

**ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
30 JUNE 2021**

**BENCH  
OUTREACH**

**(A company limited by guarantee)**

**CHARITY REGISTRATION No: 1077933  
COMPANY REGISTRATION No: 3751509**

**BENCH OUTREACH**  
**(A company limited by guarantee)**

**CONTENTS**

<b>Page 3</b>	<b>Legal and Administrative Information</b>
<b>Pages 4 to 8</b>	<b>Report of the Trustees</b>
<b>Page 9</b>	<b>Statement of Financial Activities</b>
<b>Page 10</b>	<b>Balance Sheet</b>
<b>Pages 11 to 18</b>	<b>Notes to the Financial Statements</b>
<b>Page 19</b>	<b>Independent Examiner's Report</b>

**BENCH OUTREACH**  
**(A company limited by guarantee)**

**LEGAL AND ADMINISTRATIVE INFORMATION**

<b>CHARITY NUMBER</b>	1077933
<b>COMPANY REGISTRATION NUMBER</b>	3751509
<b>DATE OF INCORPORATION</b>	13 April 1999
<b>START OF FINANCIAL YEAR</b>	1 July 2020
<b>END OF FINANCIAL YEAR</b>	30 June 2021
<b>DIRECTORS AT 30 JUNE 2021</b>	Paul Chapman (Chair) Errol Chambers Stephen Mathers Shaun Simon Jodie Wilkinson
<b>CHIEF EXECUTIVE</b>	Declan Flynn
<b>COMPANY SECRETARY</b>	Jannet Mathers
<b>GOVERNING DOCUMENTS</b>	Memorandum & Articles of Association, incorporated 13 April 1999 Articles of Association updated 16 November 2015

**OBJECTS**

- A) Advance the Christian faith in the United Kingdom and elsewhere in the world as the Directors of the charity (herein called the Trustees) may from time to time think fit,
- B) To relieve persons who are in conditions of need or hardship or who are aged or sick or who are homeless and to relieve the distress caused thereby in the United Kingdom and elsewhere in the world as the Trustees may from time to time think fit,
- C) To advance education in accordance with Christian principles by such means as the Trustees may consider appropriate including by means of establishing and operating any educational establishment or establishments in the United Kingdom and elsewhere in the world as the Trustees may from time to time think fit,
- D) To promote the rehabilitation of persons affected by drugs, alcohol and other substance addiction and abuse in the United Kingdom and elsewhere in the world as the Trustees may from time to time think fit,
- E) To relieve persons who are experiencing mental or emotional suffering in the United Kingdom and elsewhere in the world as the Trustees may from time to time think fit,
- F) To advance the provision of training and the development of skills for employment for those in financial and economic need in the United Kingdom and elsewhere in the world as the Trustees may from time to time think fit,
- G) To promote and fulfil such other charitable purposes beneficial to the community in the United Kingdom and elsewhere in the world as the Trustees may from time to time think fit.

<b>REGISTERED ADDRESS</b>	14 New King Street Deptford London SE8 3HS	<b>INDEPENDENT EXAMINER</b>	Dominique Wells FCA 10 Lakeswood Road Petts Wood Kent BR5 1BJ
<b>BANKERS</b>	HSBC Bank Plc 85 Lewisham High Street London SE13 6BE		

**BENCH OUTREACH**  
(A company limited by guarantee)

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30 JUNE 2021**

The trustees, who are also the directors of the charity for the purposes of Company Law, present their report together with the financial statements of the charity for the year ended 30 June 2021.

The financial statements have been prepared in accordance with the accounting policies set out in pages 11 and 12 and with applicable UK accounting standards, the Charities Act 2011, the Companies Act 2006, Accounting and Reporting By Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and the Charity's governing document.

The legal and administrative information set out on page 3 forms part of this report.

**Structure, Governance and Management**

**Bench Outreach** is a registered charity (No. 1077933) and a company limited by guarantee (No. 3751509). Our operations are governed by the Memorandum and Articles of Association adopted on 13 April 1999 and amended by a special resolution of the members on 16 November 2015.

