



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Report to the trustees/  
members of

Stepping Stones of Sopley

On accounts for the year  
ended

31 August 2021

Charity no  
(if any)

1077865

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 August 2021**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*Alice Keynes*

Date:

31/5/2022

Name:

Alice Keynes

Relevant professional  
qualification(s) or body  
(if any):

FCA, ICAEW

Address:

40 Wiltshire Gardens

Bransgore
BH23 8BJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Stepping Stones of Sopley

1077865

## Receipts and payments accounts

CC16a

For the period  
from

1-Sep-20

To

31-Aug-21

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees	52,973	-	-	52,973	28,207
HCC Funding	86,634	-	-	86,634	113,439
Fundraising	1,805	-	-	1,805	313
Other	-	-	-	-	6,838
Bank interest	7	-	-	7	32
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	<b>141,420</b>	<b>-</b>	<b>-</b>	<b>141,420</b>	<b>148,829</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>141,420</b>	<b>-</b>	<b>-</b>	<b>141,420</b>	<b>148,829</b>
<b>A3 Payments</b>					
Wages	126,161	-	-	126,161	113,196
Rent, Cleaning & Utilities	4,075	-	-	4,075	3,882
Administration	2,395	-	-	2,395	1,620
Insurance & Licences	2,804	-	-	2,804	1,641
Equipment	1,600	-	-	1,600	1,924
Advertising & Stationery	390	-	-	390	339
Maintenance & Repair	10,625	-	-	10,625	13,006
Consumables	3,484	-	-	3,484	2,876
Training	85	-	-	85	784
Telephone	741	-	-	741	532
<b>Sub total</b>	<b>152,360</b>	<b>-</b>	<b>-</b>	<b>152,360</b>	<b>139,800</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>152,360</b>	<b>-</b>	<b>-</b>	<b>152,360</b>	<b>139,800</b>
<b>Net of receipts/(payments)</b>	<b>- 10,941</b>	<b>-</b>	<b>-</b>	<b>- 10,941</b>	<b>9,029</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>74,787</b>	<b>-</b>	<b>-</b>	<b>74,787</b>	<b>65,758</b>
<b>Cash funds this year end</b>	<b>63,846</b>	<b>-</b>	<b>-</b>	<b>63,846</b>	<b>74,787</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>				
	Cash at bank	63,703	-	-
	Cash in hand	143	-	-
		-	-	-
	<b>Total cash funds</b>	<b>63,846</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

**B2 Other monetary assets**

Details	OK	OK	OK
	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

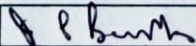
**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	John Barradell	28-May-22



# Trustees' Annual Report for the period

From

Period start date

1 September 2020

To

Period end date

31 August 2021

Charity name

Stepping Stones of Sopley

Other names charity is known by

N/A

Registered charity number (if any)

1077865

Charity's principal address

Bransgore & Thorney Hill District Hall

Burnt House Lane

Bransgore

Postcode

BH23 8DD

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Adam Janes	Chairperson		Committee
2	John Barradell	Treasurer	10 October 2020	Committee
3	Shulah Tindle	Secretary		Committee
4				
5				

## Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

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## Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution adopted 22 September 1997, as amended 21 September 2006.

How the charity is constituted  
(eg. trust, association, company)

Committee-run charity (unincorporated), managed by trustees.

Trustee selection methods  
(eg. appointed by, elected by)

Elected and appointed by existing committee members.

#### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

#### Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) offering appropriate play facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children regardless of race, culture, religion or means
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas
- (c) instigating and adhering to and furthering the aim of the pre-school learning alliance.



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Having regard to the guidance issued by the Charity Commission on public benefit, the trustees believe that the charity is established for objectives which are for the public benefit and is operated in furtherance of these purposes.

The direct benefits flowing from these objectives are that children attending the pre-school have a safe, healthy and stimulating environment in which they can learn through play and that each child will be helped to develop their own unique set of qualities and talents to their full potential.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Stepping Stones of Sopley has had another strong year from September 2020 to August 2021, in spite of the continued effects of the pandemic which affected all aspects of what we do. We were proud to be able to support key workers during lockdown by looking after their children while they kept the country going.

We continue working hard to forge stronger links with the schools on to which our children move and have received positive feedback on how we prepare them for this.

By careful financial management and planning we have been able to maintain operating reserves during the year. Investment in planned building works has been able to go ahead.

**Brief statement of the charity's policy on reserves**

A general reserve fund is maintained by the pre-school in order to provide for any contingencies or unforeseen circumstances and to ensure that the financial viability of the pre-school is maintained. Currently the reserve equates to approximately six months' of expenditure.

**Details of any funds materially in deficit**

None in deficit.

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

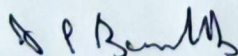
**Section F**

**Other optional information**

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

Signature(s)



Full name(s)

John Barradell

Position (eg Secretary, Chair, etc)

Treasurer

Date

16 June 2022