

DOBCROFT AFTER SCHOOL HOURS CARE (DASH)

(A Company Limited by Guarantee, registered no. 3812129)

(Registered Charity no. 1078129)

FINANCIAL STATEMENTS

for the year ended 31 August 2020

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DOBCROFT AFTER SCHOOL HOURS CARE (DASH)

Legal and administrative information

Management Committee

Trustees

| | |
|-------------------------|--------------|
| Richard Goddard | Joint Chair |
| Shalini Watkinson | Joint Chair |
| Adam Hathcock | Secretary |
| Nicola Ann Briers-Cutts | Treasurer |
| Nicola Sexton | Head Teacher |
| Cathy Rowland , | Head Teacher |
| Elaine Holme | |
| Anna Jane Cantrell | |
| Julia Swainson | |
| Therese Collins | |
| Elizabeth Kingsley | |

Principal Address

The Mobile
Dobcroft Junior School
Pingle Road
Sheffield S7 2LN

Independent Examiner

Craig Williamson
White Rose Accounting for Charities
Castlemere
Castle Lane
Penistone
S36 6AN

Bank

Unity Trust Bank
Nine Brindleyplace
4 Oozells Square
Birmingham B1 2HB

Aims and organisation

The main object of the Charity is to provide a safe, friendly environment for the daily care, recreation and learning of children aged 4 to 11 years during out of school hours.

Dobcroft After School Hours Care (DASH) is a voluntary organisation run by a voluntary management committee but with paid workers involved in the day to day running of the groups.

DASH is a company limited by guarantee and a registered charity. DASH's governing body is a Management Committee consisting of a minimum of three trustees elected by the members.

DASH runs two after school clubs (one infants, one juniors), a morning club for both both infants and juniors, INSET day care and some holiday care.

DOBCROFT AFTER SCHOOL HOURS CARE (DASH)

Legal and administrative information continued

Trustees Annual Report

DASH continues to be one of the largest voluntary after school clubs in Sheffield.

The last year has been very busy and challenging the DASH team. The service provided by the DASH staff has continued to be popular, and we continued to provide care during both COVID-19 Lock-downs to support Key workers.

The ongoing circumstance of the pandemic mean the next year looks to be equally challenging, and DASH will continue to provide care for as long as possible, while constantly reviewing our policy and procedures to ensure the safe operation of the setting and the best possible care for the Children.

Reserves Policy

There is a need to replace the existing DASH mobile with a new one. The cost of these is expected to be in the region of £80,000. Currently DASH have £55,000 of funds designated for this purpose.

The Trustees wish to maintain a level of reserves equal to three months running cost to safeguard Dash's services, in the event of delays or other problems in receipt of income. On current expenditure levels this would be in the region of £53,000.

Reserves at year end were £50,427

Trustees responsibilities for the financial statements

Company and charity law requires the trustees to prepare financial statements for each financial period which show the state of affairs of the charity and of net income or expenditure of the charity for that period. In preparing those financial statements, the Trustees are required to:

- ☐ select suitable accounting policies and apply them consistently;
- ☐ make judgements and estimates that are reasonable and prudent.
- ☐ prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.
- ☐ state whether applicable accounting standards of recommended practice have been followed subject to any departures disclosed and explained in the financial statements.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable the Trustees to prepare financial statements. The Trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

This report was approved by the Trustees on _____ and is signed on their behalf by:

Adam Hathcock
Secretary

DOBCROFT AFTER SCHOOL HOURS CARE (DASH)

Independent Examiner's report on the Accounts of DOBCROFT AFTER SCHOOL HOURS CARE (DASH) for the year ended 31 August 2020

I report on the accounts of the company for the year ended 31 August 2020, which are set out on pages 5 to 7.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- ☐ examine the accounts under section 145 of the 2011 Act;
- ☐ to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- ☐ to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: _____

Craig Williamson
White Rose Accounting for Charities
Castlemere
Castle Lane
Penistone
S36 6AN

Date: _____

DOBCROFT AFTER SCHOOL HOURS CARE (DASH)