The Board meets between 4 and 6 times a year and is responsible for the good governance of the organisation and its strategic direction including approving the annual budget. The CEO attends all meetings. New trustees are appointed by the trustees and are recruited taking regard of the Board's need for a range of skills, experience and diversity. Prospective trustees will attend a Board meeting before being put forward for appointment and are provided with copies of the Articles of Association, latest accounts and the minutes of recent trustee meetings.

**Vision**

The Board of Trustees shares with staff, volunteers, partners and supporters a vision of a world where poverty is seen as a societal failure and where homelessness, addictions, mental health issues, and exclusion are the exception rather than the rule. The pandemic, now entering its third year, has exposed inequalities created by years of austerity and has highlighted the continuing need for organisations such as ours that reach out to people who are homeless, living in poverty and experiencing oppression and exclusion.

**Our Clients**

Poverty is endemic in South East London. According to the Office of National Statistics, 213 postcodes in South East London fall in the bottom 20% of the most deprived areas in England. Deprivation leads to issues such as poor mental and physical health, relationship breakdown, academic underachievement, anti-social behaviour and crimes related to substance use. There is a tautological relationship between poverty and powerlessness with our clients believing they have no voice to challenge systemic failures affecting their well-being.

Homelessness is both a cause and a symptom of poverty. Initially poverty causes people to lose their homes; then homelessness excludes them from opportunities to advance in life. Street homelessness has increased by over 25% in the last five years. CHAIN (the Combined Homelessness and Information Network), a multi-agency database recording information about rough sleepers and the wider street population in London, documented over 11,000 people sleeping rough on the streets of London last year. Over 1,000 of these were in South East London with more than 70% rough sleeping for the first time. Adding to the rough sleeping issue is the rise in people threatened with homelessness. Evictions in London have risen by 79% in the last five years, twice as high



as the rest of England, with private rented sector housing providing no protection from eviction. Derogations introduced by the Coronavirus Act 2020 have subsequently been removed, returning the sector to pre-pandemic rules and regulations.

Street homelessness is merely the tip of the homelessness iceberg. 'Hidden homelessness' describes people who are sofa-surfing, living in temporary accommodation, or living with family due to the unaffordability of accommodation. While a definitive figure for this group is difficult to establish, experts estimate it at 13 times those sleeping on the streets – in the region of 142,000 for London and 15,000 for South East London.

Poverty is the major driver of homelessness. People in low paid jobs, living in poverty and poor quality or insecure housing are more likely to experience homelessness. Average incomes in South East London are only £25,000 while the average cost of a house is over 20 times that at £530,000. Rental costs for a one-bed property are nearly 60% of take home pay at an average of £1,200 a month. Housing insecurity is exacerbated by unemployment and the prevalence of the 'gig economy' - a labour market characterised by the prevalence of short-term contracts or freelance work as opposed to permanent jobs.

Crisis, the charity, reports the average age of death for a homeless person at between 43 and 45, with women dying younger than men. Most causes of death are preventable, including suicide, drug overdose, and alcohol-related issues. With improved access to healthcare, many deaths could be prevented. Homeless people are nine times more likely to die by suicide with over half of verified rough sleepers reporting mental health issues. Rough sleepers are 17 times more likely to be physically abused with one in three rough sleepers reporting violent assault.

Since the start of the Covid pandemic, the number of people claiming benefit in South East London has risen dramatically. According to Department of Work and Pensions statistics, there are currently 50,000 unemployed across the sub-region, with half of all households receiving in-work benefits. Exacerbating the impact of poverty is the failure of statutory agencies to ensure people receive their full entitlements. Nationally it is estimated £16 billion goes unclaimed by the poorest in society.

## **Services and activities**

Our work seeks to mitigate the effects of poverty on the most vulnerable in society. Annually through our integrated services, we provide signposting, advice, advocacy, housing, tenancy sustainment support and help combatting food and fuel poverty to over one thousand people.

ACCESS – helping people obtain their housing and benefit entitlements – is our core service, this year working with over seven hundred people. Austerity has created an increasingly hostile environment for people who rely on the welfare system as a safety net. Through our ACCESS advisers, people who are homeless or vulnerably housed, living in poverty and struggling to deal with the demands of housing providers or the social welfare system receive a range of support from signposting right through to advocacy at tribunal or court level. An exciting development this year has been a partnership with the GLA and Lewisham Refugee and Migrant Network helping rough sleepers with no recourse to public funds access immigration advice. As the pandemic moves into a different phase with the re-opening of society, we are resuming our satellite services at various locations across South East London.

