

Charity registration number 1077857

Company registration number 03755382 (England and Wales)

ENFIELD VOLUNTARY ACTION
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

ENFIELD VOLUNTARY ACTION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	J S Dhani	
	M Thorli	
	A K Agrawal	
	N Jaku	
	B Betton	
	N McFarlane	
	S Collins	(Appointed 7 October 2021)
	T Fellows	(Appointed 7 October 2021)
Charity number	1077857	
Company number	03755382	
Registered office	Community House 311 Fore Street Edmonton London United Kingdom N9 0PZ	
Independent examiner	Blinkhorns 27 Mortimer Street London W1T 3BL	
Bankers	Unity Trust Bank 9 Brindley Place Birmingham B1 2HB	
Solicitors	Interface Legal Advisory Service 40 Wykeham Road London NW4 2SU	

ENFIELD VOLUNTARY ACTION

CONTENTS

	Page
Trustees' report	1 - 9
Statement of Trustees' responsibilities	10
Independent examiner's report	11
Statement of financial activities	12
Balance sheet	13 - 14
Notes to the financial statements	15 - 24

ENFIELD VOLUNTARY ACTION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

EVA's Trustees, who are also directors of the organisation for the purposes of the Companies Act, submit their report and accounts for the year ended 31 March 2022.

The accounts have been prepared in accordance with the accounting policies set out in Note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

The organisation is a charitable company limited by guarantee and was set up in 1991. It was registered as a charitable company limited by guarantee on 20th April 1999. It is governed by a memorandum and articles of association.

Administration details of the charity, its trustees and advisers

Full details can be found on the inside front cover of this supplement.

The EVA Trustees (who are also Directors) who served during the year and their nominating organisations:

Alok Agrawal - DEEP Indian 50 Plus Association (Enfield)

Bevin Betton - Enfield Racial Equality Council

Stephanie Collins - AlphaCare Specialist Limited

Jaspal Dhari - Every Parent & Child

Tim Fellows - Enfield LGBT Network

Nusrath Jaku – One-to-One Enfield

Norma McFarlane – The Shane Project

Margaret Thorley – Hope and Restoration

None of the Trustees have any beneficial interest in the company.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Enfield Voluntary Action is a company limited by guarantee (No. 03755382) governed by its Memorandum and Articles of Association, and was incorporated on 20th April 1999. It is also a registered charity (No. 1077857).

EVA provides services to over 650 voluntary, community and faith organisations that, in turn, provide services to the public. EVA undertook a review of its membership process in 2019 and now requires organisations to submit an up to date copy of their Governing Document, latest set of accounts/financial statements together with copies of their Data Protection Policy, Health & Safety Policy, Safeguarding Policy and Equal Opportunities Policy. To date, approximately 96 organisations have submitted completed application forms. EVA has three categories of membership – Introductory (for new and emerging groups), Associate (for groups whose services extend beyond the London Borough of Enfield) and Full Membership for groups whose services are provided for residents of the London Borough of Enfield.

ENFIELD VOLUNTARY ACTION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Objectives and activities

The objects of Enfield Voluntary Action are set out in the Memorandum and Articles of Association. EVA promotes positive local social action by helping people and groups access knowledge, skills and resources to make a difference.

The activities carried out to enable the organisation to achieve these objectives are as follows:

Charitable Objective 1 - To identify the needs of local voluntary organisations and to help them meet those needs by: providing information and support through: an information and advice service; training, seminars and other events; one-to-one support to new and established groups; producing newsletters and bulletins; signposting and referral to other agencies; practical facilities and equipment; and encouraging good practice.

Charitable Objective 2 - To facilitate liaison and collaboration within the voluntary sector and between the voluntary, public and private sectors by: providing information and support through: an information and advice service; training, seminars and other events; one-to-one support to new and established groups; producing newsletters and bulletins; signposting and referral to other agencies; practical facilities and equipment; and encouraging good practice.

