

# STEPPING STONES PRE-SCHOOL(ALDBOROUGH)

England & Wales · Charity number 1077895

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1999-10-22

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Stepping Stones  
Alby Hill  
Alby  
Norwich  
NR11 7PH

**Phone** 01263768766

**Email** [steppingstonesaldborough@btconnect.com](mailto:steppingstonesaldborough@btconnect.com)

**Website** <http://www.steppingstonesaldborough.co.uk>

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF CHILDREN BELOW COMPULSORY SCHOOL AGE IN ALBY AND SURROUNDING VILLAGES.A) PROVIDING SAFE AND SATISFYING GROUP PLAY, IN WHICH PARENTS HAVE THE RIGHT TO TAKE PART.B) ENCOURAGING OTHER CHARITABLE ACTIVITIES THROUGH WHICH PARENTS MAY HELP THE CHILDREN.

**Activities:** To provide nursery day care for pre-school aged children.

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

- **Area of benefit:** ALBY AND SURROUNDING VILLAGES.
- Norfolk

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£64,417	£69,794	-	-
2023-08-31	£43,961	£56,759	-	-
2022-08-31	£89,464	£93,293	-	-
2021-08-31	£123,092	£79,290	-	-
2020-08-31	£98,711	£87,582	-	-

## Trustees

Name	Role	Appointed
<b>Tina Gibbons</b>	Chair	2015-12-10
Alice Poynton		2020-01-01
Christian Fowler		2016-11-28
Ruth Buxton		2018-11-29
Sophie Sellwood		2018-05-14
Tina Casburn		2015-11-17

**STEPPING STONES PRE-SCHOOL(ALDBOROUGH)**

England & Wales - Charity number 1077895

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# Accounts

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**Registered Charity No. 1077895**

**STEPPING STONES PRE-SCHOOL**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2024**

**STEPPING STONES PRE-SCHOOL  
REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2024**

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**STEPPING STONES PRE-SCHOOL  
REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2024**

**Important Data**

Charity Number	1077895	
Trust Deed	Constitution was adopted on 18 February 1999	
Custodian Trustee	Tina Gibbons ( Chairperson )	Appointed November 2015
Committee of Trustees:	Ruth Swinbourne ( Treasurer )	Appointed November 2018 and Treasurer from July 2019
	Sophie Sellwood ( Secretary )	Appointed November 2017
	Christian Fowler	Appointed November 2016
	Tina Casburn	Appointed November 2015
	Alice Poynton	Appointed July 2019
	Emma Jackson	Appointed December 2020
	Ashley Smith	Appointed November 2021
Charity`s Principal Office	Stepping Stones Pre-School Aldborough Primary School Alby Hill Norwich Norfolk NR11 7PH	
Bankers	The Co-operative Bank plc PO Box 101 1 Balloon Street Manchester M60 4EP	
Independent Examiner	K A Eke FCCA Oak Cottage Bridge Road Colby Aylsham Norfolk NR11 7EA	

**STEPPING STONES PRE-SCHOOL  
REPORT OF THE COMMITTEE OF TRUSTEES  
FOR THE YEAR ENDED 31 AUGUST 2024**

The committee presents their annual report and the financial statements for the year ended 31 August 2024.

**Status**

Stepping Stones Pre-School is a registered charity ( no. 1077895 ) established by a constitution document dated 18 February 1999. The accounts are compliant with current statutory requirements in accordance with the constitution document.

**Principal Activities**

The principal activity of the trust is that of a nursery school. This is achieved by fees paid for attendance together with fund raising, grants and donations.

**Review of Development, Activities and Achievements made during the Year**

The committee believes the trust`s affairs to be disappointing, though the deficit this year of £5,377 is lower than the previous year`s deficit of £12,798, with an increase in subsidies received from Norfolk County Council together with higher fees being generated from the increased pupil numbers. The extra income has been partly offset by the higher employment costs in the year.

The trust continues to rely upon the unpaid services of several individuals who live within the locality.

The finances of the trust however, remains secure with funds of £29,874 being held in bank accounts with The co-operative bank plc.

**Reserves Policy**

The financial security of the pre-school is dependent on the number of children moving into the locality and upon the birth rates, which have been falling in recent times and are expected to continue to fall for the next few years. We need reserves to keep services running in times of lower children numbers attending. We would like to maintain the current reserve levels which roughly equate to six months expenditure.

.....  
**Secretary**

**STEPPING STONES PRE-SCHOOL  
STATEMENTS OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2024**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2024</b>	<b>Total 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>RECEIPTS</b>				
Fees	28,373	0	28,373	22,443
Fund Raising	0	0	0	0
	<hr/>	<hr/>	<hr/>	<hr/>
	28,373	0	28,373	22,443
<b>OTHER RECEIPTS</b>				
NCC Subsidy	35,554	0	35,554	20,971
Bank Interest	463	0	463	170
Donations	27	0	27	377
	<hr/>	<hr/>	<hr/>	<hr/>
	36,044	0	36,044	21,518
<b>TOTAL INCOMING RESOURCES</b>	<hr/>	<hr/>	<hr/>	<hr/>
	64,417	0	64,417	43,961
<b>DIRECT CHARITABLE EXPENDITURE</b>				
Wages, NIC and Pension	56,773	0	56,773	43,667
	<hr/>	<hr/>	<hr/>	<hr/>
<b>ADMINISTRATION EXPENSES</b>				
Refreshments	642	0	642	500
Professional Fees and Registration Fees	2,663	0	2,663	3,012
Postage, Stationery and Computer Cons	596	0	596	295
Telephone and Internet	749	0	749	897
Light, Heat, Rates and Water	2,119	0	2,119	2,236
Insurance	764	0	764	717
Equipment and Maintenance	3,173	0	3,173	3,291
Training and Courses	172	0	172	212
Sundry	1,088	0	1,088	974
Fund Raising Expenses	0	0	0	0
Cleaning	1,055	0	1,055	958
Bad Debts	0	0	0	0
	<hr/>	<hr/>	<hr/>	<hr/>
	13,021	0	13,021	13,092
<b>TOTAL PAYMENTS</b>	<hr/>	<hr/>	<hr/>	<hr/>
	69,794	0	69,794	56,759
<b>NET DEFICIT OF INCOMING RESOURCES OVER PAYMENTS</b>	<hr/>	<hr/>	<hr/>	<hr/>
	-5,377	0	-5,377	-12,798