Our acclaimed Housing First service, Bench Housing First, helps people with histories of rough sleeping, living in hostels, or with multiple experiences of imprisonment to live independently. Started in 2014, this project has established the 'Housing First' approach as an effective housing solution for homeless people in the London Borough of Lewisham and in the Royal Borough of Greenwich. It is based on the principle of housing being a basic human right. Placing people in their own independent accommodation and providing them with the support they need to keep their tenancies, it breaks the cycle of homelessness and exclusion. This project has worked with seventy-five people in the last year. Alongside the fundamental elements of Housing First services, our project employs a specialist women's worker and an employment, training and education coach. These additions to the service address the particular vulnerability of women to the abusive effects of poverty and recognise the importance of education and employment as routes out of poverty.



Bench Supported Living helps people with homeless experiences who are preparing to move on to live independently. We provide housing and support to five people – the short-term aim being to alleviate homelessness, the longer-term goal being to help people resettlement in the community. Working in partnership with Open Book, a Goldsmiths University project breaking down barriers to higher education, this project now houses ex-offenders engaging in third level studies.

The Evening Service, a partnership with the Bear Church in Deptford, addresses food poverty and serves as an entry point for people to engage with our other services or those of our partner organisations. Operating thirty six nights a year and mainly delivered by volunteers, it offers over thirty people from different circumstances and backgrounds the opportunity to meet and get to know each other, breaking down barriers and stimulating community cohesion.

## **Partnerships**

Helping people traumatised by poverty and exclusion requires a complex web of trusting relationships with likeminded organisations in all sectors. We are fortunate to work closely with two supportive local authorities, Lewisham and Greenwich, and we are currently developing partnerships with Bromley and Tower Hamlets councils.

Alongside our statutory partners, we enjoy the support of many third sector colleagues across the country. Through our participation in Lewisham and Greenwich Homelessness Forums and our input into Lewisham's Vulnerable Adults' Pathway Planning Group and the Rough Sleepers' Task and Targeting Group, we maintain relationships with several housing providers and local and national charities – Lewisham Homes, Dinardo, L&Q, Phoenix Community Housing, LRMN, 2000 CAC, Deptford Reach, the 999 Club, the Jericho Road Project, SHP,

St Mungo's, Greenwich Winter Night Shelter and Thames Reach.

We are grateful to all the local faith communities who help our clients, especially the Bear Church in Deptford and Kings Church in Catford.

## **The Impact of the Pandemic**

In years to come, libraries will be filled with literature analysing the impact of Covid-19. No sector in society has remained untouched. The pandemic has highlighted huge inequalities between classes, with our clients, at the poorest end of the continuum, being the most adversely affected. While the £20 uplift to Universal Credit was welcome, it was wholly inadequate and has now been removed. When this reduction is added to rising inflation and huge increases in fuel costs, our clients now face the awful choice of 'eat or heat'.

Bench Outreach services were also hit by the pandemic. Major changes to service delivery were necessitated to ensure the health and safety of clients and staff. Apart from increased spending on welfare for our clients, most changes to services incurred only small costs to the organisation; however, our supported accommodation project was financially impacted through increased voids. Sadly, in the last year, two residents died, one with Covid.

The emotional impact of working in health and social care is well documented. Every day, our staff see people who are desperate and hopeless. They share their clients' sense of despair and feel their frustrations and sense of powerlessness. As employers, we are aware of our duty to protect the health and wellbeing of our employees and we endeavour to support them emotionally and financially; however, we are aware that, like our clients, the third sector is to be found at the poorest end of the economic continuum.

## **Risk Assessment**

The trustees actively review the major risks that the charity faces on a regular basis. We believe that the major risk is if insufficient funds are raised to meet our planned expenditure. This year the organisation has been successful in fully funding the Housing First project and 80% of the ACCESS project, but this level of fundraising needs to be maintained and is a continuous process. The trustees also conduct an annual review of the controls



over key financial systems and have updated the systems to mitigate the significant risks. The trustees acknowledge that the significant operational risk is the loss of one of the key employees; this is common to any small charity.