Charitable Objective 3 - To play a strategic role in strengthening the participation of the voluntary sector by: providing voluntary sector representation on key local policy/planning bodies; advising the public and private sectors on how to involve the voluntary sector, and vice versa and helping to develop mechanisms by which the local voluntary sector can access funding and resources

Charitable Objective 4 - To help voluntary organisations to recruit, train and retain suitable volunteers by: publicising and promoting volunteering and specific volunteering opportunities; maintaining a database of volunteering opportunities in Enfield; providing information, advice and training to potential volunteers; encouraging private and public sector organisations to engage with volunteering; providing information on good practice in volunteer management

Charitable Objective 5 - To administer funding streams for the benefit of local voluntary and community organisations by: advertising grants programmes; and organising grant application workshops; administering the panel and assessment process.

EVA Trustees and Staff regularly consider the above Charitable Objectives to ensure that they are fit for purpose in all activities the organisation undertakes as the organisation moves forward.

EVA trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities EVA should undertake.

Recruitment and appointment of Directors (Trustees)

EVA's Board of Directors is made up of not less than three and no more than twelve persons nominated and elected by EVA Members. All full member organisations are eligible to receive papers, to enable them to nominate a representative to the EVA board, and to nominate a voting delegate to the EVA AGM. Board Members are elected for a maximum of six consecutive years. Retiring Directors are eligible for re-nomination after at least one year's absence from EVA's Board has been completed. The Board of Directors is also able to co-opt additional members to fill identified skills gaps. The Board of Trustees elect a Chair, Vice Chair, Honorary Treasurer and Company Secretary. Organisations nominating trustees and their nominees are required to agree:

- To provide their organisation's relevant documents (Governing Document, Annual Report, Latest Audited Accounts, Equal Opportunities Policy).
- To agree that their nominated representatives meet with the EVA Chair and Chief Executive to discuss the role of an EVA Trustee

ENFIELD VOLUNTARY ACTION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

- To represent the VCS as a whole, and not their nominating organisation.
- To accept that enquiries relating to Charity and Companies Registration, and the financial probity of their organisations may take place.
- To provide details of other organisations with which they are involved, in order that conflicts of interest can be avoided.
- To complete the Charity Commission Declaration of eligibility for newly appointed trustees.

If the required documentation is not submitted by the deadline date, the nomination is not accepted. All nominees are interviewed prior to the nomination going forward.

Trustee Induction and Training

Trustees receive copies of all EVA policies; memorandum and articles of association; code of conduct; meeting timetable; conflict of interest declaration form and are required to attend the first available Roles and Responsibilities of Trustees training, following their election. At the first Board Meeting after the AGM, all Trustees are required to read and sign a Trustee Code of Conduct and complete a Skills Audit.

Organisation

EVA's Board of Directors governs the charity. Board Meetings are held 5 times a year. There is a Policy, Personnel and Finance Committee that meets to discuss issues as required and then feed back/report to Trustee Board Meetings.

EVA holds an Annual Review and Planning Day where Directors and Staff meet to review activities, check that services being provided are appropriate to enable the vcs to support local residents and to agree new projects if relevant. This event enables EVA to review how its charitable objectives are met; enables staff and directors to participate in discussion and debate on EVA's Business Plan; and to incorporate any changes required in light of current circumstances. The day to day running of the organisation is carried out by employed staff led by the Chief Executive, supported by 8 full/part-time staff. The Chief Executive has delegated authority to run operations and take financial decisions. All cheque payments and online bank transactions require two signatories/authorisations; 2 Trustees, the Company Secretary and the Chief Executive are signatories.

EVA is a member of the National Association for Voluntary and Community Action and consequently is committed to supporting the nationally agreed Code of Practice and Statement of Values for Councils for Voluntary Service.

Public Benefit

EVA's Board of Directors confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit and that the activities carried out by the charity during the year were all undertaken in order to further the charity's aims for the benefit of EVA's beneficiaries.

Risk Management

A risk assessment is carried out annually in order to identify the organisation's exposure to risk. The risk assessment is regularly updated and includes procedures put in place to mitigate the risks identified. The Risk Assessment is submitted to Trustees annually for discussion and ratification.

