

Charity registration number 1077857

Company registration number 03755382 (England and Wales)

ENFIELD VOLUNTARY ACTION
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

ENFIELD VOLUNTARY ACTION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	M Thorli A K Agrawal B Betton S Collins T Fellows C McCoy A Dallas O Korkmaz	(Appointed 10 October 2023)
Charity number	1077857	
Company number	03755382	
Registered office	Community House 311 Fore Street Edmonton London United Kingdom N9 0PZ	
Independent examiner	Blinkhorns 27 Mortimer Street London W1T 3BL	
Bankers	Unity Trust Bank 9 Brindley Place Birmingham B1 2HB	
Solicitors	Interface Legal Advisory Service 40 Wykeham Road London NW4 2SU	

ENFIELD VOLUNTARY ACTION

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ENFIELD VOLUNTARY ACTION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2024

EVA's Trustees, who are also directors of the organisation for the purposes of the Companies Act, submit their report and accounts for the year ended 31 March 2024.

The accounts have been prepared in accordance with the accounting policies set out in Note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

The organisation is a charitable company limited by guarantee and was set up in 1991. It was registered as a charitable company limited by guarantee on 20th April 1999. It is governed by a memorandum and articles of association.

Administration details of the charity, its trustees and advisers

Full details can be found on the inside front cover of this supplement.

The EVA Trustees who served during the year and their nominating organisations:

Alok Agrawal - DEEP Indian 50 Plus Association (Enfield)
Bevin Betton - Enfield Racial Equality Council
Stephanie Collins - AlphaCare Specialists Limited
Tony Dallas - Success Club
Tim Fellows - Enfield LGBT Network
Nusrath Jaku - One-to-One Enfield (Resigned June 2023)
Ozgur Korkmaz - Enfield Cycling Club
Christopher McCoy - Youth & Community Connexions
Norma McFarlane - The Shane Project (Resigned October 2023)
Margaret Thorley - Hope and Restoration

None of the Trustees have any beneficial interest in the company.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Enfield Voluntary Action is a company limited by guarantee (No. 3755382) governed by its Memorandum and Articles of Association, and was incorporated on 20th April 1999. It is also a registered charity (No. 1077857).

EVA provides services to over 650 voluntary, community and faith organisations that, in turn, provide services to the residents of the London Borough of Enfield. Organisations can become members of EVA which entitles them to nominate representatives to EVA's Board of Directors. EVA's membership process requires organisations to submit an up to date copy of their Governing Document, latest set of accounts/financial statements together with copies of their Data Protection Policy, Health & Safety Policy, Safeguarding Policy and Equal Opportunities Policy. To date, approximately 68 organisations have been awarded full membership with 25 applications currently being processed. EVA has three categories of membership – Introductory (for new and emerging groups), Associate (for groups whose services extend beyond the London Borough of Enfield) and Full Membership for groups who provide the majority of their services (at least 80%) for residents of the London Borough of Enfield.

ENFIELD VOLUNTARY ACTION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Objectives and activities

The objects of Enfield Voluntary Action are set out in the Memorandum and Articles of Association.

At EVA's Annual Review Day on 12th June 2023, Trustees and Staff agreed that EVA's Aims and Objectives be updated to reflect the day to day work carried out by the organisation. After an additional meeting facilitated by a representative from NCVO, the following was agreed by Trustees and Staff.

EVA's Vision

A diverse and thriving community and voluntary sector that makes life better for people in Enfield.

EVA's Mission

To help Enfield community and voluntary groups develop, so they are well run, sustainable, and can improve the lives of local residents.

EVA's Values

Expertise

We aim to offer expert, professional support and advice to community and voluntary organisations.

Equality

We value diversity and support marginalised and disadvantaged groups to tackle inequalities.

Empowerment

We give community and voluntary organisations the tools and support they need to meet their own aims and objectives.

Trust

We act as a trusted critical friend of community and voluntary groups and are independent of any public or commercial body.

Partnership

We encourage organisations to take advantage of the strength that comes from working together for the benefit of the community.

Voice

We support community and voluntary organisations to speak out, be heard and contribute their experience, knowledge and ideas.