## **Financial Review**

Despite COVID-19 this has been another year of growth for Bench Outreach with the total staff count increasing from 14 to 19. Expenditure increased by 25% to £528,500 (2020 £424,242), with income ahead by 41% to £668,463 (2020 £475,155) including unrestricted donations of £69,111 (2020 £45,608). Consequently unrestricted reserves at the year-end increased to £280,909 (2020 £227,685), but remain at seven months' normal expenditure as at last year-end.

In April 2020 Bench Housing First became a commissioned service within the London Borough of Lewisham and the contract was renewed in 2021. In October 2020 Bench Housing First was awarded a new large four-year grant by the Henry Smith Charity to include the salary of a specialist women's worker. For the 2022 year the Henry Smith Charity has also awarded the ACCESS project a new three year grant and we have retained the continuing support of most of our other major funders, however the six year grant from the Lloyds Bank Foundation has come to an end and we especially thank them for their initial support when it was so needed.

## **Reserves Policy**

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs, based on the charity's size and the level of financial commitments. We consider this to be unrestricted funds equivalent to a minimum of three months' total expenditure and a maximum of twelve months' total expenditure. This should enable the trustees to ensure that the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or additional unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

## **The Future**

With continued funding reductions to local authorities, the ongoing housing crisis and increasingly punitive welfare benefit regulations, we see no end to the need for our services. Our strength is in innovation and we will continue to develop novel approaches to help our clients overcome disadvantage. Our current plans include

- extending our Housing First and ACCESS services across the South East London subregion
- developing an integrated education and tenancy sustainment service for young people
- strengthening our partnership with Open Book at Goldsmiths University helping ex-offenders into education and housing
- empowering people with histories of homelessness and poverty through a participant research project and campaign in partnership with the 999 Club and Open Book

## **Acknowledgements**

We continue to rely on the generosity of funders and are fortunate to have the support of several renowned grant-making trusts – the Tudor Trust, the Henry Smith Charity, the Big Lottery Fund, the Garfield Weston Foundation, the Deptford Challenge Trust, the Drapers' Charitable Fund and the Leathersellers' Company Charitable Fund. We have also this year benefited from support from Homeless Link. We are especially thankful to the Jessica Mathers Trust, which has supported us for many years and has made much of what we do possible.

To our clients, volunteers, staff, donors, and stakeholders, we thank you and request your continuing support until such time as we are no longer required. Our vision, still unachieved and as remote as ever, remains a world of inclusivity, where people feel empowered, involved and treasured.

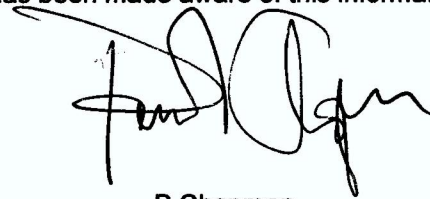
## Trustees Responsibilities

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statement
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the organisation will continue to operate.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the charity's assets and taking reasonable steps to prevent or detect fraud and breaches of law and regulation.

So far as each of the trustees is aware, there is no relevant information that has not been disclosed to the charity's examiner and each of the trustees believes that all steps have been taken to make her aware of any relevant audit information and to establish that the examiner has been made aware of this information.

A handwritten signature in black ink, appearing to be 'P Chapman', with a long horizontal stroke extending to the left.

P Chapman

Signed on behalf of the trustees

Date: 21 March 2022



**BENCH OUTREACH**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 JUNE 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2021 £	TOTAL 2020 £
<b>INCOME</b>					
Donations and Legacies	2	69,111	266,712	<b>335,823</b>	377,707
Income from Charitable Activities	3	104,274	227,777	<b>332,051</b>	95,858
Income from Investments		589	-	<b>589</b>	1,590
<b>TOTAL INCOME</b>		<b>173,974</b>	<b>494,489</b>	<b>668,463</b>	<b>475,155</b>
<b>EXPENDITURE</b>					
Expenditure on Raising Funds		230	-	<b>230</b>	-
Expenditure on Charitable Activities	4	120,520	407,750	<b>528,270</b>	424,242
<b>TOTAL EXPENDITURE</b>		<b>120,750</b>	<b>407,750</b>	<b>528,500</b>	<b>424,242</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>53,224</b>	<b>86,739</b>	<b>139,963</b>	<b>50,913</b>
Total Funds Brought Forward		227,685	61,174	<b>288,859</b>	237,946
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>280,909</b>	<b>147,913</b>	<b>428,822</b>	<b>288,859</b>

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 11 to 18 form part of these financial statements.

