ENFIELD VOLUNTARY ACTION

England & Wales · Charity number 1077857

Details

Status	Registered
Legal form	Charitable company
Company number	03755382
Registered	1999-10-20
Register	View on the Charity Commission register

Contact

Address	Community House 311 Fore Street London N9 0PZ
Phone	02083736268
Email	admin@enfieldva.org.uk
Website	www.enfieldva.org.uk

Activities

Objects: A) THE PROMOTION OF ANY CHARITABLE PURPOSES FOR THE BENEFIT OF THE COMMUNITY IN THE BOROUGH OF ENFIELD AND IN PARTICULAR THE ADVANCEMENT OF EDUCATION, THE PROTECTION OF HEALTH AND THE RELIEF OF POVERTY, DISTRESS AND SICKNESSB) THE PROMOTION AND ORGANISATION OF CO-OPERATION IN THE ACHIEVEMENT OF THE ABOVE PURPOSES AND TO THAT END TO BRING TOGETHER REPRESENTATIVES OF THE STATUTORY AUTHORITIES AND VOLUNTARY ORGANISATIONS ENGAGED IN FURTHERANCE OF THE ABOVE PURPOSES WITHIN THE BOROUGH OF ENFIELD

Activities: Advice/Information on charity registration, organisational development; human resources, volunteering.Training - Chairing, Minute Taking, Roles & Responsibilities of Charity Trustees; funding applicationsFinance - setting up financial systems, SORP, PAYEPartnership workingVolunteering ++Â++º+-ª recruiting volunteers; becoming a volunteer; volunteering opportunities; interviewing volunteers

Downloaded from opencharities.uk/ew/1077857

Classification

- **How:** Makes Grants To Organisations, Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes
- **Who:** Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** BOROUGH OF ENFIELD
- Enfield

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£883,857	£802,352	£779,222	8
2024-03-31	£948,888	£1,014,287	£697,717	9
2023-03-31	£983,973	£920,749	£763,116	11
2022-03-31	£911,394	£859,914	£699,892	14
2021-03-31	£866,598	£718,581	£648,412	14

Trustees

Name	Role	Appointed
Christopher McCoy	Chair	2022-10-28
Anthony Joseph Dallas		2022-10-28
Bevin Betton		2019-10-17
Colin Neil Francis		2025-11-05
Maria Theresia Aciyan		2025-11-05
Mark Antony Richard Riley		2024-10-24
Ozgur Korkmaz		2023-10-10
Shamsa Sheikh Adan		2025-11-05
Stephanie Lauren Collins		2021-10-08

Downloaded from opencharities.uk/ew/1077857

ENFIELD VOLUNTARY ACTION

England & Wales - Charity number 1077857

Accounts

Charity registration number 1077857 (England and Wales)

Company registration number 03755382

ENFIELD VOLUNTARY ACTION

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

ENFIELD VOLUNTARY ACTION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	B Betton S Collins C McCoy A Dallas O Korkmaz M Riley	 (Appointed 30 October 2024)
Charity number	1077857	
Company number	03755382	
Registered office	Community House 311 Fore Street Edmonton London United Kingdom N9 0PZ	
Independent examiner	Blinkhorns 27 Mortimer Street London W1T 3BL	
Bankers	Unity Trust Bank 9 Brindley Place Birmingham B1 2HB	
Solicitors	Interface Legal Advisory Service 40 Wykeham Road London NW4 2SU	

ENFIELD VOLUNTARY ACTION

CONTENTS

	Page
Trustees' report	1 - 10
Statement of Trustees' responsibilities	11
Independent examiner's report	12
Statement of financial activities	13
Balance sheet	14
Notes to the financial statements	15 - 22

ENFIELD VOLUNTARY ACTION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

EVA's Trustees, who are also directors of the organisation for the purposes of the Companies Act, submit their annual report and the independently examined financial statements for the year ended 31 March 2025.

The accounts have been prepared in accordance with the accounting policies set out in Note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

The organisation is a charitable company limited by guarantee and was set up in 1991. It was registered as a charitable company limited by guarantee on 20th April 1999. It is governed by a memorandum and articles of association.

Administration details of the charity, its trustees and advisers

Full details can be found on the inside front cover of this supplement.

The EVA Trustees who served during the year and their nominating organisations:

Alok Agrawal - DEEP Indian 50 Plus Association (Enfield)
Bevin Betton - Enfield Racial Equality Council
Stephanie Collins – AlphaCare Specialists Limited
Tony Dallas – Success Club
Ozgur Korkmaz – Enfield Cycling Club
Christopher McCoy – Youth & Community Connexions
Margaret Thorley – Hope and Restoration (Resigned October 2024)

None of the Trustees have any beneficial interest in the company.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Enfield Voluntary Action is a company limited by guarantee (No. 3755382) governed by its Memorandum and Articles of Association and was incorporated on 20th April 1999. It is also a registered charity (No. 1077857).

EVA provides services to over 650 voluntary, community and faith organisations that, in turn, provide services to the residents of the London Borough of Enfield. Organisations can become members of EVA which entitles them to nominate representatives to EVA's Board of Directors. EVA's membership process requires organisations to submit an up-to-date copy of their Governing Document, latest set of accounts/financial statements together with copies of their Data Protection Policy, Health & Safety Policy, Safeguarding Policy and Equal Opportunities Policy. To date, approximately 77 organisations have been awarded full membership, 22 organisations have been awarded associate membership. 8 applications are currently being processed. EVA has three categories of membership – Introductory (for new and emerging groups), Associate (for groups whose services extend beyond the London Borough of Enfield) and Full Membership for groups who provide the majority of their services (at least 80%) for residents of the London Borough of Enfield.

Objectives and activities

The objects of Enfield Voluntary Action are set out in the Memorandum and Articles of Association.

At EVA's Annual Review Day on 12th June 2024, Trustees and Staff agreed that EVA's Aims and Objectives be updated to reflect the day-to-day work carried out by the organisation. After an additional meeting facilitated by a representative from NCVO, the following was agreed by Trustees and Staff.

EVA's Vision

A diverse and thriving community and voluntary sector that makes life better for people in Enfield.

EVA's Mission

To help Enfield community and voluntary groups develop, so they are well run, sustainable, and can improve the lives of local residents.

EVA's Values

Expertise

We aim to offer expert, professional support and advice to community and voluntary organisations.

Equality

We value diversity and support marginalised and disadvantaged groups to tackle inequalities.

Empowerment

We give community and voluntary organisations the tools and support they need to meet their own aims and objectives.

Trust

We act as a trusted critical friend of community and voluntary groups and are independent of any public or commercial body.

Partnership

We encourage organisations to take advantage of the strength that comes from working together for the benefit of the community.

Voice

We support community and voluntary organisations to speak out, be heard and contribute their experience, knowledge and ideas.

EVA Trustees and Staff have agreed that the Charitable Objectives be revisited at least every 5 years, to ensure that they are fit for purpose in all activities the organisation undertakes as the organisation moves forward.

EVA trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities EVA should undertake.

Recruitment and appointment of Directors (Trustees)

EVA's Board of Directors is made up of not less than three and no more than twelve persons nominated and elected by EVA Members. All full member organisations are eligible to receive papers, to enable them to nominate a representative to the EVA board, and to nominate a voting delegate to the EVA AGM.

Board Members are elected for a maximum of six consecutive years. Retiring Directors are eligible for re-nomination after at least one year's absence from EVA's Board has been completed. The Board of Directors is also able to co-opt additional members to fill identified skills gaps. The Board of Trustees elect a Chair, Vice Chair, Honorary Treasurer and Company Secretary. Organisations nominating trustees and their nominees are required to agree:

- To provide their organisation's relevant documents (Governing Document, Annual Report, Latest Audited Accounts, Equal Opportunities Policy)
- To agree that their nominated representatives meet with the EVA Chair and Chief Executive to discuss the role of an EVA Trustee
- To represent the VCS as a whole, and not their nominating organisation
- To accept that enquiries relating to Charity and Companies Registration, and the financial probity of their organisations may take place.
- To provide details of other organisations with which they are involved, in order that conflicts of interest can be avoided.
- To complete the Charity Commission Declaration of eligibility for newly appointed trustees.

If the required documentation is not submitted by the deadline date, the nomination is not accepted. All nominees are interviewed prior to the nomination going forward.

Trustee Induction and Training

Trustees receive copies of all EVA policies; memorandum and articles of association; code of conduct; meeting timetable; conflict of interest declaration form and are required to attend the first available Roles and Responsibilities of Trustees training, following their election. At the first Board Meeting after the AGM, all Trustees are required to read and sign a Trustee Code of Conduct and complete a Skills Audit. Information taken from the skills audit is used to support EVA's funding applications.

Organisation

EVA's Board of Directors governs the charity. Board Meetings are held 5 times a year. There is a Policy, Personnel and Finance Committee that meets when required to discuss issues and then feedback/report to Trustee Board Meetings.

EVA holds an Annual Review and Planning Day where Directors and Staff meet to review activities, check that services being provided are appropriate to enable the vcs to support local residents and to agree new projects if relevant. This event enables EVA to review how its charitable objectives are met; enables staff and directors to participate in discussion and debate on EVA's Business Plan; and to incorporate any changes required in light of current circumstances. The day to day running of the organisation is carried out by employed staff led by the Chief Executive, supported by 7 full/part-time staff. The Chief Executive has delegated authority to run operations and take financial decisions. All cheque payments and online bank transactions require two signatories/authorisations; 2 Trustees, the Company Secretary and the Chief Executive are signatories. During the year EVA added additional signatories to EVA's Bank Mandate in order to ensure that there are always the correct number of signatories available to approve payments.

EVA is a member of the National Association for Voluntary and Community Action and consequently is committed to supporting the nationally agreed Code of Practice and Statement of Values for Councils for Voluntary Service.

Public Benefit

EVA's Board of Directors confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit and that the activities carried out by the charity during the year were all undertaken in order to further the charity's aims for the benefit of EVA's beneficiaries.

Risk Management

A risk assessment is carried out annually in order to identify the organisation's exposure to risk. The risk

assessment is regularly updated and includes procedures put in place to mitigate the risks identified. The Risk Assessment is submitted to Trustees annually for discussion and ratification.

Financial Review

EVA continues to seek new funding streams in order to be able to continue to provide services to the vcs in Enfield. In March 2024 the London Borough of Enfield agreed an extension of EVA's funding to provide support and capacity building to the Enfield Voluntary and Community Sector and co-ordination of volunteering opportunities to Enfield Residents for a further 12 months to 31st March 2025. A further extension was awarded for the period 1st April 2025 – 31st March 2026. The funding awarded remains at the previous level and it has been recognised by Trustees that it will continue to be necessary for EVA to fundraise or use some of its reserves in order to be able to deliver services and maintain the high standards of support achieved over the past 34 years.

Over the past year discussions commenced with the London Borough of Enfield regarding new leases for occupation of offices in Community House. This has been a challenging and time-consuming period and also involved EVA providing support to other vcs organisations currently renting offices in Community House to ensure that everyone was treated equally. An overall agreement has been reached and letters giving details of the updated rental/service charges have been sent to groups. EVA retained the services of the Ethical Property Foundation to negotiate with the council on its behalf. Final negotiations are taking place regarding specific points included in the lease. It is anticipated that a new lease will be signed within the next few months.

Reserves Policy

Enfield Voluntary Action aims to have Reserves equivalent to six - nine months average annual expenditure (to allow for additional time to secure funds if required). In addition, the reserves are also expected to cover long term sickness for long service staff, redundancy payments for all staff and asset replacement costs. EVA's Trustees have also agreed to allocate some reserves to act as bridging finance or match funding where new funding for a project is likely to be secured. These figures are calculated at: £404,193.43**.** EVA's reserves are therefore at the required level.

ACHIEVEMENTS AND PERFORMANCE

EVA's post COVID 19 working practices

EVA Staff have now adopted a system of hybrid working. Staff have agreed and signed new Conditions of Work and Home Working Risk Assessments are carried out annually. EVA Trustees continue to ensure that processes are in place to safeguard staff mental health and working conditions. Trustees agreed to continue the employee support cover, taken out through Peninsula HR Consultants which enables staff to contact an advisor to discuss issues that are of concern to them in a completely confidential setting. EVA also continues to use Peninsula HR Consultants for support with day-to-day HR issues and in order to ensure EVA's HR policies are up to date. The latest revision of all HR Policies took place in March 2025.

PARTNERSHIP WORKING

Over the past year EVA has continued to work with various partners to provide additional training and support to the vcs groups and residents of Enfield as follows:

- LBE Active Enfield Team (additional support)
- LBE Active Through Football – supporting project development
- MIND In Enfield – support to set up a Mental Health Network in Enfield

More details of all EVA Activities can be found in the 2024/2025 Impact Report (please contact admin@enfieldva.org.uk for a copy.

EVA continues to provide the following services to groups in Enfield:

EVA Community Accountant

EVA oversees the ECAS project, which received partial funding from the London Borough of Enfield, the Big Lottery Fund, and the City Bridge Foundation. The project's primary goals include empowering groups in financial

management by equipping them with essential financial skills. EVA's Community Accountant is a Fellow Chartered Certified Accountant (FCCA) and regularly attends training courses/conferences in order to maintain the qualification and to ensure that EVA and the sector are kept up to date on any changes to charity accounting legislation. He is also a qualified trainer for Quickbooks and Xero Accounting packages.

Through one-on-one advice, support, and training, EVA ensures that groups meet compliance requirements with Funders, the Pension Regulator, HMRC, Companies House, and the Charity Commission.

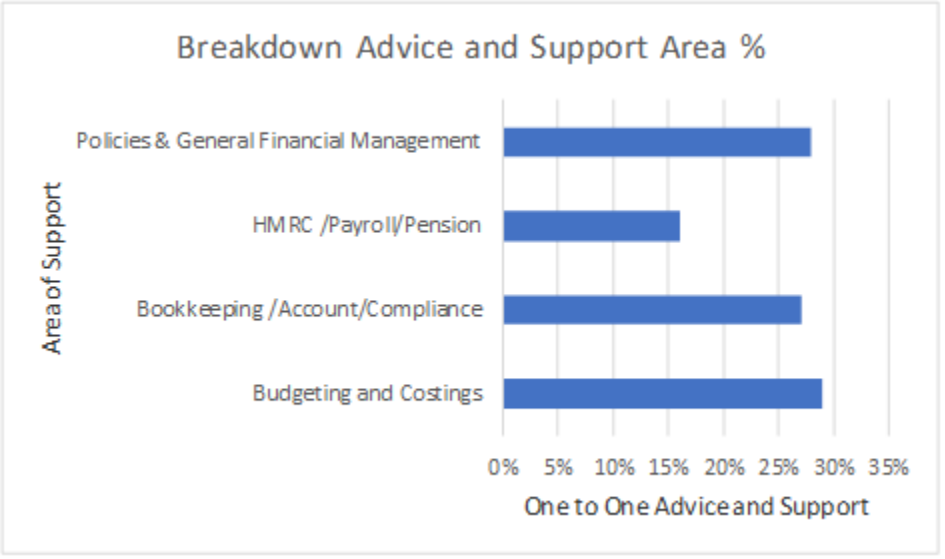
In this year, the ECAS project achieved its objectives through a range of training, advice, and guidance initiatives:

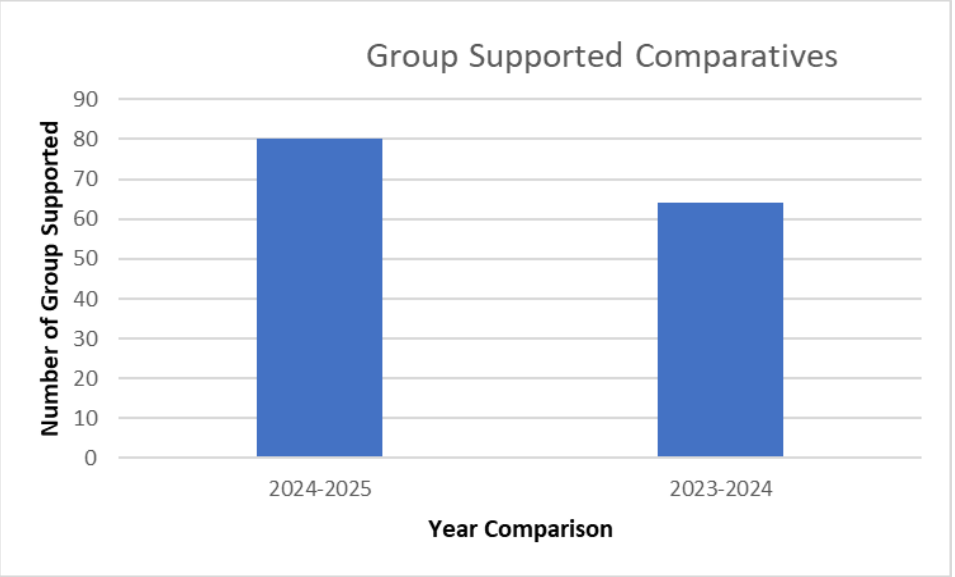
Training Courses and Accounting System Support:

- 1 x Excel/Bookkeeping training for **6** delegates from **6** organisations.
- QuickBooks and Xero accounting system support for **4** organisations.
- Budgeting and Full Cost Recovery training for **11** delegates from **9** organisations.
- Becoming an Employer/Understanding Payroll training to **10** delegates from **9** organisations.
- Financial Policies and Procedures training to **6** delegates from **4** organisations.

One-on-One Advice and Support Sessions:

- ECAS service provided **182** individual advice and support sessions to 80 local organisations of which **14** were organisations new to the service.





An increased number of groups accessing ECAS compared to last year.

The project has achieved its annual objectives and aims to continue offering training and financial management support to local voluntary organisations and social enterprises. This support enhances their capacity to efficiently manage and control their finances.

Development and Funding Advice Service

EVA's Development and Funding Advice Manager's role is to support voluntary and community groups through advice on funding applications and any developmental needs they may have. Support is also given to groups on policy development in order to assist organisations to gain membership of EVA and to ensure that the group has all the necessary documentation in place in order to be in a better position to apply for funds. Regular training courses also take place throughout the year. These courses are now a mixture of online and in person in order to endeavour to make courses more accessible for groups. The project's outcomes were achieved as follows:

During the year **253** 1-1 Support Sessions took place providing advice and support on Policy Development Funding and Advice to **108** vcs groups. These sessions took place in person, via teams or over the telephone. **43** of these support sessions were to new groups.

The Development and Funding Advice Manager facilitated the following training courses:

3 x Celebrating Success – attended by **20** representatives from **16** vcs groups
1 x Digital Fundraising – attended by **13** representatives from **12** vcs groups
3 x Trustee Training – attended by **20** representatives from **13** vcs groups
2 x Legal Structures – attended by **13** representatives from **10** vcs groups

EVA Staff were also involved in supporting organisations to apply for the LBE Opening Doors Grants Programme by facilitating 1 workshop (attended by **30** representatives from **27** vcs groups). EVA also provided support to individual groups with the application process, checking that applicants included the relevant documentation and liaising with the council regarding the process. LBE provided funding to EVA in order to support this process.

Supporting Groups to Raise Funds

EVA received funds from Big Local during the previous financial year to run the second round of the Enfield Local Fund grants programme. A total of £88,000 was set aside for the grants round which took place from January 2024 with a closing date for applications of 29th April 2024. The panel met on 20th and 21st May to discuss applications and agree awards. Groups were advised by emailed letter of the outcome of their application.

- total funds available to award - **£88,239**
- total applied for - **£163,486**
- total number of applications received: **34**
- total number of awards made: **18**

As in the past, the Grants Panel was made up of representatives from vcs groups in the Borough and representatives from the funders. Representatives from organisations interested in becoming a Panel Member completed and submitted an online form. They received training from an independent trainer prior to the meeting. EVA Staff/Trustees were in attendance at the Panel Meetings but did not play a part in the decision making. The funding was awarded in April 2024 with projects expected to finish by June 2025.

EVA staff continued to support Enfield VCS groups to secure external grants for community projects supporting the residents in the London Borough of Enfield. This support included one-to-one meetings with groups, grants workshops, meet the funder sessions and training courses.

Volunteer Recruitment/Placement/Celebrations

EVA's Volunteer Centre Manager continued to enable groups to meet their volunteer needs in many different ways. The Volunteering Opportunities Booklet was available in printed form with copies being distributed to all local libraries for those interested in volunteering to pick up. The booklet enables groups to advertise their opportunities on a quarterly basis. A pdf copy of the booklet is also available through EVA's website.

Regular Introduction to Volunteering Training Courses take place where those interested in volunteering hear about the types of opportunities available and learn what to expect from their volunteering experience with groups. A Volunteer Fair was organised in November 2024 at the Dugdale Centre where voluntary organisations had stalls and were able to meet potential volunteers face to face. **28** groups had stalls at the event which was visited by **215** residents.

The Volunteer Centre Manager continued to organise Enfield Volunteer Organiser's Network meetings during the year. **3** online meetings took place attended by **42** representatives from **32** vcs organisations.

VCE Manager also organised a Makaton Training Course attended by **11** vcs representatives from **6** organisations.

The successful launch of EVA's Volunteer Centre Enfield website has not only modernised the way VCE operates but has also reaffirmed our commitment to making volunteering more accessible, inclusive, and impactful. The platform has empowered both local Voluntary Organisations and residents to engage more easily with opportunities, resulting in a near doubling of requests for support in developing Volunteer Involvement Programmes. With the self-service functionality, Voluntary Organisations can upload their own opportunities and process volunteer enquiries. Enfield residents can now search and apply for roles directly via the website or through the Volunteering Opportunities booklet.

Outcomes and participation:
To support the new process, VCE delivered **22** tailored training sessions to help organisations navigate the new system and understand their responsibilities in volunteer engagement. **83** volunteering opportunities were created across **146** local organisations, with **39** new organisations registering on the platform for the first time. A total of **1048** residents registered interest for volunteering, of these 490 applied for different volunteering opportunities and 558 enquired about volunteering via promotional events.

Fundraising

During the year EVA has continued to submit funding applications in order to secure services for the vcs. This included a successful application to National Lottery Community Fund to provide funds to support a new and exciting initiative to address energy poverty through trained Energy Champions.

