30 June 2024 of £1,656,000.

INVESTMENT POLICY

The primary investment aim is to maximise total return from the charitable funds while being mindful of the relevant ethical issues. Income and capital growth are regarded for this purpose as of equal value. In implementing this policy, proper consideration is given to the avoidance of undue risk and to the objective of achieving a balance which is aimed at maintaining the annual grant to the Diocese at least at its current level.

GRANT MAKING POLICY

While no specific commitment has been made, the general intention is that each year the amount of the annual grant to the Diocese should be at least equal to the sum paid in the previous year, preferably increased in line with inflation. Occasionally, a larger grant may be considered for particular circumstances or projects.

PROJECTS IN RECENT YEARS

Projects in which The Friends have participated in recent years include:

- the repair and refurbishment of St Mary's Hall to become the Cathedral Centre, with new catering facilities, further meeting rooms, and two rooms for the storage of choir robes and music and for practice;
- the replacement of the Fleche over the crossing, the construction materials of which were suffering from fatigue, (and which was found, in the course of its dismantling to be in a dangerous state of instability);
- the repair, cleaning and restoration of the Rose Window at the West Front;
- the clearance and replanting of the Cathedral garden;
- several Autumns clearing and cleaning St Mary's Cemetery;
- the replacement of a number of the side altar hangings;
- the facilitation of the St Philip Howard pilgrimage;
- participation by Members of the Council (at their own expense) in the National Conference of Cathedral Friends;
- contributing to the restoration and re-plating of silverware used in the Cathedral;
- the creation and printing of a Cathedral Visitors Guide (reprinted in 2023);
- the establishment of a Choral Fund in The Friends' Accounts, and the financing of a number of choral scholarships;
- the purchase of a motorised lawn mower;
- the purchase of new altar frontals & tabernacle veils, new chalices and a candlestick;
- building/restoration amendments to the sacristy;
- financial support for Covid protection including new perspex screens for the Cathedral shop, and a fogging machine & chemicals;
- commissioning a holograph reproduction of the Cathedral Centenary booklet produced to the highest quality, for sale to members, and in Arundel Museum and the Cathedral Shop.

- the organisation of Choral Vespers at Advent and in the Summer (with a Reception in the Castle gardens) for members and civic dignitaries;
- new Cathedral high definition touch screen and floor stand for the display unit for public use;
- replacement of Cathedral window cords;
- new Cathedral Mass books;
- Cathedral display banners for the 150th Anniversary Exhibition in Arundel Museum.

RESERVES POLICY

The long-term aim is to build up significant reserves to make it possible for the grants paid by The Friends to cover the major part of the costs falling on the Diocese in connection with the Cathedral. The intention is to ensure reserves of at least around £1.25 million are retained in order to allow for the on-going support of the Cathedral for the foreseeable future, including in years when a much more significant maintenance grant may be required.

FUNDRAISING APPROACH

The Company does not engage in fundraising telephone or email campaigns and does not fundraise directly from the public. Funds are raised primarily through subscriptions and events. No complaints about fundraising were received during the year or in the prior year.

RISK ASSESSMENT AND RISK MANAGEMENT

The Council has assessed the major risks to which the Company is exposed and is satisfied that appropriate systems are in place to identify and mitigate those risks.

STRUCTURE GOVERNANCE AND MANAGEMENT

CONSTITUTION

The Friends of Arundel Cathedral is a company limited by guarantee, not having a share capital, and registered as a charity, having as its formal objects those set out in the Memorandum & Articles of Association, the maintenance, support, service, carrying on and development of the Roman Catholic Cathedral of Our Lady & St Philip Howard at Arundel, West Sussex. The company was incorporated on 21 June 1999 in England & Wales under No 3792834 and was registered as a charity on 19 November 1999 under No 1078149.

THE COUNCIL

The Council, (i.e. in ordinary Company Law parlance, the Board of Directors, who are the trustees of the charity), consists of up to twelve members elected by the overall membership, with up to a further four members appointed by the Bishop and up to a further two appointed by Arundel Cathedral Parish through its Parish Finance Committee. It is the Council's duty to ensure that in what The Friends does its charitable objects are properly met and discharged in accordance with the requirements of the law. The current composition is shown on page 4 under the "Legal & Administrative Details."

In the case of each member of Council, their appointment is made for a maximum of three years, though re-election or reappointment is permitted. The Council meets in Plenary Session formally every six months.

The Friends has been blessed with individuals who have given dedicated and skilled service from its very beginning.

Investment decisions are delegated by the Council to an Investment Sub-Committee comprising five of its members. In 2007, the Council appointed Investec (formerly known as Rensburg Sheppards) as our investment managers to manage the portfolio on a discretionary basis for a fee. The Investment Sub-Committee receives regular reports from the managers and holds meetings with them and reviews their appointment at regular intervals.