**STEPPING STONES PRE-SCHOOL  
STATEMENTS OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2024**

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<b>NET DEFICIT OF INCOMING RESOURCES OVER PAYMENTS</b>	-5,377	0	-5,377	-12,798
<b>Fund Balances Brought Forward at 1 September 2023</b>	34,598	0	34,598	47,396
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Fund Balances Carried Forward at 31 August 2024</b>	29,221	0	29,221	34,598
	<hr/>	<hr/>	<hr/>	<hr/>
<b>REPRESENTED BY:</b>				
<b>CURRENT ASSETS</b>				
Debtors and Prepayments	133	0	133	342
Business Select Instant Access Account	28,709	0	28,709	30,246
Community Directplus Account	1,165	0	1,165	4,819
Cash in Hand	2	0	2	2
	<hr/>	<hr/>	<hr/>	<hr/>
	30,009	0	30,009	35,409
	<hr/>	<hr/>	<hr/>	<hr/>
<b>CURRENT LIABILITIES</b>				
Creditors and Accruals	788	0	788	811
	<hr/>	<hr/>	<hr/>	<hr/>
<b>NET ASSETS</b>	29,221	0	29,221	34,598
	<hr/>	<hr/>	<hr/>	<hr/>

The financial statements on pages 5 - 7 were approved by the trustees on and are signed on its behalf, below. We confirm that the records together with the information and explanations provided to K A Eke constitute a true and correct record of all the transactions of the Trust for the year ended 31 August 2024.

.....  
Chairperson

.....  
Treasurer

**STEPPING STONES PRE-SCHOOL  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2024**

**1 General Notes**

**Basis of Accounting**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting by Charities.

**2 Interest Received**

Interest received consists of interest received on the charity's bank deposit account.

**3 Trustees**

No remuneration or other benefits were paid to the trustees or people connected with them by the charity.

No transactions were undertaken by the charity in which a trustee or connected person has a material interest.

**4 Expenditure**

The amount paid for the independent examiner's fee is £325.

5 There were no grants to institutions.

6 The charity does not have any endowment funds.

7 The charity does not have any investment assets.

**8 Employees  
Number of Employees**

The average monthly number of employees during the year was:

	<b>2024 Number</b>	<b>2023 Number</b>
Trustees ( of whom 3 are officers: 2023 - 3 )	8	8
Officers	3	3
Staff	6	5

**STEPPING STONES PRE-SCHOOL(ALDBOROUGH)**

England & Wales - Charity number 1077895

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# Accounts

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**Registered Charity No. 1077895**

**STEPPING STONES PRE-SCHOOL**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2023**

**STEPPING STONES PRE-SCHOOL  
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REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2023**

**Important Data**

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	Sophie Sellwood ( Secretary )	Appointed November 2017
	Christian Fowler	Appointed November 2016
	Tina Casburn	Appointed November 2015
	Alice Poynton	Appointed July 2019
	Emma Jackson	Appointed December 2020
	Ashley Smith	Appointed November 2021
Charity`s Principal Office	Stepping Stones Pre-School Aldborough Primary School Alby Hill Norwich Norfolk NR11 7PH	
Bankers	The Co-operative Bank plc PO Box 101 1 Balloon Street Manchester M60 4EP	
Independent Examiner	K A Eke FCCA Oak Cottage Bridge Road Colby Aylsham Norfolk NR11 7EA	

**STEPPING STONES PRE-SCHOOL  
REPORT OF THE COMMITTEE OF TRUSTEES  
FOR THE YEAR ENDED 31 AUGUST 2023**

The committee presents their annual report and the financial statements for the year ended 31 August 2023.

**Status**

Stepping Stones Pre-School is a registered charity ( no. 1077895 ) established by a constitution document dated 18 February 1999. The accounts are compliant with current statutory requirements in accordance with the constitution document.

**Principal Activities**

The principal activity of the trust is that of a nursery school. This is achieved by fees paid for attendance together with fund raising, grants and donations.

**Review of Development, Activities and Achievements made during the Year**

The committee believes the trust`s affairs to be disappointing with a deficit this year of £12,798. The deficit has arisen because the subsidies received from Norfolk County Council have fallen significantly, while the fees are also lower as a result of the lower number of pupils attending the school. This fall in income has not been fully matched by the reduction in employment costs.

The trust continues to rely upon the unpaid services of several individuals who live within the locality.

The finances of the trust however, remains secure with funds of £35,065 being held in bank accounts with The co-operative bank plc.

**Reserves Policy**

The financial security of the pre-school is dependent on the number of children moving into the locality and upon the birth rates, which have been falling in recent times and are expected to continue to fall for the next few years. We need reserves to keep services running in times of lower children numbers attending. We would like to maintain the current reserve levels which roughly equate to six months expenditure.