**BENCH OUTREACH**  
(A company limited by guarantee)

**BALANCE SHEET**  
**AS AT 30 JUNE 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2021 £	TOTAL 2020 £
<b>Fixed Assets</b>					
Tangible Assets	5	-	1,566	<b>1,566</b>	2,398
<b>Current Assets</b>					
Cash at Bank and in Hand	7	205,331	258,793	<b>464,124</b>	329,376
Debtors	8	76,753	4,964	<b>81,717</b>	2,401
		<u>282,084</u>	<u>263,757</u>	<u><b>545,841</b></u>	<u>331,777</u>
<b>Creditors:</b> amounts falling due within one year	9	(1,175)	(100,410)	<b>(101,585)</b>	(28,316)
<b>Net Current Assets</b>		<u><b>280,909</b></u>	<u><b>163,347</b></u>	<u><b>444,256</b></u>	<u><b>303,461</b></u>
<b>Total Assets less Current Liabilities</b>		<b>280,909</b>	<b>164,913</b>	<b>445,822</b>	<b>305,859</b>
Provisions for Liabilities	10	-	(17,000)	<b>(17,000)</b>	(17,000)
<b>NET ASSETS</b>		<u><b>280,909</b></u>	<u><b>147,913</b></u>	<u><b>428,822</b></u>	<u><b>288,859</b></u>
<b>Funds of the Charity</b>					
General Funds		280,909	-	<b>280,909</b>	227,685
Restricted Funds	6b	-	147,913	<b>147,913</b>	61,174
<b>TOTAL FUNDS</b>		<u><b>280,909</b></u>	<u><b>147,913</b></u>	<u><b>428,822</b></u>	<u><b>288,859</b></u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 ('the Act') relating to small companies, and with Accounting and Reporting by Charities: Statement of Recommended Practice (FRS 102).

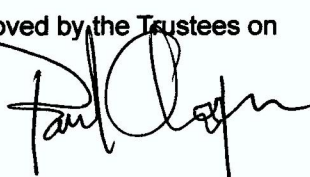
For the year ended 30 June 2021, the company was entitled to the exemption from audit under Section 477(2) of the Act. The members have not required the company to obtain an audit of its accounts for this financial period in accordance with Section 476 of the Act.

The trustees acknowledge their responsibility for:

- 1 ensuring the company keeps accounting records which comply with Section 386; and
- 2 preparing accounts that give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its net incoming resources for the financial year, in accordance with the requirements of Section 393, and otherwise comply with the requirements of the Act relating to accounts, insofar as they are applicable to the company.

The financial statements on pages 9 to 18 were approved by the Trustees on 21 March 2022

and signed on their behalf by Trustee



P Chapman

**BENCH OUTREACH**  
**(A company limited by guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2021**

**1 ACCOUNTING POLICIES**

**Basis of Preparation**

The charity is a public benefit entity.

The financial statements have been prepared on the historical cost basis of accounting and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (FRS 102).

The charity has taken advantage of the exemption to prepare a statement of Cash Flows as per Update Bulletin 1 of the Charity SORP (FRS 102) February 2016.

**Income**

***Recognition of Income***

This is included in the Statement of Financial Activities (SOFA) when:

- ♦ the charity becomes entitled to the income;
- ♦ the income is expected to be received; and
- ♦ the monetary value can be measured with sufficient reliability.

***Income with Related Expenditure***

Where income has related expenditure (as with fundraising or contract income) the income and related expenditure are reported gross in the SOFA.

***Grants and Donations***

Grants and donations are included in the SOFA when the charity has entitlement to the income.

Where a grant is awarded for use against expenditure over a specified period, only that proportion of the grant relating to the financial period is recognised in the SOFA.

***Tax Reclaims on Donations and Gifts***

Income from tax reclaims is included in the SOFA in the same financial period as the gift to which it relates.

***Contractual Income and Performance Related Grants***

This is only included in the SOFA once the related goods or services have been delivered.