EVA Trustees and Staff have agreed that the Charitable Objectives be revisited at least every 5 years, to ensure that they are fit for purpose in all activities the organisation undertakes as the organisation moves forward.

EVA trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities EVA should undertake.

Recruitment and appointment of Directors (Trustees)

EVA's Board of Directors is made up of not less than three and no more than twelve persons nominated and elected by EVA Members. All full member organisations are eligible to receive papers, to enable them to nominate a representative to the EVA board, and to nominate a voting delegate to the EVA AGM. Board Members are elected for a maximum of six consecutive years. Retiring Directors are eligible for re-nomination after at least one year's absence from EVA's Board has been completed.

ENFIELD VOLUNTARY ACTION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

The Board of Directors is also able to co-opt additional members to fill identified skills gaps. The Board of Trustees elect a Chair, Vice Chair, Honorary Treasurer and Company Secretary. Organisations nominating trustees and their nominees are required to agree:

- To provide their organisation's relevant documents (Governing Document, Annual Report, Latest Audited Accounts, Equal Opportunities Policy)
- To agree that their nominated representatives meet with the EVA Chair and Chief Executive to discuss the role of an EVA Trustee
- To represent the VCS as a whole, and not their nominating organisation
- To accept that enquiries relating to Charity and Companies Registration, and the financial probity of their organisations may take place.
- To provide details of other organisations with which they are involved, in order that conflicts of interest can be avoided.
- To complete the Charity Commission Declaration of eligibility for newly appointed trustees.

If the required documentation is not submitted by the deadline date, the nomination is not accepted. All nominees are interviewed prior to the nomination going forward.

Trustee Induction and Training

Trustees receive copies of all EVA policies; memorandum and articles of association; code of conduct; meeting timetable; conflict of interest declaration form and are required to attend the first available Roles and Responsibilities of Trustees training, following their election. At the first Board Meeting after the AGM, all Trustees are required to read and sign a Trustee Code of Conduct and complete a Skills Audit. Information taken from the skills audit is used to support EVA's funding applications.

Organisation

EVA's Board of Directors governs the charity. Board Meetings are held 5 times a year. There is a Policy, Personnel and Finance Committee that meets when required to discuss issues and then feed back/report to Trustee Board Meetings.

EVA holds an Annual Review and Planning Day where Directors and Staff meet to review activities, check that services being provided are appropriate to enable the VCS to support local residents and to agree new projects if relevant. This event enables EVA to review how its charitable objectives are met; enables staff and directors to participate in discussion and debate on EVA's Business Plan; and to incorporate any changes required in light of current circumstances. The day to day running of the organisation is carried out by employed staff led by the Chief Executive, supported by 8 full/part-time staff. The Chief Executive has delegated authority to run operations and take financial decisions. All cheque payments and online bank transactions require two signatories/authorisations; 2 Trustees, the Company Secretary and the Chief Executive are signatories. EVA is in the process of adding additional signatories to EVA's Bank Mandate in order to ensure that there are always the correct number of signatories available to approve payments.

EVA is a member of the National Association for Voluntary and Community Action and consequently is committed to supporting the nationally agreed Code of Practice and Statement of Values for Councils for Voluntary Service.

Public Benefit

EVA's Board of Directors confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit and that the activities carried out by the charity during the year were all undertaken in order to further the charity's aims for the benefit of EVA's beneficiaries.

Risk Management

A risk assessment is carried out annually in order to identify the organisation's exposure to risk. The risk assessment is regularly updated and includes procedures put in place to mitigate the risks identified. The Risk Assessment is submitted to Trustees annually for discussion and ratification.

ENFIELD VOLUNTARY ACTION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Financial Review

EVA continues to seek new funding streams in order to be able to continue to provide services to the VCS in Enfield. In March 2023 the London Borough of Enfield agreed an extension of EVA's funding to provide support and capacity building to the Enfield Voluntary and Community Sector and co-ordination of volunteering opportunities to Enfield Residents. The award was for £113,333 the period 1st April 2023 – 30th November 2024. The funding awarded remains at the previous level and it has been recognised by Trustees that it will continue to be necessary for EVA to fundraise or use some of its reserves in order to be able to deliver services and maintain the high standards of support achieved over the past 33 years.