Communication

A data cleansing exercise is carried out annually in line with best practice, in order to remove email addresses that have become inactive and ensure the quality of our organisational mailing list. Following this, the monthly EVANEWS bulletin is now being sent to **1125** people from local voluntary and community organisations. We are continuing to maintain special mailing lists for our networks and special interest groups, such as our Cost of Living Network, Energy Champions Network or new and developing organisations, to receive tailored updates and meeting invitations geared to their needs. Our separate list of Enfield residents who have expressed an interest in volunteering, which receives quarterly mailings with updates of our volunteering opportunities, now includes **1415** local residents.

- **14** issues of EVANEWS email bulletin were sent to our main mailing list of contacts from local community groups, which include special funding issues.
- **23** other mailings were sent to our network and special interest mailing lists.
- **4** quarterly mailings went to local residents who have registered their interest in becoming volunteers. An additional mailing was sent to invite residents to the annual Volunteering Fair.

EVA's Communications Officer continues to ensure that EVA's website is kept up to date.

EVA Networks and Forums

EVA continues to provide support and information to vcs/statutory groups in the London Borough of Enfield through network and forum meetings. During the year EVA's Projects and Partnerships Manager worked on the:

- Development of the Energy Champions Network and Training Programme (funded by Big Lottery) and is overseeing the development of the Energy Champions accredited training course with one of our partners HEET, the first course will be taking place in May 2025. The network currently has **151** members who receive regular bulletins and updates.
- Cost of Living and Homelessness Network – regular network meetings are taking place with guest speakers from various voluntary and statutory agencies involved with homelessness, addressing poverty and grants officers from various funders. The network currently has **244** members.
- Mental Health Network – until July 2024 – 2 network meetings took place, and regular bulletins were sent to **179** vcs/statutory sector representatives.
- LBE Outcome 3 – EVA is the host of this partnership and works with MIND in Enfield, Age UK and Enfield Carers Centre (until January 2025) to oversee the running of the Enfield Wellbeing Network. During the year a new commissioning process took place and EVA Trustees agreed that it would no longer be involved

EVA Networks and Forums that took place during 2024/2025 were as follows:

- 3 Enfield Volunteer Organisers Network (Volunteer Centre Manager; funded by LBE)
- 6 x Cost of Living Network Meetings (Project & Partnerships Manager); funded by Big Lottery
- 2 x VCS Mental Health Network Meetings (Project & Partnerships Manager); funded by Mind in Enfield) – this project ended in September 2024.
- Enfield Wellbeing Network (Project & Partnerships Manager; funded by LBE Adult Social Services)
- 1 x Energy Champions Network Meeting (Project & Partnerships Manager); funded by Big Lottery

Non attendees at training courses/network meetings continue to be a challenge for EVA as, from time to time it is necessary to turn people away due to courses/meetings being oversubscribed. To try to encourage better attendance EVA re-introduced a refundable deposit scheme. After a six-month trial it was acknowledged that training bookings had reduced overall and it was therefore decided to scrap the scheme for groups initially booking training. Groups who book training courses and do not advise EVA in advance that they will be unable to attend will, however, not be able to book further courses without paying a refundable deposit. EVA continues to monitor this.

Enfield Social Activities Directory

Social activities directory - In 2024 EVA's Communications Officer completed work on replacing the directory previously provided by private company Simply Connect with a new online directory of social activities and support services run by local community groups which will help groups to increase their reach and provide opportunities for people and groups to share and learn, and to take positive local social action. For London Borough of Enfield residents who are seeking a new leisure or social activity, need advice or information, or want to meet other people with similar interests or life experiences, Enfield Social Activities Directory will help them find and make connections with local groups who offer these services. The new directory, is hosted in-house and gives EVA full access and control over the data, making the process of keeping it up to date much simpler and removing the need to pay a substantial annual fee to the private provider. The new Enfield Social Activities directory has been designed to ensure that in future the data is better structured to make searching for activities easier for local residents. The new system can also be tweaked and tailored to new requirements as needed.

Full and Associate members of EVA are eligible to be part of the Enfield social activities directory. To date 85 groups have been added to the database, with 190 activities entered. EVA's Administrative Assistant regularly contacts groups to check that their contact details and activities are up to date. She also provides support to groups in order to ensure that their activities are recorded accurately. During the transition to the new directory a data cleansing exercise was carried out in order to ensure that all information was up to date and to remove groups and activities that were no longer relevant. EVA continues to encourage groups to become members of EVA and in turn to provide details of their activities for inclusion in the directory.

Strategic Representation

EVA has been represented on the following Strategic Boards:

- Health & Wellbeing Board
- Enfield Borough Partnership ICB
- Enfield Borough Partnership Board
- Enfield ICP Inequalities Delivery Group
- Enfield ICP Mental Health Steering Group
- LBE Active Through Football
- Voluntary Sector Strategy Group
- LBE Emergency Resilience Board
- Early Help Board
- LBE Reducing Inequalities/ Community Hubs
- LBE Homelessness Prevention Board
- LBE Older People's Partnership Board Meeting
- Food Alliance
- Mental Health Partnership Board

Regional & National Representation/Membership

- NCL Volunteer for Health
- NCL ICS VCSE Alliance
- NAVCA- Council for Voluntary Service (CVS) Membership Organisation
- CVS Directors Network/ London Plus
- VCS Emergency Partnerships
- North Central London NHS Volunteer Responders
- Chief Officers Information Network

EVA has also on occasion been invited to attend the following meetings:

- Colleges
- Over 50s Forum
- North Mid Hospital Keeping People Healthy Board meeting
- Voluntary and Community Stakeholder Reference Group
- Healthy London Partnership (NHS)

Future Activities

Enfield Voluntary Action has been awarded a total of £118,000 to distribute in Enfield – Our Stories. £109,395 has come from The National Lottery Heritage Fund with contributions from the Local Trust (£6,605) and the Enfield Society (£2,000). Enfield voluntary and community groups will be invited to apply for grants to fund heritage projects that record, share and celebrate Enfield's diverse heritage, cultures and spaces. The programme will be launched in June 2025 with a series of workshops taking place to give information/guidance on potential projects and how to complete the application form.

The Trustees' report was approved by the Board of Trustees.

B Betton

B Betton
Chair
Dated: 21/11/2025

C McCoy
Chair
Dated: 21/11/2025

ENFIELD VOLUNTARY ACTION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2025

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity as at the balance sheet date and of its incoming resources, including income and expenditure, for the financial year.

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ENFIELD VOLUNTARY ACTION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ENFIELD VOLUNTARY ACTION

I report to the trustees on my examination of the financial statements of Enfield Voluntary Action (the charity) for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 the examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the charity as required by section 386 of the Companies Act 2006.

2 the financial statements do not accord with those records; or

3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or

4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



D M Cramer FCA
Blinkhorns
27 Mortimer Street
W1T 3BL

Dated: 21 November 2025

ENFIELD VOLUNTARY ACTION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Income from:							
Donations and legacies	**3**	191,749	684,825	876,574	181,757	759,978	941,735
Charitable activities	**4**	-	-	-	400	-	400
Investments	**5**	7,283	-	7,283	6,753	-	6,753
Total income		199,032	684,825	883,857	188,910	759,978	948,888
Expenditure on:							
Raising funds	**6**	21,506	78,295	99,801	18,843	99,558	118,401
Charitable activities	**7**	155,711	546,840	702,551	166,782	729,104	895,886
Total expenditure		177,217	625,135	802,352	185,625	828,662	1,014,287
Net income/(expenditure) and movement in funds		21,815	59,690	81,505	3,285	(68,684)	(65,399)
Reconciliation of funds:							
Fund balances at 1 April 2024		414,107	283,610	697,717	410,822	352,294	763,116
Fund balances at 31 March 2025		435,922	343,300	779,222	414,107	283,610	697,717

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

ENFIELD VOLUNTARY ACTION

BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025 £	2025 £	2024 £	2024 £
Fixed assets					
Tangible assets	11		6,621		5,029
Current assets					
Debtors	12	15,193		2,812	
Cash at bank and in hand		757,408		689,876	
		772,601		692,688	
Net current assets			772,601		692,688
Total assets less current liabilities			779,222		697,717
The funds of the charity					
Restricted income funds	13		343,300		283,610
Unrestricted funds	14		435,922		414,107
			779,222		697,717

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on .....

.....
B Betton
Chair

.....
C McCoy
Chair

Company registration number 03755382 (England and Wales)

1 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

2 Accounting policies

Charity information

Enfield Voluntary Action is a private company limited by guarantee incorporated in England and Wales. The registered office is Community House, 311 Fore Street, London, N9 0PZ.

2.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a statement of cash flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

2.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

2.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

2.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

2 Accounting policies **(Continued)**

2.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Costs are accounted for when they are incurred, with irrecoverable VAT being charged as a cost against the relevant activity.

Costs of charitable activities relate to the furtherance of the charities objectives.

Costs of raising funds relate to events and other activities through which the charity raises its profile.

Administration costs represent the running costs of the charity which are charged to the income and expenditure account in the period when they are incurred. They are included wholly within the Charitable Activities.

2.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and machinery	25% per year on a reducing balance basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

2.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

2.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

2 Accounting policies **(Continued)**

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

2.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

3 Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Grants	191,749	684,825	876,574	181,757	759,978	941,735

4 Income from charitable activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Training income	-	400

5 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Interest receivable	7,283	6,753

6 Expenditure on raising funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Fundraising and publicity						
Staging fundraising events	115	7,158	7,273	202	12,396	12,598
Fundraising agents	261	7	268	239	102	341
Advertising	1,068	1,887	2,955	1,324	2,585	3,909
Other fundraising costs	7,019	44,219	51,238	408	55,880	56,288
Staff costs	12,794	24,758	37,552	15,546	28,118	43,664
Support costs	249	266	515	1,124	477	1,601
	21,506	78,295	99,801	18,843	99,558	118,401

7 Charitable activities

	2025 £	2024 £
Staff costs	335,740	388,181
Project Costs	364,584	502,910
Support Costs	1,058	12,192
	702,551	895,886
Analysis by fund		
Unrestricted funds	155,711	166,782
Restricted funds	546,840	729,104
	702,551	895,886

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year.

9 Employees

The average monthly number of employees during the year was:

	2025 Number	2024 Number
	8	9

Employment costs	2025 £	2024 £
Wages and salaries	312,770	371,301
Social security costs	24,024	24,137
Other pension costs	36,498	36,407
	373,292	431,845

There are no employees who received total employee benefits (excluding employer pension costs) of more than £60,000.

There were no employees whose annual remuneration was more than £60,000.

Remuneration of key management personnel

The remuneration of key management personnel was as follows:

	2025 £	2024 £
Aggregate compensation	-	2,571

10 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

11 Tangible fixed assets

	Plant and machinery
	£
Cost	
At 1 April 2024	102,508
Additions	3,800
At 31 March 2025	106,308
Depreciation and impairment	
At 1 April 2024	97,480
Depreciation charged in the year	2,207
At 31 March 2025	99,687
Carrying amount	
At 31 March 2025	6,621
At 31 March 2024	5,029

12 Debtors

	2025	2024
Amounts falling due within one year:	£	£
Trade debtors	15,193	2,812

13 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2024	Incoming resources	Resources expended	At 31 March 2025
	£	£	£	£
	283,610	684,825	(625,135)	343,300

Previous year:	At 1 April 2023	Incoming resources	Resources expended	At 31 March 2024
	£	£	£	£
	352,294	759,978	(828,662)	283,610

14 Designated funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

The staff liabilities fund contains the costs associated with redundancies for EVA staff. EVA has long standing staff that have been developed over a number of years demonstrating exceptional commitment to their projects. Therefore, EVA has proportionally higher staff liabilities. EVA's trustees have thus acted prudently and responsibly in designating funds to meet these liabilities.

15 Analysis of net assets between funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £
At 31 March 2025:			
Tangible assets	5,485	1,136	6,621
Current assets/(liabilities)	430,437	342,164	772,601
	435,922	343,300	779,222

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 March 2024:			
Tangible assets	3,893	1,136	5,029
Current assets/(liabilities)	410,214	282,474	692,688
	414,107	283,610	697,717

16 Restricted Funds

The restricted funds consist of the following

	Reserves B/fwd	Incoming	Outgoing	Surplus/(deficit) for Y/E 31 March 2025	Reserves C/fwd
	£	£	£	£	£
LBE Prevent - PSC	26	-	(26)	(26)	-
LBE Debt Active	4,102	-	(4,102)	(4,102)	-
LBE Active Through Football	3,698	4,000	(2,401)	1,599	5,297
Big Lottery - Awards For All	6,840		(840)	(840)	6,000
BL Homelessness	25,777	61,003	(52,745)	8,258	34,035
NHS CCH	19,828	-	(5,000)	(5,000)	14,828
Unity PCN	1,129	50	(1,179)	(1,129)	-
Evergreen	12,479	-	(9,509)	(9,509)	2,970
Local Motion	44	-	(44)	(44)	-
NCL Volunteering	138	9,479	(9,553)	(74)	64
CCG Health Champions	8,721	-	(8,721)	(8,721)	-
Independent Groups	1,000	-	(1,000)	(1,000)	-
LBE Outcome	18,852	148,631	(143,939)	4,692	23,544
Mind Mental Health	9,223	6,667	(15,890)	(9,223)	-
Trusted Voices	70,038	-	(40,217)	(40,217)	29,821
VCSE Alliance	23,387	5,650	(4,445)	1,205	24,592
Big Local	64,373	179,705	(115,580)	64,125	128,498
LBE Opening Doors	-	15,000	(15,000)	-	-
City Bridge	13,955	59,300	(55,518)	3,782	17,737
National Lottery Energy		164,968	(109,999)	54,969	54,969
Community Energy Champions		4,999	(4,999)	-	-
Volunteering For Health/Volunteer Plus		25,374	(24,429)	945	945
	283,610	684,826	(625,136)	59,689	343,300

ENFIELD VOLUNTARY ACTION

England & Wales - Charity number 1077857

Accounts

Charity registration number 1077857

Company registration number 03755382 (England and Wales)

ENFIELD VOLUNTARY ACTION

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

ENFIELD VOLUNTARY ACTION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	M Thorli A K Agrawal B Betton S Collins T Fellows C McCoy A Dallas O Korkmaz	 (Appointed 10 October 2023)
Charity number	1077857	
Company number	03755382	
Registered office	Community House 311 Fore Street Edmonton London United Kingdom N9 0PZ	
Independent examiner	Blinkhorns 27 Mortimer Street London W1T 3BL	
Bankers	Unity Trust Bank 9 Brindley Place Birmingham B1 2HB	
Solicitors	Interface Legal Advisory Service 40 Wykeham Road London NW4 2SU	

ENFIELD VOLUNTARY ACTION

CONTENTS

	Page
Trustees' report	1 - 9
Statement of Trustees' responsibilities	10
Independent examiner's report	11
Statement of financial activities	12
Balance sheet	13
Notes to the financial statements	14 - 23

ENFIELD VOLUNTARY ACTION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2024

EVA's Trustees, who are also directors of the organisation for the purposes of the Companies Act, submit their report and accounts for the year ended 31 March 2024.

The accounts have been prepared in accordance with the accounting policies set out in Note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

The organisation is a charitable company limited by guarantee and was set up in 1991. It was registered as a charitable company limited by guarantee on 20th April 1999. It is governed by a memorandum and articles of association.

Administration details of the charity, its trustees and advisers

Full details can be found on the inside front cover of this supplement.

The EVA Trustees who served during the year and their nominating organisations:

Alok Agrawal - DEEP Indian 50 Plus Association (Enfield)
Bevin Betton - Enfield Racial Equality Council
Stephanie Collins – AlphaCare Specialists Limited
Tony Dallas – Success Club
Tim Fellows – Enfield LGBT Network
Nusrath Jaku – One-to-One Enfield (Resigned June 2023)
Ozgur Korkmaz – Enfield Cycling Club
Christopher McCoy – Youth & Community Connexions
Norma McFarlane – The Shane Project (Resigned October 2023)
Margaret Thorley – Hope and Restoration

None of the Trustees have any beneficial interest in the company.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Enfield Voluntary Action is a company limited by guarantee (No. 3755382) governed by its Memorandum and Articles of Association, and was incorporated on 20th April 1999. It is also a registered charity (No. 1077857).

EVA provides services to over 650 voluntary, community and faith organisations that, in turn, provide services to the residents of the London Borough of Enfield. Organisations can become members of EVA which entitles them to nominate representatives to EVA's Board of Directors. EVA's membership process requires organisations to submit an up to date copy of their Governing Document, latest set of accounts/financial statements together with copies of their Data Protection Policy, Health & Safety Policy, Safeguarding Policy and Equal Opportunities Policy. To date, approximately 68 organisations have been awarded full membership with 25 applications currently being processed. EVA has three categories of membership – Introductory (for new and emerging groups), Associate (for groups whose services extend beyond the London Borough of Enfield) and Full Membership for groups who provide the majority of their services (at least 80%) for residents of the London Borough of Enfield.

Objectives and activities

The objects of Enfield Voluntary Action are set out in the Memorandum and Articles of Association.

At EVA's Annual Review Day on 12th June 2023, Trustees and Staff agreed that EVA's Aims and Objectives be updated to reflect the day to day work carried out by the organisation. After an additional meeting facilitated by a representative from NCVO, the following was agreed by Trustees and Staff.

EVA's Vision

A diverse and thriving community and voluntary sector that makes life better for people in Enfield.

EVA's Mission

To help Enfield community and voluntary groups develop, so they are well run, sustainable, and can improve the lives of local residents.

EVA's Values

Expertise

We aim to offer expert, professional support and advice to community and voluntary organisations.

Equality

We value diversity and support marginalised and disadvantaged groups to tackle inequalities.

Empowerment

We give community and voluntary organisations the tools and support they need to meet their own aims and objectives.

Trust

We act as a trusted critical friend of community and voluntary groups and are independent of any public or commercial body.

Partnership

We encourage organisations to take advantage of the strength that comes from working together for the benefit of the community.

Voice

We support community and voluntary organisations to speak out, be heard and contribute their experience, knowledge and ideas.

EVA Trustees and Staff have agreed that the Charitable Objectives be revisited at least every 5 years, to ensure that they are fit for purpose in all activities the organisation undertakes as the organisation moves forward.

EVA trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities EVA should undertake.

Recruitment and appointment of Directors (Trustees)

EVA's Board of Directors is made up of not less than three and no more than twelve persons nominated and elected by EVA Members. All full member organisations are eligible to receive papers, to enable them to nominate a representative to the EVA board, and to nominate a voting delegate to the EVA AGM. Board Members are elected for a maximum of six consecutive years. Retiring Directors are eligible for re-nomination after at least one year's absence from EVA's Board has been completed.

The Board of Directors is also able to co-opt additional members to fill identified skills gaps. The Board of Trustees elect a Chair, Vice Chair, Honorary Treasurer and Company Secretary. Organisations nominating trustees and their nominees are required to agree:

- To provide their organisation's relevant documents (Governing Document, Annual Report, Latest Audited Accounts, Equal Opportunities Policy)
- To agree that their nominated representatives meet with the EVA Chair and Chief Executive to discuss the role of an EVA Trustee
- To represent the VCS as a whole, and not their nominating organisation
- To accept that enquiries relating to Charity and Companies Registration, and the financial probity of their organisations may take place.
- To provide details of other organisations with which they are involved, in order that conflicts of interest can be avoided.
- To complete the Charity Commission Declaration of eligibility for newly appointed trustees.

If the required documentation is not submitted by the deadline date, the nomination is not accepted. All nominees are interviewed prior to the nomination going forward.

Trustee Induction and Training

Trustees receive copies of all EVA policies; memorandum and articles of association; code of conduct; meeting timetable; conflict of interest declaration form and are required to attend the first available Roles and Responsibilities of Trustees training, following their election. At the first Board Meeting after the AGM, all Trustees are required to read and sign a Trustee Code of Conduct and complete a Skills Audit. Information taken from the skills audit is used to support EVA's funding applications.

Organisation

EVA's Board of Directors governs the charity. Board Meetings are held 5 times a year. There is a Policy, Personnel and Finance Committee that meets when required to discuss issues and then feed back/report to Trustee Board Meetings.

EVA holds an Annual Review and Planning Day where Directors and Staff meet to review activities, check that services being provided are appropriate to enable the VCS to support local residents and to agree new projects if relevant. This event enables EVA to review how its charitable objectives are met; enables staff and directors to participate in discussion and debate on EVA's Business Plan; and to incorporate any changes required in light of current circumstances. The day to day running of the organisation is carried out by employed staff led by the Chief Executive, supported by 8 full/part-time staff. The Chief Executive has delegated authority to run operations and take financial decisions. All cheque payments and online bank transactions require two signatories/ authorisations; 2 Trustees, the Company Secretary and the Chief Executive are signatories. EVA is in the process of adding additional signatories to EVA's Bank Mandate in order to ensure that there are always the correct number of signatories available to approve payments.

EVA is a member of the National Association for Voluntary and Community Action and consequently is committed to supporting the nationally agreed Code of Practice and Statement of Values for Councils for Voluntary Service.

Public Benefit

EVA's Board of Directors confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit and that the activities carried out by the charity during the year were all undertaken in order to further the charity's aims for the benefit of EVA's beneficiaries.

Risk Management

A risk assessment is carried out annually in order to identify the organisation's exposure to risk. The risk assessment is regularly updated and includes procedures put in place to mitigate the risks identified. The Risk Assessment is submitted to Trustees annually for discussion and ratification.

Financial Review

EVA continues to seek new funding streams in order to be able to continue to provide services to the VCS in Enfield. In March 2023 the London Borough of Enfield agreed an extension of EVA's funding to provide support and capacity building to the Enfield Voluntary and Community Sector and co-ordination of volunteering opportunities to Enfield Residents. The award was for £113,333 the period 1st April 2023 – 30th November 2024. The funding awarded remains at the previous level and it has been recognised by Trustees that it will continue to be necessary for EVA to fundraise or use some of its reserves in order to be able to deliver services and maintain the high standards of support achieved over the past 33 years.

Reserves Policy

Enfield Voluntary Action aims to have Reserves equivalent to six months average annual expenditure. In addition, the reserves are also expected to cover long term sickness for long service staff; redundancy payments for all staff and asset replacement costs. EVA's Trustees have also agreed to allocate some reserves to act as bridging finance or match funding where new funding for a project is likely to be secured. These figures are calculated at: £410,152.62. EVA's reserves are therefore at the required level.