A Membership & Events Sub-Committee also meets at regular intervals between the Plenary sessions of the Council and deals with a considerable volume of business ranging from the organisation of specific events to the re-establishment of the network of parish representatives, the Sub-Committee also oversees matters of branding, publicity and the visual identity of The Friends.

STATEMENT OF THE TRUSTEES' RESPONSIBILITIES

The members of the Council of The Friends of Arundel Cathedral are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Council to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the members of Council are required to:

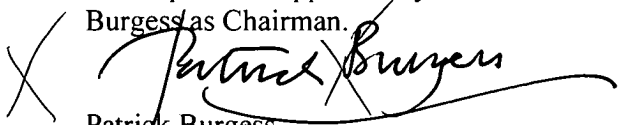
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Council is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. It is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval of Council

In preparing this report, the Council has taken advantage of the small companies exemption provided by section 415A of the Companies Act 2006.

This report was approved by the Council on 29th August 2024 and is signed on its behalf by Patrick Burgess as Chairman.


Patrick Burgess
Chairman

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE FRIENDS OF ARUNDEL CATHEDRAL

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 June 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1) accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
- 4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Moore Kingston Smith LLP

Adam Fullerton
(FCA)

For and on behalf of Moore Kingston Smith LLP
Chartered Accountants

1 October 2024

THE FRIENDS OF ARUNDEL CATHEDRAL

STATEMENT OF FINANCIAL ACTIVITIES (incorporating an Income and Expenditure account)

FOR YEAR ENDED 30 JUNE 2024

	Notes	2024			2023		
		£	£	£	£	£	£
		Unrestricted	Endowment	Total	Unrestricted	Endowment	Total
Income and endowments from:							
Donations and Legacies							
Subscriptions							
Life Members' Subscriptions		350		350	280		280
Patrons' Subscriptions		3,607		3,607	3,082		3,082
Corporate Members' Subscriptions		200		200	150		150
Friends' Subscriptions		5,502		5,502	5,463		5,463
Tax Recoverable on Gift Aid Subscriptions		1,711		1,711	1,687		1,687
Legacies		200		200	0		0
Donations and Grants		1,225		1,225	530		530
Total Donations and Legacies		12,794	0	12,794	11,192	0	11,192
Investments		38,196	840	39,036	39,543	660	40,203
Other trading activities	2	4,285		4,285	3,364		3,364
Total		55,275	840	56,115	54,099	660	54,759
Expenditure on:							
Raising Funds							
Other trading Activities	2	2,882		2,882	3,354		3,354
Fund Management Fees		13,764		13,764	13,491		13,491
Total		16,646	0	16,646	16,845	0	16,845
Charitable activities:							
Grant to Parish - Choral Fund		3,000	840	3,840	3,000	660	3,660
Grants to Diocese for Cathedral Maintenance		57,000		57,000	54,000		54,000
Grants for Small Projects		4,481		4,481	132		132
Staff and Office Costs		11,933		11,933	10,824		10,824
Printing and Publicity		5,380		5,380	11,061		11,061
Fee paid to independent examiner		972		972	1,050		1,050
		82,765	840	83,605	80,067	660	80,727
Total Expenditure		(99,412)	(840)	(100,252)	(96,912)	(660)	(97,572)
Net gain/(loss) on investments		137,423	3,127	140,550	52,650	1,241	53,891
Net income		93,286	3,127	96,413	9,837	1,241	11,078
Transfers				0			0
Net movement in funds		93,286	3,127	96,413	9,837	1,241	11,078
Reconciliation of funds							
Total funds brought forward		1,518,084	41,020	1,559,104	1,508,247	39,779	1,548,026
Total Unrestricted and Endowment funds carried forward		1,611,370	44,147	1,655,517	1,518,084	41,020	1,559,104

The accompanying notes form part of the accounts

THE FRIENDS OF ARUNDEL CATHEDRAL

BALANCE SHEET

Registered Company No. 03792834

AT 30 JUNE 2024

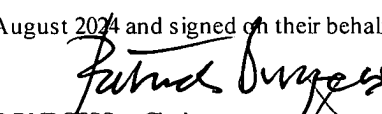
	Notes	2024	2023
		£	£
Fixed assets			
Investments	5	<u>1,710,063</u>	<u>1,610,081</u>
		1,710,063	1,610,081
Current Assets			
Debtors	3	0	0
Cash at Bank and in Hand		<u>5,469</u>	<u>7,023</u>
Total current assets		<u>5,469</u>	<u>7,023</u>
Liabilities			
Creditors: Amounts falling due within one year			
Accruals and Deferred Income	4	(2,015)	(2,000)
Grants Payable		<u>(58,000)</u>	<u>(56,000)</u>
Total current liabilities		<u>(60,015)</u>	<u>(58,000)</u>
Net Current liabilities		(54,546)	(50,977)
Total Net Assets		<u>1,655,517</u>	<u>1,559,104</u>
The funds of the charity:			
Unrestricted Funds	7	1,611,370	1,518,084
Endowment Funds	7	<u>44,147</u>	<u>41,020</u>
		<u>1,655,517</u>	<u>1,559,104</u>