Financial Review

EVA continues to seek new funding streams in order to be able to continue to provide services to the VCS in Enfield. In March 2021 the London Borough of Enfield agreed an extension of EVA's funding to provide support and capacity building to the Enfield Voluntary and Community Sector and co-ordination of volunteering opportunities to Enfield Residents. The award was for £340,000 for the period 1st April 2021 – 31st March 2023. The funding awarded remains at the previous level and it has been recognised by Trustees that it will continue to be necessary for EVA to fundraise or use some of its reserves in order to be able to deliver services and maintain the high standards of support achieved over the past 31 years.

ENFIELD VOLUNTARY ACTION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Reserves Policy

Enfield Voluntary Action aims to have Reserves equivalent to six months average annual expenditure. In addition, the reserves are also expected to cover long term sickness for long service staff; redundancy payments for all staff, Capital Cost to pension for one staff member; and asset replacement costs. EVA's Trustees have also agreed to allocate some reserves to act as bridging finance or match funding where new funding for a project is likely to be secured. These figures are calculated at: £345,543. EVA's reserves are therefore at the required level.

ACHIEVEMENTS AND PERFORMANCE

EVA's Continued Response to the COVID 19 Pandemic

EVA Staff continued to carry on the work of the organisation without interruption during lockdown and consequent easing of restrictions by adopting a system of hybrid working. Staff have agreed and signed new Conditions of Work and Home Working Risk Assessments have been carried out and signed. EVA Trustees took care to ensure that processes were in place to safeguard staff Mental Health and working conditions. Trustees agreed to the introduction of employee support cover, taken out through Peninsula HR Consultants which enables staff to contact an advisor to discuss issues that are of concern to them in a completely confidential setting.

PARTNERSHIP WORKING

Over the past year EVA has continued to work with various partners to provide additional training and support to the vcs groups and residents of Enfield as follows:

- Homelessness Project –LBE Housing
- Job Club – Partnership Work between Enfield Borough Over 50's Forum and EVA (Funded by LBE ESP)
- LBE Prevent/EVA – Safeguarding Training
- LBE Active Enfield Team (additional support)
- LBE Friends of Parks (funded by LBE ESP)
- LocalMotion
- Community Links Bromley (Health Champions/Mental Health First Aid Training support)
- NHS Enfield CCG – Health Champions Network development
- Meridian Water – Grant Programme – application support to groups
- LBE – Neighbourhood Fund – application support to groups
- MIND In Enfield – support to set up a Mental Health Network in Enfield

More details of all EVA Activities can be found in the 2021/2022 Impact Report (please contact admin@enfieldva.org.uk for a copy.

EVA continues to provide the following services to the groups in Enfield

Community Accountancy Service (ECAS) - partly funded by the London Borough of Enfield, Big Lottery Fund and Tudor Trust. EVA is a member of the Charity Finance Group which administer the Community Accountancy National Network to promote networking with community accountants and charity finance workers nationally. The main objectives of the project are to assist and empower groups in financial management. It empowers them with the basic financial management skills to enable them to carry out their budgeting and financial tasks, implementing good financial procedures and practice. This is carried out by providing one to one advice, support and training. The project meets EVA objectives of empowering and capacity building voluntary organisation in Enfield. The Community Accountant provides support to groups in meeting compliance requirements towards Funders, the pension regulators, HMRC, Companies House and the Charity Commission.