ACHIEVEMENTS AND PERFORMANCE

EVA's post COVID 19 working practices

EVA Staff have now adopted a system of hybrid working. Staff have agreed and signed new Conditions of Work and Home Working Risk Assessments are carried out annually. EVA Trustees continue to ensure that processes are in place to safeguard staff mental health and working conditions. Trustees agreed to continue the employee support cover, taken out through Peninsula HR Consultants which enables staff to contact an advisor to discuss issues that are of concern to them in a completely confidential setting.

PARTNERSHIP WORKING

Over the past year EVA has continued to work with various partners to provide additional training and support to the VCS groups and residents of Enfield as follows:

- LBE Prevent/EVA – Capacity Building targeted organisations
- LBE Active Enfield Team (additional support)
- LBE Active Through Football – supporting project development
- LocalMotion
- NHS Enfield CCG – Health Champions Network development
- MIND In Enfield – support to set up a Mental Health Network in Enfield
- BEHMHT – grants programme
- LBE Trusted Voices – grants programme

More details of all EVA Activities can be found in the 2023/2024 Impact Report (please contact admin@enfieldva.org.uk for a copy).

EVA continues to provide the following services to groups in Enfield:

EVA Community Accountant - EVA oversees the ECAS project, which received partial funding from the London Borough of Enfield, the Big Lottery Fund, and the City Bridge Foundation. The project's primary goals include empowering groups in financial management by equipping them with essential financial skills.
Through one-on-one advice, support, and training, EVA ensures that groups meet compliance requirements with Funders, the Pension Regulator, HMRC, Companies House, and the Charity Commission.

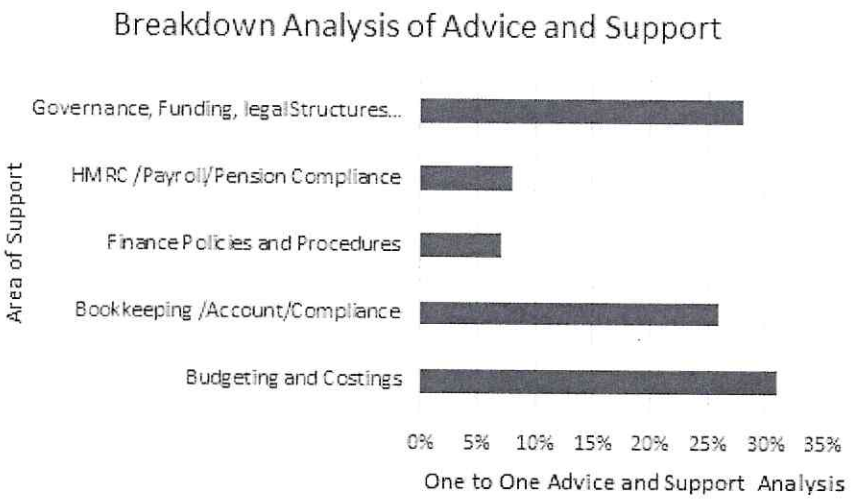
In this year, the ECAS project achieved its objectives through a range of training, advice, and guidance initiatives:

Training Courses and Accounting System Support:

- Excel/Bookkeeping training for 6 delegates from 4 organisations.
- In-house payroll training support for 2 organisations.
- QuickBooks and Xero accounting system support for 5 organisations.
- Budget/Costings training for 9 delegates from 8 organisations.
- Conducted 2 'Understanding Annual Account' presentations, reaching 17 delegates from 17 organisations.

One-on-One Advice and Support Sessions:

- EVA provided 226 individual advice and support sessions to 64 local organisations.



The project has achieved its annual objectives and aims to continue offering training and financial management support to local voluntary organisations and social enterprises. This support enhances their capacity to efficiently manage and control their finances.

Development and Funding Advice Service

EVA's Development and Funding Advice Manager's role is to support voluntary and community groups through advice on funding applications and any developmental needs they may have. Support is also given to groups on policy development in order to assist organisations to gain membership of EVA. Regular training courses also take place during the year. These courses are now a mixture of online and in person in order to fit in with the requirements of the groups attending. The project's outcomes were achieved as follows:

During the year **346** 1-1 Support Sessions took place providing advice and support on Policy Development; Funding and Advice to **130** VCS groups. These sessions took place in person, via teams or over the telephone.

The Development and Funding Advice Manager facilitated Funding Workshops, Funding Roadshows (followed by individual 1-1 sessions from funders), and Training Courses. Two funding roadshows were organised attended by **66** representatives from **51** VCS organisations; these sessions were followed by 1-1 sessions with representatives from National Lottery Community Fund, National Lottery Heritage Fund and Arts Council England. These sessions were attended by **42** representatives from **34** VCS organisations. The criteria for attendance at these sessions was that organisations had to have attended one of the Funding Roadshows.

Other training courses that took place during the year included: Good Governance (**9** delegates); Celebrating Success x 2 (**32** delegates); Legal Structures (**4** delegates) and Safeguarding (**18** delegates).

During the financial year, EVA received funds from LBE Prevent to run two projects, the first objective was to bring together groups working with the Turkish/Kurdish Alevi community to form a network. During life of this project (6 months), the following was achieved:

- 4 meetings of the Network were held
- The Network overachieved on organisations attending (13 groups)
- Network members agreed to continue the meetings after the end of the project.

The second objective was to identify and provide development support to groups working with Children and Young People. During the life of this project the following was achieved:

- 56 CYP organisations were supporting during the project.
- 63 interventions were performed with these organisations.
- All organisations supported were reminded/informed of safeguarding obligations and framework including MASH reporting as part of the interventions performed by EVA.

Social Prescribing/Health Champions funded by NHS CCG (until October 2023)

The objectives of the programme are to ensure that VCSE is put at the heart of health & social care service planning and subsequent delivery, thus enabling services to reach more residents through the channels of groups' relationships with people with the overarching outcome of reducing health inequalities and making health more accessible for all. In order to achieve this EVA also worked with voluntary organisations who were hosting Health Champions (existing members of their staff or long-term volunteers). During the project EVA developed strategies, attended strategic meetings, identified strategic opportunities, organised networking meetings.

During the year 2 Health Champion and Stakeholders network meetings took place attended by **45** representatives from **34** VCS/statutory organisations.

Supporting Groups to Raise Funds

EVA received funds from Big Local during the year to put towards the Enfield Local Fund grants programme. The funds, together with funds from LBE Debt Advice and NHS Health Champions were combined in the first grants round. A total of £197,761 was available for the first grants round and £80,000 for the second round. The first grants round took place in November 2023 when **46** applications were received totalling £382,818. Grants totalling £197,761 were awarded. The second round commenced in January 2024 with a closing date of 29th April 2024.

As in the past, the Grants Panel was made up of representatives from VCS groups in the Borough and representatives from the funders. Representatives from organisations interested in becoming a Panel Member completed and submitted an online form. They received training from an independent trainer prior to the meeting. EVA Staff/Trustees were in attendance at the Panel Meetings but did not play a part in the decision making. The funding was awarded in January 2024 with projects expected to finish by January 2025.

In order to support groups to apply for this fund, 3 grants workshops were held during the year, facilitated by the Development and Funding Advice Manager and Community Accountant – **78** delegates from **86** VCS organisations attended these sessions.

Between April 2023 and March 2024 EVA supported Enfield VCS groups to successfully secure a further **£890,672** of external grants for community projects supporting the residents in the London Borough of Enfield. This support included one-to-one meetings with groups, grants workshops, meet the funder sessions and training courses.

Volunteer Recruitment/Placement/Celebrations

EVA's Volunteer Centre Manager continued to enable groups to meet their volunteer needs in many different ways. The Volunteering Opportunities Booklet was available in printed form with copies being distributed to all local libraries for those interested in volunteering to pick up. The booklet enables groups to advertise their opportunities on a quarterly basis. A pdf copy of the booklet is also available through EVA's website.

Regular Introduction to Volunteering Training Courses take place where those interested in volunteering hear about the types of opportunities available and learn what to expect from their volunteering experience with groups. A Volunteer Fair was organised in November 2023 at the Dugdale Centre where voluntary organisations had stalls and were able to meet potential volunteers face to face. **30** groups had stalls at the event which was visited by **130** residents.

The Volunteer Centre Manager continued to organise Enfield Volunteer Organiser's Network meetings during the year. **3** online meetings took place attended by **33** representatives from **23** VCS organisations.

During the latter part of the year, EVA began transition to a new online volunteer management system. The system is provided by a private company, but with a "front end" website for Enfield residents to register online built in-house by EVA staff.

The system will allow local community groups to post their volunteering opportunities to the system on a self-service basis, for approval by EVA staff. Residents will be able to register as volunteers, search the available opportunities and express an interest in volunteer roles online. The system will also allow EVA staff to track the progress of volunteers and their enquiries. At the time of writing EVA is preparing to switch over fully to the new system and make it "live" for Enfield residents. This project was made possible with funding from the Greater London Authority.

Fundraising

During the year EVA has continued to submit funding applications in order to secure services for the VCS. This included a successful application to City Bridge Foundation to provide funds to support the Development and Funding Advice and Community Accountancy aspects of EVA's work with groups.

Communication

A data cleansing exercise was carried out during the year in line with best practice, in order to remove email addresses that have become inactive and ensure the quality of our organisational mailing list. Following this, the monthly EVANEWS bulletin is now being sent to **1085** people from local voluntary and community organisations. We are continuing to maintain special mailing lists for our networks and special interest groups, such as our Cost of Living Network, Mental Health Network or new and developing organisations, to receive tailored updates and meeting invitations geared to their needs. Our separate list of Enfield residents who have expressed an interest in volunteering, which receives quarterly mailings with updates of our volunteering opportunities, now includes **1090** local residents.

- **16** issues of EVANEWS email bulletin were sent to our main mailing list of contacts from local community groups, which include special funding issues.
- **27** other mailings were sent to our network and special interest mailing lists.
- **4** quarterly mailings went to local residents who have registered their interest in becoming volunteers.

EVA's Communications Officer continues to overhaul EVA's website to include access to our new volunteering and volunteering opportunities registration process. An online payment system was introduced during the year in order to take payments for training fees or refundable deposits.

Simply Connect (previously Connect Well)

Full and Associate members of EVA are eligible to be part of Simply Connect Enfield, an online searchable directory which will help groups to increase their reach and provide opportunities for people and groups to share and learn, and to take positive local social action. For London Borough of Enfield residents who are seeking a new leisure or social activity, need advice or information, or want to meet other people with similar interests or life experiences, Simply Connect Enfield will help them find and make connections with local groups who offer these services. To date **94** groups have been added to the database, with **679** activities entered, **527** of which are currently active. EVA's Administrative Assistant regularly contacts groups to find out whether they have resumed face-to-face activities and whether their contact details and activities are up to date. She also provides support to groups in order to ensure that their activities are recorded accurately.

Social activities directory - In 2023-24 EVA began work on replacing the directory previously provided by private company Simply Connect with a new online directory of social activities and support services run by local community groups. The new directory, built by a member of EVA staff, will be hosted in-house to give EVA full access and control over the data, making the process of keeping it up to date much simpler and removing the need to pay a substantial annual fee to the private provider. The new Enfield Social Activities directory has been redesigned to ensure that in future the data is better structured to make searching for activities easier for local residents. The new system can also be tweaked and tailored to new requirements as needed. At the time of writing, EVA staff are updating and editing the data held in the directory and we are expecting to launch it to the public shortly. This project has been made possible with funding from the National Lottery Community Fund Awards For All.

EVA Networks and Forums that took place during 2023/2024 were as follows:

- Enfield Volunteer Organisers Network (Volunteer Centre Manager; funded by LBE)
- 9 x Cost of Living Network Meetings (Project & Partnerships Manager); funded by Big Lottery
- 5 x VCS Mental Health Network Meetings (Project & Partnerships Manager); funded by Mind in Enfield)
- Enfield Wellbeing Network (Project & Partnerships Manager; funded by LBE Adult Social Services)
- 2 x Health Champions Network (Social Prescribing Manager) funded by Integrated Care Partnership Board until October 2023
- 4 x Turkish/Kurdish Community Network Meetings (Development and Funding Advice Manager & Community Accountant) funded by LBE Prevent

Strategic Representation

EVA has been represented on the following Strategic Boards:

- CAHN and Enfield Black Community Health Forum
- Climate Change & Health – Health Champions Engagement
- Enfield Borough Partnership ICB
- Enfield Borough Partnership Board
- Enfield Community Centred Research
- Enfield ICP Inequalities Delivery Group
- Enfield Integrated Care Partnership Mental Health Steering Group
- Voluntary Sector Strategy Group
- LBE Emergency Resilience Board
- Early Help Board
- NHS Charities
- LBE Reducing Inequalities/ Community Hubs

- LBE Reducing Inequalities/ Community Hubs
- Vaccine Champions Public Health
- Health & Wellbeing Board
- NCL ICS VCSE Alliance
- Population Health (CCG)
- Place based design (CCG)
- ICP Task and finish groups Childhood Obesity
- LBE Homelessness Prevention Board
- LBE Homelessness Transformation
- LBE Older People's Partnership Board Meeting
- Food Alliance
- Mental Health Partnership Board
- HLP Social Prescribing for CYP London Community of Practice
- Enfield Active Through Football Consortium
- LocalMotion Enfield Core Group and Working Groups
- Enfield ICP Access to Services, Recovery & Innovation

Regional & National Representation/Membership

- NAVCA- Council for Voluntary Service (CVS) Membership Organisation
- CVS Directors Network/ London Plus – London CVS CEOs sharing good practice running CVSs across London
- London Plus Cost of Living Task & Finish Group
- VCS Emergency Partnerships
- North Central London NHS Volunteer Responders
- Chief Officers Information Network
- LocalMotion

EVA has also on occasion been invited to attend the following meetings:

- Colleges
- Over 50s Forum
- North Mid Hospital Keeping People Healthy Board meeting
- Voluntary and Community Stakeholder Reference Group
- Healthy London Partnership (NHS)

The Trustees' report was approved by the Board of Trustees.

B Betton
Chair
Dated: 16 September 2024

C McCoy
Chair
Dated:16 September 2024

ENFIELD VOLUNTARY ACTION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2024

The trustees, who are also the directors of Enfield Voluntary Action for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ENFIELD VOLUNTARY ACTION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ENFIELD VOLUNTARY ACTION

I report to the trustees on my examination of the financial statements of Enfield Voluntary Action (the charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 the examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

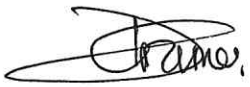
1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or

2 the financial statements do not accord with those records; or

3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or

4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



D M Cramer FCA
Blinkhorns
27 Mortimer Street
W1T 3BL

Dated: 16 September 2024

ENFIELD VOLUNTARY ACTION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Income from:							
Donations and legacies	3	181,757	759,978	941,735	179,856	800,289	980,145
Charitable activities	4	400	-	400	1,195	-	1,195
Investments	5	6,753	-	6,753	2,600	33	2,633
Total income		188,910	759,978	948,888	183,651	800,322	983,973
Expenditure on:							
Raising funds	6	18,843	99,558	118,401	21,833	84,369	106,202
Charitable activities	7	166,782	729,104	895,886	162,649	651,898	814,547
Total expenditure		185,625	828,662	1,014,287	184,482	736,267	920,749
Net income/(expenditure) and movement in funds		3,285	(68,684)	(65,399)	(831)	64,055	63,224
Reconciliation of funds:							
Fund balances at 1 April 2023		410,822	352,294	763,116	411,653	288,239	699,892
Fund balances at 31 March 2024		414,107	283,610	697,717	410,822	352,294	763,116

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

ENFIELD VOLUNTARY ACTION

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024 £	2024 £	2023 £	2023 £
Fixed assets					
Tangible assets	11		5,029		6,705
Current assets					
Debtors	12	2,812		5,526	
Cash at bank and in hand		689,876		1,104,151	
		692,688		1,109,677	
Creditors: amounts falling due within one year	13	-		(353,266)	
Net current assets			692,688		756,411
Total assets less current liabilities			697,717		763,116
Net assets excluding pension liability			697,717		763,116
The funds of the charity					
Restricted income funds	15		283,610		352,294
Unrestricted funds			414,107		410,822
			697,717		763,116

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 16 September 2024

B Betton
Chair

C McCoy
Chair

Company registration number 03755382 (England and Wales)

1 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

2 Accounting policies

Charity information

Enfield Voluntary Action is a private company limited by guarantee incorporated in England and Wales. The registered office is Community House, 311 Fore Street, London, N9 0PZ.

2.1 Accounting convention

The accounts have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention.

2.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

2.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

2.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

The charity received money mainly through donations and events occurring within the year.

Income is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

2 Accounting policies **(Continued)**

2.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Costs are accounted for when they are incurred, with irrecoverable VAT being charged as a cost against the relevant activity.

Costs of charitable activities relate to the furtherance of the charities objectives.

Costs of raising funds relate to events and other activities through which the charity raises its profile.

Administration costs represent the running costs of the charity which are charged to the income and expenditure account in the period when they are incurred. They are included wholly within the Charitable Activities.

2.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and machinery	25% per year on a reducing balance basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

2.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

2.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

2 Accounting policies **(Continued)**

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

2.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	-	-	-	1,400	-	1,400
Grants	181,757	759,978	941,735	178,456	800,289	978,745
	181,757	759,978	941,735	179,856	800,289	980,145

4 Income from charitable activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Training income	400	1,195

5 Income from investments

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Interest receivable	6,753	-	6,753	2,600	33	2,633

6 Expenditure on raising funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Fundraising and publicity						
Staging fundraising events	202	12,396	12,598	322	9,046	9,368
Fundraising agents	239	102	341	198	406	604
Advertising	1,324	2,585	3,909	1,218	2,265	3,483
Other fundraising costs	408	55,880	56,288	6,605	37,076	43,681
Staff costs	15,546	28,118	43,664	13,103	35,473	48,576
Support costs	1,124	477	1,601	387	103	490
	18,843	99,558	118,401	21,833	84,369	106,202

7 Charitable activities

	2024 £	2023 £
Staff costs	388,181	433,863
Project Costs	502,910	377,363
Support Costs	1,058	12,192
	895,886	814,547
Analysis by fund		
Unrestricted funds	166,782	162,649
Restricted funds	729,104	651,898
	895,886	814,547

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, but Jo Ikhelef was reimbursed a total of £237.99 for travelling expenses, £854.60 for subsistence, £1,437.53 for other office expenses £40.98 for staff gifts.

9 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
	9	11

Employment costs	2024 £	2023 £
Wages and salaries	371,301	378,671
Social security costs	24,137	31,224
Other pension costs	36,407	72,544
	431,845	482,439

There are no employees who received total employee benefits (excluding employer pension costs) of more than £60,000.

There were no employees whose annual remuneration was more than £60,000.

Remuneration of key management personnel

The remuneration of key management personnel was as follows:

	2024 £	2023 £
Aggregate compensation	2,571	-

10 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

11 Tangible fixed assets

	Plant and machinery £
Cost	
At 1 April 2023	102,508
At 31 March 2024	102,508
Depreciation and impairment	
At 1 April 2023	95,803
Depreciation charged in the year	1,676
At 31 March 2024	97,479
Carrying amount	
At 31 March 2024	5,029
At 31 March 2023	6,705

12 Debtors

	2024 £	2023 £
Amounts falling due within one year:		
Trade debtors	2,812	5,526

13 Creditors: amounts falling due within one year

	Notes	2024 £	2023 £
Deferred income	14	-	316,000
Other creditors		-	37,266
		-	353,266

Other creditors in 2023 related to funds received from the PGG that were due to an Independent Group and not EVA. Consequently these funds were held in the accounts as an amount due to a third party. This was paid out two months after the 2023 year end.

Deferred Income in 2023 related to a combination of project funds received as the projects spanned over the financial year. These funds have been recognised in 2024.

14 Deferred income

	2024	2023
	£	£
Other deferred income	-	316,000

Deferred income is included in the financial statements as follows:

	2024	2023
	£	£
Deferred income is included within:		
Current liabilities	-	316,000
Movements in the year:		
Deferred income at 1 April 2023	316,000	-
Released from previous periods	(316,000)	-
Resources deferred in the year	-	316,000
Deferred income at 31 March 2024	-	316,000

15 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2023	Incoming resources	Resources expended	At 31 March 2024
	£	£	£	£
	352,294	759,978	(828,662)	283,610

Previous year:	At 1 April 2022	Incoming resources	Resources expended	At 31 March 2023
	£	£	£	£
	288,239	800,322	(736,267)	352,294

16 Designated funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

Staff Liabilities	128,425	-	-	-	-

The staff liabilities fund contains the costs associated with redundancies for EVA staff. EVA has long standing staff that have been developed over a number of years demonstrating exceptional commitment to their projects. Therefore, EVA has proportionally higher staff liabilities. EVA's trustees have thus acted prudently and responsibly in designating funds to meet these liabilities.