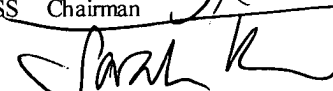
The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at 30 June 2024 and of its net income for the year then ended in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Council on 29 August 2024 and signed on their behalf by

X 
P BURGESS Chairman


S KILMARTIN Treasurer

THE FRIENDS OF ARUNDEL CATHEDRAL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024

1. PRINCIPAL ACCOUNTING POLICIES

(i) Basis of Accounting

The financial statements have been prepared in accordance with the Statement of Recommended Practice for Charities (SORP 2015) (Second Edition, effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Friends of Arundel Cathedral meets the definition of a public benefit entity under FRS 102. The Charity is a charitable company limited by guarantee, registered in England and Wales. The address of the registered office is St Philip Howard Centre, 4 Southgate Drive, Crawley, West Sussex, RH10 6RP. The financial statements are presented in sterling which is the financial currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £ except where otherwise stated. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

(ii) Preparation of the accounts on a going concern basis

Having considered future budgets and cash flows, the trustees confirm that they have no material uncertainties about the entity's ability to continue as a going concern for the foreseeable future.

(iii) Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received, and the amount of income can be measured reliably.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date.

Legacies and donations are recognised when the charity becomes legally entitled to them and they can reasonably be measured in financial terms.

Investment income is credited to income when it is receivable, and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

(iv) Expenditure

Liabilities are recognised as expenditure as soon as there is legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required, and the amount of obligation can be measured reliably.

Expenditure is recognised on an accruals basis as a liability is incurred, inclusive of VAT, which cannot be recovered.

(v) Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

THE FRIENDS OF ARUNDEL CATHEDRAL

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 30 JUNE 2024

(vi) Cash at bank and in hand

Cash at bank and in hand includes bank accounts and cash.

(vii) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

(ix) Investment gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (purchase date if later).

(x) Investments

Investments are a form of basic financial instrument. They are initially recognised at their transaction value and subsequently valued at their fair value at the balance sheet date using the closing quoted market price. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

(xi) Estimation uncertainty

In the view of the trustees in applying the accounting policies adopted, no judgements were required that have a significant effect on the amounts recognised in the financial statements nor do any estimates or assumptions made carry a significant risk of material adjustment in the next financial year.

(xii) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

THE FRIENDS OF ARUNDEL CATHEDRAL

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 30 JUNE 2024

THE FRIENDS OF ARUNDEL CATHEDRAL

NOTES TO ACCOUNTS - 30 JUNE 2024

	2024	2023
	£	£
2 FUNDRAISING EVENTS		
Advent Service		
- Receipts	710	450
- Expenses	(1,348)	(1,351)
Fundraising Surplus/(Loss)	<u>(638)</u>	<u>(901)</u>
Summer Events		
- Receipts	3,575	2,914
- Expenses	(1,534)	(2,003)
Fundraising Surplus	<u>2,041</u>	<u>911</u>
Total Fundraising Surplus	<u>1,403</u>	<u>10</u>

The Company employed no staff during the year. Staff costs are recharged from Diocese of Arundel & Brighton trust.

3 DEBTORS	£	£
Gift Aid Income Tax Recoverable	0	0
	<u>0</u>	<u>0</u>

4 ACCRUALS AND DEFERRED INCOME

AGM Report Printing	1,100	1,100
Other Creditors	900	900
Advance Receipts for Summer Concert	15	0
	<u>2,015</u>	<u>2,000</u>

THE FRIENDS OF ARUNDEL CATHEDRAL

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 30 JUNE 2024

THE FRIENDS OF ARUNDEL CATHEDRAL

NOTES TO ACCOUNTS - 30 JUNE 2024

	2024	2023
	£	£
5 INVESTMENTS		
Listed Investments	1,677,978	1,592,474
Cash Deposits	32,085	17,607
Total investments	<u>1,710,063</u>	<u>1,610,081</u>
Movement in Investments		
Market Value at 1st July 2023	1,592,474	1,570,485
Acquisitions at Cost	1,171,414	946,978
Proceeds of Sales	(1,226,459)	(978,880)
Gains during the year	140,550	53,891
Market Value at 30th June 2024	<u>1,677,978</u>	<u>1,592,474</u>
Historic Cost	<u>1,553,322</u>	<u>1,481,818</u>