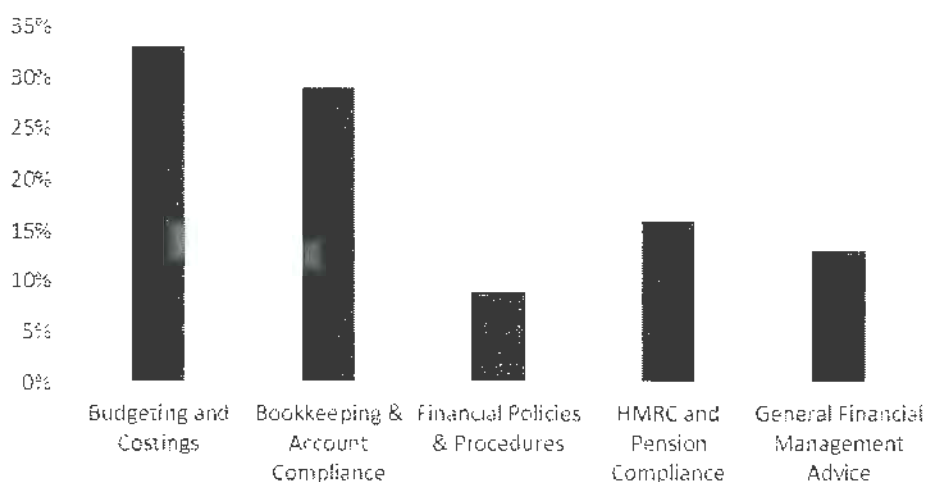
ENFIELD VOLUNTARY ACTION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

The project objectives for the year 2021/2022 were accomplished by the provision of the following support and services:

- 3 training courses in Understanding Annual Accounts, Payroll in-house (2 organisations) and Budget/ Costings.
- EVA grant workshops attended by over 50 organisations.
- Provided one to one advice and support sessions to local organisations.

Breakdown analysis of supported area



The Tudor Trust project which commenced in October 2019 requires EVA to work closely and form links with organisations working with children and young people. In order to facilitate this EVA has organised an Enfield Youth Forum. During the year the project supported 2 Youth Forum Meetings attended by representatives from vcs and local statutory agencies. This forum also enabled EVA and the voluntary sector to forge links with representatives from the London Borough of Enfield working with Children and Young People.

Development and Funding Advice Service – funded by:

EVA's Development and Funding Advice Manager's role is to support voluntary and community groups through advice on funding applications and any developmental needs they may have. Regular training courses also take place during the year. These courses were mainly online in order to fit in with the requirements of the groups attending. The project's outcomes were achieved as follows:

1-1 Support Sessions took place providing advice and support on Policy Development; Funding and Advice. Funding Workshops and Training Courses were organised, attended by vcs and statutory representatives.

Social Prescribing/Health Champions Funded by Big Lottery and Cornerstone Fund

The objectives of the Big Lottery Funded programme are to ensure that VCSE is put at the heart of health & social care service planning and subsequent delivery, thus enabling services to reach more residents through the channels of groups' relationships with people with the overarching outcome of reducing health inequalities and making health more accessible for all. In order to achieve this EVA will also be working with voluntary organisations who will host the Health Champions (existing members of their staff or long-term volunteers) and Enfield Citizens Advice Bureau (ECAB).

ENFIELD VOLUNTARY ACTION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

During the project EVA will develop strategies, attend strategic meetings, identify strategic opportunities, populate and administrate Simply Connect Enfield (this includes regularly checking organisational information and activities are up to date and amending as required), managing the Health Champions, organising further training and networking meetings, monitor outputs, evaluate outcomes, measure impact and share learning.

During the year 2 Health Champions Accredited Training Courses took place attended by 18 representatives from vcs organisations. 1 Mental Health First Aid course also took place attended by 15 representatives. These courses were available free of charge to trained Health Champions and a reduced fee was charged to other groups wishing to attend to cover the cost of training, workbooks and accreditation fee.

Organisations with trained Health Champions were also given the opportunity to apply for funds to carry out Health Activities during the year with funds made available from Big Lottery, 12 grants were awarded to groups.

Supporting Groups to Raise Funds

EVA received funds from Enfield CCG (£30,000), LBE (Debt Advice) £10,000 and Enfield & Haringey Mental Health Trust (£28,000) to run a small grants programme (Wellbeing Enfield Fund). As in the past, the Grants Panel was made up of representatives from vcs groups in the Borough and representatives from the funders. Representatives from organisations interested in becoming a Panel Member completed and submitted an online form. They received training from an independent trainer prior to the meeting. EVA Staff/Trustees were in attendance at the Panel Meetings but did not play a part in the decision making. The funding was awarded in February 2022 with projects expected to finish by March 2023.

In order to support the groups to apply for these and other grants available in the Borough, EVA staff facilitated grants workshops, and provided one-to-one support to groups through the Community Accountancy Service and Development and Funding Advice Service.