Reserves Policy

Enfield Voluntary Action aims to have Reserves equivalent to six months average annual expenditure. In addition, the reserves are also expected to cover long term sickness for long service staff; redundancy payments for all staff and asset replacement costs. EVA's Trustees have also agreed to allocate some reserves to act as bridging finance or match funding where new funding for a project is likely to be secured. These figures are calculated at: £410,152.62. EVA's reserves are therefore at the required level.

ACHIEVEMENTS AND PERFORMANCE

EVA's post COVID 19 working practices

EVA Staff have now adopted a system of hybrid working. Staff have agreed and signed new Conditions of Work and Home Working Risk Assessments are carried out annually. EVA Trustees continue to ensure that processes are in place to safeguard staff mental health and working conditions. Trustees agreed to continue the employee support cover, taken out through Peninsula HR Consultants which enables staff to contact an advisor to discuss issues that are of concern to them in a completely confidential setting.

PARTNERSHIP WORKING

Over the past year EVA has continued to work with various partners to provide additional training and support to the VCS groups and residents of Enfield as follows:

- LBE Prevent/EVA – Capacity Building targeted organisations
- LBE Active Enfield Team (additional support)
- LBE Active Through Football – supporting project development
- LocalMotion
- NHS Enfield CCG – Health Champions Network development
- MIND In Enfield – support to set up a Mental Health Network in Enfield
- BEHMHT – grants programme
- LBE Trusted Voices – grants programme

More details of all EVA Activities can be found in the 2023/2024 Impact Report (please contact admin@enfieldva.org.uk for a copy).

EVA continues to provide the following services to groups in Enfield:

EVA Community Accountant - EVA oversees the ECAS project, which received partial funding from the London Borough of Enfield, the Big Lottery Fund, and the City Bridge Foundation. The project's primary goals include empowering groups in financial management by equipping them with essential financial skills. Through one-on-one advice, support, and training, EVA ensures that groups meet compliance requirements with Funders, the Pension Regulator, HMRC, Companies House, and the Charity Commission.

ENFIELD VOLUNTARY ACTION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

In this year, the ECAS project achieved its objectives through a range of training, advice, and guidance initiatives:

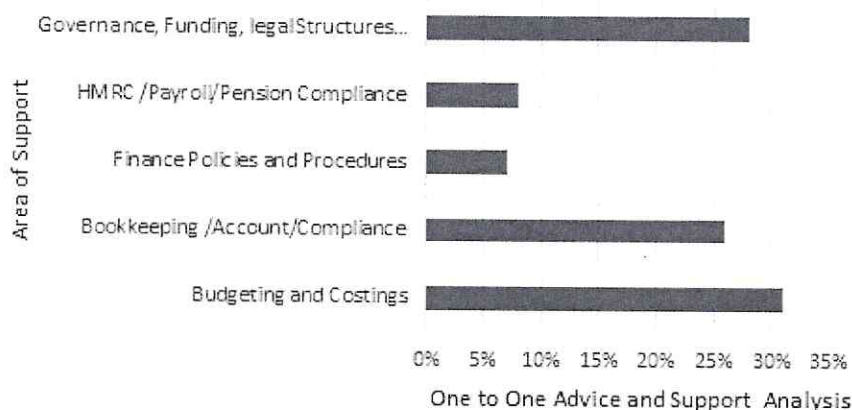
Training Courses and Accounting System Support:

- Excel/Bookkeeping training for 6 delegates from 4 organisations.
- In-house payroll training support for 2 organisations.
- QuickBooks and Xero accounting system support for 5 organisations.
- Budget/Costings training for 9 delegates from 8 organisations.
- Conducted 2 'Understanding Annual Account' presentations, reaching 17 delegates from 17 organisations.

One-on-One Advice and Support Sessions:

- EVA provided 226 individual advice and support sessions to 64 local organisations.

Breakdown Analysis of Advice and Support



The project has achieved its annual objectives and aims to continue offering training and financial management support to local voluntary organisations and social enterprises. This support enhances their capacity to efficiently manage and control their finances.