.....  
**Secretary**

**STEPPING STONES PRE-SCHOOL  
STATEMENTS OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2023**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2023</b>	<b>Total 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>RECEIPTS</b>				
Fees	22,443	0	22,443	25,130
Fund Raising	0	0	0	206
	<hr/>	<hr/>	<hr/>	<hr/>
	22,443	0	22,443	25,336
<b>OTHER RECEIPTS</b>				
NCC Subsidy	20,971	0	20,971	64,119
Bank Interest	170	0	170	9
Donations	377	0	377	0
	<hr/>	<hr/>	<hr/>	<hr/>
	21,518	0	21,518	64,128
<b>TOTAL INCOMING RESOURCES</b>	<hr/>	<hr/>	<hr/>	<hr/>
	43,961	0	43,961	89,464
<b>DIRECT CHARITABLE EXPENDITURE</b>				
Wages, NIC and Pension	43,667	0	43,667	79,458
	<hr/>	<hr/>	<hr/>	<hr/>
<b>ADMINISTRATION EXPENSES</b>				
Refreshments	500	0	500	870
Professional Fees and Registration Fees	3,012	0	3,012	2,505
Postage, Stationery and Computer Cons	295	0	295	763
Telephone and Internet	897	0	897	645
Light, Heat, Rates and Water	2,236	0	2,236	2,017
Insurance	717	0	717	747
Equipment and Maintenance	3,291	0	3,291	3,315
Training and Courses	212	0	212	769
Sundry	974	0	974	1,164
Fund Raising Expenses	0	0	0	0
Cleaning	958	0	958	1,040
Bad Debts	0	0	0	0
	<hr/>	<hr/>	<hr/>	<hr/>
	13,092	0	13,092	13,835
<b>TOTAL PAYMENTS</b>	<hr/>	<hr/>	<hr/>	<hr/>
	56,759	0	56,759	93,293
<b>NET DEFICIT OF INCOMING RESOURCES OVER PAYMENTS</b>	<hr/>	<hr/>	<hr/>	<hr/>
	-12,798	0	-12,798	-3,829

**STEPPING STONES PRE-SCHOOL  
STATEMENTS OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2023**

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<b>NET DEFICIT OF INCOMING RESOURCES OVER PAYMENTS</b>	-12,798	0	-12,798	-3,829
<b>Fund Balances Brought Forward at 1 September 2022</b>	47,396	0	47,396	51,225
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Fund Balances Carried Forward at 31 August 2023</b>	34,598	0	34,598	47,396
	<hr/>	<hr/>	<hr/>	<hr/>
<b>REPRESENTED BY:</b>				
<b>CURRENT ASSETS</b>				
Debtors and Prepayments	342	0	342	290
Business Select Instant Access Account	30,246	0	30,246	30,076
Community Directplus Account	4,819	0	4,819	18,330
Cash in Hand	2	0	2	2
	<hr/>	<hr/>	<hr/>	<hr/>
	35,409	0	35,409	48,698
	<hr/>	<hr/>	<hr/>	<hr/>
<b>CURRENT LIABILITIES</b>				
Creditors and Accruals	811	0	811	1,302
	<hr/>	<hr/>	<hr/>	<hr/>
<b>NET ASSETS</b>	34,598	0	34,598	47,396
	<hr/>	<hr/>	<hr/>	<hr/>

The financial statements on pages 5 - 7 were approved by the trustees on and are signed on its behalf, below. We confirm that the records together with the information and explanations provided to K A Eke constitute a true and correct record of all the transactions of the Trust for the year ended 31 August 2023.

.....  
Chairperson

.....  
Treasurer

**STEPPING STONES PRE-SCHOOL  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2023**

**1 General Notes**

**Basis of Accounting**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting by Charities.

**2 Interest Received**

Interest received consists of interest received on the charity's bank deposit account.

**3 Trustees**

No remuneration or other benefits were paid to the trustees or people connected with them by the charity.

No transactions were undertaken by the charity in which a trustee or connected person has a material interest.

**4 Expenditure**

The amount paid for the independent examiner's fee is £325.

5 There were no grants to institutions.

6 The charity does not have any endowment funds.

7 The charity does not have any investment assets.

**8 Employees  
Number of Employees**

The average monthly number of employees during the year was:

	<b>2023 Number</b>	<b>2022 Number</b>
Trustees ( of whom 3 are officers: 2022 - 3 )	8	10
Officers	3	3
Staff	5	10

**STEPPING STONES PRE-SCHOOL(ALDBOROUGH)**

England & Wales - Charity number 1077895

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# Accounts

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7 June 2023

Oak Cottage  
Bridge Road  
Colby  
Aylsham  
Norfolk  
NR11 7EATel/Fax: 01263 733958  
email: soniakevneke@aol.com

Dear Trustees

**Stepping Stones Pre-School****Year Ended 31 August 2021****Year Ended 31 August 2022**

I am pleased to enclose two copies of the charity's accounts for each of the above years for formal approval by the trustees. I also enclose a further copy for each year, which I would be grateful if you could get signed on pages 3 and 6 and then return to me for my files.

The accounts reflect a surplus in 2021 of £3,139 and a deficit of £3,829 in 2022, where fees and subsidies received were lower, whilst expenses for both years remained at a level of around £93,000. The charity's net assets over the past two years highlight the surplus and deficit arising, but overall, have remained at a similar level, with net assets as at 31 August 2022 totalling £47,396.

There remains a good balance in the charity's bank accounts, with funds held of £48,406 as at 31 August 2022, though the falling attendance numbers and reduced opening times may, impact the figures for the current year to 31 August 2023.

If you need any specific clarification of the enclosures then please do not hesitate to contact me.

Finally, I enclose my fee invoice for the work undertaken in finalising the accounts both for 2021 and 2022.