EVA continues to provide assistance to Johnson Matthey plc (a speciality chemicals company with a Chemical Plant in Enfield) who, as part of their Corporate Social Responsibility Programme set up a small donations programme to benefit groups in the London Borough of Enfield. Every month one local organisation receives £500 to assist with their work in the Borough. Groups submit their ideas on a simple online application form which is forwarded to Johnson Matthey plc. Three ideas are then presented to employees and voted for. Over the past year EVA has worked on updating the existing application spreadsheet and checked with groups whether their applications were still valid. 21 applications were submitted to Johnson Matthey during the year for consideration. To date 60 x £500 donations have been made to local groups.

Between April 2021 and March 2022 EVA supported Enfield VCS groups to successfully secure a further £2,025,890.000 of external grants for community projects in Enfield. This support included one-to-one meetings with groups, grants workshops meet the funder sessions and training courses.

Volunteer Recruitment/Placement/Celebrations

EVA's Volunteer Centre Manager continued to organise innovative ways to enable groups to meet their volunteer needs. In May 2021 an online Volunteer Fair took place with organisations submitting videos giving details of their volunteering opportunities. The videos were edited and uploaded onto YouTube. Individuals then viewed these videos and were able to choose which volunteering opportunities they would like to follow-up. An Online Conversation Café was also organised to replace the Introduction to Volunteering Courses which were not able to take place due to lockdown. 6 sessions took place. A Volunteer Fair was organised in November at Millfield Theatre where voluntary organisations had stalls and were able to meet potential volunteers face to face. 119 residents attended the event. Enfield Volunteer Organisers Network continued to meet online during the year.

Fundraising

During the year EVA has continued to submit funding applications in order to secure services for the vcs. This has included a successful application to Big Lottery for a Homelessness Project.

ENFIELD VOLUNTARY ACTION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Information

EVA continued to produce regular EVANews Bulletins during the year, each issue distributed to approximately 695 email addresses. EVA's Communications Officer is in the process of redesigning EVA's website and looking at ways to improve information dissemination.

Simply Connect (previously Connect Well)

Full and Associate members of EVA are eligible to be part of Simply Connect Enfield, an online searchable directory which will help groups to increase their reach and provide opportunities for people and groups to share and learn, and to take positive local social action. For London Borough of Enfield residents who are seeking a new leisure or social activity, need advice or information, or want to meet other people with similar interests or life experiences, Simply Connect Enfield will help them find and make connections with local groups who offer these services. To date details of 76 organisations have been added to Simply Connect, with an overall total of 509 activities entered, 375 of which are currently active. This is an increase of 14 organisations and 231 activities. EVA's Administrative Assistant is responsible for ensuring that organisational details and activities are accurate and up to date, this entails regularly contacting organisations to make regular checks.

EVA Networks and Forums that took place during 2021/2022 were as follows:

- Enfield Volunteer Organisers Network (Volunteer Centre Manager; funded by LBE)
- Voluntary Sector Homelessness and Housing Network (funded by NLCF)
- Homelessness Network (Network Development; funded by NLCF)
- VCS Youth Activities Forum (Community Accountant; funded by Tudor Trust)
- Friends of Parks Network (Project & Partnerships Manager; funded by ESP LBE)
- VCS Mental Health Network (Project & Partnerships Manager; funded by Mind in Enfield)
- Long Covid & Digital Exclusion (Development & Funding Advice Manager; funded by NHS Charities)
- Preventing Youth Unemployment (Project & Partnerships Manager; funded by Localmotion)
- Isolation & Mental Health (Project & Partnerships Manager; funded by Localmotion)
- Enfield Wellbeing Network (Project & Partnerships Manager; funded by LBE Adult Social Services)
- Youth Alive (Project & Partnerships Manager; funded by LBE Public Health)
- Health Champions Network (Funded by Lottery & CCG)