Development and Funding Advice Service

EVA's Development and Funding Advice Manager's role is to support voluntary and community groups through advice on funding applications and any developmental needs they may have. Support is also given to groups on policy development in order to assist organisations to gain membership of EVA. Regular training courses also take place during the year. These courses are now a mixture of online and in person in order to fit in with the requirements of the groups attending. The project's outcomes were achieved as follows:

During the year **346** 1-1 Support Sessions took place providing advice and support on Policy Development; Funding and Advice to **130** VCS groups. These sessions took place in person, via teams or over the telephone.

ENFIELD VOLUNTARY ACTION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

The Development and Funding Advice Manager facilitated Funding Workshops, Funding Roadshows (followed by individual 1-1 sessions from funders), and Training Courses. Two funding roadshows were organised attended by **66** representatives from **51** VCS organisations; these sessions were followed by 1-1 sessions with representatives from National Lottery Community Fund, National Lottery Heritage Fund and Arts Council England. These sessions were attended by **42** representatives from **34** VCS organisations. The criteria for attendance at these sessions was that organisations had to have attended one of the Funding Roadshows.

Other training courses that took place during the year included: Good Governance (**9** delegates); Celebrating Success x 2 (**32** delegates); Legal Structures (**4** delegates) and Safeguarding (**18** delegates).

During the financial year, EVA received funds from LBE Prevent to run two projects, the first objective was to bring together groups working with the Turkish/Kurdish Alevi community to form a network. During life of this project (6 months), the following was achieved:

- 4 meetings of the Network were held
- The Network overachieved on organisations attending (13 groups)
- Network members agreed to continue the meetings after the end of the project.

The second objective was to identify and provide development support to groups working with Children and Young People. During the life of this project the following was achieved:

- 56 CYP organisations were supporting during the project.
- 63 interventions were performed with these organisations.
- All organisations supported were reminded/informed of safeguarding obligations and framework including MASH reporting as part of the interventions performed by EVA.

Social Prescribing/Health Champions funded by NHS CCG (until October 2023)

The objectives of the programme are to ensure that VCSE is put at the heart of health & social care service planning and subsequent delivery, thus enabling services to reach more residents through the channels of groups' relationships with people with the overarching outcome of reducing health inequalities and making health more accessible for all. In order to achieve this EVA also worked with voluntary organisations who were hosting Health Champions (existing members of their staff or long-term volunteers). During the project EVA developed strategies, attended strategic meetings, identified strategic opportunities, organised networking meetings.

During the year 2 Health Champion and Stakeholders network meetings took place attended by **45** representatives from **34** VCS/statutory organisations.

Supporting Groups to Raise Funds

EVA received funds from Big Local during the year to put towards the Enfield Local Fund grants programme. The funds, together with funds from LBE Debt Advice and NHS Health Champions were combined in the first grants round. A total of £197,761 was available for the first grants round and £80,000 for the second round. The first grants round took place in November 2023 when **46** applications were received totalling £382,818. Grants totalling £197,761 were awarded. The second round commenced in January 2024 with a closing date of 29th April 2024.

As in the past, the Grants Panel was made up of representatives from VCS groups in the Borough and representatives from the funders. Representatives from organisations interested in becoming a Panel Member completed and submitted an online form. They received training from an independent trainer prior to the meeting. EVA Staff/Trustees were in attendance at the Panel Meetings but did not play a part in the decision making. The funding was awarded in January 2024 with projects expected to finish by January 2025.

In order to support groups to apply for this fund, 3 grants workshops were held during the year, facilitated by the Development and Funding Advice Manager and Community Accountant – **78** delegates from **86** VCS organisations attended these sessions.

ENFIELD VOLUNTARY ACTION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Between April 2023 and March 2024 EVA supported Enfield VCS groups to successfully secure a further **£890,672** of external grants for community projects supporting the residents in the London Borough of Enfield. This support included one-to-one meetings with groups, grants workshops, meet the funder sessions and training courses.

Volunteer Recruitment/Placement/Celebrations

EVA's Volunteer Centre Manager continued to enable groups to meet their volunteer needs in many different ways. The Volunteering Opportunities Booklet was available in printed form with copies being distributed to all local libraries for those interested in volunteering to pick up. The booklet enables groups to advertise their opportunities on a quarterly basis. A pdf copy of the booklet is also available through EVA's website.