6 FUNDS NET ASSETS ANALYSIS

	Investments	Net Current Liabilities	Total	2023
	£	£	£	£
Unrestricted	1,665,916	(54,546)	1,611,370	1,518,084
Endowment (Choir Fund)	44,147	0	44,147	41,020
	<u>1,710,063</u>	<u>(54,546)</u>	<u>1,655,517</u>	<u>1,559,104</u>

7 FUNDS ANALYSIS

	Opening balance	Income	Expenditure	Investment gains	Transfers	Closing balance
	£	£	£	£	£	£
Unrestricted	1,518,084	55,275	(99,412)	137,423		1,611,370
Endowment (Choir Fund)	41,020	840	(840)	3,127		44,147
	<u>1,559,104</u>	<u>56,115</u>	<u>(100,252)</u>	<u>140,550</u>	<u>0</u>	<u>1,655,517</u>

8 REMUNERATION AND EXPENSES

None of the Directors or Council members received any remuneration or emoluments in respect of their services during the year (2024 nil). No expenses were reimbursed (2023 nil).

9 RELATED PARTIES

There have been no related party transactions in the reporting year or in the prior year that require disclosure.

10 LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital.

In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

LIFE MEMBERS 2024

Abbot & Community Worth Abbey	Mr Oliver Hawkins
Arundel Cathedral Parish	Mrs Barbara Hawksley
Augustinian Sisters Burgess Hill	Mr & Mrs J Henry
Mrs C M Aylott	Mr & Mrs D Jameson
Mrs Margaret Bamford	Lady Jane Lothian
J H Barder	Mrs Sheila Lyons
Mrs M Barnett	Miss Eileen McCarthy
Mr Mike Bloxham	Mrs Moira McDonnell
Mrs Jenny Bloxham	Revd Richard McGrath
Mrs Anne Brearley - Smith	Notre Dame School, Lingfield
Mr P W Butcher	Dr Joseph O'Dwyer
Dr T L Chambers OBE FRCP VR KHS	Mr M R Perera
Christ The Redeemer Parish, Cranleigh	Persimmon Homes (Yorkshire) Ltd
Dr Ian Coxon	Mrs Margaret Philips
Mrs Veronica Crickmay	Mrs Mary Pitron
Mr Michael Crickmay	Mr Terence Pitron
Mrs Martha Cunningham	Mrs D Rees
Mr & Mrs D Davidson	Mrs E A Rothney
Mrs E L Davis	Mr Michael Rycroft
Ms Alice de Pierpont de Burnot	Mrs Shelagh Rycroft
Lady De Zulueta	Sacred Heart Parish, Hove
Duke of Norfolk	St Joan of Arc Parish, Farnham
Georgina Duchess of Norfolk	St Joseph's Nursing Home, Littlehampton
Dr Eoin Donohue	Sisters of the Immaculate Heart of Mary Hove
Mr J R Edwards	Mrs Karen Sommer
Mrs S J Edwards	Mr Charles Sommer
Franciscan Friary, Chilworth	Miss Marion Stratton
Franciscan Missionary Sisters, Littlehampton	Mr Robin Tinsley
Mrs Jean French	Miss Carina Wakeford
Mrs T Gaynor	Dr James Walsh
Mr A N Goodfellow	Mrs C E Watts
Grace & Compassion Benedictines, Preston Park Avenue, Brighton	Mr Anthony Wickins
Mr P J Harper	Revd Canon Colin Wolczak
Mr Maurice Hartley	

CORPORATE MEMBERS 2024

Knights of St Columba Council 324	St Philip Howard Catholic High School
Knights of St Columba Council 546	St Hugh's Charterhouse

PATRONS 2024

Mr Jonathan Adams	Mrs Sarah Kilmartin
Mr Thomas Allen	Mrs Eileen Martin
Mrs Annette Barker	Mrs Caroline Mayhew
Catenian Association Arundel (Circle 320)	Mr Christopher Mead-Briggs
Mr Malcolm Cusack	Mr Angus Nunneley
Daughters of The Cross Haslemere	Order of Friars Minor Rye East Sussex
Mr & Mrs John Donovan	Mrs Joanna Robertson
Mrs Christine Evans	Dr Sandra Sedgwick - Williams
Mr Michael Evans	Mrs Sheila Thompson
Mr Michael Fornara	The Towers Convent School
Mrs Charlotte Gregory	Mr Neil Twist
Mr Anthony Hodgson	Mr Paul Walker
Monsignor Canon John Hull	Ms Louise U Watt
Mr William James	Mrs Deirdre Wickins