Strategic Representation

EVA has been represented on the following Strategic Boards

- Voluntary Sector Strategy Group
- Emergency Resilience Board
- Early Help Board
- NHS Charities
- Reducing Inequalities/ Community Hubs
- Vaccine Champions Public Health
- Health & Wellbeing Board
- VCSE Alliance
- Population Health (CCG)
- Place based design (CCG)

ENFIELD VOLUNTARY ACTION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

- ICP Task and finish groups Childhood Obesity
- ICP Board
- LBE Homelessness Prevention Board
- LBE Homelessness Transformation
- Community House Users Group
- Food Alliance
- Mental Health Partnership Board
- Early Intervention & Prevention Steering Group
- Older People's Partnership Board
- Physical Disabilities Partnership Board
- Enfield Social Prescribing Steering Group
- NCL Social Prescribing for Children & Young People Working Group
- HLP Social Prescribing for CYP London Community of Practice
- Enfield Active Through Football Consortium
- Community Panels Steering Group

Regional & National Representation/Membership

- NAVCA- Council for Voluntary Service (CVS) Membership Organisation
- CVS Directors Network/ London Plus – London CVS CEOs sharing good practice running CVSs across London
- Cornerstone Group – 5 CVSs working together on Health & Wellbeing projects in 5 London Boroughs to share good practice (Funded by City Bridge Trust)
- VCS Emergency Partnerships
- North Central London NHS Volunteer Responders
- Chief Officers Information Network
- Localmotion
- GLA Trustee Training Group

EVA has also on occasion been invited to attend the following meetings:

- Head Teachers
- Schools
- Colleges
- Over 50s Forum
- Social Prescribing Network
- Enfield Thrives Together
- NASP NCL CVSs Social Prescribing/Thriving Communities
- North Mid Hospital Keeping People Healthy Board meeting
- Voluntary and Community Stakeholder Reference Group
- London Covid 19 Community Champion Action Learning Group
- Enfield ICP Flu and C19 Imms Task & Finish Group
- Enfield LBE led Covid 19 vax for Young People working group
- LBE Older People's Partnership Board Meeting
- Healthy London Partnership (NHS) SPLW Managers Meeting
- Enfield ICP PIP meeting
- Steering Group for Project Dove

ENFIELD VOLUNTARY ACTION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Statement of trustees' responsibilities

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity as at the balance sheet date and of its incoming resources, including income and expenditure, for the financial year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The Trustees' report was approved by the Board of Trustees.



T Fellows

Chair

Dated: 6 October 2022

ENFIELD VOLUNTARY ACTION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2022

The trustees, who are also the directors of Enfield Voluntary Action for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ENFIELD VOLUNTARY ACTION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ENFIELD VOLUNTARY ACTION

I report to the trustees on my examination of the financial statements of Enfield Voluntary Action (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 the examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



D M Cramer FCA
Blinkhorns
27 Mortimer Street
London
W1T 3BL

Dated: 6 October 2022

ENFIELD VOLUNTARY ACTION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
	Notes						
<u>Income from:</u>							
Donations and legacies	3	172,229	738,239	910,468	199,862	663,721	863,583
Charitable activities	4	500	-	500	200	1,116	1,316
Investments	5	426	-	426	1,699	-	1,699
Total income		173,155	738,239	911,394	201,761	664,837	866,598
<u>Expenditure on:</u>							
Raising funds	6	15,985	61,714	77,699	18,481	48,881	67,362
Charitable activities	7	130,093	652,122	782,215	140,973	510,246	651,219
Total expenditure		146,078	713,836	859,914	159,454	559,127	718,581
Net income for the year/ Net movement in funds		27,077	24,403	51,480	42,307	105,710	148,017
Fund balances at 1 April 2021		384,576	263,836	648,412	342,269	158,126	500,395
Fund balances at 31 March 2022		411,653	288,239	699,892	384,576	263,836	648,412

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ENFIELD VOLUNTARY ACTION

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	10		8,940		10,094
Current assets					
Debtors	11	27,662		25,411	
Cash at bank and in hand		663,290		636,123	
		690,952		661,534	
Creditors: amounts falling due within one year	12	-		(23,216)	
Net current assets			690,952		638,318
Total assets less current liabilities			699,892		648,412
Income funds					
Restricted funds			288,239		263,836
<u>Unrestricted funds</u>					
Designated funds:					
Staff Liabilities		128,425		128,425	
	14	128,425		128,425	
General unrestricted funds		283,228		256,151	
			411,653		384,576
			699,892		648,412