17 Analysis of net assets between funds

	Unrestricted funds 2024	Restricted funds 2024	Total 2024
	£	£	£
At 31 March 2024:			
Tangible assets	3,893	1,136	5,029
Current assets/(liabilities)	410,214	282,474	692,688
	414,107	283,610	697,717

	Unrestricted funds 2023	Restricted funds 2023	Total 2023
	£	£	£
At 31 March 2023:			
Tangible assets	5,190	1,515	6,705
Current assets/(liabilities)	405,632	350,779	756,411
	410,822	352,294	763,116

18 Restricted Funds

The restricted funds consist of the following

	Reserves B/fwd	Incoming	Outgoing	Surplus/(deficit) for Y/E 31 March 2023	Reserves C/fwd
	£	£	£	£	£
LBE Prevent - PSC	-	17,000	(16,974)	26	26
LBE Debt Active	14,424	26,250	(36,573)	(10,323)	4,101
LBE Active Through Football	2,458	4,000	(2,760)	1,240	3,698
Big Lottery - Awards For All	-	10,000	(3,160)	6,840	6,840
Big Lottery Grants Programme	969	-	(969)	(969)	-
BL Homelessness	13,461	55,081	(42,765)	12,316	25,777
NHS CCH	-	50,000	(30,172)	19,828	19,828
Unity PCN	58,070	-	(56,941)	(56,941)	1,129
Evergreen	12,479	-	-	-	12,479
Local Motion	144,336	88,983	(233,275)	(144,292)	44

18 **Restricted Funds** (Continued)

	Reserves B/fwd	Incoming	Outgoing	Surplus/(deficit) for Y/E 31 March 2023	Reserves C/fwd
	£	£	£	£	£
LONDON SPORT	9,093	-	(9,093)	(9,093)	-
NCL Volunteering	-	8,768	(8,630)	138	138
BEH Mental Health Trust	2,401	4,583	(6,984)	(2,401)	-
CCG Health Champions	14,176	36,667	(42,121)	(5,455)	8,721
Independent Groups	1,000	-	-	-	1,000
Royal Free Charity	1,115	6,000	(7,115)	(1,115)	-
LBE Outcome	19,443	111,500	(112,092)	(592)	18,852
Mind Mental Health	5,305	10,833	(6,915)	3,918	9,223
Trusted Voices	27,097	90,000	(47,059)	42,941	70,038
VCSE Alliance	26,468	5,550	(8,630)	(3,080)	23,388
Big Local	-	172,261	(107,888)	64,373	64,373
Emergency Fund	-	5,000	(5,000)	-	-
City Bridge	-	57,500	(43,545)	13,955	13,955
	352,294	759,978	(828,661)	(68,684)	283,610

ENFIELD VOLUNTARY ACTION

England & Wales - Charity number 1077857

Accounts

Charity registration number 1077857

Company registration number 03755382 (England and Wales)

ENFIELD VOLUNTARY ACTION

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

ENFIELD VOLUNTARY ACTION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	M Thorli	
	A K Agrawal	
	N Jaku	
	B Betton	
	N McFarlane	
	S Collins	
	T Fellows	
	C Mccoy	(Appointed 28 October 2022)
	A Dallas	(Appointed 28 October 2022)
Charity number	1077857	
Company number	03755382	
Registered office	Community House 311 Fore Street Edmonton London United Kingdom N9 0PZ	
Independent examiner	Blinkhorns 27 Mortimer Street London W1T 3BL	
Bankers	Unity Trust Bank 9 Brindley Place Birmingham B1 2HB	
Solicitors	Interface Legal Advisory Service 40 Wykeham Road London NW4 2SU	

ENFIELD VOLUNTARY ACTION

CONTENTS

	Page
Trustees' report	1 - 10
Statement of Trustees' responsibilities	11
Independent examiner's report	12
Statement of financial activities	13
Balance sheet	14 - 15
Notes to the financial statements	16 - 26

ENFIELD VOLUNTARY ACTION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

EVA's Trustees, who are also directors of the organisation for the purposes of the Companies Act, submit their report and accounts for the year ended 31 March 2023.

The accounts have been prepared in accordance with the accounting policies set out in Note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

The organisation is a charitable company limited by guarantee and was set up in 1991. It was registered as a charitable company limited by guarantee on 20th April 1999. It is governed by a memorandum and articles of association.

Administration details of the charity, its trustees and advisers

Full details can be found on the inside front cover of this supplement.

The EVA Trustees who served during the year and their nominating organisations:

Alok Agrawal - DEEP Indian 50 Plus Association (Enfield)
Bevin Betton - Enfield Racial Equality Council
Stephanie Collins – AlphaCare Specialists Limited
Tony Dallas – Success Club
Tim Fellows – Enfield LGBT Network
Nusrath Jaku – One-to-One Enfield
Christopher McCoy – Youth & Community Connexions
Norma McFarlane – The Shane Project
Margaret Thorley – Hope and Restoration

None of the Trustees have any beneficial interest in the company.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Enfield Voluntary Action is a company limited by guarantee (No. 3755382) governed by its Memorandum and Articles of Association, and was incorporated on 20th April 1999. It is also a registered charity (No. 1077857).

EVA provides services to over 700 voluntary, community and faith organisations that, in turn, provide services to the residents of the London Borough of Enfield. Organisations can become members of EVA which entitles them to nominate representatives to EVA's Board of Directors. EVA's membership process requires organisations to submit an up to date copy of their Governing Document, latest set of accounts/financial statements together with copies of their Data Protection Policy, Health & Safety Policy, Safeguarding Policy and Equal Opportunities Policy. To date, approximately 102 organisations have applied for membership with 21 applications currently being processed. EVA has three categories of membership – Introductory (for new and emerging groups), Associate (for groups whose services extend beyond the London Borough of Enfield) and Full Membership for groups whose services are provided for residents of the London Borough of Enfield.

Objectives and activities

The objects of Enfield Voluntary Action are set out in the Memorandum and Articles of Association. EVA promotes positive local social action by helping people and groups access knowledge, skills and resources to make a difference.

The activities carried out to enable the organisation to achieve these objectives are as follows:

Charitable Objective 1 - To identify the needs of local voluntary organisations and to help them meet those needs by: providing information and support through: an information and advice service; training, seminars and other events; one-to-one support to new and established groups; producing newsletters and bulletins; signposting and referral to other agencies; practical facilities and equipment; and encouraging good practice

Charitable Objective 2 - To facilitate liaison and collaboration within the voluntary sector and between the voluntary, public and private sectors by: organising networking and consultation events and special interest forums; disseminating information on consultation and partnership opportunities and policy/planning initiatives; inviting and supporting voluntary organisations to enter consultations and partnerships and to represent themselves on key local policy/planning bodies; facilitating elections to various bodies.

Charitable Objective 3 - To play a strategic role in strengthening the participation of the voluntary sector by: providing voluntary sector representation on key local policy/planning bodies; advising the public and private sectors on how to involve the voluntary sector, and vice versa and helping to develop mechanisms by which the local voluntary sector can access funding and resources

Charitable Objective 4 - To help voluntary organisations to recruit, train and retain suitable volunteers by: publicising and promoting volunteering and specific volunteering opportunities; maintaining a database of volunteering opportunities in Enfield; providing information, advice and training to potential volunteers; encouraging private and public sector organisations to engage with volunteering; providing information on good practice in volunteer management

Charitable Objective 5 - To administer funding streams for the benefit of local voluntary and community organisations by: advertising grants programmes; and organising grant application workshops; administering the panel and assessment process.

EVA Trustees and Staff regularly consider the above Charitable Objectives to ensure that they are fit for purpose in all activities the organisation undertakes as the organisation moves forward.

EVA trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities EVA should undertake.

Recruitment and appointment of Directors (Trustees)

EVA's Board of Directors is made up of not less than three and no more than twelve persons nominated and elected by EVA Members. All full member organisations are eligible to receive papers, to enable them to nominate a representative to the EVA board, and to nominate a voting delegate to the EVA AGM. Board Members are elected for a maximum of six consecutive years. Retiring Directors are eligible for re-nomination after at least one year's absence from EVA's Board has been completed. The Board of Directors is also able to co-opt additional members to fill identified skills gaps. The Board of Trustees elect a Chair, Vice Chair, Honorary Treasurer and Company Secretary. Organisations nominating trustees and their nominees are required to agree:

- To provide their organisation's relevant documents (Governing Document, Annual Report, Latest Audited Accounts, Equal Opportunities Policy)
- To agree that their nominated representatives meet with the EVA Chair and Chief Executive to discuss the role of an EVA Trustee

- To represent the VCS as a whole, and not their nominating organisation
- To accept that enquiries relating to Charity and Companies Registration, and the financial probity of their organisations may take place.
- To provide details of other organisations with which they are involved, in order that conflicts of interest can be avoided.
- To complete the Charity Commission Declaration of eligibility for newly appointed trustees.

If the required documentation is not submitted by the deadline date, the nomination is not accepted. All nominees are interviewed prior to the nomination going forward.

Trustee Induction and Training

Trustees receive copies of all EVA policies; memorandum and articles of association; code of conduct; meeting timetable; conflict of interest declaration form and are required to attend the first available Roles and Responsibilities of Trustees training, following their election. At the first Board Meeting after the AGM, all Trustees are required to read and sign a Trustee Code of Conduct and complete a Skills Audit. Information taken from the skills audit is used to support EVA's funding applications

Organisation

EVA's Board of Directors governs the charity. Board Meetings are held 5 times a year. There is a Policy, Personnel and Finance Committee that meets to discuss issues as required and then feed back/report to Trustee Board Meetings.

EVA holds an Annual Review and Planning Day where Directors and Staff meet to review activities, check that services being provided are appropriate to enable the vcs to support local residents and to agree new projects if relevant. This event enables EVA to review how its charitable objectives are met; enables staff and directors to participate in discussion and debate on EVA's Business Plan; and to incorporate any changes required in light of current circumstances. The day to day running of the organisation is carried out by employed staff led by the Chief Executive, supported by 8 full/part-time staff. The Chief Executive has delegated authority to run operations and take financial decisions. All cheque payments and online bank transactions require two signatories/authorisations; 2 Trustees, the Company Secretary and the Chief Executive are signatories.

EVA is a member of the National Association for Voluntary and Community Action and consequently is committed to supporting the nationally agreed Code of Practice and Statement of Values for Councils for Voluntary Service.

Public Benefit

EVA's Board of Directors confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit and that the activities carried out by the charity during the year were all undertaken in order to further the charity's aims for the benefit of EVA's beneficiaries

Risk Management

A risk assessment is carried out annually in order to identify the organisation's exposure to risk. The risk assessment is regularly updated and includes procedures put in place to mitigate the risks identified. The Risk Assessment is submitted to Trustees annually for discussion and ratification.

Financial Review

EVA continues to seek new funding streams in order to be able to continue to provide services to the vcs in Enfield. In March 2023 the London Borough of Enfield agreed an extension of EVA's funding to provide support and capacity building to the Enfield Voluntary and Community Sector and co-ordination of volunteering opportunities to Enfield Residents. The award was for £113,333 the period 1st April 2023 – 30th November 2024. The funding awarded remains at the previous level and it has been recognised by Trustees that it will continue to be necessary for EVA to fundraise or use some of its reserves in order to be able to deliver services and maintain the high standards of support achieved over the past 32 years.

Reserves Policy

Enfield Voluntary Action aims to have Reserves equivalent to six months average annual expenditure. In addition, the reserves are also expected to cover long term sickness for long service staff; redundancy payments for all staff and asset replacement costs. EVA's Trustees have also agreed to allocate some reserves to act as bridging finance or match funding where new funding for a project is likely to be secured. These figures are calculated at: £345,543. EVA's reserves are therefore at the required level.

ACHIEVEMENTS AND PERFORMANCE

EVA's post COVID 19 working practices

EVA Staff have now adopted a system of hybrid working. Staff have agreed and signed new Conditions of Work and Home Working Risk Assessments are carried out annually. EVA Trustees continue to ensure that processes are in place to safeguard staff Mental Health and working conditions. Trustees agreed to continue the employee support cover, taken out through Peninsula HR Consultants which enables staff to contact an advisor to discuss issues that are of concern to them in a completely confidential setting.

PARTNERSHIP WORKING

Over the past year EVA has continued to work with various partners to provide additional training and support to the vcs groups and residents of Enfield as follows:

- Job Club – Partnership Work between Enfield Borough Over 50's Forum and EVA (Funded by LBE ESP) – until July 2022
- LBE Prevent/EVA – Capacity Building targeted organisations
- LBE Active Enfield Team (additional support)
- LBE Active Through Football – supporting project development
- LBE Friends of Parks (funded by LBE ESP) – until July 2022
- LocalMotion
- Community Links Bromley (Health Champions/Mental Health First Aid Training)
- NHS Enfield CCG – Health Champions Network development
- LBE – Neighbourhood Fund – application support to groups
- MIND In Enfield – support to set up a Mental Health Network in Enfield
- BEHMHT – grants programme
- LBE Trusted Voices – grants programme

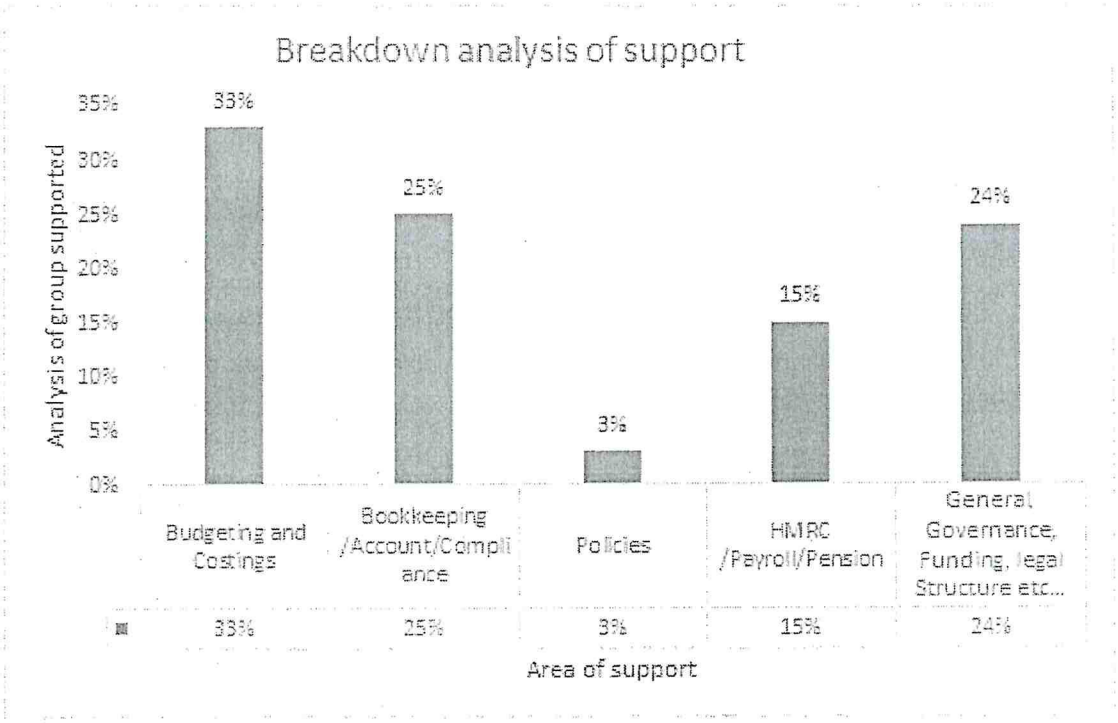
More details of all EVA Activities can be found in the 2022/2023 Impact Report (please contact admin@enfieldva.org.uk for a copy.

EVA continues to provide the following services to groups in Enfield:

Community Accountancy Service (ECAS) - partly funded by the London Borough of Enfield, Big Lottery Fund and Tudor Trust (until October 2022). EVA is a member of the Charity Finance Group which administer the Community Accountancy National Network to promote networking with community accountants and charity finance workers nationally. The main objectives of the project are to assist and empower groups in financial management. It empowers them with the basic financial management skills to enable them to carry out their budgeting and financial tasks, implementing good financial procedures and practice. This is carried out by providing one to one advice, support and training. The project meets EVA objectives of empowering and capacity building voluntary organisation in Enfield. The Community Accountant provides support to groups in meeting compliance requirements towards Funders, the pension regulators, HMRC, Companies House and the Charity Commission.

The project objectives for the year 2022/2023 were accomplished by the provision of the following support and services:

- Training courses in Excel/Bookkeeping (4 delegates), Payroll in-house (2 organisation), QuickBooks online support (2 organisations) and Budget/Costings (10 delegates). **18** delegates from **13** organisations benefited from finance training from this project.
- The project supported **1** on-line Youth Forum attended by over **40** delegates.
- Provided 207 one to one advice and support sessions to **60** local Organisation of which **14** were new organisations.
- The project monitoring to funders were successful with all outputs and outcomes achieved in accordance with grant conditions.



The project seeks to continue providing training and financial management services to local voluntary organisations to build their capacity and enable them to manage and control their finances efficiently, effectively and economically.

The Tudor Trust project which commenced in October 2019 and ended in September 2022 required EVA to work closely and form links with organisations working with children and young people. In order to facilitate this EVA organised an Enfield Youth Forum. During the year the project supported 1 Youth Forum Meeting attended by representatives from vcs and local statutory agencies. This forum also enabled EVA and the voluntary sector to forge links with representatives from the London Borough of Enfield working with Children and Young People.

Development and Funding Advice Service

EVA's Development and Funding Advice Manager's role is to support voluntary and community groups through advice on funding applications and any developmental needs they may have. Support is also given to groups on policy development in order to assist organisations to gain membership of EVA. Regular training courses also take place during the year. These courses are now a mixture of online and in person in order to fit in with the requirements of the groups attending. The project's outcomes were achieved as follows:

During the year **414** 1-1 Support Sessions took place providing advice and support on Policy Development; Funding and Advice to **158** vcs groups. These sessions took place in person, via teams or over the telephone.

The Development and Funding Advice Manager facilitated Funding Workshops, Meet The Funder Sessions, and Training Courses. Two meet the funder sessions were organised attended by **36** representatives from **28** vcs organisations; 2 Making a Successful Funding Application courses took place attended by **25** representatives from **24** vcs organisations.

Social Prescribing/Health Champions Funded by Big Lottery and Cornerstone Fund (until July 2022)

The objectives of the Big Lottery Funded programme are to ensure that VCSE is put at the heart of health & social care service planning and subsequent delivery, thus enabling services to reach more residents through the channels of groups' relationships with people with the overarching outcome of reducing health inequalities and making health more accessible for all. In order to achieve this EVA will also be working with voluntary organisations who will host the Health Champions (existing members of their staff or long-term volunteers) and Enfield Citizens Advice Bureau (ECAB). During the project EVA developed strategies, attended strategic meetings, identified strategic opportunities, populated and administrated Simply Connect Enfield (this includes regularly checking organisational information and activities are up to date and amending as required), managing the Health Champions, organising further training and networking meetings, monitor outputs, evaluate outcomes, measure impact and share learning.

During the year **1** Mental Health First Aid training course also took place attended by **13** vcs representatives. The course was free of charge for trained Health Champions.

Organisations with trained Health Champions that received funds to carry out Health Activities during the year completed their activities and returned their monitoring funds to EVA for inclusion in the final monitoring report to Big Lottery.

Supporting Groups to Raise Funds

Enfield Council was awarded a grant from the government's Department of Levelling Up, Housing and Communities, and commissioned EVA to deliver a grants programme of £75,000 for local VCS groups. Local voluntary and community groups that work with communities with a low uptake of Covid-19 vaccinations were invited to apply for grants of between £10,000 and £15,000 to fund communications and engagement activities to reduce health inequalities among key communities in Enfield.

As in the past, the Grants Panel was made up of representatives from vcs groups in the Borough and representatives from the funders. Representatives from organisations interested in becoming a Panel Member completed and submitted an online form. They received training from an independent trainer prior to the meeting. EVA Staff/Trustees were in attendance at the Panel Meetings but did not play a part in the decision making. The funding was awarded in February 2023 with projects expected to finish by March 2024. Five vcs organisations were awarded grants between £14,000 and £14,800 and **4** organisations received grants of £500.

EVA supported groups to apply for Enfield Neighbourhood Funds by running a grants workshop. **83** representatives from **73** vcs organisations attended the workshop facilitated by EVA's Development and Funding Advice Manager and Community Accountant. **7** representatives from LBE attended the workshop in order to answer any queries received regarding the application process. EVA staff also provided one-to-one support to groups to assist them with their applications.

EVA continues to provide assistance to Johnson Matthey plc (a speciality chemicals company with a Chemical Plant in Enfield) who, as part of their Corporate Social Responsibility Programme set up a small donations programme to benefit groups in the London Borough of Enfield. Every month one local organisation receives £500 to assist with their work in the Borough. Groups submit their ideas on a simple online application form which is forwarded to Johnson Matthey plc. Three ideas are then presented to employees and voted for. Over the past year EVA has worked on updating the existing application spreadsheet and checked with groups whether their applications were still valid. 20 applications were submitted to Johnson Matthey during the year for consideration.

Between April 2022 and March 2023 EVA supported Enfield VCS groups to successfully secure a further **£1,210,029** of external grants for community projects supporting the residents in the London Borough of Enfield. This support included one-to-one meetings with groups, grants workshops, meet the funder sessions and training courses.

Volunteer Recruitment/Placement/Celebrations

EVA's Volunteer Centre Manager continued to enable groups to meet their volunteer needs in many different ways. The Volunteering Opportunities Booklet was available in printed form with copies being distributed to all local libraries for those interested in volunteering to pick up. The booklet enables groups to advertise their opportunities on a quarterly basis. Regular Introduction to Volunteering Training Courses take place where those interested in volunteering hear about the types of opportunities available and learn what to expect from their volunteering experience with groups. A Volunteer Fair was organised in November at Community House where voluntary organisations had stalls and were able to meet potential volunteers face to face. **32** groups had stalls at the event which was visited by **95** residents.

In September 2022 Volunteer Centre Enfield hosted a Volunteer Awards Ceremony at Enfield Civic Centre. Organisations were invited to submit nominations of those individual volunteers that they felt should receive special recognition for their volunteering. **75** individuals from **16** organisations attended the ceremony and received trophies and a certificate.

The Volunteer Centre Manager continued to organise Enfield Volunteer Organiser's Network meetings during the year. **3** online meetings took place attended by **43** representatives from **30** vcs organisations.

A Junior Apprentice Challenge Enfield Project took place during the year with primary schools in Enfield. This provided a unique challenge of bringing together partners from local Businesses (Mentors), and young people from local schools (the Apprentices) and local charities and community groups. The object was to raise the aspirations of young minds and at the same time to raise funds for the groups. The primary aim was to offer opportunities to students to participate in enterprise challenges. Business and social awareness learning opportunities were available for the pupils who were from Year 5 and Year 6. Three businesses signed up to the programme and provided 5 mentors each to the young people from 9 schools. Each school sent 10 students to the final event held in the Council Chambers at Enfield Civic Centre on 4th March 2023 where they gave presentations on their projects and answered questions from the Dragons (Judges). Prizes were presented to the schools judged to have produced the best poster, given the best presentation, and raised the most funds, best individual pupil overall and a final prize for the best overall school.

Fundraising

During the year EVA has continued to submit funding applications in order to secure services for the vcs. This included a successful application to City Bridge to provide funds to support the Development and Funding Advice and Community Accountancy aspects of EVA's work with groups.