Yours sincerely

A handwritten signature in black ink that reads "Kevin".**Kevin Eke FCCA**

**Registered Charity No. 1077895**

**STEPPING STONES PRE-SCHOOL**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2022**

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**Important Data**

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Committee of Trustees:	Ruth Swinbourne ( Treasurer )	Appointed November 2018 and Treasurer from July 2019
	Sophie Sellwood ( Secretary )	Appointed November 2017
	Christian Fowler	Appointed November 2016
	Tina Casburn	Appointed November 2015
	Alice Poynton	Appointed July 2019
	Annmarie Goldson	Resigned November 2021
	Gemma Radley	Resigned November 2021
	Benjamin Radley	Resigned November 2021
	Sean Cannon	Resigned November 2021
	Emma Magee	Appointed December 2020
	Ashley Smith	Appointed November 2021
Charity's Principal Office	Stepping Stones Pre-School Aldborough Primary School Alby Hill Norwich Norfolk NR11 7PH	
Bankers	The Co-operative Bank plc PO Box 101 1 Balloon Street Manchester M60 4EP	
Independent Examiner	K A Eke FCCA Oak Cottage Bridge Road Colby Aylsham Norfolk NR11 7EA	

**STEPPING STONES PRE-SCHOOL  
REPORT OF THE COMMITTEE OF TRUSTEES  
FOR THE YEAR ENDED 31 AUGUST 2022**

The committee presents their annual report and the financial statements for the year ended 31 August 2022.

**Status**

Stepping Stones Pre-School is a registered charity ( no. 1077895 ) established by a constitution document dated 18 February 1999. The accounts are compliant with current statutory requirements in accordance with the constitution document.

**Principal Activities**

The principal activity of the trust is that of a nursery school. This is achieved by fees paid for attendance together with fund raising, grants and donations.

**Review of Development, Activities and Achievements made during the Year**

The committee believes the trust's affairs to be satisfactory despite the deficit this year of £3,829. The deficit this year in comparison to last years surplus is as a result of lower fees and subsidies received.

The trust continues to rely upon the unpaid services of several individuals who live within the locality.

The finances of the trust remains secure with funds of £48,406 being held in bank accounts with the co-operative bank plc.

**Reserves Policy**

The financial security of the pre-school is dependent on the number of children moving into the locality and upon the birth rates, which have been falling in recent times and are expected to continue to fall for the next few years. We need reserves to keep services running in times of lower children numbers attending. We would like to maintain the current reserve levels which roughly equate to six months expenditure.



**Secretary**

**Independent Examiners` Report to the Trustees of Stepping Stones Pre-School.**

I report on the accounts for the year ended 31 August 2022 which are set out on pages 5 – 7.

**Respective responsibilities of trustees and examiners**

The charity`s trustees are responsible for preparing the accounts. They consider that the charity does not require an audit under section 144 ( 2 ) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts ( under section 145 of the 2011 Act )
- Follow the procedures laid down in the General Directions given by the Charity Commissioners ( under section 145 ( 5 )( b ) of the 2011 Act )
- State whether particular matters have come to my attention

**Basis of independent examiners` report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters.

**Independent examiners` statement**

In connection with my examination, no matters have come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:

- To keep accounting records in accordance with section 130 of the 2011 Act and
- To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

Have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....  
K A Eke FCCA  
7 June 2023

**STEPPING STONES PRE-SCHOOL  
STATEMENTS OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2022**


	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2022</b>	<b>Total 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>RECEIPTS</b>				
Fees	25,130	0	25,130	28,138
Fund Raising	206	0	206	225
	<hr/>	<hr/>	<hr/>	<hr/>
	25,336	0	25,336	28,363
<b>OTHER RECEIPTS</b>				
NCC Subsidy	64,119	0	64,119	67,550
Bank Interest	9	0	9	55
Donations	0	0	0	50
	<hr/>	<hr/>	<hr/>	<hr/>
	64,128	0	64,128	67,655
<b>TOTAL INCOMING RESOURCES</b>	<hr/>	<hr/>	<hr/>	<hr/>
	89,464	0	89,464	96,018
<b>DIRECT CHARITABLE EXPENDITURE</b>				
Wages, NIC and Pension	79,458	0	79,458	80,434
	<hr/>	<hr/>	<hr/>	<hr/>
<b>ADMINISTRATION EXPENSES</b>				
Refreshments	870	0	870	584
Professional Fees and Registration Fees	2,505	0	2,505	2,080
Postage, Stationery and Computer Cons	763	0	763	1,240
Telephone and Internet	645	0	645	673
Light, Heat, Rates and Water	2,017	0	2,017	2,079
Insurance	747	0	747	660
Equipment and Maintenance	3,315	0	3,315	2,974
Training and Courses	769	0	769	979
Sundry	1,164	0	1,164	531
Fund Raising Expenses	0	0	0	0
Cleaning	1,040	0	1,040	645
Bad Debts	0	0	0	0
	<hr/>	<hr/>	<hr/>	<hr/>
	13,835	0	13,835	12,445
<b>TOTAL PAYMENTS</b>	<hr/>	<hr/>	<hr/>	<hr/>
	93,293	0	93,293	92,879
<b>NET DEFICIT / SURPLUS OF INCOMING RESOURCES OVER PAYMENTS</b>	<hr/>	<hr/>	<hr/>	<hr/>
	-3,829	0	-3,829	3,139

**STEPPING STONES PRE-SCHOOL  
STATEMENTS OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2022**

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>NET DEFICIT / SURPLUS OF INCOMING RESOURCES OVER PAYMENTS</b>	-3,829	0	-3,829	3,139
<b>Fund Balances Brought Forward at 1 September 2021</b>	51,225	0	51,225	48,086
<b>Fund Balances Carried Forward at 31 August 2022</b>	47,396	0	47,396	51,225
<b>REPRESENTED BY:</b>				
<b>CURRENT ASSETS</b>				
Debtors and Prepayments	290	0	290	397
Business Select Instant Access Account	30,076	0	30,076	30,067
Community Directplus Account	18,330	0	18,330	22,198
Cash in Hand	2	0	2	2
	48,698	0	48,698	52,664
<b>CURRENT LIABILITIES</b>				
Creditors and Accruals	1,302	0	1,302	1,439
<b>NET ASSETS</b>	47,396	0	47,396	51,225

The financial statements on pages 5 - 7 were approved by the trustees on and are signed on its behalf, below. We confirm that the records together with the information and explanations provided to K A Eke constitute a true and correct record of all the transactions of the Trust for the year ended 31 August 2022.