Regular Introduction to Volunteering Training Courses take place where those interested in volunteering hear about the types of opportunities available and learn what to expect from their volunteering experience with groups. A Volunteer Fair was organised in November 2023 at the Dugdale Centre where voluntary organisations had stalls and were able to meet potential volunteers face to face. **30** groups had stalls at the event which was visited by **130** residents.

The Volunteer Centre Manager continued to organise Enfield Volunteer Organiser's Network meetings during the year. **3** online meetings took place attended by **33** representatives from **23** VCS organisations.

During the latter part of the year, EVA began transition to a new online volunteer management system. The system is provided by a private company, but with a "front end" website for Enfield residents to register online built in-house by EVA staff.

The system will allow local community groups to post their volunteering opportunities to the system on a self-service basis, for approval by EVA staff. Residents will be able to register as volunteers, search the available opportunities and express an interest in volunteer roles online. The system will also allow EVA staff to track the progress of volunteers and their enquiries. At the time of writing EVA is preparing to switch over fully to the new system and make it "live" for Enfield residents. This project was made possible with funding from the Greater London Authority.

Fundraising

During the year EVA has continued to submit funding applications in order to secure services for the VCS. This included a successful application to City Bridge Foundation to provide funds to support the Development and Funding Advice and Community Accountancy aspects of EVA's work with groups.

Communication

A data cleansing exercise was carried out during the year in line with best practice, in order to remove email addresses that have become inactive and ensure the quality of our organisational mailing list. Following this, the monthly EVANEWS bulletin is now being sent to **1085** people from local voluntary and community organisations. We are continuing to maintain special mailing lists for our networks and special interest groups, such as our Cost of Living Network, Mental Health Network or new and developing organisations, to receive tailored updates and meeting invitations geared to their needs. Our separate list of Enfield residents who have expressed an interest in volunteering, which receives quarterly mailings with updates of our volunteering opportunities, now includes **1090** local residents.

- **16** issues of EVANEWS email bulletin were sent to our main mailing list of contacts from local community groups, which include special funding issues.
- **27** other mailings were sent to our network and special interest mailing lists.
- **4** quarterly mailings went to local residents who have registered their interest in becoming volunteers.

EVA's Communications Officer continues to overhaul EVA's website to include access to our new volunteering and volunteering opportunities registration process. An online payment system was introduced during the year in order to take payments for training fees or refundable deposits.

ENFIELD VOLUNTARY ACTION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Simply Connect (previously Connect Well)

Full and Associate members of EVA are eligible to be part of Simply Connect Enfield, an online searchable directory which will help groups to increase their reach and provide opportunities for people and groups to share and learn, and to take positive local social action. For London Borough of Enfield residents who are seeking a new leisure or social activity, need advice or information, or want to meet other people with similar interests or life experiences, Simply Connect Enfield will help them find and make connections with local groups who offer these services. To date **94** groups have been added to the database, with **679** activities entered, **527** of which are currently active. EVA's Administrative Assistant regularly contacts groups to find out whether they have resumed face-to-face activities and whether their contact details and activities are up to date. She also provides support to groups in order to ensure that their activities are recorded accurately.

Social activities directory - In 2023-24 EVA began work on replacing the directory previously provided by private company Simply Connect with a new online directory of social activities and support services run by local community groups. The new directory, built by a member of EVA staff, will be hosted in-house to give EVA full access and control over the data, making the process of keeping it up to date much simpler and removing the need to pay a substantial annual fee to the private provider. The new Enfield Social Activities directory has been redesigned to ensure that in future the data is better structured to make searching for activities easier for local residents. The new system can also be tweaked and tailored to new requirements as needed. At the time of writing, EVA staff are updating and editing the data held in the directory and we are expecting to launch it to the public shortly. This project has been made possible with funding from the National Lottery Community Fund Awards For All.