ENFIELD VOLUNTARY ACTION

BALANCE SHEET (CONTINUED)

AS AT 31 MARCH 2022

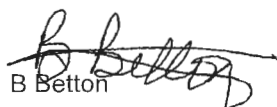
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 6 October 2022


B Betton
Trustee


T Fellows
Trustee

Company registration number 03755382

ENFIELD VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Enfield Voluntary Action is a private company limited by guarantee incorporated in England and Wales. The registered office is Community House, 311 Fore Street, London, N9 0PZ.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

The charity received money mainly through donations and events occurring within the year.

Income is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

ENFIELD VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Costs are accounted for when they are incurred, with irrecoverable VAT being charged as a cost against the relevant activity.

Costs of charitable activities relate to the furtherance of the charities objectives.

Costs of raising funds relate to events and other activities through which the charity raises its profile.

Administration costs represent the running costs of the charity which are charged to the income and expenditure account in the period when they are incurred. They are included wholly within the Charitable Activities.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and machinery	25% per year on a reducing balance basis
---------------------	------------------------------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

ENFIELD VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
Donations and gifts	-	-	-	50	-	50
London Borough of Enfield, Big Lottery and Tudor Trust	172,229	738,239	910,468	199,812	663,721	863,533
	<u>172,229</u>	<u>738,239</u>	<u>910,468</u>	<u>199,862</u>	<u>663,721</u>	<u>863,583</u>

ENFIELD VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

4 Charitable activities

	2022 £	2021 £
Sales within charitable activities	500	1,316
Analysis by fund		
Unrestricted funds	500	200
Restricted funds	-	1,116
	500	1,316

5 Investments

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Interest receivable	426	1,699

ENFIELD VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

6 Raising funds

	Unrestricted funds	Restricted funds	Total 2022	Total 2021
	£	£	£	£
<u>Fundraising and publicity</u>				
Other Staff Costs	99	13,938	14,037	9,756
Promotion	44	236	280	184
Communication	889	3,359	4,248	2,790
Establishment Costs	2,084	5,965	8,049	8,205
Direct Staff Costs	12,311	38,119	50,430	45,599
Equipment Costs	558	97	655	828
	<u>15,985</u>	<u>61,714</u>	<u>77,699</u>	<u>67,362</u>
For the year ended 31 March 2021	<u>18,481</u>	<u>48,881</u>		<u>67,362</u>

7 Charitable activities

	2022 £	2021 £
Staff costs	447,138	409,346
Project Costs	328,351	240,815
Support Costs	1,058	12,192
	<u>782,215</u>	<u>651,219</u>
Analysis by fund		
Unrestricted funds	130,093	140,973
Restricted funds	652,122	510,246
	<u>782,215</u>	<u>651,219</u>

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

ENFIELD VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

9 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
	14	14
Employment costs	2022 £	2021 £
Wages and salaries	424,273	383,481
Social security costs	32,889	32,593
Other pension costs	40,406	38,871
	497,568	454,945

There are no employees who received total employee benefits (excluding employer pension costs) of more than £60,000.

There were no employees whose annual remuneration was more than £60,000.

10 Tangible fixed assets

	Plant and machinery £
Cost	
At 1 April 2021	100,682
Additions	1,826
At 31 March 2022	102,508
Depreciation and impairment	
At 1 April 2021	90,588
Depreciation charged in the year	2,980
At 31 March 2022	93,568
Carrying amount	
At 31 March 2022	8,940
At 31 March 2021	10,094

ENFIELD VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

11 Debtors

	2022	2021
	£	£
Amounts falling due within one year:		
Trade debtors	27,662	25,411
	<u>27,662</u>	<u>25,411</u>

12 Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	-	23,216
	<u>-</u>	<u>23,216</u>

Trade creditors in 2021 related to Service Charges, which had been paid by London Borough of Enfield, but at the Balance Sheet date the charity had not paid over the funds in relation to this.