  
.....  
Chairperson

  
.....  
Treasurer

**STEPPING STONES PRE-SCHOOL  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2022**

**1 General Notes**

**Basis of Accounting**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting by Charities.

**2 Interest Received**

Interest received consists of interest received on the charity's bank deposit account.

**3 Trustees**

No remuneration or other benefits were paid to the trustees or people connected with them by the charity.

No transactions were undertaken by the charity in which a trustee or connected person has a material interest.

**4 Expenditure**

The amount paid for the independent examiner's fee is £300.

**5 There were no grants to institutions.**

**6 The charity does not have any endowment funds.**

**7 The charity does not have any investment assets.**

**8 Employees**

**Number of Employees**

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Trustees ( of whom 3 are officers: 2021 - 3 )	10	10
Officers	3	3
Staff	10	10

7 June 2023

Oak Cottage  
Bridge Road  
Colby  
Aylsham  
Norfolk  
NR11 7EA

Tel/Fax: 01263 733958  
email: soniakevneke@aol.com

Dear Trustees

**Stepping Stones Pre-School**

**Year Ended 31 August 2021**

**Year Ended 31 August 2022**

I am pleased to enclose two copies of the charity's accounts for each of the above years for formal approval by the trustees. I also enclose a further copy for each year, which I would be grateful if you could get signed on pages 3 and 6 and then return to me for my files.

The accounts reflect a surplus in 2021 of £3,139 and a deficit of £3,829 in 2022, where fees and subsidies received were lower, whilst expenses for both years remained at a level of around £93,000. The charity's net assets over the past two years highlight the surplus and deficit arising, but overall, have remained at a similar level, with net assets as at 31 August 2022 totalling £47,396.

There remains a good balance in the charity's bank accounts, with funds held of £48,406 as at 31 August 2022, though the falling attendance numbers and reduced opening times may, impact the figures for the current year to 31 August 2023.

If you need any specific clarification of the enclosures then please do not hesitate to contact me.

Finally, I enclose my fee invoice for the work undertaken in finalising the accounts both for 2021 and 2022.

Yours sincerely

A handwritten signature in black ink that reads "Kevin".

**Kevin Eke FCCA**

**STEPPING STONES PRE-SCHOOL(ALDBOROUGH)**

England & Wales - Charity number 1077895

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# Accounts

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7 June 2023

Oak Cottage  
Bridge Road  
Colby  
Aylsham  
Norfolk  
NR11 7EATel/Fax: 01263 733958  
email: soniakevneke@aol.com

Dear Trustees

**Stepping Stones Pre-School****Year Ended 31 August 2021****Year Ended 31 August 2022**

I am pleased to enclose two copies of the charity's accounts for each of the above years for formal approval by the trustees. I also enclose a further copy for each year, which I would be grateful if you could get signed on pages 3 and 6 and then return to me for my files.

The accounts reflect a surplus in 2021 of £3,139 and a deficit of £3,829 in 2022, where fees and subsidies received were lower, whilst expenses for both years remained at a level of around £93,000. The charity's net assets over the past two years highlight the surplus and deficit arising, but overall, have remained at a similar level, with net assets as at 31 August 2022 totalling £47,396.

There remains a good balance in the charity's bank accounts, with funds held of £48,406 as at 31 August 2022, though the falling attendance numbers and reduced opening times may, impact the figures for the current year to 31 August 2023.

If you need any specific clarification of the enclosures then please do not hesitate to contact me.

Finally, I enclose my fee invoice for the work undertaken in finalising the accounts both for 2021 and 2022.

Yours sincerely

A handwritten signature in black ink that reads "Kevin".**Kevin Eke FCCA**

**Registered Charity No. 1077895**

**STEPPING STONES PRE-SCHOOL**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2021**

**STEPPING STONES PRE-SCHOOL  
REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2021**

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**STEPPING STONES PRE-SCHOOL  
REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2021**

**Important Data**

Charity Number	1077895	
Trust Deed	Constitution was adopted on 18 February 1999	
Custodian Trustee	Tina Gibbons ( Chairperson )	Appointed November 2015
Committee of Trustees:	Ruth Swinbourne ( Treasurer )	Appointed November 2018 and Treasurer from July 2019
	Sophie Sellwood ( Secretary )	Appointed November 2017
	Christian Fowler	Appointed November 2016
	Tina Casburn	Appointed November 2015
	Annmarie Goldson	Appointed November 2015
	Stephanie Copps	Resigned December 2020
	Rebecca Dunham	Resigned December 2020
	Gemma Radley	Appointed July 2019
	Benjamin Radley	Appointed July 2019
	Alice Poynton	Appointed July 2019
	Sean Cannon	Appointed July 2019
	Emma Magee	Appointed December 2020
Charity's Principal Office	Stepping Stones Pre-School Aldborough Primary School Alby Hill Norwich Norfolk NR11 7PH	
Bankers	The Co-operative Bank plc PO Box 101 1 Balloon Street Manchester M60 4EP	
Independent Examiner	K A Eke FCCA Oak Cottage Bridge Road Colby Aylsham Norfolk NR11 7EA	

**STEPPING STONES PRE-SCHOOL  
REPORT OF THE COMMITTEE OF TRUSTEES  
FOR THE YEAR ENDED 31 AUGUST 2021**

The committee presents their annual report and the financial statements for the year ended 31 August 2021.