***Gifts in Kind***

Gifts in kind are accounted for at the lower of a reasonable estimate of their value to the charity and the amount actually realised. Gifts in kind for sale are included as gifts on receipt at fair value.

Gifts in kind for use by the charity are included in the SOFA as income when receivable.

***Donated Services and Facilities***

These are only included in income (with an equivalent amount in expenditure) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

***Volunteer Help***

The value of any voluntary help received is not included in the accounts but is described in the Trustees' Annual Report.



**BENCH OUTREACH**  
**(A company limited by guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 30 JUNE 2021**

***Investment Income***

This is included in the accounts when receivable.

**Expenditure and Liabilities**

***Liability Recognition***

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

***Grants with Performance Conditions***

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

***Grants Payable without Performance Conditions***

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in the control of the charity.

***Support Costs***

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

***Provisions for Liabilities***

Provisions are recognised when the entity has an obligation at the reporting date as a result of a past event; it is probable that the entity will be required to transfer economic benefits in settlement and the amount of the obligation can be estimated reliably. Provisions are recognised as a liability in the statement of financial position and the amount of the provision as an expense.

Provisions are initially measured at the best estimate of the amount required to settle the obligation at the reporting date and subsequently reviewed at each reporting date and adjusted to reflect the current best estimate of the amount that would be required to settle the obligation. Any adjustments to the amounts previously recognised are recognised in profit or loss unless the provision was originally recognised as part of the cost of an asset.

**Fixed Assets**

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or, if gifted, at the value to the charity on receipt.

***Depreciation***

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on a straight line basis over their estimated useful lives. The rates applied per annum is as follows:

- Fixtures and Fittings 25%
- Office Equipment 25%



**BENCH OUTREACH**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 30 JUNE 2021**

<b>2 DONATIONS AND LEGACIES</b>	Unrestricted Funds £	Restricted Funds £	<b>TOTAL 2021 £</b>	<b>TOTAL 2020 £</b>
<b>Donations and Legacies</b>				
Donations	69,111	266,712	335,823	377,707
Fundraising	-	-	-	-
	<b>69,111</b>	<b>266,712</b>	<b>335,823</b>	<b>377,707</b>

See Note 6a regarding Donations for Unrestricted Funds of £69,111.

See Note 6b regarding Donations for Restricted Funds of £266,712.

<b>3 INCOME FROM CHARITABLE ACTIVITIES</b>	Unrestricted Funds £	Restricted Funds £	<b>TOTAL 2021 £</b>	<b>TOTAL 2020 £</b>
Contracts	-	227,777	227,777	57,809
RB Greenwich	69,220	-	69,220	-
Nyon Grove	34,804	-	34,804	38,049
Miscellaneous	250	-	250	-
	<b>104,274</b>	<b>227,777</b>	<b>332,051</b>	<b>95,858</b>

See Note 6b regarding Contracts for Restricted Funds of £227,777.

<b>4 EXPENDITURE ON CHARITABLE ACTIVITIES</b>		Unrestricted Funds £	Restricted Funds £	<b>TOTAL 2021 £</b>	<b>TOTAL 2020 £</b>
	<b>Notes</b>				
Catering		37	846	883	578
Client Welfare		4,234	19,015	23,249	22,088
Depreciation		-	832	832	736
Equipment		1,901	2,126	4,027	3,147
Licences & Subscriptions		702	4,490	5,192	802
Postage, Printing & Stationery		307	977	1,284	1,087
Office Costs		-	38,500	38,500	38,500
Nyon Grove - Client Accommodation		36,762	-	36,762	36,166
Professional Fees		14,443	26,217	40,660	32,317
Staff	11	56,311	295,391	351,702	258,654
Sundry Expenses		509	440	949	426
Telephone & Internet		3,115	10,236	13,351	5,561
Training		1,135	2,024	3,159	3,274
Travel & Subsistence		19	1,382	1,401	623
Volunteer Expenses		-	227	227	794
Bank Charges		27	81	108	90
Insurance	10	643	3,841	4,484	17,899
Independent Examiner's Fees		375	1,125	1,500	1,500
		<b>120,520</b>	<b>407,750</b>	<b>528,270</b>	<b>424,242</b>