Communication

This year we have carried out a project to consolidate the mailing lists that had historically been separately managed by different members of staff, and to clean the data. We introduced new systems to ensure new contacts from local community and voluntary groups are added regularly to our mailing list and to remove defunct addresses. As a result, by April 2023 we were sending our monthly EVANEWS bulletin to **1050** people from local voluntary and community organisation - up from **695** in April 2022. We have also established special mailing lists for our networks and special interest groups, such as our Mental Health Network or new and developing organisations, to receive tailored updates and meeting invitations geared to their needs. Our contacts can now choose which special interest groups or networks they join.

We sent out **12** monthly issues of our EVANEWS email bulletin to our main mailing list of contacts from local community groups, plus one special issue. We also sent **14** other mailings to our network and special interest mailing lists, with meeting dates and topics of interest to that list. We sent four quarterly mailings to our list of local residents who have registered their interest in becoming volunteers. This list has grown in size from **440** in April 2022 to **650** in April 2023.

We have overhauled our website to establish a fully self-hosted system and brought our online booking system entirely in-house, following problems with our previous supplier. We now have full access and control over all our meeting and event booking forms and data.
We are planning to introduce an online payment system so that any training fees or deposits can be paid online when people register. [July 2023 update: our online payments system is now up and running.] We are planning a further upgrade of our website to develop its content.

Simply Connect (previously Connect Well)

Full and Associate members of EVA are eligible to be part of Simply Connect Enfield, an online searchable directory which will help groups to increase their reach and provide opportunities for people and groups to share and learn, and to take positive local social action. For London Borough of Enfield residents who are seeking a new leisure or social activity, need advice or information, or want to meet other people with similar interests or life experiences, Simply Connect Enfield will help them find and make connections with local groups who offer these services. To date details of **83** organisations have been added to Simply Connect, with an overall total of **616** activities entered, **483** of which are currently active. EVA's Administrative Assistant is responsible for ensuring that organisational details and activities are accurate and up to date, this entails regularly contacting organisations to make regular checks.

EVA Networks and Forums that took place during 2022/2023 were as follows:

- Enfield Volunteer Organisers Network (Volunteer Centre Manager; funded by LBE)
- 1 X Voluntary Sector Homelessness and Housing Network (funded by NLCF) this network became the Cost of Living Network after EVA's Annual General Meeting in October 2022. 2 further Network Meetings took place after that date.
- VCS Youth Activities Forum (Community Accountant; funded by Tudor Trust) 1 meeting took place during the year as the funding ended in July 2022.
- VCS Mental Health Network (Project & Partnerships Manager; funded by Mind in Enfield)
- Localmotion Core Group and Planning Meetings
- Enfield Wellbeing Network (Project & Partnerships Manager; funded by LBE Adult Social Services)
- Youth Alive (Project & Partnerships Manager; funded by LBE Public Health) until July 2022
- Health Champions Network (Funded by Lottery & Integrated Care Partnership Board)

Strategic Representation

EVA has been represented on the following Strategic Boards:

- CAHN and Enfield Black Community Health Forum
- Climate Change & Health – Health Champions Engagement
- Enfield Borough Partnership ICB
- Enfield Borough Partnership Board
- Enfield Community Centred Research
- Enfield ICB Community Connectorship Workshop
- Enfield ICP Communications & Engagement Working Group
- Enfield ICP Core20Plus5 IHI bid Submission Group
- Enfield ICP Inequalities Delivery Group
- Enfield Integrated Care Partnership Mental Health Steering Group
- Enfield Social Prescribing Advisory Board Meeting
- Voluntary Sector Strategy Group

- LBE Emergency Resilience Board
- Early Help Board
- NHS Charities
- LBE Reducing Inequalities/ Community Hubs
- Vaccine Champions Public Health
- Health & Wellbeing Board
- NCL ICS VCSE Alliance
- Population Health (CCG)
- Place based design (CCG)
- ICP Task and finish groups Childhood Obesity
- LBE Homelessness Prevention Board
- LBE Homelessness Transformation
- LBE Older People's Partnership Board Meeting
- Food Alliance
- Mental Health Partnership Board
- Early Intervention & Prevention Steering Group
- Older People's Partnership Board
- Physical Disabilities Partnership Board
- Enfield Social Prescribing Steering Group
- NCL Social Prescribing for Children & Young People Working Group
- HLP Social Prescribing for CYP London Community of Practice
- Enfield Active Through Football Consortium
- Community Panels Steering Group
- LocalMotion Enfield Core Group and Working Groups
- Enfield ICP Access to Services, Recovery & Innovation

Regional & National Representation/Membership

- NAVCA- Council for Voluntary Service (CVS) Membership Organisation
- CVS Directors Network/ London Plus – London CVS CEOs sharing good practice running CVSs across London
- London Plus Cost of Living Task & Finish Group
- Cornerstone Group – 5 CVSs working together on Health & Wellbeing projects in 5 London Boroughs to share good practice (Funded by City Bridge Trust)
- VCS Emergency Partnerships
- North Central London NHS Volunteer Responders
- Chief Officers Information Network
- Localmotion
- GLA Trustee Training Group

EVA has also on occasion been invited to attend the following meetings:

- Schools – Designated Safeguarding Leads' Network
- Colleges
- Over 50s Forum
- Social Prescribing Network
- Enfield Thrives Together
- NASP NCL CVSs Social Prescribing/Thriving Communities
- North Mid Hospital Keeping People Healthy Board meeting
- Voluntary and Community Stakeholder Reference Group
- London Covid 19 Community Champion Action Learning Group
- Healthy London Partnership (NHS) SPLW Managers Meeting

Statement of trustees' responsibilities

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity as at the balance sheet date and of its incoming resources, including income and expenditure, for the financial year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The Trustees' report was approved by the Board of Trustees.

B Betton
Chair
Dated: 12 September 2023

T Fellows
Chair
Dated:12 September 2023

ENFIELD VOLUNTARY ACTION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2023

The trustees, who are also the directors of Enfield Voluntary Action for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ENFIELD VOLUNTARY ACTION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ENFIELD VOLUNTARY ACTION

I report to the trustees on my examination of the financial statements of Enfield Voluntary Action (the charity) for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 the examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or

2 the financial statements do not accord with those records; or

3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or

4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



D M Cramer FCA
Blinkhorns
27 Mortimer Street
London
W1T 3BL

Dated: 12 September 2023

ENFIELD VOLUNTARY ACTION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Income from:							
Donations and legacies	3	179,856	800,289	980,145	172,229	738,239	910,468
Charitable activities	4	1,195	-	1,195	500	-	500
Investments	5	2,600	33	2,633	426	-	426
Total income		183,651	800,322	983,973	173,155	738,239	911,394
Expenditure on:							
Raising funds	6	21,833	84,369	106,202	15,985	61,714	77,699
Charitable activities	7	162,649	651,898	814,547	130,093	652,122	782,215
Total expenditure		184,482	736,267	920,749	146,078	713,836	859,914
Net (expenditure)/income for the year/ Net movement in funds		(831)	64,055	63,224	27,077	24,403	51,480
Fund balances at 1 April 2022		411,653	288,239	699,892	384,576	263,836	648,412
Fund balances at 31 March 2023		410,822	352,294	763,116	411,653	288,239	699,892

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ENFIELD VOLUNTARY ACTION

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	**11**		6,705		8,940
Current assets					
Debtors	**12**	5,526		27,662	
Cash at bank and in hand		1,104,151		663,290	
		1,109,677		690,952	
Creditors: amounts falling due within one year	**13**	(353,266)		-	
Net current assets			756,411		690,952
Total assets less current liabilities			763,116		699,892
Income funds					
Restricted funds			352,294		288,239
Unrestricted funds					
Designated funds:					
Staff Liabilities		128,425		128,425	
	16	128,425		128,425	
General unrestricted funds		282,397		283,228	
			410,822		411,653
			763,116		699,892

BALANCE SHEET (CONTINUED)

AS AT 31 MARCH 2023

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 12 September 2023

B Betton
Trustee

T Fellows
Trustee

Company registration number 03755382

1 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

2 Accounting policies

Charity information

Enfield Voluntary Action is a private company limited by guarantee incorporated in England and Wales. The registered office is Community House, 311 Fore Street, London, N9 0PZ.

2.1 Accounting convention

The accounts have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.
The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention.

2.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

2.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

2.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

The charity received money mainly through donations and events occurring within the year.

Income is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

2 Accounting policies **(Continued)**

2.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Costs are accounted for when they are incurred, with irrecoverable VAT being charged as a cost against the relevant activity.

Costs of charitable activities relate to the furtherance of the charities objectives.

Costs of raising funds relate to events and other activities through which the charity raises its profile.

Administration costs represent the running costs of the charity which are charged to the income and expenditure account in the period when they are incurred. They are included wholly within the Charitable Activities.

2.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and machinery	25% per year on a reducing balance basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

2.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

2.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

2 Accounting policies **(Continued)**

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

2.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
Donations and gifts	1,400	-	1,400	-	-	-
BEH Mental Health Trust, Big Lottery, BL Homelessness, CCG Health Champions, Evergreen, LBE, Local Motion, London Sport, Mind Mental Health, I Groups, Royal Free, Unity PCN, and VCSE Alliance.	178,456	800,289	978,745	172,229	738,239	910,468
	179,856	800,289	980,145	172,229	738,239	910,468

4 Charitable activities

	2023	2022
	£	£
Training income	1,195	500

5 Investments

	Unrestricted funds	Restricted funds	Total Unrestricted funds	
	2023	2023	2023	2022
	£	£	£	£
Interest receivable	2,600	33	2,633	426

6 Raising funds

	Unrestricted funds	Restricted funds	Total 2023	Total 2022
	£	£	£	£
Fundraising and publicity				
Other Staff Costs	322	9,046	9,368	14,037
Promotion	198	406	604	280
Communication	1,218	2,265	3,483	4,248
Establishment Costs	6,605	37,076	43,681	8,049
Direct Staff Costs	13,103	35,473	48,576	50,430
Equipment Costs	387	103	490	655
	21,833	84,369	106,202	77,699
For the year ended 31 March 2022	15,985	61,714		77,699

7 Charitable activities

	2023 £	2022 £
Staff costs	433,863	447,138
Project Costs	377,363	328,351
Support Costs	1,058	12,192
	814,547	782,215
Analysis by fund		
Unrestricted funds	162,649	130,093
Restricted funds	651,898	652,122
	814,547	782,215

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

9 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
	11	14

Employment costs	2023 £	2022 £
Wages and salaries	378,671	424,273
Social security costs	31,224	32,889
Other pension costs	72,544	40,406
	482,439	497,568

There are no employees who received total employee benefits (excluding employer pension costs) of more than £60,000.

There were no employees whose annual remuneration was more than £60,000.

10 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxationof Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

11 Tangible fixed assets

	Plant and machinery £
Cost	
At 1 April 2022	102,508
At 31 March 2023	102,508
Depreciation and impairment	
At 1 April 2022	93,568
Depreciation charged in the year	2,235
At 31 March 2023	95,803
Carrying amount	
At 31 March 2023	6,705
At 31 March 2022	8,940

12 Debtors

Amounts falling due within one year:	2023 £	2022 £
Trade debtors	5,526	27,662

13 Creditors: amounts falling due within one year

	Notes	2023 £	2022 £
Deferred income	14	316,000	-
Other creditors		37,266	-
		353,266	-

Other creditors in 2023 relate to funds received from the PGG that are due to an Independent Group and not EVA. Consequently these funds have been held in the accounts as an amount due to a third party.

Deferred Income in 2023 relates to a combination of project funds received where the projects spans over the financial year. These funds will be recognised in 2024.

14 Deferred income

	2023 £	2022 £
Other deferred income	316,000	-

Deferred income is included in the financial statements as follows:

	2023 £	2022 £
Deferred income is included within:		
Current liabilities	316,000	-
Movements in the year:		
Deferred income at 1 April 2022	-	-
Resources deferred in the year	316,000	-
Deferred income at 31 March 2023	316,000	-

15 Retirement benefit schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

16 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2021	Movement in funds: Incoming resources	Balance at 1 April 2022	Movement in funds: Incoming resources	Balance at 31 March 2023
	£	£	£	£	£
Staff Liabilities	128,425	-	128,425	-	128,425
	128,425	-	128,425	-	128,425

The staff liabilities fund contains the costs associated with redundancies for EVA staff. EVA has long standing staff that have been developed over a number of years demonstrating exceptional commitment to their projects. Therefore, EVA has proportionally higher staff liabilities. EVA's trustees have thus acted prudently and responsibly in designating funds to meet these liabilities.

17 Analysis of net assets between funds

	Unrestricted 2023	Restricted 2023	Total 2023	Unrestricted 2022	Restricted 2022	Total 2022
	£	£	£	£	£	£
Fund balances at 31 March 2023 are represented by:						
Tangible assets	5,190	1,515	6,705	6,920	2,020	8,940
Current assets/(liabilities)	405,632	350,779	756,411	404,733	286,219	690,952
	410,822	352,294	763,116	411,653	288,239	699,892

18 **Restricted Funds**

The restricted funds consist of the following

	Reserves B/fwd	Incoming	Outgoing	Surplus/(deficit) for Y/E 31 March 2023	Reserves C/fwd
	£	£	£	£	£
ESP LBE JC	492	9,311	(9,802)	(492)	-
LBE ESP FOP	461	6,170	(6,631)	(461)	-
LBE Prevent - PSC	8,192	10,000	(18,192)	(8,192)	-
LBE Debt Active	9,323	52,500	(47,399)	5,101	14,424
LBE Active Through Football	477	4,000	(2,019)	1,981	2,458
Big Lottery	19,633		(19,633)	(19,633)	-
Big Lottery Grants Programme	5,679		(4,709)	(4,709)	970
BL Homelessness	6,652	50,943	(44,134)	6,808	13,460
National Lottery HC	56,393	37,582	(93,975)	(56,393)	-
CornerStone - PSC		10,846	(10,846)	-	-
Tudor Trust Grant	24,091		(24,091)	(24,091)	-
Unity PCN	45,296	56,999	(44,257)	12,742	58,038
Evergreen	16,815	6,019	(10,355)	(4,336)	12,479
Local Motion	5,531	176,000	(37,195)	138,805	144,336

18 **Restricted Funds** (Continued)

	Reserves B/fwd	Incoming	Outgoing	Surplus/(deficit) for Y/E 31 March 2023	Reserves C/fwd
	£	£	£	£	£
London Plus	-	4,969	(4,969)	-	-
LONDON SPORT	3,323	6,250	(480)	5,770	9,093
NCL Volunteering	1,847		(1,847)	(1,847)	-
BEH Mental Health Trust	7,534	20,000	(25,133)	(5,133)	2,401
CCG Health Champions	24,014	32,083	(41,921)	(9,838)	14,176
Community Chest	19,912		(19,912)	(19,912)	-
GLA	320		(320)	(320)	-
I Groups	1,000			-	1,000
LE NEIGHBOURHOOD FUND	-	3,277	(3,277)	-	-
Royal Free Charity	-	12,000	(10,885)	1,115	1,115
LBE Outcome	29,145	175,257	(184,961)	(9,704)	19,441
LBE Housing	2,109		(2,109)	(2,109)	-
Mind Mental Health	-	8,333	(3,028)	5,305	5,305
NAVCA	-	5,000	(5,000)	-	-
Trusted Voices	-	85,000	(57,903)	27,097	27,097
VCSE Alliance	-	27,750	(1,282)	26,468	26,468
BAC Interest	-	33	-	33	33
	288,239	800,322	(736,267)	64,054	352,294

ENFIELD VOLUNTARY ACTION

England & Wales - Charity number 1077857

Accounts

Charity registration number 1077857

Company registration number 03755382 (England and Wales)

ENFIELD VOLUNTARY ACTION

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

ENFIELD VOLUNTARY ACTION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	J S Dhani	
	M Thorli	
	A K Agrawal	
	N Jaku	
	B Betton	
	N McFarlane	
	S Collins	(Appointed 7 October 2021)
	T Fellows	(Appointed 7 October 2021)
Charity number	1077857	
Company number	03755382	
Registered office	Community House 311 Fore Street Edmonton London United Kingdom N9 0PZ	
Independent examiner	Blinkhorns 27 Mortimer Street London W1T 3BL	
Bankers	Unity Trust Bank 9 Brindley Place Birmingham B1 2HB	
Solicitors	Interface Legal Advisory Service 40 Wykeham Road London NW4 2SU	

ENFIELD VOLUNTARY ACTION

CONTENTS

	Page
Trustees' report	1 - 9
Statement of Trustees' responsibilities	10
Independent examiner's report	11
Statement of financial activities	12
Balance sheet	13 - 14
Notes to the financial statements	15 - 24

ENFIELD VOLUNTARY ACTION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

EVA's Trustees, who are also directors of the organisation for the purposes of the Companies Act, submit their report and accounts for the year ended 31 March 2022.

The accounts have been prepared in accordance with the accounting policies set out in Note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

The organisation is a charitable company limited by guarantee and was set up in 1991. It was registered as a charitable company limited by guarantee on 20th April 1999. It is governed by a memorandum and articles of association.

Administration details of the charity, its trustees and advisers

Full details can be found on the inside front cover of this supplement.

The EVA Trustees (who are also Directors) who served during the year and their nominating organisations:

Alok Agrawal - DEEP Indian 50 Plus Association (Enfield)

Bevin Betton - Enfield Racial Equality Council

Stephanie Collins - AlphaCare Specialist Limited

Jaspal Dhani - Every Parent & Child

Tim Fellows - Enfield LGBT Network

Nusrath Jaku – One-to-One Enfield

Norma McFarlane – The Shane Project

Margaret Thorley – Hope and Restoration

None of the Trustees have any beneficial interest in the company.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Enfield Voluntary Action is a company limited by guarantee (No. 03755382) governed by its Memorandum and Articles of Association, and was incorporated on 20th April 1999. It is also a registered charity (No. 1077857).

EVA provides services to over 650 voluntary, community and faith organisations that, in turn, provide services to the public. EVA undertook a review of its membership process in 2019 and now requires organisations to submit an up to date copy of their Governing Document, latest set of accounts/financial statements together with copies of their Data Protection Policy, Health & Safety Policy, Safeguarding Policy and Equal Opportunities Policy. To date, approximately 96 organisations have submitted completed application forms. EVA has three categories of membership – Introductory (for new and emerging groups), Associate (for groups whose services extend beyond the London Borough of Enfield) and Full Membership for groups whose services are provided for residents of the London Borough of Enfield.

Objectives and activities

The objects of Enfield Voluntary Action are set out in the Memorandum and Articles of Association. EVA promotes positive local social action by helping people and groups access knowledge, skills and resources to make a difference.

The activities carried out to enable the organisation to achieve these objectives are as follows:

Charitable Objective 1 - To identify the needs of local voluntary organisations and to help them meet those needs by: providing information and support through: an information and advice service; training, seminars and other events; one-to-one support to new and established groups; producing newsletters and bulletins; signposting and referral to other agencies; practical facilities and equipment; and encouraging good practice.

Charitable Objective 2 - To facilitate liaison and collaboration within the voluntary sector and between the voluntary, public and private sectors by: providing information and support through: an information and advice service; training, seminars and other events; one-to-one support to new and established groups; producing newsletters and bulletins; signposting and referral to other agencies; practical facilities and equipment; and encouraging good practice.

Charitable Objective 3 - To play a strategic role in strengthening the participation of the voluntary sector by: providing voluntary sector representation on key local policy/planning bodies; advising the public and private sectors on how to involve the voluntary sector, and vice versa and helping to develop mechanisms by which the local voluntary sector can access funding and resources

Charitable Objective 4 - To help voluntary organisations to recruit, train and retain suitable volunteers by: publicising and promoting volunteering and specific volunteering opportunities; maintaining a database of volunteering opportunities in Enfield; providing information, advice and training to potential volunteers; encouraging private and public sector organisations to engage with volunteering; providing information on good practice in volunteer management

Charitable Objective 5 - To administer funding streams for the benefit of local voluntary and community organisations by: advertising grants programmes; and organising grant application workshops; administering the panel and assessment process.

EVA Trustees and Staff regularly consider the above Charitable Objectives to ensure that they are fit for purpose in all activities the organisation undertakes as the organisation moves forward.

EVA trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities EVA should undertake.

Recruitment and appointment of Directors (Trustees)

EVA's Board of Directors is made up of not less than three and no more than twelve persons nominated and elected by EVA Members. All full member organisations are eligible to receive papers, to enable them to nominate a representative to the EVA board, and to nominate a voting delegate to the EVA AGM. Board Members are elected for a maximum of six consecutive years. Retiring Directors are eligible for re-nomination after at least one year's absence from EVA's Board has been completed. The Board of Directors is also able to co-opt additional members to fill identified skills gaps. The Board of Trustees elect a Chair, Vice Chair, Honorary Treasurer and Company Secretary. Organisations nominating trustees and their nominees are required to agree:

- To provide their organisation's relevant documents (Governing Document, Annual Report, Latest Audited Accounts, Equal Opportunities Policy).
- To agree that their nominated representatives meet with the EVA Chair and Chief Executive to discuss the role of an EVA Trustee

- To represent the VCS as a whole, and not their nominating organisation.
- To accept that enquiries relating to Charity and Companies Registration, and the financial probity of their organisations may take place.
- To provide details of other organisations with which they are involved, in order that conflicts of interest can be avoided.
- To complete the Charity Commission Declaration of eligibility for newly appointed trustees.

If the required documentation is not submitted by the deadline date, the nomination is not accepted. All nominees are interviewed prior to the nomination going forward.

Trustee Induction and Training

Trustees receive copies of all EVA policies; memorandum and articles of association; code of conduct; meeting timetable; conflict of interest declaration form and are required to attend the first available Roles and Responsibilities of Trustees training, following their election. At the first Board Meeting after the AGM, all Trustees are required to read and sign a Trustee Code of Conduct and complete a Skills Audit.

Organisation

EVA's Board of Directors governs the charity. Board Meetings are held 5 times a year. There is a Policy, Personnel and Finance Committee that meets to discuss issues as required and then feed back/report to Trustee Board Meetings.