**Status**

Stepping Stones Pre-School is a registered charity ( no. 1077895 ) established by a constitution document dated 18 February 1999. The accounts are compliant with current statutory requirements in accordance with the constitution document.

**Principal Activities**

The principal activity of the trust is that of a nursery school. This is achieved by fees paid for attendance together with fund raising, grants and donations.

**Review of Development, Activities and Achievements made during the Year**

The committee believes the trust's affairs to be satisfactory with the surplus this year of £3,139. The surplus is considerably lower than the previous year, which in the main, is due to the much higher payroll costs this year.

The trust continues to rely upon the unpaid services of several individuals who live within the locality.

The finances of the trust remains secure with funds of £52,265 being held in bank accounts with the co-operative bank plc.

**Reserves Policy**

The financial security of the pre-school is dependent on the number of children moving into the locality and upon the birth rates, which are not constant. We need reserves to keep services running in times of lower children numbers attending. We would like to maintain the current reserve levels which roughly equate to six months expenditure.



**Secretary**

**Independent Examiners` Report to the Trustees of Stepping Stones Pre-School.**

I report on the accounts for the year ended 31 August 2021 which are set out on pages 5 – 7.

**Respective responsibilities of trustees and examiners**

The charity`s trustees are responsible for preparing the accounts. They consider that the charity does not require an audit under section 144 ( 2 ) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts ( under section 145 of the 2011 Act )
- Follow the procedures laid down in the General Directions given by the Charity Commissioners ( under section 145 ( 5 )( b ) of the 2011 Act )
- State whether particular matters have come to my attention

**Basis of independent examiners` report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters.

**Independent examiners` statement**

In connection with my examination, no matters have come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:

- To keep accounting records in accordance with section 130 of the 2011 Act and
- To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

Have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



K A Eke FCCA

7 June 2023

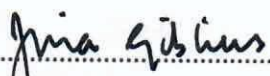
**STEPPING STONES PRE-SCHOOL  
STATEMENTS OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2021**


	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2021 £</b>	<b>Total 2020 £</b>
<b>RECEIPTS</b>				
Fees	28,138	0	28,138	20,365
Fund Raising	225	0	225	6,141
	<u>28,363</u>	<u>0</u>	<u>28,363</u>	<u>26,506</u>
<b>OTHER RECEIPTS</b>				
NCC Subsidy	67,550	0	67,550	71,572
Bank Interest	55	0	55	32
Donations	50	0	50	0
	<u>67,655</u>	<u>0</u>	<u>67,655</u>	<u>71,604</u>
<b>TOTAL INCOMING RESOURCES</b>	<u>96,018</u>	<u>0</u>	<u>96,018</u>	<u>98,110</u>
<b>DIRECT CHARITABLE EXPENDITURE</b>				
Wages, NIC and Pension	80,434	0	80,434	61,115
	<u>80,434</u>	<u>0</u>	<u>80,434</u>	<u>61,115</u>
<b>ADMINISTRATION EXPENSES</b>				
Refreshments	584	0	584	675
Professional Fees and Registration Fees	2,080	0	2,080	845
Postage, Stationery and Computer Cons	1,240	0	1,240	665
Telephone and Internet	673	0	673	680
Light, Heat, Rates and Water	2,079	0	2,079	915
Insurance	660	0	660	644
Equipment and Maintenance	2,974	0	2,974	4,260
Training and Courses	979	0	979	266
Sundry	531	0	531	529
Fund Raising Expenses	0	0	0	254
Cleaning	645	0	645	1,025
Bad Debts	0	0	0	304
	<u>12,445</u>	<u>0</u>	<u>12,445</u>	<u>11,062</u>
<b>TOTAL PAYMENTS</b>	<u>92,879</u>	<u>0</u>	<u>92,879</u>	<u>72,177</u>
<b>NET SURPLUS OF INCOMING RESOURCES OVER PAYMENTS</b>	<u>3,139</u>	<u>0</u>	<u>3,139</u>	<u>25,933</u>

**STEPPING STONES PRE-SCHOOL  
STATEMENTS OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2021**

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>NET SURPLUS OF INCOMING RESOURCES OVER PAYMENTS</b>	3,139	0	3,139	25,933
<b>Fund Balances Brought Forward at 1 September 2020</b>	48,086	0	48,086	22,153
<b>Fund Balances Carried Forward at 31 August 2021</b>	51,225	0	51,225	48,086
<b>REPRESENTED BY:</b>				
<b>CURRENT ASSETS</b>				
Debtors and Prepayments	397	0	397	1,607
Business Select Instant Access Account	30,067	0	30,067	15,012
Community Directplus Account	22,198	0	22,198	32,884
Cash in Hand	2	0	2	2
	52,664	0	52,664	49,505
<b>CURRENT LIABILITIES</b>				
Creditors and Accruals	1,439	0	1,439	1,419
<b>NET ASSETS</b>	51,225	0	51,225	48,086

The financial statements on pages 5 - 7 were approved by the trustees on and are signed on its behalf, below. We confirm that the records together with the information and explanations provided to K A Eke constitute a true and correct record of all the transactions of the Trust for the year ended 31 August 2021.

  
.....  
Chairperson

  
.....  
Treasurer

**STEPPING STONES PRE-SCHOOL  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2021**

**1 General Notes**

**Basis of Accounting**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting by Charities.

**2 Interest Received**

Interest received consists of interest received on the charity's bank deposit account.