This was cleared in 2022.

13 Retirement benefit schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

14 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds		Movement in funds		
	Balance at 1 April 2020	Incoming resources	Balance at 1 April 2021	Incoming resources	Balance at 31 March 2022
	£	£	£	£	£
Staff Liabilities	111,575	16,850	128,425	-	128,425
	<u>111,575</u>	<u>16,850</u>	<u>128,425</u>	<u>-</u>	<u>128,425</u>

The staff liabilities fund contains the costs associated with redundancies for EVA staff. EVA has long standing staff that have been developed over a number of years demonstrating exceptional commitment to their projects. Therefore, EVA has proportionally higher staff liabilities. EVA's trustees have thus acted prudently and responsibly in designating funds to meet these liabilities.

ENFIELD VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

15 Analysis of net assets between funds

	Unrestricted 2022 £	Restricted 2022 £	Total 2022 £	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £
Fund balances at 31 March 2022 are represented by:						
Tangible assets	6,920	2,020	8,940	7,400	2,694	10,094
Current assets/(liabilities)	404,733	286,219	690,952	377,176	261,142	638,318
	<u>411,653</u>	<u>288,239</u>	<u>699,892</u>	<u>384,576</u>	<u>263,836</u>	<u>648,412</u>

ENFIELD VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

16 Restricted Funds

The restricted funds consist of the following

	Reserves B/fwd £	Incoming £	Outgoing £	Surplus/(deficit) for Y/E 31 March 2022 £	Reserves C/fwd £
ESP LBE JC	-	12,414	(11,922)	492	492
LBE ESP FOP	(16)	8,855	(8,379)	476	461
LBE Prevent - PSC	-	12,560	(4,368)	8,192	8,192
LBE Debt Active	32,523	52,400	(75,600)	(23,200)	9,323
LBE Active Through Football	7,500	2,500	(9,523)	(7,023)	477
City Bridge	477	(477)		(477)	-
Big Lottery	31,417	44,503	(56,286)	(11,783)	19,633
Big Lottery Grants Programme	50,216		(44,537)	(44,537)	5,679
BL Homelessness		25,421	(18,768)	6,652	6,652
National Lottery HC	84,626	133,031	(161,264)	(28,233)	56,393
Awards for All	889		(889)	(889)	-
CornerStone - PSC	1	7,720	(7,721)	(1)	-
Groundwork	1,062		(1,062)	(1,062)	-
Tudor Trust Grant	17,755	30,600	(24,264)	6,336	24,091
CCG Cancer Awareness - PSC	17,650		(17,650)	(17,650)	-
Unity PCN	7,491	140,960	(103,154)	37,806	45,297
Evergreen	6,411	40,989	(30,585)	10,404	16,815
Local Motion	-	10,000	(4,469)	5,531	5,531
London Plus	111		(111)	(111)	-

ENFIELD VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

16 Restricted Funds

(Continued)

	Reserves B/fwd £	Incoming £	Outgoing £	Surplus/(deficit) for Y/E 31 March 2022 £	Reserves C/fwd £
LONDON SPORT	4,573	6,250	(7,500)	(1,250)	3,323
NCL Volunteering	1,150	6,500	(5,803)	697	1,847
BEH Mental Health Trust		11,607	(4,073)	7,534	7,534
CCG Health Champions		66,667	(42,653)	24,014	24,014
Community Chest		20,000	(88)	19,912	19,912
LHC Grants		10,000	(10,000)	-	-
GLA		2,000	(1,680)	320	320
I Groups		1,000		1,000	1,000
LBE ESOL		12,250	(12,250)	-	-
LE NEIGHBOURHOOD FUND		8,277	(8,277)	-	-
Royal Free Charity		6,000	(6,000)	-	-
LBE Outcome		64,105	(34,960)	29,145	29,145
LBE Housing		2,109		2,109	2,109
	<u>263,836</u>	<u>738,239</u>	<u>(713,836)</u>	<u>24,403</u>	<u>288,239</u>