EVA Networks and Forums that took place during 2023/2024 were as follows:

- Enfield Volunteer Organisers Network (Volunteer Centre Manager; funded by LBE)
- 9 x Cost of Living Network Meetings (Project & Partnerships Manager); funded by Big Lottery
- 5 x VCS Mental Health Network Meetings (Project & Partnerships Manager); funded by Mind in Enfield)
- Enfield Wellbeing Network (Project & Partnerships Manager; funded by LBE Adult Social Services)
- 2 x Health Champions Network (Social Prescribing Manager) funded by Integrated Care Partnership Board until October 2023
- 4 x Turkish/Kurdish Community Network Meetings (Development and Funding Advice Manager & Community Accountant) funded by LBE Prevent

Strategic Representation

EVA has been represented on the following Strategic Boards:

- CAHN and Enfield Black Community Health Forum
- Climate Change & Health – Health Champions Engagement
- Enfield Borough Partnership ICB
- Enfield Borough Partnership Board
- Enfield Community Centred Research
- Enfield ICP Inequalities Delivery Group
- Enfield Integrated Care Partnership Mental Health Steering Group
- Voluntary Sector Strategy Group
- LBE Emergency Resilience Board
- Early Help Board
- NHS Charities
- LBE Reducing Inequalities/ Community Hubs

ENFIELD VOLUNTARY ACTION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

- LBE Reducing Inequalities/ Community Hubs
- Vaccine Champions Public Health
- Health & Wellbeing Board
- NCL ICS VCSE Alliance
- Population Health (CCG)
- Place based design (CCG)
- ICP Task and finish groups Childhood Obesity
- LBE Homelessness Prevention Board
- LBE Homelessness Transformation
- LBE Older People's Partnership Board Meeting
- Food Alliance
- Mental Health Partnership Board
- HLP Social Prescribing for CYP London Community of Practice
- Enfield Active Through Football Consortium
- LocalMotion Enfield Core Group and Working Groups
- Enfield ICP Access to Services, Recovery & Innovation

Regional & National Representation/Membership

- NAVCA- Council for Voluntary Service (CVS) Membership Organisation
- CVS Directors Network/ London Plus – London CVS CEOs sharing good practice running CVSs across London
- London Plus Cost of Living Task & Finish Group
- VCS Emergency Partnerships
- North Central London NHS Volunteer Responders
- Chief Officers Information Network
- LocalMotion

EVA has also on occasion been invited to attend the following meetings:

- Colleges
- Over 50s Forum
- North Mid Hospital Keeping People Healthy Board meeting
- Voluntary and Community Stakeholder Reference Group
- Healthy London Partnership (NHS)

The Trustees' report was approved by the Board of Trustees.

B Betton
Chair

Dated: 16 September 2024



C McCoy
Chair

Dated: 16 September 2024



ENFIELD VOLUNTARY ACTION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2024

The trustees, who are also the directors of Enfield Voluntary Action for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ENFIELD VOLUNTARY ACTION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ENFIELD VOLUNTARY ACTION

I report to the trustees on my examination of the financial statements of Enfield Voluntary Action (the charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 the examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



D M Cramer FCA
Blinkhorns
27 Mortimer Street
W1T 3BL

Dated: 16 September 2024

ENFIELD VOLUNTARY ACTION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Income from:							
Donations and legacies	3	181,757	759,978	941,735	179,856	800,289	980,145
Charitable activities	4	400	-	400	1,195	-	1,195
Investments	5	6,753	-	6,753	2,600	33	2,633
Total income		188,910	759,978	948,888	183,651	800,322	983,973
Expenditure on:							
Raising funds	6	18,843	99,558	118,401	21,833	84,369	106,202
Charitable activities	7	166,782	729,104	895,886	162,649	651,898	814,547
Total expenditure		185,625	828,662	1,014,287	184,482	736,267	920,749
Net income/(expenditure) and movement in funds		3,285	(68,684)	(65,399)	(831)	64,055	63,224
Reconciliation of funds:							
Fund balances at 1 April 2023		410,822	352,294	763,116	411,653	288,239	699,892
Fund balances at 31 March 2024		414,107	283,610	697,717	410,822	352,294	763,116

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

ENFIELD VOLUNTARY ACTION

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Fixed assets					
Tangible assets	11		5,029		6,705
Current assets					
Debtors	12	2,812		5,526	
Cash at bank and in hand		689,876		1,104,151	
		692,688		1,109,677	
Creditors: amounts falling due within one year	13	-		(353,266)	
Net current assets			692,688		756,411
Total assets less current liabilities			697,717		763,116
Net assets excluding pension liability			697,717		763,116
The funds of the charity					
Restricted income funds	15	283,610		352,294	
Unrestricted funds		414,107		410,822	
		697,717		763,116	