**3 Trustees**

No remuneration or other benefits were paid to the trustees or people connected with them by the charity.

No transactions were undertaken by the charity in which a trustee or connected person has a material interest.

**4 Expenditure**

The amount paid for the independent examiner's fee is £475.

5 There were no grants to institutions.

6 The charity does not have any endowment funds.

7 The charity does not have any investment assets.

**8 Employees**

**Number of Employees**

The average monthly number of employees during the year was:

	<b>2021</b>	<b>2020</b>
	<b>Number</b>	<b>Number</b>
Trustees ( of whom 3 are officers: 2020 - 3 )	10	12
Officers	3	3
Staff	10	12

7 June 2023

Oak Cottage  
Bridge Road  
Colby  
Aylsham  
Norfolk  
NR11 7EA

Tel/Fax: 01263 733958  
email: soniakevneke@aol.com

Dear Trustees

**Stepping Stones Pre-School**

**Year Ended 31 August 2021**

**Year Ended 31 August 2022**

I am pleased to enclose two copies of the charity's accounts for each of the above years for formal approval by the trustees. I also enclose a further copy for each year, which I would be grateful if you could get signed on pages 3 and 6 and then return to me for my files.

The accounts reflect a surplus in 2021 of £3,139 and a deficit of £3,829 in 2022, where fees and subsidies received were lower, whilst expenses for both years remained at a level of around £93,000. The charity's net assets over the past two years highlight the surplus and deficit arising, but overall, have remained at a similar level, with net assets as at 31 August 2022 totalling £47,396.

There remains a good balance in the charity's bank accounts, with funds held of £48,406 as at 31 August 2022, though the falling attendance numbers and reduced opening times may, impact the figures for the current year to 31 August 2023.

If you need any specific clarification of the enclosures then please do not hesitate to contact me.

Finally, I enclose my fee invoice for the work undertaken in finalising the accounts both for 2021 and 2022.

Yours sincerely

A handwritten signature in black ink that reads "Kevin".

**Kevin Eke FCCA**

**STEPPING STONES PRE-SCHOOL(ALDBOROUGH)**

England & Wales - Charity number 1077895

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# Accounts

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Registered Charity No. 1077895

Please  
sign on  
pages  
3 and 6  
and  
return  
to me

**STEPPING STONES PRE-SCHOOL**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2020**

**STEPPING STONES PRE-SCHOOL  
REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2020**

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**STEPPING STONES PRE-SCHOOL  
REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2020**

**Important Data**

Charity Number	1077895	
Trust Deed	Constitution was adopted on 18 February 1999	
Custodian Trustee	Tina Gibbons ( Chairperson )	Appointed November 2015
Committee of Trustees:	Ruth Swinbourne ( Treasurer )	Appointed November 2018 and Treasurer from July 2019
	Sophie Sellwood ( Secretary )	Appointed November 2017
	Peter Moore	Resigned December 2019
	Christian Fowler	Appointed November 2016
	Emma Ashwell	Resigned July 2019
	Tina Casburn	Appointed November 2015
	Sally Smith	Resigned May 2020
	Connie Vaughan	Resigned May 2020
	Annmarie Gibbons	Appointed November 2015
	Elizabeth Brown	Resigned July 2019
	Stephanie Copps	Appointed July 2019
	Rebecca Dunham	Appointed July 2019
	Gemma Radley	Appointed July 2019
	Benjamin Radley	Appointed July 2019
	Alice Poynton	Appointed July 2019
	Sean Cannon	Appointed July 2019
Charity`s Principal Office	Stepping Stones Pre-School Aldborough Primary School Alby Hill Norwich Norfolk NR11 7PH	
Bankers	The Co-operative Bank plc PO Box 101 1 Balloon Street Manchester M60 4EP	
Independent Examiner	K A Eke FCCA Oak Cottage Bridge Road Colby Aylsham Norfolk NR11 7EA	

**STEPPING STONES PRE-SCHOOL  
REPORT OF THE COMMITTEE OF TRUSTEES  
FOR THE YEAR ENDED 31 AUGUST 2020**

The committee presents their annual report and the financial statements for the year ended 31 August 2020.

**Status**

Stepping Stones Pre-School is a registered charity ( no. 1077895 ) established by a constitution document dated 18 February 1999. The accounts are compliant with current statutory requirements in accordance with the constitution document.

**Principal Activities**

The principal activity of the trust is that of a nursery school. This is achieved by fees paid for attendance together with fund raising, grants and donations.

**Review of Development, Activities and Achievements made during the Year**

The committee believes the trust`s affairs to be satisfactory with the higher surplus this year of £25,933, represented by the increase in the NCC subsidies and the lower payroll costs as a result of the HMRC support grants received in the year.

The trust continues to rely upon the unpaid services of several individuals who live within the locality.

The finances of the trust remains secure with funds of £47,896 being held in bank accounts with the co-operative bank plc.

**Reserves Policy**

The financial security of the pre-school is dependent on the number of children moving into the locality and upon the birth rates, which are not constant. We need reserves to keep services running in times of lower children numbers attending. We would like to maintain the current reserve levels which roughly equate to six months expenditure.

*Sophie Sellwood*  
Secretary

Oak Cottage  
Bridge Road  
Colby  
Aylsham  
Norfolk  
NR11 7EA

Tel/Fax: 01263 733958

email: soniakevineke@aol.com

### Independent Examiners' Report to the Trustees of Stepping Stones Pre-School.

I report on the accounts for the year ended 31 August 2020 which are set out on pages 5 – 7.