EVA holds an Annual Review and Planning Day where Directors and Staff meet to review activities, check that services being provided are appropriate to enable the vcs to support local residents and to agree new projects if relevant. This event enables EVA to review how its charitable objectives are met; enables staff and directors to participate in discussion and debate on EVA's Business Plan; and to incorporate any changes required in light of current circumstances. The day to day running of the organisation is carried out by employed staff led by the Chief Executive, supported by 8 full/part-time staff. The Chief Executive has delegated authority to run operations and take financial decisions. All cheque payments and online bank transactions require two signatories/ authorisations; 2 Trustees, the Company Secretary and the Chief Executive are signatories.

EVA is a member of the National Association for Voluntary and Community Action and consequently is committed to supporting the nationally agreed Code of Practice and Statement of Values for Councils for Voluntary Service.

Public Benefit

EVA's Board of Directors confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit and that the activities carried out by the charity during the year were all undertaken in order to further the charity's aims for the benefit of EVA's beneficiaries.

Risk Management

A risk assessment is carried out annually in order to identify the organisation's exposure to risk. The risk assessment is regularly updated and includes procedures put in place to mitigate the risks identified. The Risk Assessment is submitted to Trustees annually for discussion and ratification.

Financial Review

EVA continues to seek new funding streams in order to be able to continue to provide services to the VCS in Enfield. In March 2021 the London Borough of Enfield agreed an extension of EVA's funding to provide support and capacity building to the Enfield Voluntary and Community Sector and co-ordination of volunteering opportunities to Enfield Residents. The award was for £340,000 for the period 1st April 2021 – 31st March 2023. The funding awarded remains at the previous level and it has been recognised by Trustees that it will continue to be necessary for EVA to fundraise or use some of its reserves in order to be able to deliver services and maintain the high standards of support achieved over the past 31 years.

Reserves Policy

Enfield Voluntary Action aims to have Reserves equivalent to six months average annual expenditure. In addition, the reserves are also expected to cover long term sickness for long service staff; redundancy payments for all staff, Capital Cost to pension for one staff member; and asset replacement costs. EVA's Trustees have also agreed to allocate some reserves to act as bridging finance or match funding where new funding for a project is likely to be secured. These figures are calculated at: £345,543. EVA's reserves are therefore at the required level.

ACHIEVEMENTS AND PERFORMANCE

EVA's Continued Response to the COVID 19 Pandemic

EVA Staff continued to carry on the work of the organisation without interruption during lockdown and consequent easing of restrictions by adopting a system of hybrid working. Staff have agreed and signed new Conditions of Work and Home Working Risk Assessments have been carried out and signed. EVA Trustees took care to ensure that processes were in place to safeguard staff Mental Health and working conditions. Trustees agreed to the introduction of employee support cover, taken out through Peninsula HR Consultants which enables staff to contact an advisor to discuss issues that are of concern to them in a completely confidential setting.

PARTNERSHIP WORKING

Over the past year EVA has continued to work with various partners to provide additional training and support to the vcs groups and residents of Enfield as follows:

- Homelessness Project –LBE Housing
- Job Club – Partnership Work between Enfield Borough Over 50's Forum and EVA (Funded by LBE ESP)
- LBE Prevent/EVA – Safeguarding Training
- LBE Active Enfield Team (additional support)
- LBE Friends of Parks (funded by LBE ESP)
- LocalMotion
- Community Links Bromley (Health Champions/Mental Health First Aid Training support)
- NHS Enfield CCG – Health Champions Network development
- Meridian Water – Grant Programme – application support to groups
- LBE – Neighbourhood Fund – application support to groups
- MIND In Enfield – support to set up a Mental Health Network in Enfield

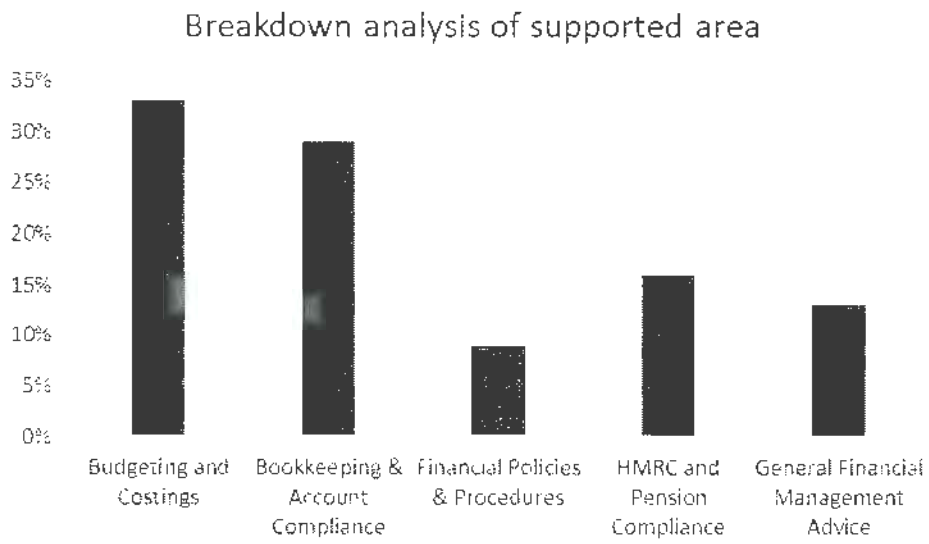
More details of all EVA Activities can be found in the 2021/2022 Impact Report (please contact admin@enfieldva.org.uk for a copy.

EVA continues to provide the following services to the groups in Enfield

Community Accountancy Service (ECAS) - partly funded by the London Borough of Enfield, Big Lottery Fund and Tudor Trust. EVA is a member of the Charity Finance Group which administer the Community Accountancy National Network to promote networking with community accountants and charity finance workers nationally. The main objectives of the project are to assist and empower groups in financial management. It empowers them with the basic financial management skills to enable them to carry out their budgeting and financial tasks, implementing good financial procedures and practice. This is carried out by providing one to one advice, support and training. The project meets EVA objectives of empowering and capacity building voluntary organisation in Enfield. The Community Accountant provides support to groups in meeting compliance requirements towards Funders, the pension regulators, HMRC, Companies House and the Charity Commission.

The project objectives for the year 2021/2022 were accomplished by the provision of the following support and services:

- 3 training courses in Understanding Annual Accounts, Payroll in-house (2 organisations) and Budget/ Costings.
- EVA grant workshops attended by over 50 organisations.
- Provided one to one advice and support sessions to local organisations.



The Tudor Trust project which commenced in October 2019 requires EVA to work closely and form links with organisations working with children and young people. In order to facilitate this EVA has organised an Enfield Youth Forum. During the year the project supported 2 Youth Forum Meetings attended by representatives from vcs and local statutory agencies. This forum also enabled EVA and the voluntary sector to forge links with representatives from the London Borough of Enfield working with Children and Young People.

Development and Funding Advice Service – funded by:

EVA's Development and Funding Advice Manager's role is to support voluntary and community groups through advice on funding applications and any developmental needs they may have. Regular training courses also take place during the year. These courses were mainly online in order to fit in with the requirements of the groups attending. The project's outcomes were achieved as follows:

1-1 Support Sessions took place providing advice and support on Policy Development; Funding and Advice. Funding Workshops and Training Courses were organised, attended by vcs and statutory representatives.

Social Prescribing/Health Champions Funded by Big Lottery and Cornerstone Fund

The objectives of the Big Lottery Funded programme are to ensure that VCSE is put at the heart of health & social care service planning and subsequent delivery, thus enabling services to reach more residents through the channels of groups' relationships with people with the overarching outcome of reducing health inequalities and making health more accessible for all. In order to achieve this EVA will also be working with voluntary organisations who will host the Health Champions (existing members of their staff or long-term volunteers) and Enfield Citizens Advice Bureau (ECAB).

During the project EVA will develop strategies, attend strategic meetings, identify strategic opportunities, populate and administrate Simply Connect Enfield (this includes regularly checking organisational information and activities are up to date and amending as required), managing the Health Champions, organising further training and networking meetings, monitor outputs, evaluate outcomes, measure impact and share learning.

During the year 2 Health Champions Accredited Training Courses took place attended by 18 representatives from vcs organisations. 1 Mental Health First Aid course also took place attended by 15 representatives. These courses were available free of charge to trained Health Champions and a reduced fee was charged to other groups wishing to attend to cover the cost of training, workbooks and accreditation fee.

Organisations with trained Health Champions were also given the opportunity to apply for funds to carry out Health Activities during the year with funds made available from Big Lottery, 12 grants were awarded to groups.

Supporting Groups to Raise Funds

EVA received funds from Enfield CCG (£30,000), LBE (Debt Advice) £10,000 and Enfield & Haringey Mental Health Trust (£28,000) to run a small grants programme (Wellbeing Enfield Fund). As in the past, the Grants Panel was made up of representatives from vcs groups in the Borough and representatives from the funders. Representatives from organisations interested in becoming a Panel Member completed and submitted an online form. They received training from an independent trainer prior to the meeting. EVA Staff/Trustees were in attendance at the Panel Meetings but did not play a part in the decision making. The funding was awarded in February 2022 with projects expected to finish by March 2023.

In order to support the groups to apply for these and other grants available in the Borough, EVA staff facilitated grants workshops, and provided one-to-one support to groups through the Community Accountancy Service and Development and Funding Advice Service.

EVA continues to provide assistance to Johnson Matthey plc (a speciality chemicals company with a Chemical Plant in Enfield) who, as part of their Corporate Social Responsibility Programme set up a small donations programme to benefit groups in the London Borough of Enfield. Every month one local organisation receives £500 to assist with their work in the Borough. Groups submit their ideas on a simple online application form which is forwarded to Johnson Matthey plc. Three ideas are then presented to employees and voted for. Over the past year EVA has worked on updating the existing application spreadsheet and checked with groups whether their applications were still valid. 21 applications were submitted to Johnson Matthey during the year for consideration. To date 60 x £500 donations have been made to local groups.

Between April 2021 and March 2022 EVA supported Enfield VCS groups to successfully secure a further £2,025,890.000 of external grants for community projects in Enfield. This support included one-to-one meetings with groups, grants workshops meet the funder sessions and training courses.

Volunteer Recruitment/Placement/Celebrations

EVA's Volunteer Centre Manager continued to organise innovative ways to enable groups to meet their volunteer needs. In May 2021 an online Volunteer Fair took place with organisations submitting videos giving details of their volunteering opportunities. The videos were edited and uploaded onto YouTube. Individuals then viewed these videos and were able to choose which volunteering opportunities they would like to follow-up. An Online Conversation Café was also organised to replace the Introduction to Volunteering Courses which were not able to take place due to lockdown. 6 sessions took place. A Volunteer Fair was organised in November at Millfield Theatre where voluntary organisations had stalls and were able to meet potential volunteers face to face. 119 residents attended the event. Enfield Volunteer Organisers Network continued to meet online during the year.

Fundraising

During the year EVA has continued to submit funding applications in order to secure services for the vcs. This has included a successful application to Big Lottery for a Homelessness Project.

Information

EVA continued to produce regular EVANews Bulletins during the year, each issue distributed to approximately 695 email addresses. EVA's Communications Officer is in the process of redesigning EVA's website and looking at ways to improve information dissemination.

Simply Connect (previously Connect Well)

Full and Associate members of EVA are eligible to be part of Simply Connect Enfield, an online searchable directory which will help groups to increase their reach and provide opportunities for people and groups to share and learn, and to take positive local social action. For London Borough of Enfield residents who are seeking a new leisure or social activity, need advice or information, or want to meet other people with similar interests or life experiences, Simply Connect Enfield will help them find and make connections with local groups who offer these services. To date details of 76 organisations have been added to Simply Connect, with an overall total of 509 activities entered, 375 of which are currently active. This is an increase of 14 organisations and 231 activities. EVA's Administrative Assistant is responsible for ensuring that organisational details and activities are accurate and up to date, this entails regularly contacting organisations to make regular checks.

EVA Networks and Forums that took place during 2021/2022 were as follows:

- Enfield Volunteer Organisers Network (Volunteer Centre Manager; funded by LBE)
- Voluntary Sector Homelessness and Housing Network (funded by NLCF)
- Homelessness Network (Network Development; funded by NLCF)
- VCS Youth Activities Forum (Community Accountant; funded by Tudor Trust)
- Friends of Parks Network (Project & Partnerships Manager; funded by ESP LBE)
- VCS Mental Health Network (Project & Partnerships Manager; funded by Mind in Enfield)
- Long Covid & Digital Exclusion (Development & Funding Advice Manager; funded by NHS Charities)
- Preventing Youth Unemployment (Project & Partnerships Manager; funded by Localmotion)
- Isolation & Mental Health (Project & Partnerships Manager; funded by Localmotion)
- Enfield Wellbeing Network (Project & Partnerships Manager; funded by LBE Adult Social Services)
- Youth Alive (Project & Partnerships Manager; funded by LBE Public Health)
- Health Champions Network (Funded by Lottery & CCG)

Strategic Representation

EVA has been represented on the following Strategic Boards

- Voluntary Sector Strategy Group
- Emergency Resilience Board
- Early Help Board
- NHS Charities
- Reducing Inequalities/ Community Hubs
- Vaccine Champions Public Health
- Health & Wellbeing Board
- VCSE Alliance
- Population Health (CCG)
- Place based design (CCG)

- ICP Task and finish groups Childhood Obesity
- ICP Board
- LBE Homelessness Prevention Board
- LBE Homelessness Transformation
- Community House Users Group
- Food Alliance
- Mental Health Partnership Board
- Early Intervention & Prevention Steering Group
- Older People's Partnership Board
- Physical Disabilities Partnership Board
- Enfield Social Prescribing Steering Group
- NCL Social Prescribing for Children & Young People Working Group
- HLP Social Prescribing for CYP London Community of Practice
- Enfield Active Through Football Consortium
- Community Panels Steering Group

Regional & National Representation/Membership

- NAVCA- Council for Voluntary Service (CVS) Membership Organisation
- CVS Directors Network/ London Plus – London CVS CEOs sharing good practice running CVSs across London
- Cornerstone Group – 5 CVSs working together on Health & Wellbeing projects in 5 London Boroughs to share good practice (Funded by City Bridge Trust)
- VCS Emergency Partnerships
- North Central London NHS Volunteer Responders
- Chief Officers Information Network
- Localmotion
- GLA Trustee Training Group

EVA has also on occasion been invited to attend the following meetings:

- Head Teachers
- Schools
- Colleges
- Over 50s Forum
- Social Prescribing Network
- Enfield Thrives Together
- NASP NCL CVSs Social Prescribing/Thriving Communities
- North Mid Hospital Keeping People Healthy Board meeting
- Voluntary and Community Stakeholder Reference Group
- London Covid 19 Community Champion Action Learning Group
- Enfield ICP Flu and C19 Imms Task & Finish Group
- Enfield LBE led Covid 19 vax for Young People working group
- LBE Older People's Partnership Board Meeting
- Healthy London Partnership (NHS) SPLW Managers Meeting
- Enfield ICP PIP meeting
- Steering Group for Project Dove

Statement of trustees' responsibilities

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity as at the balance sheet date and of its incoming resources, including income and expenditure, for the financial year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- make judgements and estimates that are reasonable and prudent;

- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The Trustees' report was approved by the Board of Trustees.

T Fellows
Chair
Dated: 6 October 2022

ENFIELD VOLUNTARY ACTION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2022

The trustees, who are also the directors of Enfield Voluntary Action for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ENFIELD VOLUNTARY ACTION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ENFIELD VOLUNTARY ACTION

I report to the trustees on my examination of the financial statements of Enfield Voluntary Action (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 the examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or

2 the financial statements do not accord with those records; or

3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or

4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



D M Cramer FCA
Blinkhorns
27 Mortimer Street
London
W1T 3BL

Dated: 6 October 2022

ENFIELD VOLUNTARY ACTION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Income from:							
Donations and legacies	3	172,229	738,239	910,468	199,862	663,721	863,583
Charitable activities	4	500	-	500	200	1,116	1,316
Investments	5	426	-	426	1,699	-	1,699
Total income		173,155	738,239	911,394	201,761	664,837	866,598
Expenditure on:							
Raising funds	6	15,985	61,714	77,699	18,481	48,881	67,362
Charitable activities	7	130,093	652,122	782,215	140,973	510,246	651,219
Total expenditure		146,078	713,836	859,914	159,454	559,127	718,581
Net income for the year/ Net movement in funds		27,077	24,403	51,480	42,307	105,710	148,017
Fund balances at 1 April 2021		384,576	263,836	648,412	342,269	158,126	500,395
Fund balances at 31 March 2022		411,653	288,239	699,892	384,576	263,836	648,412

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ENFIELD VOLUNTARY ACTION

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	**10**		8,940		10,094
Current assets					
Debtors	**11**	27,662		25,411	
Cash at bank and in hand		663,290		636,123	
		690,952		661,534	
Creditors: amounts falling due within one year	**12**	-		(23,216)	
Net current assets			690,952		638,318
Total assets less current liabilities			699,892		648,412
Income funds					
Restricted funds			288,239		263,836
Unrestricted funds					
Designated funds:					
Staff Liabilities		128,425		128,425	
	14	128,425		128,425	
General unrestricted funds		283,228		256,151	
			411,653		384,576
			699,892		648,412

BALANCE SHEET (CONTINUED)

AS AT 31 MARCH 2022

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 6 October 2022

B Betton
Trustee

T Fellows
Trustee

Company registration number 03755382

1 Accounting policies

Charity information

Enfield Voluntary Action is a private company limited by guarantee incorporated in England and Wales. The registered office is Community House, 311 Fore Street, London, N9 0PZ.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

The charity received money mainly through donations and events occurring within the year.

Income is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1 Accounting policies **(Continued)**

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Costs are accounted for when they are incurred, with irrecoverable VAT being charged as a cost against the relevant activity.

Costs of charitable activities relate to the furtherance of the charities objectives.

Costs of raising funds relate to events and other activities through which the charity raises its profile.

Administration costs represent the running costs of the charity which are charged to the income and expenditure account in the period when they are incurred. They are included wholly within the Charitable Activities.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and machinery	25% per year on a reducing balance basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

1 Accounting policies **(Continued)**

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	**Restricted funds**	**Total**	Unrestricted funds	Restricted funds	Total
	2022	**2022**	**2022**	2021	2021	2021
	£	**£**	**£**	£	£	£
Donations and gifts	-	-	-	50	-	50
London Borough of Enfield, Big Lottery and Tudor Trust	172,229	738,239	910,468	199,812	663,721	863,533
	172,229	738,239	910,468	199,862	663,721	863,583

4 Charitable activities

	2022	2021
	£	£
Sales within charitable activities	500	1,316
Analysis by fund		
Unrestricted funds	500	200
Restricted funds	-	1,116
	500	1,316

5 Investments

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Interest receivable	426	1,699

6 Raising funds

	Unrestricted funds	Restricted funds	Total 2022	Total 2021
	£	£	£	£
Fundraising and publicity				
Other Staff Costs	99	13,938	14,037	9,756
Promotion	44	236	280	184
Communication	889	3,359	4,248	2,790
Establishment Costs	2,084	5,965	8,049	8,205
Direct Staff Costs	12,311	38,119	50,430	45,599
Equipment Costs	558	97	655	828
	15,985	61,714	77,699	67,362
For the year ended 31 March 2021	18,481	48,881		67,362

7 Charitable activities

	2022	2021
	£	£
Staff costs	447,138	409,346
Project Costs	328,351	240,815
Support Costs	1,058	12,192
	782,215	651,219
Analysis by fund		
Unrestricted funds	130,093	140,973
Restricted funds	652,122	510,246
	782,215	651,219

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

9 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
	14	14

Employment costs	2022 £	2021 £
Wages and salaries	424,273	383,481
Social security costs	32,889	32,593
Other pension costs	40,406	38,871
	497,568	454,945

There are no employees who received total employee benefits (excluding employer pension costs) of more than £60,000.

There were no employees whose annual remuneration was more than £60,000.

10 Tangible fixed assets

	Plant and machinery £
Cost	
At 1 April 2021	100,682
Additions	1,826
At 31 March 2022	102,508
Depreciation and impairment	
At 1 April 2021	90,588
Depreciation charged in the year	2,980
At 31 March 2022	93,568
Carrying amount	
At 31 March 2022	8,940
At 31 March 2021	10,094

11 Debtors

Amounts falling due within one year:	2022 £	2021 £
Trade debtors	27,662	25,411

12 Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	-	23,216

Trade creditors in 2021 related to Service Charges, which had been paid by London Borough of Enfield, but at the Balance Sheet date the charity had not paid over the funds in relation to this.

This was cleared in 2022.

13 Retirement benefit schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

14 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2020	Movement in funds: Incoming resources	Balance at 1 April 2021	Movement in funds: Incoming resources	Balance at 31 March 2022
	£	£	£	£	£
Staff Liabilities	111,575	16,850	128,425	-	128,425
	111,575	16,850	128,425	-	128,425

The staff liabilities fund contains the costs associated with redundancies for EVA staff. EVA has long standing staff that have been developed over a number of years demonstrating exceptional commitment to their projects. Therefore, EVA has proportionally higher staff liabilities. EVA's trustees have thus acted prudently and responsibly in designating funds to meet these liabilities.