**BENCH OUTREACH**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 30 JUNE 2021**

**5 TANGIBLE FIXED ASSETS**

	Fixtures & Fittings £	Office Equipment £	TOTAL £
Cost as at 1 July 2020	-	3,329	3,329
Additions	-	-	-
<b>Cost as at 30 June 2021</b>	<b>-</b>	<b>3,329</b>	<b>3,329</b>
Depreciation as at 1 July 2020	-	931	931
Charge	-	832	832
<b>Depreciation as at 30 June 2021</b>	<b>-</b>	<b>1,763</b>	<b>1,763</b>
Net Book Value as at 30 June 2020	-	2,398	2,398
<b>Net Book Value as at 30 June 2021</b>	<b>-</b>	<b>1,566</b>	<b>1,566</b>

The annual commitments under irrevocable operating leases and capital commitments are £Nil (2020 £Nil).

**6a UNRESTRICTED FUNDS**

	Income 2021 £	Income 2020 £
Bear Church	1,800	1,800
Deptford Challenge Trust	30,000	-
Ecclesia Church	500	-
Jessica Mathers Trust	24,000	24,000
Jubilee Resource Ltd	1,500	1,500
Thrive	-	7,500
Regular Individual Donations	9,772	9,919
Other Individual Donations	1,539	889
<b>Total</b>	<b>69,111</b>	<b>45,608</b>

Individual Donations include £3,000 donated by trustees (2020 £3,000).

**BENCH OUTREACH**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 30 JUNE 2021**

**6b RESTRICTED FUNDS**

Grant	B/f 1 July 2020 £	Deferred Income 2020 £	Grants Receivable £	Deferred Income 2021 (Note 9) £	Income £	Expenditure £	C/f 30 June 2021 £
Big Lottery	7,174	4,029	59,175	(20,417)	42,787	(3,999)	45,962
Drapers	-	-	15,000	(11,250)	3,750	(2,801)	949
Henry Smith	36,000	-	38,000	-	38,000	(74,000)	-
Henry Smith	-	-	90,000	(22,500)	67,500	-	67,500
Homeless Link	-	-	35,000	-	35,000	(35,000)	-
Garfield Weston	-	-	20,000	(13,333)	6,667	(6,667)	-
Lloyds Bank	-	14,583	-	-	14,583	(14,583)	-
Tudor Trust	35,000	-	35,000	(17,500)	17,500	(3,998)	48,502
Tudor Trust	-	-	2,000	-	2,000	-	2,000
Jessica Mathers Trust	-	-	38,500	-	38,500	(38,500)	-
Various small grants	-	-	425	-	425	(425)	-
<b>Total Restricted Grants</b>	<b>78,174</b>	<b>18,612</b>	<b>333,100</b>	<b>(85,000)</b>	<b>266,712</b>	<b>(179,973)</b>	<b>164,913</b>
<b>Contracts</b>							
LB Lewisham	-	-	222,813	-	222,813	(222,813)	-
Lewisham Refugee & Migrant Network	-	-	4,964	-	4,964	(4,964)	-
<b>Total Contracts</b>	<b>-</b>	<b>-</b>	<b>227,777</b>	<b>-</b>	<b>227,777</b>	<b>(227,777)</b>	<b>-</b>
<b>Total Restricted Funds</b>	<b>78,174</b>	<b>18,612</b>	<b>560,877</b>	<b>(85,000)</b>	<b>494,489</b>	<b>(407,750)</b>	<b>164,913</b>

**Grants for specific purposes during the year were:-**

- 1) A grant of £59,175 from the Big Lottery Fund towards the Housing First project.
- 2) A grant of £15,000 from The Drapers' Charitable Fund towards the creation of an online platform for the Outreach ACCESS service.
- 3) A third grant of £38,000 from the Henry Smith Charity towards the Housing First project, and a new grant of £90,000 also towards the Housing First project, to include the salary of a specialist Housing First women's worker.
- 4) A grant of £35,000 from Homeless Link towards the ACCESS service's response to Covid-19.