#### Respective responsibilities of trustees and examiners

The charity's trustees are responsible for preparing the accounts. They consider that the charity does not require an audit under section 144 ( 2 ) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts ( under section 145 of the 2011 Act )
- Follow the procedures laid down in the General Directions given by the Charity Commissioners ( under section 145 ( 5 )( b ) of the 2011 Act )
- State whether particular matters have come to my attention

#### Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters.

#### Independent examiners' statement

In connection with my examination, no matters have come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:

- To keep accounting records in accordance with section 130 of the 2011 Act and
- To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

Have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



K A Eke FCCA

24 June 2021

Sole Proprietor: Kevin A. Eke FCCA



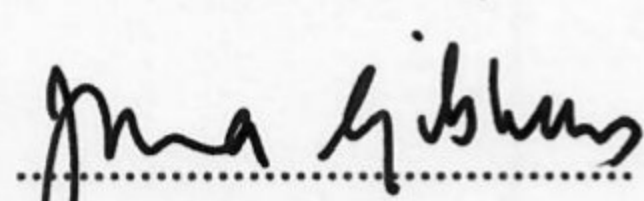
**STEPPING STONES PRE-SCHOOL  
STATEMENTS OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2020**

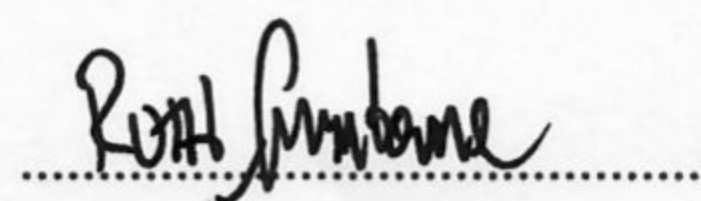
	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2020 £</b>	<b>Total 2019 £</b>
<b>RECEIPTS</b>				
Fees	20,365	0	20,365	28,134
Fund Raising	6,141	0	6,141	3,903
	<u>26,506</u>	<u>0</u>	<u>26,506</u>	<u>32,037</u>
<b>OTHER RECEIPTS</b>				
NCC Subsidy	71,572	0	71,572	55,497
NCC Sustainability Grant	0	0	0	10,000
Bank Interest	32	0	32	22
Donations	0	0	0	1,155
	<u>71,604</u>	<u>0</u>	<u>71,604</u>	<u>66,674</u>
<b>TOTAL INCOMING RESOURCES</b>	<u>98,110</u>	<u>0</u>	<u>98,110</u>	<u>98,711</u>
<b>DIRECT CHARITABLE EXPENDITURE</b>				
Wages, NIC and Pension	61,115	0	61,115	74,851
	<u>61,115</u>	<u>0</u>	<u>61,115</u>	<u>74,851</u>
<b>ADMINISTRATION EXPENSES</b>				
Refreshments	675	0	675	1,051
Professional Fees and Registration Fees	845	0	845	375
Postage, Stationery and Computer Cons	665	0	665	725
Telephone and Internet	680	0	680	681
Light, Heat, Rates and Water	915	0	915	170
Insurance	644	0	644	749
Equipment and Maintenance	4,260	0	4,260	4,914
Training and Courses	266	0	266	1,535
Sundry	529	0	529	762
Fund Raising Expenses	254	0	254	624
Cleaning	1,025	0	1,025	1,145
Bad Debts	304	0	304	0
	<u>11,062</u>	<u>0</u>	<u>11,062</u>	<u>12,731</u>
<b>TOTAL PAYMENTS</b>	<u>72,177</u>	<u>0</u>	<u>72,177</u>	<u>87,582</u>
<b>NET SURPLUS OF INCOMING RESOURCES OVER PAYMENTS</b>	<u>25,933</u>	<u>0</u>	<u>25,933</u>	<u>11,129</u>

**STEPPING STONES PRE-SCHOOL  
STATEMENTS OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2020**

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
<b>NET SURPLUS OF INCOMING RESOURCES OVER PAYMENTS</b>	25,933	0	25,933	11,129
<b>Fund Balances Brought Forward at 1 September 2019</b>	22,153	0	22,153	11,024
<b>Fund Balances Carried Forward at 31 August 2020</b>	48,086	0	48,086	22,153
<b>REPRESENTED BY:</b>				
<b>CURRENT ASSETS</b>				
Debtors and Prepayments	1,607	0	1,607	902
Business Select Instant Access Account	15,012	0	15,012	14,980
Community Directplus Account	32,884	0	32,884	6,565
Cash in Hand	2	0	2	4
	49,505	0	49,505	22,451
<b>CURRENT LIABILITIES</b>				
Creditors and Accruals	1,419	0	1,419	298
<b>NET ASSETS</b>	48,086	0	48,086	22,153

The financial statements on pages 5 - 7 were approved by the trustees on and are signed on its behalf, below. We confirm that the records together with the information and explanations provided to K A Eke constitute a true and correct record of all the transactions of the Trust for the year ended 31 August 2020.

  
.....  
Chairperson

  
.....  
Treasurer

**STEPPING STONES PRE-SCHOOL  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2020**

**1 General Notes**

**Basis of Accounting**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting by Charities.

**2 Interest Received**

Interest received consists of interest received on the charity's bank deposit account.

**3 Trustees**

No remuneration or other benefits were paid to the trustees or people connected with them by the charity.

No transactions were undertaken by the charity in which a trustee or connected person has a material interest.

**4 Expenditure**

The amount paid for the independent examiner's fee is £275.

**5** There were no grants to institutions.

**6** The charity does not have any endowment funds.

**7** The charity does not have any investment assets.

**8 Employees  
Number of Employees**

The average monthly number of employees during the year was:

	<b>2020 Number</b>	<b>2019 Number</b>
Trustees ( of whom 3 are officers: 2019 - 3 )	12	11
Officers	3	3
Staff	12	12