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 16 September 2024

B Betton
Chair



C McCoy
Chair



Company registration number 03755382 (England and Wales)

ENFIELD VOLUNTARY ACTION

BALANCE SHEET (CONTINUED)

AS AT 31 MARCH 2024

1 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

2 Accounting policies

Charity information

Enfield Voluntary Action is a private company limited by guarantee incorporated in England and Wales. The registered office is Community House, 311 Fore Street, London, N9 0PZ.

2.1 Accounting convention

The accounts have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention.

2.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

2.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

2.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

The charity received money mainly through donations and events occurring within the year.

Income is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

ENFIELD VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

2 Accounting policies

(Continued)

2.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Costs are accounted for when they are incurred, with irrecoverable VAT being charged as a cost against the relevant activity.

Costs of charitable activities relate to the furtherance of the charities objectives.

Costs of raising funds relate to events and other activities through which the charity raises its profile.

Administration costs represent the running costs of the charity which are charged to the income and expenditure account in the period when they are incurred. They are included wholly within the Charitable Activities.

2.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and machinery	25% per year on a reducing balance basis
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

2.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

2.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

ENFIELD VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

2 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

2.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	-	-	-	1,400	-	1,400
Grants	181,757	759,978	941,735	178,456	800,289	978,745
	<u>181,757</u>	<u>759,978</u>	<u>941,735</u>	<u>179,856</u>	<u>800,289</u>	<u>980,145</u>

4 Income from charitable activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Training income	<u>400</u>	<u>1,195</u>

ENFIELD VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

5 Income from investments

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Interest receivable	6,753	-	6,753	2,600	33	2,633

6 Expenditure on raising funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Fundraising and publicity						
Staging fundraising events	202	12,396	12,598	322	9,046	9,368
Fundraising agents	239	102	341	198	406	604
Advertising	1,324	2,585	3,909	1,218	2,265	3,483
Other fundraising costs	408	55,880	56,288	6,605	37,076	43,681
Staff costs	15,546	28,118	43,664	13,103	35,473	48,576
Support costs	1,124	477	1,601	387	103	490
	18,843	99,558	118,401	21,833	84,369	106,202

7 Charitable activities

	2024 £	2023 £
Staff costs	388,181	433,863
Project Costs	502,910	377,363
Support Costs	1,058	12,192
	895,886	814,547
Analysis by fund		
Unrestricted funds	166,782	162,649
Restricted funds	729,104	651,898
	895,886	814,547

ENFIELD VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, but Jo Ikhelef was reimbursed a total of £237.99 for travelling expenses, £854.60 for subsistence, £1,437.53 for other office expenses £40.98 for staff gifts.

9 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
	9	11
	<hr/>	<hr/>
Employment costs	2024	2023
	£	£
Wages and salaries	371,301	378,671
Social security costs	24,137	31,224
Other pension costs	36,407	72,544
	<hr/>	<hr/>
	431,845	482,439
	<hr/>	<hr/>

There are no employees who received total employee benefits (excluding employer pension costs) of more than £60,000.

There were no employees whose annual remuneration was more than £60,000.

Remuneration of key management personnel

The remuneration of key management personnel was as follows:

	2024 £	2023 £
Aggregate compensation	2,571	-
	<hr/>	<hr/>

10 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

ENFIELD VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

11 Tangible fixed assets

	Plant and machinery £
Cost	
At 1 April 2023	102,508
At 31 March 2024	102,508
Depreciation and impairment	
At 1 April 2023	95,803
Depreciation charged in the year	1,676
At 31 March 2024	97,479
Carrying amount	
At 31 March 2024	5,029
At 31 March 2023	6,705

12 Debtors

	2024 £	2023 £
Amounts falling due within one year:		
Trade debtors	2,812	5,526

13 Creditors: amounts falling due within one year

	Notes	2024 £	2023 £
Deferred income	14	-	316,000
Other creditors		-	37,266
		-	353,266

Other creditors in 2023 related to funds received from the PGG that were due to an Independent Group and not EVA. Consequently these funds were held in the accounts as an amount due to a third party. This was paid out two months after the 2023 year end.