**BENCH OUTREACH**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 30 JUNE 2021**

**6b RESTRICTED FUNDS (continued)**

- 5) A grant of £20,000 from Garfield Weston towards the ACCESS service.
- 6) A third grant of £35,000 from the Tudor Trust towards the continuation of the Housing First project, and an extra grant of £2,000 to support staff, volunteer and trustee wellbeing during Covid-19.
- 7) The Jessica Mathers Trust has donated the use of office space and related services at Jessica's Heart, 14 New King St, Deptford, London SE8 3HS. This has been included at its estimated value.

**Contracts entered into during the year**

- 1) The contract with LB Lewisham to provide a Housing First Service was renewed. The aim is to support homeless clients with high needs to move into housing. Then to support these clients to successfully maintain their tenancies through a personalised support package.
- 2) A new contract with Lewisham Refugee & Migrant Network for the delivery of immigration advice for rough sleepers.

**7 CASH AT BANK AND IN HAND**

	Unrestricted Funds £	Restricted Funds £	TOTAL 2021 £	TOTAL 2020 £
Cash at Bank	204,418	258,793	463,211	327,947
Cash in Hand	913	-	913	1,429
	<b>205,331</b>	<b>258,793</b>	<b>464,124</b>	<b>329,376</b>

**8 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Unrestricted Funds £	Restricted Funds £	TOTAL 2021 £	TOTAL 2020 £
Income Receivable	73,663	4,964	78,627	799
Tax Refund on Gift Aid	1,590	-	1,590	1,602
Prepayments	1,500	-	1,500	-
	<b>76,753</b>	<b>4,964</b>	<b>81,717</b>	<b>2,401</b>



**BENCH OUTREACH**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 30 JUNE 2021**

**9 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Unrestricted Funds £	Restricted Funds £	<b>TOTAL 2021 £</b>	<b>TOTAL 2020 £</b>
Deferred Income	-	85,000	<b>85,000</b>	18,612
Sundry Creditors and Accruals	1,175	15,410	<b>16,585</b>	9,704
	<b>1,175</b>	<b>100,410</b>	<b>101,585</b>	<b>28,316</b>

See Note 6b regarding Deferred Income for Restricted Funds of £85,000.

**10 PROVISIONS FOR LIABILITIES**

	Restricted Funds £
As at June 2020	17,000
Charge to Insurance Expenditure	-
As at 30 June 2021	<b>17,000</b>

The provision is for the estimated cost of additional professional indemnity insurance required by LB Lewisham for the twelve years following the expiry of their contract.

**11 STAFF COSTS AND NUMBERS**

	<b>2021 £</b>	<b>2020 £</b>
Gross Wages and Salaries	<b>319,248</b>	235,824
Employer's National Insurance Costs	<b>22,996</b>	15,823
Pension Costs	<b>9,458</b>	7,007
	<b>351,702</b>	<b>258,654</b>

Employees who were engaged in furtherance of the charity's objectives:

<b>2021</b>	<b>2020</b>
<b>15</b>	<b>11</b>

No employee received emoluments in excess of £60,000.

**BENCH OUTREACH**  
**(A company limited by guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 30 JUNE 2021**

**10 TAXATION**

The charitable company is a registered charity and is generally exempt from income tax and capital gains tax. Irrecoverable VAT is included in the cost of those items to which it relates.

**11 PAYMENTS TO TRUSTEES AND RELATED PARTIES**

No payments were made to Trustees or any persons connected with them during this financial period. No other material transaction took place between the organisation and a trustee or any person connected with them.

**BENCH OUTREACH**  
**(A company limited by guarantee)**

**INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS**

**Report to the Trustees of Bench Outreach on the accounts for the year ended 30 June 2021 set out on pages 9 to 18.**

This report is made solely to the Trustees in accordance with Section 154 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees for my examination work, for this report, or for the opinions I have formed.

**Respective responsibilities of Trustees and examiner**

The charity's Trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Act), and that an independent examination is needed. The charity's total income exceeds £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

Having been satisfied that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts (under Section 145 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an opinion as to whether the accounts present a 'true and fair' view and my report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the Trustees have not met the requirements to show that:
  - accounting records are kept (in accordance with Section 130 of the Charities Act 2011), and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Companies Act 2006, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice (FRS 102)
- or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dominique Wells FCA  
Chartered Accountant  
10 Lakeswood Road  
Petts Wood  
Kent BR5 1BJ



Date: 23 March 2022