



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2023
To 31st March 2024

Period start date
Period end date

Charity name: Tandem in Oxfordshire

Charity registration number: 1078112

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object for which the Charity was established is the relief of persons with mental distress by the provision of a befriending service in Oxfordshire.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The recruitment and training of volunteers who are matched in befriending partnerships with local people who have suffered a breakdown in their mental health.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

--	--	--

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity has continued to develop and support befriending partnerships, in addition to running a weekly Social Group for those awaiting partnerships. Recorded outcomes of our service users show an increase in social activity, a decrease in isolation and loneliness, an increase in confidence and involvement in their local community.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	In 2023-24 our income satisfactorily marginally exceeded our expenditure.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to cover the possibility of the charity being forced to wind up.
Amount of reserves held	Para 1.22	£6000
Reasons for holding zero reserves	Para 1.22	0
Details of fund materially in deficit	Para 1.24	0
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The only uncertainty is the one we always live with – lack of funding. However we have survived for 25 years!

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution dated 13.10.1999
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	By election at our Annual General Meeting

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Tandem in Oxfordshire
Other name the charity uses	Tandem
Registered charity number	1078112
Charity's principal address	Restore, Manzil Way, Cowley Road, Oxford OX4 1YH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Lewis	Chair		
2	Prue Sykes	Secretary		
3	Anna Chappell	Treasurer	20.06.2024	
4	Elizabeth Shatford			
5	Trevor Lowe			
6	Belinda Jack			
7	Diana Roberts			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Paul Lewis	Prue Sykes
Full name(s)	Paul Lewis	Prue Sykes
Position (eg Secretary, Chair, etc)	Chair	
Date	25/11/2024	



MENTAL HEALTH BEFRIENDING FOR OXFORD

Registered address: c/o Restore, The Michael Young Building, Manzil Way, Cowley Road, Oxford OX4 1YH
07775 918533 enquiries.tandembefriending@gmail.com
www.tandembefriending.org.uk facebook/TandemBefriending Registered charity: 1078112

=

Receipts and Payments Account

For the period 1st April to 31st March 2024 **23/24**

Opening balance (current account) 18,290.85

Receipts

Donations 1,121.04

Grants 24,310.00

Restricted Grants 0.00

Standing orders 690.00

Salary overpayment 0.00

Total receipts 26,121.04

Total receipts including opening balance **44,411.89**

Payments

Co-ordinator's salary + PAYE 18,379.90

Co-ordinator's pension 466.55

Social Group 1,861.89

Volunteer's expenses 534.40

Insurance 277.88

Advertising, fees, publicity (inc. film) 4,065.74

Bookkeeping service 315.45

Total payments **25,901.91**

Closing balance cash account 18,509.98

Balance at NatWest bank 31 03 2024 18,509.98

Savings account (Redwood) 16,108.76

Total cash and savings **34,618.74**

These accounts have been signed off by:

Signed Lesley French Dated 26th April 2024 Independent Examiner

Signed Paul Lewis Dated 20th May 2024 Chairman



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

Tandem in Oxfordshire

On accounts for the year ended

March 2024

Charity no (if any)

1078112

Set out on pages

20(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023DD / MM / YYYY.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

20.6.24

Name:

Lesley French

Relevant professional qualification(s) or body (if any):

IER

1

October 2018

Address:

25 Poplar Grove

Garsington

Oxford OX44 9BP

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.