Deferred Income in 2023 related to a combination of project funds received as the projects spanned over the financial year. These funds have been recognised in 2024.

ENFIELD VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

14 Deferred income

	2024 £	2023 £
Other deferred income	-	316,000

Deferred income is included in the financial statements as follows:

	2024 £	2023 £
Deferred income is included within:		
Current liabilities	-	316,000
Movements in the year:		
Deferred income at 1 April 2023	316,000	-
Released from previous periods	(316,000)	-
Resources deferred in the year	-	316,000
Deferred income at 31 March 2024	-	316,000

15 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2023 £	Incoming resources £	Resources expended £	At 31 March 2024 £
	352,294	759,978	(828,662)	283,610
Previous year:	At 1 April 2022 £	Incoming resources £	Resources expended £	At 31 March 2023 £
	288,239	800,322	(736,267)	352,294

16 Designated funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

Staff Liabilities	128,425	-	-	-
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The staff liabilities fund contains the costs associated with redundancies for EVA staff. EVA has long standing staff that have been developed over a number of years demonstrating exceptional commitment to their projects. Therefore, EVA has proportionally higher staff liabilities. EVA's trustees have thus acted prudently and responsibly in designating funds to meet these liabilities.

ENFIELD VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

17 Analysis of net assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 March 2024:			
Tangible assets	3,893	1,136	5,029
Current assets/(liabilities)	410,214	282,474	692,688
	<u>414,107</u>	<u>283,610</u>	<u>697,717</u>
	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
At 31 March 2023:			
Tangible assets	5,190	1,515	6,705
Current assets/(liabilities)	405,632	350,779	756,411
	<u>410,822</u>	<u>352,294</u>	<u>763,116</u>

ENFIELD VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

18 Restricted Funds

The restricted funds consist of the following

	Reserves B/fwd £	Incoming £	Outgoing £	Surplus/(deficit) for Y/E 31 March 2023 £	Reserves C/fwd £
LBE Prevent - PSC	-	17,000	(16,974)	26	26
LBE Debt Active	14,424	26,250	(36,573)	(10,323)	4,101
LBE Active Through Football	2,458	4,000	(2,760)	1,240	3,698
Big Lottery - Awards For All	-	10,000	(3,160)	6,840	6,840
Big Lottery Grants Programme	969	-	(969)	(969)	-
BL Homelessness	13,461	55,081	(42,765)	12,316	25,777
NHS CCH	-	50,000	(30,172)	19,828	19,828
Unity PCN	58,070	-	(56,941)	(56,941)	1,129
Evergreen	12,479	-	-	-	12,479
Local Motion	144,336	88,983	(233,275)	(144,292)	44

ENFIELD VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

18 Restricted Funds

	Reserves B/fwd £	Incoming £	Outgoing £	Surplus/(deficit) for Y/E 31 March 2023 £	(Continued) Reserves C/fwd £
LONDON SPORT	9,093	-	(9,093)	(9,093)	-
NCL Volunteering	-	8,768	(8,630)	138	138
BEH Mental Health Trust	2,401	4,583	(6,984)	(2,401)	-
CCG Health Champions	14,176	36,667	(42,121)	(5,455)	8,721
Independent Groups	1,000	-	-	-	1,000
Royal Free Charity	1,115	6,000	(7,115)	(1,115)	-
LBE Outcome	19,443	111,500	(112,092)	(592)	18,852
Mind Mental Health	5,305	10,833	(6,915)	3,918	9,223
Trusted Voices	27,097	90,000	(47,059)	42,941	70,038
VCSE Alliance	26,468	5,550	(8,630)	(3,080)	23,388
Big Local	-	172,261	(107,888)	64,373	64,373
Emergency Fund	-	5,000	(5,000)	-	-
City Bridge	-	57,500	(43,545)	13,955	13,955
	<u>352,294</u>	<u>759,978</u>	<u>(828,661)</u>	<u>(68,684)</u>	<u>283,610</u>