15 Analysis of net assets between funds

	Unrestricted 2022	Restricted 2022	Total 2022	Unrestricted 2021	Restricted 2021	Total 2021
	£	£	£	£	£	£
Fund balances at 31 March 2022 are represented by:						
Tangible assets	6,920	2,020	8,940	7,400	2,694	10,094
Current assets/(liabilities)	404,733	286,219	690,952	377,176	261,142	638,318
	411,653	288,239	699,892	384,576	263,836	648,412

16 Restricted Funds

The restricted funds consist of the following

	Reserves B/fwd	Incoming	Outgoing	Surplus/(deficit) for Y/E 31 March 2022	Reserves C/fwd
	£	£	£	£	£
ESP LBE JC	-	12,414	(11,922)	492	492
LBE ESP FOP	(16)	8,855	(8,379)	476	461
LBE Prevent - PSC	-	12,560	(4,368)	8,192	8,192
LBE Debt Active	32,523	52,400	(75,600)	(23,200)	9,323
LBE Active Through Football	7,500	2,500	(9,523)	(7,023)	477
City Bridge	477	(477)		(477)	-
Big Lottery	31,417	44,503	(56,286)	(11,783)	19,633
Big Lottery Grants Programme	50,216		(44,537)	(44,537)	5,679
BL Homelessness		25,421	(18,768)	6,652	6,652
National Lottery HC	84,626	133,031	(161,264)	(28,233)	56,393
Awards for All	889		(889)	(889)	-
CornerStone - PSC	1	7,720	(7,721)	(1)	-
Groundwork	1,062		(1,062)	(1,062)	-
Tudor Trust Grant	17,755	30,600	(24,264)	6,336	24,091
CCG Cancer Awareness - PSC	17,650		(17,650)	(17,650)	-
Unity PCN	7,491	140,960	(103,154)	37,806	45,297
Evergreen	6,411	40,989	(30,585)	10,404	16,815
Local Motion	-	10,000	(4,469)	5,531	5,531
London Plus	111		(111)	(111)	-

16 Restricted Funds (Continued)

	Reserves B/fwd	Incoming	Outgoing	Surplus/(deficit) for Y/E 31 March 2022	Reserves C/fwd
	£	£	£	£	£
LONDON SPORT	4,573	6,250	(7,500)	(1,250)	3,323
NCL Volunteering	1,150	6,500	(5,803)	697	1,847
BEH Mental Health Trust		11,607	(4,073)	7,534	7,534
CCG Health Champions		66,667	(42,653)	24,014	24,014
Community Chest		20,000	(88)	19,912	19,912
LHC Grants		10,000	(10,000)	-	-
GLA		2,000	(1,680)	320	320
I Groups		1,000		1,000	1,000
LBE ESOL		12,250	(12,250)	-	-
LE NEIGHBOURHOOD FUND		8,277	(8,277)	-	-
Royal Free Charity		6,000	(6,000)	-	-
LBE Outcome		64,105	(34,960)	29,145	29,145
LBE Housing		2,109		2,109	2,109
	263,836	738,239	(713,836)	24,403	288,239

ENFIELD VOLUNTARY ACTION

England & Wales - Charity number 1077857

Accounts

Charity Registration No. 1077857

Company Registration No. 03755382 (England and Wales)

ENFIELD VOLUNTARY ACTION

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

ENFIELD VOLUNTARY ACTION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	W M Bowry J S Dhani N McFarlane P Worrall M Thorli A K Agrawal N Jaku B Betton
Charity number	1077857
Company number	03755382
Registered office	Community House 311 Fore Street Edmonton London United Kingdom N9 0PZ
Independent examiner	Blinkhorns 27 Mortimer Street London W1T 3BL
Bankers	Unity Trust Bank 9 Brindley Place Birmingham B1 2HB
Solicitors	Interface Legal Advisory Service 40 Wykeham Road London NW4 2SU

ENFIELD VOLUNTARY ACTION

CONTENTS

	Page
Trustees' report	1 - 13
Statement of Trustees' responsibilities	14
Independent examiner's report	15
Statement of financial activities	16
Balance sheet	17 - 18
Notes to the financial statements	19 - 28

ENFIELD VOLUNTARY ACTION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

EVA's Trustees, who are also directors of the organisation for the purposes of the Companies Act, submit their report and accounts for the year ended 31 March 2021.

The accounts have been prepared in accordance with the accounting policies set out in Note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

The organisation is a charitable company limited by guarantee and was set up in 1991. It was registered as a charitable company limited by guarantee on 20th April 1999. It is governed by a memorandum and articles of association.

Administration details of the charity, its trustees and advisers

Full details can be found on the inside front cover of this supplement.

The EVA Trustees (who are also Directors) who served during the year and their nominating organisations:

Alok Agrawal - DEEP Indian 50 Plus Association (Enfield)

Bevin Betton - Enfield Racial Equality Council

Walter Bowry - Enfield Borough Over 50's Forum

Jaspal Dhani - Every Parent & Child

Nusrath Jaku – One-to-One Enfield

Norma McFarlane – The Shane Project

Margaret Thorley – Hope and Restoration

Litsa Worrall – AlphaCare Specialists Ltd

None of the Trustees have any beneficial interest in the company.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Enfield Voluntary Action is a company limited by guarantee (No. 3755382) governed by its Memorandum and Articles of Association, and was incorporated on 20th April 1999. It is also a registered charity (No. 1077857).

EVA provides services to over 650 voluntary, community and faith organisations that, in turn, provide services to the public. EVA has recently undertaken a review of its membership process and now requires organisations to submit an up to date copy of their Governing Document, latest set of accounts/financial statements together with copies of their Data Protection Policy, Health & Safety Policy, Safeguarding Policy and Equal Opportunities Policy. To date, approximately 78 organisations have submitted completed application forms.

Objectives and activities

The objects of Enfield Voluntary Action are set out in the Memorandum and Articles of Association. EVA promotes positive local social action by helping people and groups access knowledge, skills and resources to make a difference.

The activities carried out to enable the organisation to achieve these objectives are as follows:

Charitable Objective 1 - To identify the needs of local voluntary organisations and to help them meet those needs by: providing information and support through: an information and advice service; training, seminars and other events; one-to-one support to new and established groups; producing newsletters and bulletins; signposting and referral to other agencies; practical facilities and equipment; and encouraging good practice

Charitable Objective 2 - To facilitate liaison and collaboration within the voluntary sector and between the voluntary, public and private sectors by: organising networking and consultation events and special interest forums; disseminating information on consultation and partnership opportunities and policy/planning initiatives; inviting and supporting voluntary organisations to enter consultations and partnerships and to represent themselves on key local policy/planning bodies; facilitating elections to various bodies.

Charitable Objective 3 - To play a strategic role in strengthening the participation of the voluntary sector by: providing voluntary sector representation on key local policy/planning bodies; advising the public and private sectors on how to involve the voluntary sector, and vice versa and helping to develop mechanisms by which the local voluntary sector can access funding and resources

Charitable Objective 4 - To help voluntary organisations to recruit, train and retain suitable volunteers by: publicising and promoting volunteering and specific volunteering opportunities; maintaining a database of volunteering opportunities in Enfield; providing information, advice and training to potential volunteers; encouraging private and public sector organisations to engage with volunteering; providing information on good practice in volunteer management

Charitable Objective 5 - To administer funding streams for the benefit of local voluntary and community organisations by: advertising grants programmes; and organising grant application workshops; administering the panel and assessment process.

EVA Trustees and Staff regularly consider the above Charitable Objectives to ensure that they are fit for purpose in all activities the organisation undertakes as the organisation moves forward.

EVA trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities EVA should undertake.

Recruitment and appointment of Directors (Trustees)

EVA's Board of Directors is made up of not less than three and no more than twelve persons nominated and elected by EVA Members. All full member organisations are eligible to receive papers, to enable them to nominate a representative to the EVA board, and to nominate a voting delegate to the EVA AGM. Board Members are elected for a maximum of six consecutive years. Retiring Directors are eligible for re-nomination after at least one year's absence from EVA's Board has been completed. The Board of Directors is also able to co-opt additional members to fill identified skills gaps. The Board of Trustees elect a Chair, Vice Chair, Honorary Treasurer and Company Secretary. Organisations nominating trustees and their nominees are required to agree:

- To provide their organisation's relevant documents (Governing Document, Annual Report, Latest Audited Accounts, Equal Opportunities Policy).
- To agree that their nominated representatives meet with the EVA Chair and Chief Executive to discuss the role of an EVA Trustee

- To represent the VCS as a whole, and not their nominating organisation.
- To accept that enquiries relating to Charity and Companies Registration, and the financial probity of their organisations may take place.
- To provide details of other organisations with which they are involved, in order that conflicts of interest can be avoided.
- To complete the Charity Commission Declaration of eligibility for newly appointed trustees.

If the required documentation is not submitted by the deadline date, the nomination is not accepted. All nominees are interviewed prior to the nomination going forward.

Trustee Induction and Training

Trustees receive copies of all EVA policies; memorandum and articles of association; code of conduct; meeting timetable; conflict of interest declaration form and are required to attend the first available Roles and Responsibilities of Trustees training, following their election. At the first Board Meeting after the AGM, all Trustees are required to read and sign a Trustee Code of Conduct and complete a Skills Audit.

Organisation

EVA's Board of Directors governs the charity. Board Meetings are held 5 times a year. There is a Policy, Personnel and Finance Committee that meets to discuss issues as required and then feed back/report to Trustee Board Meetings.

EVA holds an Annual Review and Planning Day where Directors and Staff meet to review activities, check that services being provided are appropriate to enable the vcs to support local residents and to agree new projects if relevant. This event enables EVA to review how its charitable objectives are met; enables staff and directors to participate in discussion and debate on EVA's Business Plan; and to incorporate any changes required in light of current circumstances. The day to day running of the organisation is carried out by employed staff led by the Chief Executive, supported by 13 full/part-time staff. The Chief Executive has delegated authority to run operations and take financial decisions. All cheque payments and online bank transactions require two signatories/authorisations; 2 Trustees, the Company Secretary and the Chief Executive are signatories.

EVA is a member of the National Association for Voluntary and Community Action and consequently is committed to supporting the nationally agreed Code of Practice and Statement of Values for Councils for Voluntary Service.

Public Benefit

EVA's Board of Directors confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit and that the activities carried out by the charity during the year were all undertaken in order to further the charity's aims for the benefit of EVA's beneficiaries

Risk Management

A risk assessment is carried out annually in order to identify the organisation's exposure to risk. The risk assessment is regularly updated and includes procedures put in place to mitigate the risks identified. The Risk Assessment is submitted to Trustees annually for discussion and ratification.

Financial Review

EVA continues to seek new funding streams in order to be able to continue to provide services to the vcs in Enfield. In March 2021 the London Borough of Enfield agreed an extension of EVA's funding to provide support and capacity building to the Enfield Voluntary and Community Sector and co-ordination of volunteering opportunities to Enfield Residents. The award was for £340,000 for the period 1st April 2021 – 31st March 2023.

The funding awarded remains at the previous level and it has been recognised by Trustees that it will continue to be necessary for EVA to fundraise or use some of its reserves in order to be able to deliver services and maintain the high standards of support achieved over the past 30 years.

Reserves Policy

Enfield Voluntary Action aims to have Reserves equivalent to six months average annual expenditure. In addition, the reserves are also expected to cover long term sickness for long service staff; redundancy payments for all staff, Capital Cost to pension for one staff member; and asset replacement costs. EVA's Trustees have also agreed to allocate some reserves to act as bridging finance or match funding where new funding for a project is likely to be secured. These figures are calculated at: £354,558. EVA's reserves are therefore at the required level.

ACHIEVEMENTS AND PERFORMANCE

EVA's Response to the COVID 19 Pandemic

EVA Staff have continued to carry on the work of the organisation without interruption since lockdown occurred in March 2020 by working remotely. It was necessary to purchase some additional items of equipment to ensure that staff working conditions adhered to current Health and Safety Guidelines and EVA Trustees took care to ensure that processes were in place to safeguard staff Mental Health and working conditions. Trustees agreed to the introduction of employee support cover, taken out through Peninsula HR Consultants which enables staff to contact an advisor to discuss issues that are of concern to them in a completely confidential setting. Regular staff meetings and supervision meetings have also taken place via teams to ensure that staff have contact with each other. EVA supported the London Borough of Enfield's "Enfield Stands Together" (EST) initiative by supporting Enfield Council and other vcs partners to establish a phone service and support hub to meet the level of demand for food, medicine and contact when lockdown restrictions began. EVA's role was to receive, log and process EST volunteer applications to ensure a high quality was maintained in volunteer recruitment. This included carrying out validation checks by checking identities with identification; and taking up and verifying two references; forwarding validated applicant details to LBE. This process was carried out by the Volunteer Centre Enfield Manager with the support of all EVA Staff.

During the period:

- 1350 Covid-19 volunteers registered
- 374 EST Community Support Forms were processed
- 121 Volunteer Applications validated by EVA Staff and sent to LBE
- Details of 450 volunteers without DBS sent to LBE
- Approximately 200 volunteers were placed at the EST supply centre within LBE.
- 50+ volunteers were referred to EST Partners

Volunteering Roles included:

- Warehouse assistant -Helping out in the supply centre, preparing and sorting out food parcels to be distributed to vulnerable residents.
- Volunteer drivers delivering food parcels from supply centre to residents.
- Prescription service - Volunteer drivers collecting medicines from pharmacy and delivering it to residents.
- Telephone befrienders - speaking to vulnerable residents over the phone

PARTNERSHIP WORKING

Over the past year EVA has continued to work with various partners to provide additional training and support to the vcs groups and residents of Enfield as follows:

Homelessness Project –LBE Housing/EVA

Although the funding for the Housing Advisory Programme has come to an end, EVA continues to work with the London Borough of Enfield to explore how to develop new and sustainable approaches to the housing crisis. EVA is working with LBE and partners to seek ways of creating better lines of communication with those vulnerable people in need of statutory support or experiencing poor health conditions due to homelessness. The overall is to combine the work and expertise of the third sector and statutory bodies. EVA is currently applying for funds to assist with the facilitation of local preventative projects that directly aim to prevent homelessness or indirectly provide support for low income households who may be increasingly at risk of homelessness. EVA continues to host the Homelessness Network which invites vcs groups with an invested interest or experience in preventing homelessness to create and co-produce more solutions, alongside building the sectors capacity through offering free training and advisory sessions. Three Homelessness Network Forum meetings took place during the year attended by an average of 18 representatives from vcs/statutory organisations. Regular updates are sent to organisations on the Forum mailing list (currently 33) giving details of developments both nationally and locally and potential funding opportunities.

LBE/EVA Debt Advice Project

Enfield Voluntary Action runs a debt advice project within its Voluntary Sector Homelessness Network. EVA aims to offer better infrastructure and supportive services to the organisations that can help prevent people from becoming homeless, and provide facilities for those already homeless. The Debt Advice Project aims to empower groups to offer sound debt advice through financial and funding advice, funding options and match funding grants to increase group's chances of securing grants for their projects. The end goal of this community development work is to offer residents of Enfield better quality advice on debt, benefits and advice on housing options to prevent homelessness.

Job Club – Partnership Work between Enfield Borough Over 50's Forum and EVA (Funded by LBE ESP)

In 2020 EVA received funding through the LBE ESP to work in partnership with the Enfield Borough Over 50's Forum to assist with the running of the Forum's Job Club which had been set up to help older people with limited IT skills to navigate their way navigate their way through claiming Universal credit while out of work, and developing CVs to help them apply for jobs. Administration has been overseen by EVA's Volunteer Centre Manager and day to day facilitation provided by a freelance consultant. As a result of Covid19 Lockdown the Job Club was paused until July 2020 when it discussions started to develop plans about how the Job Club may look going forward and to consider new ways of working taking on board Social Distancing and safety of the volunteers. In October 2020 the volunteers were trained on how to use Zoom and give employability support virtually. The renamed 'Virtual Job Club' was launched in January 2021 and has 5 volunteers providing support. Over 30 people have been supported with their job search activities. It is hoped to get back into libraries as soon as restrictions are lifted.

LBE/WEA to provide ESOL to local vcs groups

EVA's role in the 2020-2021 ESOL programme was as an intermediary between those teaching the course (WEA) and Enfield based community groups with access to learners. EVA was successful in recruiting a number of willing community groups from our existing relationships. However, due to Covid 19, communication was limited to online methods rather than face to face explanations, which could have limited engagement and could have been a less effective communication method for community leaders with limited IT and English skills. The pandemic also put additional strain on individual community groups with other commitments and practical difficulties of running activities with social distancing in place. The variety of long-term beneficial outcomes include better access to public services and residents playing a role in community life. ESOL lessons online meant that attendance was lower as not all individuals would have had access to the required IT. The groups that successfully played a role in recruiting, and assisting potential learners to access the course include: Third Age Project, Skills and Training Network, I Learn Supplementary School, Bulgarian Folk Traditions, AXIS Educational Trust, Nene Tereza, CAYE, Dalmar. The final total number of learners sourced by EVA was 153.

LBE Prevent/EVA – Safeguarding Training

EVA was again funded to run a series of training courses with funding from the Home Office (through the London Borough of Enfield Prevent team). The courses were aimed at organisations working with Children and Young People. As a result EVA was able to offer the following free training courses:

- 6 x Introduction to Safeguarding Training Courses –77 representatives from 29 organisations attended these courses
- 1 x Children and Young People – Creating a Participation Strategy training course attended by 7 representatives from 7 vcs groups.
- 1 x Social Media & Mental Health in Young People Training Course– attended by 11 representatives from 7 organisations.
- 1 x Children and Young People – Trauma and Adversity Training course attended by 24 representatives from 15 organisations.
- 1 x Introduction to Children and Young People and Mental Health attended by 13 representations from 12 organisations

LBE Active Enfield Team/EVA

EVA assisted LBE's Active Enfield Team to compile information to form part of a bid to the Football Foundation for a five-year project aimed at enabling certain target groups to become more physically active. EVA designed and facilitated a number of community engagement activities in order to gather evidence from these targeted groups for inclusion in the bid. In addition EVA co-produced an online survey which was disseminated to the sector. The feedback from the online survey, together with the evidence gathered at focus groups was included in the bid which was submitted in May 2021.

LBE Friends of Parks (funded by LBE ESP)

The Enfield Strategic Partnership provides some funds for EVA's Development and Funding Advice Manager to manage the "Healthy Parks Healthy Enfield" project. The project offers targeted development and funding support to the borough's 17+ "Friends of Parks" groups. This is a two year project which had been due to commence on 1st April 2020. However, this was put back because of the Covid-19 pandemic and lockdown. The project was relaunched on 1st July 2020 by conducting a survey to establish the needs of the groups since the pandemic. 10 responses were received to the survey which formed the basis of the One-to-One advice sessions. To date 59 One-to-One Advice Sessions (consisting of funding advice, finding volunteers, volunteer management, help with policies, budgeting, training, networking and governance) have taken place; 2 network meetings were held to bring together the Friends of Parks Groups to discuss their responses to the council's Draft Blue-Green Strategy; 4 Drop-in-Sessions took place, held at various locations across the borough. These sessions are aimed at developing shared learning and helping partnership working; 3 Volunteer Workshops took place assisting with the development of volunteer management and appropriate policies; 2 Funding workshops were attended by representatives from Friends of Parks groups.

LocalMotion

EVA is connecting Enfield groups to engage in the process of LocalMotion, a 10 year investment plan for Enfield communities from 5 regional/ national funders. EVA is facilitating space, opportunities and dialogue to create a community led process of investment, including;

- facilitation of meetings/ events (booking, facilitation & action points)
- publicity and promotion of LocalMotion within the sector and to stakeholders including statutory and health partners
- identifying who is not involved and engaging representatives
- maintaining a network of VCS groups participating in the process
- Facilitate discussions at EVA/local network meetings
- local contact point to help collaboration, partnership and facilitating ideas exchange and sharing local intelligence

Digital Training through Superhighways

In January 2020 EVA received funds from Big Lottery Reaching Communities to run an event to address digital exclusion. As a result of lockdown, it was necessary to change our plans. With the agreement of Big Lottery, it was decided to run a programme of online training courses through Superhighways which would address digital exclusion and support groups to address new ways of working as a result of the Pandemic. Office 365 Toolbox; 1-1 Ask an Expert Sessions; Moving Meetings and Activities Online; Introduction to Microsoft Teams. Superhighways were also able to offer additional follow-up support sessions to groups to help them with any technical issues they experienced during the sessions. This support was covered from their Crisis Response Funding. 70 attendees from 26 groups attended the training courses.

Community Accountancy Service (ECAS)

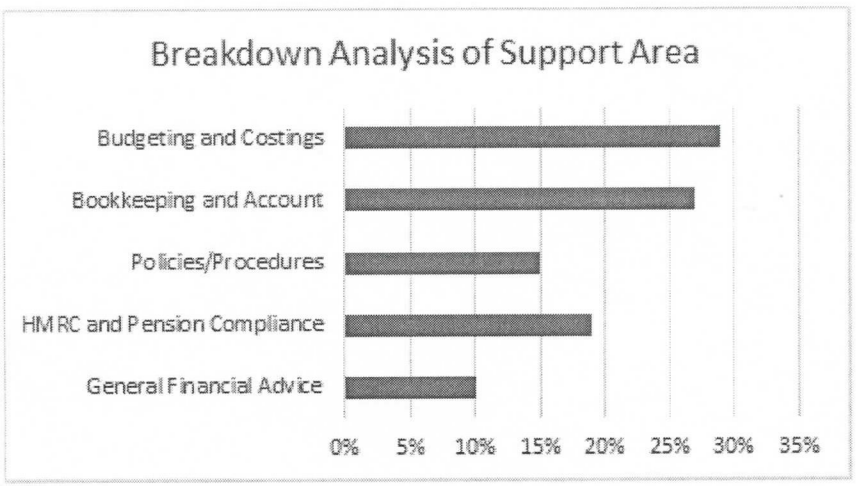
EVA manages the ECAS project which is partly funded by the London Borough of Enfield, Big Lottery Fund and Tudor Trust. EVA is a member of the Charity Finance Group which administers the Community Accountancy National Network to promote networking with community accountants and charity finance workers nationally.

The main objectives of the project are to assist and empower groups in financial management. It empowers them with the basic financial management skills to enable them to carry out their budgeting and financial tasks, implementing good financial procedures and practice. This is carried out by providing one to one advice, support and training. The project meets EVA objectives of empowering and capacity building voluntary organisation in Enfield. The Community Accountant provides support to groups in meeting compliance requirements towards Funders, the pension regulators, HMRC, Companies House and the Charity Commission.

The project objectives for the year 2020/2021 were accomplished by the provision of the following support and services:

- 3 training courses in Bookkeeping, EXCEL and Budget/Costings to 27 delegates from 24 organisations.
- Provided 209 one to one advice and support sessions to 51 local Organisation.
- Bespoke training courses have also taken place during the year. Three training courses were organised on Budgeting and Forecasting, Grant Management and Quickbooks.

The Tudor Trust project which commenced in October 2019 requires EVA to work closely and form links with organisations working with children and young people.In order to facilitate this EVA has organised an Enfield Youth Forum. The project supported 2 Youth Forum Meetings attended by 65 representatives from vcs and local statutory agencies. This forum will also enable EVA and the voluntary sector to forge links with representatives from the London Borough of Enfield working with Children and Young People.