Statement of Financial Activities for the year ended 31 August 2020

| | Notes | Total 2020 £ | Total 2019 £ |
|--|----------|--------------------|--------------------|
| Incoming Resources | 1 | | |
| Fees received | | 185,374 | 236,351 |
| HMRC Job Retention Scheme Funding | | 28,558 | - |
| Interest | | 202 | 192 |
| Total Incoming Resources | | 214,134 | 236,543 |
| Resources Expended | | | |
| Wages | 4 | 155,490 | 137,476 |
| Workshops and events | | 2,437 | 3,552 |
| Training | | 1,544 | 814 |
| Rent and rates | | 15,874 | 19,580 |
| Electricity | | 1,399 | 2,715 |
| Premises refurbishment & maintenance | | 3,660 | 2,517 |
| Insurance | | 929 | 913 |
| Office costs | | 1,622 | 1,961 |
| Telephone | | 271 | 499 |
| Refreshments | | 5,836 | 11,146 |
| Consumables | | 8,392 | 11,532 |
| Equipment & materials | | 3,921 | 1,485 |
| Bank charges | | 431 | 421 |
| Independent Examination | | 385 | 370 |
| Payroll Bureau | | 917 | 829 |
| Bad debts written off | | 9 | - |
| Membership | | 1,190 | 580 |
| Publicity | | - | - |
| Donation to school funds | | 6,667 | 20,000 |
| Other payments | | 738 | 533 |
| Total Resources Expended | | 211,712 | 216,923 |
| Net Incoming/(Outgoing) Resources | | 2,422 | 19,620 |
| Total funds brought forward | | 103,005 | 83,385 |
| Total funds carried forward | | 105,427 | 103,005 |

DOBCROFT AFTER SCHOOL HOURS CARE (DASH)

Balance Sheet

as at 31 August 2020

Company number: 3812129

| | Notes | 2020 £ | 2019 £ |
|---|-------|----------------|----------------|
| Current Assets | | | |
| Debtors | 2 | 3,172 | - |
| Bank | | 109,710 | 108,044 |
| Total current assets | | 112,882 | 108,043 |
| Creditors: amounts falling due within one year | | | |
| Creditors | | (7,070) | (4,654) |
| Accruals | 3 | (385) | (385) |
| Total current liabilities | | (7,455) | (5,039) |
| Net current assets | | 105,427 | 103,005 |
| Total Assets | | 105,427 | 103,005 |
| Represented by | | | |
| Unrestricted funds | | 50,427 | 103,005 |
| Designated funds | | 55,000 | - |
| Total funds | | 105,427 | 103,005 |

For the year ending 31 August 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Director's responsibilities;

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements are approved by the Board on _____ and signed on its behalf by:

Richard Goddard
Joint Chair

Shalini Watkinson
Joint Chair

DOBCROFT AFTER SCHOOL HOURS CARE (DASH)

Notes to the Accounts

For the year ended 31 August 2020

1 Accounting Policies

(a) Basis of preparation

The Financial Statements have been prepared in accordance with the Companies Act 2006, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 (effective from January 2015 and updated with effect from January 2016) - (the Charities SORP (FRS102)), as modified for smaller charities.

The Charity meets the definition of a public benefit entity as defined under FRS102.

(b) Donation and fund accounting

Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objects.

Restricted funds are to be used for specific purposes laid down by the donor.

(c) Resources expended

Expenditure is included on an accruals basis.

2 Debtors

This is money owed to the organisation for the accounting period, but not yet received. It is in respect of:

| | |
|-------------------|--------------|
| | £ |
| HMRC Grant August | 3,172 |
| | <u>3,172</u> |

3 Creditors

These are expenses that have been incurred but have not been billed or paid for during the accounting period.

It is in respect of:

| | |
|---------------------------------|--------------|
| | £ |
| Trade Creditors and prepayments | |
| Prepayments | 7,070 |
| Accruals | 385 |
| | <u>7,455</u> |

4 Staff costs and trustees remuneration

Staff costs for the year were as follows:

| | |
|--------------|----------------|
| Salaries | 153,748 |
| Employers NI | 1,742 |
| | <u>155,490</u> |

The average number of employees during the year was 13, all part-time.

Trustees received no remuneration and were not reimbursed for any of their expenses during the year.