Development and Funding Advice Service

EVA's Development and Funding Advice Manager's role is to support voluntary and community groups through advice on funding applications and any developmental needs. Regular training courses also took place during the year. These courses were planned and developed to take account of the situation faced by groups at the time and were all online. The project's outcomes were achieved as follows:

- 6 Training Courses attended by 67 representatives from 48 vcs organisations – courses included: Roles & Responsibilities of a Trustee; Data Essentials; Legal Structures; Keeping Your Organisation Safe – Risk Management; Fundraising Essentials; Ethical Property Training – Negotiating Your Lease in a Covid World.
- 1 Joint Workshop (How Times Have Changed) took place with ENACT attended by 6 representatives from 5 organisations
- 301 One-to-One advice sessions took place during the year, these sessions included developmental advice; funding advice; assistance with the completion of online electronic applications; completion of monitoring and evaluation reports for funders and legal structures

Information

There were 19 EVANEWS between April 2020 and March 2021, each issue distributed to approx. 695 email addresses. The increase in number of EVANEWS (usually 11 per year) was due to the circumstances of the Covid19 crisis. We covered Enfield Stands Together, funders responding to the Covid19 crisis, Mental Health Awareness, Domestic Abuse services, the Role of Community Groups during and after Covid19, our 2 grants programmes - Active Youth Enfield and Tackling Poverty and Inequality in Enfield, Digital and Safeguarding training, EVA membership and Simply Connect, Enjoy Enfield Safely, and more. We created a website dedicated to the 2 grants programmes with the guidelines and application forms; as well as developing a wholly new website for EVA, after we were let down by our previous website host. We developed new online booking forms for our training and events. We produced our 1st online Impact Report.

Social Prescribing/Health Champions Funded by Big Lottery and Cornerstone Fund

The objectives of the Big Lottery Funded programme are to ensure that VCSE is put at the heart of health & social care service planning and subsequent delivery, thus enabling services to reach more residents through the channels of groups' relationships with people with the overarching outcome of reducing health inequalities and making health more accessible for all. In order to achieve this EVA will also be working with voluntary organisations who will host the Health Champions (existing members of their staff or long-term volunteers) and Enfield Citizens Advice Bureau (ECAB). During the project EVA will develop strategies, attend strategic meetings, identify strategic opportunities, populate and administrate Simply Connect Enfield (this includes regularly checking organisational information and activities are up to date and amending as required), managing the Health Champions, organising further training and networking meetings, monitor outputs, evaluate outcomes, measure impact and share learning.

During the year EVA ran 1 x Online Accredited Health Champions Training course which was attended by 12 representatives from 8 organisations. Of these 11 achieved accreditation. Health Champions continue to attend regular network meetings and receive regular updates from the EVA Social Prescribing Manager. The network meetings have enabled the new and existing Health Champions to come together and share ideas and experiences.

EVA employs 4 Link Workers and 1 Health & Wellbeing Coach for Unity & Evergreen PCNs. EVA offers far more than a management role to social prescribing Link Workers for PCNs by creating a social prescribing system with the VCS at its heart. The link workers have access to voluntary sector knowledge and networks, and the organisation's experience developing social prescribing and engaging with local health service system change.

They work with the EVA team building the system. The link worker employer role is integrated with the development and capacity building functions of the organisation. This means that the whole system benefits from the resources and funding levered for other programmes where there are synergies with social prescribing. For example, the link workers work closely with EVA staff building a directory of opportunities for social prescription and applying 'light-touch' quality assurance. When any gaps are identified in provision they can respond and fill them, in this case using resources and lottery funds allocated to them for capacity building and system change.

Supporting Groups to Raise Funds

Between April 2020 & April 2021 EVA supported Enfield VCS groups to successfully secure a further £1,033,239.00 of external grants for community projects in Enfield. This support included one-to-one meetings with groups, grants workshops, and the grants programmes mentioned below.

National Lottery Community Fund/NHS CCG/LBE Debt Advice (Tackling Poverty and Inequality Grants Programme)

EVA received funds from Big Lottery (£142,500), NHS CCG Cancer Awareness (£10,000) and LBE Debt Advice (£12,000) to run a small grants programme in January/February 2021 based on the recommendations from the LBE Poverty and Inequality Document produced in February 2020. Groups were invited to apply for up to £10,000 to run a project focussing on alleviating Poverty and Inequality, Debt Advice and Cancer Awareness. 47 applications were received by the closing date and the grants panel awarded 24 grants.

As in the past, the Grants Panel was made up of representatives from vcs groups in the Borough and representatives from the funders. Representatives from organisations interested in becoming a Panel Member completed and submitted an online form. They received training from an independent trainer prior to the meeting. EVA Staff/Trustees were in attendance at the Panel Meetings but did not play a part in the decision making.

Sport England/London Sport – Active Youth Enfield Grants Programme

London Sport awarded EVA £20,000 to run a grants programme the aim of which was to encourage young people to become more active. Organisations were invited to apply for an award of £2,000 to run a programme for 1 hour a week over 30 weeks between February and September 2021. EVA produced the publicity and forms for the groups to complete and submit. 10 groups submitted applications and the independent panel were able to award 9 grants.

This is the first time that EVA has run two entire grants processes completely online which presented challenges, from ensuring that all applications and policies were received from groups, making sure that everything was forwarded to Panel Members and received by them, to arranging online Training and organising the Panel Meetings in a way that ensured that all Panel Members felt able to contribute to the discussions and decisions. Feedback from the Panel Members at the end of the process was very positive.

In order to support the groups to apply for these grants, the Development and Funding Advice Manager and Community Accountant developed and facilitated two grants workshops, and provided one-to-one support to groups. The grants workshops were attended by over 50 vcs representatives.

EVA also ran the following additional Grants Workshops during the Year:

- 3 x Big Lottery Advice Surgeries with a representative from Big Lottery meeting with groups considering applying to the Big Lottery Reaching Communities Fund. 12 sessions were taken up by 12 groups over the year.
- Active Youth Enfield Grants Workshop as part of the December Youth Forum Meeting.

EVA continues to provide assistance to Johnson Matthey plc (a speciality chemicals company with a Chemical Plant in Enfield) who, as part of their Corporate Social Responsibility Programme set up a small donations programme to benefit groups in the London Borough of Enfield. Every month one local organisation receives £500 to assist with their work in the Borough. Groups submit their ideas on a simple online application form which is forwarded to Johnson Matthey plc. Three ideas are then presented to employees and voted for. Over the past year the spreadsheet of applications has been updated and groups have been contacted to find out if they would like their original applications to be removed, resubmitted for consideration or whether they would like to submit a different application. The spreadsheet currently consists 19 up to date applications. To date 58 x £500 donations have been made to local groups.

Volunteer Recruitment/Placement/Celebrations

In response to the Covid 19 Pandemic, EVA assisted worked closely with the London Borough of Enfield to provide a co-ordinated response to the Covid 19 Pandemic. EVA assisted with the recruitment of volunteers for placing within the Council Hub. This work involved receiving and logging volunteer applications, checking appropriate DBS were in place, contacting referees, completing relevant paperwork to send to LBE and forwarding all completed applications. EVA's Chief Executive and Volunteer Centre Manager were the main point of contact within EVA and as a result attended a number of strategic meetings relating to Covid 19 and spoke regularly to many Council and NHS Staff. Volunteer Centre Enfield assisted with the registration of 1350 volunteers to assist the Council during this period. The Volunteer Centre Manager also engaged with 113 vulnerable residents by providing them with information and advice on the community support they would be receiving from the LBE Covid response team.

The Enfield Stands Together Big Thank You Event was held at Pymmes Park on 31 August 2020. Volunteers who had assisted with the Covid Response were invited to attend with their families and the Mayor of Enfield Councillor Sabri Osaydin presented certificates to those volunteers who were able to attend the celebration. Volunteer Centre Enfield designed and issued 114 certificates for the volunteers with funds from Big Lottery Awards for All.

The Volunteer Centre Manager met regularly with groups to discuss how they could engage with volunteers digitally and devise new ways of working. She also engaged with individuals wishing to volunteer and assisted them with their volunteering requirements by linking them with groups.

An Online Volunteer Recruitment Fair took place in November 2020. Organisations were asked to produce a short video presentation on their organisation and the type of volunteering opportunities they had available. The videos were then uploaded on to YouTube and available for potential volunteers to find out more about the type of volunteering opportunities that are available in the Borough. 50 potential volunteers were able to view videos from 20 exhibitors. This was the first event of its type and was a really valuable opportunity for groups and individuals to learn more about what was going on in the Borough and how to get involved.

Volunteer Centre Enfield received six months funding from London Community Response to engage with skilled residents from different ages and backgrounds to reduce their isolation and loneliness. The main objective of Enfield Conversation Cafe (ECC) was to facilitate fortnightly online meetings where people in the local community could get together "virtually" to connect, network, share experiences and generally just feel like they were still part of a community whilst physical social restrictions are still in place. We recruited and trained 5 volunteers, out of which 3 Volunteer Cuppa champions actively hosted the online Café once a fortnight. 10 sessions on ZOOM engaged with 50 residents. Each session had a different theme which helped to cover a broad range of discussion topics, quizzes and games to make it enjoyable. Cuppa Champions also gave quick demonstrations on how to use different tools on Zoom.

Day to day work also continued during this period as follows:

- 1610 Residents wishing to volunteer were registered
- 504 Residents were placed with vcs groups in the Borough
- 263 Potential volunteers received 1-1 guidance
- 426 volunteer opportunities were registered on behalf of local vcs groups
- 28 outreach initiatives took place during the year
- 3 EVON Meetings took place attended by representatives from 20+ vcs groups.

Fundraising

During the year EVA has continued to submit funding applications in order to secure services for the vcs. This has included successful applications to: LBE Third Sector Development for the extension of EVA's Current Contract (extended to March 2023); National Lottery Community Fund to run a grants programme for local vcs groups; London Sport to run an Active Youth Enfield Grants Programme; LBE/CCG to run the Youth Alive Project (a pilot programme designed to support young persons aged 10-19 who live, work, or attend school in the Edmonton catchment area. This is a 'light touch' service designed to act on an early intervention basis to support young persons to make good decisions that affect their health and wellbeing); LocalMotion (to provide additional digital training courses for local vcs groups); LBE Active Through Football; WEA/LBE ESOL (to run a further ESOL Project), CCG Cancer Awareness (as part of the grants programme to support groups to provide Cancer Awareness Raising activities).

Future Funding

EVA continues to identify gaps in the sector and apply to appropriate funders to run projects to fill those gaps. Current priorities include homelessness, sustainable youth activities, and digital exclusion.

Over the coming year EVA has secured funds as follows:

- CCG (2 Year funding to facilitate the ongoing training and development of the Health Champions Network and develop Health Inequality projects that address childhood obesity) - £110,000
- Public Health (£30,000 to distribute to projects addressing childhood obesity over 2 years)
- LocalMotion - £20,000 towards staff time to facilitate the creation of opportunities and dialogue to create a community led process of investment
- Outcome 3 - £680,000 (4 Year funding to facilitate the LBE contract supporting people with long-term health conditions. EVA will be administering a Partnership with AgeUK Enfield, Enfield Carers Centre, and Mind in Enfield. The bulk of the funds will be paid to the partners responsible for delivering the outcomes with EVA receiving a small strategic leadership fee.
- National Lottery Community Fund (£256,000) over 5 year project to develop projects supporting people at risk of homelessness).

EVA Membership/Simply Connect (previously Connect Well)

In order to ensure that our information is as up-to-date as possible and that our members are complying with current governance and regulatory requirements EVA's Membership Application Form and Criteria have been updated and groups are continuing to complete the new application form and submit a number of policies/ documents. Full and Associate members of EVA are eligible to be part of Simply Connect Enfield, an online searchable directory which will help groups to increase their reach and provide opportunities for people and groups to share and learn, and to take positive local social action. For London Borough of Enfield residents who are seeking a new leisure or social activity, need advice or information, or want to meet other people with similar interests or life experiences, Simply Connect Enfield will help them find and make connections with local groups who offer these services.

EVA's Administrative/Finance Officer and Administrative Assistant have been facilitating the membership process with support from the Development and Funding Advice Manager. Groups that have achieved membership are invited to submit their activities via an online form. 3 training sessions took place during the year to provide groups with the necessary skills to accept referrals and add activities to the platform. These sessions were facilitated by Simply Connect and were attended by 14 representatives from 13 organisations. On occasion groups send flyers and the details are transferred to the website. Before the activity is published it is sent to the group for final approval to ensure that the information is correct and that the layout is acceptable. Groups are also asked to provide images from their portfolio in order to personalise their activity. As restrictions are now being lifted, more groups are able to resume their activities. To date the details of 62 organisations have been added to Simply Connect with 144 active activities. https://enfield.simplyconnect.uk.

Strategic Representation

EVA/VCE/Social Prescribing has supported the vcs, and through them the local community, by our representational role on the Enfield Strategic Partnership and ESP Management Board, the Voluntary Sector Strategy Group, VCS Prevention and Early Intervention Steering Group, Early Years Board; LBE Health and Wellbeing Board and the Employment and Enterprise Board, Family Resilience Board, London Borough's Faith Forum; Healthy Weight Partnership; Enfield Food Partnership; Early Help Board; Enfield Social Prescribing Partnership; Cancer Awareness (Community Engagement Panel), EVA is also represented on the CCG Voluntary Sector Stakeholder Reference Group, Enfield Clinical Commissioning Group Patient Participation Group.

EVA also has extensive access to a wide range of civil society organisations at regional and national level, including membership of: London Plus (established from The Way Ahead) member of the Advisory Board, VCS Emergencies Partnership, North London Strategic Transformation Plan, Council for Voluntary Service (CVS) Directors Network, NCVO, NAVCA, Connect Well Network, Association of Volunteer Managers.

Statement of trustees' responsibilities

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity as at the balance sheet date and of its incoming resources, including income and expenditure, for the financial year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The Trustees' report was approved by the Board of Trustees.

W M Bowry
Chair
Dated: 7 October 2021

ENFIELD VOLUNTARY ACTION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2021

The trustees, who are also the directors of Enfield Voluntary Action for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ENFIELD VOLUNTARY ACTION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ENFIELD VOLUNTARY ACTION

I report to the trustees on my examination of the financial statements of Enfield Voluntary Action (the charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 the examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or

2 the financial statements do not accord with those records; or

3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or

4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

D M Cramer FCA
Blinkhorns
27 Mortimer Street
London
W1T 3BL

Dated: 7 October 2021

ENFIELD VOLUNTARY ACTION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Income from:							
Donations and legacies	3	199,862	663,721	863,583	197,893	382,654	580,547
Charitable activities	4	200	1,116	1,316	1,752	-	1,752
Investments	5	1,699	-	1,699	818	-	818
Total income		201,761	664,837	866,598	200,463	382,654	583,117
Expenditure on:							
Raising funds	6	18,481	48,881	67,362	24,378	48,435	72,813
Charitable activities	7	140,973	510,246	651,219	181,988	270,957	452,945
Total resources expended		159,454	559,127	718,581	206,366	319,392	525,758
Gross transfers between funds		-	-	-	(12,400)	12,400	-
Net income for the year/ Net movement in funds		42,307	105,710	148,017	(18,303)	75,662	57,359
Fund balances at 1 April 2020		342,269	158,126	500,395	360,572	82,464	443,036
Fund balances at 31 March 2021		384,576	263,836	648,412	342,269	158,126	500,395

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ENFIELD VOLUNTARY ACTION

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	**10**		10,094		10,615
Current assets					
Debtors	**11**	25,411		83,356	
Cash at bank and in hand		636,123		429,640	
		661,534		512,996	
Creditors: amounts falling due within one year	**12**	(23,216)		(23,216)	
Net current assets			638,318		489,780
Total assets less current liabilities			648,412		500,395
Income funds					
Restricted funds			263,836		158,126
Unrestricted funds					
Designated funds:					
Staff Liabilities		128,425		111,575	
	14	128,425		111,575	
General unrestricted funds		256,151		230,694	
			384,576		342,269
			648,412		500,395

BALANCE SHEET (CONTINUED)

AS AT 31 MARCH 2021

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021.

The directors acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 7 October 2021

W M Bowry
Trustee

B Betton
Trustee

Company Registration No. 03755382

1 Accounting policies

Charity information

Enfield Voluntary Action is a private company limited by guarantee incorporated in England and Wales. The registered office is Community House, 311 Fore Street, London, N9 0PZ.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.
The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

The charity received money mainly through donations and events occurring within the year.

Income is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1 Accounting policies **(Continued)**

1.5 Expenditure

Costs are accounted for when they are incurred, with irrecoverable VAT being charged as a cost against the relevant activity.

Costs of charitable activities relate to the furtherance of the charities objectives.

Costs of raising funds relate to events and other activities through which the charity raises its profile.

Administration costs represent the running costs of the charity which are charged to the income and expenditure account in the period when they are incurred. They are included wholly within the Charitable Activities.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and machinery	25% per year on a reducing balance basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

1 Accounting policies **(Continued)**

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	**Restricted funds**	**Total**	Unrestricted funds	Restricted funds	Total
	2021	**2021**	**2021**	2020	2020	2020
	£	**£**	**£**	£	£	£
Donations and gifts	50	-	50	2,500	-	2,500
London Borough of Enfield, Big Lottery, City Bridge and Tudor Trust	199,812	663,721	863,533	195,393	382,654	578,047
	199,862	663,721	863,583	197,893	382,654	580,547

4 Charitable activities

	2021	2020
	£	£
Sales within charitable activities	1,316	1,752
Analysis by fund		
Unrestricted funds	200	1,752
Restricted funds	1,116	-
	1,316	1,752

5 Investments

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Interest receivable	1,699	818

6 Raising funds

	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
Fundraising and publicity				
Other Staff Costs	122	9,634	9,756	4,695
Promotion	50	134	184	528
Communication	1,016	1,774	2,790	2,764
Establishment Costs	5,067	3,138	8,205	10,911
Direct Staff Costs	11,743	33,856	45,599	52,299
Equipment Costs	483	345	828	1,616
	18,481	48,881	67,362	72,813
For the year ended 31 March 2020	24,378	48,435		72,813

7 Charitable activities

	2021	2020
	£	£
Staff costs	409,346	270,856
Project Costs	240,815	169,897
Support Costs	1,058	12,192
	651,219	452,945
Analysis by fund		
Unrestricted funds	140,973	181,988
Restricted funds	510,246	270,957
	651,219	452,945

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

9 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
	14	8

Employment costs	2021 £	2020 £
Wages and salaries	383,481	268,503
Social security costs	32,593	19,207
Other pension costs	38,871	35,445
	454,945	323,155

There are no employees who received total employee benefits (excluding employer pension costs) of more than £60,000.

10 Tangible fixed assets

	Plant and machinery £
Cost	
At 1 April 2020	97,838
Additions	2,845
At 31 March 2021	100,683
Depreciation and impairment	
At 1 April 2020	87,224
Depreciation charged in the year	3,365
At 31 March 2021	90,589
Carrying amount	
At 31 March 2021	10,094
At 31 March 2020	10,615

11 Debtors

Amounts falling due within one year:	2021 £	2020 £
Trade debtors	25,411	83,356

12 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	23,216	23,216

Trade creditors relate to Service Charges, which have been paid by London Borough of Enfield, but at the Balance Sheet date the charity had not paid over the funds in relation to this.

13 Retirement benefit schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

14 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2019	Movement in funds Incoming resources	Balance at 1 April 2020	Movement in funds Incoming resources	Balance at 31 March 2021
	£	£	£	£	£
Staff Liabilities	111,575	-	111,575	16,850	128,425
	111,575	-	111,575	16,850	128,425

The staff liabilities fund contains the costs associated with redundancies for EVA staff. EVA has long standing staff that have been developed over a number of years demonstrating exceptional commitment to their projects. Therefore, EVA has proportionally higher staff liabilities. EVA's trustees have thus acted prudently and responsibly in designating funds to meet these liabilities.

15 Analysis of net assets between funds

	Unrestricted 2021	Restricted 2021	Total 2021	Unrestricted 2020	Restricted 2020	Total 2020
	£	£	£	£	£	£
Fund balances at 31 March 2021 are represented by:						
Tangible assets	7,400	2,694	10,094	9,868	747	10,615
Current assets/ (liabilities)	377,176	261,142	638,318	332,401	157,379	489,780
	384,576	263,836	648,412	342,269	158,126	500,395

16 Restricted Funds

The restricted funds consist of the following

	Reserves B/fwd	Incoming	Outgoing	Surplus/ (deficit) for year	Reserves C/fwd
	£	£	£	£	£
ESP LBE JC		3,104	(3,104)	-	-
LBE ESP FOP	-	8,942	(8,958)	(16)	(16)
LBE Prevent - PSC	-	8,525	(8,525)	-	-
LBE Housing - PSC	10,207		(10,207)	(10,207)	-
LBE Debt Active		52,400	(19,877)	32,523	32,523
LBE Active Through Football		7,500		7,500	7,500
City Bridge	477	4,775	(4,775)	-	477
Big Lottery	6,232	94,206	(69,021)	25,185	31,417
Big Lottery Grants Programme	-	150,000	(99,784)	50,216	50,216
National Lottery HC	102,277	132,096	(149,747)	(17,651)	84,626
Awards for All	10,000		(9,111)	(9,111)	889
CornerStone - PSC	-	5,619	(5,618)	1	1
Groundwork	2,542	495	(1,975)	(1,480)	1,062
Tudor Trust Grant	17,745	32,600	(32,590)	10	17,755
CCG Cancer Awareness - PSC	7,900	15,000	(5,250)	9,750	17,650
Unity PCN	747	108,534	(101,791)	6,743	7,490
Evergreen		18,783	(12,372)	6,411	6,411
Local Motion		1,116	(1,116)	-	-
London Community Fund		2,290	(2,290)	-	-
London Plus		750	(639)	111	111
LONDON SPORT		12,500	(7,928)	4,573	4,573
NCL Volunteering		5,600	(4,450)	1,150	1,150

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

16 Restricted Funds **(Continued)**

	Reserves B/fwd	Incoming	Outgoing	Surplus/ (deficit) for year	Reserves C/fwd
	£	£	£	£	£
	158,126	664,837	559,127	105,710	263,836